

**APPROVED MINUTES  
OF THE CITY COUNCIL  
CITY OF EAST GRAND FORKS  
TUESDAY, MAY 5, 2015 - 5:00 P.M.**

**CALL TO ORDER:**

*The Regular Meeting of the East Grand Forks City Council for May 5, 2015 was called to order by Council President Mark Olstad at 5:00 P.M.*

**CALL OF ROLL:**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Council President Mark Olstad, Council Vice-President Chad Grassel, Council Members Clarence Vetter, Mike Pokrzywinski, Craig Buckalew, Henry Tweten, and Marc DeMers.*

*Dave Aker, Parks & Recreation Superintendent; Karla Anderson, Finance Director; Greg Boppre, City Engineer; Dan Boyce, Water & Light Manager; Nancy Ellis, City Planner; Ron Galstad, City Attorney; Paul Gorte, EDA Director; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Gary Larson, Fire Chief; David Murphy, City Administrator/Clerk-Treasurer; and Jason Stordahl, Public Works Director.*

**DETERMINATION OF QUORUM:**

*The Council President Determined a Quorum was present*

**PLEDGE OF ALLEGIANCE:**

**SWEARING IN OF OFFICER MITCHELL MARTINSON:**

Chief Hedlund swore in Officer Mitchell Martinson. Council members congratulated Officer Martinson.

**OPEN FORUM:**

*“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.” If you would like to address the City Council, please come up to the podium to do so.”*

Mr. Clayton Vetter stated he was making the request for a special event application for horse rides on Mother’s Day from Mike’s Pizza area, down along the river, and then back. He said they had to wait to make sure their insurance to be extended before they submitted the application. Council President Olstad stated it came before the Council for discussion and to see if there were questions. Discussion followed about how their insurance is in place, they will be, they will be seeking approval from the DNR since they would be on their property, and that it would be more of a formality for the City to be aware of the event taking place. Council member DeMers asked if they would be on the trail. Mr. Vetter stated they would be next to the trail and maybe use it if they need to turn around. More discussion followed about what kind of carriage they would be using and how Mr. Vetter had participated in the

125<sup>th</sup> Celebration as well as other local events.

**APPROVAL OF MINUTES:**

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of April 21, 2015.
2. Consider approving the minutes of the “Special Council Meeting” for the East Grand Forks, Minnesota City Council of April 23, 2015.
3. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of April 28, 2015.

**A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER BUCKALEW, TO APPROVE ITEMS ONE (1) THROUGH THREE (3).**

*Voting Aye: Buckalew, Tweten, Olstad, Grassel, DeMers, Vetter, and Pokrzywinski.*

*Voting Nay: None.*

**SCHEDULED BID LETTINGS:**

4. Consider adopting Resolution No. 15-05-49 approving the plans and specifications and ordering advertisement for bids for 2015 Assessment Job No. 3 – Street & Bike Path Improvements.

**A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER GRASSEL, TO ADOPT RESOLUTION NO. 15-05-49 APPROVING THE PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS FOR 2015 ASSESSMENT JOB NO. 3 – STREET & BIKE PATH IMPROVEMENTS.**

*Voting Aye: Buckalew, Tweten, Olstad, Grassel, DeMers, Vetter, and Pokrzywinski.*

*Voting Nay: None.*

**SCHEDULED PUBLIC HEARINGS: NONE**

**CONSENT AGENDA:**

*Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.*

5. Consider approving a temporary liquor license application for the Eagles Club for a Chamber Event that will be held in the parking lot of Hugo’s #5 on June 18, 2015.
6. Consider adopting Resolution No. 15-05-50 approving and supporting a job shadowing program with the East Grand Forks Senior High School.
7. Consider approving the special event application for the East Side Rides Car Club show to be held on Wednesday evenings in May from 6:00pm until 8:30pm.

**A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL**

**MEMBER GRASSEL, TO APPROVE ITEMS FIVE (5) THROUGH SEVEN (7).**

*Voting Aye: Buckalew, Tweten, Olstad, Grassel, DeMers, Vetter, and Pokrzywinski.*

*Voting Nay: None.*

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, AND COMMISSIONS:  
NONE**

**COMMUNICATIONS: NONE**

**OLD BUSINESS: NONE**

**NEW BUSINESS: NONE**

**CLAIMS:**

8. Consider adopting Resolution No. 15-05-51 authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 21446 for a total of \$847.72 whereas Council Member Buckalew is personally interested financially in the contract.

**A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO ADOPT RESOLUTION NO. 15-05-51 AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBERS 21446 FOR A TOTAL OF \$847.72 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.**

*Voting Aye: Tweten, Olstad, Grassel, DeMers, Vetter, and Pokrzywinski.*

*Voting Nay: None.*

*Abstain: Buckalew.*

9. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

**A MOTION WAS MADE BY COUNCIL MEMBER BUCKALEW, SECONDED BY COUNCIL MEMBER VETTER, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.**

*Voting Aye: Buckalew, Tweten, Olstad, Grassel, DeMers, Vetter, and Pokrzywinski.*

*Voting Nay: None.*

**COUNCIL/STAFF REPORTS:**

Council Member DeMers thanked Mr. Stordahl's crew for doing a good job with clean-up week.

Council Member Olstad stated he had attended the ceremony for the swearing in of the new police sergeants and congratulated them.

Mr. Murphy apologized to the Council and stated how there was a shorter time frame for awarding the

contract for the pool project which is why there was a special meeting on Thursday which would be taking place right after the Water and Light meeting.

Chief Hedlund said on May 12<sup>th</sup> there was going to be the Upper Red River Valley Police Memorial Ceremony at the Grand Forks Court House beginning at 2:00pm. He said that they will also be having an awards ceremony for East Grand Forks officers, both former and current, but the date had not been determined at this time. Chief Hedlund ended by informing the Council about the retirement ceremony would be taking place on May 22<sup>nd</sup> for Sergeant Mike Anderson.

Ms. Anderson asked to clarify what time the meeting was on Thursday. Council President Olstad stated it would be starting at 7:00pm.

**ADJOURN:**

**A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER DEMERS, TO ADJOURN THE MAY 5, 2015 COUNCIL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:13 P.M.**

*Voting Aye: Buckalew, Tweten, Olstad, Grassel, DeMers, Vetter, and Pokrzywinski.*

*Voting Nay: None.*

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David Murphy, City Administrator/Clerk-Treasurer