

**AGENDA
OF THE CITY
COUNCIL WORK SESSION
CITY OF EAST GRAND FORKS
TUESDAY, APRIL 28, 2015 – 5:00 PM**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

- 1. Request to File Plans & Specs for 15AJ3 Seal Coat & Mill & Overlay – Steve Emery**
- 2. Lee’s Place Discussion – Jason Stordahl**
- 3. Job Shadowing Pilot Program – Mark Olstad**
- 4. Request to Amend Noise Ordinance – Megan Nelson**
- 5. Discussion on a Proposed Event – Megan Nelson**
- 6. Discussion on Flower Project – Mark Olstad**

ADJOURN:

Upcoming Meetings

Regular Council Meeting – May 5, 2015 – 5:00 PM – Council Chambers
Work Session – May 12, 2015 – 5:00 PM – Training Room
Regular Council Meeting – May 19, 2015 – 5:00 PM – Council Chambers
Work Session – May 26, 2015 – 5:00 PM – Training Room

Request for Council Action

Date June 23, 2015

To: East Grand Forks City Council, Mayor Lynn Stauss, President Mark Olstad, Council Vice President Chad Grassel, Council Members: Clarence Vetter, Henry Tweten, Marc Demers, Craig Buckalew and Mike Pokrzywinski.

Cc: File

From: Steve Emery, P.E.

RE: File Plans/Specifications – 2015 Assessment Job No. 3 – Street & Bikepath Improvements

Background:

I would like to file the plans and specifications for the above referenced projects, get authorization to advertise and set bid date.

The project will be broke down into separate proposal so the City can choose which project they would like to complete. The proposal and estimated cost per proposal is as follows:

Proposal 1 – Mill and Overlay (City Streets):	\$393,060.00
Proposal 2 – Seal Coat (City Streets):	\$141,134.00
Proposal 3 – Mill & Overlay (Cemetery):	\$186,175.00
Proposal 4 – Bike trail (North Ped Bridge):	\$ 5,500.00
Proposal 5 – Bike trail (River Heights Park):	\$ 42,283.00
Proposal 6 – Bike Trail (West of RR Cmpgrd):	\$ 45,198.00
Proposal 7 - Lee’s Place:	\$ 16,512.00
Proposal 8 – Frontage Road (Industrial Park)	<u>\$ 32,000.00</u>
Estimated Construction Cost:	\$861,862.00

Proposal No. 7 is assuming the existing broken up pavement in Lee’s place is removed, and 6” Crushed concrete is installed between the curb lines as a driving surface.

Proposal No. 8 was added at the request of Jason Stordahl. This is for a 2” overlay on approximately 400 Linear feet of the frontage road in the Industrial park. Jason had received quotes for this work but felt that if this work was included as part of a larger overall project prices may be better.

The proposed costs for proposal 1 & 2 was what was included in the Report of Feasibility and used for numbers during the public hearing. However, due to the current bidding environment it is feasible that these dollar amounts could increase. The remaining proposals utilized an average of the bid amounts from last year.

The following is the proposed budget for the project:

PROPOSED BUDGET

	<u>2015 AJ #3</u>
Construction	\$861,862.00
Plans / Specifications	\$68,948.96
Staking / Inspection	\$43,093.10
Assessment Roll	\$ 5,341.94
Contingencies	\$60,330.34
Administration / Legal	<u>\$25,855.86</u>
TOTAL PROJECT COST	\$1,065,432.20

PROPOSED FUNDING

	<u>2015 AJ#3</u>
City / Assessments	\$662,400.56 (Proposals 1 & 2)
City	<u>\$403,031.64</u> (Proposals 3-8)
TOTAL PROJECT COST	\$1,065,432.20

Recommendation:

File plans / specifications, advertise and set bid date.

Enclosures: Plans / Specifications will be filed at the Tuesday, May 5, 2015, City Council Meeting

Request for Council Action

Date: 4/23/2015

To: East Grand Forks City Council Mayor Lynn Stauss, President Mark Olstad, Council Vice President Chad Grassel, Council Members: Clarence Vetter, Mike Pokrzywinski, Craig Buckalew, Henry Tweten, and Marc DeMers.

Cc: File

From: Jason Stordahl-Public Works Director

RE: Lee's Place Survey

The Public Works Department sent out surveys to property owners who may be affected by the closing of Lee's Place alley entrance. The survey asked them whether or not they would prefer to keep Lee's Place entrance or eliminate the entrance. We sent out 32 surveys of which 21 were returned. And found that two property owners would prefer to eliminate the entrance, and 19 prefer to keep the entrance.

Recommendation: Discuss the results and give direction on whether or not Council would like to improve the alley entrance.

Request for Council Action

Date: 4/23/15

To: East Grand Forks City Council Mayor Lynn Stauss, Council President Mark Olstad, Council Vice President Chad Grassel, Council Members: Clarence Vetter, Mike Pokrzywinski, Craig Buckalew, Henry Tweten, and Marc DeMers.

Cc: File

From: Mark Olstad, Council President

RE: Job Shadowing Pilot Program

I have been working with the East Grand Forks Senior High along with Paul Gorte.

Our goal is to set up a program for the Seniors and Juniors for Job Shadowing. The School currently does not offer this to their students

A little background, I approached the School last year to discuss this after a round table meeting held at the school. Teachers, parents and businesses in town discussed the need for this and wanted to see how this could be accomplished.

I believe this is a great way to have the students look at what the businesses in town have to offer for a career. We also hope that we can show them that East Grand Forks is a great place to live and raise a family, instead of moving away. Thus, keep our city growing.

During our discussions it was decided that this year we should look at a pilot program to gauge the interest in the program.

Within the discussion, Paul Gorte talked about utilizing the City of East Grand Forks. Below you will see what the departments indicated they could do. Currently some of the departments take part in those program through other schools in the area.

Our request is to allow this pilot program to take place on May 13, 2015.

David Murphy, City Manager 1

Karla Anderson, Finance 1

Dave Aker, Parks & Rec 2

Mike Hedlund, Police 1

Gary Larson, Fire 2

Charlotte Helgeson, Library 2

Jason Stordahl, Public Works 2

Paul Gorte, Economic Development 1

Nancy Ellis, Planning 1

Dan Boyce, Power & Light/IT 2

Karen Lukasz, Housing 1

Earl Haugen, MPO 2

WSN: 1 or 2

Request for Council Action

Date: 04/24/15

To: East Grand Forks City Council Mayor Lynn Stauss, Council President Mark Olstad, Council Vice President Chad Grassel, Council Members: Clarence Vetter, Mike Pokrzywinski, Craig Buckalew, Henry Tweten, and Marc DeMers.

Cc: File

From: Megan Nelson, Executive Assistant

RE: Request to Amend Noise Ordinance

During Heritage Days there will be a dance taking place and they have requested a conditional use permit to the noise ordinance. They asked what they would have to do to file to allow a band to play for a dance they will be having during Heritage Days this year. Right now there isn't a way to file for a conditional use permit.

The current noise ordinance is 98.18 (F) which states:

(F) The using or operation or permitting the using or operation of any radio receiving set, musical instrument, phonograph, paging system, machine or other device for producing or reproduction of sound in a distinctly and loudly audible manner so as to disturb the peace, quite and comfort of any person nearby. Operation of any device referred to above between the hours of 10:00 p.m. and 7:00 a.m. in a manner so as to be plainly audible at the property line of the structure or building, in which it is located, or at a distance of 50 feet if the source is located outside a structure or building shall be prima facie evidence of violation of this section.

Staff is asking Council if they would consider an amendment allowing people to file for a conditional use permit that would need to be approved by the Council for public events.

Request for Council Action

Date: 4/24/15

To: East Grand Forks City Council Mayor Lynn Stauss, Council President Mark Olstad, Council Vice President Chad Grassel, Council Members: Clarence Vetter, Mike Pokrzywinski, Craig Buckalew, Henry Tweten, and Marc DeMers.

Cc: File

From: Megan Nelson, Executive Assistant

RE: Discussion on Proposed Event

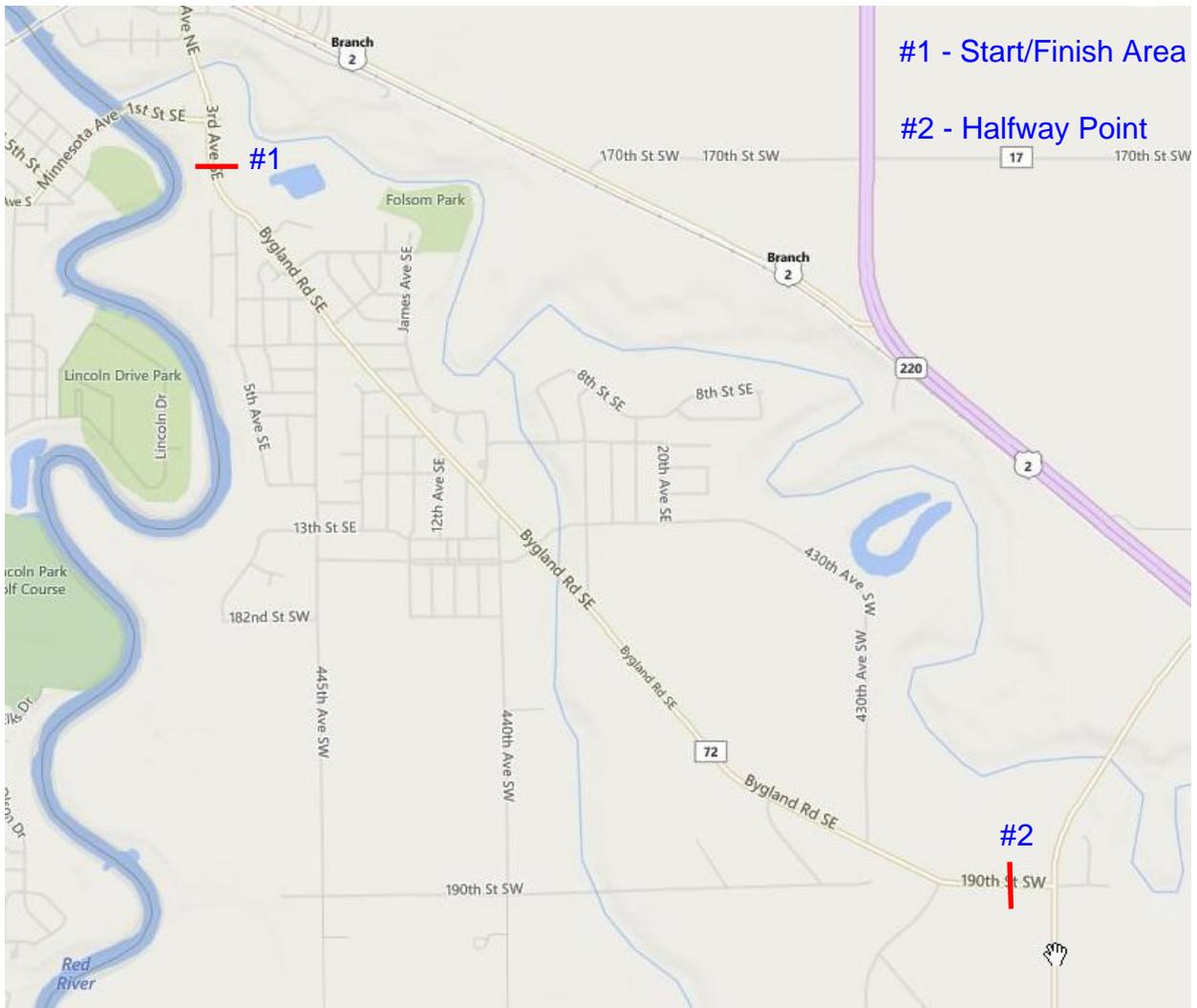
This week I was contacted by Mr. Tim Sproul who is interested in putting on a time trial event for cyclists. He and others have been looking for different locations to host this 10K Time Trial Event. The location they would like to use is Bygland Road for various reasons.

The event would be held two nights in June and two nights in July. They are looking at Thursday evenings beginning at 6:30pm. The cyclists would be following traffic laws, using the right side of the road, turn around at the halfway point, and return to the starting point. Each cyclist would start at a different time, approximately one minute apart. They will be traveling at speeds over 20 mph during the trial. After a brief discussion it was determined that the cyclists would be required to wear bright colors and that this event would need to be highly publicized so residents are aware and are careful when driving during these evenings.

They are looking at making this event so many ages could participate and are looking at putting a 5K course for younger kids to try but this would be on the greenway trail system so they would not be on the road with traffic or traveling quite as fast as the older participants.

A map has been included to show the routes.

This is being brought before the Council to see if this is something they would support before moving forward with the application process.



The planned route would be to follow Bygland Road out, turn around close to Hwy 220, turn back, and end up by the Frisbee golf course.

2015 Summer East Side Time Trial Series

ATTENTION:

Casual Cyclists

Mountain Bikers

Fat Tire Bikers

BMX racers

Triathletes

Road Cyclists

HAVE FUN

GET FASTER

RACE YOURSELF

10K 4X's THIS SUMMER

Thursday Nights June 11, June 25, July 9, July 23!

Great Cross-Training for Hockey!

Tentative Location: Flood Wall on Bygland (6.2 miles) Final Course Description, TBA

Contact Tim Sproul for more details: sproultim@gmail.com

MEMO

TO: COUNCIL AND MAYOR STAUSS

FROM: RON GALSTAD

RE: FLOWER MOTION TO RECONSIDER

To Council Members and the Mayor:

I need to bring to your attention a mistake that I made last night. The Council's Motion for Reconsideration to Accept Donations failed as the City Charter under Section 3.11 require a vote of three-fourths ($3/4$) of all its members. $(3/4) (7) = 21/4 = 5.2$ or 6 votes. Last night when asked I mistakenly stated that two thirds ($2/3$) of the members were required. $(2/3) (7) = 4.66$ or 5 votes.

I apologize for my mistake and any confusion that it may have caused. I suggest that the City contact Mr. Helms immediately as he stated that the Heritage Foundation would coordinate collecting the money for purchasing the flowers and labor for this community project.

Further, Mr. Aker should be contacted as he was going to hire seasonal employees to maintain the flowers.

Respectfully yours,

Ronald I. Galstad
City Attorney