

**AGENDA
OF THE CITY
COUNCIL WORK SESSION
CITY OF EAST GRAND FORKS
TUESDAY, MARCH 10, 2015 – 5:00 PM**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

- 1. Request to File Plans & Specifications for 15AJ2 – Steve Emery**
- 2. 2015 Sidewalk Project – David Murphy**
- 3. Update on the Pool Project – David Murphy**
- 4. COSA Update – Mark Olstad**
- 5. Summer Fees for 2015 – Dave Aker**
- 6. Background Screening Proposal – David Murphy**
- 7. Video Broadcasting – David Murphy**

ADJOURN:

Upcoming Meetings

Regular Council Meeting – March 17, 2015 – 5:00 PM – Council Chambers
Work Session – March 24, 2015 – 5:00 PM – Training Room
Regular Council Meeting – April 7, 2015 – 5:00 PM – Council Chambers
Work Session – April 14, 2015 – 5:00 PM – Training Room

Request for Council Action

Date: March 4, 2015

To: East Grand Forks City Council, Mayor Lynn Stauss, President Mark Olstad, Council Vice President Chad Grassel, Council Members: Clarence Vetter, Henry Tweten, Marc Demers, Craig Buckalew and Mike Pokrzywinski.

Cc: File

From: Steve Emery, P.E.

RE: File Plans/Specifications – 2015 Assessment Job No. 2 – Concrete Paving / Replat of Outlot B, Block 2 Point of Woods 5th Addition

Background:

I would like to file the plans and specifications for the above referenced projects, get authorization to advertise and set bid date.

The following is the proposed budget for the project:

PROPOSED BUDGET

	<u>2015 AJ No. 2</u>
Construction	\$155,480.00
Plans / Specifications	\$13,993.20
Staking / Inspection	\$7,774.00
Assessment Roll	\$1,554.80
Administration / Legal	\$4,664.40
Contingencies	<u>\$7,774.00</u>
TOTAL PROJECT COST	\$191,240.40

PROPOSED FUNDING

	<u>2015 AJ No. 2</u>
City / Assessments	\$177,218.40
City	<u>\$14,022.00</u>
TOTAL PROJECT COST	\$191,240.40

Recommendation:

File plans / specifications, advertise and set bid date.

Enclosures: Plans / Specifications will be filed at the Tuesday, March 17, 2015 City Council Meeting

Request for Council Action

Date: March 10, 2015

To: East Grand Forks City Council Mayor Lynn Stauss, President Mark Olstad, Council Vice President Chad Grassel, Council Members: Clarence Vetter, Mike Pokrzywinski, Craig Buckalew, Henry Tweten, and Marc DeMers.

Cc: File

From: City Administrator David Murphy

RE: 2015 City Project No. 3 – Sidewalk Improvements.

Background

2012

The City of East Grand Forks applied for a grant to fund sidewalk construction shown in blue on (Exhibit A). The City received \$177,880 to fund the construction of those sidewalks.

2014

The bids for construction of the sidewalk project came in under engineer's estimates leaving approximately \$60,000 in unused funds. In 2014 the roughly \$60,000 was transferred to the 17th St. Sidewalk Project shown in Orange in (Exhibit A).

The original sidewalk project outlined in Blue did not include the addition of sidewalks through the driveway aprons along the route. The sidewalks were constructed up to the driveways and then continued again on the other side. WSN informed me that during the construction of the sidewalk project MNDOT required that the sidewalks be ADA compliant throughout their entire length which requires cutting the driveway aprons and pouring ADA compliant sidewalk through them.

2015

There are no remaining funds from the 2012 Grant application. There is money available for sidewalks from the Federal Transit Grant. The Federal Transit Grant is to construct sidewalks in furtherance of mass transit, ex. to bus routes etc. This project does meet the criteria for Federal Transit Grant money, but will take away funds from other anticipated projects.

Issue

This is being brought forward as a new project that will correct a problem with the 2014 project. Council will need to decide if this project is necessary and worth the cost.

Budget Impact

The funds that we have available to support this project are in the Federal Transit Grant money and will reduce the amount available for other scheduled projects.

Action Required

Discussion and Direction from Council.

David Murphy

From: Lee Cariveau [Lee.Cariveau@wsn.us.com]
Sent: Wednesday, February 18, 2015 9:48 AM
To: Megan Nelson
Cc: Nancy Ellis; Greg Boppre; David Murphy; Steve Emery
Subject: RCA for 5th Ave NE Driveway Improvements
Attachments: TIP Fund Transfer.docx; Resolution No. 14-06-52.pdf; Request for Council Action TIP Transfer 2-24-15.docx; Request for Council Action Plans Specs 2-24-15.docx

Megan,

Please find attached the RCA to improve the driveway aprons along 5th Ave NE for next week's work session. The project is a continuation of last year's project and brings the driveway aprons into compliance with current ADA standards. The project is being funded thru Transit and is an 80/20 split which includes engineering. There is \$62,977 available in federal funds with a \$15,745 local match. The original Engr Est. was very close to this limit so we have split the project up with the driveways in front of the Century Apts as the main project with add alternates for the Pipestone driveway and extending the sidewalk to Liberty Lanes.

I have also discussed the proposed project with Jud Stauss and so far there have been no objections to the project as planned.

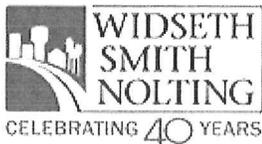
Also included is a request to amend the Transportation Improvement Plan (TIP) by moving the left over/not used transits funds from 14CP#2 to the proposed 15CP#3. These funds were previously moved from the Central Avenue sidewalk project completed in 2013 to 14CP#2 but were not used. MPO has requested the TIP be amended and the funds be moved to the 2015 project. The previous resolution is attached for your reference.

If you have any questions please give me a call/email.

Thanks,
Lee

Lee Cariveau, PE

Civil Engineer
218-773-5631 | Direct
218-521-0933 | Cell



1600 Central Avenue Northeast | East Grand Forks, MN 56721-1570

WidethSmithNolting.com

Engineering | Architecture | Surveying | Environmental

Request for Council Action

Date: February 18, 2015
 To: East Grand Forks City Council, Mayor Lynn Stauss, President Mark Olstad,
 Council Vice President Chad Grassel, Council Members: Clarence Vetter, Henry Tweten,
 Marc Demers, Craig Buckalew and Mike Pokrzywinski.
 Cc: File
 From: Greg Boppre, P.E.
 RE: Complete Plans/Specifications – 2015 City Project No. 3 – Sidewalk Improvements

Background:

In 2014 concrete sidewalk was installed along 5th Avenue from 20th Street to 15th Street. ADA compliance improvement for existing driveways along the street was requested by MnDOT and reviewed by staff. A quote for a Change Order to complete the work was received from the contractor. The price presented was determined not to be in the best interest of the city and was declined. We request authorization to complete the ADA compliance improvements for the driveways along 5th in a competitive bid and to move forward with completion of plans/specifications to improve the driveway aprons and extend the sidewalk to the Bowling Alley. The Pinestone Driveway and the sidewalk extension to the Bowling Alley are shown as alternates.

The 2015 CP #3 project is a Federal Aid improvement project funded through the Federal Transit Administration (FTA) for construction of sidewalk and driveway aprons on 5th Avenue from 20th Street to the Bowling Alley sidewalk/entrance.

The following is the proposed budget for the project:

Proposed Budget

	<u>2015 CP#3</u>	<u>15CP#3 ALT #1</u>	<u>15CP#3 ALT #2</u>	<u>Total</u>
Construction	\$50,145.00	\$16,985.00	\$6,160.00	\$73,290.00
Plans / Specifications	\$6,000.00	\$2,000.00	\$740.00	\$8,740.00
Staking / Inspection	\$2,500.00	\$850.00	\$310.00	\$3,660.00
Contingencies	\$2,500.00	\$850.00	\$310.00	\$3,660.00
Administration / Legal	\$1,500.00	\$510.00	\$185.00	\$2,195.00
Total Project Cost	\$62,645.00	\$21,195.00	\$7,705.00	\$91,545.00

Proposed Funding

	<u>2015 CP#3</u>	<u>15CP#3 ALT #1</u>	<u>15CP#3 ALT #2</u>	<u>Total</u>
FTA	\$50,145.00	\$12,832.00	\$0.00	\$62,977.00
City	\$12,500.00	\$8,363.00	\$7,705.00	\$28,568.00
Total Project Cost	\$62,645.00	\$21,195.00	\$7,705.00	\$91,545.00

Recommendation: Authorize the preparation of plans and specifications for:
 2015 City Project No. 3 – Sidewalk Improvements.

Request for Council Action

Date: February 18, 2015

To: East Grand Forks City Council, Mayor Lynn Stauss, President Mark Olstad, Council Vice President Chad Grassel, Council Members: Clarence Vetter, Henry Tweten, Marc Demers, Craig Buckalew and Mike Pokrzywinski.

Cc: File

From: Greg Boppre, P.E.

RE: 2015 City Project No. 3 – Sidewalk Improvements

Background:

In 2013 sidewalk was installed along the east median of Central Avenue between 14th St. NE and 20th St NE. After completion of this project there was approximately \$63,000 in transit funding which was appropriated for the project but not used. In 2014 sidewalk was installed along 5th Ave. NE from 20th St. NE to 15th St. NE. On June 17, 2014 a resolution was passed by Council requesting the MPO transfer the funds between the two projects, which the MPO did. However, the project was completed without the funds being used.

During the 2014 sidewalk project along 5th Ave. NE, ADA compliance improvement for the existing driveways along the project route was requested by MnDOT. A quote for a Change Order to complete the work (utilizing transit funding) was received from the contractor. The price presented was determined not to be in the best interest of the city and was declined. As such, in separate council action, we are requesting continuation of the 2014 project and utilizing the transit funds to finance the project.

The MPO has requested guidance and an amendment towards the City's Transportation Improvement Plan (TIP) and the utilization of funds for the 2015 project. We therefore request Council to request the MPO to amend the TIP and to transfer approximately \$63,000 in transit sidewalk funds from the 2014 sidewalk project along 5th Ave. NE to the 2015 sidewalk project along 5th Ave. NE.

Recommendation: Request the MPO to recommend to the Technical Advisory Committee and to the full MPO Board of Directors that the funds are transferred between the sidewalk projects on the TIP.

RESOLUTION NO. __ - __ - __

Council Member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

WHEREAS, the City Council must provide to the Grand Forks-East Grand Forks Metropolitan Planning Organization ("MPO") direction regarding the City's Transportation Improvement Plan (TIP); and

WHEREAS, the City of East Grand Forks has a Minnesota Transportation Alternatives appropriation in 2014 to build a sidewalk along 5th Ave NE; and

WHEREAS, the City of East Grand Forks has federal transit funding that is dedicated towards sidewalks along transit routes; and

WHEREAS, the City Council of East Grand Forks would like to amend the TIP to transfer approximately \$63,000 in transit sidewalk funds from the Highway 220 sidewalk project to the sidewalk project along 5th Ave NE;

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EAST GRAND FORKS, that the MPO recommend to the Technical Advisory Committee and to the full MPO Board of Directors that the funds are transferred between the sidewalk projects on the TIP.

Voting Aye:

Voting Nay:

Absent:

The President declared the resolution passed.

Passed: _____

Attest:

City Administrator/Clerk-Treasurer

President of the Council

I hereby approve the foregoing resolution this _____ day of _____, 2015.

Mayor

RESOLUTION NO. 14 – 06 – 52

Council Member Leigh, supported by Council Member Olstad, introduced the following resolution and moved its adoption:

WHEREAS, the City Council must provide to the Grand Forks-East Grand Forks Metropolitan Planning Organization (“MPO”) direction regarding the City’s Transportation Improvement Plan (TIP); and

WHEREAS, the City of East Grand Forks has a Minnesota Transportation Alternatives appropriation in 2014 to build a sidewalk along 20th Street NE and 5th Ave NE; and

WHEREAS, the City of East Grand Forks has federal transit funding that is dedicated towards sidewalks along transit routes; and

WHEREAS, the City Council of East Grand Forks would like to amend the TIP to transfer approximately \$57,000 in transit sidewalk funds from the Highway 220 sidewalk project to the sidewalk project along 20th Street NE and 5th Ave NE;

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EAST GRAND FORKS, that the MPO recommend to the Technical Advisory Committee and to the full MPO Board of Directors that the funds are transferred between the sidewalk projects on the TIP.

Voting Aye: Buckalew, Tweten, Olstad, Leigh, Grassel, Vetter, and Helms.

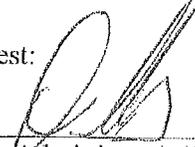
Voting Nay: None.

Absent: None.

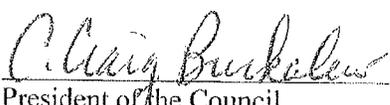
The President declared the resolution passed.

Passed: June 17, 2014

Attest:

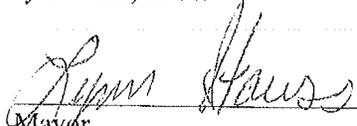


City Administrator/Clerk-Treasurer



President of the Council

I hereby approve the foregoing resolution this 17th day of June, 2014.



Mayor

*Estimate
From WSN*

**SIDEWALK CONSTRUCTION
20th Street NE and 5th Ave NE
EAST GRAND FORKS**

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL
2021.501	Mobilization	LS	1	\$5,000.00	\$5,000.00
2104.501	Remove Curb and Gutter	LF	200	\$10.00	\$2,000.00
2104.505	Remove Concrete Pavement	SY	100	\$5.00	\$500.00
2104.505	Remove Concrete Driveway Pavement	SY	300	\$6.00	\$1,800.00
2104.509	Remove Sign Panel Type C	EA	10	\$150.00	\$1,500.00
2104.509	Remove Casting	EA	4	\$250.00	\$1,000.00
2104.511	Sawing Concrete Pavement (Full Depth)	LF	200	\$7.00	\$1,400.00
2104.523	Salvage Sign	EA	10	\$125.00	\$1,250.00
2105.501	Common Excavation (P)	CY	450	\$10.00	\$4,500.00
2105.525	Topsoil Borrow (L.V)	CY	100	\$25.00	\$2,500.00
2211.607	Aggregate Base, Class 5	CY	300	\$30.00	\$9,000.00
2301.604	Concrete Pavement 7.0"	SY	100	\$75.00	\$7,500.00
2504.602	Adjust Gate Valve & Box	EA	4	\$300.00	\$1,200.00
2506.522	Adjust Frame and Ring Casting	EA	3	\$1,000.00	\$3,000.00
2521.501	4" Concrete Walk	SF	14,000	\$8.00	\$112,000.00
2531.501	Concrete Curb and Gutter, Design B624	LF	200	\$25.00	\$5,000.00
2531.507	6" Concrete Driveway Pavement	SY	300	\$50.00	\$15,000.00
2531.618	Truncated Domes	SF	120	\$60.00	\$7,200.00
2563.601	Traffic Control	LS	1	\$10,000.00	\$10,000.00
2564.536	Install Sign Panel	EA	10	\$500.00	\$5,000.00
2564.602	F&I Sign Panel Type C	EA	12	\$500.00	\$6,000.00
2571.610	Tree Pruning	HR	60	\$80.00	\$4,800.00
2573.530	Storm Drain inlet Protection	EA	12	\$100.00	\$1,200.00
2575.501	Seeding	SY	2000	\$2.00	\$4,000.00
2582.502	Cross-walk Marking - Epoxy	LS	1	\$10,000.00	\$10,000.00
TOTAL CONSTRUCTION COST					\$222,350.00
EALC					\$66,705.00
TOTAL					\$289,055.00

Minnesota Department of Transportation District 2 Area Transportation Partnership (ATP 2)

Transportation Enhancement Fund Application City of East Grand Forks, Minnesota

The Project

The City of East Grand Forks, Minnesota proposes to construct a sidewalk along the north side of 20th St. NE from Hwy 220 to 5th Ave NE and then along the west side of 5th Ave NE from 23rd St. NE to 15th St. NE. Attached is a map showing the project site. In addition, this proposed sidewalk will connect with the soon-to-be constructed sidewalk along the east side of Hwy 220 and a new sidewalk along the north side of 15th St. NE (constructed with State Aid dollars).

The issue being addressed with this project is to enhance the safety of users, especially children and transit users, connecting them to public schools, county and city facilities commercial and service-oriented businesses and providing sidewalk accommodations along the two transit routes that travel the northern portion of the City. This corridor is an essential connector for transportation, and the lacking pedestrian facilities makes this corridor particularly unattractive and hazardous. This project enhances their ability to use alternative travel modes, such as walking and biking to make more direct connections within the NE area of town.

APPENDIX A: Qualifying Criteria

Applicants must address 6 qualifying criteria.

1. Project Eligibility

Of the thirteen activities which qualify for funding, this project will fulfill the provision of facilities for pedestrian and bicyclist activity.

2. Project Costs and Local Funding Match

This project construction cost is estimated to be \$222,350. The project would be funded from two primary sources. Besides the \$177,880 requested from this Transportation Enhancement application, the project costs will be matched in the amount of \$111,175 by the city of East Grand Forks. The non-eligible costs, estimated at \$66,705 will be funded by East Grand Forks including planning, design, engineering etc. No land purchase for ROW is anticipated.

3. Facility Operation and Maintenance*

This facility will be owned and operated by the City of East Grand Forks. As such, the City will operate and maintain the facility for its estimated 20 year useful life.

4. Submitting Agency

The submitting agency is city of East Grand Forks, an eligible sponsoring agency as a city over 5,000 in population.

5. Relationship to the Transportation System

Describe the relationship between the proposed project and the past or present transportation system. Address the issues of function, proximity, and expected impacts described below.

1. Function of the project

The proposed project will provide a public ADA-compatible 5ft concrete sidewalk to connect those living in the mobile home and multi-family housing to the numerous public facilities: the Civic Center, Itts Williams Ball fields and family playground, Polk County Social Services building and Northwest Community and Technical College. This path will also connect to a proposed sidewalk along 15th St. NE, which runs behind Hugos and leads to other commercial and service businesses and another path/sidewalk facility that runs along the east side of Hwy 220. Currently, sidewalks lead from the downtown area (and residential areas in the NW section of EGF) but dead end at 14th St NE. It is important for the City of East Grand Forks to provide non-motorized facilities in the NE area of East Grand Forks where we are lacking sidewalks, as well as, provide connections to transit shelters along the city's two major transit routes.

2. Proximity to existing system*

A new pedestrian pathway connects an existing sidewalk from the downtown and crosses US2 (NW Gateway Drive in East Grand Forks) on both sides of US2. One sidewalk leads down the west side of Hwy 220. A 6' sidewalk will be built along the east side of US220 in the ROW. This proposed sidewalk from 20th St. NE and down 5th Ave NE will help connect the housing that runs along 5th Ave NE with the NCTC and the Parks and Rec facilities. With a proposed sidewalk on 15th St. NE and a possible new connection on 17th St. NE we can piece together a safe off-road system for pedestrians and bicyclists to travel on the north end of East Grand Forks.

3. Impact on overall transportation system

East Grand Forks has supported many projects for sidewalks and trails in our community and has committed both funding for construction and continued maintenance for the built projects. This proposed project will provide yet another vital piece of alternative-mode infrastructure, creating a safer, more walkable community. We have a wonderful trail system within our greenway that many residents and visitors enjoy. However, we need to commit more resources to helping those who do not drive a vehicle (or choose to drive a vehicle) by providing non-motorized facilities that get them to where they need to go; from home to school or businesses/recreational facilities.

**Proximity alone does not constitute a substantial relationship to the intermodal transportation system. All three relationships must be addressed in the application.*

6. Transportation Mitigation Projects

Because it is using unused land entirely in the public right-of-way, the impact on existing city streets will be minimal.

APPENDIX B: PROJECT RANKING

Applicant must address all four of the following criteria:

1. Impact on the Transportation System

Score = 0-40 POINTS

The project provides the second leg to a very nice non-motorized link that is currently lacking completeness. As East Grand Forks grows and changes, people are currently finding their own way to walk along and across these streets and highways. The project will provide the desired, safest facility that gives the user a designated route to utilize. 5th Ave NE is both located on two transit routes and a designated truck route. By providing a facility off of the road, we allow those from young to old to access all of the amenities (parks, stores, fast food restaurants, schools, NCTC) safely and conveniently.

2. Part of a Larger Project Concept

Score= 0-20 POINTS

The proposed project address the essential transportation facilities needed for the northeast segment of this city. In future years, the extension and improvement to the walkability of the community will be programmed with assistance with a variety of funding sources. Examples of planned improvements to this corridor are attached.

A metro-side concept of the connection to a larger project is that the proposed pedestrian pathway connects with the new sidewalk network across US2 (NW Gateway Drive in East Grand Forks) and both trails along Hwy 220. This network does eventually connect to the Red River State Recreation Area campground and the Greenway Trail System along the Red River, as well as to the residential neighborhoods and public schools in northwest East Grand Forks. It will provide a connection between the off-street path system serving the metro-area recreational users, as well as area walking commuters wanting a safe and efficient alternative route between their homes and work in the north area of East Grand Forks. This sidewalk, along with other proposed sidewalks in the NE area will provide a connection to the Technical College from the apartments near the area and connect elementary and high school students on the NW side to the sidewalks leading to the two public schools on the NW side of Hwy 220 making a more complete sidewalk/trail loop in the north section of the City.

3. Planning Integration/Quality

Score = 0-20 POINTS

This project is not only in response to concerns of area users, but has also been identified as a critical link in the Master Pedestrian Map of the MPO 2004 Alternative Transportation Modes Plan (see attached information). This application is the most optimal solution based upon safety of users, the use of existing public right-of-way, connecting to existing facilities, and economic cost factors. In addition, we designed this new pathway to meet or exceed AASHTO policies and requirements for these types of facilities, as well as to be user-friendly. These sidewalks and trails are located along one of our two transit routes and provides a facility for users to get to and from the bus stop(s) without having to walk or bike in the roadway.

4. Financial Considerations

Score = 0-20 POINTS

East Grand Forks is committed to fund the 20% local match of the constructions costs as well as the administrative costs associated with the project. Further, the City is committed to fund the additional costs required to construct and maintain such projects. The City has routinely developed and implemented enhancement projects in the past; therefore, the City knows the expectations and requirements of this project. The City of East Grand Forks is also committing state aid funds, transit funds and general revenue funds to connect other sidewalk facilities to this proposed sidewalk along 20th St. NE and 14th Ave NE.

Total maximum score a project can receive is 100 points.

**APPENDIX C
Transportation Enhancement Application Cover Page**

Instructions:	Complete and return thirteen copies to Joe McKinnon, Planning Engineer, MNDOT, 3920 Highway 2 West, Bemidji, MN 56601
Deadline:	Postmarked no later than January 18, 2012 for funding of projects to be constructed in 2014 or 2015
Have you applied for enhancement funding from ATP 2 previously?	YES or NO, If yes, when did you submit the application? Yes, in 2010

GENERAL INFORMATION

Applicant	City of East Grand Forks, Minnesota		Date 1/18/12
Project Name:	Sidewalk along the north side of 20 th St. NE from Hwy 220 to 5 th Ave NE and then along the west side of 5 th Ave NE from 20 th St. NE to 15 th St. NE		
Mailing Address:	600 DeMers Ave PO Box 373		
City:	East Grand Forks	State:	MN
Zip Code:	56721	County:	Polk
Contact Person: Greg Boppre	Title: City Engineer	Phone: (218)773-1185	

PROJECT INFORMATION

Project Manager/Coordinator: Greg Boppre	Title: City Engineer	Phone: (218)773-1185
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Eligible activity in application (check one only):

<input type="checkbox"/>	Scenic or Historic Highway Program	<input type="checkbox"/>	Preservation of abandoned railway corridors.
<input checked="" type="checkbox"/>	Provision of facilities for pedestrians and bicycles.	<input type="checkbox"/>	Control/removal of outdoor advertising.
<input type="checkbox"/>	Acquisition of scenic easements and/or scenic/historic sites.	<input type="checkbox"/>	Archaeological planning and research.
<input type="checkbox"/>	Landscaping and other scenic beautifications.	<input type="checkbox"/>	Mitigation of water pollution caused by highway Runoff or projects to reduce vehicle caused wildlife mortality.
<input type="checkbox"/>	Historic preservation.	<input type="checkbox"/>	Safety education activities for pedestrians and bicyclists.
<input type="checkbox"/>	Rehabilitation and operation of transportation buildings, structures, or facilities (including historic railroad facilities and canals).	<input type="checkbox"/>	Establishment of transportation museums.

Costs	Project Year: Please indicate
Amounts requested: \$177,880	2014 _____
Local match: \$44,470 (plus 66,705 in soft costs)	2015 _____
Total project cost \$289,055	2014 or 2015 <u> X </u>

Checklist

<input checked="" type="checkbox"/>	Project Description (including Budget Sheet)	Site Map
<input checked="" type="checkbox"/>	Narrative Responding to Qualifying Criteria	Resolutions (Submittal and Maintenance)
<input checked="" type="checkbox"/>	Narrative Responding to Project Ranking Criteria	Photographs
<input checked="" type="checkbox"/>	Project Location Map (s)	

	Signature of Authorized Individual	Title	Date
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APPENDIX D

BUDGET BREAKDOWN

A. Construction Costs (eligible for Enhancement Funding)	\$	222,350
B. Acquisition-Related Costs (legal and appraisal fees, etc. - not eligible for enhancement funding)	\$	Zero
C. Administrative Costs (preliminary design, engineering, architectural fees – not eligible for enhancement funding)	\$	66,705
D. Total cost of proposed project: Lines A, B, and C Totaled:	\$	289,055
E. Items not eligible for enhancement funding: Lines B and C Total:	\$	66,705
F. Total of eligible costs (minimum of \$50,000): Line A:	\$	222,350
G. Applicants contribution towards the eligible enhancement project costs:	\$	44,470
H. Total amount requested in enhancement funds: (Lines F – G):	\$	177,880

Request for Council Action

Date: March 3, 2015

To: East Grand Forks City Council, Mayor Lynn Stauss, President Mark Olstad,
Council Vice President Chad Grassel, Council Members: Clarence Vetter, Henry Tweten,
Marc Demers, Craig Buckalew and Mike Pokrzywinski.

Cc: File

From: Greg Boppre, P.E.

RE: Prepare Plans/Specifications – 2015 City Project No. 3 – Sidewalk Improvements

Background:

MnDOT has requested the driveways located on the east side of 5th Ave N.E. between 15th St. N.E. and 20th St. N.E. be reconstructed so the sidewalk going through the driveways meets current ADA regulations. MnDOT has also requested this work be completed within the next two years. As this portion of 5th Ave. N.E. is both a MnDOT State Aid route and on the Transit route system it is eligible for State and Federal funding for construction purposes.

At the completion of the sidewalk project along Central Avenue (2012 CP #5) \$62,977 in transit dollars remained available for construction purposes along a transit route. These funds have an 80/20 federal/local split (\$62,977/\$15,745) and soft costs such as engineering are eligible. In a separate motion we are requesting these funds be reallocated to the 2015 City Project #3 for funding of the project.

Preliminary cost estimates indicate the project may cost close or over the the available federal dollars. So to allow Council the flexibility to award the project in the best interests of the city, the project has been split between a base bid and two alternate bids. The base bid consists of the five driveways for the apartment buildings whereas Alternate No. 1 is the driveway to the townhome development. Alternate No. 2 is a continuation of the sidewalk to the bowling alley sidewalk/parking lot.

We therefore request authorization to complete plans and specifications for 2015 City Project #3 which will bring the driveways and related sidewalk along 5th Ave. N.E. into ADA compliance.

The 2015 CP #3 project is a Federal Aid improvement project funded through the Federal Transit Administration (FTA) for construction of sidewalk and driveway aprons on 5th Avenue from 20th Street to 15th St. N.E. (the Bowling Alley sidewalk/entrance).

The following is the proposed budget for the project:

Proposed Budget

	<u>2015 Base CP#3</u>	<u>15CP#3 ALT #1</u>	<u>15CP#3 ALT #2</u>	<u>Total</u>
Construction	\$50,800.00	\$16,700.00	\$6,100.00	\$73,600.00
Plans / Specifications	\$6,100.00	\$2,000.00	\$730.00	\$8,830.00
Staking / Inspection	\$2,500.00	\$850.00	\$310.00	\$3,660.00
Contingencies	\$2,500.00	\$850.00	\$310.00	\$3,660.00
Administration / Legal	<u>\$1,525.00</u>	<u>\$510.00</u>	<u>\$185.00</u>	<u>\$2,220.00</u>
Total Project Cost	\$63,425.00	\$20,910.00	\$7,635.00	\$91,970.00

Proposed Funding

	<u>2015 Base CP#3</u>	<u>15CP#3 ALT #1</u>	<u>15CP#3 ALT #2</u>	<u>Total</u>
FTA	\$50,740.00	\$12,237.00	\$0.00	\$62,977.00
City	<u>\$12,685.00</u>	<u>\$8,673.00</u>	<u>\$7,635.00</u>	<u>\$28,993.00</u>
Total Project Cost	\$63,425.00	\$20,910.00	\$7,635.00	\$91,970.00

Recommendation:

Authorize the preparation of plans and specifications for:
2015 City Project No. 3 – Sidewalk Improvements

Enclosures: Project Location Map

Request for Council Action

Date: March 3, 2015

To: East Grand Forks City Council, Mayor Lynn Stauss, President Mark Olstad,
Council Vice President Chad Grassel, Council Members: Clarence Vetter, Henry Tweten,
Marc Demers, Craig Buckalew and Mike Pokrzywinski.

Cc: File

From: Greg Boppre, P.E.

RE: 2015 City Project No. 3 – Sidewalk Improvements

Background:

In 2013 concrete sidewalk was installed along the east median of Central Avenue between 14th St. NE and 20th St NE (2012 CP #5). After completion of this project there was \$62,977 in transit funding which was appropriated for the project but not used.

MnDOT has requested the driveways located on the east side of 5th Ave N.E. between 15th St. N.E. and 20th St. N.E. be reconstructed so the sidewalk going through the driveways meets current ADA regulations. MnDOT has also requested this work be completed within the next two years. As this portion of 5th Ave. N.E. is on the Transit route system it is eligible for Federal funding for construction purposes. As such, in separate council action, we are requesting authorization for a driveway/sidewalk improvement project which utilizes the available transit funds to finance this project.

The MPO has requested guidance and an amendment towards the MPO's Transportation Improvement Plan (TIP) and the utilization of funds for the 2015 project. We therefore request Council to request the MPO to amend the TIP by adding the proposed project to the TIP and to transfer approximately \$63,000 in available transit sidewalk funds to the 2015 Sidewalk Improvement project along 5th Ave. NE.

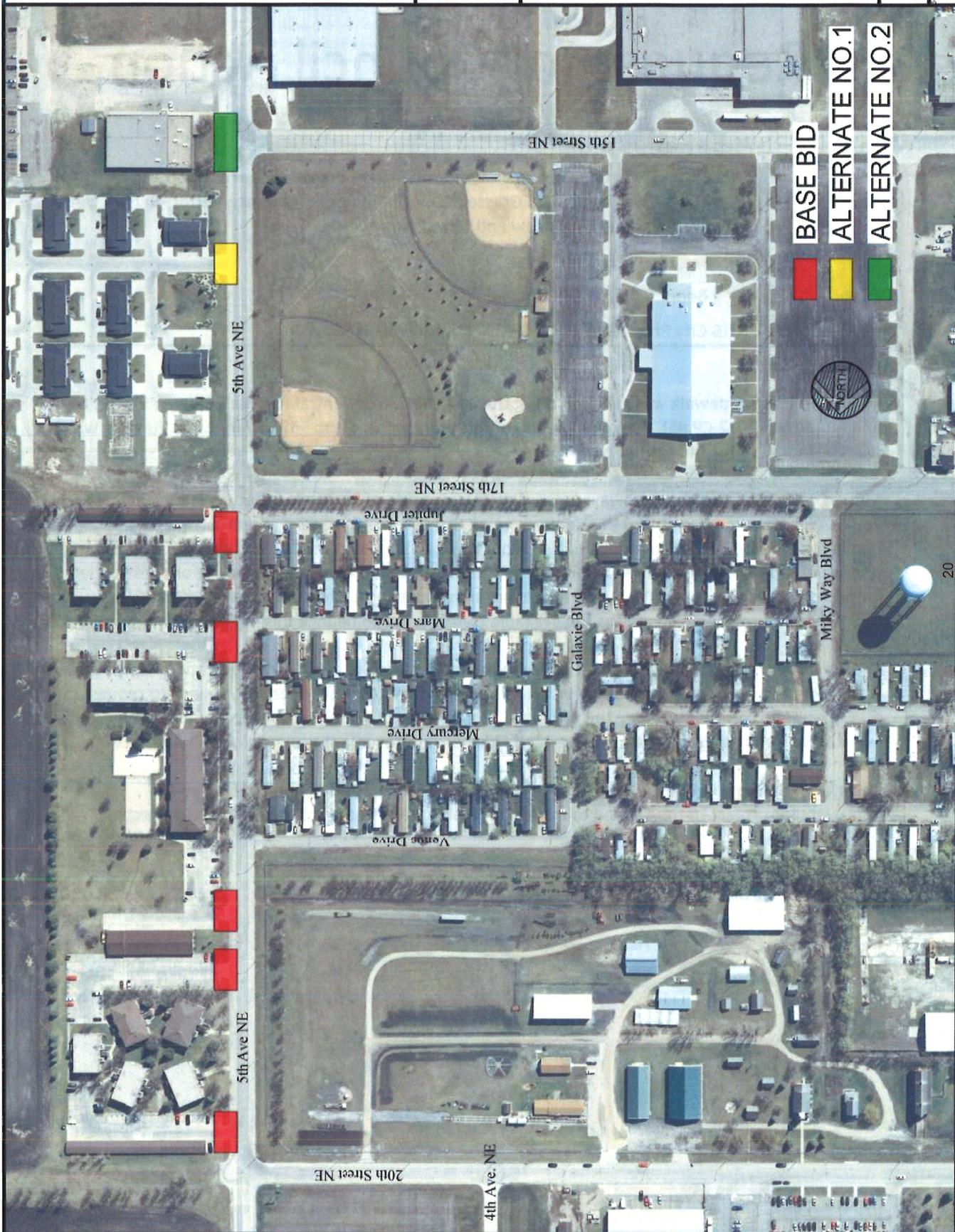
Recommendation: Request the MPO to amend the 2015 TIP by adding the 2015 Sidewalk Improvement project to the TIP and to transfer available transit funds to the proposed project.

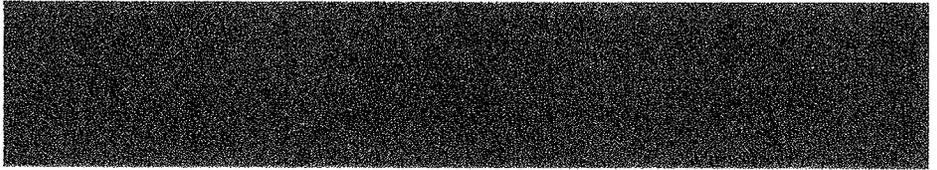
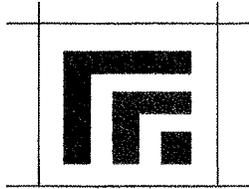


DATE: 3-2-2015
 SCALE: None
 DRAWN BY: DDA
 CHECKED BY: LDC
 JOB NUMBER: 0706G0034.000

2015 City Project No.3 - Sidewalk Improvements
 5th Avenue NE
 East Grand Forks, Minnesota
Project Location

SHEET NO
EXH-3





EAPC
ARCHITECTS ENGINEERS



PROJECT INFORMATION
UPDATE REPORT

EAST GRAND FORKS
POOL RENOVATION

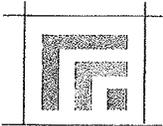


DATE

March 4, 2015



WWW.EAPC.COM



EAPC

Architecture Engineering Industrial Wind Energy Interior Design

3100 Demers Avenue, Grand Forks ND 58201 | TELE 701.775.3000 | FAX 701.772.3605

March 4, 2015

City of East Grand Forks
600 DeMers Avenue
East Grand Forks, ND 56721

SUBJ: EGF Pool Renovation

RE--: Updated Project Information

ATTN: David Murphy

FILE: 20151250

Dear David:

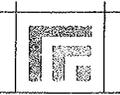
Enclosed is updated information regarding the East Grand Forks Pool Renovation project. It is in an outline format to be referred to and discussed at next week's work session meeting.

- Bath House Floor Plan
- Estimated Project Costs
 - Base Bid \$ 1,945,500.00
 - Schedule of Alternates See attached detailed listing.
- Project Scope Graphics (2 sheets)
 - Base Bid Construction drawing
 - Alternate Construction drawing
- Pictures of Water Features:
 - Water Slide
 - Climbing Wall
 - Water Geyser
 - Mushroom Spray Fountain
 - Sun Shelter Cabana
 - Light Post with Banner
- Project Estimate
- Overall Project Estimated Costs:

○ Base Bid	\$ 1,945,500.00
○ 8% Construction Contingency	\$ 155,640.00
○ A/E Design Fees	<u>\$ 85,435.00</u>
Total Construction Cost	\$ 2,186,575.00

The cost of accepted Alternate bids would need to be added to the Total Cost along with applicable design fees.

Fargo ND	Bismarck ND	Williston ND	Minot ND	Bemidji MN	Norwich VT	Buenos Aires ARG	
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We have not included any costs for asbestos or lead paint removal. We are investigating the existing materials to determine if any asbestos or lead is present.

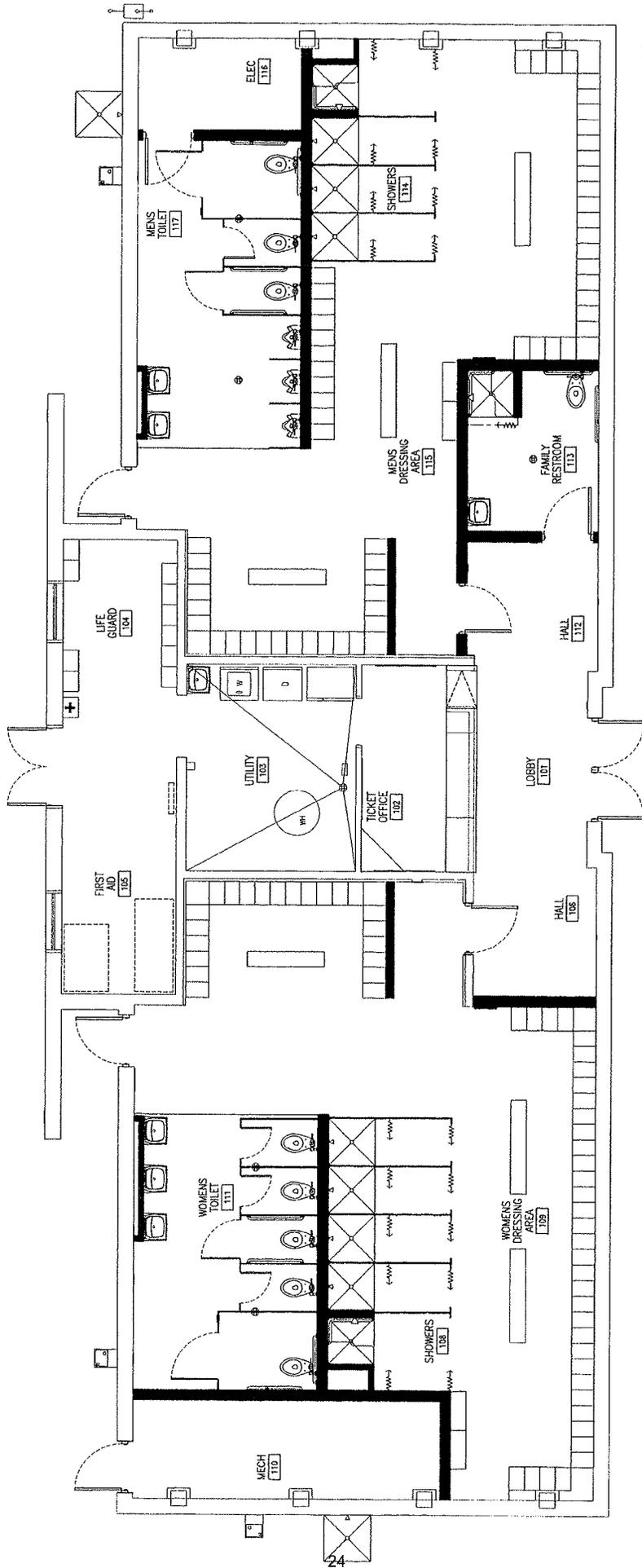
Sincerely,

Wayne G. Dietrich

Wayne G. Dietrich, AIA
for
EAPC Architects Engineers

WGD/cle

Enc.



1 BATH HOUSE FLOOR PLAN
 1/4" = 1'-0"

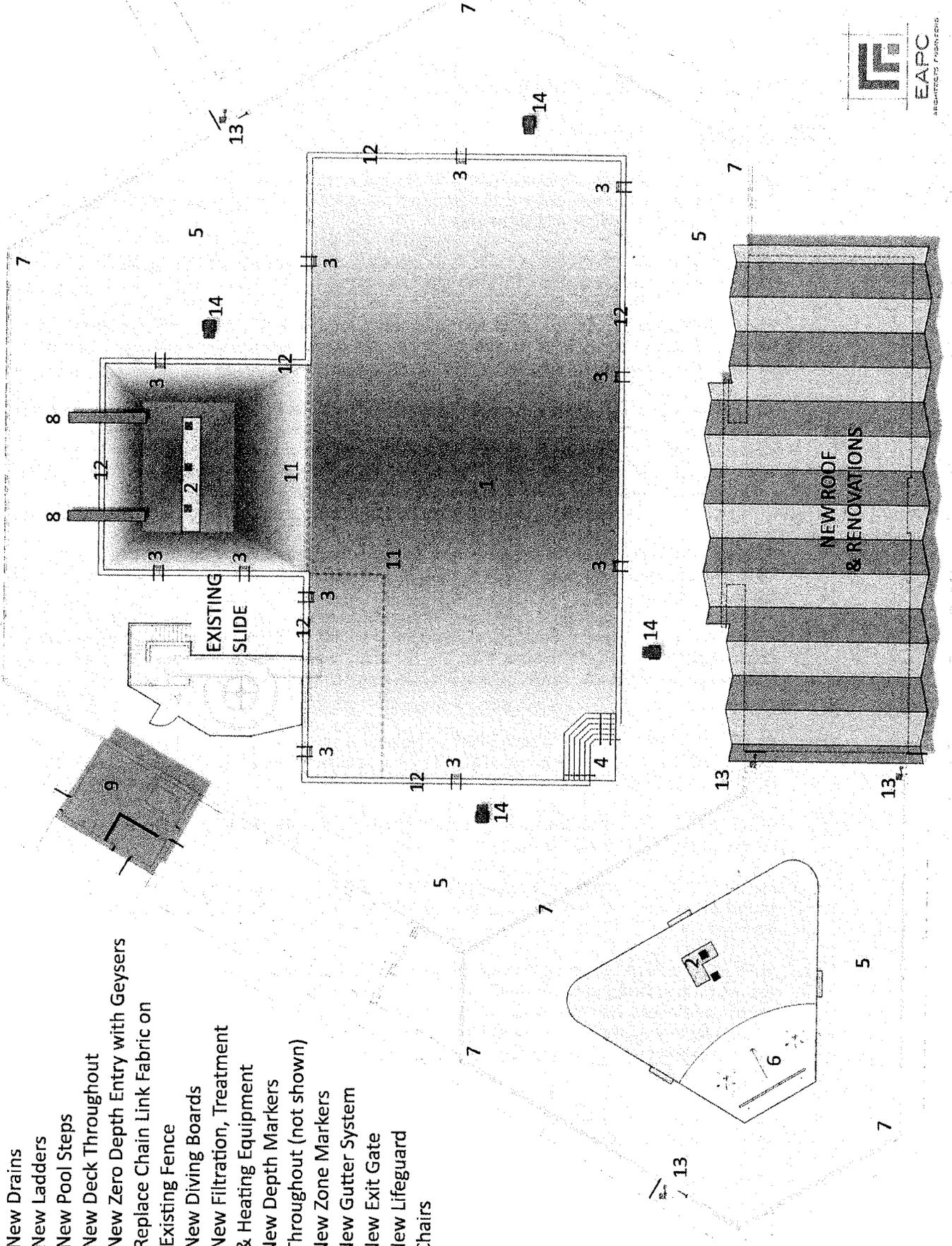
24

SCHEDULE OF ALTERNATES

- A. ALTERNATE NO. A-1: State the amount to be added to the Base Bid if the Concessions Area with reconfigured fences, gates and restriping parking lot is accepted. Reference Drawing C203 for work required. Include electrical work. \$ 12,000.00
- B. ALTERNATE A-2: State the amount to be added to the Base Bid if the Wading Pool Aquatic Mushroom. Reference Section 13 1158 "Water Features." \$ 25,410.00
- C. ALTERNATE A-3: State the amount to be added to the Base Bid if the existing chain link fence fabric and barbed wire runs are replaced with new fabric and wire matching existing. Fence posts to remain. Reference Drawing C203 for work required. \$ 12,890.00
- D. ALTERNATE A-4: State the amount to be added to the Base Bid if the existing 6' high chain link fence, barbed wire and fence posts are replaced with Dakota Fence "Jerith" premium powder coated aluminum picket fence 8' high, Style #401 and the 4' high chain link fence with 4' high Style 401 premium powder coated aluminum picket fence. This alternate also includes the removal and replacement of the concrete curb show on details 10/C601 and 11/C601. \$ 165,000.00
- E. ALTERNATE A-5: State the amount to be added to the Base Bid to furnish and install four (4) pool sun shelters Sun Ports "WAVE" model in size and locations shown. Reference Drawing C203 for work required. \$ 13,370.00
- F. ALTERNATE A-6: State the amount to be added to the Base Bid to replace Flume slide with new, upgraded flume slide. Reference Section 13 1413 "Water Slides." Includes demolition and disposal of existing slide, new slide and associated mechanical and electrical work. \$ 150,000.00
- G. ALTERNATE A-7: State the amount to be deleted from the Base Bid if the Zero Entry at the Wading Pool is deleted from project scope including geysers and pump. Reference Sheets C203, C601 and A403 for scope of work. \$ 11,220.00
- H. ALTERNATE A-8: State the amount to be added to the Base Bid if manually retractable pool covers are added to the Main Pool. \$ 25,000.00
- I. ALTERNATE A-9: State the amount to be added to the Base Bid to replace the existing water heater WH-1 and flue. Reference Drawings P300 and P302 for work required. Include electrical work. \$ 12,400.00
- J. ALTERNATE A-10: State the amount to be added to the Base Bid to supply vertical style pool filter ALT-FIL-1 in lieu of base bid filters FIL-1, FIL-2, and FIL-3. Provide all necessary valving for normal operations and backwash procedures. Provide all media fill and gauges as required. Provide factory assembled valve assembly. Paint tank and all pre-primed accessories with two coats of exterior epoxy paint to color as selected by owner/Engineer. Anchor filter to slab. Place filter into operation. \$ 0.00
- K. ALTERNATE A-11: State the amount to be added to the Base Bid to furnish and install the Climbing Wall as shown on Sheet C201 and specified in Section 13 1158 "Water Features". \$ 32,000.00

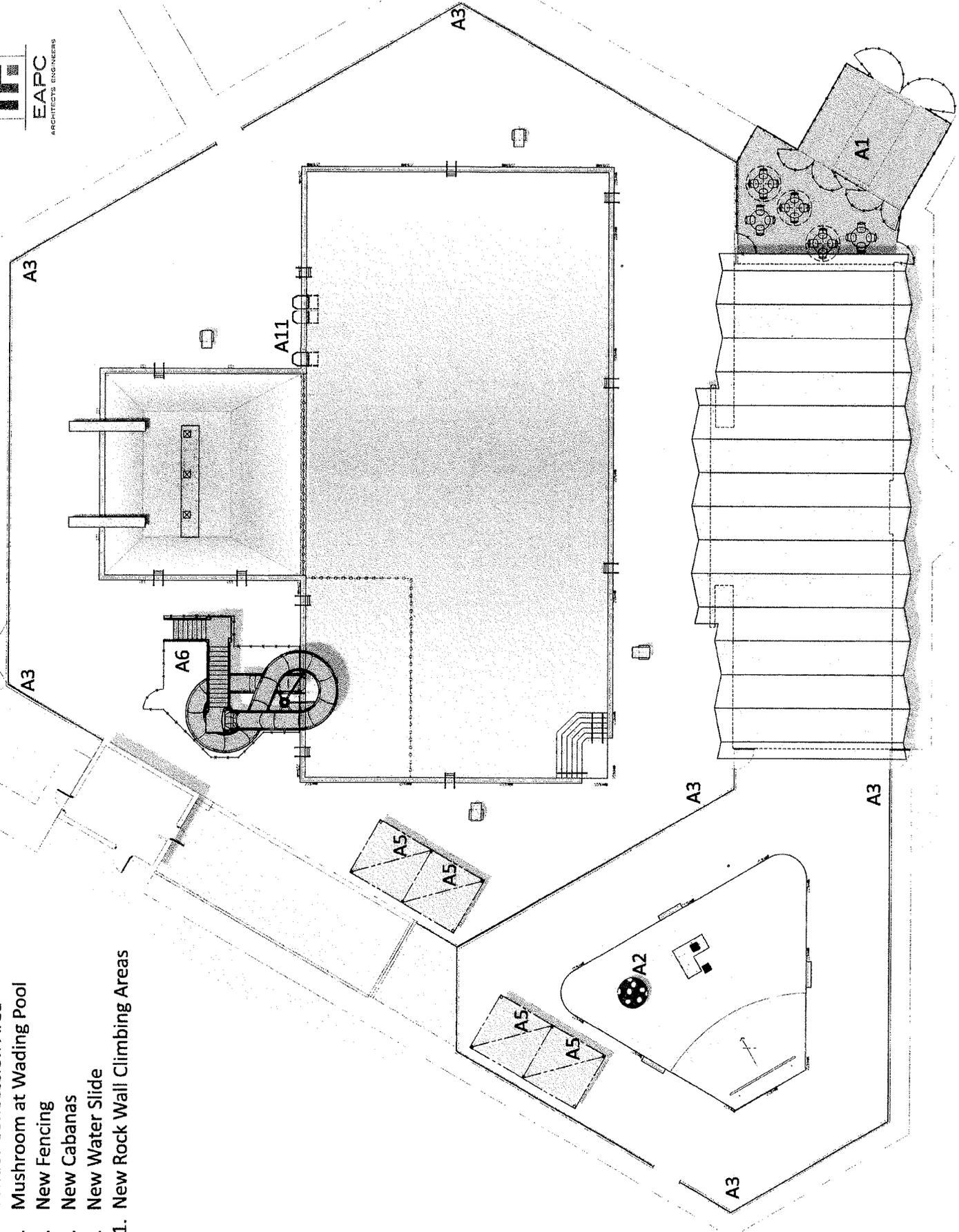
BASE BID CONSTRUCTION

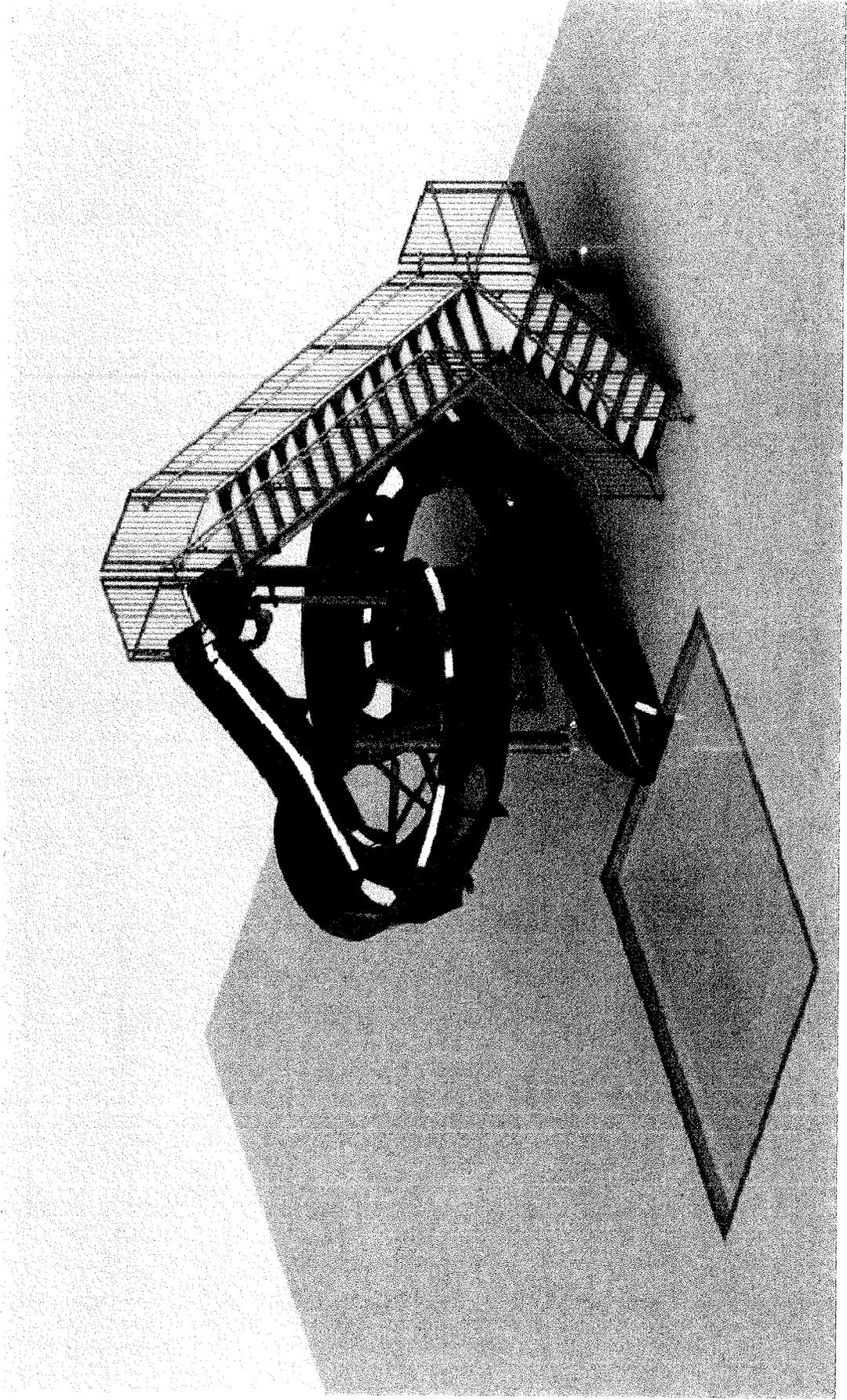
1. New Pool Liner
2. New Drains
3. New Ladders
4. New Pool Steps
5. New Deck Throughout
6. New Zero Depth Entry with Geysers
7. Replace Chain Link Fabric on Existing Fence
8. New Diving Boards
9. New Filtration, Treatment & Heating Equipment
10. New Depth Markers Throughout (not shown)
11. New Zone Markers
12. New Gutter System
13. New Exit Gate
14. New Lifeguard Chairs



ALTERNATE CONSTRUCTION

- A1. Vendor Concession Area
- A2. Mushroom at Wading Pool
- A3. New Fencing
- A5. New Cabanas
- A6. New Water Slide
- A11. New Rock Wall Climbing Areas

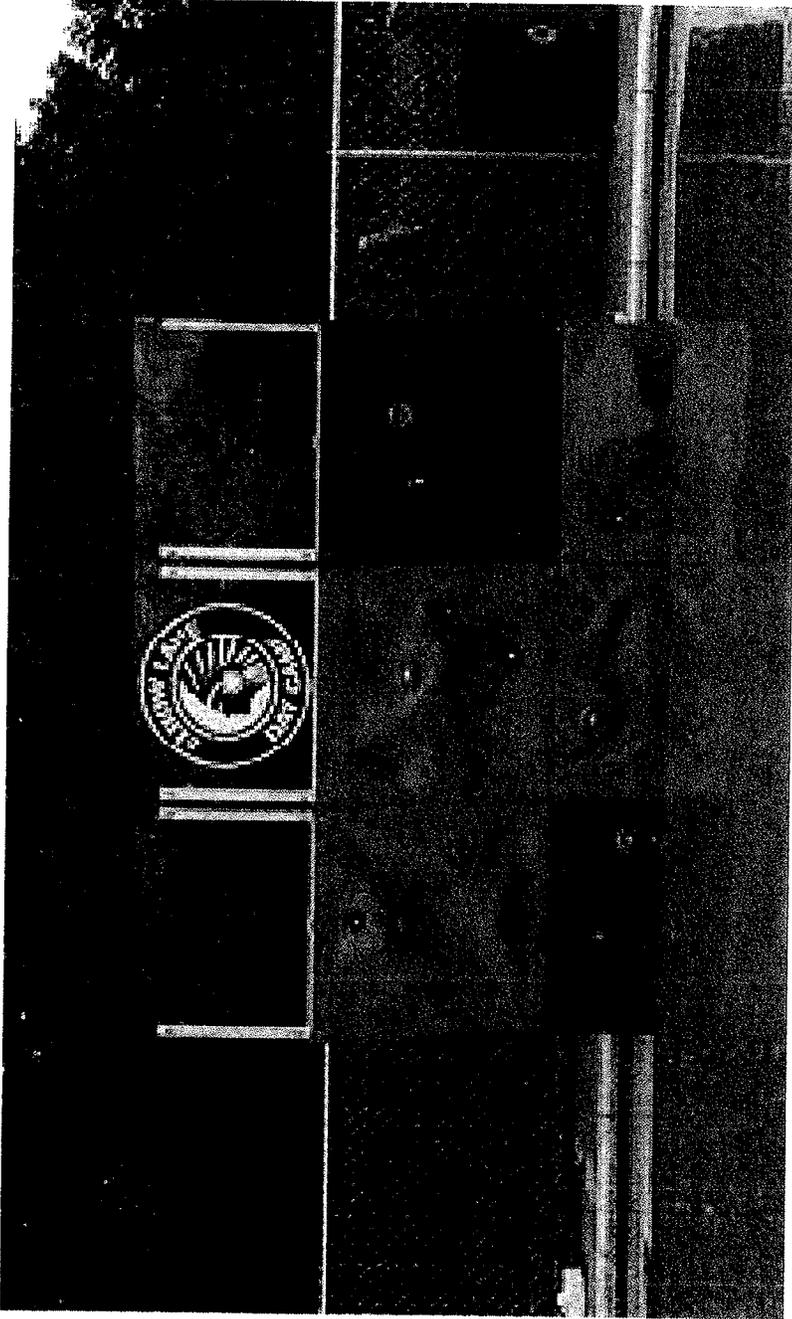




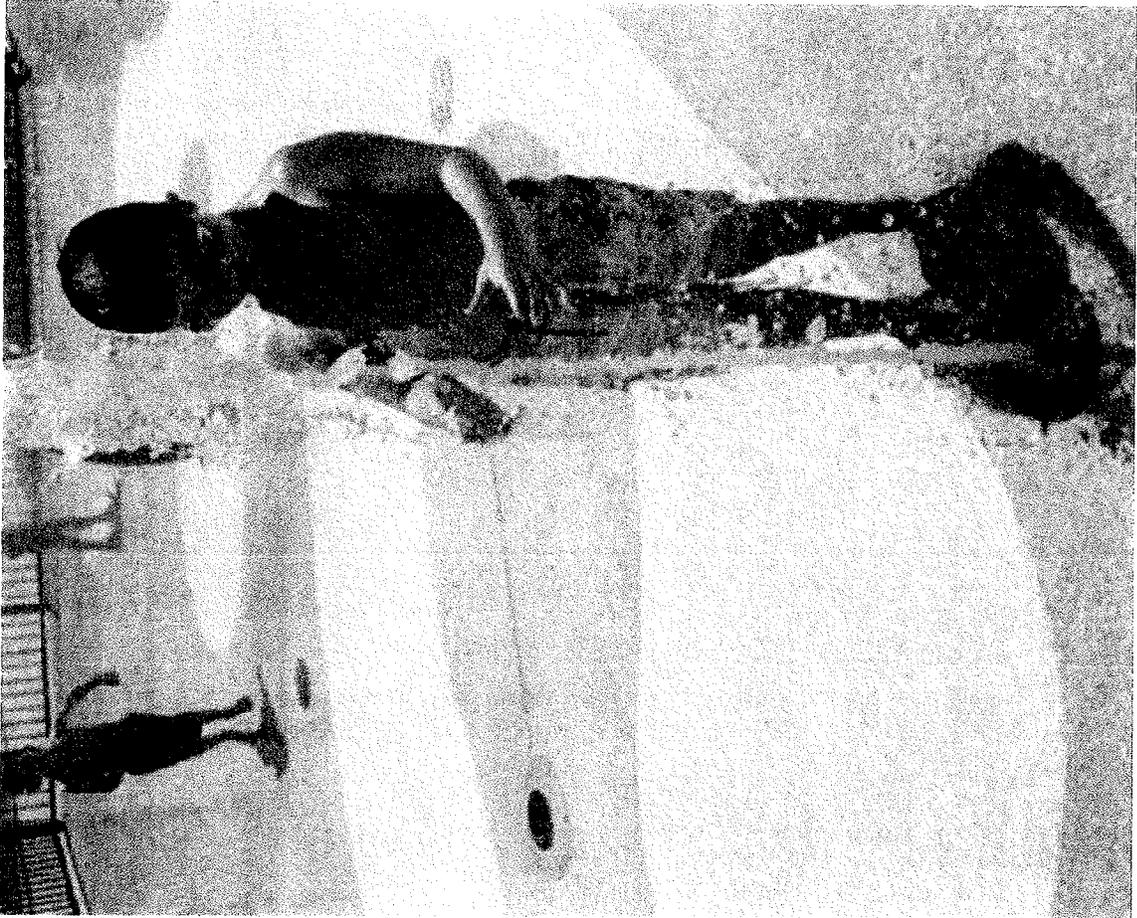
New Flume Slide
East Grand Forks Pool Renovation
Alternate Bid No. A-6
Estimate Cost \$150,000.00



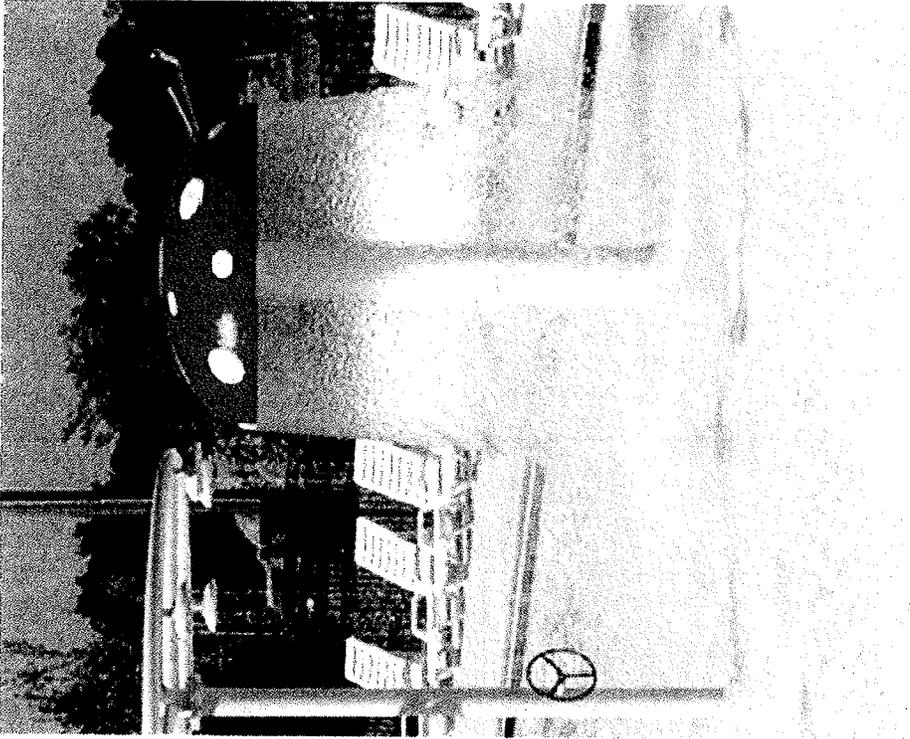
Climbing Wall
First of Two Components
East Grand Forks Pool Renovation
Alternate No. A-11
\$9,500.00



Climbing Wall
Second of Two Components
East Grand Forks Pool Renovation
Alternate No. A-11
\$22,500.00

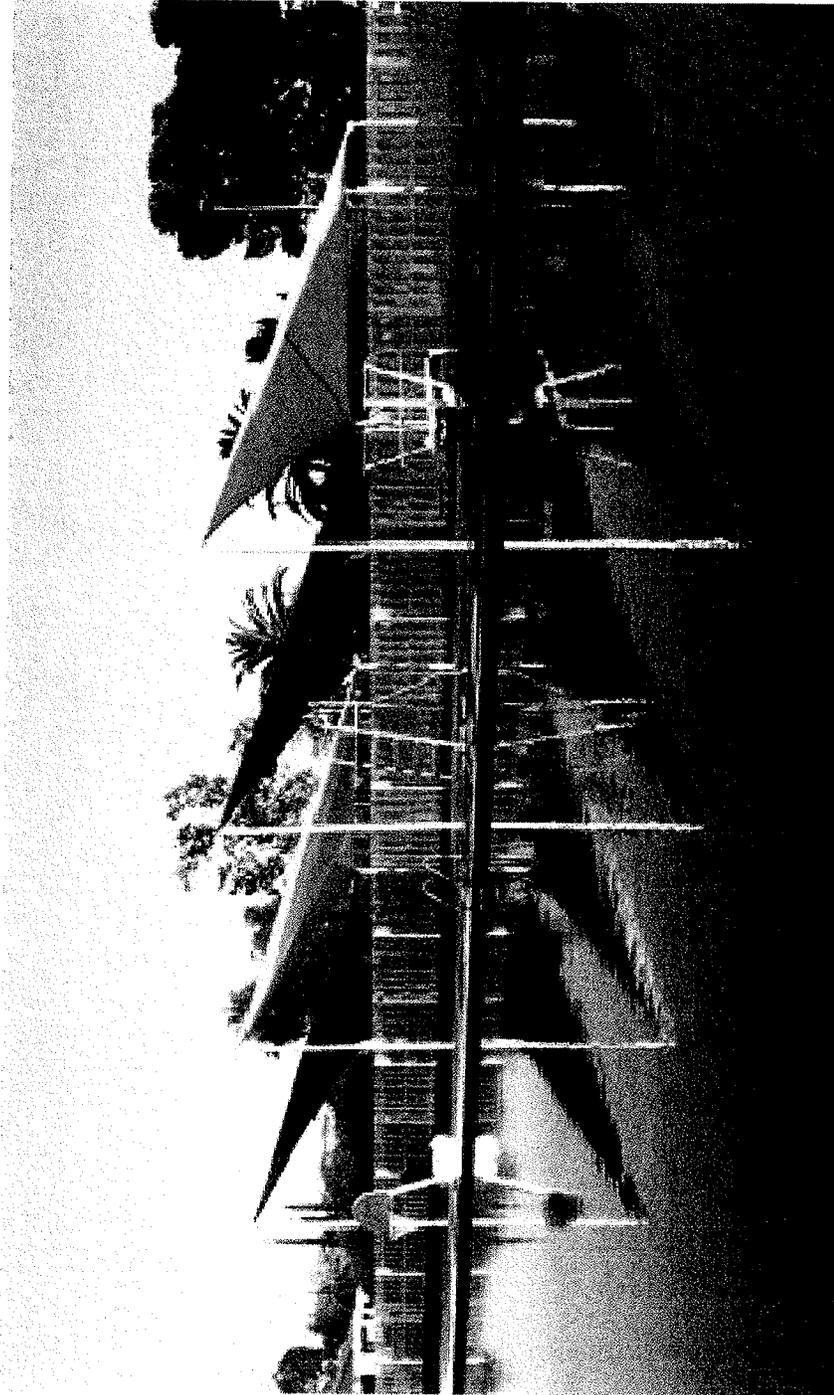


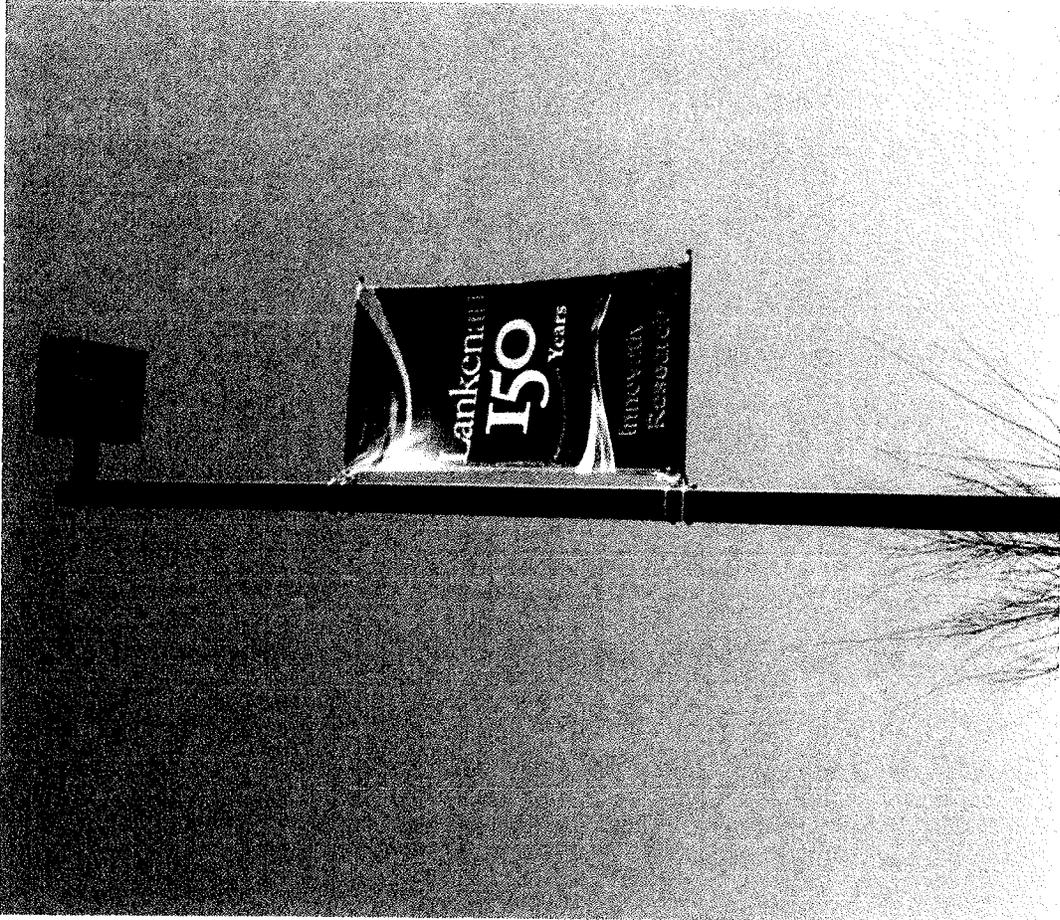
**Water Geysers, two planned for the Wading Pool
East Grand Forks Pool Renovation
Base Bid Item**



Mushroom Spray Fountain at Wading Pool
East Grand Forks Pool Renovation
Alternate Bid No. A-2
Estimate Cost \$25,410.00

Sun Shelter – 4 Thus
East Grand Forks Pool Renovation
Alternate No. A-6
\$13,370.00





Typical Light Pole with Banner
East Grand Forks Pool Renovation
Base Bid Item

Line Number	Description	Quantity	Unit	Ext. Material	Ext. Labor	Ext. Equipment	Ext. Total
EGF Pool Renovation Cost Estimate							
EGF Pool Renovation Cost Estimate 3-2-15							
Division 1 General Requirements							
013113200260*	Field personnel, superintendent.	36.000	Week		\$43,200		\$43,200
014523501950*	Concrete testing, compressive strength test, incl. picked up by lab, average	100.000	Ea.			\$1,900	\$1,450
014523504735*	Soil testing, soil density, nuclear method, ASTM D2922	35.000	Ea.			\$980	\$980
014523504900*	Soil testing, proctor compaction, 4" standard mold, ASTM D 698	3.000	Ea.			\$297	\$297
015113500040	Temporary electrical power equipment (pro-rated per job), overhead feed, 3 uses, 200 amp	1.000	Ea.	\$985	\$227		\$1,200
015113500430*	Dumpster 20 CY	40.000	L.F.			\$24,800	\$24,800
015113800600*	Temporary utilities, power for job duration, incl. elevator, etc, min	7.000	Mnth			\$5,950	\$266
015213200450*	Office trailer, furnished, rent per month, 50' x 10', excl. hookups	8.000	Ea.	\$2,800	\$600		\$3,400
015433406410*	Rent toilet portable chemical	34.000	Wks			\$5,100	\$5,100
015626500200*	Temporary fencing, chain link, rented up to 12 months, 6' high, 11 ga, to 1000'	840.000	L.F.	\$3,700	\$815		\$4,525
017413200050*	Cleaning up, cleanup of floor area, continuous, per day, during construction	325.000	Hrs	\$163	\$5,850	\$244	\$6,250
017413200100*	Cleaning up, cleanup of floor area, final by GC at end of job	120.000	Hrs	\$210	\$2,150	\$42	\$2,400
Totals for Division 1 General Requirements				\$7,858	\$52,842	\$39,313	\$93,868
Division 2 Site Construction							
024113175300*	Demo Pool Concrete deck	1,741.000	S.Y.	\$5,575	\$8,700	\$4,350	\$18,600
024113175300*	Remove Sidewalk	310.000	S.Y.		\$2,475	\$1,950	\$4,425
024113304310*	Demo Bathhouse slab on grade	864.000	CF		\$4,950	\$1,350	\$6,275
024116170420*	Remove Pool Concrete at Drains	296.000	S.F.	\$740	\$1,775	\$1,025	\$3,550
024116172500*	Remove Concrete Pool Wall for New Gutter	669.000	S.F.	\$670	\$7,350	\$3,350	\$11,400
024119192005*	Load Concrete debris	82.000	C.Y.		\$665	\$205	\$870
Totals for Division 2 Site Construction				\$6,985	\$25,915	\$12,230	\$45,120
Division 3 Concrete							
031113204000*	Form Conc. Beam at Gutter	1,784.000	SFCA	\$3,575	\$3,825		\$7,375

031513503050*	Waterslop, rubber, center bulb, 1/4" thick x 9" wide	460.000	L.F.	\$2,300	\$435			\$2,725
032121110150*	#4 bar at Gutter concrete	1,539.000	L.F.	\$1,075	\$277			\$1,350
032121110200*	#5 bar at Gutter concrete	1,210.000	L.F.	\$1,300	\$218			\$1,525
033053400350*	Place Concrete at Gutter	51.000	C.Y.	\$6,375	\$2,550		\$1,025	\$9,950
033053404000*	Main Pool Steps	16.000	C.Y.	\$5,325	\$5,275		\$13	\$10,600
033053404820*	Remove & Replace at Pump House	120.000	S.F.	\$360	\$720		\$30	\$1,100
033053404950*	Replace Pool Concrete at Drains	296.000	S.F.	\$1,425	\$2,075		\$590	\$4,100
033053404950*	Zero Entry Concrete	375.000	S.F.	\$4,825	\$9,375		\$4	\$14,200
033053405010*	Replace Slab on Grade	2,525.000	S.F.	\$5,975	\$10,100		\$380	\$16,500
033713601020*	Gunite at Ex. Sump Pit	280.000	S.F.	\$770	\$700		\$140	\$1,600
038116500800*	Concrete sawing, concrete walls, plain, per inch of depth, hydraulic saw	892.000	L.F.				\$22,300	\$22,300
Totals for Division 3 Concrete				\$33,305	\$35,550		\$24,482	\$93,325
Division 4 Masonry								
040120200640*	Repair Exterior CMU - Glazed Block	2,831.000	S.F.				\$18,400	\$18,400
040505100330*	remove CMU at new door opening	26.000	S.F.		\$350		\$39	\$390
040505100410*	Selective demolition, masonry, concrete block walls, reinforced alternate courses, 8" thick	543.000	CF		\$1,225		\$190	\$1,425
040516300700*	Grout, cavity walls, 6" space, 0.500 CF/SF, pumped, excludes blockwork	1,190.000	S.F.	\$4,000	\$2,450		\$202	\$6,650
042210340260*	Concrete block partitions, 4"	226.000	S.F.	\$1,675	\$785			\$2,450
042210340270*	Concrete block partitions, 6"	208.000	S.F.	\$1,550	\$770			\$2,300
042210340280*	Concrete block partitions, 8"	1,093.000	S.F.	\$8,100	\$4,350			\$12,400
Totals for Division 4 Masonry				\$15,325	\$9,930		\$18,831	\$44,015
Division 5 Metals								
055213500770	Railing, pipe, stainless steel, high polish, 3 rails, 3'-6" high, posts @ 5' O.C., 1-1/2" dia. shop fabricated	18.000	L.F.	\$4,950	\$196		\$22	\$5,175
Totals for Division 5 Metals				\$4,950	\$196		\$22	\$5,175
Division 6 Wood and Plastic								
060505201510	Selective demolition, millwork and trim, counter top, L, U or C shapes	40.000	L.F.		\$64			\$64
061110022780*	2X6 Roof Edge Blocking	0.750	M.B.F.	\$455	\$490			\$940
061110260800*	Wood framing, 2x6 at top of CMU partitions	764.000	L.F.	\$4,000	\$2,050			\$6,050
061516100650*	Wood roof decking, douglas fir, 2" thick	6,108.000	S.F.	\$11,300	\$3,600			\$14,900
061636100300*	Plywood Weather Covers at Bathroom windows	448.000	S.F.	\$410	\$1,000			\$1,400
Totals for Division 6 Wood and Plastic				\$16,165	\$7,204			\$23,354

Division 7 Thermal and Moisture Protection											
070505103170*	Remove Roofing at Pump House and Bathhouse				S.F.	4,744.000			\$3,325	\$1,425	\$4,750
074673100012*	Soffit, prefin, metal				S.F.	1,184.000				\$6,500	\$6,500
075323203800*	Fully Adhered EPDM at Bathhouse and Pumphouse				Sq.	49.000				\$31,900	\$31,900
076510100300*	Prefin Metal Fascia and trim				S.F.	678.000				\$4,750	\$4,750
079213200105*	Joint Sealants				L.F.	1,500.000	\$2,275		\$2,075	\$375	\$4,700
079213200135	Joint sealants, caulking and sealants, bulk acrylic latex, 1" x 1", in place				L.F.	446.000	\$725		\$410		\$1,125
Totals for Division 7 Thermal and Moisture Protection											
							\$3,000		\$5,810	\$44,950	\$53,725
Division 8 Doors and Windows											
080505100200*	Door demolition, exterior door, single, 3' x 7' high, 1-3/4" thick, remove				Ea.	7.000			\$154		\$154
081213130100	Frames, steel, knock down, hollow metal, single, 16 ga., up to 5-3/4" deep, 3'-0" x 7'-0"				Ea.	7.000	\$1,100		\$179		\$1,275
081213130140	Frames, steel, knock down, hollow metal, double, 16 ga., up to 5-3/4" deep, 7'-0" h x 6'-0" w				Ea.	2.000	\$405		\$58		\$465
081313131120*	Doors, commercial, steel, flush, full panel, hollow core, hollow metal, 18 ga., 3'-0" x 7'-0" x 1-3/4" thick				Ea.	11.000	\$4,500		\$264		\$4,775
087120151000*	Door hardware allowance				Door	11.000	\$4,625		\$440		\$5,060
Totals for Division 8 Doors and Windows											
							\$10,630		\$1,095		\$11,719
Division 9 Finishes											
096513130700	Wall base, vinyl, straight or cove, standard colors, 4" high, 1/8" thick				L.F.	4,000.000	\$5,450		\$1,550		\$7,000
099113700200*	Paints & coatings, door units				Ea.	11.000	\$330		\$385		\$715
099113900390*	Paints & coatings, exterior CMU				S.F.	3,720.000	\$1,350		\$930		\$2,275
099113900500*	Paints & coatings, interior CMU				S.F.	8,202.000	\$2,875		\$2,050		\$4,925
099123522650*	Paints & coatings, roof deck underside				S.F.	3,500.000	\$1,225		\$1,125		\$2,350
099713236610*	Paint Strip between deep and shallow				S.F.	40.000	\$40		\$80		\$120
Totals for Division 9 Finishes											
							\$11,270		\$6,120		\$17,385
Division 10 Specialties											
100505101900*	Remove Bench				L.F.	60.000			\$57		\$57
100505101910	Specialties demolition, toilet cubicles, remove				Ea.	12.000			\$294		\$294
101419100600*	Pool Signage				Ea.	75.000	\$6,375		\$1,875		\$8,250
102113130200	Partitions, toilet, cubicles, ceiling hung, powder coated steel				Ea.	2.000	\$1,050		\$122		\$1,175

102113165400	Urinal screen, floor mounted, plastic laminate on particle board, headrail braced	2.000	Ea.	\$400	\$61	\$460
102113191050	Toilet cubicles, floor & ceiling anchored, phenolic	8.000	Ea.	\$6,475	\$390	\$6,875
102113191400	Partitions, toilet, plastic, cubicles, floor and ceiling anchored, for handicap units, incl. 52" grab bars, add	2.000	Ea.	\$630		\$630
102813130360*	Toilet accessories, for vinyl curtain, add	507.000	S.F.	\$460	\$254	\$715
102813131105*	Toilet accessories, grab bars, straight, stainless steel, 42" long	10.000	Ea.	\$460	\$110	\$570
102813133000*	Toilet accessories, mirror, 18" x 24", with stainless steel 3/4" square frame	6.000	Ea.	\$294	\$90	\$385
102813136100*	Toilet accessories, toilet tissue dispenser, stainless steel, surface	8.000	Ea.	\$142	\$88	\$230
105113100130*	Lockers, steel, baked enamel, three tier box, 12" x 18"	315.000	Ea.	\$60,000	\$3,250	\$63,000
Totals for Division 10 Specialties						
\$76,286						
\$6,591						
\$82,641						
Division 12 Furnishings						
123616103200*	Countertops, stainless steel, custom	27.000	S.F.	\$4,125	\$243	\$4,375
Totals for Division 12 Furnishings						
\$4,125						
\$243						
\$4,375						
Division 13 Special Construction						
131113501360*	Swimming pool, municipal, add for stainless steel gutters	446.000	L.F.	\$124,000		\$124,000
131146500600*	Swimming pool equipment, diving boards, aluminum, 16' long	2.000	Ea.	\$7,900	\$700	\$8,600
131146501500*	Swimming pool equipment, ladders, heavy duty, stainless steel, 4 tread	11.000	Ea.	\$10,700	\$885	\$11,600
131146501900*	Swimming pool equipment, lifeguard chair, ss, portable	5.000	Ea.	\$6,000	\$250	\$6,250
131146503000*	Vinyl Pool Liner	10,300.000	S.F.		\$56,500	\$56,500
131146503100*	Pool Divider Rope	100.000	LF	\$500	\$100	\$600
131146503400*	Existing Slide - Renovate	1.000	Ea.	\$12,000	\$8,000	\$20,000
Totals for Division 13 Special Construction						
\$161,100						
\$9,935						
\$227,550						
Division 22						
220505109100*	Mechanical	1.000	Ea.		\$659,500	\$659,500
Totals for Division 22						
\$659,500						
Division 26						
260505100176*	Electrical	1.000	L.F.		\$114,500	\$114,500
260533950520*	Drill Dowels	621.000	Ea.	\$1,400	\$2,475	\$5,825
Totals for Division 26						
\$1,400						
\$2,475						
\$116,450						
\$120,325						

RESOLUTION NO. 15 – 03 - 28

A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO PAY FOR HALF OF THE COSTS TO UPDATE THE COSA

Council Member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

WHEREAS, the City of East Grand Forks has requested that the City of Grand Forks update the Cost of Service Agreement;

WHEREAS, the cost of updating the Cost of Service Agreement is estimated at \$5,000 and the City of Grand Forks is requesting the City of East Grand Forks help pay for this update;

THEREFORE BE IT RESOLVED, that the City Council of the City of East Grand Forks authorizes the City of Grand Forks to update the Cost of Service Agreement with East Grand Forks paying up to \$2,500 for this update and the funds used to cover this cost will come from the waste water fund.

Voting Aye:

Voting Nay:

Absent:

The President declared the resolution passed.

Passed: March 3, 2015

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 3rd day of March, 2015.

Mayor

Request for Council Action

Date: March 5, 2015

To: East Grand Forks City Council, Mayor Lynn Stauss, President Council Mark Olstad, Vice President Chad Grassel, Council Members: Craig Buckalew, Marc DeMers, Mike Pokozinski, Henry Tweten and Clarence Vetter.

Cc: File

From: Dave Aker

RE: Summer fees for 2015

Background:

I am asking for permission to change the fee for more than one activity this summer, which was been that you had to pay the highest single activity fee and the rest were free. To where we want it now, the first activity fee is full price, the second and third activity fee would be half price. Example: Baseball for a seven year old would be \$90.00, the second activity would be playground or tennis at the price of \$30.00 each activity. Grand Forks has agreed to let our playground group come over on Wednesday afternoons to swim at the Riverside Pool, we would charge \$10.00 a child for the summer if they were to do that. We would provide bussing to and from the library to the pool and back.

Recommendation: My recommendation is to allow us to increase the fee and to take the playground group once a week to Riverside Pool.

Enclosures: N/A

Request for Council Action

Date: 3/6/15

To: East Grand Forks City Council Mayor Lynn Stauss, President Mark Olstad, Council Vice President Chad Grassel, Council Members: Clarence Vetter, Mike Pokrzywinski, Craig Buckalew, Henry Tweten, and Marc DeMers.

Cc: File

From: David Murphy, City Administrator

RE: Proposal for Background Screening

Due to an increasing work load and limited sources the Police Department can no longer handle the needs of completing background checks. Staff has asked for proposal from a company for running background checks for potential employees that work with the youth with the park programs, campground area, library, and pre-employment as well as running checks for liquor license applications.

The City has received a proposal from Global Safety for running background checks. Staff is asking for the Council to consider reviewing the proposal with Global Safety and if found satisfactory enter into an agreement with Global Safety.



• SUBSCRIBER - USER AGREEMENT •
AS REQUIRED BY THE FEDERAL FAIR CREDIT REPORTING ACT AND ITS STATE ANALOGUES

This Agreement is made by and between Global Safety Network, Inc. (GSN), and the Client named below:

Global Safety Network, Inc.
3590 South 42nd Street
Grand Forks, ND 58201
Phone: 866-792-9808 • 701-792-9808
Fax: 701-746-5914
www.globalsafetynetwork.com

Client Name: City of East Grand Forks
Address: 600 Demers Avenue
City: East Grand Forks
State: MN **ZIP:** 56721
Phone: 218-399-3247 **Fax:**
Email: tknudson@egf.mn
Website:

Nature of Client's Business/Industry: City Government

1. CLIENT desires to use and purchase services of Global Safety Network, Inc. (GSN). CLIENT acknowledges and agrees that (a) GSN is considered a "Consumer Reporting Agency" as defined by the federal Fair Credit Reporting Act (15 U.S.C. 1681, *et seq.* as amended) and its state analogues (collectively, "FCRA"), (b) background investigation reports provided to CLIENT by GSN are considered "Consumer Reports" or "Investigative Consumer Reports," hereinafter referred to collectively as "Consumer Reports", (c) GSN must comply with FCRA and all other applicable federal and state laws, rules and regulations relating to the preparation and use of Consumer Reports ("*FCRA Regulations*") and (d) by using the services of GSN, CLIENT is considered a "User" of Consumer Reports and, therefore, also becomes subject to, and must comply with, *FCRA Regulations*.

CLIENT and GSN agree to bear their responsibilities as a User and a Consumer Reporting Agency, respectively, as set forth in *FCRA Regulations*. CLIENT hereby certifies and warrants that CLIENT will order and use Consumer Reports in full compliance with *FCRA Regulations* including, but not limited to, the following:

- A. CLIENT agrees that the information from the Consumer Reports provided by GSN will not be used in violation of any applicable federal or state equal employment opportunity law, rule or regulation.
- B. CLIENT agrees that Consumer Reports will be ordered and used solely in connection with employment (e.g., hiring, promotion, transfer, or security related matters) and/or credit transactions (e.g., property rental, club membership or business franchising), and will not be used for any other purpose(s).
- C. CLIENT agrees that it will order and use Consumer Reports solely in connection with transactions involving the consumer as to whom such information is sought and will not request or use such information for purposes prohibited by law.
- D. CLIENT agrees that all information from Consumer Reports shall be maintained by CLIENT in strict confidence and that distribution and review of all reports, whether oral or written, will be limited to those with a legitimate business need for the information, or as permitted or required by law. CLIENT specifically agrees not to disclose, sell or otherwise distribute to any third party any information received hereunder, except as required by law; provided, however, that CLIENT may share the contents of a Consumer Report with the consumer as long as it does so without charge to the consumer.
- E. CLIENT agrees to notify each applicant in a clear and conspicuous disclosure that a Consumer Report will be obtained. Such disclosure will be made in writing before the Consumer Report is ordered and the disclosure will be made in a document consisting solely of the disclosure or the disclosure and authorization.
- F. CLIENT agrees to obtain a signed authorization from every person on whom a Consumer Report will be ordered and, upon request from GSN, to forward a copy of the authorization to GSN. CLIENT agrees that such authorization will be obtained and will be in CLIENT'S possession before GSN is directed to prepare a Consumer Report.

Continued on next page

- G. CLIENT agrees that if adverse employment action is to be taken, based either in whole or in part on information provided by GSN in a Consumer Report, the CLIENT will comply with all applicable adverse action procedures as set forth in *FCRA Regulations*. CLIENT will notify applicants/employees of their right to receive a copy of the Consumer Report, at no charge, within sixty (60) days of the decision.
- H. CLIENT acknowledges receipt of "Notice to Users of Consumer Reports: Obligations of Users Under the FCRA" as prepared by the Federal Trade Commission. A copy of this notice is attached hereto as Exhibit A.
- I. CLIENT and GSN acknowledge that every Consumer Report sent to a consumer must include "A Summary of Your Rights Under the Fair Credit Reporting Act," hereinafter referred to as "Consumer Rights." CLIENT hereby relieves GSN of responsibility for attaching "Consumer Rights" to each Consumer Report sent to CLIENT. Further, CLIENT agrees to include in and attach to each Consumer Report received from GSN a copy of "Consumer Rights" whenever required by FCRA Regulations, and specifically when CLIENT is providing a copy of a Consumer Report to a consumer.
- J. If hiring applicants to work in California, CLIENT acknowledges specific requirements imposed by the California Investigative Consumer Reporting Agencies Act and, that unless CLIENT has reason to believe the employee/applicant (consumer) is or has been engaged in criminal activity that is likely to result in loss to CLIENT or CLIENT has reasonable suspicion of other wrongdoing on part of employee/applicant, CLIENT agrees to:
- i. Disclose to the employee/applicant in writing that an Investigative Consumer Report has been ordered, provide the name and address of GSN as preparing the Investigative Consumer Report, provide the nature and scope of the investigation requested.
 - ii. Secure a release and authorization from the consumer each time an Investigative Consumer Report is requested.
2. CLIENT acknowledges that special requirements are imposed by credit bureaus if CLIENT requests Consumer Reports that include consumer credit information and/or residential history (commonly referred to as "Trace" or "Header" information) linked to a consumer's Social Security Number (SSN). CLIENT therefore agrees:
- A. To make no employment decisions based solely on credit bureau alerts/warnings regarding addresses and/or SSN.
 - B. To ensure security programs and appropriate access requirements are in place, the purpose being to prevent unauthorized ordering, accessing and/or unauthorized viewing of consumer information; to inform all accessing employees that they may not access their personal information, information of friends and/or relatives, or any other person unless it is specifically for employment purposes of CLIENT.
 - C. To release and indemnify the credit-reporting agency from all liability arising from CLIENT'S unauthorized access, improper use, or reliance on consumer credit information provided by GSN pursuant to this.
3. CLIENT agrees to pay all GSN invoices within 30 days of receipt. CLIENT acknowledges that GSN reserves the right to charge interest at the rate of one and one half percent (1.5%) per month, or a minimum of \$4 on unpaid invoices.
4. CLIENT and GSN acknowledge that under *FCRA Regulations* Consumer Reports may be provided only to legitimate business entities. As a result, GSN will verify the legitimacy of prospective clients through banking and vendor references provided by CLIENT before services may commence. CLIENT is not obligated to provide requested identification; however, if required information is not provided, GSN reserves the right not to commence service.
5. GSN warrants to CLIENT to use commercially reasonable efforts to perform its obligations hereunder. CLIENT hereby acknowledges and agrees that GSN is conveying information provided to GSN by other sources and GSN cannot and will not under any circumstances or for any reason be an insurer or guarantor of the accuracy or reliability of the information in the Consumer Reports. CLIENT hereby releases GSN and its agents, employees, officers, directors, affiliates, representatives and independent contractors from any liability in connection with the preparation of Consumer Reports hereunder and from any loss or expense suffered by CLIENT resulting directly or indirectly from Consumer Reports provided by GSN to CLIENT in accordance with this Agreement. CLIENT, including its agents, employees, officers, directors, affiliates, representatives and independent contractors, covenants not to sue or maintain any claim, cause of action, demand, cross-action, counterclaim, third-party action or other form of pleading against GSN or its agents, employees, officers, directors, affiliates, representatives or independent contractors arising out of or relating in any way to the accuracy or inaccuracy and/or validity or non-validity of any Consumer Report provided by GSN to CLIENT hereunder. THE WARRANTY IN THE FIRST SENTENCE OF THIS PARAGRAPH IS THE ONLY WARRANTY GSN HAS GIVEN CLIENT WITH RESPECT TO THE OBLIGATIONS OF GSN HEREUNDER AND SUCH WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESSED, IMPLIED, OR MAY HAVE GIVEN CLIENT WITH RESPECT THERETO, INCLUDING, FOR EXAMPLE AND WITHOUT LIMITATION, WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

Continued on next page

6. Notwithstanding anything to the contrary set forth herein, if liability is imposed on GSN in connection with any Consumer Reports prepared by GSN for CLIENT hereunder, then CLIENT agrees that the total liability of GSN for any or all of CLIENT'S or a third party's losses or injuries from acts or omissions of GSN under this Agreement regardless of the nature of the legal or equitable right claimed to have been violated, shall not exceed the amount paid by CLIENT to GSN hereunder during the six (6) month period preceding the alleged breach by GSN of this Agreement. CLIENT agrees that it will not sue GSN for any amount greater than permitted by this Agreement. NOTWITHSTANDING ANY OTHER PROVISION HEREIN, UNDER NO CIRCUMSTANCES WILL EITHER PARTY HAVE ANY OBLIGATION OR LIABILITY TO THE OTHER HEREUNDER FOR ANY INCIDENTAL, INDIRECT, CONSEQUENTIAL OR SPECIAL DAMAGES INCURRED BY THE OTHER PARTY (INCLUDING DAMAGES FOR LOST BUSINESS, LOST PROFITS OR DAMAGES TO BUSINESS REPUTATION), REGARDLESS OF HOW SUCH DAMAGES ARISE AND REGARDLESS OF WHETHER OR NOT A PARTY WAS ADVISED SUCH DAMAGES MIGHT ARISE.
7. CLIENT shall indemnify, defend and hold GSN harmless from and against any and all claims and expenses, including reasonable attorney's fees, which may be asserted against or incurred by GSN based upon the use by CLIENT of Consumer Reports or other information furnished by GSN for purposes not permitted by law.
8. Nothing contained in this Agreement shall be deemed to convey to CLIENT or to any other party any right, title or interest, including any patent, copyright or other proprietary right, in or to any tangible or intangible intellectual property of GSN including, but not limited to, the data stored in any database of GSN, which are and remain the exclusive property of GSN. CLIENT will not use, or permit its agents, employees, officers, directors, affiliates, representatives or independent contractors to use, the trademarks, service marks, logos, names or any other of GSN or its affiliates' proprietary designations, whether registered or unregistered, without the prior written consent of GSN.
9. Without limiting any of the foregoing, CLIENT acknowledges that it has had an opportunity to consult with its own legal counsel regarding the laws and regulations applicable to this Agreement and the use by CLIENT of Consumer Reports provided by GSN, including without limitation FCRA Regulations, and is solely responsible for its compliance therewith.
10. CLIENT agrees that this Agreement and the Exhibits hereto constitute all conditions of service and applies to all reports made by GSN to CLIENT regardless of which office of CLIENT requests and/or receives such reports. CLIENT further agrees that no changes to this Agreement may be made except by written consent of an authorized agent of Global Safety Network, Inc. and an authorized agent of CLIENT.

• SIGNATURE SECTION: SUBSCRIBER – USER AGREEMENT

GLOBAL SAFETY NETWORK, INC.

Client Name: City of East Grand Forks

By:

By:

Signature, Authorized Representative

Signature, Authorized Representative

Printed Name

Printed Name

Title

Date

Title

Date



February 13, 2015

**Proposal for: City of East Grand Forks
Attn: Terry Knudson**

Background Check Package - City of East Grand Forks **\$ 39.00*** per name
 INCLUDES: Social Security Trace, 1 County Criminal plus the National Criminal Record and Sex Offender Search (NCRS). (If an incident is found on the NCRS, a county search is required by FCRA, each additional county is \$15.00 per name.)

Individual Background Check Services & Fees:

✓ Motor Vehicle Report (MVR)	\$ varies	see next page
✓ County Criminal Records.....	\$ 15.00*	per county
✓ Social Security Trace.....	\$ 3.00	per name
✓ Statewide Criminal Records (where available).....	\$ 19.95*	per state per name
✓ Federal Criminal Records.....	\$ 17.00	per district per name
✓ Global Report.....	\$ 5.00	each
✓ Fraud and Abuse Control Information System (FACIS).....	\$ 6.25	each
✓ Education Verification.....	\$ 19.00*	per institution
✓ Employment Verification.....	\$ 19.00*	per employer
✓ DOT Previous Employer (Safety History /Drug & Alcohol).....	\$ 18.00	per employer
✓ CDLIS – Commercial Driver’s License Information System.....	\$ 8.95	each
✓ Professional License Verification.....	\$ 23.50	per license
✓ Office of Inspector General.....	\$ 3.00	each
✓ Professional Reference – Standard Question Format.....	\$ 19.00	per reference
✓ Civil Record (upper and lower courts).....	\$ 41.00*	per county
✓ National Criminal Record Search (NCRS).....	\$ 23.00**	data base search

The above noted background searches are available “a la carte” or “ad hoc”.

Pricing Notes: *Additional fees will be charged due to; mandatory court service fee, educational institution, or employment verification service (if applicable). **NCRS name searches (AKA or maiden) are \$3.40 per additional name.

Disclaimer

Courts and Jurisdictions collect and disseminate records differently. Some results are updated daily; others are updated monthly, quarterly, semi-annually or annually. No guarantee can be made that all felony and misdemeanor convictions are reported. Types of information received from the various agencies can and does vary from state to state. There may be a delay from the arrest date to the reporting date to state registries as well as a delay from court conviction date to the reporting date. Records typically do not contain summons, citations, pending charges, active charges, open warrants or disputes between private parties.

Global Safety Network, Inc. &/or Global Employment Screening, Inc. has not independently verified the results found in the National Criminal Record and Sex Offender Search (aka: NCRS) database at the originating source and therefore cannot guarantee the information to be correct, complete, or up-to-date. The results of this database search should not be used to make an employment, credit, insurance or used for any other purpose under the FCRA without independent verification of the results. Results are to be used as indicators of jurisdictions in which a compliant search should be done. You must either; (1) verify the record separately, or (2) retain Global Safety Network, Inc. / Global Employment Screening, Inc. to verify the record in a supplemental report.

**Quotation is valid for 90 days.*



February 13, 2015

Proposal for: City of East Grand Forks
Attn: Terry Knudson

Pricing for MOTOR VEHICLE RECORDS

State	Total Fee
ALABAMA	\$13.75
ALASKA	\$16.50
ARIZONA	\$11.50
ARKANSAS	\$18.50
CALIFORNIA	\$ 7.50
COLORADO	\$ 7.70
CONNECTICUT	\$23.50
DELAWARE	\$20.50
DIST. OF COLUMBIA	\$18.50
FLORIDA	\$13.60
GEORGIA	\$11.50
HAWAII	\$28.50
IDAHO	\$14.50
ILLINOIS	\$17.50
INDIANA	\$13.00
IOWA	\$14.00
KANSAS	\$14.20
KENTUCKY	\$11.00
LOUISIANA	\$11.50
MAINE	\$12.50
MARYLAND	\$17.50
MASSACHUSETTS	\$13.50
MICHIGAN	\$13.50
MINNESOTA	\$10.50
MISSISSIPPI	\$19.50
MISSOURI	\$11.30

State	Total Fee
MONTANA	\$12.75
NEBRASKA	\$ 8.50
NEVADA	\$12.50
NEW HAMPSHIRE	\$17.50
NEW JERSEY	\$17.50
NEW MEXICO	\$12.00
NEW YORK	\$12.50
NORTH CAROLINA	\$13.50
NORTH DAKOTA	\$ 8.50
OHIO	\$10.50
OKLAHOMA	\$33.00
OREGON	\$16.13
PENNSYLVANIA	\$13.50
RHODE ISLAND	\$25.50
SOUTH CAROLINA	\$12.75
SOUTH DAKOTA	\$10.50
TENNESSEE	\$12.50
TEXAS	\$13.00
UTAH	\$14.50
VERMONT	\$22.50
VIRGINIA	\$12.50
WASHINGTON	\$18.50
WEST VIRGINIA	\$14.50
WISCONSIN	\$12.50
WYOMING	\$10.50

Note: *Quotation is valid for 90 days.

12.2.14

Request for Council Action

Date: March 10, 2015

To: East Grand Forks City Council Mayor Lynn Stauss, President Mark Olstad, Council Vice President Chad Grassel, Council Members: Clarence Vetter, Mike Pokrzywinski, Craig Buckalew, Henry Tweten, and Marc DeMers.

Cc: File

From: City Administrator David Murphy

RE: Video Broadcasting of Council Meetings.

Background

Technology Manager Corey Thompson met with me the week of February 23rd and informed me that he believed that IT might have components that would allow for video streaming of Council Meetings on hand. I informed Mr. Thompson to see if they would work and put a proposal together. Mr. Thompson believed that I meant to test them at the upcoming Council Meeting. This misunderstanding led to the meeting being streamed without prior knowledge of the Council. The meetings will not be streamed further without direction from Council.

Issue

An e-mail that Mr. Thompson sent is included with this packet. The e-mail explains what was utilized for the test streaming and what would be needed to improve the performance.

Budget Impact

Not Determined at this point.

Action Required

Discussion and Direction from Council.

David Murphy

From: Corey Thompson [cthompson@eastgrandforks.net]
Sent: Friday, March 06, 2015 11:59 AM
To: David Murphy
Subject: Re: March 3rd Audio

OK, we will shut it down if that is what is desired, we wanted to test existing equipment in a real meeting, under realistic conditions with limited public viewers (so there are real situations to test, but a failure isn't a big deal). I know I asked you if we could do some testing at the next meeting at the time we meet regarding broadband grant and you said you were OK with it, but I guess I misunderstood.

We did find out we can handle the video encoding and streaming with existing equipment, report from people who attempted to view was mostly successful, and nothing was close to over taxed with ~12 viewers. Some tweaking of encoding settings need to be made, but picture is reasonably good for the bitrate (384 kbps which allows for dozens of simultaneous viewers with existing bandwidth), but may have to go with a higher bitrate.

We have issues with noise in the sound system, which we have started to resolve by just cleaning up much of the cabling. We may look at different audio capture devices also to further reduce the noise transferred to the broadcast. Also need to work out microphone issues so all meeting participants are picked up by a microphone...maybe a handheld wireless mic for situations like when the engineer is walking around presenting, may be some room mics that can be mixed in...Also need to look at enforcing the policy of making people come up to the podium to address the council.

Regarding video, the camera that was put up is a surveillance camera, but does provide a 720p image through a cheap lens. Provides a fixed view for now, but activity that happens outside the council member seats is out of view, also people addressing the council have their backs to that camera angle. Through some adjustments we can clarify the image (lens focus adjustments are really touchy on that model, still at its factory adjustment on that one). Eventually may want to look at multiple and better cameras as resources are available. Also need the ability to capture presenter video from their computers, etc.

Switching and graphics can be done in the encoding software right now (although we didn't test those on Tues), as we expand we may want to go to a switching platform like a Tricaster...

I haven't checked with the cable tv company to see what they would want to feed a City channel, but the ffmpeg software can generate many common transport stream formats for IP transit. If they need different physical medium, there are reasonably priced pro converters from places like Black Magic Design.

That is some of the results of the testing done Tuesday. In summary, we can make it work with very little investment using mostly existing equipment at this time.

Corey Thompson
Technology Manager
East Grand Forks Water and Light
1010 5th Avenue Northeast
East Grand Forks, Minnesota 56721
218-399-3310 direct
cthompson@egf.mn

On 03/06/2015 10:19 AM, David Murphy wrote:

Corey, I have received some calls from Council Members stating that they were surprised by the live streaming. The last discussion we had was that costs etc would be put together and that you possibly

had some equipment that would work and you were going to check it out. They were surprised that it was streamed live with no notice.

David

From: Corey Thompson [mailto:cthompson@eastgrandforks.net]

Sent: Friday, March 06, 2015 9:54 AM

To: David Murphy; help

Subject: Re: March 3rd Audio

You can view video replay at <http://eastgrandforks.tv> at the moment.

You can get the audio file from <http://stream.eastgrandforks.tv/council.march.3.2015.mp3>

Due to a technical issue, the opening roll call and pledge were missed in the recording.

Corey Thompson
Technology Manager
East Grand Forks Water and Light
1010 5th Avenue Northeast
East Grand Forks, Minnesota 56721
218-399-3310 direct
cthompson@egf.mn

On 03/06/2015 09:25 AM, David Murphy wrote:

I am unable to get the audio for the March 3rd meeting to play.

David