

WEEKLY MEMO

Date: February 27, 2015

To: Mayor Lynn Stauss, Council President Mark Olstad, Council Vice-President Chad Grassel, Council Members Clarence Vetter, Mike Pokrzywinski, Craig Buckalew, Henry Tweten, and Marc DeMers.

RE: Weekly Update

UPCOMING MEETINGS:

March 3, 2015 – 5:00 PM – Regular Council Meeting – Council Chambers

March 10, 2015 – 5:00 PM – Work Session – Training Room

March 17, 2015 – 5:00 PM – Regular Council Meeting – Council Chambers

March 24, 2015 – 5:00 PM – Work Session – Training Room

Administrator's Update:

Border Cities Legislation

The City of Moorhead is spearheading legislation that has been introduced by Representative Kiel. The testimony is tentatively scheduled for **Tuesday, March 3rd at 12:30 PM** at the Capitol. I have been asked to represent the City if needed and may not be in attendance at the City Council Meeting.

City Engineer Contract

I have been working with WSN to address some areas of the contract that are in need of clarification. The contract is also silent on several items – most notably special assessment procedures. I would like to have these items clarified and agreed to prior to the new contract that is scheduled to go into effect January 1, 2016.

EDA Worker's Compensation Claim

A settlement has been reached in the Worker's Compensation Claim that originated out of the EDA Department. It is being routed for all appropriate signatures. The League of Minnesota Cities Insurance Trust has been handling the claim and the settlement parameters do not require Council action.

Department Updates:

Park & Recreation Department – Dave Aker

As we head into the last part of hockey, we have teams still playing in Region Tournaments. The Bantam A team plays in Thief River Falls at the Huck Olson Arena starting with a 7:30 pm game on Friday, February 27, it is a double elimination tournament. The Pee Wee A play Friday, February 27 at Alexandria Runestone Community Center at 2:30 pm in a double elimination tournament. The last team in Regionals is the Girls 14U and they play at the IRA Civic Center in Grand Rapids on Friday, February 27 at 7:30 pm also in a double elimination tournament.

The Squirt A team travels to Fargo International Tournament this weekend and play at 8:00 am against Edina on Friday, February 27. There are 72 teams in the Squirt A bracket, they seed the teams after

their first two games. The Squirt B Green and Black along with the Girls 10U will play in Districts on Saturday and Sunday, February 28 and March 1. Squirt Green play at 11:45 am in Bagley, Squirt Black play at 10:45 am in Warroad and the Girls 10U play at 10:45 am in Bemidji on the games start Saturday.

Fire Department – Chief Larson

We have been busy with 180 calls this year.

Grants have helped us out a lot:

Fema AFG Grant for SCBA breathing apparatus, Also 3 sets of turnout gear, our cost on project	117,791.00 6633.00
Endbridge for Emergency Management To be used for go kits for disaster preparation	1000.00
Polk County 800 Radio Grant Greater Northwest EMS Communication Grant Our cost on radio	1500.00 667.00 286.05
DNR Grant 50/50 3 sets of turnout gear Our cost	2500.00 3335.00
Endbrige for Fire: Gas Meter Tester Greater Northwest EMS Equipment Grant Our cost	1000.00 1000.00 571.00

We are also part of a regional grant for 800 radios that would equip the Fire Department. It is a 720,000 dollar grant with Fema which would get 130,000 dollars worth of radios for the Fire Dept at a 15% cost to the City.

We have applied for the 2014 Fema AFG grant again for auto extrication equipment at a cost of 48,000. Our cost would be 5% if awarded.

We have applied for the Fema Safer Grant which would pay for and employee for two years. The thought on this would be to help with day staffing, and cross train this person to be a building official, training officer, and to help make OSHA 1710-1720 requirements during the day.

Our Rescue 421 is complete and in service. The guys are fabricating some parts to make some compartments user friendly for the way we respond. I welcome you to stop by and take a look at the truck.

I have completed the 274 hours required to be a certified Minnesota Emergency Manager, and was presented with the certificate at the Governors Conference in Minneapolis last week. It was a long haul and I am glad to be done with the certification. It is now time to take a good look at our Emergency Operations Plan.

I hope to update the plan and maybe go to a new format that will work well with the county plan.

I have visited with the State mitigation people about the possibility of getting a storm shelter in EGF. I know the council has talked about an Interpretive Center, and my thought was it would be nice to

combine a storm shelter, Interpretive Center, and possible DNR office all in one for funding. Any input on this would be great. Storm shelters are 75% paid for by Fema Mitigation funds.

We will be having our Rural Fire Township meeting on March 2 at 6 P.M. We discuss calls, repairs, future purchases, etc.

You all have a standing invitation to stop in and look at equipment or just ask questions whenever it works out for you.