

**APPROVED MINUTES
OF THE CITY COUNCIL
CITY OF EAST GRAND FORKS
TUESDAY, NOVEMBER 18, 2014 – 5:00 PM**

CALL TO ORDER:

The Regular Meeting of the East Grand Forks City Council for November 18, 2014 was called to order by Council President Buckalew at 5:04 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice President Greg Leigh, Council Members Clarence Vetter, Dale Helms, Henry Tweten, Mark Olstad, and Chad Grassel.

Dave Aker, Parks & Recreation Superintendent; Erika Azure, Administrative Assistant; Dan Boyce, Water & Light Manager; Nancy Ellis, City Planner; Steve Emery, City Engineer; Ron Galstad, City Attorney; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; David Murphy, City Administrator/Clerk-Treasurer; and Megan Nelson, Executive Assistant.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.”

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of November 4, 2014.
2. Consider approving the summary minutes of the “Closed Special Meeting” for the East Grand Forks, Minnesota City Council of November 10, 2014.
3. Consider approving the minutes of the “Special Meeting” for the East Grand Forks, Minnesota City Council of November 10, 2014.
4. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of November 10, 2014.

A MOTION WAS MADE BY COUNCIL MEMBER OLSTAD, SECONDED BY COUNCIL MEMBER HELMS, TO APPROVE ITEMS ONE (1) THROUGH FOUR (4).

Voting Aye: Buckalew, Tweten, Olstad, Leigh, Grassel, Vetter, and Helms.

Voting Nay: None.

SCHEDULED BID LETTINGS: NONE.

SCHEDULED PUBLIC HEARINGS: NONE.

CONSENT AGENDA: NONE

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

NONE

COMMUNICATIONS: NONE.

OLD BUSINESS: NONE.

NEW BUSINESS:

5. Consider adopting Resolution 14-11-104 authorizing the City Council to order that the following costs, with interest charged at 10% per year beginning on January 1, 2015 for mowing grass on the listed properties be certified to the County Auditor for collection with the 2015 real estate taxes.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER GRASSEL, TO ADOPT RESOLUTION 14-11-104 AUTHORIZING THE CITY COUNCIL TO ORDER THAT THE FOLLOWING COSTS, WITH INTEREST CHARGED AT 10% PER YEAR BEGINNING ON JANUARY 1, 2015 FOR MOWING GRASS ON THE LISTED PROPERTIES BE CERTIFIED TO THE COUNTY AUDITOR FOR COLLECTION WITH THE 2015 REAL ESTATE TAXES.

Council Vice-President Leigh asked what the amounts were. Ms. Nelson stated there were three properties that were going to be assessed. She said two properties were being assessed \$320.62 and the other property was going to be assessed \$160.31.

Voting Aye: Buckalew, Tweten, Olstad, Leigh, Grassel, Vetter, and Helms.

Voting Nay: None.

6. Consider approving the Solid Waste Disposal and Management Agreement between the City of East Grand Forks and the City of Grand Forks for the use of the Grand Forks landfill from 2015 through 2024.

A MOTION WAS MADE BY COUNCIL MEMBER OLSTAD, SECONDED BY COUNCIL MEMBER LEIGH, TO APPROVE THE SOLID WASTE DISPOSAL AND MANAGEMENT AGREEMENT BETWEEN THE CITY OF EAST GRAND FORKS AND THE CITY OF

GRAND FORKS FOR THE USE OF THE GRAND FORKS LANDFILL FROM 2015 THROUGH 2024.

Voting Aye: Buckalew, Tweten, Olstad, Leigh, Grassel, Vetter, and Helms.

Voting Nay: None.

7. Consider adopting Resolution No. 14-11-105 approving the sale of Parcel 83.00768.00 to Moore Family Theatres, Inc.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER OLSTAD, TO ADOPT RESOLUTION NO. 14-11-105 APPROVING THE SALE OF PARCEL 83.00768.00 TO MOORE FAMILY THEATRES, INC.

Council member Vetter asked if the lease agreements had been updated. Mr. Murphy explained that had been discussed at the EDHA meeting and the Board will be offering a two year lease agreement with a three year option to renew or the tenants could continue with their current lease. Council member Vetter then asked to use all of the same language for the closing of the sale. Mr. Galstad stated the closing was contingent upon a few things being put in place. Council member Helms asked if the easement was in place and where it extended to. Mr. Galstad explained that the easement did include the parking spots and extended out close to the other parking area.

Voting Aye: Buckalew, Tweten, Olstad, Leigh, Grassel, and Vetter.

Voting Nay: Helms.

8. Consider authorizing the City Engineers to prepare a report of feasibility for the proposed 2015 street repairs which will be prepared at no cost to the City.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER HELMS, TO AUTHORIZE THE CITY ENGINEERS TO PREPARE A REPORT OF FEASIBILITY FOR THE PROPOSED 2015 STREET REPAIRS WHICH WILL BE PREPARED AT NO COST TO THE CITY.

Council member Tweten stated the contract between the City and the engineers is up at the end of 2015 and this would extend their contract. He added that the City had asked for bids for auditing services and they should do the same with the engineering services.

Voting Aye: Buckalew, Olstad, Leigh, Grassel, and Vetter.

Voting Nay: Tweten and Helms.

CLAIMS:

9. Consider adopting Resolution No. 14-11-106 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 20228 for a total of \$413.75 whereas Council Member Buckalew is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER LEIGH, TO ADOPT RESOLUTION NO. 14-11-106 A RESOLUTION

AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBERS 20228 FOR A TOTAL OF \$413.75 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Tweten, Olstad, Leigh, Grassel, Vetter, and Helms.

Voting Nay: None.

Abstain: Buckalew.

10. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

A MOTION WAS MADE BY COUNCIL MEMBER VETTER, SECONDED BY COUNCIL MEMBER HELMS, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Council member Vetter commented that there was a payment to Newman Signs and asked Mr. Murphy to look into this matter and see if this needed to continue.

Voting Aye: Buckalew, Tweten, Olstad, Leigh, Grassel, Vetter, and Helms.

Voting Nay: None.

COUNCIL/STAFF REPORTS:

None of the Council members or staff had anything to report.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER OLSTAD, SECONDED BY COUNCIL MEMBER VETTER, TO ADJOURN THE NOVEMBER 18, 2014 COUNCIL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:14 P.M.

Voting Aye: Buckalew, Tweten, Olstad, Leigh, Grassel, Vetter, and Helms.

Voting Nay: None.

David Murphy, City Administrator/Clerk-Treasurer