

**AGENDA - AMENDED  
OF THE CITY COUNCIL  
CITY OF EAST GRAND FORKS  
TUESDAY, NOVEMBER 18, 2014 – 5:00 PM**

**CALL TO ORDER:**

**CALL OF ROLL:**

**DETERMINATION OF A QUORUM:**

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

*“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.”*

**APPROVAL OF MINUTES:**

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of November 4, 2014.
2. Consider approving the summary minutes of the “Closed Special Meeting” for the East Grand Forks, Minnesota City Council of November 10, 2014.
3. Consider approving the minutes of the “Special Meeting” for the East Grand Forks, Minnesota City Council of November 10, 2014.
4. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of November 10, 2014.

**SCHEDULED BID LETTINGS: NONE.**

**SCHEDULED PUBLIC HEARINGS: NONE.**

**CONSENT AGENDA: NONE**

*Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.*

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:**

**NONE**

**COMMUNICATIONS: NONE.**

**OLD BUSINESS: NONE.**

**NEW BUSINESS:**

5. Consider approving Resolution 14-11-104 authorizing the City Council to order that the following costs, with interest charged at 10% per year beginning on January 1, 2015 for mowing grass on the listed properties be certified to the County Auditor for collection with the 2015 real estate taxes.
6. Consider approving the Solid Waste Disposal and Management Agreement between the City of East Grand Forks and the City of Grand Forks for the use of the Grand Forks landfill from 2015 through 2024.
7. Consider adopting Resolution No. 14-11-105 approving the sale of Parcel 83.00768.00 to Moore Family Theatres, Inc.
8. Consider authorizing the City Engineers to prepare a report of feasibility for the proposed 2015 street repairs which will be prepared at no cost to the City.

**CLAIMS:**

9. Consider adopting Resolution No. 14-11-106 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 20228 for a total of \$413.75 whereas Council Member Buckalew is personally interested financially in the contract.
10. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

**COUNCIL/STAFF REPORTS:**

**ADJOURN:**

Upcoming Meetings:

- Work Session – November 25, 2014 – 5:00 PM – Training Room
- Regular Council Meeting – December 2, 2014 – 7:00 PM – Council Chambers
- Work Session – December 9, 2014 – 5:00 PM – Training Room
- Regular Council Meeting – December 16, 2014 – 5:00 PM – Council Chambers

**UNAPPROVED MINUTES  
OF THE CITY COUNCIL  
CITY OF EAST GRAND FORKS  
TUESDAY, NOVEMBER 4, 2014 – 5:00 PM**

**CALL TO ORDER:**

*The Regular Meeting of the East Grand Forks City Council for November 4, 2014 was called to order by Council President Buckalew at 5:01 P.M.*

**CALL OF ROLL:**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice President Greg Leigh, Council Members Clarence Vetter, Dale Helms, Henry Tweten, Mark Olstad, and Chad Grassel.*

*Dan Boyce, Water & Light Manager; Ron Galstad, City Attorney; Mike Hedlund, Police Chief; Gary Larson, Fire Chief; David Murphy, City Administrator/Clerk-Treasurer; Megan Nelson, Executive Assistant; and Jason Stordahl, Public Works Director.*

**DETERMINATION OF A QUORUM:**

*The Council President Determined a Quorum was present*

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

*“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.”*

**APPROVAL OF MINUTES:**

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of October 21, 2014.
2. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of October 28, 2014.

**A MOTION WAS MADE BY COUNCIL MEMBER VETTER, SECONDED BY COUNCIL MEMBER HELMS, TO APPROVE ITEMS ONE (1) AND TWO (2).**

*Voting Aye: Vetter, Helms, Buckalew, Tweten, Olstad, Leigh, and Grassel.*

*Voting Nay: None.*

**SCHEDULED BID LETTINGS: NONE.**

**SCHEDULED PUBLIC HEARINGS: NONE.**

**CONSENT AGENDA:**

*Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.*

3. Consider approving the request to declare the list of dumpsters as surplus and to be sold at auction.
4. Consider approving a lease agreement between the City of East Grand Forks and RDO for the rental of a motor grader for the 2014-2015 winter season for \$3,450 per month plus \$40 per hour after 100 hours.
5. Consider awarding the job of building new drawers and install new countertops at Fire Station No. 1 to Northland Custom Woodworking for the amount of \$10,700.
6. Consider authorizing staff and the city attorney to work with Verizon towards a possible lease agreement for a tower located out by the VFW Arena.
7. Consider approving the Site Use Agreement between the City of East Grand Forks and Lutheran Social Services for the use of the kitchen facilities at the East Grand Forks Senior Center for 2015.
8. Consider approving the renewal of the 2AM Closing Application for the Eagles Club located at 227 10<sup>th</sup> St NW, East Grand Forks, MN 56721.
9. Consider approving the renewal of the 2AM Closing Application for the VFW Post 3817 located at 312 Demers Ave, East Grand Forks, MN 56721.

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GRASSEL, TO APPROVE ITEMS THREE (3) THROUGH NINE (9).**

Council member Tweten stated that he was not happy about towers anywhere in town. He said that the Council had not been provided with information locations for tower locations outside of town. He added that if this does move forward it should be for more than \$9,000 per year, the payments should be made quarterly, and that the agreement should include an inflation clause. Council member Leigh asked if this committed the City to a lease agreement and added that he agreed the agreement should include an inflation clause. Mr. Murphy stated that this would just authorize staff to work with Verizon on an potential agreement that would be brought back for the Council review and consider.

*Voting Aye: Vetter, Helms, Buckalew, Tweten, Olstad, Leigh, and Grassel.*

*Voting Nay: None.*

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:**

10. Regular meeting minutes of the Water, Light, Power, and Building Commission from October 2, 2014.

11. Regular meeting minutes of the Economic Development/Housing Authority from September 23, 2014 and the Special meeting minutes from September 30, 2014.

12. Regular meeting minutes of the Planning Commission from September 10, 2014.

Council Vice-President Leigh stated how nice it was to have these minutes provided so the Council stays informed.

**COMMUNICATIONS: NONE.**

**OLD BUSINESS: NONE.**

**NEW BUSINESS: NONE.**

**CLAIMS:**

13. Consider adopting Resolution No. 14-11-102 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 20094 for a total of \$775.71 whereas Council Member Buckalew is personally interested financially in the contract.

**A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER LEIGH, TO ADOPT RESOLUTION NO. 14-11-102 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBERS 20094 FOR A TOTAL OF \$775.71 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.**

*Voting Aye: Vetter, Helms, Tweten, Olstad, Leigh, and Grassel.*

*Voting Nay: None.*

*Abstain: Buckalew.*

14. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

**A MOTION WAS MADE BY COUNCIL MEMBER HELMS, SECONDED BY COUNCIL MEMBER GRASSEL, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.**

*Voting Aye: Vetter, Helms, Buckalew, Tweten, Olstad, Leigh, and Grassel.*

*Voting Nay: None.*

**COUNCIL/STAFF REPORTS:**

Council Member Helms wished all the candidates good luck.

Mr. Murphy stated that he had given each of the council members a resource guide for DEED and to contact him with any questions.

**ADJOURN:**

**A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER HELMS, TO ADJOURN THE NOVEMBER 4, 2014 COUNCIL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:07 P.M.**

*Voting Aye: Vetter, Helms, Buckalew, Tweten, Olstad, Leigh, and Grassel.*

*Voting Nay: None.*

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David Murphy, City Administrator/Clerk-Treasurer

**UNAPPROVED MINUTE SUMMARY  
OF THE CITY COUNCIL  
CLOSED SPECIAL MEETING  
CITY OF EAST GRAND FORKS  
MONDAY, NOVEMBER 10, 2014 – 4:00 PM**

**CALL TO ORDER:**

*The Closed Special Meeting of the East Grand Forks City Council for November 10, 2014 was called to order by Council President Buckalew at 4:13 P.M.*

**CALL OF ROLL:**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Council President Craig Buckalew, Council Members Clarence Vetter, Dale Helms, Henry Tweten, and Mark Olstad.*

**DETERMINATION OF QUORUM:**

*The Council President Determined a Quorum was present*

**NEW BUSINESS:**

1. Closed session to consider an offer for the purchase of Parcel 83.00768.00 or Grand Forks East Block 5. This closed session is to be performed according to the exception to the open meeting law pursuant to Minnesota Statute 13D.05 Subd. 3(c).

**A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER OLSTAD, TO MOVE INTO CLOSED SESSION TO CONSIDER AN OFFER FOR THE PURCHASE OF PARCEL 83.00768.00 OR GRAND FORKS EAST BLOCK 5. THIS CLOSED SESSION IS TO BE PERFORMED ACCORDING TO THE EXCEPTION TO THE OPEN MEETING LAW PURSUANT TO MINNESOTA STATUTE 13D.05 SUBD. 3(C).**

*Voting Aye: Helms, Buckalew, Tweten, Olstad, and Vetter.*

*Voting Nay: None.*

*Absent: Leigh and Grassel.*

Discussion followed.

**A MOTION WAS MADE BY COUNCIL MEMBER VETTER, SECONDED BY COUNCIL MEMBER OLSTAD, TO MOVE INTO OPEN SESSION.**

*Voting Aye: Helms, Buckalew, Tweten, Olstad, and Vetter.*

*Voting Nay: None.*

*Absent: Leigh and Grassel.*

Council President Buckalew stated that the Council had moved back into open session, had discussed the terms of the proposal to sell the parcel in question, and this item will go to a vote next Tuesday.

**ADJOURN:**

**A MOTION WAS MADE BY COUNCIL MEMBER VETTER, SECONDED BY COUNCIL MEMBER OLSTAD, TO ADJOURN THE NOVEMBER 10, 2014 CLOSED SPECIAL COUNCIL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 4:54 P.M.**

*Voting Aye: Helms, Buckalew, Tweten, Olstad, and Vetter.*

*Voting Nay: None.*

*Absent: Leigh and Grassel.*

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David Murphy, City Administrator/Clerk-Treasurer

**UNAPPROVED MINUTES  
CITY COUNCIL SPECIAL MEETING  
CITY OF EAST GRAND FORKS  
NOVEMBER 10, 2014  
5:00 PM**

**CALL TO ORDER:**

*The Special Meeting of the East Grand Forks City Council for November 10, 2014 was called to order by Council President Buckalew at 5:07 P.M.*

**CALL OF ROLL:**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Craig Buckalew, Council Members Clarence Vetter, Dale Helms, Henry Tweten, and Mark Olstad.*

*Dave Aker, Parks & Recreation Superintendent; Karla Anderson, Finance Director; Dan Boyce, Water & Light Manager; Nancy Ellis, City Planner; Ron Galstad, City Attorney; Rod Hajicek, Police Lieutenant; Charlotte Helgeson, Library Director; Gary Larson, Fire Chief; David Murphy, City Administrator/Clerk-Treasurer; and Megan Nelson, Executive Assistant.*

**DETERMINATION OF A QUORUM:**

*The Council President Determined a Quorum was present*

**NEW BUSINESS:**

1. Consider adopting Resolution No. 14-11-103, a Resolution declaring the results of the General Election returns for the November 4, 2014 City and County Elections for the City of East Grand Forks, Minnesota.

**A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER OLSTAD, TO ADOPT RESOLUTION NO. 14-11-103, A RESOLUTION DECLARING THE RESULTS OF THE GENERAL ELECTION RETURNS FOR THE NOVEMBER 4, 2014 CITY AND COUNTY ELECTIONS FOR THE CITY OF EAST GRAND FORKS, MINNESOTA.**

*Voting Aye: Helms, Buckalew, Tweten, Olstad, and Vetter.*

*Voting Nay: None.*

*Absent: Leigh and Grassel.*

2. Consider authorizing the City Administrator/Clerk-Treasurer to issue payroll for the election judges.

**A MOTION WAS MADE BY COUNCIL MEMBER OLSTAD, SECONDED BY COUNCIL MEMBER VETTER, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER**

Special Council Meeting  
**TO ISSUE PAYROLL FOR THE ELECTION JUDGES.**

November 10, 2014

*Voting Aye: Helms, Buckalew, Tweten, Olstad, and Vetter.*

*Voting Nay: None.*

*Absent: Leigh and Grassel.*

**ADJOURN:**

**A MOTION WAS MADE BY COUNCIL MEMBER OLSTAD, SECONDED BY COUNCIL MEMBER VETTER, TO ADJOURN THE NOVEMBER 10, 2014 CLOSED SPECIAL COUNCIL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:09 P.M.**

*Voting Aye: Helms, Buckalew, Tweten, Olstad, and Vetter.*

*Voting Nay: None.*

*Absent: Leigh and Grassel.*

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David Murphy, City Administrator/Clerk-Treasurer

**UNAPPROVED MINUTES  
OF THE CITY  
COUNCIL WORK SESSION  
CITY OF EAST GRAND FORKS  
MONDAY, NOVEMBER 10, 2014 – 5:00 PM**

**CALL TO ORDER:**

*The Work Session of the East Grand Forks City Council for November 10, 2014 was called to order by Council President Craig Buckalew at 5:09 P.M.*

**CALL OF ROLL:**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice President Greg Leigh, Council Members Clarence Vetter, Dale Helms, Henry Tweten, Mark Olstad, and Chad Grassel.*

*Dave Aker, Parks & Recreation Superintendent; Karla Anderson, Finance Director; Erika Azure, Administrative Assistant; Dan Boyce, Water & Light Manager; Nancy Ellis, City Planner; Ron Galstad, City Attorney; Rodney Hajicek, Police Lieutenant; Charlotte Helgeson, Library Director; Gary Larson, Fire Chief; David Murphy, City Administrator/Clerk-Treasurer; and Megan Nelson, Executive Assistant.*

**DETERMINATION OF A QUORUM:**

*The Council President Determined a Quorum was present*

Council President Buckalew stated the first item on the agenda was Border to Border Off-road vehicle trail and that Mr. Larson had gotten held up by weather so they would be moving on to item number two.

**1. Landfill Agreement – Erika Azure**

Ms. Azure informed the Council that the City currently disposes of its solid waste at the Grand Forks landfill. She stated that the current contract expires at the end of this year. She added that the proposed agreement would be from 2015 through 2024 and the increase would be a 4% increase from the current contract. Council member Vetter commented on how Countrywide now hauls the waste to the landfill and asked if they are required to show a special card or something when they go to the landfill. Ms. Azure stated that they have a certain truck that they use specifically for East Grand Forks. Council member Vetter asked if every time that truck goes over the scales it is charged to East Grand Forks. Ms. Azure explained that they are required to sign for each load. Discussion followed about how staff will work on making sure the City is not paying for other people's garbage.

Mayor Stauss asked if rates were going up in Grand Forks. Ms. Azure stated that they were. Mayor Stauss commented that previously the City had an agreement with Grand Forks to keep the rates the same as the residents of Grand Forks. Mr. Galstad said that this agreement had been in place since

about 1990 and suggested they should clarify the prevailing wage language. Discussion followed about how the City averages about 350 tons a month and was charged \$47 per ton. Ms. Azure told the Council the tonnage had dropped when the City started recycling.

This item will be referred to a City Council Meeting for action.

## **2. Border to Border Off-Road Vehicle Touring Trail – Dan Larson**

Mr. Larson told the Council that he was glad to be at the meeting and thanked them for their time. He said that he was with the Minnesota Four-wheel Drive Association. He stated that there were 3200 members and continue to grow. Mr. Larson then explained the Border to Border Off-road Vehicle Touring Trail, how it is being proposed to have a trail extend from East Grand Forks all the way over to Grand Marais, and how the course would be set up for both experienced and inexperienced drivers. He stated a local sponsor is needed and asked if East Grand Forks would be a local sponsor. He added that this would be set up like the snowmobile model, there wouldn't be a cost to the City, and most if not all of the administrative duties would be put on a group in order not to take up staff time.

Council member Olstad asked what agreements they already had with the DNR and if they had any issues with them. Mr. Larson said they try to keep good terms with the DNR and that they worked with them on the state parks. He added that both places had very successful off-road parks. Mr. Larson mentioned that these parks were located near Gilbert and Appleton and had a positive effect on the area. He added how they are trying to be good neighbors to the community and would have contact information to the City Officials if any of the Council wanted to contact them about those parks. He commented that they worked with the DNR on the parks.

Mayor Stauss stated that he saw two issues with one being the acquisition of land for this trail. Discussion followed regarding if the City should be the sponsor of this project, how they are trying to work with a contractor and come up with a regional plan, and how the City might want to apply for legacy funds to help the City's parks. Council President Buckalew asked Mr. Larson if he had asked any other City to be the sponsor for this project. Mr. Larson said no. Council President Buckalew asked if there were any questions from people attending the meeting. They stated they would speak with Mr. Larson after the meeting. Mr. Larson stated that he was just asking for the Council to consider being the sponsor of the plan and that he didn't expect them to vote on at this meeting. Mayor Stauss suggested that Mr. Larson come back with a plan of this project. Mr. Larson thanked the Council for their time.

## **3. 2015 Budget Discussion – David Murphy**

Mr. Murphy reviewed what had happened with the City budget over the last few years with a decrease to the 2013 budget and a levy limit put on the 2014 budget process. He reminded the Council they had voted on a 10% increase on the preliminary levy and how staff had been looking at other sources to help balance the budget. He added that there is \$109,500 for funding the EDA department which had not been included in the previous years, reviewed other areas that had changed, and that staff had been working a plan for future budgets.

Ms. Anderson informed the Council that currently the budget is over by \$66,000 which does not include any capital improvements or equipment purchases. She explained to the Council that staff reviewed the budget and to save money the Community Development and the EDA will be sharing an assistant. She

commented that if the Council did decide to sell the Riverwalk Center funds would become available to help fund the EDA department for one year with the committed funds that would be released with the sale of the property. She added that they have looked in the 280 fund for the financing source for the tax rebates and explained how Chief Larson is applying for a grant for a fire marshal position that could also complete building inspections. Ms. Anderson then told the Council about all of the areas that staff had looked into which included fees for events and the use of facilities, promoting city lots and cemetery plots to try and sell more, raising fees on different services, or raising other taxes. She said that staff is looking for direction from Council on how staff should move forward. Mr. Murphy stated that staff has been trying to work on a two to three year plan for budgeting. He added that the City has spent some of the fund balance which will need to be increased. Ms. Anderson stated that there was an audit finding on that as well.

Council member Olstad asked if the budget presented included the 10% levy increase. Mr. Murphy stated that it did. Ms. Anderson added that they still need to figure out where to come up with \$66,000 difference. Council President Buckalew stated that Public Safety and Culture and Recreation went down to zero. Ms. Anderson stated that this was capital outlay and that there was no money available for squad cars or other equipment. She stated that there will be two mowers that will be purchased but no other capital. More discussion followed about how the City will be falling behind with their equipment needs and how the tax payers could be affected by a 10% increase in taxes. Ms. Anderson stated the tax capacity is growing and that she had contacted the County for the number but still had some questions on the information that was sent. Council member Olstad asked what the dollar amounts would be instead of percentages. Mr. Murphy stated that based on the information the City has at this time the best estimate for how a tax payer would be affect on a house valued at \$200,000 it would be approximately \$58 increase.

Council member Vetter asked for clarification in regards to the sale of the Riverwalk Center and how these funds would go to the EDA since it is a City owned facility. Ms. Anderson stated that the sale would release the \$120,000 that is currently being held as a guarantee and those funds could be used to fund the EDA department for 2015. More discussion followed about how property valuations that have increased, other entities like the school have an impact on tax payers, and the Council reviewed some of the ideas that staff brought forward regarding the budget. Council President Buckalew asked to get the exact numbers from the County and that the tax base could be raised by 10%, not the taxes of each individual taxpayer.

**ADJOURN:**

**A MOTION WAS MADE BY COUNCIL MEMBER OLSTAD, SECONDED BY COUNCIL MEMBER TWETEN, TO ADJOURN THE NOVEMBER 10, 2014 WORK SESSION OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 6:01 P.M.**

*Voting Aye: Helms, Buckalew, Tweten, Olstad, and Vetter.*

*Voting Nay: None.*

*Absent: Leigh and Grassel.*

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David Murphy, City Administrator/Clerk-Treasurer

**RESOLUTION NO. 14 - 11 – 104**

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, introduced the following resolution and moved its adoption:

WHEREAS, The following listed properties did not comply with City grass control regulations; and

WHEREAS, The City hired said properties to be mowed and brought back into compliance after due notice was given; now therefore

BE IT RESOLVED, That the City Council hereby orders that the following costs, with interest charged at 10% per year beginning on January 1, 2015, for mowing grass on the respective properties be certified to the County Auditor for collection with the 2015 real estate taxes:

<u>Parcel #</u>	<u>Legal Description of Property</u>	<u>Original Mowing Cost</u>
83.04014.00	Greenway Crossing 2 <sup>nd</sup> Rebsub Lot 8 Block 3	\$320.62
83.00162.00	Trails Addition Lot 14 Block 1	\$160.31
83.02949.00	Riverview 3 <sup>rd</sup> Addition Lot 5 Block 1	\$320.62

*Voting Aye:*  
*Voting Nay:*

The President declared the resolution passed.

Passed: November 18, 2014

Attest:

\_\_\_\_\_  
City Administrator/Clerk-Treasurer

\_\_\_\_\_  
President of Council

I hereby approve the foregoing resolution this 18<sup>th</sup> day of November, 2014.

\_\_\_\_\_  
Mayor

# Request for Council Action

Date: 11-6-2014

To: East Grand Forks City Council Mayor Lynn Stauss, President Craig Buckalew, Council Vice President Greg Leigh, Council Members: Clarence Vetter, Dale Helms, Henry Tweten, Mark Olstad, and Chad Grassel

Cc: File

From: Jason Stordahl, Public Works Director

RE: Solid Waste Disposal and Management Agreement

Background and supporting documentation of request:

The City of East Grand Forks currently disposes of its solid waste at the Grand Forks Landfill. Our present Agreement with Grand Forks expires December 31<sup>st</sup> 2014. Please find attached the proposed 2015-2024 Grand Forks Solid Waste Disposal and Management Agreement

Point of the new agreement:

2015 Landfill Rates 4% increase from 2014

Municipal Solid Waste (MSW)	\$47.38 per ton (\$45.56 in 2014)
Ash	\$38.84 per ton (\$37.35 in 2014)
Inert	\$25.75 per ton (\$24.76 in 2014)

Request: Council reviews and discusses proposed agreement, and gives staff direction for moving forward.



# City of Grand Forks

255 North Fourth Street • P.O. Box 5200 • Grand Forks, ND 58206-5200

(701) 738-8740  
Fax: (701) 738-8749

October 10, 2014

Dear Valued Landfill Customer:

The City of Grand Forks (City) has attached a Solid Waste Disposal and Management Agreement (Agreement) for FY 2015 through 2024 for your review and signature. Upon your approval and signature the City will sign and return a fully executed copy of the Agreement for your records.

### 2015 Landfill Rates

The FY 2015 City budget contains a 4% increase in the landfill rates:

- Municipal Solid Waste (MSW) \$47.38 per ton (\$45.56 in 2014)
- Ash \$38.84 per ton (\$37.35 in 2014)
- Inert \$25.75 per ton (\$24.76 in 2014)

These rates to remain stable in 2015 with current incoming volume paying for the costs of post-closure care of the closed MSW Landfill and disposal costs at the Inert and MSW Landfill facilities in Grand Forks County.

The City has applied within the deadline requirement, and is in the process of renewing the Inert Landfill Permit (IT-202) and Municipal Solid Waste Landfill Permit (SW-0347) with the North Dakota Department of Health (NDDH) Waste Management Division. While the review time has been extended at the request of the NDDH due to their present work load, the City anticipates based on our discussions with the NDDH that renewal of our landfill permits will be approved for a permit period of 10 years (2015-2024).

### Designated Route to the Scale/Baling/Landfill Facilities

In cooperation with and as part of the City's *Good Neighbor Policy* with neighboring Rye and Falconer Townships, the City would like to remind our customers to utilize the designated route to the Grand Forks Landfill Scale, Baling, and Inert Landfill Facilities (see attached map). Road improvements have been made for the purpose of a designated hauling route from Highway 2 north along the paved stretch of North 69<sup>th</sup> Street to our facilities. In addition, the gravel road from the Baling Facility north and then east to the entrance of the new landfill has been improved for the all-weather truck and equipment traffic that is related to the operations at the new landfill. We appreciate your continued efforts to adhere to the designated hauling route to ensure a longer life for the surrounding township roads.

### Operations and Master Planning Activities

The City has approved reconstruction and upgrade of the restrooms within the Baling Facility in the coming months for our staff and your haulers' convenience, as well as planned 2015

improvements to the Inert Landfill interior haul road entrance/exit to minimize the debris carried onto nearby roadways.

In 2015, the City has budgeted for and will initiate concept planning activities for a new Scale Building, Recycling Drop-Off Area, and Household Hazardous Waste Facility adjacent to the Baling Facility to better serve our City residents and regional customers. With preliminary concept and related FY2016 budget approvals in 2015, the City would utilize a phased approach, with preliminary and final design, bidding, and construction phases in the 2016-17 timeframe.

In an effort to reduce the impact of the Wastewater Treatment Lagoons, the City's Wastewater and Landfill facility staff are participating in a 2014-15 phased pilot project to explore the dewatering/air drying of wastewater industrial/municipal bio-solids to a moisture content allowing them to be reused as a soil amendment, alternative daily cover, or final cover at the landfill as a beneficial use material. In 2013-14, the City has and will continue to work with the EPA Region 8, the North Dakota Department of Health Waste Management Division, the City's Wastewater and Landfill engineering consultants, industrial customers, and City staff to obtain data and work with pilot materials and variables to determine the feasibility and final concept plan for the proposed project. This pilot project will serve to study, analyze and refine dewatering and handling methods, capital and O&M costs, fee impacts, environmental requirements, thereby providing the City with a completed study and information to submit a proposed plan of action in the 2016-17 timeframe for appropriate input and approvals by City Council, EPA, and the NDDH, and other agencies, entities, and stakeholders as required.

MSW Landfill Cell 1 closure activities will coincide with phased construction of Cell 2A and 2B in the 2017-19 timeframe to maximize our reuse of topsoil and clay materials from the new cell preparation and construction to the closure cap construction in an efficient manner.

The City appreciates your continued patronage, and will continue to keep you informed on an ongoing basis regarding solid waste recycling, diversion, and disposal issues. If you have any questions, feel free to contact me at the Public Works Office (701) 738-8740 or my cellphone (701) 741-2432.

Sincerely,



LeahRae Amundson  
Public Works Operations Division Director

#### Attachments

Cc: Todd Feland, City Administrator  
Al Grasser, City Engineer  
Melanie Parvey, Water/Wastewater Division Director  
Brian Kroese, Sanitation Supervisor

**SOLID WASTE DISPOSAL AND MANAGEMENT AGREEMENT**

This Agreement is made and entered into this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by and between the City of Grand Forks, North Dakota, a municipal corporation, and East Grand Forks, MN, a political subdivision existing under the laws of the State of Minnesota.

WHEREAS, the City of Grand Forks owns and operates a sanitary landfill for the purpose of depositing, dumping, and disposing of solid waste, garbage, trash, and refuse;

WHEREAS, East Grand Forks, MN is in need of access to and the use of a sanitary landfill facility for a limited interim period of time;

THEREFORE, for and in consideration of the mutual covenants contained herein, it is hereby agreed by and between the parties, and each of them, their and each of their successors, as follows:

I.

The City of Grand Forks will provide authorization, permission, and access to East Grand Forks, MN, for the deposit, dumping, and disposal of solid waste, garbage, trash, and refuse in the City's Sanitary Landfill Facility, under the conditions and restrictions contained herein.

II.

The term of this Agreement shall commence on January 1, 2015, and continue for a period of ten (10) years, expiring on December 31, 2024. However, the City of Grand Forks reserves the right to terminate, cancel, and discontinue this Agreement at any time prior to the expiration of said term, at its sole election, after having provided written notice one (1) year prior to the date of termination to East Grand Forks, MN.

III.

Upon expiration of the term of this Agreement, or the termination, cancellation, or discontinuance, East Grand Forks, MN shall no longer dispose or allow to be disposed such solid waste, garbage, trash, or refuse, in or on any property owned by the City of Grand Forks, including, but not limited to, the Sanitary Landfill described herein above.

IV.

The City of Grand Forks shall be paid the prevailing rate per ton of solid waste, refuse, garbage, or trash, charged to East Grand Forks, MN at the time of delivery to the landfill and billed monthly. East Grand Forks, MN hereby represents and guarantees that all such fees due hereunder shall be paid, whether directly incurred by East Grand Forks, MN's employees and/or agents or those persons designated and authorized by East Grand Forks, MN to make use of such access privileges granted hereunder.

V.

East Grand Forks, MN may authorize and grant such private haulers as may be reasonably necessary, such license and authorization for access and privileges granted hereunder. No hauler, whether public or private, shall be allowed access or privileges contained hereunder, without first having obtained approval from the governing body for East Grand Forks, MN in which such solid waste, garbage, trash, and refuse originates.

VI.

The governing body for East Grand Forks, MN, after granting any such license and/or authorization, shall provide to the City of Grand Forks, a listing of all haulers granted such licenses and authorization. The governing body shall additionally identify and list all vehicles to be allowed access and privileges hereunder. In addition, the governing

body shall identify the names of such persons in charge of any private hauling, as well as their principal business address.

VII.

All private haulers authorized access and use of the facilities hereunder shall, upon request, file with the City of Grand Forks, proof of liability insurance in the minimum amounts of \$250,000.00/\$500,000.00.

VIII.

All haulers, whether public or private, authorized access and/or use of the facilities hereunder shall remain in complete accord with all applicable statutes, ordinances, rules, and regulations, whether under the jurisdiction of the State of North Dakota, and whether now in effect or hereafter adopted.

IX.

All haulers, whether public or private, shall acquire, prior to transporting or dumping any solid waste, garbage, trash, or refuse, all permits and/or licenses required under any and all applicable statutes, ordinances, rules, or regulations existing in the State of North Dakota.

X.

All hauling, maintenance, transportation, handling, and/or dumping of solid waste, garbage, trash, and/or refuse shall be completed in a safe and sanitary manner in order to protect and preserve air, water, and land resources; to protect the public health; to protect and prevent environmental pollution and public nuisances.

XI.

All access to the landfill and handling, depositing, and dumping of solid waste, garbage, trash, and refuse shall only occur under the direction of employees or agents of

the City of Grand Forks, and then, only at such reasonable times as the landfill facility is open for operation, and then under such direction and conditions as may be given by employees or agents of the City of Grand Forks.

XII.

The Director of Public Works for the City of Grand Forks, and/or the Solid Waste Manager, shall have the power for direction and order of the operation of the landfill and such decision, direction, or order shall be final with regard to the manner and method of dumping and operations of said landfill.

XIII.

East Grand Forks, MN shall provide evidence of an implemented recycling program to the City of Grand Forks. Such evidence shall be provided in the form of any and all contracts or agreements with private recycling contractors, a city-wide program with resident participation, city ordinances, or other means of evidencing the promotion of a recycling program, complete with documentation necessary for the City of Grand Forks to make a determination that said program exists.

XIV.

The City of Grand Forks reserves the right to adopt such rules or regulations as may be reasonably necessary in the operation of the landfill and the implementation of this Agreement, all of which is to be determined to be in the best interest, needs, or service of the City of Grand Forks.

XV.

All haulers, whether public or private, shall only transport, handle, and/or dispose of such solid waste, garbage, refuse, and/or trash as allowed by law. All other solid waste, refuse materials, garbage, chemicals, trash, and/or other waste not otherwise

permitted by law shall not be deposited or dumped in the sanitary landfill described herein.

XVI.

East Grand Forks, MN agrees to indemnify and hold harmless the City of Grand Forks, its employees, agents, officers, or representatives from and against any and all claims, demands, actions, causes of action, suits, and all other liabilities on account of or growing out of personal or property injuries, damages, or loss arising out of the acts, operations, or use contemplated hereunder by East Grand Forks, MN, or those authorized haulers provided access and use of the landfill facilities hereunder.

XVII.

It is further agreed that neither East Grand Forks, MN nor the haulers receiving access or privileges hereunder shall be considered as employees of the City of Grand Forks. However, East Grand Forks, MN and/or haulers are, for all purposes, independent contractors, and in no manner shall they be considered servants, agents, employees, or controlled contractors of the City of Grand Forks, and as such, the City of Grand Forks assumes no liability for, or arising out of the acts, conduct, or work of East Grand Forks, MN, East Grand Forks, MN's servants, agents, employees, contractors, or authorized haulers.

XVIII.

Except as provided herein, this Agreement shall not be modified, unless in writing.

CITY OF GRAND FORKS

By: \_\_\_\_\_

Michael R. Brown, Mayor

ATTEST:

\_\_\_\_\_

Maureen Storstad, Director of Finance & Administrative Services

CITY OF \_\_\_\_\_, \_\_\_\_\_

By: \_\_\_\_\_

Mayor

ATTEST:

\_\_\_\_\_

City Auditor

# Request for Board Consideration

Date: November 18, 2014

To: East Grand Forks City Council Mayor Lynn Stauss, President Craig Buckalew, Council Vice President Greg Leigh, Council Members: Clarence Vetter, Dale Helms, Henry Tweten, Mark Olstad, and Chad Grassel

Cc: File

From: David Murphy – East Grand Forks City Administrator

RE: River Cinema Building/Riverwalk Center Building Sale.

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## Background.

The City of East Grand Forks (City) entered into a Lease and Development Agreement with Moore Family Theatres, Inc. and/or Bob Moore and Jan Moore (Buyers) on August 2, 2007. The Development Agreement provides the buyers the option to purchase the River Cinema Building for \$550,000.00. The buyer exercised the option to purchase on May 1, 2014. The City and buyer were also negotiating a price for the Riverwalk Center Building during this time and arrived at a mutually agreed upon price of \$400,000.00. The resulting purchase price of both buildings totals \$950,000.00.

The Lease and Development Agreement stipulates that lease payments made by Buyer are to be a reduction of the purchase as of the date the purchase option was exercised. The lease reduction continues to the closing date and the final amount due will be calculated as of the closing date.

## Issue for discussion and action.

The City Council discussed the sale in closed session on November 4<sup>th</sup>. The Council needs to take formal action authorizing the sale of the property and direct staff to prepare the closing documents. Staff is recommending that the closing take place prior to December 31, 2014 for accounting and budgeting reasons.

The City Council also discussed the future of the tenants of the Riverwalk Center and the current leases they have in place. Potential lease extensions of 5 years have been drafted by City Staff and will be discussed at the EDA Board Meeting at 4:00 PM on Tuesday, November 18. Staff will be prepared to convey the results of the EDA Board Meeting regarding the leases at the meeting.

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**Budget Impact**

Presently there is Restricted Cash in the EDA 620 Fund of \$120, 672, which is for the Guarantee of Debt of the Riverwalk Center. This will be available to fund EDA 2015 budgeted expenses, \$109, 525, if the sale is completed by December 31, 2014. This would help balance our 2015 budget.

The 2013 Audit Management Letter Memorandum: Number 1. Fund Balance. The State Auditor's office recommends 35% to 50% of fund operating revenues or no less than five months of operating expenses. The City's response was to increase the fund balance as part of the budgeting process for 2015. The Riverwalk Center is owned by the City, so the proceeds of the sale will come to the City's general fund. If the sale is completed by December 31, 2014 this would be part of our fund balance as of December 31, 2014.

**Staff Recommendation.**

Approval of Resolution 14-11-105 Authorizing the Sale of Parcel 83.00768.00.

**RESOLUTION NO. 14 – 11 - 105**

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, introduced the following resolution and moved its adoption:

WHEREAS, the City Council has agreed to a purchase price for parcel 83.00768.00 which is the Riverwalk Center in downtown East Grand Forks,

WHEREAS, the purchase price for the property has been set at \$950,000, and

NOW THEREFORE, IT IS RESOLVED that the City Council of the City of East Grand Forks, Minnesota approves the sale of parcel 83.00768.00 to the Moore Family Theatres, Inc for the amount of \$950,000 and for the closing of the sale to take place as soon as possible.

*Voting Aye:*

*Voting Nay:*

*Absent:*

The President declared the resolution passed.

Passed: November 18, 2014

Attest:

\_\_\_\_\_  
City Administrator

\_\_\_\_\_  
President of Council

I hereby approve the foregoing resolution this 18<sup>th</sup> day of November, 2014.

\_\_\_\_\_  
Mayor

# Request for Council Action

Date: November 13, 2014

To: East Grand Forks City Council, Mayor Lynn Stauss, President Craig Buckalew, Council Vice President Greg Leigh, Council Members: Clarence Vetter, Henry Tweten, Chad Grassel, Mark Olstad and Dale Helms.

Cc: File

From: Greg Boppre, P.E.

RE: Request to prepare Report of Feasibility for 2015 Street Repairs

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## Background:

I would like to get permission to prepare a report of feasibility on the 2015 street repairs that was presented at the Tuesday, October 28, 2014, Work Session. The Report of Feasibility identifies the cost of repairs, the benefitted properties and the proposed cost for those benefitted properties. Once, the report is filed with the Council, we will set a date for a public hearing for those property owners that will be affected by the repairs. The affected property owners are then invited to the public hearing to voice any questions or concerns that they may have. If there are no concerns from the property owners, who will be paying for the project, it will then be voted on by the Council, whether to proceed with Plans and Specifications.

The Report of Feasibility will be at **no cost** to the City, in fact, I have never charged the City for a Report of Feasibility.

## Recommendation:

Approve preparation of Report of Feasibility

## Enclosures:

N/A

## RESOLUTION NO. 14 – 11 – 106

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, introduced the following resolution and moved its adoption:

### RESOLUTION RATIFYING CONTRACTS

WHEREAS, the City of East Grand Forks purchased from Hardware Hank the goods referenced in check number 20228 for a total of \$431.52.

WHEREAS, Craig Buckalew, was personally interested financially in the contract, but the purchases were made because the price was as low as or lower than other local vendors.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF EAST GRAND FORKS:

1. The above mentioned purchase by the City and the claim of the vendor based thereon are confirmed and the Mayor and Clerk are directed to issue an order-check in payment of such claim on the filing of the affidavit of official interest required under Minnesota Statutes, Section 471.89.
2. It is hereby determined that the total price of \$431.52 paid for such goods is as low as, or lower than, the price at which they could have been obtained elsewhere at the time the purchase was made.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on November 18, 2014.

*Voting Aye:*

*Voting Nay:*

*Abstain:*

The President declared the resolution passed.

Passed: November 18, 2014

Attest:

\_\_\_\_\_  
City Administrator/Clerk-Treasurer

\_\_\_\_\_  
President of Council

I hereby approve the foregoing resolution this 18<sup>th</sup> of November, 2014.

\_\_\_\_\_  
Mayor

AFFIDAVIT OF OFFICIAL INTEREST CLAIM

STATE OF MINNESOTA )  
COUNTY OF POLK ) ss  
CITY OF EAST GRAND FORKS )

I, Craig Buckalew, being duly sworn states the following:

1. I am 3<sup>rd</sup> Ward Council Member of the City of East Grand Forks.
2. The City of East Grand Forks check number 20228 for a total of \$431.52.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on November 18, 2014.

Affiant states further that to the best of his knowledge and belief (a) the contract price was as low as or lower than the price at which the services could be obtained from other sources.

Affiant further states that the affidavit constitutes a claim against the city for the contract price, that the claim is just and correct, and that no part thereof has been paid.

Dated: \_\_\_\_\_

\_\_\_\_\_  
(Signature of Official)

## Accounts Payable

## Check Register Totals Only

User: lkatka  
 Printed: 11/13/2014 - 4:38 PM



## City of East Grand Forks

600 Demers Avenue Northwest  
 East Grand Forks, Minnesota 56721  
 (218) 773-2483 www.egf.mn

Check	Date	Vendor No	Vendor Name	Amount	Voucher
20195	11/18/2014	ACM001	Acme Electric Companies	616.16	0
20196	11/18/2014	AME002	American Tire Service	35.85	0
20197	11/18/2014	AME005	Ameripride Linen & Apparel Services	108.87	0
20198	11/18/2014	ANY001	Anytime Plumbing	116.90	0
20199	11/18/2014	AQU001	Aqua Water Solutions	100.20	0
20200	11/18/2014	BAL001	Balco Uniforms Co Inc	563.98	0
20201	11/18/2014	BLU001	Blue Cross Blue Shield of ND	2,257.40	0
20202	11/18/2014	BNS001	BNSF Railway Company	42,000.00	0
20203	11/18/2014	BOR001	Border States Electric Supply	24.88	0
20204	11/18/2014	C&R001	C&R Laundry & Cleaners	736.67	0
20205	11/18/2014	CAN001	Canon Financial Services	128.00	0
20206	11/18/2014	GFT003	Donald Scott Cash	3,189.73	0
20207	11/18/2014	CEN006	Century Link	840.23	0
20208	11/18/2014	COU008	Countrywide Sanitation Company	37,811.76	0
20209	11/18/2014	CUL002	Cullen Insulation	1,807.00	0
20210	11/18/2014	DAK004	Dakota Supply Group	5.09	0
20211	11/18/2014	DAS001	Dash Medical Gloves	87.80	0
20212	11/18/2014	EAG001	Eagle Electric	28,378.68	0
20213	11/18/2014	EAP001	EAPC Architects Engineers	5,858.00	0
20214	11/18/2014	EXP003	Explorer Post #38	50.00	0
20215	11/18/2014	EXP002	Exponent	156.00	0
20216	11/18/2014	FER001	Ferrellgas	116.43	0
20217	11/18/2014	G&K001	G&K Services	62.22	0
20218	11/18/2014	GAF002	Gaffaney's	92.00	0
20219	11/18/2014	GAL003	Galstad Jensen & McCann PA	15,158.50	0
20220	11/18/2014	GAR001	Garden Hut Inc	2.00	0
20221	11/18/2014	GEO001	George's Quick Printing	110.00	0
20222	11/18/2014	GFC001	GF City Utility Billing	15,829.49	0
20223	11/18/2014	GFF001	GF Fire Equipment	90.00	0
20224	11/18/2014	GFH002	GF Herald	540.45	0
20225	11/18/2014	GGF001	GGF Convention & Visitors Bureau	1,351.25	0
20226	11/18/2014	GRA008	Grand Forks City	73,154.00	0
20227	11/18/2014	GRE002	Greg's Lawn Care	413.75	0
20228	11/18/2014	HAR001	Hardware Hank	431.52	0
20229	11/18/2014	HEA001	Heartland Paper	242.54	0
20230	11/18/2014	HOM001	Home of Economy	57.97	0
20231	11/18/2014	HUG001	Hugo's	46.48	0
20232	11/18/2014	JobsHQ	JobsHQ	1,259.04	0
20233	11/18/2014	K&K001	K&K Trucking Inc	6,480.00	0
20234	11/18/2014	KAL003	Kaler Doeling, PLLP	456.00	0
20235	11/18/2014	KEI001	Keith's Security World	11.25	0
20236	11/18/2014	KEN002	Kennedy & Graven, Chartered	82.50	0
20237	11/18/2014	LEA007	Leads Online	293.00	0
20238	11/18/2014	LIB001	Liberty Business Systems	10.13	0
20239	11/18/2014	LOC001	Locators & Supplies Inc	54.96	0
20240	11/18/2014	LUM001	Lumber Mart	473.02	0
20241	11/18/2014	MAR004	Marco	709.38	0
20242	11/18/2014	MAR001	Marco Inc	230.41	0
20243	11/18/2014	MEN001	Menards	149.57	0
20244	11/18/2014	MPO001	Metropolitan Planning Organization	3,877.27	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
20245	11/18/2014	MID003	Midcontinent Communications	70.00	0
20246	11/18/2014	MND008	MN Department of Health (MDH)	715.00	0
20247	11/18/2014	MOT002	Motorola Solutions Inc	24,412.00	0
20248	11/18/2014	NEW001	Newman Signs	2,100.00	0
20249	11/18/2014	NOR006	Northdale Oil	30,246.75	0
20250	11/18/2014	NOR004	Northern Plumbing Supply	48.24	0
20251	11/18/2014	NOR024	Northland Yard Service	10,640.44	0
20252	11/18/2014	OTI001	Otis Elevator Company	500.00	0
20253	11/18/2014	PAR005	Paras Contracting	2,585.00	0
20254	11/18/2014	PDQ001	PDQ Sanitary Services	73.00	0
20255	11/18/2014	POL004	Polk County Recorder	92.00	0
20256	11/18/2014	PRA003	Prairie Wind BG Inc	1,412.25	0
20257	11/18/2014	PRA001	Praxair Distribution	28.38	0
20258	11/18/2014	PRE001	Premium Waters Inc	22.05	0
20259	11/18/2014	QUI001	Quill Corp	223.87	0
20260	11/18/2014	REL001	Reliable Office Supplies	385.36	0
20261	11/18/2014	GOO001	Robert Gooden, Jean Jorgenson	5,000.00	0
20262	11/18/2014	STO001	Stone's Mobile Radio Inc	4,777.00	0
20263	11/18/2014	SUN002	Sun Dot Communications	89.99	0
20264	11/18/2014	TIM001	Tim Shea's Nursery & Landscaping	780.00	0
20265	11/18/2014	TRU001	True Temp	1,218.75	0
20266	11/18/2014	ULI001	Uline	130.00	0
20267	11/18/2014	USB004	US Bank Equipment Finance	132.81	0
20268	11/18/2014	USF002	US Foodservice Inc TM	40.66	0
20269	11/18/2014	USE001	Hayley Useldinger	500.00	0
20270	11/18/2014	VER001	Verizon Wireless	643.14	0
20271	11/18/2014	WAS001	Waste Mgmt	618.55	0
20272	11/18/2014	WAT001	Water & Light Department	29,919.60	0
20273	11/18/2014	WEB005	Weber, Cason and Sara and Alerus Fir	5,000.00	0
20274	11/18/2014	WIN001	Winnelson	24.99	0
20275	11/18/2014	XCE001	Xcel Energy	1,005.71	0
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				Check Total:	370,093.87
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