

# WEEKLY MEMO

**Date:** October 10, 2014

**To:** Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice-President Greg Leigh, Council members Clarence Vetter, Dale Helms, Henry Tweten, Mark Olstad, and Chad Grassel.

**RE:** Weekly Update

## **UPCOMING MEETINGS:**

*October 14, 2014 – 5:00 PM – Work Session – Training Room*

*October 21, 2014 – 5:00 PM – Regular Meeting – Council Chambers*

*October 28, 2014 – 5:00 PM – Work Session – Training Room*

*November 4, 2014 – 5:00 PM – Regular Meeting – Council Chambers*

## **Agenda Items:**

Item one will be a discussion about parcel 40.00149.00. This is a City owned lot outside of city limits. There has been interest in purchasing this property and also to make sure this property is in compliance with the Huntsville Township zoning ordinance.

Item two will consider a request for the addition of a bike lane on Bygland Road. There is an opportunity to use TAP funds on this project and if the City was granted those funds it would be an 80/20 split with the City having to come up with 20% of the funds for the project.

Item three will consider allowing a cell tower to be built by the VFW Arena area.

Item four will be a discussion on the public parking lot by the Neil Law Firm.

Item five will consider a request for the replacement of the carpeting at Fire Station No. 1. There was \$15,000 budgeted in the Capital Improvement Fund for this project.

Item six will consider street repairs for an area in front of Fire Station No. 1 and the off ramp from Highway 2.

Item seven will consider accepting the COPS Grant which would allow for hiring a police officer and enter into a partnership with the East Grand Forks School District for the School Resource Officer program.

Item eight will consider applying for a grant with regional departments for additional funds for Towards Zero Deaths (TZD) program which was formally known as Safe and Sober.

Item nine will consider the purchase for police radios. There was \$20,000 that was budgeted for a new console with the remaining needed funds available from Polk County for this purchase.

Item ten will consider adopting a new pay plan for seasonal employees. This new pay plan was updated for the minimum wage change made by the State of Minnesota.

Item eleven will be a review and discussion of proposals for auditing services. The accounting firms would be providing services for both the City and the Water and Light Department.

Item twelve will be a short discussion about if meeting dates need to be changed due to a regional meeting in Thief River Falls on October 28<sup>th</sup> and Election Day on November 4<sup>th</sup>.