

**AGENDA  
CITY COUNCIL  
CITY OF EAST GRAND FORKS  
DECEMBER 15, 2009  
5:00 P.M.**

**CALL TO ORDER:**

**CALL OF ROLL:**

**DETERMINATION OF A QUORUM:**

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

*"An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate."*

**APPROVAL OF MINUTES:**

1. Consider approving the minutes of the "Regular Meeting" for the East Grand Forks, Minnesota City Council of December 1, 2009.
2. Consider approving the minutes of the "Work Session" for the East Grand Forks, Minnesota City Council of December 8, 2009.

**SCHEDULED BID LETTINGS:**

3. Consider approving the request to award the bid to Dahlstrom Motors, Inc. for two (2) 2009 Chevrolet 4 Door Impalas for a total bid price of \$22,000.

**SCHEDULED PUBLIC HEARINGS: NONE.**

**CONSENT AGENDA:**

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

4. Consider adopting Resolution No. 09-12-88 a Resolution enabling elected and/or appointed officials of the City of East Grand Forks to be covered by the Minnesota Workers Compensation Law.
5. Consider approving the application for an Exempt Gambling Permit for a raffle for the Min-Dak Border Chapter of Minnesota Deer Hunters to be held February 6, 2010 at the Eagles Club, 227 10<sup>th</sup> St. NW, East Grand Forks, MN 56721 and waive the 30-day waiting period.

6. Consider approving the application for an Exempt Gambling Permit for a raffle for the Amyotrophic Lateral Sclerosis Assn, MN Chapter to be held January 23, 2010 at the Eagles Club, 227 10<sup>th</sup> St. NW, East Grand Forks, MN 56721 and waive the 30-day waiting period.
7. Consider approving the application for a Special Event for the Red River Sled Dog Derby on February 26, 2010 through February 28, 2010.
8. Consider approving the request to hire a full-time Wastewater Operator 1 and direct Civil Service to advertise internally.
9. Consider adopting Resolution No. 09-12-89 a Resolution authorizing the redemption of General Obligation Water Revenue Bonds, Series 2001.

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:**

10. The minutes of the Water, Light, Power and Building Commission for November 5, 2009.

**COMMUNICATIONS:**

11. Acknowledging the retirement of Benjamin Smith effective December 31, 2009 and thank him for his years of dedicated service to the City of East Grand Forks.

**OLD BUSINESS:**

12. Reconsider Resolution No. 09-12-85 as amended a Resolution approving the 2009 Tax Levy, Collectable in 2010.
13. Reconsider Resolution No. 09-12-86 as amended a Resolution to adopt 2010 Budget and to authorize specific financial related activities.

**NEW BUSINESS:**

14. Consider adopting Resolution No. 09-12-90 a Resolution to direct the Metropolitan Planning Organization to conclude its quiet zone study to note that East Grand Forks will not participate in a quiet zone implementation for fiscal year 2010 or 2011 until further funding become available.

**CLAIMS:**

15. Consider adopting Resolution No. 09-12-91 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check number 4922 for a total of \$411.84 whereas Council Member Buckalew is personally interested financially in the contract.
16. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

**ADJOURN:**

Upcoming Meetings:

Work Session – December 22, 2009 – 5:00 PM – Training Room  
Regular Meeting – January 5, 2009 – 5:00 PM – Council Chambers

**UNAPPROVED  
MINUTES  
OF THE  
EAST GRAND FORKS  
CITY COUNCIL  
Tuesday, December 1, 2009 – 7:00 PM**

**CALL TO ORDER:**

*The Regular Meeting of the East Grand Forks City Council for December 1, 2009 was called to order by Council President Dick Grassel at 7:00 P.M.*

**CALL OF ROLL:**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Dick Grassel, Council Vice President Henry Tweten, Council Member Marc Demers, Craig Buckalew, Wayne Gregoire, Mike Pokrzywinski, and Greg Leigh.*

**STAFF PRESENT:**

*Scott Huizenga, City Administrator; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Greg Boppre, City Engineer; Mike Hedlund, Police Chief; Randy Gust, Fire Chief; Charlotte Helgeson, Library Director; Jerry Lucke, Finance Director; Dan Boyce, Water & Light Manager; John Wachter, Public Works Superintendent; Dave Aker, Parks & Recreation Superintendent; and Jim Richter, EDHA Director.*

**DETERMINATION OF A QUORUM:**

*The Council President Determined a Quorum was present*

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

*"An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Com missions for research and future Council Agendas if appropriate." If you would like to address the City Council, please come up to the podium to do so.*

**APPROVAL OF MINUTES:**

1. Consider approving the minutes of the "Regular Meeting" for the East Grand Forks, Minnesota City Council of November 17, 2009.

2. Consider approving the minutes of the "Work Session" for the East Grand Forks, Minnesota City Council of November 24, 2009.

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER BUCKALEW, TO APPROVE ITEMS ONE (1) THROUGH TWO (2) AS SUBMITTED.**

*Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, and Buckalew.*  
*Voting Nay: None.*

**SCHEDULED BID LETTINGS:**

3. Consider approving the request to award the bid to Elk River Ford, Inc. for a Ford F250 W2B for a total bid price of \$22,674.04.

**A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER LEIGH, TO APPROVE THE REQUEST TO AWARD THE BID TO ELK RIVER FORD, INC. FOR A FORD F250 W2B FOR A TOTAL BID PRICE OF \$22,674.04.**

*Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, and Buckalew.*  
*Voting Nay: None.*

**SCHEDULED PUBLIC HEARINGS: NONE.**

**CONSENT AGENDA:**

*Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.*

4. Consider approving the request by the East Grand Forks Police Department to declare eight abandoned bicycles as surplus property for donation to the Red River Valley Community Action.
5. Consider approving the Recreational Area Use and Maintenance Agreement between Sacred Heart Church and the City of East Grand Forks.
6. Consider approving the request to hire Austin Skjei as the new Fire Fighter to fill the vacancy starting December 8, 2009.
7. Consider adopting Resolution No. 09-12-80 a Resolution authorizing a two year tax abatement for newly constructed homes ready for occupancy in 2010.
8. Consider adopting Resolution No. 09-12-81 a Resolution to approve an interdepartmental loan with the Water, Light, Power and Building Commission and approve the Interdepartmental Loan Agreement.
9. Consider adopting Resolution No. 09-12-82 a Resolution authorizing staff to pursue amending MSA 44.10 and the affected City of East Grand Forks ordinances and personnel rules and regulations establishing a probation period of one year for police officers.

10. Consider adopting Resolution No. 09-12-83 a Resolution to bring RMP into compliance with Federal guidelines, authorize the Mayor and City Administrator to sign all appropriate documents, and approve the Administrative Consent Order.

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, TO APPROVE CONSENT MOTIONS NUMBER FOUR (4) THROUGH TEN (10) AS SUBMITTED.**

*Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, and Buckalew.*

*Voting Nay: None.*

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:**

11. The minutes of the Water, Light, Power and Building Commission for November 5, 2009.
12. The minutes of the East Grand Forks Campbell Library Board Meeting for November 24, 2009.

**COMMUNICATIONS:**

13. Acknowledging the retirement of Mark Kotrba effective December 31, 2009 and thank him for his years of dedicated service to the City of East Grand Forks.

Mr. Wachter announced that there will be a luncheon for Mr. Kotrba on December 18<sup>th</sup> at 11:30 a.m. at the Public Works building and he invited the City Council to attend.

**OLD BUSINESS: NONE.**

**NEW BUSINESS:**

14. Consider awarding the quote for an effluent valve to RJ Zavorals for \$31,030.00.

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, TO AWARD THE QUOTE FOR AN EFFLUENT VALVE TO RJ ZAVORALS FOR \$31,030.00.**

*Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, Grassel, and Buckalew.*

*Voting Nay: None.*

*Abstain: DeMers.*

15. Consider adopting Resolution No. 09-12-84 a Resolution to adjust the City fees and charges for January 1, 2010.

**A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO AMEND RESOLUTION NO. 09-12-84 TO DEDICATE THE GREENWAY FEE TO THE GREENWAY CAPITAL FUND FOR CAPITAL EXPENDITURES ON TRAILS AND TRAILHEADS.**

Council Member DeMers asked to amend the resolution to define the purpose of the fee to be used for capital improvements for the trails and trailheads only. Council Member Leigh asked if funds would be able to be used for mowing. Council Member DeMers stated that funds would only be used for improvements such as asphalt or replacing items, not mowing. Council President Grassel informed City Council that the mowing comes from the Public Works budget.

*Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, and Buckalew.*

*Voting Nay: None.*

**A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER DEMERS, TO ADOPT RESOLUTION NO. 09-12-84 A RESOLUTION TO ADJUST THE CITY FEES AND CHARGES FOR JANUARY 1, 2010 AS AMENDED.**

*Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, and Buckalew.*

*Voting Nay: None.*

16. Consider adopting Resolution No. 09-12-85 a Resolution approving the 2009 Tax Levy, Collectable in 2010.

**A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO AMEND RESOLUTION NO. 09-12-85 A RESOLUTION APPROVING THE 2009 TAX LEVY, COLLECTABLE IN 2010.**

*Voting Aye: Gregoire, Pokrzywinski, DeMers, Grassel, and Buckalew.*

*Voting Nay: Tweten and Leigh.*

Mr. Huizenga stated that the levy amount is still the same; however, he maximized the General Operations and reduced the LGA Unallotment Levy.

Council Member DeMers proposed an amendment to add \$100,000 to the levy, bringing the increase to about \$222,000 or 8.3%. Council Member Leigh stated that he didn't think the timing of the amendment was appropriate since they spent a lot of time in the past four months to come up with 4.6%. Mayor Stauss agreed with Council Member Leigh and informed City Council that he would like to keep taxes down as long as possible. Council Vice President Tweten stated that this is not timely and this is why we have work sessions. He announced that both the elderly and the young are struggling.

Council Member Pokrzywinski stated that a number has not been agreed upon and nothing is wrong with the amendment. He would like to see the increase spread over time rather than sprung upon us all at once. Council Member DeMers announced that the proposed property tax statements were based on a 12.8% increase. Council Member Buckalew stated that the City lacked information on the tax burden and he would like to see small steps rather than one large step.

Mr. Hitchcock, 2112 8<sup>th</sup> St. SE, asked the Council if they are ready to make the decision tonight. He stated that he would like to see preventative maintenance done. Mayor Stauss stated that he will veto anything over 5%.

**A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER GREGOIRE, TO ADOPT RESOLUTION NO. 09-12-85 A RESOLUTION APPROVING THE 2009 TAX LEVY, COLLECTABLE IN 2010, AS AMENDED.**

*Voting Aye: Gregoire, Pokrzywinski, DeMers, Grassel, and Buckalew.*

*Voting Nay: Tweten and Leigh.*

17. Consider adopting Resolution No. 09-12-86 a Resolution to adopt the 2010 Budget and to authorize specific financial related activities.

**A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO AMEND RESOLUTION NO. 09-12-86 A RESOLUTION TO ADOPT THE 2010 BUDGET AND TO AUTHORIZE SPECIFIC FINANCIAL RELATED ACTIVITIES.**

Council Member DeMers would like to amend the Resolution to reflect the additional \$100,000 to be used in capital.

**A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER GREGOIRE, TO ADOPT RESOLUTION NO. 09-12-86 A RESOLUTION TO ADOPT THE 2010 BUDGET AND TO AUTHORIZE SPECIFIC FINANCIAL RELATED ACTIVITIES, AS AMENDED.**

*Voting Aye: Gregoire, Pokrzywinski, DeMers, Grassel, and Buckalew.*

*Voting Nay: Tweten and Leigh.*

#### **CLAIMS:**

18. Consider adopting Resolution No. 09-12-87 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check number 4808 for a total of \$830.89 whereas Council Member Buckalew is personally interested financially in the contract.

**A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER DEMERS, TO ADOPT RESOLUTION NO. 09-11-79 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBER 4693 FOR A TOTAL OF \$318.39 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.**

*Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Grassel.*

*Voting Nay: None.*

*Abstain: Buckalew.*

19. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

ABD Publications	Books	\$107.84
Acme Electric Companies	Tools For Shop/Ladder/Platform For Floodwall	\$2,081.59
Advanced Business Methods Inc	Copier Lease	\$160.06
Aker Dave	Reimb Travel Exp/Mileage/Postage	\$207.90
Alltel	Cell Phone	\$379.23
Altru Health System	Legal Blood Draw/ Michael Hollis	\$74.50
American Tire Service	Tires #614	\$3,998.93
Americinn Moundsview	Lodging/Jennifer Bushee	\$83.49
Ameripride Linen & Apparel Services	Towels/Mats/Mops	\$377.47
Aquatic Technology Inc	Vaccum Hose/Head	\$600.61
Association of Training Officers.of MN	FTO Training/D.Szczepanski/J.Schnathorst	\$850.00
Baker & Taylor Co	Books	\$313.25
Becker Arena Products Inc	Cones/Faceplate/Support	\$1,154.17
Blue Cross Blue Shield of ND	EDHA Health Insurance	\$4,977.20
Boardwalk Bar & Grill	Board Meal	\$100.16
Bonlie Richard & Lucille	Sidewalk Reimb	\$375.00
Brodart Co	Books	\$368.77
Business Essentials	Scheduling Materials	\$69.31
C&L Pest Control	Pest Control/Sunshine Terrace	\$125.00
Canon Financial Services	Copier Fees	\$167.10
Carquest Auto Parts	Inv Parts #174	\$16.74
Cash Don	Dial A Ride October 2009	\$1,959.23
Cities Area Transit	GFI Farebox & Data Equipment	\$16,670.00
Cole Papers Inc	Can Liners/Tissue/Cleaning Supplies	\$369.78
Community Bank of the Red River Valley	Late Payment	\$31.00
Demco Educational Corp	Processing Materials/Storytime Chairs	\$346.66
Diamond Cleaning Supply Richard Papenfuss	Supplies For PW	\$593.73
Diamond Lake Book Co	Books	\$274.55
Dragich Mark	Reimb Mealls/Mileage/Fargo/Safety Forum	\$123.20
EBSCO Subscription Service	Magazine Subscriptions	\$878.48
Erickson-Spokely Linda	Sidewalk Reimb	\$380.00
Explorer Post #38	Squad Cleaning	\$50.00
Exponent	Ord: No 309 3rd Series/PN/Snow Removal/Workers	\$374.80
Floan Sanders	Professional Services	\$28,262.48
G&K Services	Mats	\$126.76
Gaffaneys	Binders	\$23.57
Gale	Books	\$93.48
Gerrells Sport Center	Pucks/Puck Bags/Net/Homeplate	\$2,231.07
GF Herald	Auction/Honda Ridgeline	\$239.63
GF Welding & Machine	High Test Chain	\$47.50
GGF Convention & Visitors Bureau	Lodging Tax Sept 09 (Plaza Motel)/Oct 09 Plaza Motel	\$1,037.44
Grand Forks Public Health Dept	Aerial Mosquito Spray	\$4,460.94
Grassel Richard	Reimb Meal & Mileage/Grassel/CGMC Fall Conf	\$275.50

Greater Northwest EMS	EMS Conf Registration/M.Manias/A.Hansen	\$198.00
Hajicek Rick	Cleaning 11/2/09 - 11/13/09	\$266.00
Hardware Hank	Maint Supplies	\$830.89
Heartland Paper	Ice Melt/Soap	\$645.15
Helgeson Charlotte	Reimb For DVD Purchase	\$220.00
Hemsing Rachel	Reimb Hockey Reg/ Figure Skating	\$700.00
Holiday Credit Office	Fire Dept/EDHA/Police Gas	\$332.36
Hugo's	Supplies	\$171.84
Huizenga Scott	Reimb Mileage/CGMC Fall Conf/Lions Membership	\$244.60
Hussey Plumbing	Repairs In Compressor Room	\$143.70
International Public Mgmt Assoc. for HR	Test For Asst Chief & Eng Promotions	\$260.00
Kar Products	Inv Parts	\$145.17
Knutson Denise	Reimb Figure Skating/Justin	\$60.00
Larson Brian	Safety Glasses	\$145.00
Larson Darin	Reimb For Hockey	\$325.00
Laser Systems	Toner Cartridge	\$89.00
Librarians' Book Express	Books	\$27.18
MacQueen Equipment	Quad Valve #614	\$776.47
Marco - Fargo Inc	Copier Usage	\$279.54
Marshall Cavendish	State Books	\$117.52
MN Dept of Revenue		
VOID****VOID****VOID****	Sales & Use Tax Oct 09	\$205.00
Nan McKay & Associates	INV131876	\$99.00
Nelson Katie	Reimb Basic Skills Supplies	\$12.05
NW Regional Small Business Devlop. Center	2009 SBDC Funding Commitment	\$250.00
O'Reilly Auto Parts	Hand Cleaner/Shop Supplies/Carburetor/Wiper Blades	\$664.85
Odland Fitzgerald Reynolds & Harbott PLLP	First Appearances	\$236.00
Opp Construction	09 AJ 4 Est No 2	\$1,857.60
Pamida	EDHA Supplies-Customer Id 02790447	\$16.03
Party America Corp Offices	Dinner & Dance Supplies	\$25.21
Polk County Recorder	Filing Fee/Rasmusson	\$46.00
Quality Books Inc	Books	\$235.13
Quill Corp	Office Supplies	\$144.00
Qwest	Phone Service	\$2,115.59
RJ Zavoral & Sons	Repair Outfall to Pre-Flood Conditions	\$2,500.00
RMB Environmental Lab Inc	Sec Pond Discharge	\$115.00
Safety Kleen Corp	Parts Washer Service	\$455.33
Sell Hardware Inc	Emergency Buttons	\$20.61
Shooting Star Casino	Lodging M Manias	\$67.13
Smart Apple Media	Books	\$222.40
Spruce Valley Corporation	09 CP1 Est 3 23rd St	\$165,590.50
Stauss Lynn	Reimb Meal & Mileage/Stauss/CGMC Fall Conf	\$228.10
Stengl Matt	Reimb Coaches Clinc Level I	\$30.00

Strata Corp	09 CP3 Est 3	\$57,802.31
Streichers	Shirt Patches	\$587.28
Sunshine Terrace	Laundry Money/Oct - Dec 09	\$150.00
Surface Specialists of NW Minnesota	Fiberglass Tub Cut-Down	\$150.00
Surplus Center	Molding #614	\$16.22
The Chamber of EGF/GF	City Membership Dues/EDHA Membership Dues	\$850.00
The Child's World Inc	Books	\$102.56
Thomas Bouregy & Co	Books	\$139.50
True Temp	Furnace Repair	\$82.89
University Enterprises Inc	WW Treatment Manuals	\$568.00
US Figure Skating Association	Figure Skating Insurance	\$551.00
Valley Truck	Wheel Dolly Super Single/Air Dryer Parts #614	\$380.53
Vilandre Heating & A/C	Winterize Parks	\$500.73
Wagner Construction	08 CP1 - Wastewater Improvements	\$41,456.00
Water & Light Department	Utilities/Phone Service	\$31,786.89
Weber George	Reimb Ref Fee/Level III	\$90.00
Weigl Publishers Inc.	Books	\$523.18
Wizard's Enterprises Inc.	Custodial Services	\$490.00
World Media	Books	\$234.46
Wumbus Corp	Safety Training - Confined Spaces	\$218.95
Xcel Energy	Utilities	\$7,069.12
Zee Medical Service	Refill First Aid Kit	\$53.41
		<u>\$400,354.10</u>

**A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER BUCKALEW, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.**

*Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, and Buckalew.*

*Voting Nay: None.*

**COUNCIL/STAFF REPORTS:**

Council Member DeMers thanked the engineering firm, attorney, and all others involved in informing the residents on the construction projects within the City.

Council Member Buckalew thanked the department heads for the hard work on the budget.

Mayor Stauss asked City Council if they have a recommendation for a representative on the Planning & Zoning Commission to let him know.

Council President Grassel reminded everyone about the calendar parking that is in effect.

Mr. Huizenga stated that he has been working with the County the past four weeks to get the tax capacity before setting our budget. He stated that the County had some software issues and not all the property tax statements are 100% correct.

Mr. Wachter reminded everyone that a snow emergency consists of two or more inches of snow; therefore, there is no parking allowed on the streets. Council Member DeMers would like to see something on the website to send out an email if there is a snow emergency. Mr. Wachter also wanted to remind everyone to stay at least 50 feet behind the sanders and plows. He informed City Council that 23<sup>rd</sup> Ave. NW is open and to please use caution since there is no shoulder.

Mr. Aker inquired about the use of the Greenway Fee.

**ADJOURN:**

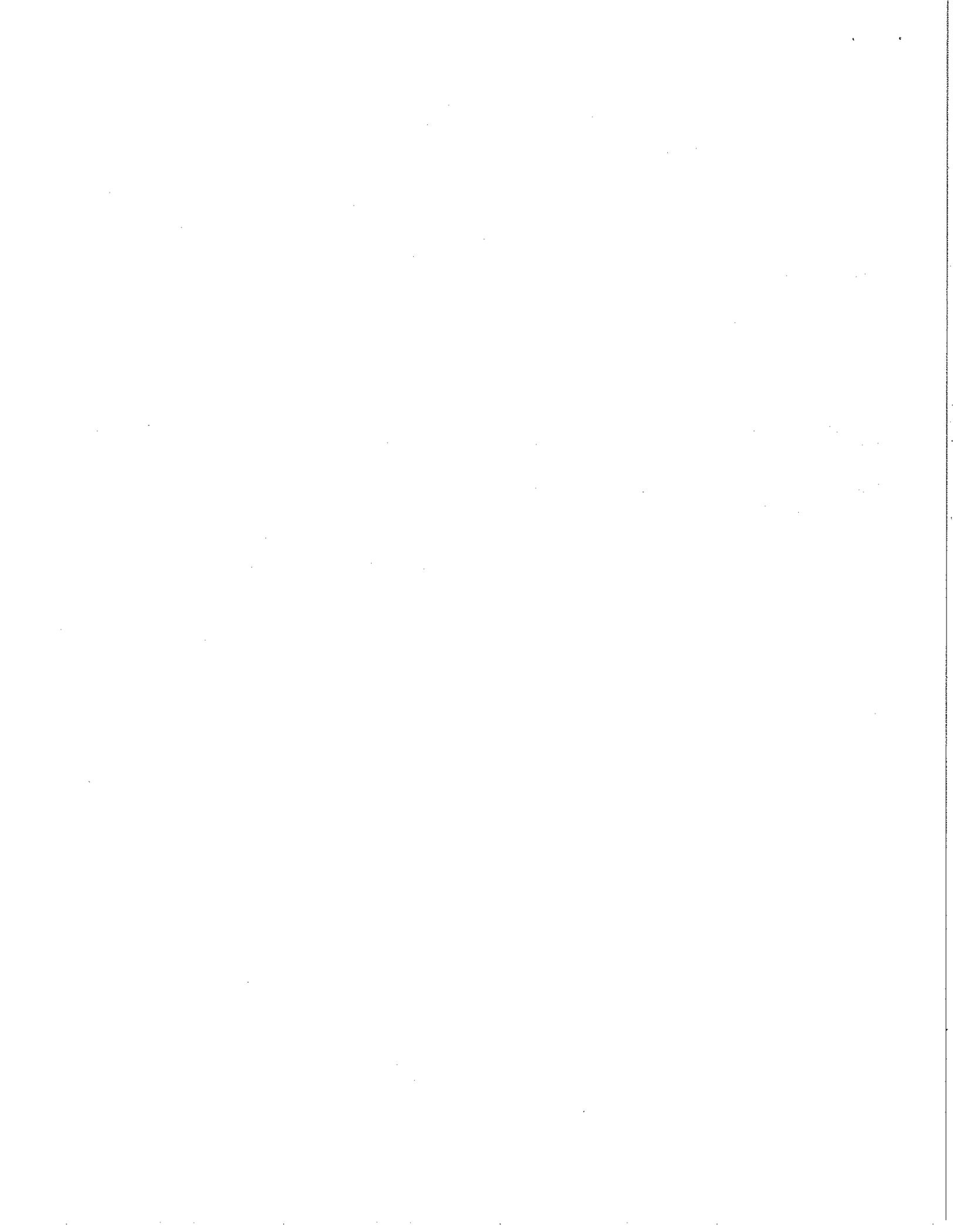
**A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER GREGOIRE, TO ADJOURN THE DECEMBER 1, 2009 REGULAR MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 7:55 P.M.**

*Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, and Buckalew.*

*Voting Nay: None.*

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Scott Huizenga, City Administrator/Clerk-Treasurer



**UNAPPROVED  
WORK SESSION  
MINUTES  
OF THE  
EAST GRAND FORKS  
CITY COUNCIL  
Tuesday, December 8, 2009 – 5:00 PM**

**CALL TO ORDER**

*The Work Session of the East Grand Forks City Council for December 8, 2009 was called to order by Council President Dick Grassel at 5:00 P.M.*

**CALL OF ROLL**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Dick Grassel, Council Vice President Henry Tweten, Council Members Marc DeMers, Wayne Gregoire (5:02 pm), Mike Pokrzywinski, and Greg Leigh.*

**STAFF PRESENT**

*Scott Huizenga, City Administrator; Michelle French, Executive Assistant; Ron Galstad, City Attorney; John Wachter, Public Works Superintendent; Jerry Lucke, Finance Director; Randy Gust, Fire Chief; Nancy Ellis, Planning & Zoning; Earl Haugen, Planning & Zoning; Mike Hedlund, Police Chief; Dave Aker, Parks & Rec Superintendent; Jim Richter, EDHA Director; and Charlotte Helgeson, Library Director.*

**DETERMINATION OF A QUORUM**

**1. Quiet Zone Report – Earl Haugen/Nancy Ellis**

Ms Ellis announced that the MPO Executive Board directed staff to prepare a report on the feasibility of establishing a Railroad Quiet Zone for East Grand Forks and Grand Forks. The railroad crossings to be considered are 3<sup>rd</sup> St. NW, Central Ave, 2<sup>nd</sup> Ave. NW, and 4<sup>th</sup> Ave. NE in East Grand Forks.

Ms Ellis stated that the 4<sup>th</sup> Ave. NE railroad crossing near Crystal Sugar already has gates and lights but the entrance road to the plant enters and exits between the gates. In order for the crossing to be considered the road must be realigned or the gates must be moved. She stated that this crossing is not feasible at this time.

Ms Ellis informed City Council that there is an opportunity to first improve the safety of all intersection/railroad crossings through gates and lights. The second opportunity is to create a quiet zone for the downtown and central residential area of East Grand Forks. Funds have been programmed to upgrade one crossing in 2011 with the possibility of upgrading either Central Avenue or 3<sup>rd</sup> St. NW if the other crossing is closed has been offered. Ms Ellis stated that MnDot and BNSF offered to pay close to 100% of the costs if the City would agree to close the crossing not receiving the programmed improvement. Currently, the local cost is 10% of the lights

and gate costs and 100% cost of the necessary road improvements if only gates or lights are added with no closure.

Ms Ellis stated that the most feasible option for improved safety and establishment of the quiet zone is the closing of the Central Avenue crossing since 3<sup>rd</sup> St. NW has four times the daily traffic that Central Avenue has.

Ms Ellis stated that the second option would be to keep each crossing open. Gates and lights would be added to Central Avenue and the City would either need to fund 100% of the costs associated with placing gates and lights at 3<sup>rd</sup> St. NW estimated at \$236,000 or wait until the state programs funding for the crossing.

Council President Grassel stated that he does not want to see any railroad crossings closed. Council Member Leigh asked if there had been an accident at any one of the crossings in the past 40 years. Ms Ellis, Chief Gust, and Chief Hedlund stated that there have been no accidents to their knowledge. Discussion occurred regarding property values, safety concerns, and funding. This item will be referred to City Council for action.

## **2. Wastewater Operator 1 – John Wachter**

Mr. Wachter announced that Mr. Kotrba is retiring as Wastewater Operator 1 on December 31, 2009 and would like to advertise in house and replace the vacant position if one is hired within. This item will be referred to City Council for action.

## **3. Unmarked Vehicles for Investigations – Mike Hedlund**

Chief Hedlund would like approval to purchase two unmarked vehicles for Detective Lieutenant Rod Hajicek and Detective Sergeant Chris Olson. The City would trade in the two current vehicles, 2003 Ford Taurus and a 2003 Mercury Sable. He stated that he received 3 bids with the lowest bid from Dahlstrom Motors in Oslo, MN for \$22,000 plus the trade-in of the current vehicles. This item will be referred to City Council for action.

## **4. Other**

Mr. Huizenga explained the difference between tax levy and tax rate. He discussed how the 8.3% tax levy would affect the property taxes. Mr. Huizenga stated that the change in levy doesn't mean the same in the tax rate. For Fiscal Year 2010, an 8.3% levy increase would equate to a 3.2% tax rate increase.

## **ADJOURN**

**A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER LEIGH, TO ADJOURN THE DECEMBER 8, 2009 WORK SESSION OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 6:07 P.M.**

*Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, Buckalew, and Tweten.*

*Voting Nay: None.*

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Scott Huizenga, City Administrator/Clerk-Treasurer

# Request for Council Action

Date: December 2, 2009

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council Members: Marc Demers, Craig Buckalew, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

From: Michael S. Hedlund - Chief of Police *MSH*

RE: Purchase of Unmarked Vehicles for Investigations Staff

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**Background:** During the course of 2009 the East Grand Forks Police Department has had a significant number of vehicle seizures from DUI or narcotics related arrests. As these vehicles have cleared the court system they have been prepped for resale and on two occasions we have held closed bid auctions that have netted the City of East Grand Forks a profit of \$33,011.04. The City budget called for \$12,000.00 in revenue in this area leaving a profit of \$21,011.04. In addition the County Attorney is in the process of finalizing the resale of an additional seized vehicle to the family of the previous owner. This is anticipated to bring in an additional profit of \$2,100.00 (for a total available profit of approx \$23,000) to East Grand Forks and should occur within the month. The 2010 proposed budget initially included \$20,000 for unmarked vehicles. In anticipation of these seizure funds being available for this same purpose we worked with City Administrator Scott Huizenga and removed that line item from the 2010 budget.

**Recommendation:** Approve the purchase of two unmarked vehicles for Det. Lt. Rod Hajicek and Det. Sgt. Chris Olson. This would also include the trade-in of their current vehicles; a 2003 Ford Taurus and a 2003 Mercury Sable. We have received bids from Rydell Auto Center in Grand Forks, Lithia Ford of Grand Forks and Dahlstrom Motors in Oslo, MN. Lithia and Rydell bid in-stock vehicles while Dahlstrom is bidding two vehicles that they will then purchase at auction so exact specifications are not known but the listed specifications are all approximately the same. Based upon the bids it is our recommendation that the bid be awarded to Dahlstrom Motors for \$22,000.00 plus the trade-in of the listed Police Department vehicles.

**Enclosures:** Faxed bid sheets from the listed auto dealers.



DAHLSTROM MOTORS, INC  
301 Main Street  
PO Box 100  
Oslo, Minnesota 56744



218-695-2711 OR 218-695-2721  
Toll Free: 800-446-6756  
FAX: 218-695-3200

Date: December 2, 2009  
To: East Grand Forks Police Department  
From: Gaylord Solem  
Re: Vehicle Bid

EGF PD would purchase:

- Two - 2009 Chevrolet 4 Door Impalas
- 22,000 - 29,000 Miles

Total for the two cars: \$29,000

Dahlstrom Motors would take on Trade:

- 2003 Mercury valued at \$3,500
- 2003 Ford valued at \$3,500

Amount allowed for Trade ins: \$ 7,000

Total Purchase Price: \$22,000

*For Gaylord*

**Lithia Ford L-M  
Grand Forks**

# Fax

**To:** Rod Hajicek **From:** Kristin Heffern

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**Fax:** 218-773-1108 **Pages:** 1

---

**Phone:** 218-773-2294 **Date:** 12-02-2009

---

**Re:** Under Cover Vehicles BID **cc:**

**Urgent**     **For Review**     **Please Comment**     **Please Reply**     **Please Recycle**

● **Comments:**

2009 Ford Taurus    1FAHP25W99G121823    24,717 miles    Silver  
Leather, heated seats, all power options.

2008 Mercury Sable    1MEHM43WX8G603697    19,705 miles    Silver  
Leather, heated, all power options.

Trade In's:

- 1) 2003 Ford Taurus    1FAFP55223G168799    74,902    Gold
- 2) 2003 Mercury Sable    1MEFM50213A616011    77,910    Gold

Total price of vehicles, after clean trade in ACV (trade value)

**\$29,999.99**

Bid price includes, both vehicles delivered to your location, full of gas, detailed and ready for your inspection. Price or bid does not include tax, title, and license. Government agency should be tax exempt. If running on regular license plates, government agency aka East Grand Forks Police Department would be responsible for registering the vehicles. Vehicles are ready for immediate delivery. Bid is good for 7 days or by special exception or extension by Kristin Heffern, General Manager, Lithia Ford Lincoln – Mercury.



# Rydell GM Auto Center, Inc.

12/02/09



## VEHICLE PURCHASE CONTRACT

CARS & PICKUPS

2700 SOUTH WASHINGTON • GRAND FORKS, ND 58201 • 772-7211

CRAIG CROAKER

SALESPERSON'S NAME

DATE

EGF POLICE DEPARTMENT  
PURCHASER'S NAME

N/A  
STREET ADDRESS

CITY STATE ZIP CODE

RES. PHONE BUS. PHONE

PLEASE ENTER MY ORDER FOR THE FOLLOWING  NEW  USED

Year 2009 Make CHEVROLET Stock Number 99042X

MODEL OR SERIES IMPALA COLOR GOLD MIST/EBONY CLOTH SERIAL NO. 2G1WT57N291108338

- NEW VEHICLE SOLD WITH MANUFACTURERS NEW VEHICLE WARRANTY ONLY
- USED GM CERTIFIED WITH RYDELL NICE CARE
- USED VEHICLE SOLD WITH RYDELL NICE CARE
- USED VEHICLE SOLD "AS IS" AND "WITH ALL FAULTS."

"WE DO NOT GUARANTEE ODOMETER MILEAGE ON ANY UNIT."

PURCHASER AGREES TO PAY ANY AMOUNT IN EXCESS OF \$ N/A OWED ON TRADE

SIGNATURE

USED CAR TRADE-IN AND/OR OTHER CREDITS

STOCK # 99042X MAKE FORD YEAR 2003  
MODEL TAURUS VIN 1FAFP55223G168799 MILES 74,811

BALANCE OWED TO:

ADDRESS

BALANCE AMOUNT ON TRADE IN N/A

STOCK # MAKE YEAR

MODEL VIN MILES

BALANCE OWED TO:

ADDRESS

BALANCE AMOUNT ON TRADE IN

SELLING PRICE	15,999.00
ADDED EQUIPMENT	N/A
TOTAL SELLING PRICE	15,999.00
ALLOWANCE ON TRADE	3,600.00
DIFFERENCE	12,399.00
SALES TAX	N/A
LICENSE & TITLE SERVICE	N/A
DOCUMENTATION FEE	149.00
BALANCE DUE	12,548.00
PLUS AMOUNT OWED ON TRADE	N/A
SERVICE CONTRACT	N/A
GAP PROTECTION	N/A
TRI PAC MAINTENANCE	N/A
ROAD HAZARD TIRE & WHEEL	N/A
SMART LEASE PROTECTION	N/A
BALANCE DUE	12,548.00
REBATE	N/A
REBATE CASH DOWN	12,548.00
TOTAL BALANCE DUE	N/A

LIEN:

Any warranties on the products sold hereby are those of the manufacturer. As between this retail seller and buyer, the product is to be sold "AS IS" and the entire risk as to the quality and performance of the product is with the buyer. The seller expressly disclaims all warranties, either express or implied, including any implied warranty of merchantability or fitness for a particular purpose, and the seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said products. This disclaimer by this seller in no way affects the terms of the manufacturer's warranty. The buyer acknowledges being so informed prior to the sale.

Purchaser agrees that this Order includes all of the terms and conditions on both the face and reverse side hereof, that this Order cancels and supersedes any prior agreement and as of the date hereof comprises the complete and exclusive statement of the terms of the agreement relating to the subject matters covered hereby, and that THIS ORDER SHALL NOT BECOME BINDING UNTIL ACCEPTED BY DEALER ON HIS AUTHORIZED REPRESENTATIVE. Purchaser by his execution of this Order acknowledges that he has read its terms and conditions and has received a true copy of this Order.

ACCEPTED BY   
DEALER OR HIS AUTHORIZED REPRESENTATIVE

NO VERBAL ORDERS -- THIS IS COMPLETE AGREEMENT

PURCHASER'S SIGNATURE DATE 12/02/09

NOT VALID UNLESS ACCEPTED BY MANAGEMENT

NOT VALID UNLESS ACCEPTED BY MANAGEMENT

## 2009 Chevrolet Impala LT

Sedan 3.5 V6

Stock #: 99042X

Trans.: Auto

Color: Goldmist

VIN: 2G1WT57N291108338

**Mileage: 25,779**

Antilock Braking System

Air Conditioning

Cruise Control

Power Door Locks

Power Seat

Power Windows

Traction Control

Tilt Wheel

15999



**One Low Price, Plain & Simple,  
Always!**

See our Best Price on the hanging window tag.

Phone: **(701) 772-7211**

Toll Free: **(800) 228-8285**

Prices for this vehicle as equipped do not include charges such as: License, Title, Registration Fees, State or Local Taxes, Finance Charges, Credit Investigation, Optional Credit Insurance, Physical Damage or Liability Insurance, or Delivery Fees. Rydell GM Auto Center makes no representation, expressed or implied to any actual or prospective purchaser or owner of this vehicle as to the accuracy, description or condition of this vehicle, listed equipment, accessories, price or any warranties. Any and all differences must be addressed prior to the sale of the vehicle.

# Rydell GM Auto Center, Inc.

12/02/09



## VEHICLE PURCHASE CONTRACT

CARS & PICKUPS  
2700 SOUTH WASHINGTON - GRAND FORKS, ND 58201 • 772-7211

CRAIG CROAKER

SALESPERSON'S NAME

DATE

EGF POLICE DEPARTMENT

PURCHASER'S NAME

N/A

STREET ADDRESS

CITY

STATE

ZIP CODE

RES. PHONE

BUS. PHONE

PLEASE ENTER MY ORDER FOR THE FOLLOWING  NEW  USED

Year 2009 Make CHEVROLET Stock Number 99496XX

MODEL OR SERIES IMPALA COLOR GRAY/GRAY SERIAL NO. 2G1WT57N891299070

- NEW VEHICLE SOLD WITH MANUFACTURERS NEW VEHICLE WARRANTY ONLY
- US' GM CERTIFIED WITH RYDELL NICE CARE
- USED VEHICLE SOLD WITH RYDELL NICE CARE
- USFD VEHICLE SOLD "AS IS" AND "WITH ALL FAULTS."

"WE DO NOT GUARANTEE ODOMETER MILEAGE ON ANY UNIT."

PURCHASER AGREES TO PAY ANY AMOUNT IN EXCESS OF \$ N/A OWED ON TRADE

SIGNATURE \_\_\_\_\_

SELLING PRICE	15,999.00
ADDED EQUIPMENT	N/A
TOTAL SELLING PRICE	15,999.00
ALLOWANCE ON TRADE	3,600.00
DIFFERENCE	12,399.00
SALES TAX	N/A
LICENSE & TITLE SERVICE	N/A
DOCUMENTATION FEE	149.00
BALANCE DUE	12,548.00
PLUS AMOUNT OWED ON TRADE	N/A
SERVICE CONTRACT	N/A
GAP PROTECTION	N/A
TRI PAC MAINTENANCE	N/A
ROAD HAZARD TIRE & WHEEL	N/A
SMART LEASE PROTECTION	N/A
BALANCE DUE	12,548.00
REBATE	N/A
REBATE CASH DOWN	12,548.00
TOTAL BALANCE DUE	N/A

### USED CAR TRADE-IN AND/OR OTHER CREDITS

STOCK # 99496XX MAKE MERCURY YEAR 2003  
MODEL SABLE VIN 1MEFM50213A616011 MILES 77,800

BALANCE OWED TO:

ADDRESS

BALANCE AMOUNT ON TRADE IN N/A

STOCK # MAKE YEAR

MODEL VIN MILES

BALANCE OWED TO:

ADDRESS

BALANCE AMOUNT ON TRADE IN

Any warranties on the products sold hereby are those of the manufacturer. As between this retail seller and buyer, the product is to be sold 'AS IS' and the entire risk as to the quality and performance of the product is with the buyer. The seller expressly disclaims all warranties, either express or implied, including any implied warranty of merchantability or fitness for a particular purpose, and the seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said products. This disclaimer by this seller in no way affects the terms of the manufacturer's warranty. The buyer acknowledges being so informed prior to the sale.

Purchaser agrees that this Order includes all of the terms and conditions on both the face and reverse side hereof, that this Order cancels and supersedes any prior agreement and as of the date hereof comprises the complete and exclusive statement of the terms of the agreement relating to the subject matters covered hereby, and that **THIS ORDER SHALL NOT BECOME BINDING UNTIL ACCEPTED BY DEALER OR HIS AUTHORIZED REPRESENTATIVE.** Purchaser by his execution of this Order acknowledges that he has read its terms and conditions and has received a true copy of this Order.

ACCEPTED BY

DEALER OR HIS AUTHORIZED REPRESENTATIVE

NOT VALID UNLESS ACCEPTED BY MANAGEMENT

NO VERBAL ORDERS — THIS IS COMPLETE AGREEMENT

PURCHASER'S SIGNATURE

12/02/09

DATE

NOT VALID UNLESS ACCEPTED BY MANAGEMENT

## 2009 Chevrolet Impala LT

Sedan 3.5 V6

Stock #: 99496XX

Trans.: Auto

Color: Gray

VIN: 2G1WT57N891299070

**Mileage: 16,686**

Antilock Braking System  
Air Conditioning  
AM/FM Radio  
Aluminum Wheels  
Cruise Control  
Compact Disc Player

Power Door Locks  
Power Seat  
Power Windows  
Rear Window Defroster  
Traction Control  
Tilt Wheel



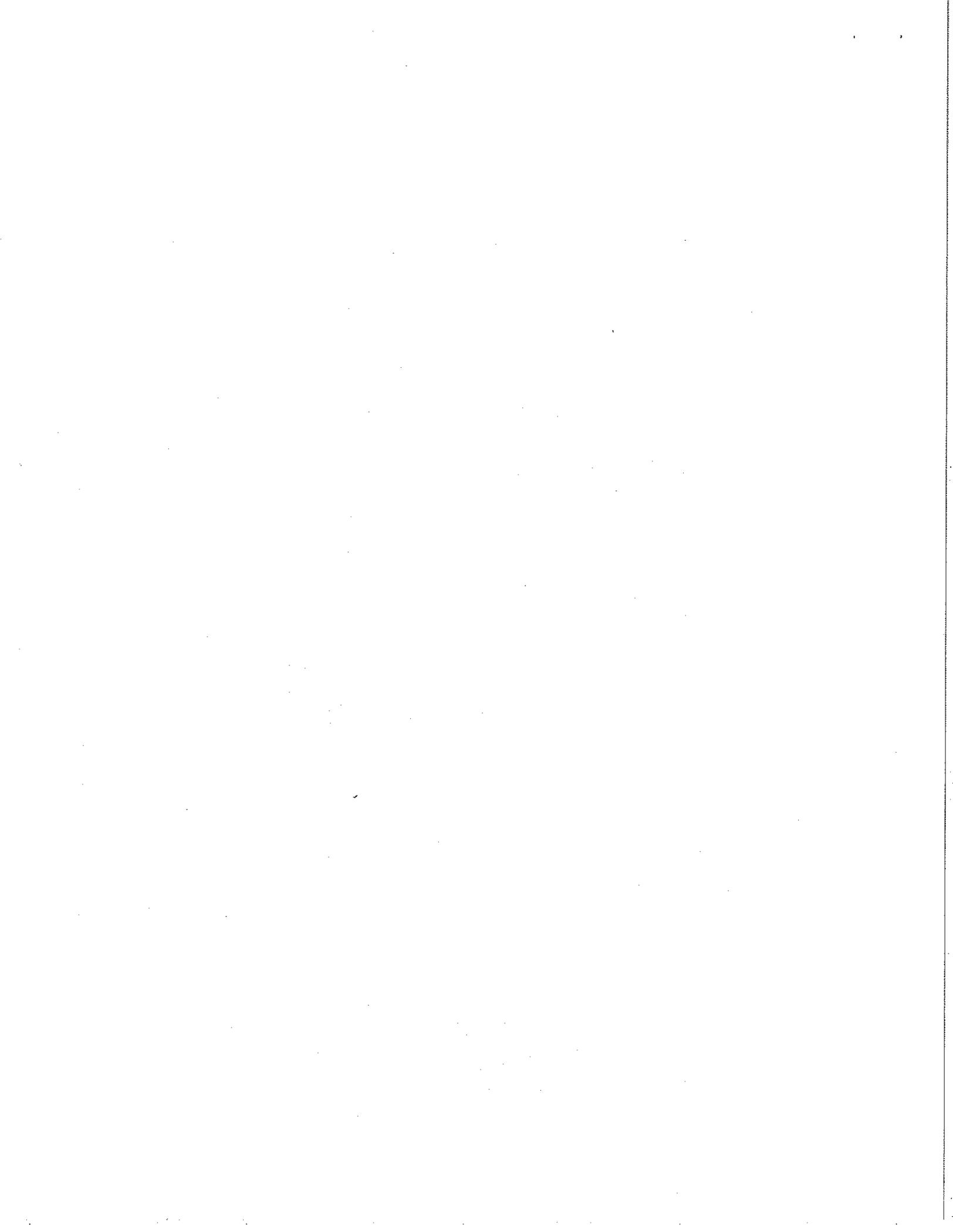
**One Low Price, Plain & Simple,  
Always!**

See our Best Price on the hanging window tag.

Phone: **(701) 772-7211**

Toll Free: **(800) 228-8285**

Prices for this vehicle as equipped do not include charges such as: License, Title, Registration Fees, State or Local Taxes, Finance Charges, Credit Investigation, Optional Credit Insurance, Physical Damage or Liability Insurance, or Delivery Fees. Rydell GM Auto Center makes no representation, expressed or implied to any actual or prospective purchaser or owner of this vehicle as to the accuracy, description or condition of this vehicle, listed equipment, accessories, price or any warranties. Any and all differences must be addressed prior to the sale of the vehicle.



**RESOLUTION NO. 09 – 12 – 88**

Council Member \_\_\_\_, supported by Council Member \_\_\_\_, introduced the following resolution and moved its adoption:

BE IT RESOLVED, by the City Council of the City of East Grand Forks, Minnesota,

WHEREAS, the law enables elected or appointed officials of the City of East Grand Forks to be covered by the Minnesota Workers Compensation Law; and

WHEREAS, the East Grand Forks Mayor and East Grand Forks City Council members' intent is that the Following Board Members be considered employees for the eligibility for Workers Comp coverage purposes.

NOW THEREFORE, BE IT RESOLVED, that the following number of board members be covered by the Minnesota Workers Compensation Law:

Economic Development & Housing Authority Board: 7 Members

Voting Aye:

Voting Nay: None.

Absent: None.

The President declared the resolution passed.

Passed: December 15, 2009

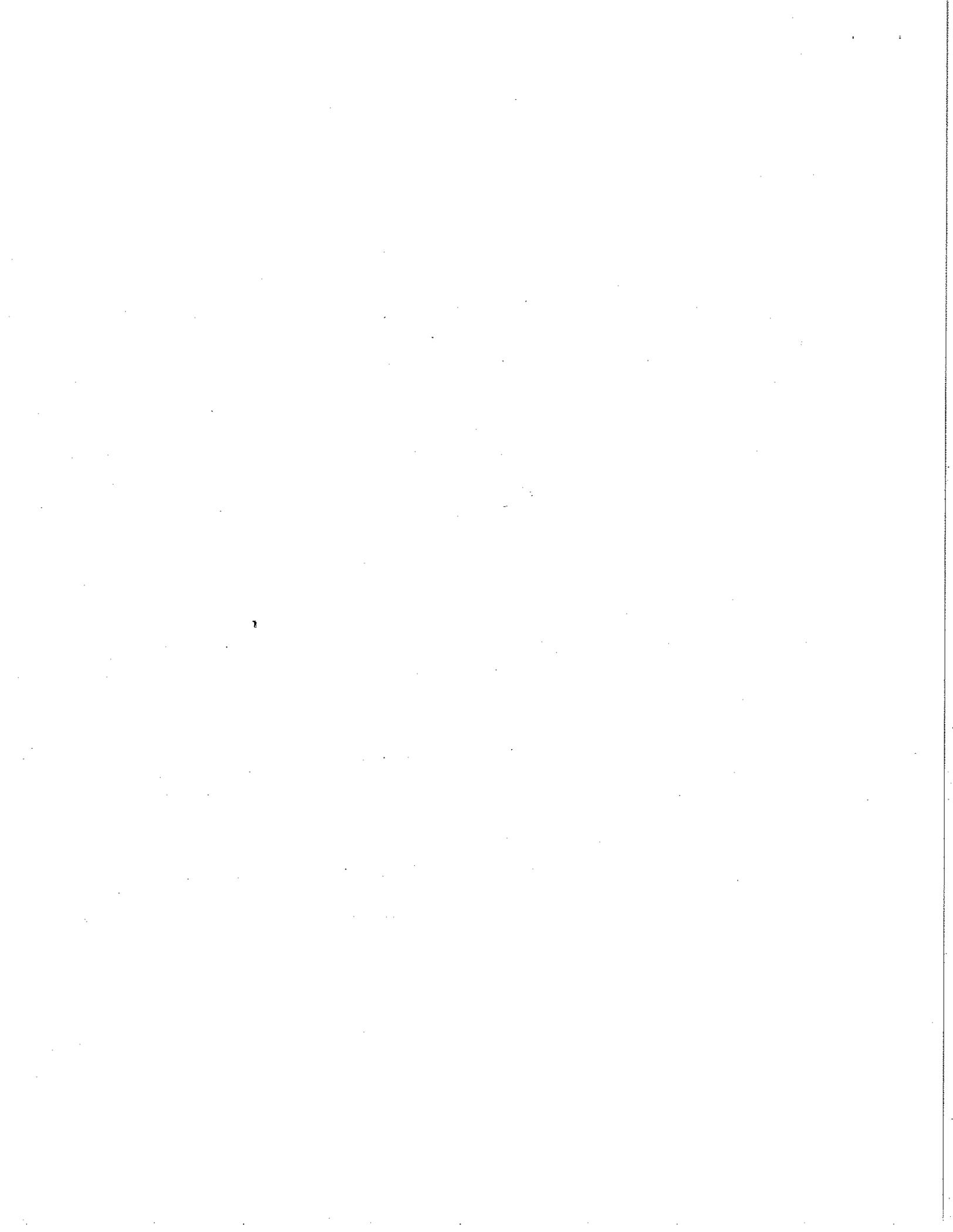
Attest:

\_\_\_\_\_  
City Administrator/Clerk-Treasurer

\_\_\_\_\_  
President of Council

I hereby approve the foregoing resolution this 15<sup>th</sup> of December, 2009.

\_\_\_\_\_  
Mayor



# Minnesota Lawful Gambling LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:  
- conducts lawful gambling on five or fewer days, and  
- awards less than \$50,000 in prizes during a calendar year.

Application fee	
If application postmarked or received:	
less than 30 days before the event	more than 30 days before the event
\$100	\$50

## ORGANIZATION INFORMATION

Organization name: **Min-Dak Border Chapter of MN. Deer Hunters**      Previous gambling permit number: **X 03501-09-007**

Type of nonprofit organization. Check one.  
 Fraternal     Religious     Veterans     Other nonprofit organization

Mailing address: **423 Crestwood Court SE**      City: **East Grand Forks**      State: **MN**      Zip Code: **56721**      County: **Polk**

Name of chief executive officer (CEO): **Loren Abel**      Daytime phone number: **218-773-3217**      Email address: \_\_\_\_\_

## Attach a copy of ONE of the following for proof of nonprofit status. Check one.

- Do not attach a sales tax exempt status or federal ID employer numbers as they are not proof of nonprofit status.
- Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.  
Don't have a copy? This certificate must be obtained each year from:  
Secretary of State, Business Services Div., 180 State Office Building, St. Paul, MN 55155 Phone: 651-296-2803
  - IRS income tax exemption [501(c)] letter in your organization's name.  
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.
  - IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)  
If your organization falls under a parent organization, attach copies of both of the following:  
a. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and  
b. the charter or letter from your parent organization recognizing your organization as a subordinate.
  - IRS - proof previously submitted to Gambling Control Board  
If you previously submitted proof of nonprofit status from the IRS, no attachment is required.

## GAMBLING PREMISES INFORMATION

Name of premises where gambling activity will be conducted (for raffles, list the site where the drawing will take place):  
**Eagles Club**

Address (do not use PO box): **227-10th St. NW**      City: **East Grand Forks**      Zip Code: **55721**      County: **Polk**

Date(s) of activity (for raffles, indicate the date of the drawing):  
**February 6, 2010**

Check the box or boxes that indicate the type of gambling activity your organization will conduct:  
 Bingo\*     Raffles     Paddlewheels\*     Pull-Tabs\*     Tipboards\*

\* **Gambling equipment** for pull-tabs, bingo paper, tipboards, and paddlewheels must be obtained from a distributor licensed by the Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

Also complete  
Page 2 of this form.

Fill-in & Print Form

Reset Form

To find a licensed distributor, go to [www.gcb.state.mn.us](http://www.gcb.state.mn.us) and click on List of Licensed Distributors, or call 651-639-4076.

**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT**

If the gambling premises is within city limits, a city official must check the action that the city is taking on this application and sign the application.

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- The application is denied.

Print city name \_\_\_\_\_  
*On behalf of the city, I acknowledge this application.*

Signature of city official receiving application

Title \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

If the gambling premises is located in a township, a county official must check the action that the county is taking on this application and sign the application.

**A township official is not required to sign the application.**

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.
- The application is denied.

Print county name \_\_\_\_\_  
*On behalf of the county, I acknowledge this application.*  
 Signature of county official receiving application

Title \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**(Optional) TOWNSHIP:** On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within township limits. [A township has no statutory authority to approve or deny an application [Minnesota Statute 349.166]]

Print township name \_\_\_\_\_

Signature of township official acknowledging application

Title \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**CHIEF EXECUTIVE OFFICER'S SIGNATURE**

*The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the date of our gambling activity.*

Chief executive officer's signature \_\_\_\_\_ Date \_\_\_\_\_

**Complete a separate application for each gambling activity:**

- one day of gambling activity,
- two or more consecutive days of gambling activity,
- each day a raffle drawing is held

**Send application with:**

- a copy of your proof of nonprofit status, and
  - application fee for each event.
- Make check payable to "State of Minnesota."

**To:** Gambling Control Board  
 1711 West County Road B, Suite 300 South  
 Roseville, MN 55113

**Financial report and recordkeeping required**

A financial report form and instructions will be sent with your permit, or use the online fill-in form available at [www.gcb.state.mn.us](http://www.gcb.state.mn.us). Within 30 days of the activity date, complete and return the financial report form to the Gambling Control Board.

**Questions?**

Call the Licensing Section of the Gambling Control Board at 651-639-4076.

Fill-in & Print Form

Reset Form

**Data privacy.** This form will be made available in alternative format (i.e. large print, Braille) upon request. The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your qualifications to be involved in lawful gambling activities in Minnesota. You have the right to refuse to supply the information requested; however, if you refuse to supply this information, the Board may not be able to determine your qualifications and, as a consequence, may refuse to issue you a permit. If you supply the information requested,

the Board will be able to process your application. Your name and your organization's name and address will be public information when received by the Board. All the other information you provide will be private data until the Board issues your permit. When the Board issues your permit, all of the information provided to the Board will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your name and your organization's name and address which will remain public. Private data are available to: Board members,

Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Finance, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies that are specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this Notice was given; and anyone with your consent.

# LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

Application fee	
If application postmarked or received:	
less than 30 days before the event	more than 30 days before the event
\$100	\$50

## ORGANIZATION INFORMATION Check # \_\_\_\_\_ \$ \_\_\_\_\_

Organization name: **Amyotrophic Lateral Sclerosis Assn, MN Chapter**  
 Previous gambling permit number: **X-4770**

Type of nonprofit organization. Check one.  
 Fraternal     Religious     Veterans     Other nonprofit organization

Mailing address: **333 N Washington Ave; Ste 105 Minneapolis MN 55401 Hennepin**

Name of chief executive officer (CEO): **Susan J Spalding**  
 Daytime phone number: **612-672-0484**  
 Email address: **sue@alsmn.org**

### Attach a copy of ONE of the following for proof of nonprofit status. Check one.

- Do not attach a sales tax exempt status or federal ID employer numbers as they are not proof of nonprofit status.
- Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.  
 Don't have a copy? This certificate must be obtained each year from:  
 Secretary of State, Business Services Div., 180 State Office Building, St. Paul, MN 55155 Phone: 651-296-2803
  - IRS income tax exemption [501(c)] letter in your organization's name.  
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.
  - IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)  
 If your organization falls under a parent organization, attach copies of both of the following:
    - IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
    - the charter or letter from your parent organization recognizing your organization as a subordinate.
  - IRS - proof previously submitted to Gambling Control Board  
 If you previously submitted proof of nonprofit status from the IRS, no attachment is required.

## GAMBLING PREMISES INFORMATION

Name of premises where gambling activity will be conducted (for raffles, list the site where the drawing will take place):  
**Eagle Club**

Address (do not use PO box): **227 10th St NW East Grand Forks MN 56721 Polk**

Date(s) of activity (for raffles, indicate the date of the drawing):  
**Saturday, January 23, 2010**

Check the box or boxes that indicate the type of gambling activity your organization will conduct:  
 Bingo\*     Raffles     Paddlewheels\*     Pull-Tabs\*     Tipboards\*

\* Gambling equipment for pull-tabs, bingo paper, tipboards, and paddlewheels must be obtained from a distributor licensed by the Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

To find a licensed distributor, go to [www.gcb.state.mn.us](http://www.gcb.state.mn.us) and click on List of Licensed Distributors, or call 651-639-4076.

Also complete  
 Page 2 of this form.

Print Form

Reset Form

**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT**

If the gambling premises is within city limits, a city official must check the action that the city is taking on this application and sign the application.

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- The application is denied.

Print city name \_\_\_\_\_  
 On behalf of the city, I acknowledge this application.

Signature of city official receiving application

Title \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

If the gambling premises is located in a township, a county official must check the action that the county is taking on this application and sign the application.  
 A township official is not required to sign the application.

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.
- The application is denied.

Print county name \_\_\_\_\_  
 On behalf of the county, I acknowledge this application.  
 Signature of county official receiving application

Title \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

(Optional) TOWNSHIP: On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within township limits. [A township has no statutory authority to approve or deny an application [Minnesota Statute 349.166]]

Print township name \_\_\_\_\_

Signature of township official acknowledging application

Title \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**CHIEF EXECUTIVE OFFICER'S SIGNATURE**

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the date of our gambling activity.

Chief executive officer's signature Sam J. Spalding 12/10/09 Date

**Complete a separate application for each gambling activity:**

- one day of gambling activity,
- two or more consecutive days of gambling activity,
- each day a raffle drawing is held

**Send application with:**

- a copy of your proof of nonprofit status, and
  - application fee for each event.
- Make check payable to "State of Minnesota."

To: Gambling Control Board  
 1711 West County Road B, Suite 300 South  
 Roseville, MN 55113

**Financial report and recordkeeping required**

A financial report form and instructions will be sent with your permit, or use the online fill-in form available at [www.gcb.state.mn.us](http://www.gcb.state.mn.us). Within 30 days of the activity date, complete and return the financial report form to the Gambling Control Board.

**Questions?**

Call the Licensing Section of the Gambling Control Board at 651-639-4076.

Print Form

Reset Form

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the Board will be able to process your application. Your name and your organization's name and address will be public information when received by the Board. All the other information you provide will be private data until the Board issues your permit. When the Board issues your permit, all of the information provided to the Board will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your name and your organization's name and address which will remain public. Private data are available to: Board members,

Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Finance, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies that are specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this Notice was given; and anyone with your consent.

CITY OF EAST GRAND FORKS  
SPECIAL EVENT APPLICATION

Name of Applicant: Red River Sled Dog Derby

Address: 15179 76th ST NE Grafton, ND 58237 Phone No: (701) 352-2029

Contact Name: Todd Lerol Date of Event: Feb. 26, 27, 28, 2010

Start Time: Teams To Arrive in EGF at 4:30 pm End Time: check point to close 5.00 AM

Notes/Explanation of Event: We request to use Lafave park's boat ramp and area around it. A Dog sled RACE with 20 Teams will leave Halstad MN and arrive in EGF on the 27th. The Teams will rest by their vehicles and return to Halstad, MN this will be the 3rd running of the RACE. Volunteers will be at the park.

Todd Lerol  
Signature of Applicant

11-21-2009  
Date

\*\*\*\*\*

TO BE COMPLETED BY CITY STAFF \_\_\_\_\_  
(NAME OF STAFF)

Recommendations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Staff Date

\*\*\*\*\*

TO BE COMPLETED BY CLERK-TREASURER Permit No: \_\_\_\_\_

Approval of City Council: \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
City Administrator Signature Date



Red River Dog Sled Derby

**HALSTAD to GRAND FORKS**

Dear Sponsor:

After two successful race events, we are now making preparations for the 2010 race. The third annual race will be held February 27-28, 2010 and consists of the teams running 150 miles on the Red River from Halstad, Minnesota to East Grand Forks, Minnesota and back. Frog Point (Belmont Park – Traill County) is a check point for spectators to watch the teams and for the teams to rest. A mid-race mandatory vet check takes place in East Grand Forks giving time for viewing the teams and visiting with contestants.

We are committed to raising \$10,000.00. We cannot do it without your help. We hope you will consider supporting our efforts. The contributions for the race will help cover general expenses and prize money.

We have created three (3) levels of sponsorship, but any donation would be greatly appreciated:

- **River Mile: \$75.00** to support a mile along the river
- **River Mile VIP: \$150.00** to support a mile along the river and a VIP pass at the race
- **Sun Dog Sponsor: \$500.00 and above** includes all the levels above, 2 pre and post race banquet tickets, and your name to appear in all sponsorship lists of advertising.

Please know that any donation is greatly appreciated; as this race cannot be a success without the help from your donations and the support of the communities.

Checks should be made payable to the Red River Sled Dog Derby. Please send contributions to:

Jocelyn Lerol  
15179 76th St NE  
Grafton North Dakota 58237-8882

Thank you in advance for your support.

Red River Sled Dog Derby Association Members



Red River Sled Dog Derby

## **SLED DOG RACE ON THE RED RIVER**

Do you love dogs? And enjoy being outside in the winter time?

Then consider volunteering to help at the **Red River Sled Dog Derby**.

**Race dates:** February 27-28<sup>th</sup> , 2010 with vet check on Friday Feb. 26<sup>th</sup> .

**Location:** Race starts in Halstad, MN and the teams race up the Red River to East Grand Forks and then back to Halstad. The race is 150 miles long run solely on the Red River.

Helpers will be needed at Halstad, Frog Point on the Red, and East Grand Forks during the day Saturday, all night on Saturday and also on Sunday.

### **Help with:**

check points

getting teams to the start line

timer

help with check ice safety

help with preparing the trail (trail hand and crew)

check the musher's sled bag at the finish bag

traffic and parking help

much more.....

Are you studying to be a veterinary technician or are a vet technician? Your help is needed at the race!

**Come out and help and learn about dog sled racing!**

Contact: [redriverdogderby@hotmail.com](mailto:redriverdogderby@hotmail.com)

web address: [www.redriversleddogderby.com](http://www.redriversleddogderby.com)



Red River Dog Sled Derby

**HALSTAD to EAST GRAND FORKS**

February 27<sup>th</sup> & 28<sup>th</sup>, 2010

**Sled Dog Race Volunteer Form**

The Race start will be in Halstad, MN on Saturday morning and will continue until Sunday afternoon.

The Vet check is in Fargo, ND on Friday February 26th, 2010.

I can help the Red River Sled Dog Derby in the following ways.

**Pre Race planning**

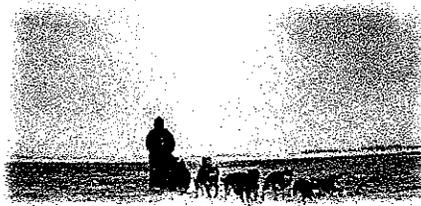
**During the race (Sat-Sun)**

**Post Race (Sunday)**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Race trail Setup       | <input type="checkbox"/> Checkpoint Checker          | <input type="checkbox"/> Trail Marker pickup/clean up |
| <input type="checkbox"/> Banquet Help(Fargo)    | <input type="checkbox"/> Checkpoint Security         | <input type="checkbox"/> Clerical                     |
| <input type="checkbox"/> General Assistance     | <input type="checkbox"/> Writer/Editor               | <input type="checkbox"/> Musician                     |
| <input type="checkbox"/> Funding Assistance     | <input type="checkbox"/> Dog team holder at E.G.F.   | <input type="checkbox"/> Checkpoint Take down         |
| <input type="checkbox"/> Consultation           | <input type="checkbox"/> Photographer                | <input type="checkbox"/> Banquet Help                 |
| <input type="checkbox"/> Checkpoint Setup       | <input type="checkbox"/> Ham Radio Operator          |   |
| <input type="checkbox"/> Vet check Helper       | <input type="checkbox"/> Driver for a team's vehicle |   |
| <input type="checkbox"/> Web Site Assistant     | <input type="checkbox"/> Team Holder at Frog Point   |   |
| <input type="checkbox"/> Parking                | <input type="checkbox"/> Snowmobile Escort           |   |
| <input type="checkbox"/> Pre Registration (FRI) | <input type="checkbox"/> Timers                      |   |
| <input type="checkbox"/> Ice Safety Checks      | <input type="checkbox"/> Parking                     |   |

I can help in another way that is not listed above: \_\_\_\_\_

Most of the volunteer opportunities will require being outside. Many of the duties will be **6 hour shifts** throughout the race weekend. There will be a Volunteer meeting prior to the event to provide more information. Volunteers will be required to check in and out with the volunteer coordinator at each checkpoint.



Red River Dog Sled Derby

**HALSTAD to EAST GRAND FORKS**

**Sled Dog Race Volunteer Sign up Form**

- I can **ONLY** help at  Halstad,  Frog Point,  E.G.F only.
- I can help anytime between Saturday Morning to later Sunday afternoon as needed.
- I have a snowmobile that I can use as part of my volunteering if gas is provided.
- I can provide my own transportation if my volunteer assignment requires it.
- I have been a volunteer before and it was at \_\_\_\_\_.
- I am interested in being an Association member and will enclose the \$25 membership yearly dues.

My Contact Information is:

Name: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Please email to [raceinfo@redriversleddogderby.com](mailto:raceinfo@redriversleddogderby.com) or mail to Red River Sled Dog Derby 15179 76<sup>th</sup> street NE Grafton, North Dakota 58237. Attention Todd Lerol



# Request for Council Action

Date: 12/2/09

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council Members: Marc Demers, Craig Buckalew, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

From: John Wachter

RE: Wastewater Operator I

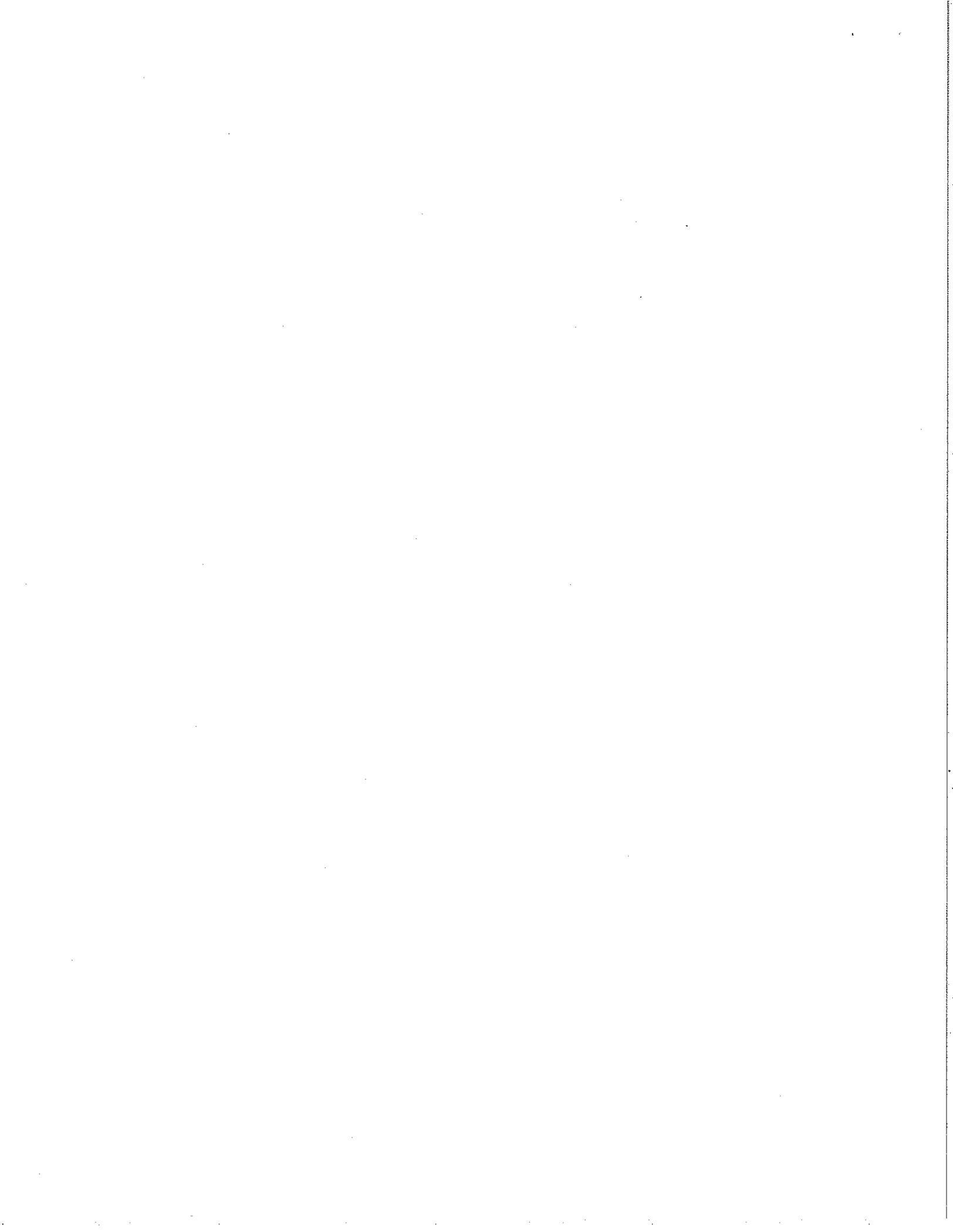
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## Background and supporting documentation of request:

I need to fill the Wastewater Operator I position at this time. Mr. Mark Kotraba, the current Wastewater Operator I, will be retiring from city service on December 31, 2009. I will do a two week internal posting first, followed by public posting if needed.

In the case that position is filled internally, I would like to fill the corresponding position as well.

Recommendation: Approve the posting for the Wastewater Operator I position.



CERTIFICATION OF MINUTES RELATING TO  
REDEMPTION OF OUTSTANDING BONDS

Issuer: City of East Grand Forks, Minnesota

Governing Body: City Council

Kind, date, time and place of meeting: A regular meeting held on Tuesday, December 15, 2009 at 5:00 p.m. at the City Hall in East Grand Forks, Minnesota.

Members present:

Members absent:

Documents Attached:

Minutes of said meeting (pages):

RESOLUTION NO. 09-12-89

RESOLUTION AUTHORIZING THE REDEMPTION OF GENERAL  
OBLIGATION WATER REVENUE BONDS, SERIES 2001

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the bonds referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said bonds; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer this 15<sup>th</sup> day of December, 2009.

(SEAL)

\_\_\_\_\_  
City Administrator

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION AUTHORIZING THE REDEMPTION OF GENERAL OBLIGATION WATER REVENUE BONDS, SERIES 2001

BE IT RESOLVED by the City Council of City of East Grand Forks, Minnesota (the "City"), as follows:

Section 1. The City has issued its \$1,785,000 General Obligation Water Revenue Bonds, Series 2001, dated as of June 1, 2001 (the "Bonds") pursuant to Resolution No. 01-06-33, adopted by this council on June 5, 2001.

Section 2. Bonds maturing in the years 2011 and thereafter, are subject to redemption and prepayment on February 1, 2010 and any date thereafter, upon notice of call for redemption thereof mailed not less than 30 days before the date specified for redemption to the bank at which principal and interest are payable and to the holder of each bond, if known.

Section 3. The Water, Light, Power and Building Commission has determined that there exists sufficient moneys to redeem on February 1, 2010 all of the Bonds maturing on and after February 1, 2011, and has requested that the City Council approve such redemption of the Bonds. The redemption of the Bonds described above is hereby approved and the Mayor and City Administrator are hereby authorized and directed to cause the Bonds to be redeemed on February 1, 2010.

Section 4. U.S. Bank National Association, in St. Paul, Minnesota, the bank at which principal and interest on the Bonds are payable, is hereby authorized and directed to cause the notice of redemption required by Section 2.04 of Resolution 01-06-33 to be mailed in accordance with such Section 2.04 to the registered holders of the Bonds to be redeemed.

Voting Aye:  
Voting Nay: None.  
Absent: None.

The President declared the resolution passed.

Passed: December 15, 2009

Attest:

\_\_\_\_\_  
City Administrator/Clerk-Treasurer

\_\_\_\_\_  
President of Council

I hereby approve the foregoing resolution this 15<sup>th</sup> of December, 2009.

\_\_\_\_\_  
Mayor

Minutes of the regular meeting of the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota held November 19, 2009 at 5:00 P.M.

Present: Ogden, Brickson, Quirk, Tweten

Absent: None

It was moved by Commissioner Quirk second by Commissioner Brickson that the minutes of the previous meeting of November 5, 2009 be approved as read.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Tweten second by Commissioner Brickson to authorize the Secretary to issue payment of the recommended bills and payroll in the amount of \$1,028,449.50.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Quirk second by Commissioner Brickson to authorize the proper officials to sign the Process Safety Management after the City Attorney and General Manager review the final draft and forward to the City Council for consideration.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Brickson second by Commissioner Quirk that Randie Johnson, having satisfactorily completed his six months probation, be certified as a full time employee effective November 18.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Quirk second by Commissioner Brickson to adopt the 2010 electric and water rates as proposed.

Voting Aye: Ogden, Brickson, Quirk, Tweten

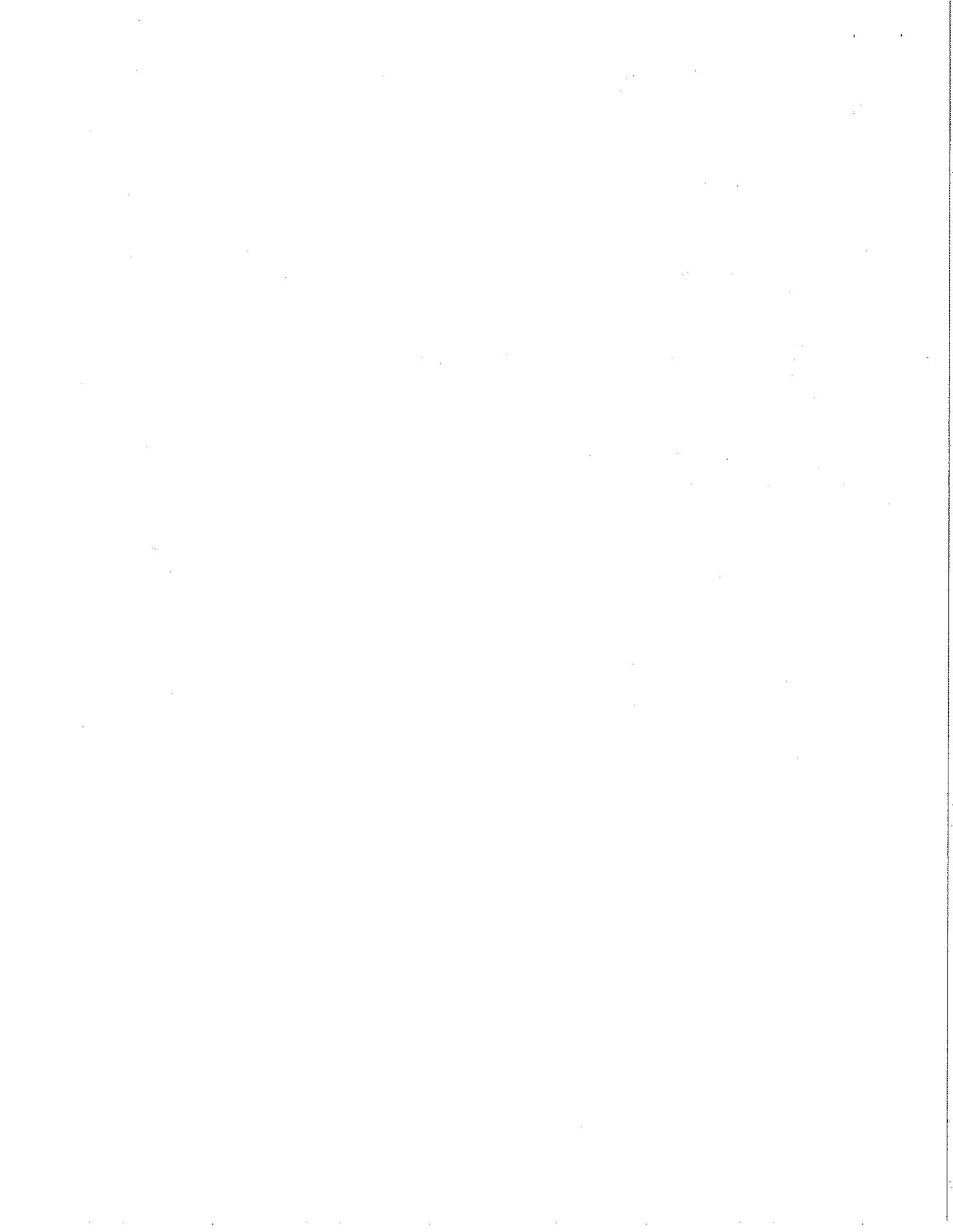
Voting Nay: None

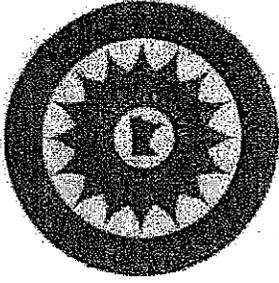
It was moved by Commissioner Brickson second by Commissioner Quirk that the meeting be adjourned to December 3, 2009 at 5:00 P.M.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

Lori Maloney  
Sec'y





# City of East Grand Forks

600 DeMers Ave · P.O. Box 373 · East Grand Forks, MN 56721  
218-773-2483 · 218-773-9728 fax · [www.eastgrandforks.net](http://www.eastgrandforks.net)

Public Works Department · 1001 2<sup>nd</sup> St NE · East Grand Forks, MN 56721

Benjamin Smith  
2107 8<sup>th</sup> Ave NW  
East Grand Forks, MN 56721  
218-773-9677

December 9, 2009

John Wachter  
Public Works Superintendent  
City of East Grand Forks  
1001 2<sup>nd</sup> St NE  
East Grand Forks, MN 56721

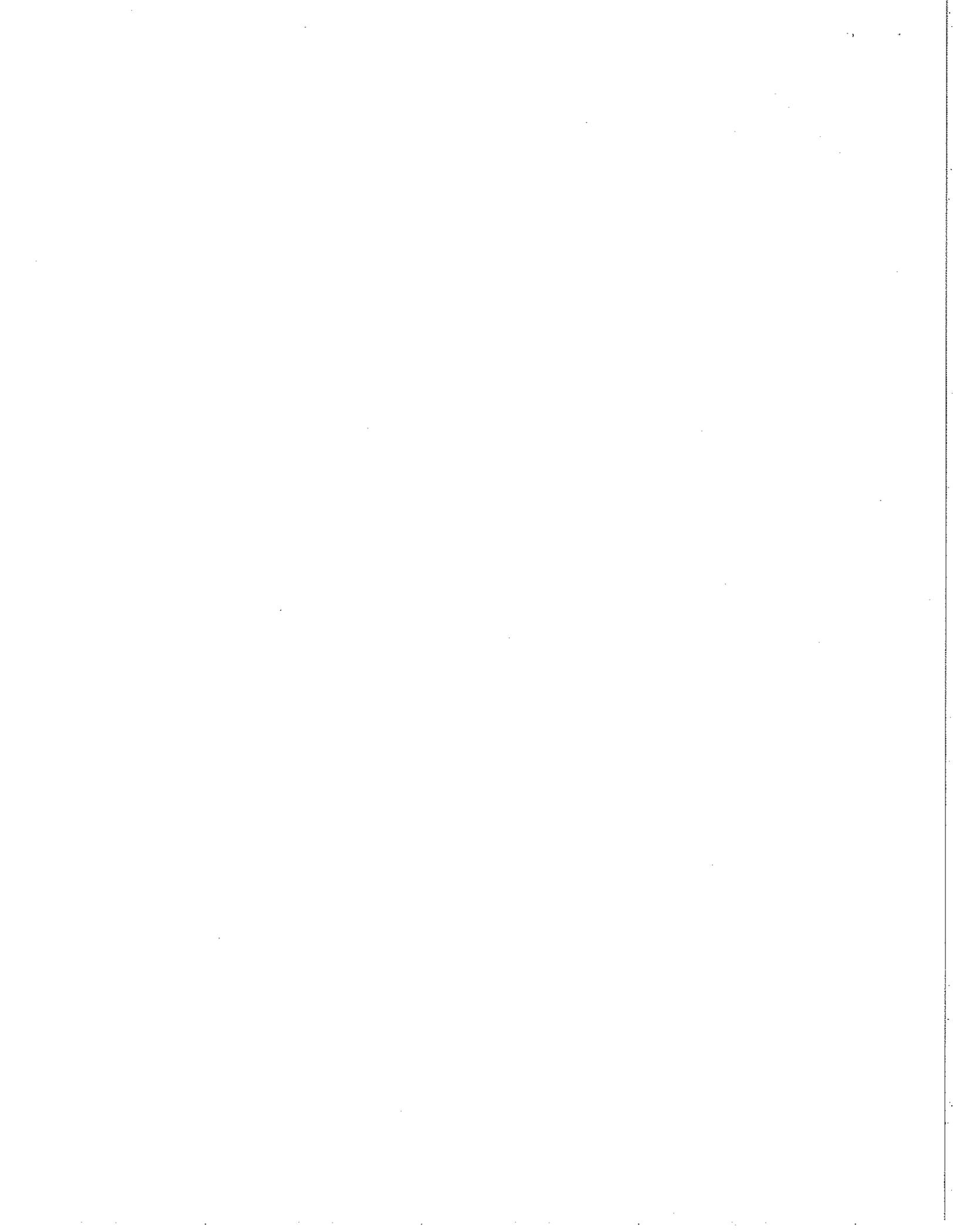
Dear Mr. Wachter:

I Benjamin E. Smith after 31 years of service do hereby retire from the City of East Grand Forks effective December 31, 2009.

Sincerely,

A handwritten signature in cursive script that reads "Benjamin E. Smith".

Benjamin Smith





# City of East Grand Forks

600 DeMers Ave • P.O. Box 373 • East Grand Forks, MN 56721  
218-773-2483 • 218-773-9728 fax      www.eastgrandforks.net

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December 9, 2009

Pursuant to City Charter Section 3.10, I hereby exercise my right to veto Resolution No. 09-12-85 and Resolution No. 09-12-86.

The most important issue a City Council undertakes each year is the development of the City's budget. The City Council is trying to meet the needs of the City and at the same time, satisfy the taxpayers.

In the budget process, the City Council meets with all department heads (Public Works, Parks and Recreation, Police, Fire, Library, Administration, and Water and Light). The City Council listens carefully to what each department head indicates they need to run their departments. A careful consideration in this process, is balancing the needs of each department while considering what taxpayers can afford and are willing to accept. This is a delicate and thoughtful process.

I believe that we reached an agreement by consensus of a 4.6% levy increase at the City Council's Work Session on November 24, 2009, which is down considerably from the initial 12.8% proposed levy adopted on September 15, 2009. It must be noted here that the percentage of a levy increase does not mean it converts to the same percentage of increase in property taxes.

As Mayor, I pledged to veto a levy increase of more than 5%. I preferred less but would support 5%. City Administration told me the City could get by with the 4.6% levy increase agreed on by City Council at the November 24, 2009 Work Session.

In these challenging economic times, our residents are facing many increases in their living expenses such as gas prices, health insurance, even the loss or cutback in their jobs. It is difficult for residents to accept any additional costs. It is our responsibility as City Council to hold down taxes as much as possible.

To my dismay, a group of City Council Members have now taken this issue into their own hands at the last hour in an attempt to impose a higher tax levy increase on our residents. This goes against our prior two months of budget discussions. The manner with which this was done was done behind the scenes, out of public view, between certain City Council Members, albeit not all.

Regardless, the manner in which the 8.3% figure was determined is not the reason I am vetoing the action. The proponents of the 8.3% levy are projecting the increase will provide approximately \$100,000 for "capital needs" in 2011 and 2012. I don't believe we should be taxing the residents of this community for "capital needs" until we know the full extent of Minnesota's tax problems and what the legislature may do. Until we receive all state budget figures, we should proceed cautiously with any levy increase.

The City of East Grand Forks is an Affirmative Action Equal Opportunity Employer.

The cure for our budget problems will require teamwork between cities, counties, school districts, the Minnesota State Legislature and the Governor. I commend Polk County and the School District for their efforts in holding down taxes. Until we can all decide to work together, Republicans, Democrats, and Independents, we don't stand a chance in fixing the problem.

In the event the Governor unallots Local Government Aid, the City of East Grand Forks must look seriously at restructuring City services to best meet the needs of its residents. The City Council should look at holding the line on taxes and preserving fiscal responsibility that would allow us to experience continued growth and prosperity.

Whether you support my veto or not, please send your comments/concerns to me via email at [lstauss@eastgrandforks.net](mailto:lstauss@eastgrandforks.net) or mail your concerns to the City of East Grand Forks, Attn: Mayor Lynn Stauss, 600 DeMers Avenue, East Grand Forks, MN 56721.

Regards,

A handwritten signature in cursive script that reads "Lynn Stauss".

Mayor Lynn Stauss

# RESOLUTION 09 - 12 - 85

## A RESOLUTION APPROVING 2009 TAX LEVY, COLLECTABLE IN 2010

Council Member DeMers, supported by Council Member Tweten, introduced the following resolution and moved its adoption:

WHEREAS, the state of Minnesota may impose tax levy limitations on cities; and

WHEREAS, there is a .83% statutory tax levy limitation for regular levy taxes collectable in 2010; and

WHEREAS, the state legislature allows for special levies, including levies for natural disasters, unalloted LGA payments, bonded indebtedness, and increases in employer contributions to PERA; and

WHEREAS, the total levy will increase \$222,184 from \$2,662,926 in 2009 to \$2,885,110 in 2010, or a 8.3% increase; and

WHEREAS, The 2009 Local Government Aid expected is \$2,483,041; and

BE IT RESOLVED, By the City Council of the City of East Grand Forks, Minnesota, that the proposed property tax levy collectible in year 2010 is hereby approved:

General Operations	\$ 2,539,994
LGA-Unallotment levy	210,662
Certificates of Indebtedness	79,562
Improvement Bonds of 2004/2006	25,172
PERA-Employer Share Increase	29,720
TOTAL LEVY	\$ 2,885,110

BE IT FURTHER RESOLVED, that the Administrator/Clerk-Treasurer can certify the tax levy as one levy without provisions for special levies to the County Auditor of Polk County.

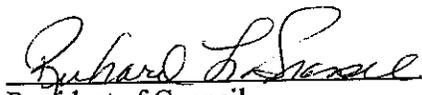
Voting Aye: Gregoire, Pokrzywinski, DeMers, Grassel, and Buckalew.  
Voting Nay: Tweten and Leigh.  
Absent: None.

The President declared the resolution passed.

Passed: December 1, 2009

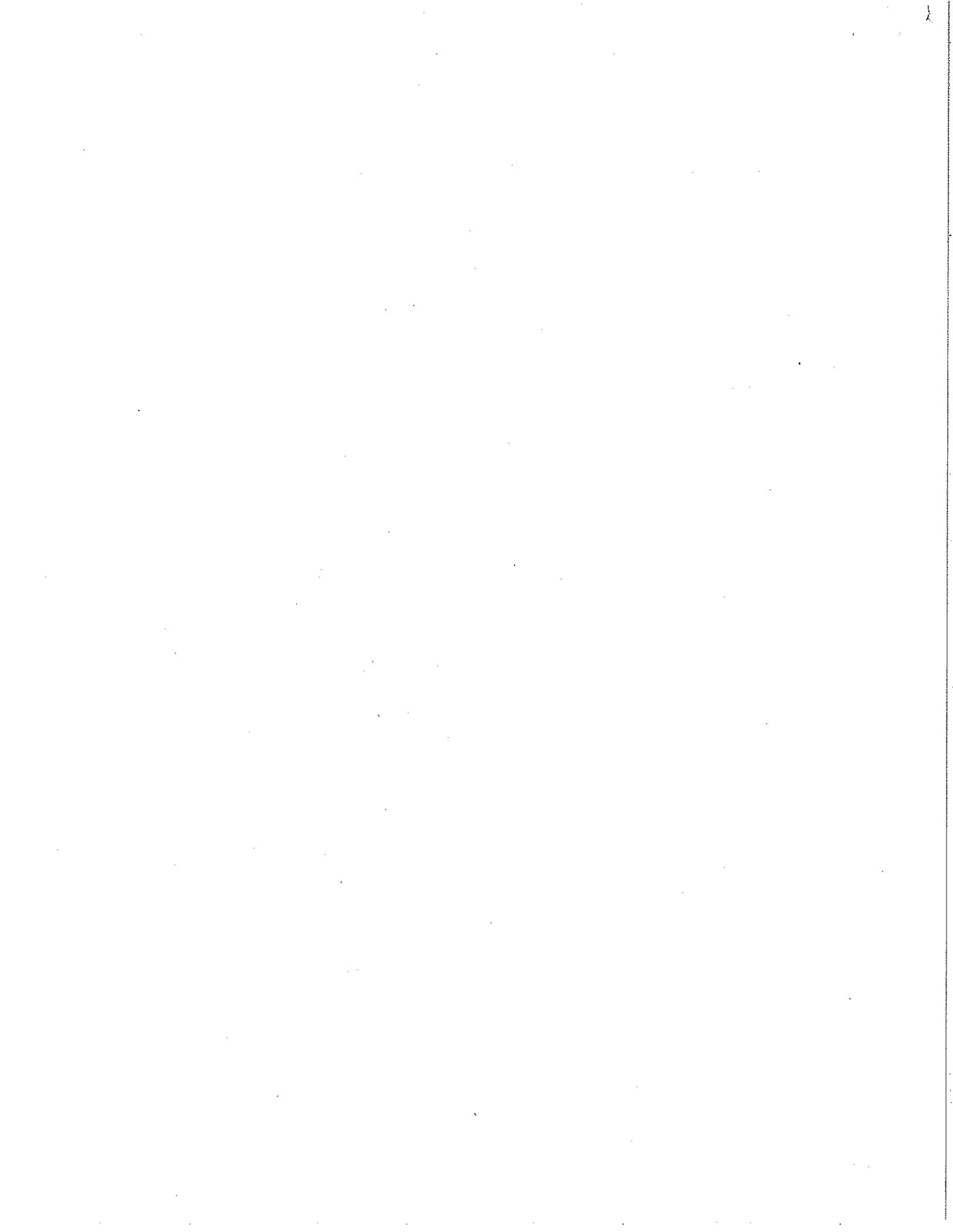
Attest:

  
\_\_\_\_\_  
City Administrator/Clerk-Treasurer

  
\_\_\_\_\_  
President of Council

I hereby approve the foregoing resolution this 1<sup>st</sup> day of December, 2009.

\_\_\_\_\_  
Mayor



# RESOLUTION NO. 09 - 12 - 86

## A RESOLUTION TO ADOPT 2010 BUDGET AND TO AUTHORIZE SPECIFIC FINANCIAL RELATED ACTIVITIES

Council Member DeMers, supported by Council Member Gregoire, introduced the following resolution and moved its adoption:

WHEREAS, The 2010 Budget has been completed and determined; and

WHEREAS, The budget is the fiscal blue print for the entire year where the City Council has considered and incorporated all foreseeable spending plans for 2010; and

WHEREAS, The city through sound fiscal policy establishes that current revenues will be used to finance current expenditures and regularly occurring capital expenditures; and

WHEREAS, The City Council shall by resolution set forth the total for each budgeted fund as per Section 6.06 of the City Charter, with the exception of bond, construction and special assessment funds; now therefore

BE IT RESOLVED, By the East Grand Forks City Council that the budgeted expenditures, excluding depreciation, for each fund during the 2010 calendar fiscal year shall be as follows:

### SECTION 1. Appropriation Authorization

General Fund:		
Current		
General Government	\$ 917,470	
Public Safety	3,226,940	
Public Works - Streets	1,224,954	
Parks and Recreation	1,332,650	
Community Development	87,000	
Other Expenditures	253,900	
Capital Outlay		
General Government	3,000	
Public Safety	95,000	
Public Works - Streets	200,000	
Parks and Recreation	55,000	
Other Expenditures	35,000	
Other Financing Uses (Transfers)	861,472	
Total General Fund		\$8,292,386
Community Growth Fund		10,000
Transit Fund		278,147
Library Fund		359,100
State Aid Street Fund		110,000
Senior Citizens Fund		110,000
Insect Control Fund		28,200

Cemetery Fund	46,300
Sewage Fund	1,246,077
Campbell/Olson Memorial Fund	3,000
Water Fund	1,999,496
Electric Fund	12,119,583
Refuse and Recycling Fund	801,114
Storm Water Protection Fund	358,408
Lot Incentive Fund	240,000
Riverwalk Properties Fund	
Riverwalk Center Sub-Fund	142,000
Professional Building Sub-Fund	18,200
Infill Building Sub-Fund	39,000

SECTION 2. Transfers

- A) A transfer of \$21,900 from the General Fund to the Riverwalk Fund.
- B) To Library from General Fund - \$343,100
- C) To Senior Center from General Fund - \$92,600
- D) To Transit from General Fund - \$53,500
- E) To Debt Service and Capital Projects Funds from General Fund - \$245,172
- F) To Cemetery from General Fund - \$5,200
- G) To Capital Account - \$100,000

SECTION 3. Capital Equipment Purchases and Facility Improvements

As discussed and listed in the detailed departmental budgets.

BE IT FURTHER RESOLVED, that budgetary guidance and fiscal management provisions set forth in prior annual budget setting resolutions continue to be in effect.

Voting Aye: Gregoire, Pokrzywinski, DeMers, Grassel, and Buckalew.

Voting Nay: Tweten and Leigh.

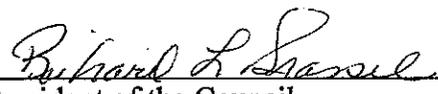
Absent: None.

The President declared the resolution passed.

Passed: December 1, 2009

Attest:

  
 \_\_\_\_\_  
 City Administrator/Clerk-Treasurer

  
 \_\_\_\_\_  
 President of the Council

I hereby approve the foregoing resolution this 1st day of December, 2009.

\_\_\_\_\_  
 Mayor

**RESOLUTION NO. 09 - 12 - 90**

**A RESOLUTION TO DIRECT THE MPO TO CONCLUDE ITS QUIET ZONE STUDY TO NOTE THAT EAST GRAND FORKS WILL NOT PARTICIPATE IN A QUIET ZONE IMPLEMENTATION FOR FISCAL YEAR 2010 OR 2011 UNTIL FURTHER FUNDING BECOMES AVAILABLE**

Council Member \_\_\_, supported by Council Member \_\_\_, introduced the following resolution and moved its adoption:

WHEREAS, the City Council of East Grand Forks received a report from the Grand Forks/East Grand Forks Metropolitan Planning Organization ("MPO") that explained the options for the implementation of a railroad quiet zone in East Grand Forks; and

WHEREAS, the most cost-effective option for implementing a quiet zone necessitates the closing of a railroad crossing at either Central Avenue or 3<sup>rd</sup> Street Northwest; and

WHEREAS, the Minnesota Department of Transportation ("MnDOT") and Burlington Northern-Santa Fe have agreed in principle to fully-finance quiet zone upgrades in East Grand Forks if the City Council agrees to close a railroad crossing; and

WHEREAS, the City Council does not support closing a railroad crossing in East Grand Forks.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF EAST GRAND FORKS, the MPO should conclude its quiet zone study to note that East Grand Forks will not participate in a quiet zone implementation for Fiscal Year 2010 or 2011; and

BE IT FURTHER RESOLVED, that City Council would support a quiet zone in future years should funding become available that does not include the closing of a railroad crossing.

Voting Aye:  
Voting Nay:  
Absent:       None.

The President declared the resolution passed.

Passed: December 15, 2009

Attest:

\_\_\_\_\_  
City Administrator/Clerk-Treasurer

\_\_\_\_\_  
President of the Council

I hereby approve the foregoing resolution this 15<sup>th</sup> day of December, 2009.

\_\_\_\_\_  
Mayor

# Request for Council Action

Date: December 15, 2009  
To: East Grand Forks City Council and Mayor Lynn Stauss  
Cc: File  
From: Earl Haugen, MPO Executive Director and Nancy Ellis, MPO Senior Planner  
RE: Presentation of Quiet Zone Report Recommendations for East Grand Forks

---

## GENERAL INFORMATION

**BACKGROUND:** The staff of the MPO was directed by the MPO Executive Board to prepare a report on the feasibility of establishing a Railroad Quiet Zone for the Cities of East Grand Forks and Grand Forks. Working together with the SRF Consulting, SRF has prepared an initial analysis to implement quiet zone for both cities. The railroad crossings of 3<sup>rd</sup> Street NW, Central Avenue, 2<sup>nd</sup> Avenue NW and 4<sup>th</sup> Avenue NE in East Grand Forks will be discussed at this meeting.

First, to consider establishing a quiet zone in the near future, the crossing at 4<sup>th</sup> Avenue NE near Crystal Sugar must be separated from the other crossings, in essence removed from the quiet zone. The crossing already has gates/lights but the entrance road to the plant enters and exits between the gates. In order for the crossing to be considered, this road must be realigned or the gates must be moved so that the road does not dump traffic out between the gates. At this time, the moving of the road is not feasible. This places an increased significance of a new north end entrance road to help with this crossing issue.

As stated in previous meetings and correspondence, there is an opportunity to first improve the safety of all intersection/railroad crossings through gates/lights, possible closures and additional safety equipment. The second opportunity is to create a quiet zone for the downtown and central residential area of East Grand Forks. Funds have been programmed to upgrade one crossing in 2011 with the possibility of upgrading either Central Avenue or 3<sup>rd</sup> Street NW if the other crossing is closed has been offered as well.

MnDOT, along with possibly BNSF, offered to pay close to 100% of the costs if the City would agree to close the crossing not receiving the programmed improvement. For example, if Central has installed gates/lights then 3<sup>rd</sup> Street NW would be closed or vice versa, if 3<sup>rd</sup> Street NW has the gates/lights installed then Central Avenue would be closed. Currently, the local cost is 10% of the lights/gates cost and 100% cost of the necessary road improvements if only gates/lights are added with no closure.

Upon review of the initial analysis and costs associated, there are two options for the city to pursue. The most feasible option for improved safety and establishment of the quiet zone is the closing of the Central Avenue crossing. Both closures are approximately the same in cost, so if deciding between the two, the most

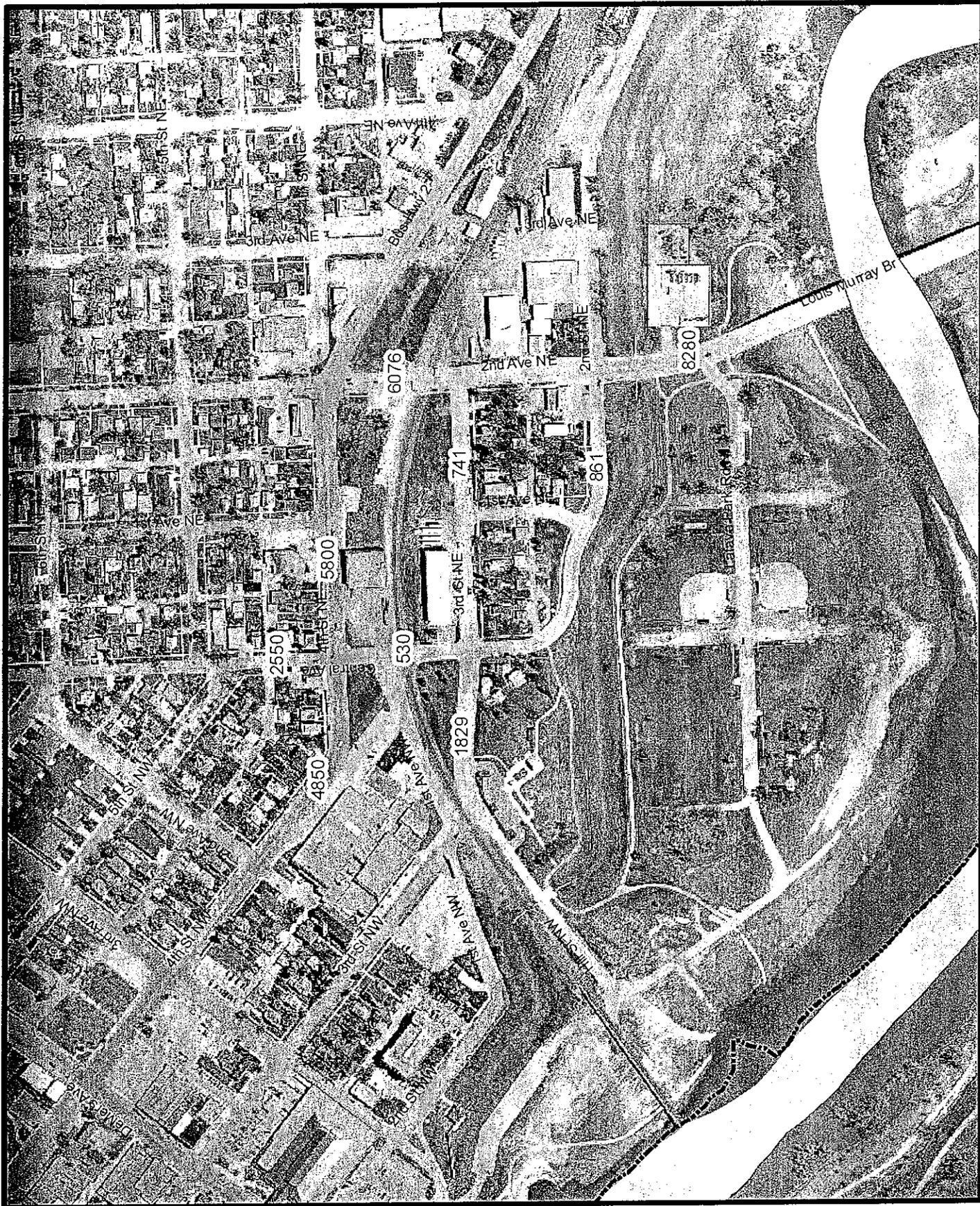
logical closure would be Central Avenue based on the daily traffic volumes at each crossing. Third Street NW has four times (4X) the daily traffic that Central Avenue currently has.

The second option would be to keep each crossing open. Gates and lights would be added to Central Avenue and the city would either need to fund 100% of the costs associated with placing gates/lights at 3<sup>rd</sup> Street NW estimated at \$236,000 (including the crossing improvements); or wait until the state programs funding for the crossing. The 3<sup>rd</sup> Street NW crossing would continue to operate without any additional safety features/equipment and at this time, MnDOT does not have the crossing programmed in the near (or distant) future. Establishing the quiet zone would wait until the minimum requirement of gates/lights at each crossing is complete.

Select pages from the initial analysis material, including the preferred options/scenarios for the crossings and the costs associated to implement; as well as, an email regarding possible funding will be handed out at the meeting. The entire quiet zone analysis for both cities is available on the MPO website, [theforksmmpo.org](http://theforksmmpo.org).

**REQUEST:** The MPO is hoping to glean an idea of what option(s) the city will pursue and would like the report to recommend.

# Average Daily Traffic Counts for streets near crossings



## TECHNICAL MEMORANDUM

**TO:** Earl Haugen, Executive Director  
Grand Forks-East Grand Forks MPO

**FROM:** Rick Lane, Principal  
Dan Edgerton, Transportation Planner

**DATE:** December 02, 2009

**SUBJECT:** GRAND FORKS/EAST GRAND FORKS QUIET ZONE ASSESSMENT STUDY  
EAST GRAND FORKS QUIET ZONE SCENARIOS

### INTRODUCTION

The goal of this study is to explore the crossing improvements needed to establish a train whistle quiet zone at the highway-rail crossings within the Cities of Grand Forks and East Grand Forks. Based on the results of a field review (diagnostic meeting), and the analysis conducted as part of the Quiet Zone Assessment Study, a range of potential crossing improvement configurations for a quiet zone has been developed.

The purpose of this memorandum is to present an overview of the quiet zone improvement scenarios developed for the East Grand Forks Quiet Zone, for consideration by the East Grand Forks City Council.

### EAST GRAND FORKS QUIET ZONE

In order to establish a quiet zone, the City must make crossing safety improvements determined to be effective as substitutes for the cessation of train whistles at highway-rail crossings. Three highway-rail grade crossings are included in the proposed East Grand Forks Quiet Zone, including the following (note that per the 4th Street/US Bus. Highway 2 crossing will not be included in the quiet zone at this time):

- 3rd Street
- Central Avenue
- 2nd Avenue

In order to qualify for a quiet zone, each crossing must first meet the minimum requirements for a quiet zone. The Federal Railroad Administration (FRA) states that in order for an at-grade rail crossing to be quiet zone eligible, it must be equipped with active warning devices comprising both flashing lights and two quadrant vehicle gates. In addition, each crossing must be equipped with constant warning time train detection (CWT) and power out indicators.

Each of the crossings in the proposed East Grand Forks quiet zone will require railroad equipment/crossing upgrades in order to meet the minimum quiet zone requirements. The 3rd Street and Central Avenue crossings need two-quadrant vehicle gates, lights, and CWT. The 2nd Avenue crossing has lights and gates, but needs CWT. The Minnesota Department of Transportation (MnDOT) has dedicated funds in 2011 for railroad crossing improvements that would upgrade the 3rd Street or the Central Avenue crossings to meet the minimum quiet zone requirements (90 percent federal funds/10 percent local funds).

**QUIET ZONE IMPROVEMENT SCENARIOS**

After an evaluation of the quiet zone improvement options, the study team (consisting of staff from the MPO, Cities of Grand Forks and East Grand Forks, and SRF) has developed two crossing improvement scenarios for a potential quiet zone in East Grand Forks. While the quiet zone risk factors and cost played an important part; railroad, vehicular, and pedestrian safety, as well as anticipated funding opportunities were also given significant weight. The following scenarios have been developed for City Council consideration. A description of the individual crossing improvements, as well as planning level costs estimates is included in Table 1 below.

**1. MINIMUM QUALIFYING SCENARIO:**

Upgrade each crossing to meet the minimum quiet zone requirements as described above. As noted, MnDOT has programmed funding to contribute to crossing upgrades at Central Avenue or 3rd Street in 2011. Because of the relatively low vehicle and train volumes, these crossings currently qualify for a quiet zone (assuming all crossings three crossings are equipped with gates, lights, and CWT), however additional quiet zone improvements would further improve safety.

**2. CROSSING CLOSURE SCENARIO:**

Upgrade each crossing to meet the minimum quiet zone requirements and close one crossing (either 3rd Street or Central Avenue) to vehicular traffic, which is an approved quiet zone safety improvement. In addition to the programmed funds described above, MnDOT has indicated that there will be additional funding available if the City includes a crossing closure in its quiet zone plan. Please refer to Appendix A for layouts showing the potential 3rd Street and Central Avenue closures.

**TABLE 1: EAST GRAND FORKS QUIET ZONE IMPROVEMENT SCENARIOS**

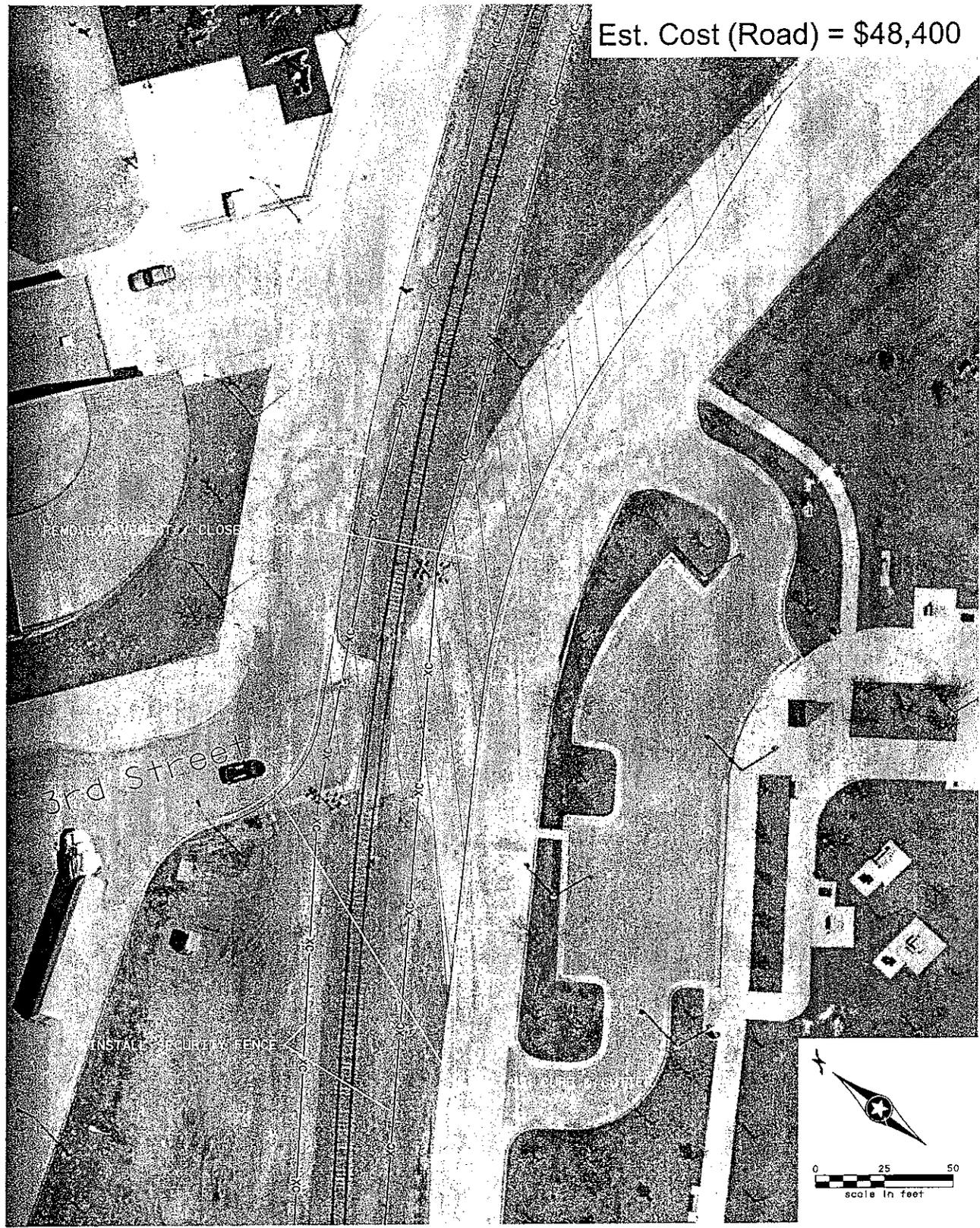
CROSSING	MINIMUM QUALIFYING	CLOSURE - OPTION A**	CLOSURE - OPTION B**
3rd Street NW*	Install Gates and CWT \$236,800	Close Crossing \$4,840 (local contribution)**	Install Gates and CWT \$23,680 (local contribution)*
Central Avenue NW*	Install Gates and CWT \$23,000 (local contribution)*	Install Gates and CWT \$23,000 (local contribution)*	Close Crossing \$3,840 (local contribution)**
2nd Avenue NE	Install CWT \$30,000	Install CWT \$30,000	Install CWT \$30,000
Quiet Zone Risk Level	11,653	9,038	10,171
Risk Level With Horns	6,986	6,986	6,986
National Risk Level	18,775	18,775	18,775
Estimated Cost	\$289,800	\$57,840	\$57,520

\*10 percent of total estimated cost (90 percent MnDOT funds/10 percent local funds)

\*\*Additional MnDOT/BNSF funding for crossing closure to be determined

**APPENDIX A**  
**CROSSING CLOSURE LAYOUTS**

Est. Cost (Road) = \$48,400



**3rd Street - Crossing No. 081280B - Closure**  
GF/EGF Railroad Crossing Study  
Grand Forks, North Dakota and East Grand Forks, Minnesota

**Figure 12A**

Est. Cost (Road) = \$38,400

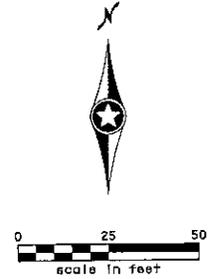
4th Street

Central Avenue

REMOVE PAVEMENT

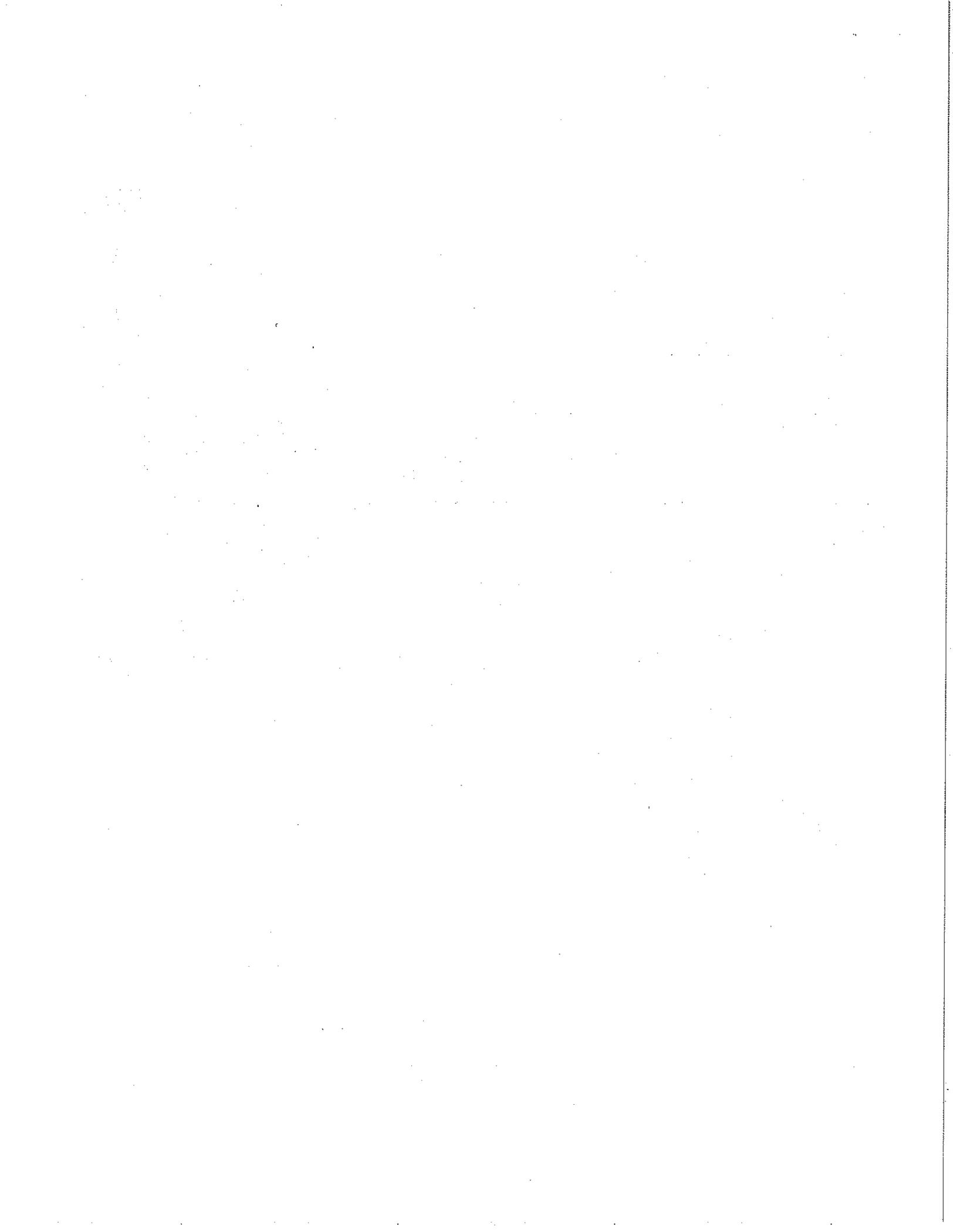
INSTALL SECURITY FENCE

2nd Street



**Central Avenue - Crossing No. 081277T - Closure**  
GF/EGF Railroad Crossing Study  
Grand Forks, North Dakota and East Grand Forks, Minnesota

**Figure 13B**



**RESOLUTION NO. 09 - 12 - 91**

Council Member \_\_\_\_, supported by Council Member \_\_\_\_, introduced the following resolution and moved its adoption:

**RESOLUTION RATIFYING CONTRACTS**

WHEREAS, the City of East Grand Forks purchased from Hardware Hank the goods referenced in check number 4922 for a total of \$411.84.

WHEREAS, Craig Buckalew, was personally interested financially in the contract, but the purchases were made because the price was as low as or lower than other local vendors.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF EAST GRAND FORKS:

- 1. The above mentioned purchase by the City and the claim of the vendor based thereon are confirmed and the Mayor and Clerk are directed to issue an order-check in payment of such claim on the filing of the affidavit of official interest required under Minnesota Statutes, Section 471.89.
- 2. It is hereby determined that the total price of \$411.84 paid for such goods is as low as, or lower than, the price at which they could have been obtained elsewhere at the time the purchase was made.
- 3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
- 4. Resolution passed by unanimous vote of the council on December 15, 2009.

Voting Aye:  
 Voting Nay: None.  
 Absent: None.  
 Abstain: Buckalew.

The President declared the resolution passed.

Passed: December 15, 2009

Attest:

\_\_\_\_\_  
City Administrator/Clerk-Treasurer

\_\_\_\_\_  
President of Council

I hereby approve the foregoing resolution this 15<sup>th</sup> of December, 2009.

\_\_\_\_\_  
Mayor

AFFIDAVIT OF OFFICIAL INTEREST CLAIM

STATE OF MINNESOTA            )  
COUNTY OF POLK                ) ss  
CITY OF EAST GRAND FORKS    )

I, Craig Buckalew, being duly sworn states the following:

1. I am 3<sup>rd</sup> Ward Council Member of the City of East Grand Forks.
2. The City of East Grand Forks check number 4922 for a total of \$411.84.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on December 15, 2009.

Affiant states further that to the best of his knowledge and belief (a) the contract price was as low as or lower than the price at which the services could be obtained from other sources.

Affiant further states that the affidavit constitutes a claim against the city for the contract price, that the claim is just and correct, and that no part thereof has been paid.

Dated: \_\_\_\_\_

\_\_\_\_\_  
(Signature of Official)

# Accounts Payable

## Check Register Totals Only



# City of East Grand Forks

P. O. Box 373  
East Grand Forks, MN 56721  
(218) 773-2483

User: ejohnson  
Printed: 12/9/2009 - 9:28 AM

Check	Date	Vendor No	Vendor Name	Amount	Voucher
4881	12/15/2009	3DS001	3D Specialties	49.38	0
4882	12/15/2009	ACM001	Acme Electric Companies	234.83	0
4883	12/15/2009	ADV001	Advanced Business Methods Inc	175.64	0
4884	12/15/2009	AME002	American Tire Service	1,860.30	0
4885	12/15/2009	AME008	American Tire Service Inc	689.88	0
4886	12/15/2009	AME005	Ameripride Linen & Apparel Services	240.98	0
4887	12/15/2009	AQU001	Aqua Water Solutions	33.10	0
4888	12/15/2009	ARR001	Arrowwood Resort	371.92	0
4889	12/15/2009	BEC001	Becker Arena Products Inc	324.52	0
4890	12/15/2009	BOR001	Border States Electric Supply	56.04	0
4891	12/15/2009	BRE005	Billy Brewitz	59.03	0
4892	12/15/2009	BRI003	Brite-Way Window Cleaning	50.00	0
4893	12/15/2009	BRU001	Jay Bruce	60.00	0
4894	12/15/2009	C&R001	C&R Laundry & Cleaners	468.19	0
4895	12/15/2009	GFT003	Don Cash	1,587.66	0
4896	12/15/2009	CEN003	Centro Print Solutions	275.89	0
4897	12/15/2009	CHE003	CHEMetrics Inc	64.76	0
4898	12/15/2009	CIV002	Civic Plus	2,504.00	0
4899	12/15/2009	COL002	Cole Papers Inc	66.47	0
4900	12/15/2009	COM001	Commercial Maintenance Chemical C	881.74	0
4901	12/15/2009	DAV001	Dave's Snow Removal	180.00	0
4902	12/15/2009	DEG001	Chad Degeiness	325.00	0
4903	12/15/2009	DIA001	Richard Papenfuss Diamond Cleaning	29.46	0
4904	12/15/2009	DIS001	Display Sales Co	542.93	0
4905	12/15/2009	EAS010	East Grand Developers	1,800.00	0
4906	12/15/2009	EGE002	Bobbie Egeland	29.03	0
4907	12/15/2009	EXP003	Explorer Post #38	100.00	0
4908	12/15/2009	FIL001	Filter Care	194.47	0
4909	12/15/2009	FLA002	Flat Plains Services Inc	282.50	0
4910	12/15/2009	FLO001	Floan Sanders	12,377.45	0
4911	12/15/2009	FOR012	Forte Professional Floor Care	175.00	0
4912	12/15/2009	G&K001	G&K Services	165.65	0
4913	12/15/2009	GAF001	Gaffaneys	53.13	0
4914	12/15/2009	GAL003	Galstad Jensen & McCann PA	9,137.25	0
4915	12/15/2009	GFC001	GF City Utility Billing	14,037.20	0
4916	12/15/2009	GFH002	GF Herald	36.89	0
4917	12/15/2009	GGF001	GGF Convention & Visitors Bureau	1,283.33	0
4918	12/15/2009	GOP002	Gopher State Lawn Sprinklers	133.63	0
4919	12/15/2009	GRA008	Grand Forks City	45,729.00	0
4920	12/15/2009	PRA002	Grand Forks Prairie Business	638.00	0
4921	12/15/2009	HAJ002	Rick Hajicek	399.00	0
4922	12/15/2009	HAR001	Hardware Hank	411.84	0
4923	12/15/2009	HAT001	Hatton Ford Inc	21,409.71	0
4924	12/15/2009	HEA001	Heartland Paper	461.99	0
4925	12/15/2009	INT003	Integra Telecom	167.43	0
4926	12/15/2009	KAR001	Kar Products	131.77	0
4927	12/15/2009	KEL001	Kellermeyer Building Service	3,099.38	0
4928	12/15/2009	LAK001	Laker Chemical	1,611.14	0
4929	12/15/2009	LOE001	Stacy Loeslie	70.00	0
4930	12/15/2009	LUM001	Lumber Mart	34.07	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
4931	12/15/2009	LUN003	Ross Lund	80.00	0
4932	12/15/2009	MCD001	McDonald's of EGF	48.78	0
4933	12/15/2009	MPO001	Metropolitan Planning Organization	9,167.83	0
4934	12/15/2009	MNC004	MN Chief of Police Association	265.00	0
4935	12/15/2009	MND009	MN Drivers & Vehicle Services	1,439.00	0
4936	12/15/2009	MNH002	MN Hockey	30.00	0
4937	12/15/2009	MNR001	MN Rec & Park Association	183.00	0
4938	12/15/2009	MNS003	MN State Treasurer - Treasury Divisic	471.42	0
4939	12/15/2009	NEW001	Newman Signs	2,370.00	0
4940	12/15/2009	NOR004	Northern Plumbing Supply	5.98	0
4941	12/15/2009	HOU002	Thomas Nyberg	134.71	0
4942	12/15/2009	ORE001	O'Reilly Auto Parts	469.31	0
4943	12/15/2009	OBE001	Obermiller Nelson Engineering Inc	227.50	0
4944	12/15/2009	PAM001	Pamida	3.21	0
4945	12/15/2009	PET001	Peterson Veterinarian Clinic P.C.	447.88	0
4946	12/15/2009	POL001	Polk County Attorney-Widseth	7,093.84	0
4947	12/15/2009	POL009	Polk County DAC	39.83	0
4948	12/15/2009	POO0001	Mark & Leann Poolman	5,000.00	0
4949	12/15/2009	PRA001	Praxair Distribution	18.47	0
4950	12/15/2009	PRE001	Premium Waters Inc	34.12	0
4951	12/15/2009	QUI001	Quill Corp	256.62	0
4952	12/15/2009	ROT001	Roto Rooter	80.00	0
4953	12/15/2009	RYD001	Rydell Chevrolet	103.14	0
4954	12/15/2009	SHE004	Sherlock Trucking	598.40	0
4955	12/15/2009	STE001	Stennes Granite	1,425.00	0
4956	12/15/2009	STR003	Streichers	857.55	0
4957	12/15/2009	SUN002	Sun Dot Communications	138.49	0
4958	12/15/2009	TAB001	Tab Products Co	40.33	0
4959	12/15/2009	TIT002	Titan Access Account	25.55	0
4960	12/15/2009	TON001	Tony Dorn Inc	147.67	0
4961	12/15/2009	TRU001	True Temp	1,014.87	0
4962	12/15/2009	UNI005	Uniforms Unlimited Inc.	1,286.59	0
4963	12/15/2009	USH001	US Hockey	150.00	0
4964	12/15/2009	VON002	Terry Vonasek	75.00	0
4965	12/15/2009	WAG002	Wagner Construction	33,665.10	0
4966	12/15/2009	WAS001	Waste Mgmt	29,845.12	0
4967	12/15/2009	WAT001	Water & Light Department	33,936.76	0
4968	12/15/2009	WAT003	Waterous Company	369.38	0
4969	12/15/2009	XER001	Xerox Corporation	21.79	0

Check Total:

256,667.82