

**AGENDA  
CITY COUNCIL  
CITY OF EAST GRAND FORKS  
November 17, 2009  
5:00 P.M.**

**CALL TO ORDER:**

**CALL OF ROLL:**

**DETERMINATION OF A QUORUM:**

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

*"An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate."*

**APPROVAL OF MINUTES:**

1. Consider approving the minutes of the "Regular Meeting" for the East Grand Forks, Minnesota City Council of November 3, 2009.
2. Consider approving the minutes of the "Special Council Meeting & Work Session" for the East Grand Forks, Minnesota City Council of November 10, 2009.

**SCHEDULED BID LETTINGS: NONE.**

**SCHEDULED PUBLIC HEARINGS: NONE.**

**CONSENT AGENDA:**

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Consider approving the quote to Vermeer for the Vermeer BC1000XL Wood Chipper for a total price of \$27,320.46.
4. Consider approving the quote to purchase a snow box/dump box from Bert's Truck Equipment, Inc. for a total price \$16,599.40.
5. Consider approving the Solid Waste Disposal and Management Agreement for a five year term (January 1, 2010 through December 31, 2014) between the City of Grand Forks and the City of East Grand Forks.

6. Consider approving the 2010 audit agreement between Brady, Martz & Associates, P.C. and the City of East Grand Forks.
7. Consider adopting Resolution No. 09-11-76 a Resolution to authorize the following budget transfers for 2009.
8. Consider adopting Resolution No. 09-11-77 a Resolution to amend budget expenditures to be funded by grants, donations and other general fund revenues.
9. Consider approving the Transient Merchant License for TAP Enterprises, Inc for a tool and general merchandise sale on Friday, December 4, 2009 at the American Legion #157 pending County approval.

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:**

10. The minutes of the Water, Light, Power and Building Commission for October 15, 2009.

**COMMUNICATIONS: NONE.**

**OLD BUSINESS: NONE.**

**NEW BUSINESS:**

11. Consider adopting Resolution No. 09-11-78 a Resolution to approve the assistance and resources to support the Community Emergency Response Team Program (CERT) in East Grand Forks.

**CLAIMS:**

12. Consider adopting Resolution No. 09-11-79 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check number 4693 for a total of \$318.39 whereas Council Member Buckalew is personally interested financially in the contract.
13. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

**ADJOURN:**

Upcoming Meetings:

Work Session – November 24, 2009 – 5:00 PM – Training Room

Regular Meeting – December 1, 2009 – 7:00 PM – Council Chambers NOTE: TIME CHANGE

Work Session – December 8, 2009 – 5:00 PM – Training Room

Regular Meeting – December 15, 2009 – 5:00 PM – Council Chambers

**UNAPPROVED  
MINUTES  
OF THE  
EAST GRAND FORKS  
CITY COUNCIL**

**Tuesday, November 3, 2009 – 5:00 PM**

**CALL TO ORDER:**

*The Regular Meeting of the East Grand Forks City Council for November 3, 2009 was called to order by Council President Dick Grassel at 5:03 P.M.*

**CALL OF ROLL:**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Dick Grassel, Council Vice President Henry Tweten, Council Member Marc Demers, Craig Buckalew, Wayne Gregoire, Mike Pokrzywinski, and Greg Leigh.*

**STAFF PRESENT:**

*Michelle French, Executive Assistant; Ron Galstad, City Attorney; Mike Hedlund, Police Chief; Randy Gust, Fire Chief; Charlotte Helgeson, Library Director; Dan Boyce, Water & Light Manager; Jerry Lucke, Finance Director; John Wachter, Public Works Superintendent; Dave Aker, Parks & Recreation Superintendent; and Jim Richter, EDHA Director.*

**DETERMINATION OF A QUORUM:**

*The Council President Determined a Quorum was present*

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

*“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.” If you would like to address the City Council, please come up to the podium to do so.*

**APPROVAL OF MINUTES:**

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of October 20, 2009.

EAST GRAND FORKS CITY COUNCIL  
NOVEMBER 3, 2009

2. Consider approving the minutes of the "Budget Work Session" for the East Grand Forks, Minnesota City Council of October 21, 2009.
3. Consider approving the minutes of the "Work Session" & "Special Meeting" for the East Grand Forks, Minnesota City Council of October 27, 2009.
4. Consider approving the minutes of the "Budget Work Session" for the East Grand Forks, Minnesota City Council of October 28, 2009.

**A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER GREGOIRE, TO APPROVE ITEMS ONE (1) THROUGH FOUR (4) AS SUBMITTED.**

*Voting Aye: Pokrzywinski, DeMers, Grassel, Buckalew, Tweten, Gregoire, and Leigh.*  
*Voting Nay: None.*

**SCHEDULED BID LETTINGS: NONE.**

**SCHEDULED PUBLIC HEARINGS:**

5. Public Hearing to consider adopting Resolution No. 09-11-69 a Resolution to adopt Assessment Roll #314 for "2008 Assessment Job No. 2 -- Utilities & Street Construction" -- NCTC First Resubdivision for a total assessment of \$302,942.86.

**A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER TWETEN, TO OPEN THE PUBLIC HEARING.**

Ms French announced that the City has not received the \$150,000 buy down of specials so Mr. Lucke and herself amended the Resolution to provide that information. If payment is not received, the City will go back to the original assessment roll. The amended resolution was presented to the City Council.

**A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER LEIGH, TO CLOSE THE PUBLIC HEARING AND ADOPT RESOLUTION NO. 09-11-69 A RESOLUTION TO ADOPT ASSESSMENT ROLL #314 FOR "2008 ASSESSMENT JOB NO. 2 - UTILITIES & STREET CONSTRUCTION" - NCTC FIRST RESUBDIVISION FOR A TOTAL ASSESSMENT OF \$302,942.86.**

*Voting Aye: Pokrzywinski, DeMers, Grassel, Buckalew, Tweten, Gregoire, and Leigh.*  
*Voting Nay: None.*

6. Public Hearing to consider adopting Resolution No. 09-11-70 a Resolution to adopt Assessment Roll #315 for "2009 Assessment Job No. 1 - Storm Sewer, Sanitary Sewer, & Watermain" - 17<sup>th</sup> Avenue SE for a total assessment of \$316,066.61.

**A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER LEIGH, TO OPEN THE PUBLIC HEARING.**

Council Member Leigh stated that Mr. Grassel talked to him prior to the meeting to discuss the letter received from the City Attorney versus the letter received from the City Administrator which showed different assessment amounts. Mr. Galstad announced that he does not know what the City Administrator's letter said but receive a call from Mr. Qualley and his special assessments are actually lower.

**A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER LEIGH, TO CLOSE THE PUBLIC HEARING AND ADOPT RESOLUTION NO. 09-11-70 A RESOLUTION TO ADOPT ASSESSMENT ROLL #315 FOR "2009 ASSESSMENT JOB NO. 1 - STORM SEWER, SANITARY SEWER, & WATERMAIN" - 17<sup>TH</sup> AVENUE SE FOR A TOTAL ASSESSMENT OF \$316,066.61.**

*Voting Aye: Pokrzywinski, DeMers, Grassel, Buckalew, Tweten, Gregoire, and Leigh.*  
*Voting Nay: None.*

7. Public Hearing to consider adopting Resolution No. 09-11-71 a Resolution to adopt Assessment Roll #997 for "2009 Sidewalk Replacement Program" for a total assessment of \$2,355.00.

**A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER GREGOIRE, TO OPEN THE PUBLIC HEARING.**

**A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER GREGOIRE, TO CLOSE THE PUBLIC HEARING AND ADOPT RESOLUTION NO. 09-11-71 A RESOLUTION TO ADOPT ASSESSMENT ROLL #997 FOR "2009 SIDEWALK REPLACEMENT PROGRAM" FOR A TOTAL ASSESSMENT OF \$2,355.00.**

*Voting Aye: Pokrzywinski, DeMers, Grassel, Buckalew, Tweten, Gregoire, and Leigh.*  
*Voting Nay: None.*

**CONSENT AGENDA:**

*Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.*

8. Consider approving the application for an Exempt Gambling Permit for a raffle for the Red River Lions Club to be held November 12, 2009 at the Eagles Club, 227 10<sup>th</sup> St. NW, East Grand Forks, MN 56721 and waive the 30-day waiting period.
9. Consider approving the Engineering Agreement for 2010-2012 with Floan-Sanders, Inc.
10. Consider renewing the Retainer Agreement with the Galstad, Jensen, and McCann P.A.

EAST GRAND FORKS CITY COUNCIL  
NOVEMBER 3, 2009

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO APPROVE CONSENT MOTIONS NUMBER EIGHT (8) THROUGH TEN (10) AS SUBMITTED.**

*Voting Aye: Pokrzywinski, DeMers, Grassel, Buckalew, Tweten, Gregoire, and Leigh.*

*Voting Nay: None.*

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:**

11. The minutes of the Water, Light, Power and Building Commission for October 1, 2009.

12. The minutes of the East Grand Forks Campbell Library Board Meeting for October 27, 2009.

Mayor Stauss announced that he is against the Library Board's decision on the 2% pay increase. He stated that the City had a freeze on all wages. Mayor Stauss asked if the City Council representative discussed the City wage freeze at the Library Board meeting. Council Member Pokrzywinski announced that the wage freeze was discussed but he felt that since these are year around part-time employees that had reviews, he felt that this was different than seasonal part-time employees so therefore he felt they deserved to be compensated. Mayor Stauss stated that a pay freeze is a pay freeze, many employees earn the increase.

Council President Grassel agreed with Mayor Stauss and announced that the Parks & Recreation part-time employees did not receive an increase. Council Member Leigh stated that the Water & Light Commission negotiated a 2% increase, Library Board gave a 2% increase, and now the City is proposing a 0% increase which puts the City in a bad position. Mayor Stauss stated that the Water & Light Commission was a mistake and we need to try to negotiate the same years and we need to stick with our decision of a wage freeze.

Council Member DeMers stated that it is important to be consistent so what is the path forward; do we decrease the Library budget? Mayor Stauss announced that he will veto all wage increases. Council Vice President Tweten informed City Council that he is a strong supporter of the Library however; the City Council should have been informed ahead of time. He felt that we need to stay consistent. Ms Helgeson informed City Council that the Library Board has never been to Council to approve salary increases. She stated that the statute allows the board to approve increases. Ms Helgeson announced that the increase is less than \$1,000 and is budgeted. Council President Grassel stated that EDHA is on a separate budget and is in the same situation. Mayor Stauss stated that a freeze is a freeze no matter if it is \$10 or \$10,000 out of the budget.

**COMMUNICATIONS: NONE.**

**OLD BUSINESS: NONE.**

**NEW BUSINESS:**

13. Consider adopting Resolution No. 09-11-72 a Resolution authorizing the City Council to order that the following costs, with interest charged at 10% per year beginning on January 1, 2010 for mowing

EAST GRAND FORKS CITY COUNCIL  
NOVEMBER 3, 2009

grass on the listed properties be certified to the County Auditor for collection with the 2009 real estate taxes.

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO ADOPT RESOLUTION NO. 09-11-72 A RESOLUTION AUTHORIZING THE CITY COUNCIL TO ORDER THAT THE FOLLOWING COSTS, WITH INTEREST CHARGED AT 10% PER YEAR BEGINNING ON JANUARY 1, 2010 FOR MOWING GRASS ON THE LISTED PROPERTIES BE CERTIFIED TO THE COUNTY AUDITOR FOR COLLECTION WITH THE 2009 REAL ESTATE TAXES.**

*Voting Aye: Pokrzywinski, DeMers, Grassel, Buckalew, Tweten, Gregoire, and Leigh.*

*Voting Nay: None.*

14. Consider adopting Ordinance No. 309 3<sup>rd</sup> Series, an Ordinance of the City of East Grand Forks, Minnesota, clarifying City Code Chapter 8 a.k.a. the proposed recodified code provision in Title VII, Chapter 72 Entitled "Parking Regulations" by reaffirming section 8.10 D a.k.a. 72.10 (A) definitions commercial district and period of enforcement as ordained in Ordinance No. 296 3<sup>rd</sup> Series passed December 19, 2006 and to allow parking for loading and unloading for up to 60 minutes. (2<sup>nd</sup> Reading)

Council Member Pokrzywinski asked that once this ordinance is in place are they going to begin enforcement. Mr. Hedlund stated that warnings will be done for the first couple of weeks. He also announced that the Police Department will put a letter in the Exponent.

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, TO ADOPT ORDINANCE NO. 309 3<sup>RD</sup> SERIES, AN ORDINANCE OF THE CITY OF EAST GRAND FORKS, MINNESOTA, CLARIFYING CITY CODE CHAPTER 8 A.K.A. THE PROPOSED RECODIFIED CODE PROVISION IN TITLE VII, CHAPTER 72 ENTITLED "PARKING REGULATIONS" BY REAFFIRMING SECTION 8.10 D A.K.A. 72.10 (A) DEFINITIONS COMMERCIAL DISTRICT AND PERIOD OF ENFORCEMENT AS ORDAINED IN ORDINANCE NO. 296 3<sup>RD</sup> SERIES PASSED DECEMBER 19, 2006 AND TO ALLOW PARKING FOR LOADING AND UNLOADING FOR UP TO 60 MINUTES. (2<sup>ND</sup> READING)**

*Voting Aye: Pokrzywinski, DeMers, Grassel, Buckalew, Tweten, Gregoire, and Leigh.*

*Voting Nay: None.*

15. Consider adopting Ordinance No. 310 3<sup>rd</sup> Series, an Ordinance of the City of East Grand Forks, Minnesota, amending City Code Section 2.86 (a.k.a. Chapter 30 Entitled "Administration" by amending Section 30.12 salaries of Mayor and Council Members; and by adopting by reference City Code Section 34.99 and Section 10.99 which, among other things, contain penalty provisions: and by adopting by reference City Code Chapter 1 and Section 1.09 a.k.a. proposed Chapter 1 and Section 1.09 (a.k.a Chapter 10 and Section 10.99) which, among other things, containing penalty provisions. (1<sup>st</sup> Reading)

EAST GRAND FORKS CITY COUNCIL  
NOVEMBER 3, 2009

Council Member DeMers stated that the Council work is important but he feels the need to take the lead on the wage freezes by proposing this ordinance to reduce the City Council and Mayor's salary \$100 per month. Council Member DeMers would like to just vote the proposed ordinance up or down and move forward.

Council Member Buckalew stated that Council Member DeMers has good intentions on this ordinance and acknowledges the time that Council President Grassel, Council Vice President Tweten, and Mayor Stauss put in. Council Member Buckalew stated that some of these men have gone without a raise in 22 years, we don't want to penalize them or future council so therefore, and he will personally donate funds back to the City.

**A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO ADOPT ORDINANCE NO. 310 3<sup>RD</sup> SERIES, AN ORDINANCE OF THE CITY OF EAST GRAND FORKS, MINNESOTA, AMENDING CITY CODE SECTION 2.86 (A.K.A. CHAPTER 30 ENTITLED "ADMINISTRATION" BY AMENDING SECTION 30.12 SALARIES OF MAYOR AND COUNCIL MEMBERS; AND BY ADOPTING BY REFERENCE CITY CODE SECTION 34.99 AND SECTION 10.99 WHICH, AMONG OTHER THINGS, CONTAIN PENALTY PROVISIONS; AND BY ADOPTING BY REFERENCE CITY CODE CHAPTER 1 AND SECTION 1.09 A.K.A. PROPOSED CHAPTER 1 AND SECTION 1.09 (A.K.A CHAPTER 10 AND SECTION 10.99) WHICH, AMONG OTHER THINGS, CONTAINING PENALTY PROVISIONS. (1<sup>ST</sup> READING)**

*Voting Aye: Pokrzywinski and DeMers.*

*Voting Nay: Grassel, Buckalew, Tweten, Gregoire, and Leigh.*

**CLAIMS:**

16. Consider adopting Resolution No. 09-11-73 a Resolution authorizing the City of East Grand Forks to approve purchases from Berts Truck Equipment for the goods referenced in check number 4531 for a total of \$2,083.91 whereas Council Member Gregoire is personally interested financially in the contract.

**A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER DEMERS, TO ADOPT RESOLUTION NO. 09-11-73 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM BERTS TRUCK EQUIPMENT FOR THE GOODS REFERENCED IN CHECK NUMBER 4531 FOR A TOTAL OF \$2,083.91 WHEREAS COUNCIL MEMBER GREGOIRE IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.**

*Voting Aye: Pokrzywinski, DeMers, Grassel, Buckalew, Tweten, and Leigh.*

*Voting Nay: None.*

*Abstain: Gregoire.*

17. Consider adopting Resolution No. 09-11-74 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check number 4574 for a total of \$523.40 whereas Council Member Buckalew is personally interested financially in the contract.

EAST GRAND FORKS CITY COUNCIL  
 NOVEMBER 3, 2009

**A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER DEMERS, TO ADOPT RESOLUTION NO. 09-11-74 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBER 4574 FOR A TOTAL OF \$523.40 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.**

*Voting Aye: Pokrzywinski, DeMers, Grassel, Tweten, Gregoire, and Leigh.*  
*Voting Nay: None.*  
*Abstain: Buckalew.*

18. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

Acme Electric Companies	Work Gloves	\$115.16
Aker Dave	Meal Reimb/Dave Aker/Bemidji	\$22.00
American Tire Service	Tire Repair #548/Tires	\$208.68
Ameripride Linen & Apparel Services	Towels/Mop/Cleaning Supplies	\$455.74
Anderson Mike	Reimb/Maint Supplies/Fix Faucet	\$10.04
Auto Glass & Aftermarket Inc	Weather Striping	\$59.90
Baker & Taylor Co	Books	\$301.03
Barnes Distribution	Inv Parts	\$252.16
Batteries Plus	Batteries	\$647.81
Bert's Truck Equipment	Fully Electric Front To Back Arm System w/ Mesh Tarp	\$2,083.91
Blue Cross Blue Shield of ND	EDHA Health Insurance 11/1/09 - 12/1/09	\$4,977.20
Border States Electric Supply	Lamps	\$13.96
Brodart Co	Books	\$357.95
Bruce Jay	ER Phone Charges	\$74.17
Cascade Subscription Service Inc	Sub For Fire Engineering	\$76.00
CDW Government Inc	19" Monitor For J.Wachter	\$222.86
Chassity Sanner & First Class Mortgage	Deferred Loan Repayment	\$5,000.00
Civic Plus	Website Design	\$4,970.00
Community Bank of the Red River Valley	Strauss Online Registration/Credit Return Chair	\$119.82
Complete Pest Control Inc	3rd Qtr Treatments	\$1,320.69
Cummins NPower LLC	Lift Station L2 PCB Assy-Dig	\$1,633.99
Daydreams Specialities	Name Tags	\$9.00
Degeiness Chad	Reimb Coaches Clinic	\$70.00
Deluxe Business Checks & Solutions	Checks/1099 Misc Forms	\$294.11
Diamond Cleaning Supply Richard Papenfuss	Brown Turn Towels	\$106.54
Diverse Media Inc	DVDs	\$80.17
Drummer's Diesel	Inv Parts #108	\$23.82
Duane W. Nielsen Company	Calibrate Magnetic Flowmeter For Influent Flow	\$527.55
Eagle Electric	Replace Ballast & Bulbs/Replace Battery In Smoke Alarms	\$316.70

EAST GRAND FORKS CITY COUNCIL  
 NOVEMBER 3, 2009

Eagle River Designs Inc	Set Up Fee For Pin For Signs/Sign Stakes	\$277.35
Eickhof Columbaria Inc	Repair Front Columbarium/Cemetery Marker	\$1,539.89
Emergency Apparatus Maintenance Inc	Pump Test Tower #1/Pump Test 403,408,404,409	\$2,141.53
Environmental Equipment	Gutter Brooms #114	\$673.31
Explorer Post #38	Squad Cleaning	\$50.00
Exponent	Public Notice/EGF Civil Service/Winter Help/Advertising	\$347.50
EZ Locksmith	Replace Broken Lock On Door	\$495.00
Flat Plains Services Inc	First Half Snow Removal/Demers Prof Building	\$282.50
Floan Sanders	Prof Services	\$72,184.91
Forx Radiator	Oil Pan Repair	\$42.99
Fred Pryor Seminars/Career Track Returns	Excel Basics Seminar/Stuart Kovar	\$79.00
Frederick Michael	Books	\$50.00
Froehlich Francis	Landscaping Incentive Reimb	\$39.00
G&K Services	Mats	\$297.81
Gahlon Gregory	Meal & Hotel Reimb	\$299.89
Gale	Books	\$70.11
GF Fire Equipment	Fire Fighting Gloves	\$1,040.00
GGF BUA	Umpire Fees	\$960.00
GGF Convention & Visitors Bureau	Lodging Tax Aug 2009	\$1,602.24
Grand Cities Towing	Towing/Mercury Tracer/89 BMW	\$110.00
H&S Construction	Street Reconstruction/Replace Curb & Gutter	\$13,662.50
Hadden Garry	Reimb Meal & Mileage/Bemidji/Air Quality Mtg	\$139.70
Hajicek Rick	Cleaning 10/5/09 - 10/9/09	\$133.00
Hardware Hank	Maint Supplies	\$523.40
Heartland Paper	Misc Supplies	\$420.77
Holiday Credit Office	EDHA & PD Gas Sept 09	\$52.58
Home of Economy	Fence Repair At Lagoon	\$514.10
Hugo's	Supplies	\$372.94
In Prints Screed Printing	Printing Uniform Backs	\$19.60
Kar Products	Inv Parts	\$149.19
Lab Safety Supply	Blank Tags To Label Equip	\$53.51
Larson Brian	Reimb Meal/Bemidji/Air Quality Control Mtg	\$11.00
Larson Paul	Cement Work	\$111.00
Leisureland RV	Drop Hitch	\$34.20
Lynne Gladwin	Inkjet Refills	\$65.60
M&W Services	Weed Control	\$294.00
Mamma Maria's Italian Restaurant	Dinner	\$46.99
Manneco Inc	Christmas Banners For Light Poles	\$2,707.68
Marco - Fargo Inc	Copier	\$279.54
Menards	Solar Lights/Broom	\$47.98
Metropolitan Planning Organization	Local Share Sept 09/Planning & Transit Hours	\$8,036.09
Micro-Marketing LLC	Books	\$346.32

EAST GRAND FORKS CITY COUNCIL  
 NOVEMBER 3, 2009

Midwest Safety Counselors Inc	Gas Sensors For PID	\$283.50
MN Commissioner of Transport	06 CP1 Lab Test/09 CP2 Lab Tests	\$218.24
MN Dept of Revenue		
VOID****VOID****VOID***	Sales & Use Tax Sept 09	\$493.00
MN Hockey	Hockey Registration	\$110.00
MN Municipal Utilities Assoc	Drug & Alcohol Consortium/ R.Solem	\$35.50
Northern Plumbing Supply	Hose/Clamp	\$233.05
NW MN Household Hazardous Waste Mgmt	Fall Hazardous Wast Shipment	\$238.68
O'Reilly Auto Parts	Brake Parts/Wiper Blades/Inventory	\$774.31
Odland Fitzgerald Reynolds & Harbott PLLP	Legal Services	\$284.00
Opp Construction	09 CP2/09 AJ4/Seeding on Levee	\$53,442.65
Orchard Oil Company	5000 Gallons Diesel Fuel B5 Dyed/Lube Inventory	\$13,420.23
Paras Contracting	09 AJ 3 Est No3 Final - 11th Ave SE	\$6,716.91
Party America Corp Offices	Decorations	\$30.10
Polk County Recorder	Polk County Recorder	\$276.00
Praxair Distribution	Supplies	\$18.01
Quill Corp	Office Supplies	\$165.65
RDO Equipment Co	Inv Parts #114/#113/#129	\$348.13
RDO Truck Centers	Inv Parts #108	\$470.47
RJ Zavoral & Sons	Level Dirt At Cemetary	\$300.00
RMB Environmental Lab Inc	Predischarge Sec Pond	\$56.00
Roberts Bert	Reimb Supplies For #4 Lift	\$26.82
Sam's Club	Cups/Towels/Plates/Coffee	\$46.50
Spitsberg Timothy & Elizabeth	Sidewalk Reimb	\$300.00
Spruce Valley Corporation	09 AJ No1 /09CP1	\$477,405.80
Stauss Lynn	Reimb Travel Exp	\$658.74
Strata Corp	09 CP3 Est No 2	\$118,985.62
Stuart's Towing	Move Cement Block	\$30.00
Superior Lamp Inc	Lamps	\$261.37
Taggart Excavation and Septic Service	08 AJ2 Est 10 Revised Final NCTC Utilities & St Recon	\$5,100.00
The Minnesota Crive Wave	Author Visit	\$750.00
Tiger Direct.com	New Computer/T.Spoor	\$739.81
Tony Dorn Inc	Copies	\$110.52
Tri-Star Recycling Inc	Fall Clean Up Electronic Haz	\$2,274.02
True Temp	Install Pressure Switch For #3 Boiler/Replace Air Filters	\$336.28
Try-County Refrigeration	Furnace Work	\$335.00
Ultramax	Ammo	\$296.00
United States Post Office	Bulk Mail 4 Months	\$340.00
UPS	Shipping For RMB Labs	\$13.80
US Foodservice Inc TM	Food Supplies	\$479.30
USA Hockey	Coaches/Players Insurance	\$630.00
Valley Door	New Garage Door/Station 2	\$3,364.00
Valley Truck	Air Filters/Oil Filters/Inv Parts #108	\$346.22

EAST GRAND FORKS CITY COUNCIL  
NOVEMBER 3, 2009

Video Bread	DVD's	\$164.00
Vilandre Heating & A/C	Water Leak Repair/Repairs to Campground Site/Toilets RW	\$1,951.91
Water & Light Department	W&L Services/Network Service (Corey & Kris)	\$21,407.34
Wells Fargo Brokerage Services	Certificate of Indebtedness/Garbage Trucks	\$83,645.86
Xcel Energy	Monthly Service	\$3,139.55
Xerox Corporation	Base Charge Sept 09	\$68.27
	<b>Total</b>	<b>\$936,076.84</b>

**A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER BUCKALEW, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.**

*Voting Aye: Pokrzywinski, DeMers, Grassel, Buckalew, Tweten, Gregoire, and Leigh.*

*Voting Nay: None.*

**COUNCIL/STAFF REPORTS:**

Council Vice President Tweten discussed the history of the Library.

Council Member Gregoire thanked all the seniors for attending.

Council Member Leigh announced to all the seniors that the City Council meets four times a month (two Council Meetings, two Work Sessions).

Mayor Stauss stated that the City Council would like students input on what East Grand Forks needs in the community.

Council Member Pokrzywinski announced that the Knight Foundation will be presenting a grant to the Library at 3 p.m. on Wednesday.

Council President Grassel thanked the senior for attending the meeting.

Mr. Hedlund announced that the Police Department will be interviewing November 17<sup>th</sup>.

**ADJOURN:**

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER DEMERS, TO ADJOURN THE NOVEMBER 3, 2009 REGULAR MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:45 P.M.**

*Voting Aye: Buckalew, Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Grassel.*

*Voting Nay: None.*

---

Scott Huizenga, City Administrator/Clerk-Treasurer

**UNAPPROVED  
SPECIAL COUNCIL MEETING  
MINUTES  
OF THE  
EAST GRAND FORKS  
CITY COUNCIL**

**Tuesday, November 10, 2009 – 5:00 PM**

**CALL TO ORDER**

*The Special Council Meeting of the East Grand Forks City Council for November 10, 2009 was called to order by Council President Dick Grassel at 5:00 P.M.*

**CALL OF ROLL**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Dick Grassel, Council Vice President Henry Tweten, Council Members Marc DeMers, Craig Buckalew, Wayne Gregoire, Mike Pokrzywinski, and Greg Leigh.*

**STAFF PRESENT:**

*Scott Huizenga, City Administrator; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Greg Boppre, City Engineer; John Wachter, Public Works Superintendent; Jerry Lucke, Finance Director; Randy Gust, Fire Chief; Mike Hedlund, Police Chief; Dan Boyce, Water & Light Manager; Dave Aker, Parks & Rec Superintendent; Jim Richter, EDHA Director; and Charlotte Helgeson, Library Director.*

**DETERMINATION OF A QUORUM**

- 1. Consider adopting Resolution No. 09-11-75 a Resolution to support a new bike trail in LaFave Park.**

Council President Grassel announced that Mr. Aker and Mr. Dragich attended a meeting in Little Falls to discuss possible grant money. Mr. Aker stated that he is proposing a new bike path in LaFave Park for an approximate cost of \$188,000. Mr. Aker explained the location of the proposed bike path that would be safer for bicycles, walkers, runners, etc.

Council Member Leigh stated that this would cost the City \$31,000 from the General Fund, essentially a 1% tax increase. He asked if the tax payer would like to decrease taxes by 1% and make do with the current trails or add a third trail to this area. Council President Grassel and Council Vice President Tweten agreed with Mr. Aker's proposal. Mayor Stauss suggested taking advantage of grants when they are available. Council President Grassel announced that the City of Grand Forks charges a fee per household to maintain trails. Council Member Pokrzywinski stated that he would like more time to look into this proposal. Mr. Aker informed City Council that he needs to submit this grant proposal by November 13<sup>th</sup>.

**A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO ADOPT RESOLUTION NO. 09-11-75 A RESOLUTION TO SUPPORT A NEW BIKE TRAIL IN LAFAVE PARK.**

*Voting Aye: DeMers, Grassel, Buckalew, Tweten, Gregoire, and Pokrzywinski.*

*Voting Nay: Leigh.*

**ADJOURN**

**A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER GREGOIRE, TO ADJOURN THE NOVEMBER 10, 2009 SPECIAL COUNCIL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:20 P.M.**

*Voting Aye: DeMers, Grassel, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.*

*Voting Nay: None.*

**UNAPPROVED  
WORK SESSION  
MINUTES  
OF THE  
EAST GRAND FORKS  
CITY COUNCIL  
Tuesday, November 10, 2009 – 5:00 PM**

**CALL TO ORDER**

*The Work Session of the East Grand Forks City Council for November 10, 2009 was called to order by Council President Dick Grassel at 5:20 P.M.*

**CALL OF ROLL**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Dick Grassel, Council Vice President Henry Tweten, Council Members Marc DeMers, Craig Buckalew, Wayne Gregoire, Mike Pokrzywinski, and Greg Leigh.*

**STAFF PRESENT:**

*Scott Huizenga, City Administrator; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Greg Boppre, City Engineer; John Wachter, Public Works Superintendent; Jerry Lucke, Finance Director; Randy Gust, Fire Chief; Mike Hedlund, Police Chief; Dan Boyce, Water & Light Manager; Dave Aker, Parks & Rec Superintendent; Jim Richter, EDHA Director; and Charlotte Helgeson, Library Director.*

**DETERMINATION OF A QUORUM**

**1. Lift Station #1 Odor (8<sup>th</sup> Ave. NW) – Greg Leigh**

Council Member Leigh announced that he received complaints regarding the odor from lift station no. 1. Mr. Wachter stated that the City leased an odor scrubber for \$12,000 that froze during the winter. Mr. Wachter explained that the odor is from hydrogen sulfite and options that the City is looking at to eliminate the odor. He stated that it will be a lot of trial and error before the City can get this odor under control. Discussion occurred regarding an industrial users program.

**2. Public Works Chipper – John Wachter**

Mr. Wachter announced that a chipper was budgeted for 2009. He stated that he received two quotes and he recommended going with the woodman for \$26,105. Mr. Wachter informed City Council that the chipper will be placed at the greensite the majority of the time. Council Member Pokrzywinski asked Mr. Wachter to look at the mileage from Rogers, MN to make sure that this is the cheapest option. This item will be referred to City Council for action.

Mr. Wachter stated that a snow box is also in the 2009 budget. He received a quote from Berts Truck Equipment for \$16,599.40 plus about \$2,000 for work on the chassis. Council Vice President Tweten suggested moving forward.

### **3. Recreational Area Use & Maintenance Agreement – Dave Aker**

Mr. Aker presented the Recreational Area Use and Maintenance Agreement between Sacred Heart and the City of East Grand Forks. Mr. Aker announced that Sacred Heart will be adding lights, score board, and etc. Mr. Galstad suggested a clause that this area can be used in the community per statute. He stated that this is a 15 year agreement and he would like to look over the agreement. Mr. Galstad announced that language was missing in paragraph five. Council Member Leigh asked Mr. Galstad to work with Mr. Aker and Mr. Huizenga and then bring it to City Council for action.

### **4. Finance Items – Jerry Lucke**

#### **a. CPA Firm 2009 Audit Proposal**

Mr. Lucke announced that the City of East Grand Forks has had a good relationship with Brady, Martz & Associates, P.C. on previous audits and would recommend extending the agreement for 2010. He announced that Brady, Martz & Associates, P.C. has decreased the audit fees by 10% for the new agreement due to the financial constraints on the City of East Grand Forks.

#### **b. W&L Interfund Special Assessment Backed Loan Status**

Mr. Lucke recommended doing a bond interfund loan with the Water & Light Department to save bonding costs and provide Water & Light with a good yield on their investment. Mr. Galstad will draft all necessary documents for approval. Council Member DeMers asked if this would affect future bonding. Mr. Lucke felt that if anything, it would help the City.

#### **c. Resolution for Budget Amendments**

Mr. Lucke stated that this is just to amend the budget to spend grants that the City received.

#### **d. Resolution for Transfers**

Mr. Lucke stated that this is basic housekeeping to transfer to construction funds. Discussion occurred regarding the lot sale fund transfer if the money can be used to maintain the greenway.

### **5. 3<sup>rd</sup> Qtr Analysis – Jerry Lucke**

Mr. Lucke announced that the City is on budget for third quarter. Discussion occurred regarding the capital items.

### **6. Other**

Council President Grassel stated that he received a request from a resident to decrease the speed limit from 30 mph to 20 mph on 5<sup>th</sup> Ave. NE which is a state aid road.

## **ADJOURN**

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO ADJOURN THE NOVEMBER 10, 2009 WORK SESSION OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 6:12 P.M.**

*Voting Aye: DeMers, Grassel, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.*

*Voting Nay: None.*

# Request for Council Action

Date: 11/12/09

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council Members: Marc Demers, Craig Buckalew, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

From: John Wachter

RE: Chipper

---

## Background and supporting documentation of request:

The 2009 CIP has a purchase for a 12 " chipper scheduled. The budgeted amount is \$35,000. We obtained two quotes for the chipper.

- The Vermeer model was quoted at \$27,320.46
- The Woodsman model was quoted at \$28,499.72

Recommendation: Approve purchase of the Vermeer BC1000 wood chipper for \$27,320.46

STUART KOVAR  
 Investment Proposal for:  
 CITY OF EAST GRAND FORKS  
 1001 2ND ST NE  
 EAST GRAND FORK, MN 56721  
 Phone: (218) 773-1313



Kelly Walstad  
 2900 Main Ave  
 Moorhead, MN 56560  
 Phone: (701) 526-2252  
 Mobile: (701) 238-6632  
 Fax: (701) 526-2253

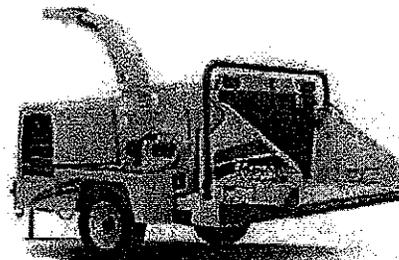
STUART, thank you for allowing me the opportunity to quote you this equipment. We appreciate your business. Kelly

Equipment: NEW 2010 VERMEER BC1000XL

List Price \$30,074.00

**Key Features**

- BC1000XL4VP BC1000XL DOMESTIC VALUE PACKAGE - TIER 3
- BC1000XL003 BC1000XL W/85HP CUMMINS TIER 3
- BC1000XL017 BASIC DISCHARGE DEFLECTOR
- BC1000XL023 5200LBS ELECTRIC AXLE WITH FLOATATION TIRES
- BC1000XL062 BASIC INSTRUMENTATION
- BC1000XL082 BASIC SOUND REDUCTION



**Serial Number**

TBD (0 Approximated Hours)

Equipment Price \$25,563.00

Purchase Price of this Unit: \$25,563.00

**PROPOSAL SUMMARY**

Equipment Total	\$25,563.00
Sub Total	\$25,563.00
Estimated sales tax to apply (MNST MN STATE TAX 6.875%)	\$1,757.46
<b>Total Investment</b>	<b><u>\$27,320.46</u></b>

PRICE REFLECTS 2010 STATE BID.  
 OPTION PRICING FOR 2010 NOT INCLUDING APPLICABLE TAXES:  
 DELUXE INSTRUMENTATION \$464.00  
 INSTRUMENT PANEL COVER LOCKABLE \$147.00  
 DELUXE DISCHARGE DEFLECTOR \$331.00  
 DELUXE SOUND REDUCTION \$922.00  
 24 MONTH 2000 HOUR PARTS & LABOR WARRANTY \$1936.00  
 36 MONTH 3000 HOUR PARTS & LABOR WARRANTY \$2574.00

Kelly Walstad  
 Sales Representative  
 VERMEER SALES & SERVICE  
 kwalstad@rdoequipment.com

This proposal was created on November 3, 2009 and is valid until December 3, 2009 and is subject to prior sale. After that date the quote and terms in the proposal may need to be revised.

D243139 C1313821





# Request for Council Action

Date: 11/12/09

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council Members: Marc Demers, Craig Buckalew, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

From: John Wachter

RE: Dump Box for Chassis

---

## Background and supporting documentation of request:

The 2009 CIP has a purchase for a snow box/dump box scheduled. The budgeted amount is \$20,000. We have a quote from Bert's truck and Equipment Inc. for \$16,599.40. At the same time some minor body and cosmetic work needs to be done to the chassis. The chassis work will cost approximately \$2,000.

Recommendation: Approve purchase of the snow box and associated work to chassis not to exceed budget amount of \$20,000.

**BERT'S TRUCK EQUIPMENT INC.**

LOCAL PHONE NO. 773-1194  
 2506 BUSINESS HWY 2  
 EAST GRAND FORKS, MN 56721

# Quote

Customer No.: EGFCIT

Quote No.: 6546

Quote To: **CITY OF EAST GRAND FORKS**  
 PO BOX 373  
 EAST GRAND FORKS, MN 56721

Ship To: **CITY OF EAST GRAND FORKS**  
 PO BOX 373  
 EAST GRAND FORKS, MN 56721

Date		Ship Via	F.O.B.	Terms	
11/06/09			Origin		
Purchase Order Number			Sales Person	Required	
			Chris	11/06/09	
Quantity	Item Number	Description	Unit Price	Amount	
Required	Shipped	B.O.			
1		18' HENDERSON MARK E DUMP BODY, 44" H SIDES, 60" REAR GATE, 60" FRONT W/CAD SHEILD & DOGHOUSE, MAILHOT M-170-6.5-4 CYLINDER QUOTE DOES INCLUDE PUMP, TANK,	13985.00	13985.00	
1		HOIST CONTROL VALVE & CONTROL TOWER FOR CAB	350.00	350.00	
1		MATERIALS & LABOR TO PAINT BOX ONE COLOR	975.00	975.00	
1		5" EXHAUST DIVERTED FOR HEATED FLOOR APPLICATIONS.	89.40	89.40	
1		LABOR TO INSTALL BOX, HOIST, & DIVERTER  QUOTE IS GOOD FOR 30 DAYS QUOTE DOES NOT INCLUDE ANY TAXES THAT MAY APPLY	1200.00	1200.00	
				Quote subtotal	16599.40
				Quote total	16599.40

PO# SIGNED &amp; UNIT#

Thank You



# City of Grand Forks

255 North Fourth Street • P.O. Box 5200 • Grand Forks, ND 58206-5200

(701) 738-8740  
Fax: (701) 738-8749

October 31, 2009

Dear Valued Landfill Customer:

The City of Grand Forks (City) has attached a Solid Waste Disposal and Management Agreement (Agreement) for FY 2010 through 2014 for your review and signature. Upon your approval and signature the City will sign and return a fully executed copy of the Agreement for your records.

In addition, the City wishes to update you regarding current landfill activities to include 2010 landfill rates, interim hauling to City of Fargo Landfill, and new landfill construction and initial disposal activities.

### 2010 Landfill Rates

As a reminder, the FY 2010 City budget contains the following landfill rates:

- Municipal Solid Waste (MSW) \$41.50 per ton (no rate change);
- Ash \$33.50 per ton (no rate change); and
- Inert \$22.50 per ton (no rate change)

These rates to remain stable in 2010 with current incoming volume will pay for the costs of closure of the current MSW Landfill and disposal costs at the new landfill in Rye Township, Section 13 in Grand Forks County.

### Interim MSW Hauling to/Disposal at the City of Fargo Landfill

The former MSW landfill discontinued acceptance of MSW on August 14, 2009. From August 17 to September 23, 2009, the City baled, bagged, and hauled all incoming MSW to the City of Fargo Landfill as an interim disposal option while the new landfill was being constructed. The cost associated with this interim hauling and disposal was approximately \$195,000.

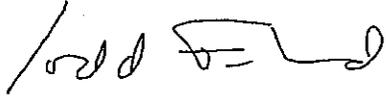
### New MSW Landfill Construction/Initial Disposal

On September 24, 2009, the northwest portion of the new landfill cell was inspected and approved by the North Dakota Department of Health (NDDH) as an initial MSW disposal area. The City continues to progress through the construction phase of the new landfill with the initial cell nearly complete. The City also continues to discuss with the Rye and Falconer Township officials regarding roadway upgrades and future roadway repair strategies as part of the City's "Good Neighbor Policy" that was submitted as part of the permitting process for the new landfill.

The City appreciates your continued support as your continued patronage will assist in keeping overall costs down as the City begins disposal at the new regional MSW disposal site for the long term. The City is continuing to examine and study long-term solutions for MSW disposal that will be sustainable and cost effective for our region. The City will continue to keep you

informed on an ongoing basis regarding MSW disposal issues. If you have any questions, feel free to contact LeahRae Amundson (Public Works Services Coordinator) or myself at any time at (701) 738-8740.

Sincerely,

A handwritten signature in black ink, appearing to read "Todd Feland". The signature is written in a cursive style with a horizontal line at the end.

Todd Feland  
Public Works Director

Attachment

**SOLID WASTE DISPOSAL AND MANAGEMENT AGREEMENT**

This Agreement is made and entered into this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by and between the City of Grand Forks, North Dakota, a municipal corporation, and East Grand Forks, MN, a political subdivision existing under the laws of the State of Minnesota.

WHEREAS, the City of Grand Forks owns and operates a sanitary landfill for the purpose of depositing, dumping, and disposing of solid waste, garbage, trash, and refuse;

WHEREAS, East Grand Forks, MN is in need of access to and the use of a sanitary landfill facility for a limited interim period of time;

THEREFORE, for and in consideration of the mutual covenants contained herein, it is hereby agreed by and between the parties, and each of them, their and each of their successors, as follows:

I.

The City of Grand Forks will provide authorization, permission, and access to East Grand Forks, MN, for the deposit, dumping, and disposal of solid waste, garbage, trash, and refuse in the City's Sanitary Landfill Facility, under the conditions and restrictions contained herein.

II.

The term of this Agreement shall commence on January 1, 2010, and continue for a period of five (5) years, expiring on December 31, 2014. However, the City of Grand Forks reserves the right to terminate, cancel, and discontinue this Agreement at any time prior to the expiration of said term, at its sole election, after having provided written notice one (1) year prior to the date of termination to East Grand Forks, MN.

III.

Upon expiration of the term of this Agreement, or the termination, cancellation, or discontinuance, East Grand Forks, MN shall no longer dispose or allow to be disposed such solid waste, garbage, trash, or refuse, in or on any property owned by the City of Grand Forks, including, but not limited to, the Sanitary Landfill described herein above.

IV.

The City of Grand Forks shall be paid the prevailing rate per ton of solid waste, refuse, garbage, or trash, charged to East Grand Forks, MN at the time of delivery to the landfill and billed monthly. East Grand Forks, MN hereby represents and guarantees that all such fees due hereunder shall be paid, whether directly incurred by East Grand Forks, MN's employees and/or agents or those persons designated and authorized by East Grand Forks, MN to make use of such access privileges granted hereunder.

V.

East Grand Forks, MN may authorize and grant such private haulers as may be reasonably necessary, such license and authorization for access and privileges granted hereunder. No hauler, whether public or private, shall be allowed access or privileges contained hereunder, without first having obtained approval from the governing body for East Grand Forks, MN in which such solid waste, garbage, trash, and refuse originates.

VI.

The governing body for East Grand Forks, MN, after granting any such license and/or authorization, shall provide to the City of Grand Forks, a listing of all haulers granted such licenses and authorization. The governing body shall additionally identify and list all vehicles to be allowed access and privileges hereunder. In addition, the governing

body shall identify the names of such persons in charge of any private hauling, as well as their principal business address.

VII.

All private haulers authorized access and use of the facilities hereunder shall, upon request, file with the City of Grand Forks, proof of liability insurance in the minimum amounts of \$250,000.00/\$500,000.00.

VIII.

All haulers, whether public or private, authorized access and/or use of the facilities hereunder shall remain in complete accord with all applicable statutes, ordinances, rules, and regulations, whether under the jurisdiction of the State of North Dakota, and whether now in effect or hereafter adopted.

IX.

All haulers, whether public or private, shall acquire, prior to transporting or dumping any solid waste, garbage, trash, or refuse, all permits and/or licenses required under any and all applicable statutes, ordinances, rules, or regulations existing in the State of North Dakota.

X.

All hauling, maintenance, transportation, handling, and/or dumping of solid waste, garbage, trash, and/or refuse shall be completed in a safe and sanitary manner in order to protect and preserve air, water, and land resources; to protect the public health; to protect and prevent environmental pollution and public nuisances.

XI.

All access to the landfill and handling, depositing, and dumping of solid waste, garbage, trash, and refuse shall only occur under the direction of employees or agents of

the City of Grand Forks, and then, only at such reasonable times as the landfill facility is open for operation, and then under such direction and conditions as may be given by employees or agents of the City of Grand Forks.

XII.

The Director of Public Works for the City of Grand Forks, and/or the Solid Waste Manager, shall have the power for direction and order of the operation of the landfill and such decision, direction, or order shall be final with regard to the manner and method of dumping and operations of said landfill.

XIII.

East Grand Forks, MN shall provide evidence of an implemented recycling program to the City of Grand Forks. Such evidence shall be provided in the form of any and all contracts or agreements with private recycling contractors, a city-wide program with resident participation, city ordinances, or other means of evidencing the promotion of a recycling program, complete with documentation necessary for the City of Grand Forks to make a determination that said program exists.

XIV.

The City of Grand Forks reserves the right to adopt such rules or regulations as may be reasonably necessary in the operation of the landfill and the implementation of this Agreement, all of which is to be determined to be in the best interest, needs, or service of the City of Grand Forks.

XV.

All haulers, whether public or private, shall only transport, handle, and/or dispose of such solid waste, garbage, refuse, and/or trash as allowed by law. All other solid waste, refuse materials, garbage, chemicals, trash, and/or other waste not otherwise

permitted by law shall not be deposited or dumped in the sanitary landfill described herein.

XVI.

East Grand Forks, MN agrees to indemnify and hold harmless the City of Grand Forks, its employees, agents, officers, or representatives from and against any and all claims, demands, actions, causes of action, suits, and all other liabilities on account of or growing out of personal or property injuries, damages, or loss arising out of the acts, operations, or use contemplated hereunder by East Grand Forks, MN, or those authorized haulers provided access and use of the landfill facilities hereunder.

XVII.

It is further agreed that neither East Grand Forks, MN nor the haulers receiving access or privileges hereunder shall be considered as employees of the City of Grand Forks. However, East Grand Forks, MN and/or haulers are, for all purposes, independent contractors, and in no manner shall they be considered servants, agents, employees, or controlled contractors of the City of Grand Forks, and as such, the City of Grand Forks assumes no liability for, or arising out of the acts, conduct, or work of East Grand Forks, MN, East Grand Forks, MN's servants, agents, employees, contractors, or authorized haulers.

XVIII.

Except as provided herein, this Agreement shall not be modified, unless in writing.

CITY OF GRAND FORKS

By: \_\_\_\_\_

Michael R. Brown, Mayor

ATTEST:

---

Saroj Jerath, Director of Finance & Administrative Services

CITY OF \_\_\_\_\_, \_\_\_\_\_

By: \_\_\_\_\_

Mayor

ATTEST:

---

City Auditor



# City of Grand Forks

724 N. 47<sup>th</sup> St. • P.O. Box 5200 • Grand Forks, ND 58206-5200

(701) 738-8740

Fax (701) 738-8749

## **CITY OF GRAND FORKS LANDFILL Waste Reduction and Recycling Questionnaire**

*Please answer the following questions as thoroughly as possible. Send completed questionnaire, along with supporting documentation (e.g. copies of recycling contracts, city ordinances, etc.)*

### **CITY/ENTITY OF EAST GRAND FORKS, MN**

1. Does your city/entity have a composting program for its residents' yard waste?  
If yes, please explain collection procedures and approximate amounts gathered monthly.
  
2. Does your city/entity have a recycling program in place?
  - 2a. If yes, what materials do you accept?
  
  - 2b. How are these materials collected? By whom?
  
  - 2c. When was this program started?
  
  - 2d. Approximately how much material is collected monthly?
  
  - 2e. If your city/entity does not currently have a recycling program in place, are there plans to add one in the next six months?
  
3. Does your city/entity have a recycling program for special materials such as used motor oil, car batteries, electronics, household hazardous waste, etc.? If yes, please explain.

4. Does your city/entity purchase materials made from recycled materials (e.g. office paper, re-treaded tires, or other recycled goods)? If yes, please explain.
  
5. If your city/entity has developed an educational program to inform its residents about waste reduction and/or recycling, please explain the program, and send copies of any educational materials you've developed.
  
6. Any additional information or comments?

Questionnaire completed by:

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_

Date: \_\_\_\_\_

Thank you for taking the time to complete this survey. If you have any questions or concerns in regards to recycling, please feel free to contact LeahRae Amundson, Public Works Services Coordinator at #701-738-8744.



CERTIFIED PUBLIC ACCOUNTANTS  
AND CONSULTANTS

October 29, 2009

To the Honorable Mayor and Members  
of the City Council of  
East Grand Forks, Minnesota

We are aware of the budget constraints your City is facing with the reduction in local government aid and the downturn in the economy. You have the unenviable task of making many difficult decisions in the budget process.

We value the long-term relationship Brady, Martz & Associates, P.C. and the City of East Grand Forks, Minnesota has maintained and we wish to extend to you a 10% reduction in our audit fees for the upcoming year.

We truly appreciate the opportunity to be of service to the City of East Grand Forks, Minnesota.

Very truly yours,

*Joseph P. Martin*  
Joseph P. Martin, CPA  
Brady, Martz & Associates, P.C.

BRADY, MARTZ & ASSOCIATES, P.C.  
401 Demers Avenue Suite 300 P.O. Box 14296  
Grand Forks, ND 58208-4296 (701) 775-4685 Fax (701) 795-7498

OTHER OFFICES: Minot and Bismarck, ND  
Thief River Falls, MN

**RSM McGladrey Network**  
An Independently Owned Member



CERTIFIED PUBLIC ACCOUNTANTS  
AND CONSULTANTS

October 29, 2009

City of East East Grand Forks, Minnesota  
East East Grand Forks, MN

We are pleased to confirm our understanding of the services we are to provide the City of East Grand Forks, Minnesota for the year ended December 31, 2009. We will audit the financial statements of the governmental activities, the business-type activities, the discretely presented component units, each major fund, and the aggregate remaining fund information, which collectively comprise the basic financial statements, of the City of East Grand Forks, Minnesota as of and for the year ended December 31, 2009. Accounting standards generally accepted in the United States provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to accompany the City of East Grand Forks's basic financial statements. As part of our engagement, we will apply certain limited procedures to the City of East Grand Forks's RSI. These limited procedures will consist principally of inquiries of management regarding the methods of measurement and presentation, which management is responsible for affirming to us in its representation letter. Unless we encounter problems with the presentation of the RSI or with procedures relating to it, we will disclaim an opinion on it. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1) Management's Discussion and Analysis.

Supplementary information other than RSI also accompanies the City of East Grand Forks's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and will provide an opinion on it in relation to the basic financial statements:

- 1) Schedule of expenditures of federal awards.
- 2) Combining and Individual Fund Statements and Schedules
- 3) Capital Assets Used in the operation of Governmental funds
- 4) Supporting Schedules

You have informed us that you intend to prepare a comprehensive annual financial report (CAFR) and submit it for evaluation by the Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellence in Financial Reporting. The following additional information accompanying the basic financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and for which our auditor's report will disclaim an opinion:

- 1) Introductory Section
- 2) Statistical Section

BRADY, MARTZ & ASSOCIATES, P.C.  
401 Demers Avenue Suite 300 P.O. Box 14296  
Grand Forks, ND 58208-4296 (701) 775-4685 Fax (701) 795-7498

OTHER OFFICES: Minot and Bismarck, ND  
Thief River Falls, MN

RSM McGladrey Network  
An Independently Owned Member

## **Audit Objectives**

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the additional information referred to in the first paragraph when considered in relation to the basic financial statements taken as a whole. The objective also includes reporting on—

- Internal control related to the financial statements and compliance with laws, regulations, and the provisions of contracts or grant agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control related to major programs and an opinion (or disclaimer of opinion) on compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*.

The reports on internal control and compliance will each include a statement that the report is intended solely for the information and use of management, the body or individuals charged with governance, others within the entity specific legislative or regulatory bodies, federal awarding agencies, and if applicable, pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of OMB Circular A-133, and will include tests of accounting records, a determination of major program(s) in accordance with OMB Circular A-133, and other procedures we consider necessary to enable us to express such opinions and to render the required reports. If our opinions on the financial statements or the Single Audit compliance opinions are other than unqualified, we will fully discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

## **Management Responsibilities**

Management is responsible for the basic financial statements and all accompanying information as well as all representations contained therein. Management is also responsible for preparation of the schedule of expenditures of federal awards in accordance with the requirements of OMB Circular A-133. As part of the audit, we will assist with preparation of your financial statements, schedule of expenditures of federal awards, and related notes. You are responsible for making all management decisions and performing all management functions relating to the financial statements, schedule of expenditures of federal awards, and related notes and for accepting full responsibility for such decisions. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and the schedule of expenditures of federal awards and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you are required to designate an individual (Gerald Lucke, CPA) with suitable skill, knowledge, or experience to oversee any nonaudit services we provide and for evaluating the adequacy and results of those services and accepting responsibility for them.

Management is responsible for establishing and maintaining effective internal controls, including internal controls over compliance, and for monitoring ongoing activities, to help ensure that appropriate goals and objectives are met. You are also responsible for the selection and application of accounting principles; for the fair presentation in the financial statements of the respective financial position of the governmental activities, the business-type activities, the discretely presented component units, each major fund, and the aggregate remaining fund information of the City of East Grand Forks and the respective changes in financial position and, where applicable, cash flows in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

You have informed us that you intend to prepare a comprehensive annual financial report (CAFR) and submit it for evaluation by the Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellence in Financial Reporting. Our participation in the preparation of the CAFR will consist of reviewing the report for compliance with generally accepted accounting principles and GFOA certificate program requirements.

Management is also responsible for making all financial records and related information available to us and for ensuring that management and financial information is reliable and properly recorded. Your responsibilities also include, including identifying significant vendor relationships in which the vendor has responsibility for program compliance and for the accuracy and completeness of that information. Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants. Additionally, as required by OMB Circular A-133, it is management's responsibility to follow up and take corrective action on reported audit findings and to prepare a summary schedule of prior audit findings and a corrective action plan.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

## **Audit Procedures—General**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because an audit is designed to provide reasonable, but not absolute assurance and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform you of any material errors and any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

## **Audit Procedures—Internal Controls**

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by OMB Circular A-133, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to OMB Circular A-133.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and OMB Circular A-133.

## **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City of East Grand Forks's compliance with applicable laws and regulations and the provisions of contracts and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

OMB Circular A-133 requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Circular A-133 Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the City of East Grand Forks's major programs. The purpose of these procedures will be to express an opinion on the City of East Grand Forks's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to OMB Circular A-133.

## **Other Professional Services**

The two overarching principles of the independence standards of the "Government Auditing Standards" issued by the Comptroller General of the United States provide that management is responsible for the substantive outcomes of the works, and therefore, has a responsibility and is able to make any informed judgment on the results of the services described above. Accordingly, the City of East Grand Forks, Minnesota agrees to the following:

1. Gerald Lucke, Director of Finance, will be accountable and responsible for overseeing the preparation and posting of journal entries and preparation of the data collection form.
2. The City of East Grand Forks, Minnesota will establish and monitor the performance of the preparation and posting of journal entries and preparation of the data collection form to ensure that they meet management's objectives.
3. The City of East Grand Forks, Minnesota will make any decisions that involve management functions related to the preparation and posting of journal entries and preparation of the data collection form and accepts full responsibility for such decisions.
4. The City of East Grand Forks, Minnesota will evaluate the adequacy of services performed and any findings that result.

## **Engagement Administration, Fees, and Other**

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. If applicable, we will provide copies of our report for you to include with the reporting package you will submit to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditors' reports or nine months after the end of the audit period, unless a longer period is agreed to in advance by the cognizant or oversight agency for audits.

The audit documentation for this engagement is the property of Brady, Martz & Associates, P.C. and constitutes confidential information.

However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available to a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Brady, Martz & Associates, P.C. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release or for any additional period requested. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

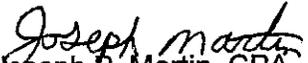
We expect to begin our audit on approximately March 29, 2010 and to issue our reports no later than June 11, 2010. Joseph P. Martin is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our audit fee will include a 10% reduction from the prior year. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

*Government Auditing Standards* require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2009 peer review report accompanies this letter.

We appreciate the opportunity to be of service to the City of East Grand Forks and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

  
Joseph P. Martin, CPA  
Brady, Martz & Associates, P.C.

RESPONSE:

This letter correctly sets forth the understanding of the City of East Grand Forks.

By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_



Wilson  
Downing  
Group, LLC

SYSTEM REVIEW REPORT

June 19, 2009

To the Shareholders of  
Brady, Martz & Associates, P.C.  
and the National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of Brady, Martz & Associates, P.C. (the firm) applicable to non-SEC issuers in effect for the year ended March 31, 2009. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at [www.aicpa.org/prsummary](http://www.aicpa.org/prsummary).

As required by the standards, engagements selected for review included engagements performed under the *Government Auditing Standards*; audits of employee benefit plans, and audits performed under FDICIA.

In our opinion, the system of quality control for the accounting and auditing practice of Brady, Martz & Associates, P.C. applicable to non-SEC issuers in effect for the year ended March 31, 2009, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of pass, pass with deficiency(ies) or fail. Brady, Martz & Associates, P.C. has received a peer review rating of pass.

*Wilson Downing Group, LLC*

**RESOLUTION NO. 09 - 11 - 76**

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, introduced the following resolution and moved its adoption:

WHEREAS, the City Council has passed budget resolution 08-12-102 authorizing other transfers occurring in 2009; and

BE IT RESOLVED, By the City Council of the City of East Grand Forks, Minnesota, that the Clerk-Treasurer is authorized to make the following transfers for budget year 2009 as set out hereafter:

<u>Reason</u>	<u>Amount</u>	<u>Transfer To</u>	<u>Transfer From</u>
Fund W&L Arena Loan	\$120,000	410-2005 City Projects	101-General
Local Share City Projects	\$100,000	415-2007 City Projects	101-General
Close Refunded 1998 Bond Fund	\$99,554	535-2007 Bond	530-1998 Bond
Distribute Tax Levy-Debt fund	\$13,696	534-2006 Bond	101-General
Distribute Tax Levy-Debt fund	\$1,559	535-2007 Bond	101-General
Local Share 09 Flood Fight	\$64,836	609-Storm Water	280-Lot Sales
Interest Inc Perp Care Fund	\$4,272	214-Cemetery	849-Perpetual Care
Local Share 09CP3 Project	\$180,000	410-2005 City Projects	401-Rvlvg Infrstrctr

Voting Aye:  
Voting Nay: None.  
Absent: None.

The President declared the resolution passed.

Passed: November 17, 2009

Attest:

\_\_\_\_\_  
City Administrator/Clerk-Treasurer

\_\_\_\_\_  
President of the Council

I hereby approve the foregoing resolution this 17<sup>th</sup> day of November, 2009.

\_\_\_\_\_  
Mayor



### RESOLUTION NO. 09 - 11 - 77

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, introduced the following resolution and moved its adoption:

WHEREAS, the City Council has passed budget resolution 08-12-102 authorizing the original budget for 2009; and

WHEREAS, Budget resolution 08-12-102 requires amending to allow the Departments to take advantage of available grant money to make needed expenditures. The AMENDED budget expenditures will be funded by the related grants and other General Fund revenues.

				Fire	Library	School	
				2008	Knight	Liason	
				re-amend	FDN	Program	
	Source:						
		Federal Grant		52,729		35,542	
		Knight Grant			28,650		
		Total Sources		52,729	28,650	35,542	
	Use:						
		Training			3,700		
		Equipment			24,950		
		Firefighter Gear		51,387			
		Payment to Sch Distr				35,542	
		Total Uses		51,387	28,650	35,542	

BE IT RESOLVED, By the City Council of the City of East Grand Forks, Minnesota, that the budgeted expenditures for the General Fund Fire & Police Departments and the Library Fund shall be amended as shown above for the 2009 year end.

Voting Aye:  
Voting Nay: None.  
Absent: None.

The President declared the resolution passed.

Passed: November 17, 2009

Attest:

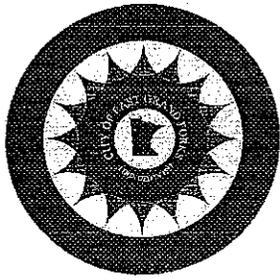
\_\_\_\_\_  
City Administrator/Clerk-Treasurer

\_\_\_\_\_  
President of the Council

I hereby approve the foregoing resolution this 17<sup>th</sup> day of November, 2009.

\_\_\_\_\_  
Mayor





# City of East Grand Forks

600 DeMers Ave · P.O. Box 373 · East Grand Forks, MN 56721  
218-773-2483 · 218-773-9728 fax    www.eastgrandforks.net

## APPLICATION FOR TRANSIENT LICENSE

Annual License

Daily License

Dates to conduct business:

December 4, 2009  
(Maximum 14 consecutive days)

### Applicant Information

Joseph Dean Macklin  
Applicant Name (First, Middle, Last)

(913) 592-2120  
Applicant Phone Number

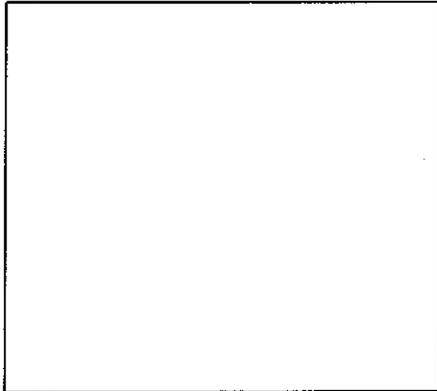
Po Box 2784  
Applicant Address

Lake Havasu City AZ  
City State Zip

DL 550044 (AZ)  
Drivers Licenses No. (must provide copy of license)

Physical description of the applicant: (hair color, eye color, height, weight, distinguishing marks and features, etc.)

Photograph: 2X2



Hair Color: Brown

Eye Color: Blue

Height: 6'

Weight: 220

Distinguishing Marks & Features: \_\_\_\_\_

Full address of applicant's regular place of business (if any): 343 North Main St. Fremont NE 68005

Addresses and occupations for the three years preceding the date of application:

Same as above

State whether or not applicant has ever been convicted within the last 5 years of any felony, gross misdemeanor or misdemeanor, including violation of a municipal ordinance but excluding traffic violations and if so, the date and place of conviction and nature of the offense.

Date	Place of Conviction	Nature of Offense
_____	_____	_____
_____	_____	_____
_____	_____	_____

City of East Grand Forks  
Application for Transient License

Business Information

TAP Enterprises  
Business Name

(402) 721-2901  
Business Phone Number

343 North Main Street  
Business Address

Fremont NE 68025  
City State Zip

2352126 47-0716830  
MN Tax ID No. Fed Tax ID No.

Nature of business and type of goods to be sold Retail - Tool and general merchandise sale.

Any and all addresses & telephone numbers where the applicant can be reached while conducting business: 1009 Central Avenue Northwest (American Legion)

List 3 most recent locations where the applicant has conducted business as a peddler.

Cities  
New Rockford ND  
Grand Forks ND  
Crookston MN

Dates  
December 1, 2009  
December 2, 2009  
December 3, 2009

Corporate Information (if applicable)

TAP Enterprises  
Corporate Name

(402) 721-2901  
Phone Number

7050 North Lincoln Street  
Corporate Address

Spring Hill KS 66083  
City State Zip

Notarized Signature

I hereby certify that I have completely filled out the entire above application and that the application is true, correct, and accurate.

[Signature]  
Signature of Applicant (must be notarized)

11-9-09  
Date

State of Nebraska  
County of Dodge

\_\_\_\_\_ being first duly sworn, on oath says that he/she is the person who made and signed the foregoing application; that he/she has read said application together with the questions, answers, and statements therein and knows the contents thereof, and that the same are true to his/her own knowledge.

[Signature]  
Signature  
Ginger Porter  
Notary Public  
My Commission expires on: \_\_\_\_\_

Subscribed and sworn to before me  
This \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_



City of East Grand Forks  
Application for Transient License

Internal Use Only

The following items need to be completed and/or attached in order for the application to be processed:

\*  Copy of the County License (218-281-2554)

\*  Copy of vehicle registration & ID Number N/A

\*  Copy of Drivers License

\*  Application completed in full, signed, notarized

\*  Application fee paid in full: Payment Type:  cash  check # 1038528 Receipt # \_\_\_\_\_  
(Check payable to City of East Grand Forks)

\*  Background Check

\* Police Chief:  approved  denied

Notes: \_\_\_\_\_

Police Chief Signature: \_\_\_\_\_ Date: 11-12-09

\*  Council Approval (Date \_\_\_\_ - \_\_\_\_ - \_\_\_\_ )  Approved  Denied License Number \_\_\_\_\_

City of East Grand Forks  
Application for Transient License

**Proof of Workers' Compensation Insurance Coverage**

Minnesota Statute Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of Section 176.181, Subd. 2. The information required is: The name of the insurance company, the policy number, and dates of coverage or the permit to self-insure. This information will be collected by the licensing agency and put in their company file. It will be furnished, upon request, to the Department of Labor and Industry to check for compliance with Minnesota Statute Sec. 176.181, Subd. 2.

This information is required by law, and licenses and permits to operate a business may not be issued or renewed if it is not provided and/or is falsely reported. Furthermore, if this information is not provided and/or falsely reported, it may result in a \$1,000 penalty assessed against the applicant by the Commissioner of the Department of Labor and Industry payable to the Special Compensation Fund.

Provide the information specified above in the spaces provided, or certify the precise reason your business is excluded from compliance with the insurance coverage requirement for workers' compensation.

Insurance Company Name: \_\_\_\_\_  
(Not the insurance agent)

Policy Number or Self-Insurance Permit Number: \_\_\_\_\_

Dates of Coverage: \_\_\_\_\_

(Or)

I am not required to have workers' compensation liability coverage because:

- I have no employees covered by the law.
- Other (specify)

I HAVE READ AND UNDERSTAND MY RIGHTS AND OBLIGATIONS WITH REGARDS TO BUSINESS LICENSES, PERMITS AND WORKERS' COMPENSATION COVERAGE, AND I CERTIFY THAT THE INFORMATION PROVIDED IS TRUE AND CORRECT.

*B. Cummins* Dec 11/9/09  
Signature

# ACORD™ CERTIFICATE OF LIABILITY INSURANCE

2/18/2010

DATE (MM/DD/YYYY)  
5/26/2009

**PRODUCER** Lockton Companies, LLC-1 Kansas City  
444 W. 47th Street, Suite 900  
Kansas City MO 64112-1906  
(816) 960-9000

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.**

**INSURED** TAP ENTERPRISES INC.  
1306672 650 N. LINCOLN  
SPRINGHILL KS 66083

INSURERS AFFORDING COVERAGE	NAIC #
INSURER A: Columbia Casualty Company	31127
INSURER B: ACE Property & Casualty Insurance Company	20699
INSURER C: Wausau Underwriters Insurance Company	26042
INSURER D: Indiana Lumbermens Mutual Insurance Company	14265
INSURER E: Midwest Employers Casualty Company	23612

**COVERAGES** CUMIN01 CH

THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER AND THE CERTIFICATE HOLDER.

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	ADD'L INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A		<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	4015618753	6/1/2009	6/1/2010	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
C		<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS  <b>GARAGE LIABILITY</b> <input type="checkbox"/> ANY AUTO	ASJ-Z91-451944-019  NOT APPLICABLE	6/1/2009	6/1/2010	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX AUTO ONLY - EA ACCIDENT \$ XXXXXXXX OTHER THAN EA ACC AGG \$ XXXXXXXX
B		<b>EXCESS/UMBRELLA LIABILITY</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> UMBRELLA FORM RETENTION \$	X00G24898192	6/1/2009	6/1/2010	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000 \$ XXXXXXXX \$ XXXXXXXX \$ XXXXXXXX
E		<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below No	BWC008146	2/18/2009	2/18/2010	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D		<b>OTHER PROPERTY</b>	AMP12350278-09	6/1/2009	6/1/2010	BUILDING/CONTENTS: \$25,099,587 BUSINESS INCOME: \$4,000,000

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS

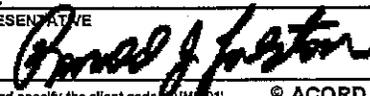
**CERTIFICATE HOLDER**

10550894  
SAMPLE CERTIFICATE

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 0 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE



City of East Grand Forks  
Application for Transient License

**BACKGROUND INVESTIGATION AUTHORIZATION**

- I. I understand that an investigative report may be generated on me that may include information as to my character, work habits, performance and experience, along with reasons for termination of past employment, financial/credit history, criminal history records from any criminal justice agency in any or all federal, state, city and county jurisdictions, state Department of Motor Vehicle/Drivers' License Records to include traffic citations and registration, military records from the National Personnel Record Center, education records including transcripts, and requests for records and information from any individual, company, firm corporation, present and/or past employers and public agencies (including the Social Security Administration and the Immigration & Naturalization Service). I fully understand that the City of East Grand Forks and/or its agent(s), may be requesting information from public and private sources about any of the information noted earlier in this paragraph, and I freely give my consent for the City of East Grand Forks and/or its agent(s) to do so.
- II. According to the Fair Credit Reporting Act (FCRA), I am entitled to know if the considerations for which I am applying are denied because of information obtained from a consumer-reporting agency. If so, I will be notified and be given the name of the agency providing that report.
- III. I agree that a photocopy or telephonic facsimile of this authorization shall be valid as the original. This release is valid for most federal, state and county agencies.
- IV. I hereby authorize, without reservation, any one contacted by the City of East Grand Forks and/or its agent(s) to furnish the information described in Section 1.
- V. I hereby authorize, without reservation, the City of East Grand Forks and/or its agent(s) to contact my present and past employer(s) for employment verification/references.

**APPLICANT: COMPLETE THE FOLLOWING:**

*Joseph Dean Macklin*  
Signature

11-9-09  
Today's Date

Joseph Dean Macklin  
Please print full name

The following information is required by law enforcement agencies and other positive identification purposes when checking public records. It is confidential and will not be used for any other purposes.

"Dino"  
Please print other names you have used

538-72-3543  
Social Security Number - Supplying your Social Security Number is optional. Your Social Security Number will only be used in order to confirm your identity for purposes of completing an accurate background investigation.

Date of Birth - Your date of birth is required on this form in order to confirm your identity for purposes of completing an accurate background investigation, and is not provided to the hiring official for any purpose in connection with consideration of your application for employment. 5/15/60

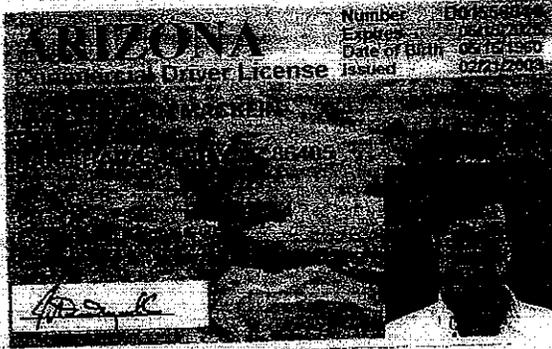
PO Box 2784  
Home Address

Lake Havasu City AZ 86405  
City State Zip

DO1550044 (AZ)  
Driver's License Number and State

Joseph Dean Macklin  
Name as it appears on License

FAIR CREDIT REPORTING ACT, DRIVER'S PRIVACY PROTECTION ACT, and ANY APPLICABLE STATE STATUE (S) NOTICE:  
In accordance with the Fair Credit Reporting Act, this information may only be used to verify a statement(s) made by an individual in conjunction with legitimate business needs. The depth of information available varies from state to state. The report that will be generated for employment purposes only and in compliance with the Fair Credit Reporting Act, the Driver's Protection Act, and any applicable state statute(s).



Driver Name

I certify that I have examined this driver in accordance with Federal Motor Carrier Safety Regulations (49 CFR 391.41-391 and with the knowledge of the driving duties. I find this person qualified; and, if applicable, only when:

- Wearing corrective lenses  Wearing a hearing aid
- Accompanied by a \_\_\_\_\_ waiver/exempt
- Driving within an exempt intracity zone
- Qualified by operation of 49 CFR 391.64
- Accompanied by a Skill Performance Evaluation Certificate (S)

The information I have provided regarding this physical examination is true and complete. A complete examination form with any attachments embodies my findings completely and correctly, and is on file in my office.

Medical Examiner Name (print)	
Nancy SABAT, MD	
Medical Examiner Signature	Date
<i>[Signature]</i>	2/21/05
<input checked="" type="checkbox"/> MD <input type="checkbox"/> DO <input type="checkbox"/> Chiropractor <input type="checkbox"/> Physician Asst <input type="checkbox"/> Advanced Practice Nurse	Phone
	(928) 505-11
Medical License or Certificate Number	State
A7027661	AZ
Driver Address, City, State, Zip	
Driver License Number	S
Driver Signature	This Medical Certificate Expires
<i>[Signature]</i>	2/21/05

Minutes of the regular meeting of the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota held October 15, 2009 at 5:00 P.M.

Present: Ogden, Quirk, Tweten

Absent: Brickson

It was moved by Commissioner Quirk second by Commissioner Tweten that the minutes of the previous meeting of October 1, 2009 be approved as read.

Voting Aye: Ogden, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Tweten second by Commissioner Quirk to authorize the Secretary to issue payment of the recommended bills and payroll in the amount of \$1,183,324.81.

Voting Aye: Ogden, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Quirk second by Commissioner Tweten to authorize the preparation of plans and specifications for the 2010 electric projects.

Voting Aye: Ogden, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Quirk second by Commissioner Tweten to authorize the preparation of plans and specifications for the 2010 electric materials.

Voting Aye: Ogden, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Quirk second by Commissioner Tweten to authorize the preparation of plans and specifications for the 2010 watermain replacement project.

Voting Aye: Ogden, Quirk, Tweten

Voting Nay: None

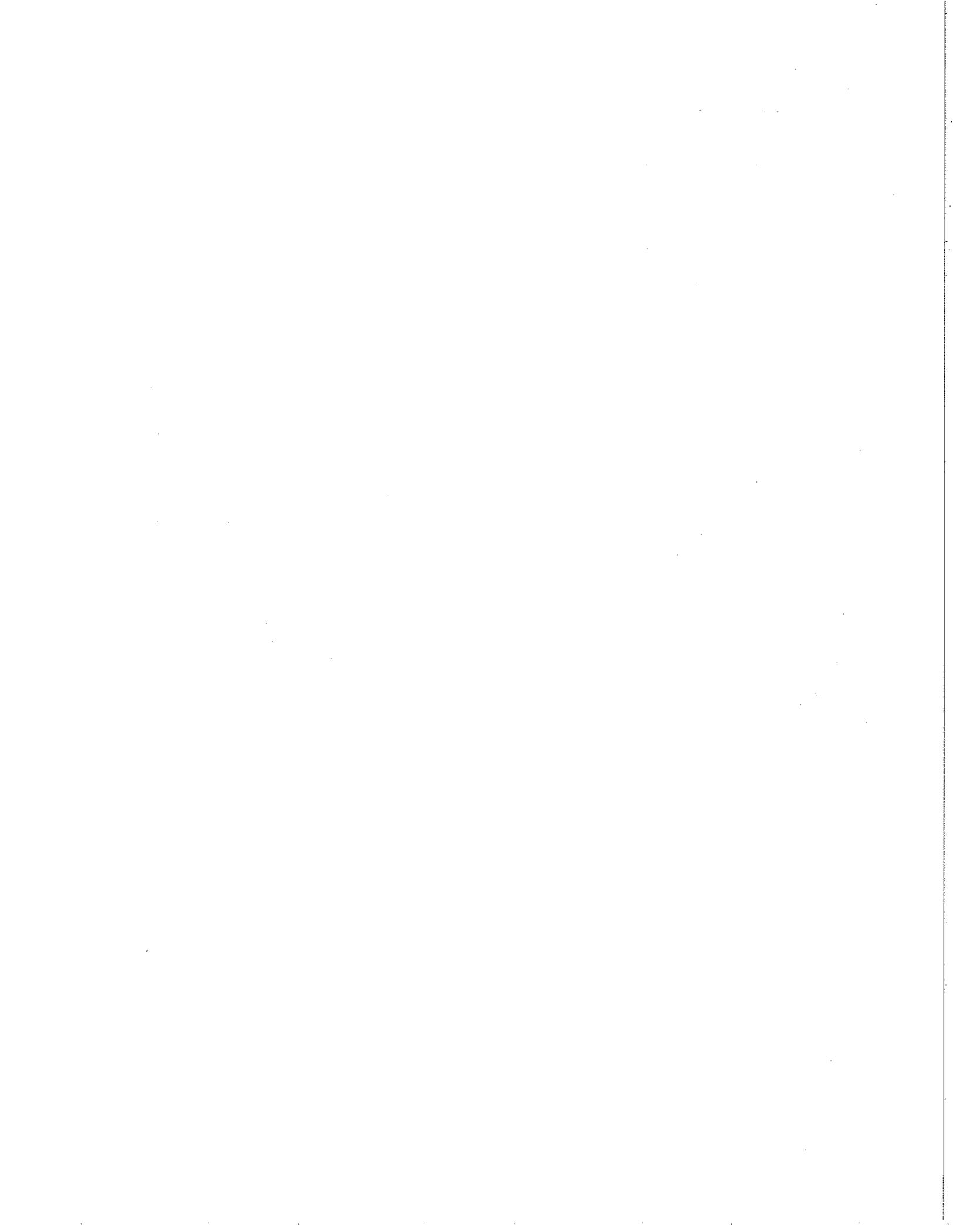
The meeting was moved to the training room to utilize projection equipment in order to review the 2010 regular and capital budget.

It was moved by Commissioner Tweten second by Commissioner Quirk that the meeting be adjourned to November 5, 2009 at 5:00 P.M.

Voting Aye: Ogden, Quirk, Tweten

Voting Nay: None

Lori Maloney  
Sec'y



11

**RESOLUTION NO. 09 - 11 - 78**

Council Member \_\_\_\_, supported by Council Member \_\_\_\_, introduced the following resolution and moved its adoption:

WHEREAS, the Community Emergency Response Team (CERT) Program educates volunteers about disaster preparedness for hazards that may impact their area and trains them in basic disaster response skills, such as fire safety, light search and rescue, team organization, and disaster medical operations, and,

WHEREAS, the City of East Grand Forks and the surrounding community has experienced disasters on more than one occasion, including the flood events of 1997 and 2009; and,

WHEREAS, the City is desirous of encouraging its citizens to participate in emergency response with the coordination of the City's public safety operations; and,

WHEREAS, the East Grand Forks Lions Club has stated its intention to sponsor a local CERT organization for East Grand Forks;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of East Grand Forks fully supports and encourages the East Grand Forks Lions Club efforts to sponsor a CERT program in East Grand Forks; and

BE IT FURTHER RESOLVED, that the City of East Grand Forks pledges its assistance and resources, within existing budgetary and staffing constraints, to support the CERT program in East Grand Forks.

The President declared the resolution passed.

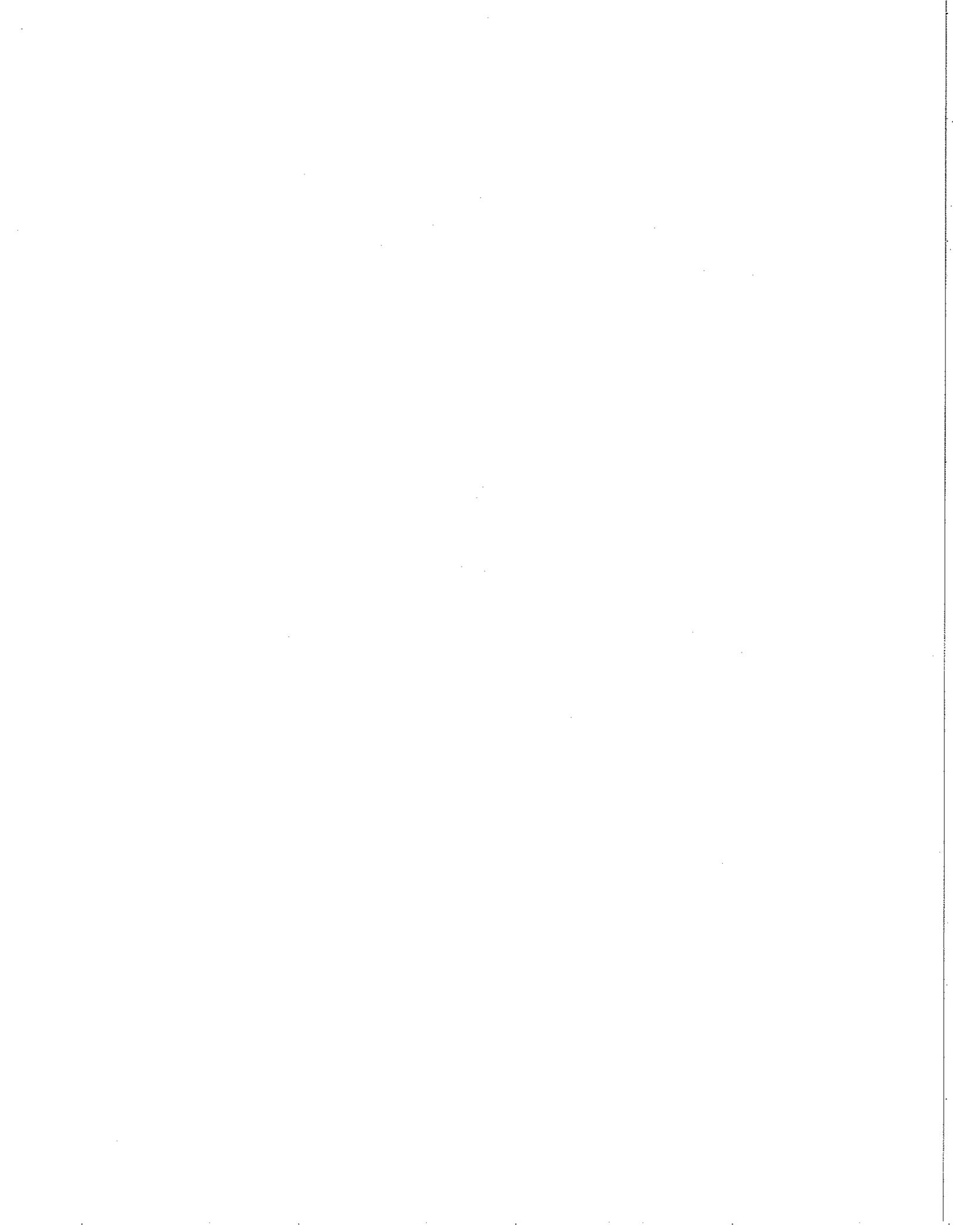
Attest:

\_\_\_\_\_  
City Administrator/Clerk-Treasurer

\_\_\_\_\_  
President of the Council

I hereby approve the forgoing resolution

\_\_\_\_\_  
Mayor



**RESOLUTION NO. 09 - 11 - 79**

Council Member \_\_\_\_, supported by Council Member \_\_\_\_, introduced the following resolution and moved its adoption:

**RESOLUTION RATIFYING CONTRACTS**

WHEREAS, the City of East Grand Forks purchased from Hardware Hank the goods referenced in check number 4693 for a total of \$318.39.

WHEREAS, Craig Buckalew, was personally interested financially in the contract, but the purchases were made because the price was as low as or lower than other local vendors.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF EAST GRAND FORKS:

1. The above mentioned purchase by the City and the claim of the vendor based thereon are confirmed and the Mayor and Clerk are directed to issue an order-check in payment of such claim on the filing of the affidavit of official interest required under Minnesota Statutes, Section 471.89.
2. It is hereby determined that the total price of \$318.39 paid for such goods is as low as, or lower than, the price at which they could have been obtained elsewhere at the time the purchase was made.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on November 17, 2009.

Voting Aye:  
 Voting Nay: None.  
 Absent: None.  
 Abstain: Buckalew.

The President declared the resolution passed.

Passed: November 17, 2009

Attest:

\_\_\_\_\_  
City Administrator/Clerk-Treasurer

\_\_\_\_\_  
President of Council

I hereby approve the foregoing resolution this 17<sup>th</sup> of November, 2009.

\_\_\_\_\_  
Mayor

AFFIDAVIT OF OFFICIAL INTEREST CLAIM

STATE OF MINNESOTA            )  
COUNTY OF POLK                ) ss  
CITY OF EAST GRAND FORKS    )

I, Craig Buckalew, being duly sworn states the following:

1. I am 3<sup>rd</sup> Ward Council Member of the City of East Grand Forks.
2. The City of East Grand Forks check number 4693 for a total of \$318.39.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on November 17, 2009.

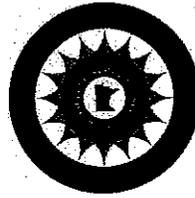
Affiant states further that to the best of his knowledge and belief (a) the contract price was as low as or lower than the price at which the services could be obtained from other sources.

Affiant further states that the affidavit constitutes a claim against the city for the contract price, that the claim is just and correct, and that no part thereof has been paid.

Dated: \_\_\_\_\_

\_\_\_\_\_  
(Signature of Official)

Accounts Payable  
Check Register Totals Only



City of East Grand Forks

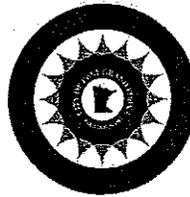
P. O. Box 373  
East Grand Forks, MN 56721  
(218) 773-2483

User: tknudson  
Printed: 11/4/2009 - 3:56 PM

Check	Date	Vendor No	Vendor Name	Amount	Voucher
4641	11/06/2009	COL003	Colonial Life & Accident Ins	12.00	0
4642	11/06/2009	COL001	Colorado Family Support Registry	46.53	0
4643	11/06/2009	EAS002	EGF City Flex Account	4,051.29	0
4644	11/06/2009	LIN002	Lincoln Mutual & Life Casualty Insur	504.40	0
4645	11/06/2009	MND006	VOID****VOID****VOID*** MNI	7,958.64	0
4646	11/06/2009	MNN001	MN NCPERS Life Insurance	320.00	0
4647	11/06/2009	NAT001	Nationwide Retirement Solutions	260.00	0
4648	11/06/2009	PRI001	Principal Mutual Life Associates Inc	1,044.79	0
4649	11/06/2009	SUN001	Sunshine Terrace	57.50	0
4650	11/06/2009	UNI001	United Way	67.76	0
Check Total:				14,322.91	

# Accounts Payable

## Check Register Totals Only



**City of East Grand Forks**

P. O. Box 373  
 East Grand Forks, MN 56721  
 (218) 773-2483

User: ejohnson  
 Printed: 11/12/2009 - 12:01 PM

Check	Date	Vendor No	Vendor Name	Amount	Voucher
4652	11/17/2009	ACM001	Acme Electric Companies	182.38	0
4653	11/17/2009	ADV001	Advanced Business Methods Inc	195.79	0
4654	11/17/2009	ALB001	Albrecht Manufacturing	2,758.46	0
4655	11/17/2009	AME002	American Tire Service	387.33	0
4656	11/17/2009	AME005	Ameripride Linen & Apparel Services	397.55	0
4657	11/17/2009	AQU001	Aqua Water Solutions	37.10	0
4658	11/17/2009	ARP001	Donna & Lonnie Arp	75.00	0
4659	11/17/2009	BAT001	Batteries Plus	61.47	0
4660	11/17/2009	BR1003	Brite-Way Window Cleaning	50.00	0
4661	11/17/2009	BRU001	Jay Bruce	75.00	0
4662	11/17/2009	BUS001	Jennifer Bushee	348.78	0
4663	11/17/2009	C&R001	C&R Laundry & Cleaners	416.10	0
4664	11/17/2009	CAR004	Cariveau Concrete Construction	2,868.75	0
4665	11/17/2009	SCH014	Christopher & MaryJane Schroeder &	5,000.00	0
4666	11/17/2009	COL002	Cole Papers Inc	68.19	0
4667	11/17/2009	COU003	Country Inn St.Paul East	74.99	0
4668	11/17/2009	DAK006	Dakota TV & Appliance	700.81	0
4669	11/17/2009	DAV001	Dave's Snow Removal	180.00	0
4670	11/17/2009	DEG001	Chad Degeiness	50.00	0
4671	11/17/2009	DET001	David Deterding	30.00	0
4672	11/17/2009	DIA001	Richard Papenfuss Diamond Cleaning	72.48	0
4673	11/17/2009	DIS004	District 16 Hockey	550.00	0
4674	11/17/2009	DIT001	Ditch Witch of MN Inc	91.60	0
4675	11/17/2009	EAS005	East Side Express	51.09	0
4676	11/17/2009	EXP003	Explorer Post #38	50.00	0
4677	11/17/2009	EXP002	Exponent	913.33	0
4678	11/17/2009	FIL001	Filter Care	161.99	0
4679	11/17/2009	FOR001	Forks Freightliner	207.03	0
4680	11/17/2009	FOR004	Forx Radiator	222.95	0
4681	11/17/2009	G&K001	G&K Services	218.08	0
4682	11/17/2009	GAF001	Gaffaneys	67.58	0
4683	11/17/2009	GAL003	Galstad Jensen & Olson PA	9,469.00	0
4684	11/17/2009	GER001	Gerrells Sport Center	811.30	0
4685	11/17/2009	GFC001	GF City Utility Billing	15,147.85	0
4686	11/17/2009	GFH002	GF Herald	110.18	0
4687	11/17/2009	GFT002	GF Thur-O-Clean	90.00	0
4688	11/17/2009	GFW001	GF Welding & Machine	313.52	0
4689	11/17/2009	GRA004	Grand Cities Towing	90.00	0
4690	11/17/2009	GUS001	Randy Gust	179.95	0
4691	11/17/2009	HAJ002	Rick Hajicek	399.00	0
4692	11/17/2009	HAJ001	Rod Hajicek	30.00	0
4693	11/17/2009	HAR001	Hardware Hank	318.39	0
4694	11/17/2009	HAR004	Harris Bank	5,133.46	0
4695	11/17/2009	HAR003	Hart's Auto Supply	621.12	0
4696	11/17/2009	HEA003	Jason Hearn	90.00	0
4697	11/17/2009	HEA001	Heartland Paper	368.46	0
4698	11/17/2009	HUG001	Hugo's	13.66	0
4699	11/17/2009	INT003	Integra Telecom	163.28	0
4700	11/17/2009	INT008	Intoximeters	42.75	0
4701	11/17/2009	KEL001	Kellermeyer Building Service	3,099.38	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
4702	11/17/2009	LAS001	Laser Systems	210.77	0
4703	11/17/2009	LIB001	Liberty Business Systems	399.23	0
4704	11/17/2009	LUN004	Lunski Plumbing Inc	1,654.41	0
4705	11/17/2009	MAC002	MacQueen Equipment	3,331.91	0
4706	11/17/2009	MCD001	McDonald's of EGF	52.80	0
4707	11/17/2009	MER002	Seth Merkens	8.25	0
4708	11/17/2009	MID003	Midcontinent Communications	783.01	0
4709	11/17/2009	MNH002	MN Hockey	40.00	0
4710	11/17/2009	NEW001	Newman Signs	2,370.00	0
4711	11/17/2009	ORE001	O'Reilly Auto Parts	268.64	0
4712	11/17/2009	OLS001	Chris Olson	76.50	0
4713	11/17/2009	ORC002	Orchard Oil Company	4,584.95	0
4714	11/17/2009	ORE002	Oreck Direct LLC	199.95	0
4715	11/17/2009	PAR002	Party America Corp Offices	22.45	0
4716	11/17/2009	PAU004	Paul Grazadzieski	510.00	0
4717	11/17/2009	PET001	Peterson Veterinarian Clinic P.C.	342.61	0
4718	11/17/2009	PRA001	Praxair Distribution	25.32	0
4719	11/17/2009	PRE001	Premium Waters Inc	136.12	0
4720	11/17/2009	QUI001	Quill Corp	237.42	0
4721	11/17/2009	RDO001	RDO Powerplan OIB	90.24	0
4722	11/17/2009	RES001	Resharpit Inc	64.00	0
4723	11/17/2009	ZAV001	RJ Zavoral & Sons	975.00	0
4724	11/17/2009	RMB001	RMB Environmental Lab Inc	155.00	0
4725	11/17/2009	ROT001	Roto Rooter	200.00	0
4726	11/17/2009	RYD001	Rydell Chevrolet	142.47	0
4727	11/17/2009	SHE003	Tim Shea	40.00	0
4728	11/17/2009	SIM001	Simonson Station Stores	3.83	0
4729	11/17/2009	SMI002	Smitty's Transmission	553.35	0
4730	11/17/2009	SPE002	Fred Spencer	30.00	0
4731	11/17/2009	STE001	Stennes Granite	1,425.00	0
4732	11/17/2009	SUN002	Sun Dot Communications	138.49	0
4733	11/17/2009	SWA001	Mike Swang	121.00	0
4734	11/17/2009	TIG001	Tiger Direct.com	3,686.40	0
4735	11/17/2009	TIT002	Titan Access Account	169.98	0
4736	11/17/2009	TON001	Tony Dorn Inc	246.26	0
4737	11/17/2009	USH001	US Hockey	270.00	0
4738	11/17/2009	VAL001	Valley Petroleum Equipment	1,355.27	0
4739	11/17/2009	WAS001	Waste Mgmt	43,532.67	0
4740	11/17/2009	WAT001	Water & Light Department	37,067.10	0
4741	11/17/2009	WAT003	Waterous Company	166.38	0
4742	11/17/2009	WDA001	WDAZ TV	400.00	0
4743	11/17/2009	WHA001	Mark Whalen	8.25	0
4744	11/17/2009	XER001	Xerox Corporation	21.79	0
4745	11/17/2009	ZIE001	Ziegler	10,582.67	0
				169,754.62	
Check Total:					

