

**APPROVED MINUTES
OF THE CITY COUNCIL
CITY OF EAST GRAND FORKS
TUESDAY, AUGUST 19, 2014 – 5:00 PM**

CALL TO ORDER:

The Regular Meeting of the East Grand Forks City Council for August 19, 2014 was called to order by Council President Buckalew at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice President Greg Leigh, Council Members Clarence Vetter, Dale Helms, Henry Tweten, Mark Olstad, and Chad Grassel.

Dave Aker, Parks & Recreation Superintendent; Karla Anderson, Finance Director; Greg Boppre, City Engineer; Nancy Ellis, City Planner; Ron Galstad, City Attorney; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Gary Larson, Fire Chief; David Murphy, City Administrator/Clerk-Treasurer; Megan Nelson, Executive Assistant; and Jason Stordahl, Public Works Director.

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.”

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of August 5, 2014.
2. Consider approving the minute summary of the “Closed Special Session” for the East Grand Forks, Minnesota City Council and EDHA Board of August 11, 2014.
3. Consider approving the minutes of the “Special Meeting” for the East Grand Forks, Minnesota City Council of August 12, 2014.
4. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of August 12, 2014.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER HELMS, TO APPROVE ITEMS ONE (1) THROUGH FOUR (4).

Voting Aye: Tweten, Olstad, Leigh, Grassel, Vetter, Helms, and Buckalew.

Voting Nay: None.

SCHEDULED BID LETTINGS: NONE.

SCHEDULED PUBLIC HEARINGS: NONE.

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

5. Consider approving the application for an Exempt Gambling Permit for a raffle for the Red River Valley Pheasants Forever organization to be held on April 18, 2015 at the American Legion, 1019 Central Ave NW, East Grand Forks, MN 56721 and waive the 30-day waiting period.
6. Consider approving the request to start the process for a new hiring register for the police department.
7. Consider approving the purchase of two microprocessors from American Industrial Refrigeration for the amount of \$20,751 to be installed at the Civic Center.
8. Consider approving the purchase and replacement of three overhead doors on the Public Works Building from Reliable Door & Supply LLC for \$17,253.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER VETTER, TO APPROVE ITEMS FIVE (5) THROUGH EIGHT (8).

Voting Aye: Tweten, Olstad, Leigh, Grassel, Vetter, Helms, and Buckalew.

Voting Nay: None.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

9. Regular meeting minutes of Economic Development/Housing Authority Board from July 8, 2014.
10. Regular meeting minutes of the Campbell Library Board from June 24, 2014.

COMMUNICATIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

11. Consider adopting Resolution No. 14-08-79 approving Change Order No. 1 for 2013 City Project No. 1 – Sidewalk Improvements (TE) which will be paid for by the Minnesota Department of Transportation.

A MOTION WAS MADE BY COUNCIL MEMBER VETTER, SECONDED BY COUNCIL MEMBER GRASSEL, TO ADOPT RESOLUTION NO. 14-08-79 APPROVING CHANGE ORDER NO. 1 FOR 2013 CITY PROJECT NO. 1 – SIDEWALK IMPROVEMENTS (TE) WHICH WILL BE PAID FOR BY THE MINNESOTA DEPARTMENT OF TRANSPORTATION.

Voting Aye: Tweten, Olstad, Leigh, Grassel, Vetter, Helms, and Buckalew.
Voting Nay: None.

CLAIMS:

12. Consider adopting Resolution No. 14-08-78 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 19517 for a total of \$1,115.91 whereas Council Member Buckalew is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER OLSTAD, TO ADOPT RESOLUTION NO. 14-08-78 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBERS 19517 FOR A TOTAL OF \$1,115.91 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Tweten, Olstad, Leigh, Grassel, Vetter, and Helms.
Voting Nay: None.

13. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER HELMS, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: Tweten, Olstad, Leigh, Grassel, Vetter, Helms, and Buckalew.
Voting Nay: None.

COUNCIL/STAFF REPORTS:

Mayor Stauss complimented the people who work out at the Heritage Village on all of their hard work and how what they do helps benefit the community.

Council Member Vetter said he had received a couple phone calls from residents about the smell and asked if anyone knew if something had changed at the beet factory. Ms. Nelson stated she had a person to contact at the factory who might be able to explain why there was an odor.

Council Member Helms stated he hadn't been as active this year for Heritage Days but he was able to be in the parade. He added how next year will be the 40th year and they are planning something big.

Council Member Buckalew said that he had been out of town but his family enjoyed the parade and thanked those who helped make the Heritage Days possible.

Council Member Tweten stated that next year the parade for Heritage Days will be bigger than before. He added how the community is very fortunate to have people dedicated to this event.

Mr. Murphy stated that he had gone on a tour of Valley Machine and was very impressed. Mayor Stauss added that Senator Klobuchar had toured the facility before and was also very impressed.

Mr. Boppre informed the council that the City is back on the list for the stabilization pond project. He added it had dropped 10 points which he will be asking about and added how they plan to have 80% of the plans and specifications completed by December of this year. Council member Helms asked if there were any plans to tear up 20th Street that goes in front of the Heritage Village. Mr. Boppre stated that at this time nothing was scheduled for 20th Street.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER HELMS, TO ADJOURN THE AUGUST 19, 2014 COUNCIL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:11 P.M.

Voting Aye: Tweten, Olstad, Leigh, Grassel, Vetter, Helms, and Buckalew.

Voting Nay: None.

David Murphy, City Administrator/Clerk-Treasurer