

**AGENDA  
CITY COUNCIL  
CITY OF EAST GRAND FORKS  
October 20, 2009  
5:00 P.M.**

**CALL TO ORDER:**

**CALL OF ROLL:**

**DETERMINATION OF A QUORUM:**

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

*"An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate."*

**APPROVAL OF MINUTES:**

1. Consider approving the minutes of the "Regular Meeting" for the East Grand Forks, Minnesota City Council of October 6, 2009.
2. Consider approving the minutes of the "Budget Work Session" for the East Grand Forks, Minnesota City Council of October 7, 2009.
3. Consider approving the minutes of the "Work Session" for the East Grand Forks, Minnesota City Council of October 13, 2009.
4. Consider approving the minutes of the "Budget Work Session" for the East Grand Forks, Minnesota City Council of October 14, 2009.

**SCHEDULED BID LETTINGS: NONE.**

**SCHEDULED PUBLIC HEARINGS: NONE.**

**CONSENT AGENDA:**

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

5. Consider approving the application for a temporary on-sale liquor license for the Knights of Columbus to be held October 24, 2009 at Sacred Heart for the St. Michaels Fall Fling Fundraiser Event.

6. Consider approving the request to declare 14 seized and forfeited vehicles from the Police Department surplus property and schedule a sealed bid Vehicle Auction from 11-2-09 through 11-5-09.
7. Consider adopting Resolution No. 09-10-66 a Resolution to adjust the City fees and charges presently in effect.
8. Consider approving the request to file the assessment roll and set public hearing date for November 3, 2009 for "2008 Assessment Job No. 2 – Utilities & Street Construction" – Northland Community & Technical College.
9. Consider approving the request to file the assessment roll and set public hearing date for November 3, 2009 for "2009 Assessment Job No. 1 – Storm Sewer, Sanitary Sewer, & Watermain" – 17<sup>th</sup> Ave. SE.

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:**

10. The minutes of the Water, Light, Power and Building Commission for September 17, 2009.
11. The minutes of the East Grand Forks Campbell Library Board Meeting for October 6, 2009.

**COMMUNICATIONS: NONE.**

**OLD BUSINESS:**

12. Consider approving the request to hire a full-time Police Officer.
13. Consider approving the request to hire a full-time Firefighter.
14. Reconsider approving the Winter Parks & Recreation Programs Salaries for 2009 as recommended.

**NEW BUSINESS:**

15. Consider adopting Ordinance No. 299 3<sup>rd</sup> Series, an Ordinance of the City of East Grand Forks, Minnesota, clarifying City Code Chapter 8 a.k.a. the proposed recodified code provision in Title VII, Chapter 72 Entitled "Parking Regulations" by reaffirming section 8.10 D a.k.a. 72.10 (A) definitions commercial district and period of enforcement as ordained in Ordinance No. 296 3<sup>rd</sup> Series passed December 19, 2006 and to allow parking for loading and unloading for up to 60 minutes.
16. Consider approving the Auction Policy to prohibit all City of East Grand Forks employees including elected officials from bidding on all silent auctions.

**CLAIMS:**

17. Consider adopting Resolution No. 09-10-67 a Resolution authorizing the City of East Grand Forks to approve purchases from Berts Truck Equipment for the goods referenced in check number 4397 for a total of \$32.06 whereas Council Member Gregoire is personally interested financially in the contract.

18. Consider adopting Resolution No. 09-10-68 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check number 4439 for a total of \$1496.62 whereas Council Member Buckalew is personally interested financially in the contract.
19. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

**ADJOURN:**

Upcoming Meetings:

Budget Work Session – October 21, 2009 – 5:00 PM – Training Room

Work Session – October 27, 2009 – 5:00 PM – Training Room

Regular Meeting – November 3, 2009 – 5:00 PM – Council Chambers

Work Session – November 10, 2009 – 5:00 PM – Training Room



**UNAPPROVED  
MINUTES  
OF THE  
EAST GRAND FORKS  
CITY COUNCIL  
Tuesday, October 6, 2009 – 5:00 PM**

**CALL TO ORDER:**

*The Regular Meeting of the East Grand Forks City Council for October 6, 2009 was called to order by Council President Dick Grassel at 5:00 P.M.*

**CALL OF ROLL:**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Council President Dick Grassel, Council Vice President Henry Tweten, Council Member Marc Demers, Craig Buckalew, Wayne Gregoire, and Mike Pokrzywinski.*

**STAFF PRESENT:**

*Scott Huizenga, City Administrator; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Greg Boppre, City Engineer; Mike Hedlund, Police Chief; John Wachter, Public Works Superintendent; Randy Gust, Fire Chief; Dave Aker, Parks & Rec Superintendent; Dan Boyce, Water & Light Manager; Nancy Ellis, Senior Planner; Charlotte Helgeson, Library Director; and Jim Richter, EDHA Director.*

**DETERMINATION OF A QUORUM:**

*The Council President Determined a Quorum was present*

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

*“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.”*

Minnesota Community Pride Competition Award – Presented by the Community Marketing Committee

Mr. Richter and Ms Bruhn presented an award to the City Council for the 25<sup>th</sup> Anniversary Minnesota Community Pride Competition Helping Minnesota connect, create, and thrive. This award was for population of 5,000 to 10,000 residents for overall community and economic development achievement.

Mr. Richter also presented a check for \$750 to put towards signs in the community to help direct people to public buildings and parks.

**APPROVAL OF MINUTES:**

1. Consider approving the minutes of the "Regular Meeting" for the East Grand Forks, Minnesota City Council of September 15, 2009.

**A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER GREGOIRE, TO APPROVE THE "REGULAR MEETING" FOR THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL OF SEPTEMBER 15, 2009.**

*Voting Aye: Pokrzywinski, DeMers, Grassel, Buckalew, Tweten, and Gregoire.*

*Voting Nay: None.*

*Absent: Leigh.*

2. Consider approving the minutes of the "Work Session" for the East Grand Forks, Minnesota City Council of September 22, 2009.

**A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER BUCKALEW, TO APPROVE THE "WORK SESSION" FOR THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL OF SEPTEMBER 22, 2009.**

*Voting Aye: Pokrzywinski, DeMers, Grassel, Buckalew, Tweten, and Gregoire.*

*Voting Nay: None.*

*Absent: Leigh.*

**SCHEDULED BID LETTINGS: NONE.**

**SCHEDULED PUBLIC HEARINGS: NONE.**

**CONSENT AGENDA:**

*Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they chose.*

*Council Member DeMers asked that item #4 be pulled for discussion. Council Member Pokrzywinski asked that item #3 be pulled as well.*

3. Consider approving the quote for a ¾ ton pickup for the VFW Arena to Hatton Ford for \$22,800.71.

Council Member Pokrzywinski would like this vehicle purchase to be put on hold until after budget discussion; with the Mayor proposing a 5% levy tax increase, the Council needs to look at cuts. Council President Grassel stated that this would come out of the 2009 budget.

Council Member DeMers announced that the Request for Council Action includes a tommy lift and plow. He asked if the Council is also approving that purchase. Mr. Huizenga stated that in a sense yes, however, it falls under the purchasing policy. Mr. Aker stated that the current lift and plow is broke. Council Vice President Tweten stated that all Council Members are cautious of the budget but we can't defer everything. Snow removal is very important in this community.

**A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO APPROVE THE QUOTE FOR A ¾ TON PICKUP FOR THE VFW ARENA TO HATTON FORD FOR \$22,800.71.**

*Voting Aye: DeMers, Grassel, Buckalew, Tweten, and Gregoire.*

*Voting Nay: Pokrzywinski.*

*Absent: Leigh.*

4. Consider approving the Winter Parks & Recreation Programs Salaries for 2009 as recommended.

Council Member DeMers stated that he is aware of the minimum wage increase to \$7.25; however, he cannot approve raises for seasonal employees since the full-time employees will have compensation cuts. Council Vice President Tweten informed Council that many of these people don't get compensated for travel and missing out of family time. Council Member Buckalew announced that training gets expensive, if you are a second or third year coach or rink attendant and you are responsible and doing a great job, you need to be compensated for it.

Mr. Aker announced that most positions did stay the same wage. Council President Grassel stated that coaches do pitch in and help the kids out. Discussion occurred regarding the various levels of

**A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO APPROVE THE WINTER PARKS & RECREATION PROGRAMS SALARIES FOR 2009 AS RECOMMENDED.**

*Voting Aye: Grassel, Buckalew, Tweten, and Gregoire.*

*Voting Nay: Pokrzywinski and DeMers.*

*Absent: Leigh.*

5. Consider approving the easement between the City of East Grand Forks and Halstad Telephone Company.

**A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO APPROVE CONSENT MOTIONS NUMBER FIVE (5) AS SUBMITTED.**

*Voting Aye: Pokrzywinski, DeMers, Grassel, Buckalew, Tweten, and Gregoire.*

*Voting Nay: None.*

*Absent: Leigh.*

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:**

6. The minutes of the Water, Light, Power and Building Commission for August 20, 2009.

7. The minutes of the Water, Light, Power and Building Commission for September 3, 2009.

**COMMUNICATIONS: NONE.**

**OLD BUSINESS: NONE.**

**NEW BUSINESS:**

8. Consider approving the change order request for "2009 City Project No. 1 – 23<sup>rd</sup> Street NW" in the amount of \$83,710.50.

Mr. Boppre announced that the Council received the 1st Proposal at the work session upon Council Member Leigh's request. Council Member DeMers asked for a revision to fill in the ditch (2<sup>nd</sup> Proposal). Mr. Boppre stated that the Council has four options. Approval Proposal #1, Approval Proposal #2, Deny Project, or wait until the spring to bid with Phase 2. The City Council decided to hold off on the project.

**CLAIMS:**

9. Consider adopting Resolution No. 09-10-65 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check number 4282 for a total of \$714.47 whereas Council Member Buckalew is personally interested financially in the contract.

**A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER DEMERS, TO ADOPT RESOLUTION NO. 09-10-65 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBER 4282 FOR A TOTAL OF \$714.47 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.**

*Voting Aye: Pokrzywinski, DeMers, Grassel, Tweten, and Gregoire.*  
*Voting Nay: None.*  
*Absent: Leigh.*  
*Abstain: Buckalew.*

10. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

Acme Electric Companies	Bulbs/Maglite/Aluminglass Pole/Tools/Equip	\$505.88
Agri-Valley Grand Forks Petroleum	Unleaded Fuel/7501 Gallons	\$16,127.15
Aker Dave	Meal & Mileage Reimn/	\$1,027.44
All Seasons Garden Center	Trees	\$157.47
Alltel	Cell Phone	\$397.87
Altru Health System	Legal Blood Draw/T.Thoreson	\$37.25
American Tire Service	Flat Repair/Dismount & Mount #327	\$43.00
Ameripride Linen & Apparel Services	Towel/Mats/Mops/10 Boxes Gloves	\$488.23
Anderson Eugene	Refund Sec Deposit	\$260.00
Apollo Electric Inc	Repair Fountain/Reinstall Fountain Lights	\$584.32
Atlantic Safety Product	Gloves	\$105.80
Batteries Plus	Batteries For Actuators/Trans Switch	\$48.41
Blue Cross Blue Shield of ND	EDHA Insurance 10/1/09 -11/1/09	\$4,977.20
Border States Electric Supply	Bulbs	\$298.00
Brady Martz & Associates	Submission Of Audited Fin Statements EDHA	\$1,000.00

**EAST GRAND FORKS CITY COUNCIL  
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Breezy Point Resort	Lodging/R.Gust/AMEN Conf	\$540.00
Brite-Way Window Cleaning	Aug Service RW Center	\$50.00
Bruce Jay	Clean Demers Building	\$60.00
Bushee Jennifer	Reimb Permit Tech Fall Seminar Fee	\$70.00
Canon Financial Services	Copier Fees	\$167.10
Cariveau Steve	Landscaping Incentive Reimb	\$500.00
Cassanella Michael	Landscaping Incentive Reimb	\$500.00
CDW Government Inc	City Sanitary Sewer Telemetry Project	\$3,313.44
Clear Channel Communications	June-August Broadcasting Fees	\$585.00
Cole Papers Inc	Supplies /Soap Dispenser	\$555.87
Commercial Printing	Business Cards/EDHA	\$69.47
Complete Pest Control Inc	Insect/Pest Control	\$1,373.42
Craguns	Seminar Stay - Dillen Nelson	\$317.43
Credit Acceptance Corporation	Loan#5729802/Seized Merc Mystique/	\$688.00
Crookston City	PD Auction/Narcotics & Other Crimes Vehicles	\$2,327.50
Cummins NPower LLC	Inv Parts # 614 & #125	\$248.26
Dacotah Paper Co	Station Supplies/Spray/Toilet Tissue	\$360.72
Dakota TV & Appliance	Pressure Switch	\$168.01
Daydreams Specialities	Plaque	\$25.00
Diamond Cleaning Supply Richard Papenfuss	Sanitizer/Delimer/Cups	\$482.64
Docu Shred Inc	Shredding	\$48.76
Dragich Mark	Reimb Misc Hardware/Postage/Meal	\$33.82
Eagle Electric	Fix Light Fixtures /Scoreboard/#6 Lift	\$5,646.88
Environmental Equipment	Torque Motor #114	\$965.55
Explorer Post #38	Squad Cleaning	\$100.00
Exponent	Public Forums/Budget/Tree & Stump Removal/Pig Roast	\$221.00
Farmers Elevator Co of Alvarado	Curtail/Makaze	\$593.12
Filter Care	Inv Parts	\$72.48
Floan Sanders	Prof Services 8/17/09 - 9/19/09	\$67,207.73
Forx Radiator	Inv Patrs #125 & Labor/Inv Parts #146	\$1,226.98
G&K Services	Mats	\$168.45
Gaffaneys	Supplies	\$411.98
Galstad Jensen & Olson PA	Legal Services	\$12,791.38
Garden Hut Inc	Inventory/Maint Supplies	\$2,985.53
GF Fire Equipment	Recharge Extinguishers	\$29.00
GF Welding & Machine	Inv Parts #196/O Ring/Weld Posts & Panel/Floodwall Supplies	\$465.12
Glass Pro's Inc	Replace Motor Operator/Broken	\$834.00
Grand Cities Towing	Towing	\$210.00
Grove Motor Sports	Starter Drive #436	\$169.91
Gust Randy	Reimb/Station Supplies/Mileage	\$295.74
H&S Construction	Curb & Gutter Repair	\$7,505.00
Hajicek Rick	Cleaning	\$399.00
Hansen April	Meal Reimb/Spanish Training Camp Dodge	\$96.00
Hardware Hank	Maint Supplies	\$714.47

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Heartland Paper	Supplies	\$456.58
Hedlund Mike	Reimb Awards For PD Ceremonies	\$90.87
Henke - Alamo Group Company	Plow Parts #174	\$1,891.09
Hoas Arlene	Security Deposit	\$115.24
Holiday Credit Office	Police Dept & EDHA Fuel	\$105.94
Hugo's	Paper Towels/Trash Bags/Spray	\$31.55
Huizenga Scott	Reimb Comp Performance Book	\$118.44
Industrial Chem Labs & Services Inc	Root Begone	\$122.13
Integra Telecom	Long Distance Service	\$175.24
Int'l Public Management Association for HR	FD/PD Civil Service Exams	\$1,082.50
Inventory Trading Company	Uniforms/Admin	\$183.75
Jack R Anderson & Sons Painting	Paint Street Lights	\$4,000.00
Kellermeyer Building Service	Cleaning Services	\$2,351.25
Kinsey Warner/ Sam Lucier/Choice Financial	Deferred Loan Repayment Agreement	\$5,000.00
Klegstad Landscaping	Tree Trimming	\$3,600.00
Kossow Linda	Cleaning #201	\$60.00
Lab Safety Supply	Earplugs Express w/ Chord	\$102.81
Laker Chemical	EZ Dose It Bacteria Bugs/Grease Control/Weed Killer	\$1,212.50
Laser Systems	Ink	\$174.98
League of MN Cities	Work Comp & Municipality Ins 4th Qtr	\$83,049.71
Lithia Payment Processing	Door Handle #547/Ign Parts #541	\$317.24
Locators & Supplies Inc	Green 7'2" Utility Marker	\$423.44
Luckè Gerald	Reimb MN GFOA Conf Exp/J.Lucke	\$447.92
Lynne Gladwin	Reimb Supplies	\$34.32
M&W Services	Weed Control/Lawn Care	\$639.49
MacQueen Equipment	Inv Parts #194	\$691.18
Manias Michelle	Gas & MealReimb/Spanish Trainging Camp Dodge IA	\$116.01
Marco - Fargo Inc	Copier	\$279.54
McDonald's of EGF	Prisoner Meals 7/21/09 - 9/13/09	\$61.50
MCPA	Conference/Everett	\$200.00
Menards	Maint Supplies	\$80.86
Metropolitan Planning Organization	Planning & Transit Hours August 2009/Local Share	\$4,254.55
Microtel Inn & Suites	Hotel Room/D.Szczepanski	\$294.45
Midcontinent Communications	Cable Service Sr Center	\$783.01
Midcontinent Communications	Broadcast Fees	\$2,466.00
Midwest Specialty Sales Inc	Inv #136 & #139	\$803.05
Mike's Pizza	Food & Beverages	\$68.66
MN Dept of Revenue	Sales & Use Tax	\$399.00
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MN Multi Housing Association	Landlord/Tenant Law Conf/L.Kossow	\$158.00
MN Municipal Utilities Assoc	4th Qtr Safety Management	\$3,543.75
MN Pollution Contrl Agency	Wastewater Op Exam - D.Nelson	\$312.00
MN State Treasurer - Treasury Division	09 PD Auction/Narcotic Vehicles	\$613.70
MTI Distributing Company	Toro Parts	\$203.14

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Northern Plumbing Supply	Plumbing Supplies RW Center	\$20.28
Northland Custom Woodworking	Maint Work RW Center	\$250.00
O'Reilly Auto Parts	Inv Parts/Seal Beams/Air Filters	\$109.48
Odland Fitzgerald Reynolds & Harbott PLLP	First Appearances 9/18 - 9/22	\$304.00
Opp Construction	Prof Services	\$61,818.50
Orchard Oil Company	Hyd Oil #114	\$181.74
Otis Elevator Company	Elevator Contract/Sunshine Terrace/10/1/09 - 9/30/10	\$2,678.63
Pamida	Paper Towels	\$9.99
Paras Contracting	09 AJ3 Est2 11th Ave Concrete Paving	\$89,067.42
PDQ Sanitary Services	Porta Potty Rental	\$206.00
Pearson Brian & Myrna	Sidewalk Replacement	\$900.00
Polk County Attorney-Widseth	PD Car Auction/ DUI Seizure Vehicles/Narcotics Vehicles	\$1,428.70
Praxair Distribution	Cylinder Rental/Work Gloves	\$196.48
Premium Waters Inc	Water Service	\$35.12
Quill Corp	Calendar/Binder Clips/Office Supplies	\$766.74
Qwest	Phone Services	\$2,109.51
RDO Equipment Co	Inv Parts #196	\$60.13
Reed Business Information	09 CP1 Bid Ad	\$578.10
RJ Zavoral & Sons	Asphalt on 10th St NE/Campground Improvements	\$40,357.20
RMB Environmental Lab Inc	4Hr Composite	\$43.00
Roto Rooter	Jet Clean San Sewer/E Of Byland Rd	\$9,887.75
Ruttger's Sugar Lake Lodge	Lodging/Brian Larson/Dave Aker/Gary Hadden	\$648.42
Rydell Chevrolet	Inv PArts #942	\$1.32
Simonson Lumber & Hardware	Netting	\$97.90
Skala Larry	Tree Removal	\$1,162.50
Spruce Valley Corporation	09 AJ1 Est4 Utilitis & St Const 17th Ave SE/09 CP1	\$551,646.43
Stauss Lynn	League of MN Cities Meeting/L.Stauss	\$67.65
Steve Sondreal Construction	Sidewalk Replacement/1219 4th Ave NW	\$1,330.00
Stordahl Kenley	Mowing/Trimming City Lots North of Co 19	\$2,400.00
Strata Corp	09 CP3 Est 1	\$41,593.50
Streichers	Uniforms-Patrol	\$1,320.24
Sun Dot Communications	DSL Internet Services	\$11.50
Supply Distribution Center	Toner Cartridge	\$489.85
Taggart Excavation and Septic Service	08 AJ2 Est9 Utilities & St Const NCTC	\$30,522.52
The Chamber of EGF/GF	Canada/USA Summit/B.Wilfahrt	\$148.16
Titan Machinery	Inv Parts #171	\$40.46
Tony Dorn Inc	Copies	\$26.72
Trefla Phylis	Lanscaping Incentive Reimb	\$500.00
True Temp	Motormate Universal Capacitor/Rpl Indoor Blower Motor	\$761.58
Twin Forks Chapter Sweet Adelines	Entertainment	\$125.00
Valley Truck	Battery Switch/Filters Inv/Circuit Breakers	\$419.07
Vizenor Shane	Reimb Ref Fees	\$90.00
Wagner Construction	08 CP1 Est 13 Wastewater Improvements	\$256,899.65
Waste Mgmt	Greensite/Riverwalk	\$1,110.96

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Water & Light Department	Montly Service	\$22,277.23
WDAZ TV	Campground Promo	\$985.00
Widseth Smith Nolting & Associates	TIF 1-2 / Prof Services 7/26/09 - 8/22/09	\$979.50
Xcel Energy	Montly Service	\$1,297.06
Xerox Corporation	Base Charge/Excess Print Charge	\$63.52
Zavoral Paul	Black Dirt/Clay For Waters Edge 3rd	\$596.88
Zee Medical Service	First Aid Kit Refill	\$47.14
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		\$1,391,435.70

**A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER BUCKALEW, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.**

*Voting Aye: Pokrzywinski, DeMers, Grassel, Buckalew, Tweten, and Gregoire.*

*Voting Nay: None.*

*Absent: Leigh.*

**COUNCIL/STAFF REPORTS:**

Council Member DeMers thanked those who came to the Public Forum regarding the budget.

Council Vice President Tweten announced that Northland Community and Technical College (NCTC) will be holding a ribbon cutting ceremony from 1 p.m. to 4 p.m. on Friday, October 9<sup>th</sup>.

Council Member Pokrzywinski stated that he supports NCTC. He also announced that the budget process is starting and the Mayor feels that 5% levy increase is adequate; therefore, the Council needs to look at cuts.

Mr. Gust asked if a Council Member would be able to turn the keys over for the donated fire truck to NCTC officially on Friday at the ceremony.

Mr. Boyce stated that the Water & Light Department is holding an open house all week from 12:00 p.m. to 5:00 p.m. to celebrate the 100 years of utility service.

**ADJOURN:**

**A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER GREGOIRE, TO ADJOURN THE OCTOBER 6, 2009 REGULAR MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:43 P.M.**

*Voting Aye: Pokrzywinski, DeMers, Grassel, Buckalew, Tweten, and Gregoire.*

*Voting Nay: None.*

*Absent: Leigh.*

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Scott Huizenga, City Administrator/Clerk-Treasurer

**UNAPPROVED  
BUDGET WORK SESSION  
MINUTES  
OF THE  
EAST GRAND FORKS  
CITY COUNCIL  
Tuesday, October 7, 2009 – 5:00 PM**

**CALL TO ORDER**

*The Budget Work Session of the East Grand Forks City Council for October 7, 2009 was called to order by Council President Dick Grassel at 5:00 P.M.*

**CALL OF ROLL**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Council President Dick Grassel, Council Vice President Henry Tweten, Council Members Marc DeMers, Wayne Gregoire, Mike Pokrzywinski, and Greg Leigh.*

**STAFF PRESENT:**

*Scott Huizenga, City Administrator; Mike Hedlund, Police Chief; John Wachter, Randy Gust, Fire Chief; Charlotte Helgeson, Library Director; Jerry Lucke, Finance Director; and Erin Johnson, Accounting Technician.*

**DETERMINATION OF A QUORUM**

**1. Budget Discussion**

Mr. Huizenga provided an overview of the budget work session process. The Council will meet every Wednesday to receive department presentations on the 2010 Proposed Budget. There will be a summary session after the departmental presentations are completed.

Chief Hedlund presented the Proposed 2010 Police Department Budget and answered questions from council members. Discussion ensued regarding vacant positions, overtime, capital improvements, equipment, and dispatching.

Chief Gust presented the Proposed 2010 Fire Department Budget and answer questions from council members. Discussion ensued regarding staffing, capital improvements, paid on call positions, and building maintenance.

**ADJOURN**

**EAST GRAND FORKS BUDGET WORK SESSION  
OCTOBER 7, 2009**

**A MOTION WAS MADE BY COUNCIL MEMBER BUCKALEW, SECONDED BY COUNCIL MEMBER GREGOIRE, TO ADJOURN THE OCTOBER 7, 2009 BUDGET WORK SESSION OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 8:21 P.M.**

*Voting Aye: Pokrzywinski, DeMers, Grassel, Buckalew, Tweten, and Gregoire.*

*Voting Nay: None.*

*Absent: Leigh.*

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Scott Huizenga, City Administrator/Clerk-Treasurer

**UNAPPROVED  
WORK SESSION  
MINUTES  
OF THE  
EAST GRAND FORKS  
CITY COUNCIL  
Tuesday, October 13, 2009 – 5:00 PM**

**CALL TO ORDER**

*The Work Session of the East Grand Forks City Council for October 13, 2009 was called to order by Council President Dick Grassel at 5:00 P.M.*

**CALL OF ROLL**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Dick Grassel, Council Vice President Henry Tweten, Council Members Marc DeMers, Craig Buckalew, Wayne Gregoire (5:09 pm), Mike Pokrzywinski, and Greg Leigh.*

**STAFF PRESENT:**

*Scott Huizenga, City Administrator; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Mike Hedlund, Police Chief; John Wachter, Public Works Superintendent; Nancy Ellis, Senior Planner; Randy Gust, Fire Chief; Jerry Lucke, Finance Director; Dan Boyce, Water & Light Manager; Dave Aker, Parks & Rec Superintendent; Jim Richter, EDHA Director; and Charlotte Helgeson, Library Director.*

**DETERMINATION OF A QUORUM**

**1. Blue Line Arena – Scott Huizenga**

Mr. Huizenga announced that the Blue Line Club has proposed that the City assume the operational expenditures due to financial constraints. Mr. Huizenga stated that the ongoing expenditures for the first year would be around \$35,000 and long term of \$50,000 per year. Mr. Huizenga stated that if the City assumes the operation expenditures of the Blue Line Arena, the City should retain ice sheet rental income.

Council Member Leigh stated that he is in favor as long as the ice rental income goes to the City. Council Vice President Tweten informed City Council that he is in support. He asked if one person could manage both VFW and Blue Line Arenas and share a Zamboni. Mr. Aker stated that it is too hard to share because of the schedules. Council Member Buckalew is in favor of sharing the attendant to keep the expenses down and at the break even point, share the ice rental, he suggested changing the schedule to accommodate the attendant. Council President Grassel stated that the City currently provides the Zamboni and rink attendant. The City owns the building. Council President Grassel informed City Council that we need to look at the Parks and Recreation budget prior to making a decision.

Council Member Pokrzywinski announced that the City currently has a budget crisis and we should be looking at cuts, not adding expenditures. Discussion occurred regarding having three rinks in the community, ice time, and closing the Blue Line Arena. Mayor Stauss suggested lowering the electrical rates on all City buildings to help with costs. Council Member Pokrzywinski stated that he would rather put increase taxes than to hide increases in a utility bill. Mr. Hajicek, Blue Line Club, suggested that the City keep the April ice rental as well. Council President Grassel stated that a decision will be made December 1<sup>st</sup> at the adoption of the budget.

**2. Parking Ordinance – Ron Galstad**

Mr. Galstad proposed the new parking ordinance to address the period of enforcement from November 15 to March 15 each year. He stated that this ordinance would also allow 60 minutes of parking on public streets to eliminate the concern of truck parking for lunch, etc. Mr. Galstad informed City Council that a few streets will need to be added due to the north end expansion. This item will be referred to City Council for the first reading on October 20, 2009.

**3. Bond Presentation – Jerry Lucke**

Mr. Lucke stated that the City is looking at a special assessment bond issue of approximately \$800,000 to cover the cost of the 2009 projects. He also informed City Council that the Water and Light Department is looking at prepaying \$1,125,000 of principal which will eliminate about \$370,000 of interest that would have incurred between the years 2011-2020.

**4. City License Fees & Charges – Michelle French**

Ms French announced that she had reviewed the current fees with the ordinances and found that some fees were not adequate. She suggested adding a fee and license for the following: Block Party Permit, Bon-Fire Permit, Peddler License, and Special Event Permit. Ms French also suggested increasing fees for the following: Parade Permit, Transient Merchant License, Vending Wagon License, and Animal Impound. Council Member Leigh asked if these increases cover the costs to the City. Ms French stated that some of the fees don't even come close to covering the City's cost. This item will be referred to City Council for action.

**5. Other**

Mr. Gust announced that the H1N1 has reached Grand Forks/East Grand Forks and he advises the City to take extra precaution.

**ADJOURN**

**A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER DEMERS, TO ADJOURN THE OCTOBER 13, 2009 WORK SESSION OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 6:06 P.M.**

*Voting Aye: DeMers, Grassel, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.*

*Voting Nay: None.*

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Scott Huizenga, City Administrator/Clerk-Treasurer

**UNAPPROVED  
BUDGET WORK SESSION  
MINUTES  
OF THE  
EAST GRAND FORKS  
CITY COUNCIL  
Tuesday, October 14, 2009 – 5:00 PM**

**CALL TO ORDER**

*The Budget Work Session of the East Grand Forks City Council for October 14, 2009 was called to order by Council President Dick Grassel at 5:00 P.M.*

**CALL OF ROLL**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Council President Dick Grassel, Council Vice President Henry Tweten, Council Members Marc DeMers, Wayne Gregoire (5:02), Mike Pokrzywinski, and Greg Leigh.*

**STAFF PRESENT:**

*Scott Huizenga, City Administrator; John Wachter, Public Works Director, Nancy Ellis, MPO; Teri Kouba, MPO; Jerry Lucke, Finance Director; and Erin Johnson, Accounting Technician.*

**DETERMINATION OF A QUORUM**

**1. Budget Discussion**

Mr. Huizenga presented the 2010 Proposed Budget for Planning and Zoning and Transit. Ms. Ellis and Ms. Kouba answered Council questions along with Mr. Huizenga. Questions included bus routes, bus stops, and the future of state and federal transit funding.

Mr. Wachter presented the 2010 Proposed Budget for Public Works. Discussion ensued regarding proposed street repairs and lift stations. Council members also discussed a potential downtown parking lot assessment. Finally, Mr. Huizenga proposed an increase in the green site fee from the current \$1.20 to \$2.00 per month for residents.

**ADJOURN**

**A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER DEMERS, TO ADJOURN THE OCTOBER 14, 2009 BUDGET WORK SESSION OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 6:43 P.M.**

**EAST GRAND FORKS BUDGET WORK SESSION  
OCTOBER 14, 2009**

*Voting Aye: Pokrzywinski, DeMers, Grassel, Buckalew, Tweten, and Gregoire.*

*Voting Nay: None.*

*Absent: Leigh.*

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Scott Huizenga, City Administrator/Clerk-Treasurer



Minnesota Department of Public Safety  
**ALCOHOL AND GAMBLING ENFORCEMENT DIVISION**  
 444 Cedar Street Suite 133, St. Paul MN 55101-5133  
 (651) 215-6209 Fax (651) 297-5259 TTY (651) 282-6555  
 WWW.DPS.STATE.MN.US

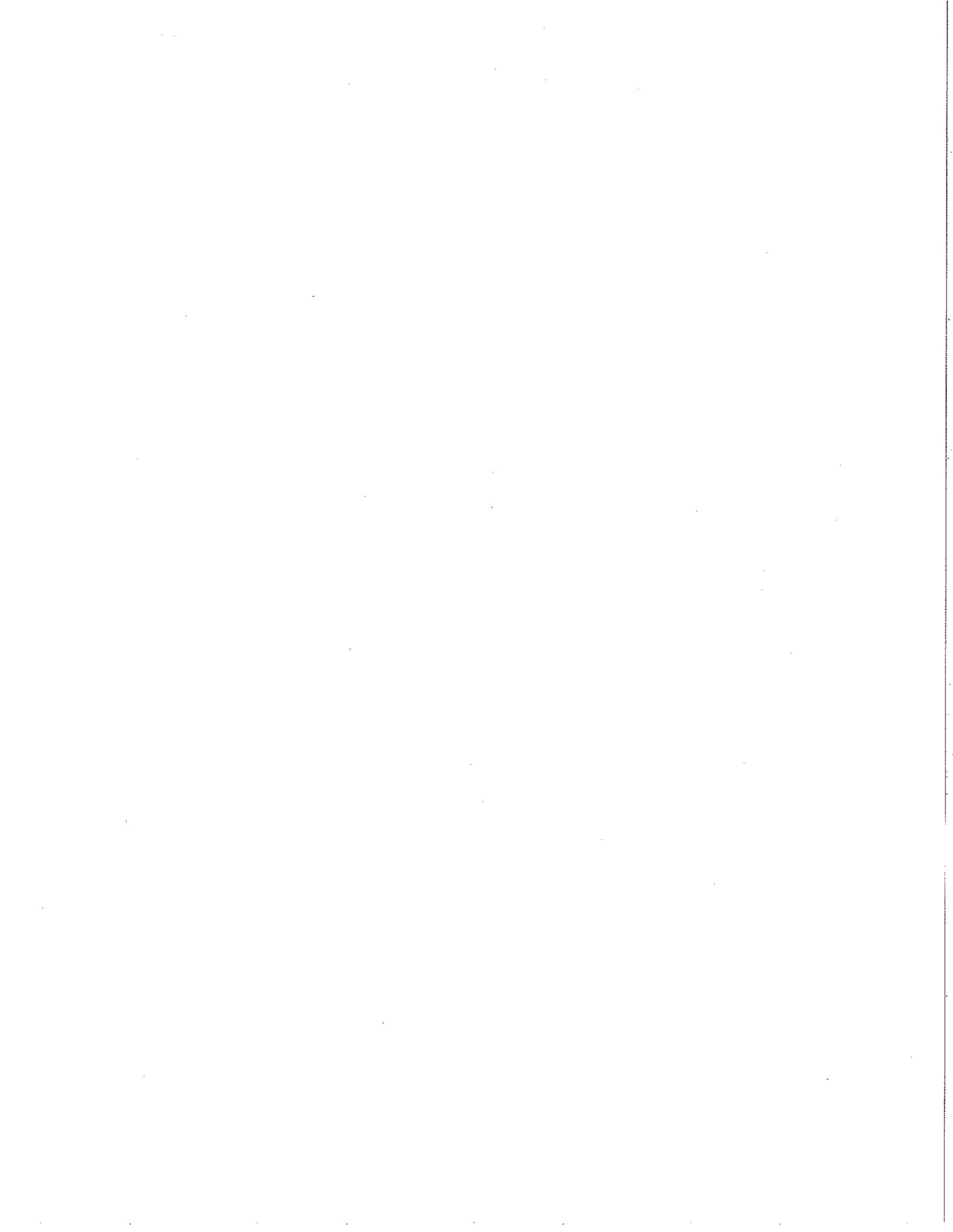


**APPLICATION AND PERMIT  
 FOR A 1 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

TYPE OR PRINT INFORMATION

NAME OF ORGANIZATION <u>Knights of Columbus</u>		DATE ORGANIZED <u>1940</u>	TAX EXEMPT NUMBER <u>237 543213</u>	
STREET ADDRESS <u>18553 440th Ave SW</u>		CITY <u>EGE</u>	STATE <u>MN</u>	ZIP CODE <u>56721</u>
NAME OF PERSON MAKING APPLICATION <u>Phil Vargo</u>		BUSINESS PHONE <u>(218) 693-1062</u>		HOME PHONE <u>(218) 773-4007</u>
DATES LIQUOR WILL BE SOLD <u>10/24/09</u>		TYPE OF ORGANIZATION <input type="checkbox"/> CLUB <input type="checkbox"/> CHARITABLE <input type="checkbox"/> RELIGIOUS <input type="checkbox"/> OTHER NONPROFIT		
ORGANIZATION OFFICER'S NAME <u>Phil Vargo</u>		ADDRESS <u>18553 440th Ave SW, EGE MN 56721</u>		
ORGANIZATION OFFICER'S NAME <u>Charlie Hotvedt</u>		ADDRESS <u>42334 120th St SW, EGE MN 56721</u>		
ORGANIZATION OFFICER'S NAME <u>Ryan Nwank</u>		ADDRESS <u>38902 140th St NW, Waver MN 56722</u>		
Location license will be used. If an outdoor area, describe				
<u>Sacred Heart - EGE - St. Michael's Fall Fling Fundraising event</u>				
Will the applicant contract for intoxicating liquor service? If so, give the name and address of the liquor licensee providing the service. <u>NO</u>				
Will the applicant carry liquor liability insurance? If so, please provide the carrier's name and amount of coverage. <u>yes - MN Joint Underwriters Assoc</u>				
<b>APPROVAL</b>				
<b>APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL &amp; GAMBLING ENFORCEMENT</b>				
CITY/COUNTY <u>East Grand Forks</u>		DATE APPROVED _____		
CITY FEE AMOUNT <u>100.00</u>		LICENSE DATES _____		
DATE FEE PAID <u>10-13-09</u>		_____		
SIGNATURE CITY CLERK OR COUNTY OFFICIAL _____		APPROVED DIRECTOR ALCOHOL AND GAMBLING ENFORCEMENT _____		

NOTE: Submit this form to the city or county 30 days prior to event. Forward application signed by city and/or county to the address above. If the application is approved the Alcohol and Gambling Enforcement Division will return this application to be used as the License for the event



# Request for Council Action

Date: 10-7-09

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council Members: Marc Demers, Craig Buckalew, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

From: Michelle French

RE: Police Auction

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Consider approving the request to declare 14 seized and forfeited vehicles from the Police Department surplus property and schedule a sealed bid Vehicle Auction from 11-2-09 through 11-5-09.

## **2009 Fall auction for the EGF Police Department**

- #1. 2008 Honda Ridgeline Vin# 2HJYK165X8H519629**
- #2. 1992 Ford Ranger Vin# 1FTCR10A1NTA31538**
- #3. 1996 Ford Mustang Vin# 1FALP44042TF154896**
- #4. 1988 Ford Van Vin # 1FTEE14YFJHA42455**
- #5. 1990 Mazda P/U Vin# JM26F3148L0886488**
- #6. 1999 Pontiac GA Vin# 1G2NE1ZE4XM810308**
- #7. 1995 Chevy P/U Vin# 1GCCS144458223365**
- #8. 1993 Ford Taurus Vin# 1FAPP15J0PW309790**
- #9. 1997 Chevy Blazer Vin# 1GNDT13W1V2215386**
- #10. 1986 Toyota Vin# JT25T64L6G7047454**
- #11. 1995 Monte Carlo Vin# 2G1WW12M4S9126538**
- #12. 1988 Buick Vin # 1G4AH51RXJT447213**
- #13. 1988 Buick Vin # 1G4CW51CXJ1681020**
- #14. 1999 Ford Mustang Vin # 1FAFP4044XF174229**

# Request for Council Action

Date: 10-7-09

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council Members: Marc Demers, Craig Buckalew, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

From: Michelle French

RE: 2010 Proposed Fees

---

After reviewing this year license fees and charges, we noticed that some fees are not adequate.

Here are the following recommended changes:

Add fee/license:

Block Party Permit

Bon-Fire Permit

Peddler License (Listed in an ordinance, no fee established in the past)

Special Event (such as Catfish Days, Bikes & Bites)

Increased fees:

Parade

Transient Merchant License – Increased annual only

Vending Wagon License – Added a daily license

Animal Impound – Peterson Veterinary increased the fee charged to the City

Eliminate License:

Photographers (too hard to track – nobody has applied)

Consider approving the recommendations for City License Fees and Charges.

**RESOLUTION NO. 09 – 10 - 66**

Council Member \_\_\_\_, supported by Council Member \_\_\_\_, introduced the following resolution and moved its adoption:

WHEREAS, the City of East Grand Forks, Minnesota, desires to adjust some of the City fees and charges presently in effect;

NOW THEREFORE, BE IT RESOLVED, By the City Council of the City of East Grand Forks, Minnesota, that the following fees and charges in the right hand column are hereby approved and adopted, to be effective November 1, 2009;

	Current	Proposed
Parade Permit	\$25.00	\$100.00
Block Party	\$0.00	\$30.00
Bon-Fire	\$0.00	\$50.00
Transient Merchant - Daily	\$100.00	\$100.00
Transient Merchant – Annual	\$300.00	\$500.00
Peddler - Daily	\$0.00	\$100.00
Peddler – Annual	\$0.00	\$100.00
Vending Wagon - Daily	\$0.00	\$25.00
Vending Wagon - Annual	\$45.00	\$100.00
Animal Impound – Base Fee	\$25.00	\$30.00
Animal Impound – Plus Boarding Fees/Day	\$11.00	\$15.00
Photographers - Daily	\$100.00	\$0.00
Transient within established business	\$75.00	\$0.00
Transient with no established business	\$200.00	\$0.00
Yardsite Fee (Resident)	\$1.20	\$2.00
Yardsite Fee (Non-Resident)	\$36.00	\$54.00

Voting Aye:  
Voting Nay: None.  
Absent:

The President declared the resolution passed.

Passed: October 20, 2009

Attest:

\_\_\_\_\_  
City Administrator/Clerk-Treasurer

\_\_\_\_\_  
President of Council

I hereby approve the foregoing resolution this 20<sup>th</sup> day of October, 2009.

\_\_\_\_\_  
Mayor

# Request for Council Action

Date: October 12, 2009

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council Members: Marc Demers, Craig Buckalew, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

From: Greg Boppre, P.E.

RE: Assessment Rolls – 2009 Assessment Job No. 1/2008 Assessment Job No. 2

---

**Background:**

The two projects listed above are ready to be filed and assessed. The 2009 Assessment Job No. 1 – Utilities is the watermain, storm sewer and sanitary sewer along 17<sup>th</sup> avenue se and the 2008 Assessment Job No. 2 – Utilities and Street Construction is for NCTC.

**Recommendation:**

File the assessment rolls and set the date for the public hearing

---

**Enclosures:**

Assessment rolls

2008 Assessment Job. No. 2 - Utilities & Street Construction  
 Northland Community Technical College  
 EAST GRAND FORKS, MINNESOTA

Utilities & Street Construction	
Construction Cost	\$384,183.90
Plans & Specifications	\$34,979.63
Staking & Inspection	\$19,846.09
Administration	\$10,449.93
Assessment Roll	\$3,483.31
<b>TOTAL</b>	<b>\$452,942.86</b>

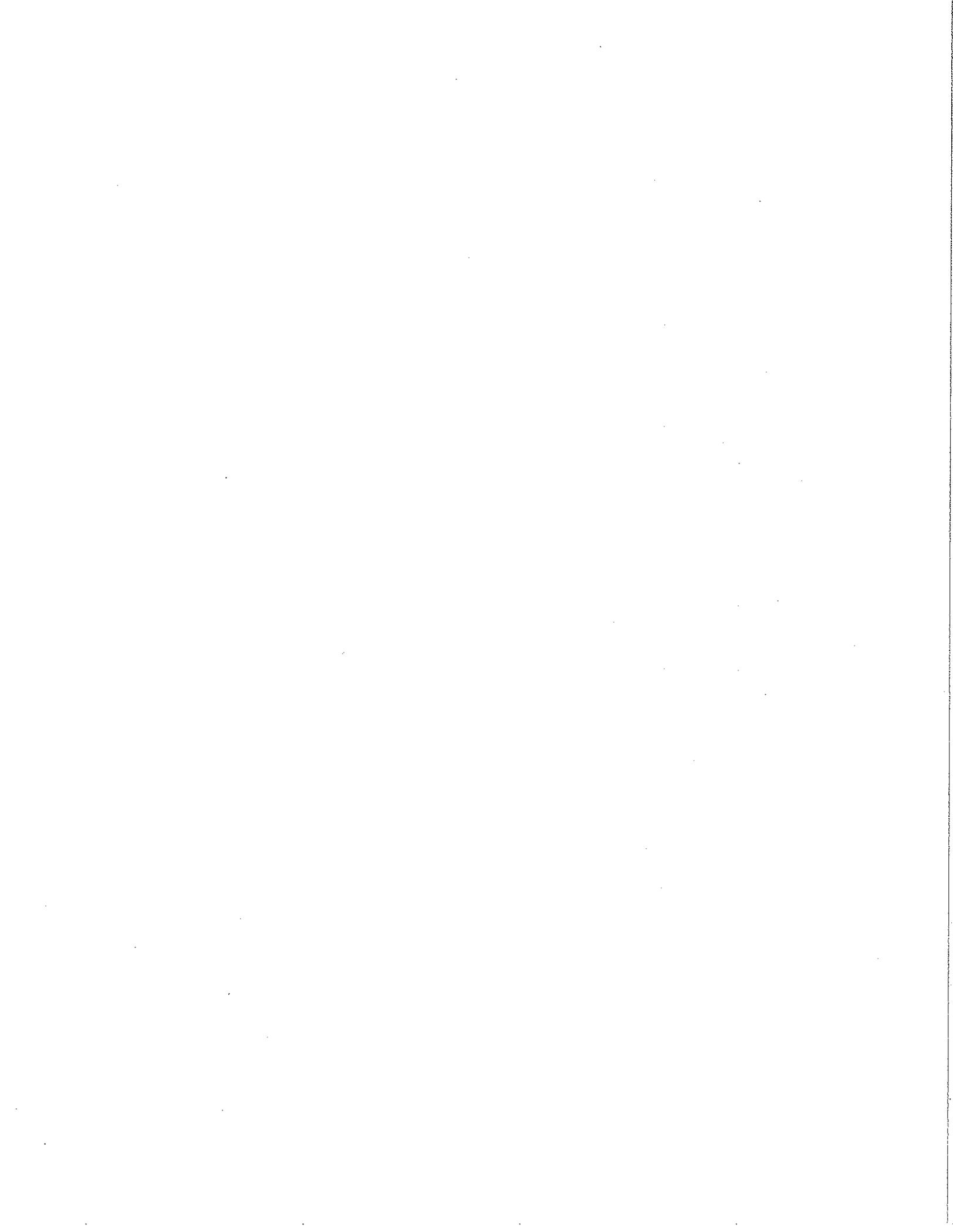
<b>FRONT FOOTAGES</b>	
NCTC FIRST RESUB	3130.24
<b>TOTAL</b>	<b>3130.24</b>

ASSESSMENT RATE \$144.69908 per Front Foot

TOTAL AMOUNT TO BE ASSESSED \$452,942.86

2008 Assessment Job. No. 2 - Utilities & Street Construction  
 Northland Community Technical College

PARCEL No.	OWNER	DESCRIPTION	Utilities, Street, and Paving		TOTAL ASSESSMENT BEFORE INTEREST
			FRONT FOOTAGE	\$ FRONT BENEFIT	
	NCTC FIRST RESUB				
R 83.04372.00	STATE OF MINNESOTA / HIGHER ED BOARD	Lot-001 34.18 AC	1,454.59	\$210,477.84	\$210,477.84
R 83.04373.00	STATE OF MINNESOTA / HIGHER ED BOARD	Lot-002 5.86 AC	1,675.65	\$242,465.02	\$242,465.02
	SUBTOTAL NCTC FIRST RESUB		3,130.24	\$452,942.86	\$452,942.86
GRAND TOTAL 2008 AJ No. 2			3,130.24	452,942.86	452,942.86



# Request for Council Action

Date: October 12, 2009

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council Members: Marc Demers, Craig Buckalew, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

From: Greg Boppre, P.E.

RE: Assessment Rolls – 2009 Assessment Job No. 1/2008 Assessment Job No. 2

---

**Background:**

The two projects listed above are ready to be filed and assessed. The 2009 Assessment Job No. 1 – Utilities is the watermain, storm sewer and sanitary sewer along 17<sup>th</sup> avenue se and the 2008 Assessment Job No. 2 – Utilities and Street Construction is for NCTC.

**Recommendation:**

File the assessment rolls and set the date for the public hearing

**Enclosures:**

Assessment rolls

2009 AJ No. 1

Storm Sewer, Sanitary Sewer & Watermain  
EAST GRAND FORKS, MINNESOTA

Storm Sewer	
Construction Cost	\$33,447.00
Plans & Specifications	\$3,010.23
Staking & Inspection	\$2,006.82
Administration	\$1,003.41
Assessment Roll	\$334.47
<b>TOTAL</b>	<b>\$39,801.93</b>

SQUARE FOOTAGES	
SCHOLARSHIP ADDITION	0
Sect-07 Twp-151 Range-049	0
Sect-18 Twp-151 Range-049	91,855
<b>TOTAL</b>	<b>91,855</b>

ASSESSMENT RATE \$0.43331 per SF

Watermain	
Construction Cost	\$53,223.40
Plans & Specifications	\$4,790.11
Staking & Inspection	\$3,193.40
Administration	\$1,596.70
Assessment Roll	\$532.23
<b>TOTAL</b>	<b>\$63,335.84</b>

FRONT FOOTAGES	
SCHOLARSHIP ADDITION	0.00
Sect-07 Twp-151 Range-049	0.00
Sect-18 Twp-151 Range-049	1,385.21
<b>TOTAL</b>	<b>1,385.21</b>

ASSESSMENT RATE \$45.72292 per Front Foot

Sanitary Sewer	
Construction Cost	\$94,209.80
Plans & Specifications	\$8,478.88
Staking & Inspection	\$5,652.59
Administration	\$2,826.29
Assessment Roll	\$942.10
<b>TOTAL</b>	<b>\$112,109.66</b>

FRONT FOOTAGES	
SCHOLARSHIP ADDITION	0.00
Sect-07 Twp-151 Range-049	946.82
Sect-18 Twp-151 Range-049	1,385.21
<b>TOTAL</b>	<b>2,332.03</b>

ASSESSMENT RATE \$48.07385 per Front Foot

Streets	
Construction Cost	\$84,722.00
Plans & Specifications	\$7,624.98
Staking & Inspection	\$5,083.32
Administration	\$2,541.66
Assessment Roll	\$847.22
<b>TOTAL</b>	<b>\$100,819.18</b>

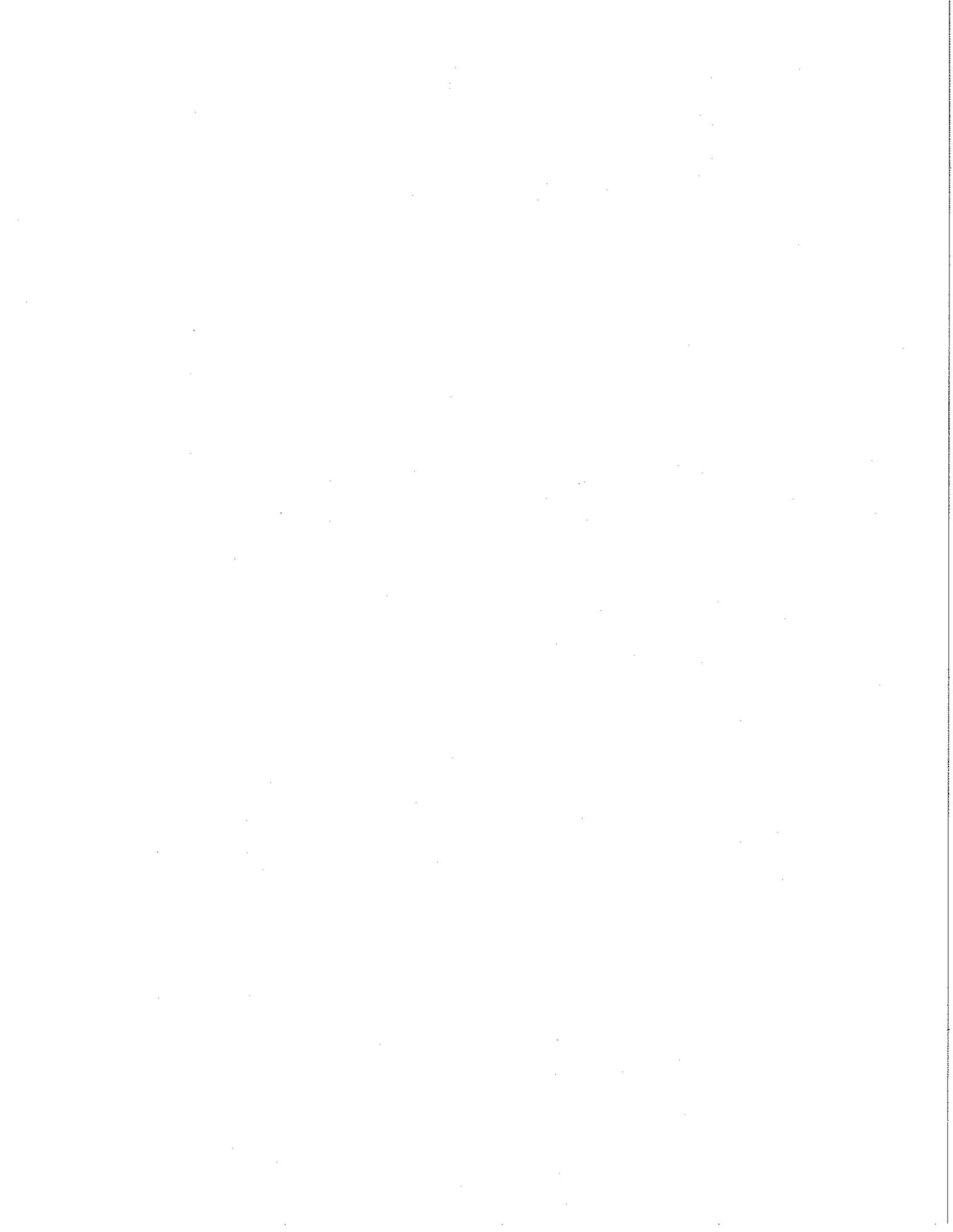
FRONT FOOTAGES	
SCHOLARSHIP ADDITION	665.00
Sect-07 Twp-151 Range-049	0.00
Sect-18 Twp-151 Range-049	656.11
<b>TOTAL</b>	<b>1,321.11</b>

ASSESSMENT RATE \$76.31399 per Front Foot

TOTAL AMOUNT TO BE ASSESSED \$316,066.61

2009 AJ No. 1 - Storm Sewer, Sanitary Sewer and Watermain  
EAST GRAND FORKS, MINNESOTA

PARCEL No.	OWNER	DESCRIPTION	Storm Sewer		Sanitary Sewer		Street		Watermain		TOTAL ASSESSMENT BEFORE INTEREST
			SQUARE FOOTAGE	\$ BENEFIT	FRONT FOOTAGE	\$ FRONT BENEFIT	FRONT FOOTAGE	\$ FRONT BENEFIT	FRONT FOOTAGE	\$ FRONT BENEFIT	
SCHOLARSHIP ADDITION											
R 83.00494.00	IND SCHOOL DIST #595	Lot-001 Block-001 86.75 AC (EX 11.00 A)	0.00	\$0.00	0.00	\$0.00	665.00	\$50,748.81	0.00	\$0.00	\$50,748.81
SUBTOTAL SCHOLARSHIP ADDITION			0.00	0.00	0.00	0.00	665.00	50,748.81	0.00	0.00	50,748.81
Sect-07 Twp-151 Range-049											
R 83.00113.77	A W STOKES TRUSTEE / HILDA H JOHNSON TRUS	24.82 AC S 3/4 OF LOT 4 NE OF RD (EX 2.45 A & HWY RW)		\$0.00	601.12	\$28,898.15		\$0.00		\$0.00	\$28,898.15
R 83.00113.78	MICHAEL & JANINA DEMPSEY	50 AC S 65.20 FT OF N 195.6 FT OF E 394 FT OF S 3/4 OF LOT 4		\$0.00	62.50	\$3,004.62		\$0.00		\$0.00	\$3,004.62
R 83.00113.79	ROGER & DONNA BEAUCHAMP	1.00 AC E 334 FT OF N 130.4 FT OF S 3/4 OF LOT 4		\$0.00	130.40	\$6,288.83		\$0.00		\$0.00	\$6,288.83
R 83.00113.80	ROBERT M & DEANN K ZAVORAL	.95 AC E 285 FT OF S 76.4 FT OF N 348.4 FT OF S 3/4 OF LOT 4		\$0.00	76.40	\$3,672.84		\$0.00		\$0.00	\$3,672.84
R 83.00113.81	WILLIAM GRASSEL	N 272 FT OF S 3/4 OF LOT 4		\$0.00	76.40	\$3,672.84		\$0.00		\$0.00	\$3,672.84
SUBTOTAL Sect-07 Twp-151 Range-049			0.00	0.00	946.82	\$45,517.28	0.00	\$0.00	0.00	\$0.00	\$45,517.28
Sect-18 Twp-151 Range-049											
R 83.00113.82	JAMES G F ABAR / DEBBIE C SCHILL	1.12 AC TR IN NE4 NW4 COM AT NW COR; E 323 FT, S 57.40 FT, SWLY 289.40 FT TO NLY RW LINE OF TH #220, NWLY ALONG RW		\$0.00	163.83	\$7,875.94		\$0.00	163.83	\$7,490.79	\$15,366.73
R 83.00113.83	JEROME A & KATHLEEN QUALLEY	.85 AC TR IN NE4 NW4 COM 705 FT S OF NW COR; 115 FT N & S X 323 FT E & W		\$0.00	115.00	\$5,528.49		\$0.00	115.00	\$5,258.14	\$10,786.63
R 83.00113.84	A W STOKES TRUSTEE / HILDA H JOHNSON TRUS	12.13 AC ALL OF LOTS 1 & 2 NE OF CO RD (EX 1.50 A & 1.37 A HWY RW)	91,855.00	\$39,801.93	656.11	\$31,541.73	656.11	\$50,070.37	656.11	\$29,999.28	\$151,413.29
R 83.00113.85	RYAN T TRUEDSON	.50 AC TR IN GL 1 COM 870 FT S OF NE COR; S 200 FT, WLY 335.12 FT ALONG #220 RAW & SELY 225.82 FT TO PT OF		\$0.00	130.27	\$6,262.58		\$0.00	130.27	\$5,956.32	\$12,218.90
R 83.00113.86	DEAN M & ANGELA KAY PESCH	1.00 AC TR IN GL 1 COM 705 FT S OF NE COR; NWLY 225.82 FT TO HWY 220, NWLY 207.13 FT & SELY 317.79 FT TO PT OF		\$0.00	165.00	\$7,932.19		\$0.00	165.00	\$7,544.28	\$15,476.47
R 83.00113.89	DENNIS L & MICHELLE JESPERSON	1.15 AC PT OF NE4 NW4 COM 820 FT S OF NW COR; 323 FT E & W X 155 FT N & S	91,855.00	\$39,801.93	1,385.21	\$66,592.38	656.11	\$50,070.37	1,385.21	\$63,335.84	\$219,800.52
SUBTOTAL Sect-18 Twp-151 Range-049			91,855.00	\$39,801.93	1,385.21	\$66,592.38	656.11	\$50,070.37	1,385.21	\$63,335.84	\$219,800.52
GRAND TOTAL 2009 AJ No. 1											
			91,855.00	\$39,801.93	2,332.03	\$112,109.66	1,321.11	\$100,819.18	1,385.21	\$63,335.84	\$316,066.61



Minutes of the regular meeting of the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota held September 17, 2009 at 5:00 P.M.

Present: Ogden, Brickson, Quirk

Absent: Tweten

It was moved by Commissioner Quirk second by Commissioner Brickson that the minutes of the previous meeting of September 3, 2009 be approved as read.

Voting Aye: Ogden, Brickson, Quirk

Voting Nay: None

It was moved by Commissioner Brickson second by Commissioner Quirk to authorize the Secretary to issue payment of the recommended bills and payroll in the amount of \$711,161.05.

Voting Aye: Ogden, Brickson, Quirk

Voting Nay: None

It was moved by Commissioner Quirk second by Commissioner Brickson to approve the New Construction Lighting Rebate Program and the Commercial Cooling Equipment Rebate Program.

Voting Aye: Ogden, Brickson, Quirk

Voting Nay: None

It was moved by Commissioner Brickson second by Commissioner Quirk to approve the Computer Monitor Rebate Program.

Voting Aye: Ogden, Brickson, Quirk

Voting Nay: None

It was moved by Commissioner Quirk second by Commissioner Brickson to authorize entering into a lease agreement with Pitney Bowes for the postage machine and a service contract with Dakota Mailing on the inserting/folding machine located in the Business office.

Voting Aye: Ogden, Brickson, Quirk

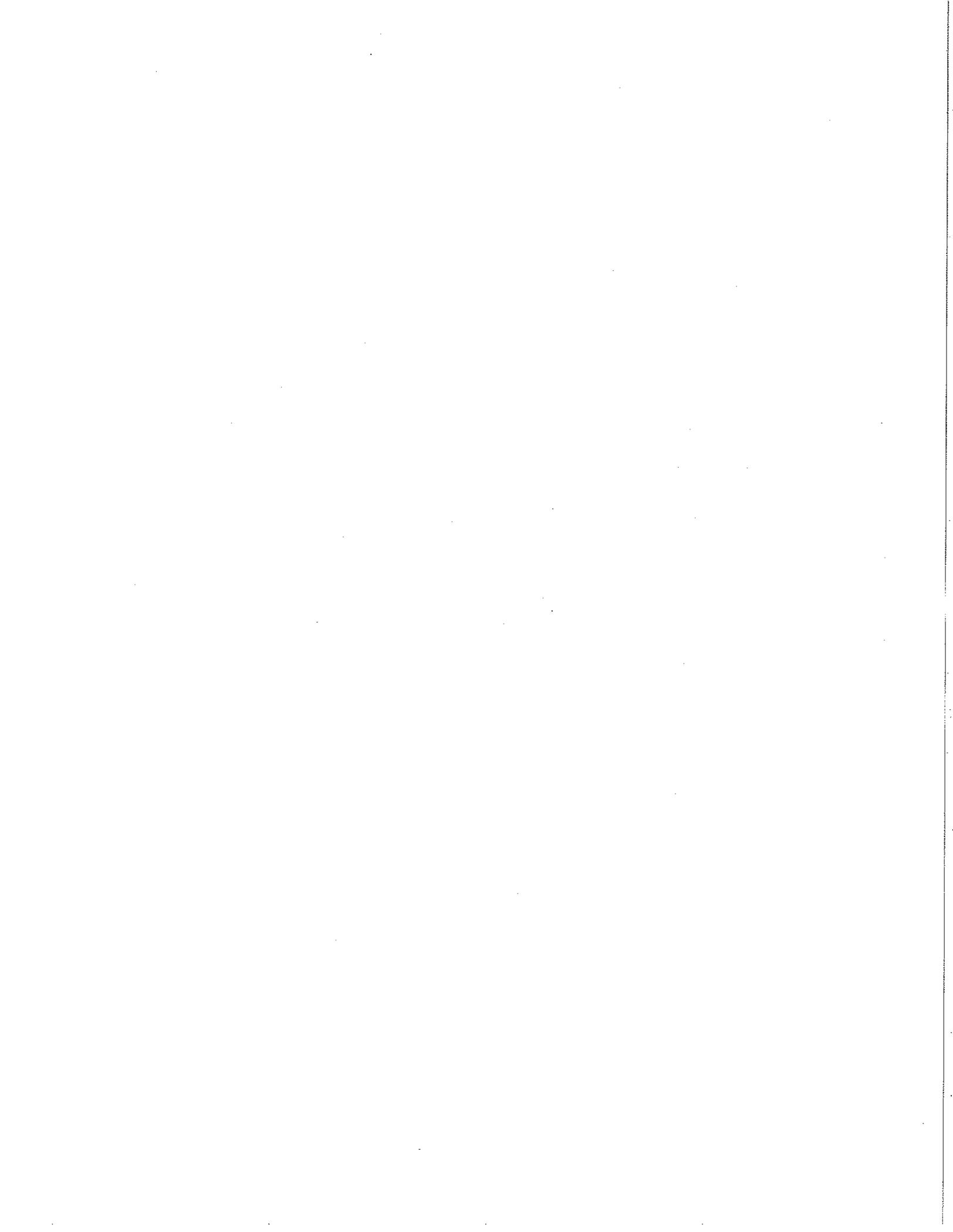
Voting Nay: None

It was moved by Commissioner Quirk second by Commissioner Brickson that the meeting be adjourned to October 1, 2009 at 5:00 P.M.

Voting Aye: Ogden, Brickson, Quirk

Voting Nay: None

Lori Maloney  
Sec'y



11

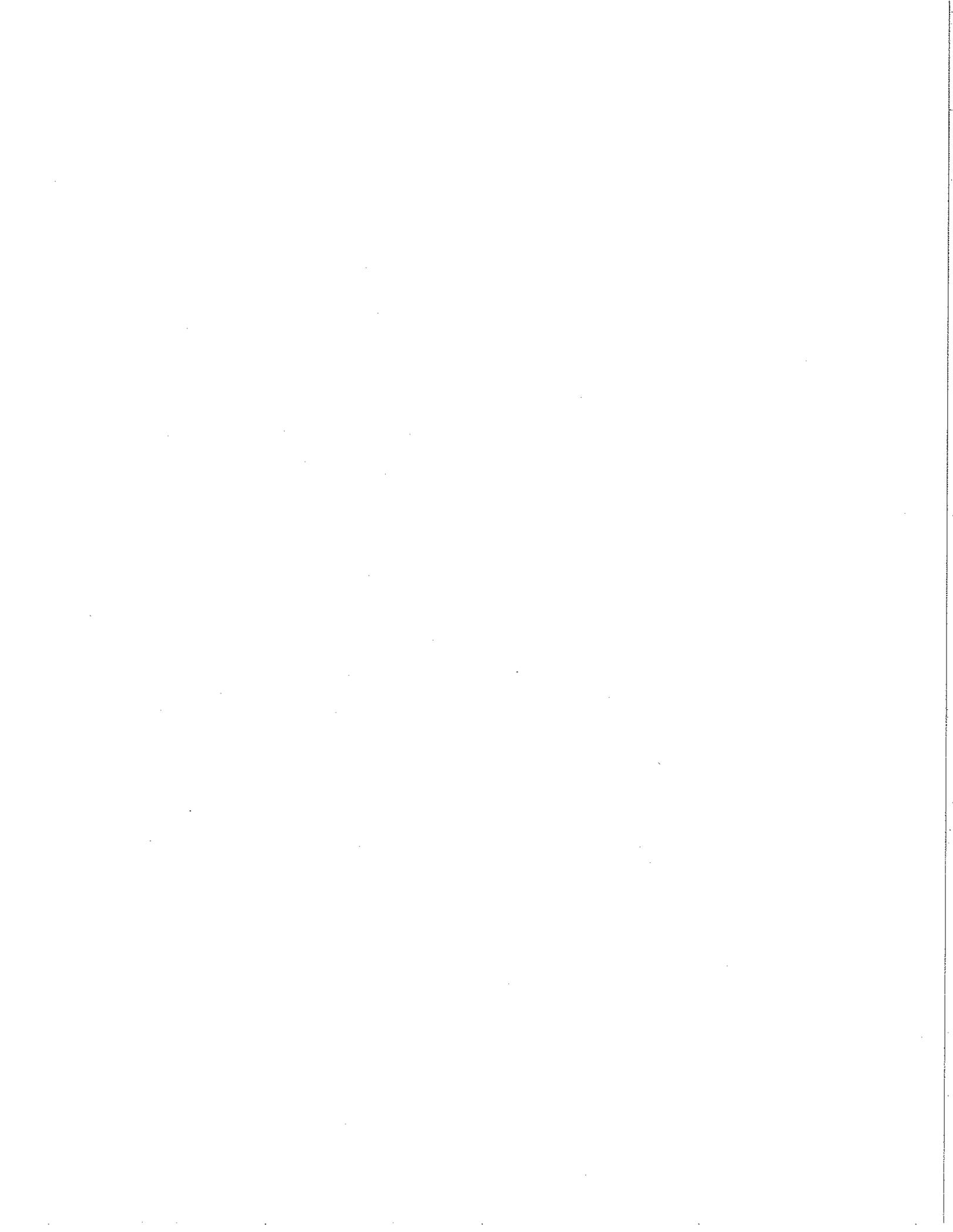
Board of the East Grand Forks Campbell Library  
Minutes from October 6, 2009 meeting

Present: Mike Pokrzywinski, Mary Gail Homstad, Sharon Budge, Kay Buckalew, Gary Christianson and Charlotte Helgeson.

Absent: Judi Loer and Pat Jacklitch

- I. Motion to accept minutes was made by Pokrzywinski with a second by Budge. Passed.
- II. Bills were reviewed with a motion by Buckalew and second by Pokrzywinski to approve. Passed.
- III. Old Business
  - A. Proposed 2010 budget was reviewed. Questions about the board's responsibilities to salaries, budget creations and amendments were discussed. Library's budget will be discussed at a budget meeting with the council on Wednesday, October 21 at 5 p.m. in the Training Room in City Hall.
  - B. To be eligible to use Study Room C as a studio for a season, artists have been asked to be present and demonstrate their work at an Art Exhibit Open House. To date these arrangements have been verbal. A contract for artists will be created for studio space.
  - C. Final payment has been received for monetary restitution from minor for property destruction.
- IV. New Business
  - A. Reviewed Internet Usage Policy with a decision to make no changes to signing in. A motion was made by Buckalew with a second by Pokrzywinski to shut machines off at 7:45 to accommodate a timely and safe library closing.
  - B. VHS tapes will have a checkout period time of 2 weeks, an increase from 1 week. DVDs remain at a 1-week checkout.
  - C. The Knight Grant application has been successful in the amount of \$28,650 for improved technology. A media event will take place in the near future.
  - D. Board terms ending Dec. 31, 2009 are Judi Loer, Gary Christianson and Pat Jacklitch.

The next meeting will be held Tuesday Oct.27 at 7 a.m. at the Blue Moose.



# Request for Council Action

Date: 10/15/09

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council members: Marc DeMers, Craig Buckalew, Wayne Gregoire, Greg Leigh and Mike Pokrzywinski

Cc: File

From: Scott Huizenga, City Administrator

RE: Public Safety Vacancies

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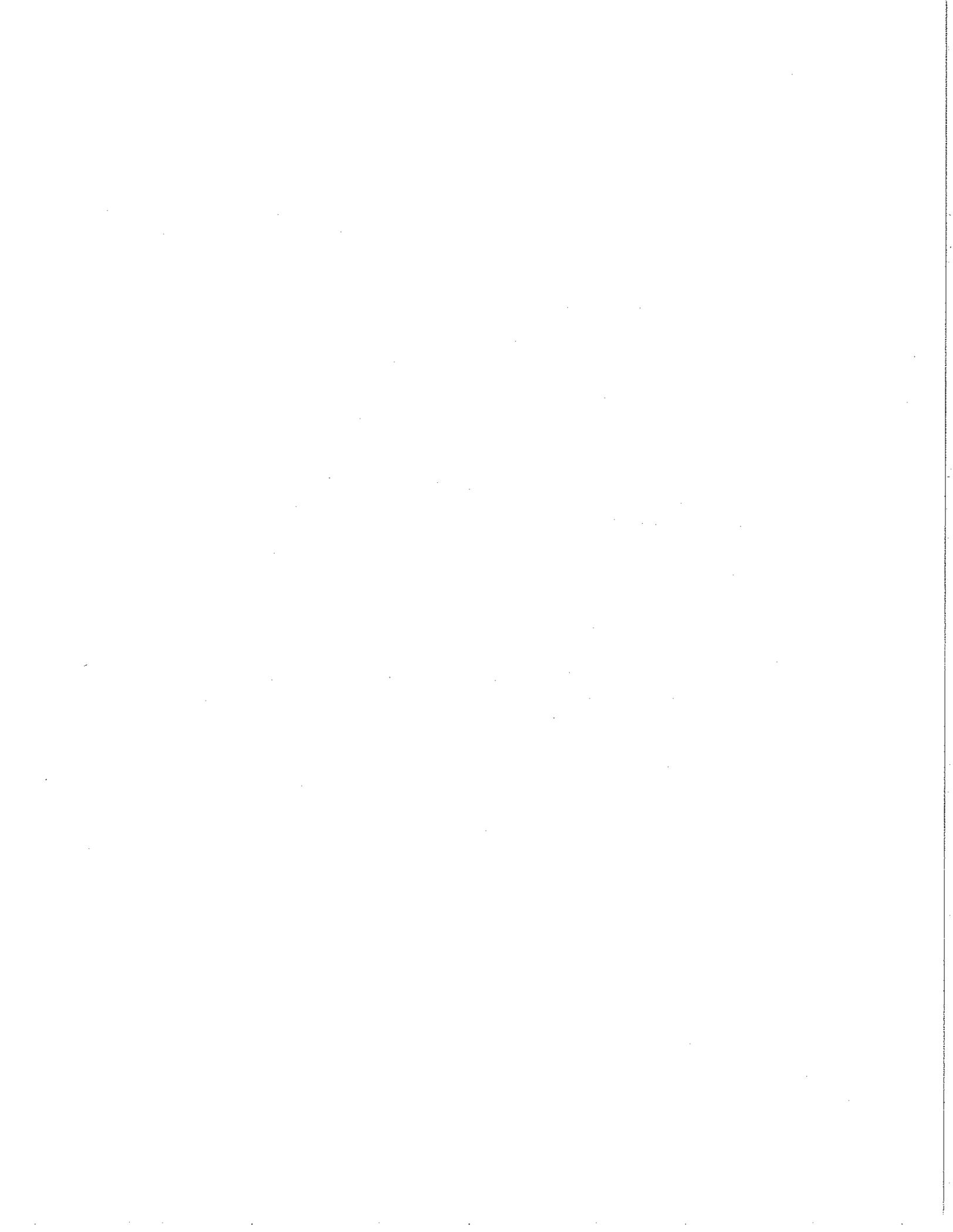
The City Council has asked me to place on the agenda the question of filling a vacant patrol officer and a vacant firefighter position. The ongoing cost to fill each position is approximately \$53,000 including benefits per year at entry-level salary.

Currently, both departments are relying heavily upon overtime to maintain minimum staffing levels. Minimum staffing is two per shift at the Fire Department, and 3 or 4 per shift – depending on the shift – at the Police Department. Overtime can be an effective cost-reduction measure in the short term when applied correctly. In the long term, however, it can have degrading effects on health, safety, and morale of the personnel.

I have asked both Chiefs to study alternative scheduling methods. I have also asked that the departments significantly reduce overtime by strategically scheduling employee leaves and by adjusting minimum shift requirements as discussed in City Council work sessions. Reduced overtime will offset some of the cost of filling the vacancies.

**Recommendation:**

Approve to fill a vacant patrol officer. Also, approve to fill a vacant firefighter position after filling Assistant Fire Chief position via internal promotion.



# Request for Council Action

Date: September 23, 2009

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council Members: Marc Demers, Craig Buckalew, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

From: Dave Aker

RE: Winter salaries 2009

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Background: The minimum wage is \$ 7.25 this year and that causes salaries to go up in the beginning salary but we kept the salaries about the same throughout . We have a little increase in salary this year but it should not affect a lot of winter employees.

Recommendation: Approve the winter salaries for 2009.

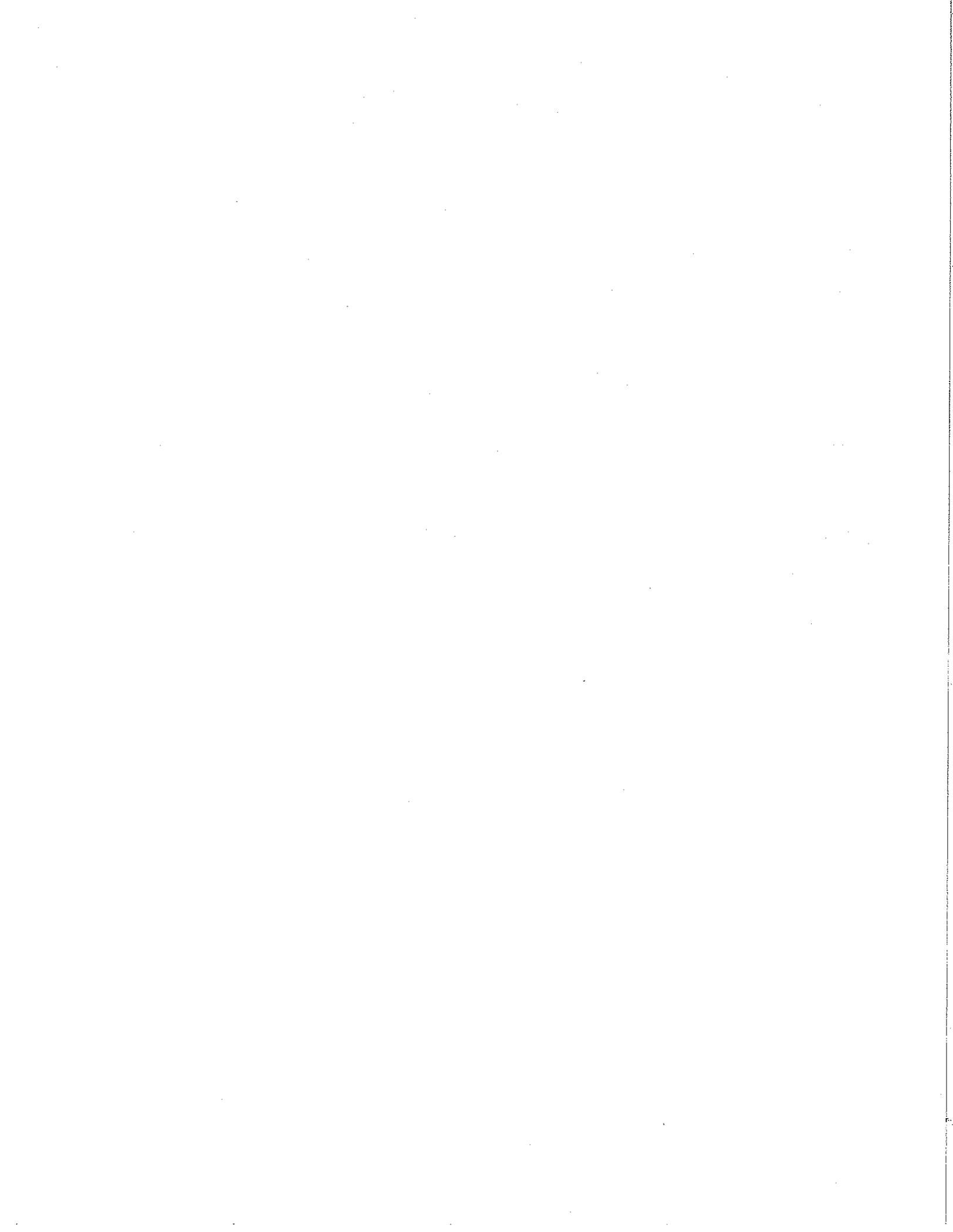
Enclosures: A sheet showing the bids.

East Grand Forks  
Parks & Recreation Department  
2009-2010 Winter Employee Wages

<u>Position</u>	<u>2006-2007</u>	<u>2007-2008</u>	<u>2008-2009</u>	<u>2009-2010</u>
<b>Figure Skating Instructors</b>				
Coordinator	\$11.00	\$11.00	\$11.00	\$11.00
Syncho Supervisor	\$10.00	\$10.00	\$10.00	\$10.00
Basic Skills Supervisor	\$10.00	\$10.00	\$10.00	\$10.00
Level IX - Skating Coach			\$ 9.50	\$ 9.50
Level VIII - Skating Coach	\$ 9.50	\$ 9.50	\$ 9.00	\$ 9.00
Level VII - Skating Coach	\$ 8.25	\$ 8.25	\$ 8.50	\$ 8.75
Level VI - Skating Coach	\$ 7.50	\$ 7.50	\$ 8.00	\$ 8.50
Level V - Skating Coach	\$ 7.25	\$ 7.25	\$ 7.50	\$ 8.25
Level IV - Skating Coach	\$ 7.15	\$ 7.00	\$ 7.25	\$ 8.00
Level III - Skating Coach	\$ 7.00	\$ 6.75	\$ 7.00	\$ 7.75
Level II - Skating Coach	\$ 6.25	\$ 6.25	\$ 6.75	\$ 7.50
Level I - Skating Coach	\$ 6.15	\$ 6.15	\$ 6.55	\$ 7.25
Hockey Supervisor	\$ 9.50	\$ 9.50	\$10.00	\$10.00
Referee Coordinator	\$ 8.00	\$ 8.00	\$ 8.00	\$ 9.00
Level V	\$ 7.50	\$ 7.50	\$ 7.50	\$ 8.50
Level IV	\$ 7.25	\$ 7.25	\$ 7.25	\$ 8.25
Level III	\$ 7.15	\$ 7.00	\$ 7.00	\$ 8.00
Level II	\$ 6.25	\$ 6.25	\$ 6.75	\$ 7.50
Level I	\$ 6.15	\$ 6.15	\$ 6.55	\$ 7.25
<b>Hockey Officials</b>				
Bantam level	\$25.00	\$25.00	\$ 25.00	\$25.00
PeeWee & 14U Girls	\$22.50	\$22.50	\$ 22.50	\$22.50
Squirts & 12U Girls	\$17.50	\$17.50	\$ 17.50	\$17.50
PNuts & 10U Girls	\$15.00	\$15.00	\$ 15.00	\$15.00

East Grand Forks  
Parks & Recreation Department  
2009-2010 Winter Employee Wages

	<u>2006-2007</u>	<u>2007-2008</u>	<u>2008-2009</u>	<u>2009-2010</u>
Recreational Skating Coordinator	\$ 7.25	\$ 7.25	\$ 7.25	\$ 8.00
Ticket Sellers	\$ 7.00	\$ 7.00	\$ 7.00	\$ 7.75
Ice Guards II	\$ 6.50	\$ 6.50	\$ 6.75	\$ 7.50
Ice Guards I	\$ 6.15	\$ 6.15	\$ 6.55	\$ 7.25
Arena Operator IV	\$ 7.75	\$ 7.75	\$ 7.75	\$ 8.00
Arena Operators III	\$ 7.50	\$ 7.50	\$ 7.50	\$ 7.75
Arena Operators II	\$ 7.25	\$ 7.25	\$ 7.25	\$ 7.50
Arena Operators I	\$ 7.00	\$ 7.00	\$ 7.00	\$ 7.25
Sweepers III	\$ 7.00	\$ 7.00	\$ 7.00	\$ 7.75
Sweepers II	\$ 6.65	\$ 6.75	\$ 6.75	\$ 7.50
Sweepers I	\$ 6.15	\$ 6.15	\$ 6.55	\$ 7.25
Outdoor Rink Attendants	\$ 7.00	\$ 7.00	\$ 7.00	\$ 7.50



# Request for Council Action

Date: September 29, 2009

To: East Grand Forks City Council, Mayor Lynn Stauss, Council President Grassel, Council Vice President Tweten, Council Members Mike Pokrzywinski, Wayne Gregoire, Craig Buckalew, Greg Leigh and Marc Demers

Cc: File

From: Ron Galstad

RE: Parking

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Dear Michelle:

Attached please find the proposed parking ordinance to amend the present parking in place as requested by Mr. Huizenga. It primarily addressed period of enforcement from Nov 15 to March 15 each year. It also allows for 60 minutes of parking on public streets to eliminate the concern of truck parking for lunch, etc. Please put on the council agenda for the first reading on October 6, 2009.

Thank you for your assistance in this matter. If you or the Council have any questions please contact me for clarification.

Respectfully yours,

Ron Galstad

ORDINANCE NO. \_\_\_\_\_ 3RD SERIES

AN ORDINANCE OF THE CITY OF EAST GRAND FORKS, MINNESOTA, CLARIFYING CITY CODE CHAPTER 8 a.k.a. THE PROPOSED RECODIFIED CODE PROVISION IN TITLE VII, CHAPTER 72 ENTITLED "(PARKING REGULATIONS)" BY REAFFIRMING SECTION 8.10 D a.k.a. 72.10 (A) definitions COMMERCIAL DISTRICT AND PERIOD OF ENFORCEMENT AS ORDAINED IN ORDINANCE NO. 296 3<sup>RD</sup> SERIES PASSED DECEMBER 19,2006

AND BY REAFFIRMIN THE CITY OF EAST GRAND FORKS, MINNESOTA, CODE AMENDMENT OF CHAPTER 8 PARKING REGULATIONS A.K.A. THE PROPOSED RECODIFIED CODE PROVISION IN TITLE VII TRAFFIC CHAPTER 72 ENTITLED "(PARKING REGULATIONS)" BY REAFFIRMING SECTION 8.11 TRUCK PARKING SUBD. 2. B, A.K.A. 72.11 TRUCKING (2) AS ORDAINED IN ORDINANCE NUMBER 292 3<sup>RD</sup> SERIES PASSED AUGUST 1, 2006 :

AND BY AMENDING THE CITY OF EAST GRAND FORKS, MINNESOTA CODE CHAPTER 8 TRUCK PARKING SUBD. 3 (A.K.A. PROPOSED CODE CHAPTER 72 BY AMENDING 72.11 TRUCK PARKING (C);

AND BY ADOPTING BY REFERENCE CITY CODE CHAPTER 1 AND SECTION 1.09 A.K.A. PROPOSED CHAPTER 1 AND SECTION 1.09 (A.K.A. CHAPTER 10 AND SECTION 10.99) WHICH, AMONG OTHER THINGS, CONTAINING PENALTY PROVISIONS.

THE CITY OF EAST GRAND FORKS ORDAINS:

Section 1. That Section 8.10 Calendar Parking Subd. 1 D (a.k.a Proposed code 72.10 (A) definitions period of enforcement) shall continue to be commenced on the 15<sup>th</sup> day of November of each year, unless declared otherwise by the Chief of Police and shall terminate at noon on the 15<sup>th</sup> ay of March.

Section 2. That Section 8.11 Truck Parking Subd. 2. B (a.k.a. proposed 72.11 Truck Parking (B) (2) of the City Code is hereby affirmed to read as follows, to-wit:

It is unlawful to park any of the following on any city street or municipally owned parking lot: Truck-tractor, Farm tractor, Road tractor, Semitrailer, Commercial Motor Vehicle, Mobile Crane, Flatbed Trailer, Trailers, implements of husbandry, road construction equipment, and any other type of self-propelled construction equipment. An exception to this section is allowed for any construction project or event for which a permit has been issued. Example 1. Road construction or repair authorized by the City of East Grand Forks.; Example 2. Contractor's trailer for home remodel/siding equipment which has been authorized by the City of East Grand Forks; and Example 3. Venders for Cats Incredible.

Section 3. That Section 8.11 Truck Parking Subd. 3 (a.k.a. proposed 72.11 Truck Parking (C) of the City Code is hereby amended to read as follows, to-wit:

It is unlawful to park a commercial vehicle of more than 12,000 pounds gross weight upon any street in the commercial/Industrial District as defined in the City Zoning Ordinance except streets as specifically designated by the Council by resolution and sign posted, but parking of such vehicle for a period of not more than 60 minutes shall be permitted in such space for the purpose of necessary access to abutting property while actively loading or unloading when such access cannot reasonably be secured from an alley or from an adjacent street where truck parking is not so restricted.

Section 4. City Code Chapter 1 entitled "Definitions and General Provisions Applicable to Entire City Code Including Penalty for Violation" Section 1.09 entitled "Violation a Misdemeanor" (a.k.a. proposed Title Chapter 10 General provisions and Section 10.99) are hereby adopted in their entirety, by reference, as though repeated verbatim herein.

Section 4. This ordinance shall take effect and be in force from and after its passage and publication and be given the Number \_\_\_\_\_, 3rd Series.

VOTING AYE: \_\_\_\_\_  
VOTING NAY: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

The President declared the Ordinance passed.

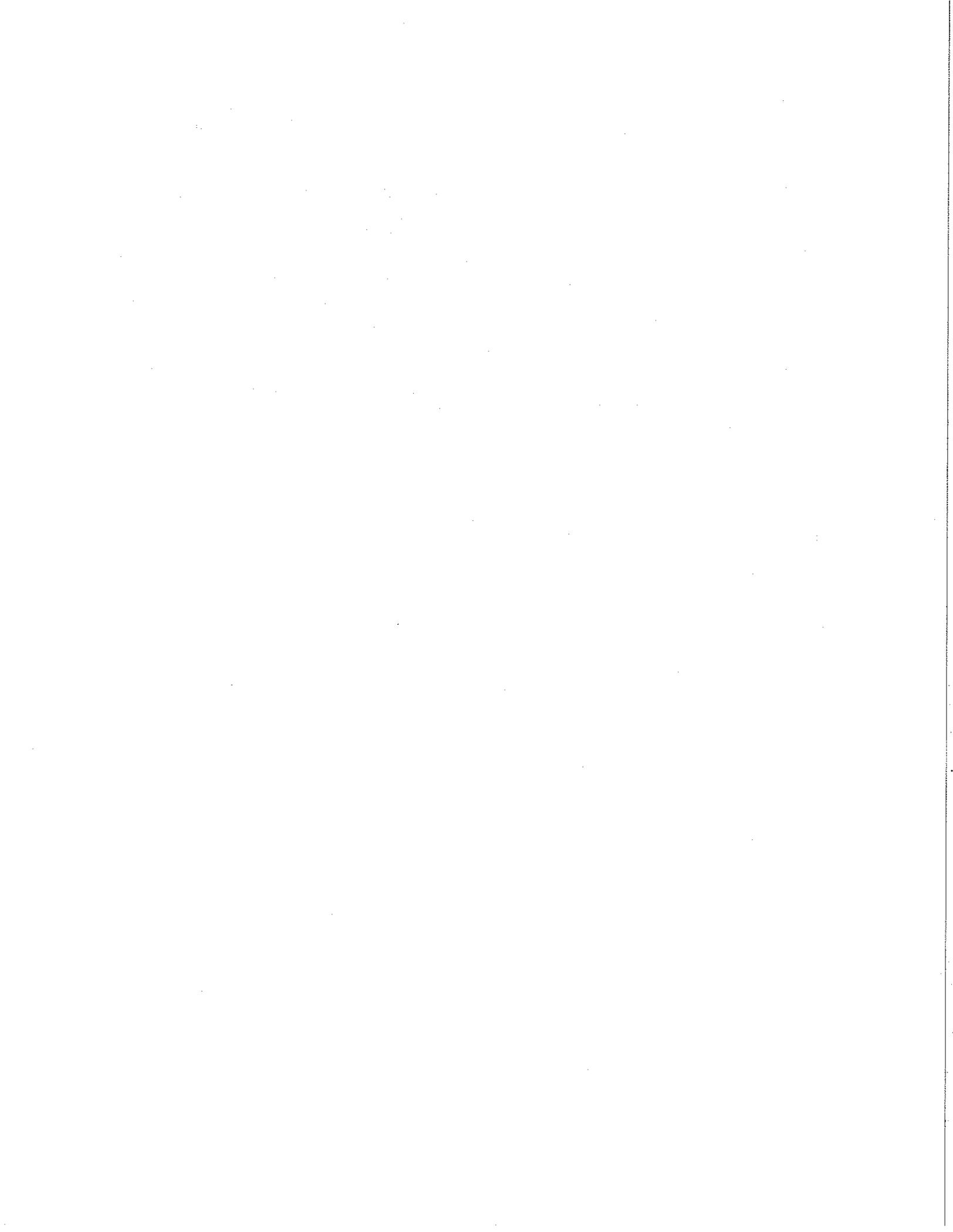
ATTEST: PASSED: \_\_\_\_\_, 2009

\_\_\_\_\_  
Clerk-Treasurer

\_\_\_\_\_  
President of Council

I hereby approve the foregoing Ordinance this \_\_\_\_ day of , 2009.

\_\_\_\_\_  
Mayor

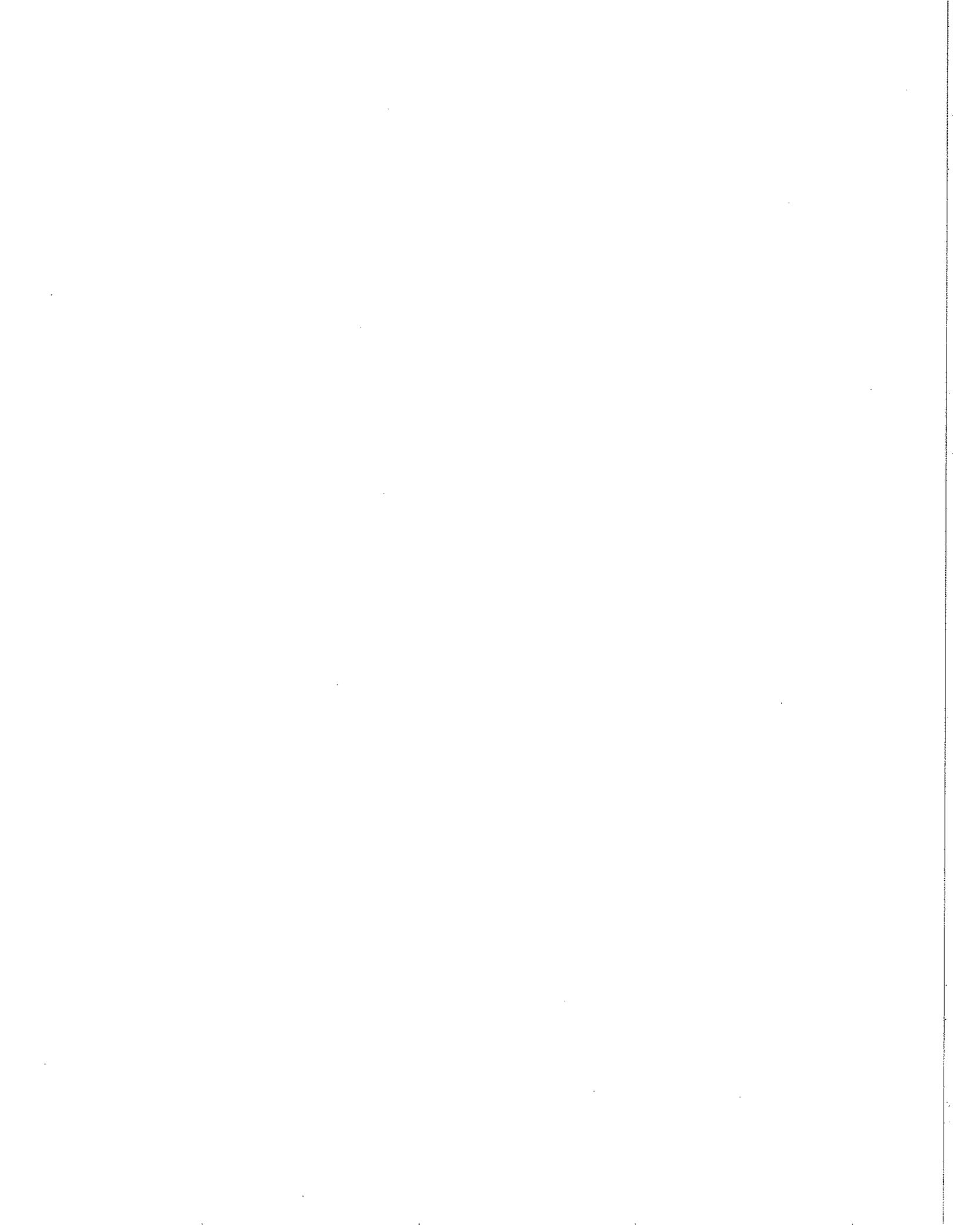


# Auction Policy

All City of East Grand Forks employees including elected officials are prohibited from bidding on all silent auctions.

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Scott Huizenga, City Administrator



**RESOLUTION NO. 09 – 10 - 67**

Council Member \_\_\_\_, reported by Council Member \_\_\_\_, introduced the following resolution and moved its adoption:

**RESOLUTION RATIFYING CONTRACTS**

WHEREAS, the City of East Grand Forks purchased the following goods from Bert's Truck Equipment:

<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Total Amount</u>
9-24-09	40235	30" Mud Flaps	\$32.06

WHEREAS, Wayne Gregoire, was personally interested financially in the contract, but the purchases were made because the price was as low as or lower than other local vendors.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF EAST GRAND FORKS:

1. The above mentioned purchase by the City and the claim of the vendor based thereon are confirmed and the Mayor and Clerk are directed to issue an order-check in payment of such claim on the filing of the affidavit of official interest required under Minnesota Statutes, Section 471.89.
2. It is hereby determined that the total price of \$32.06 on check number 4397 paid for such goods is as low as, or lower than, the price at which they could have been obtained elsewhere at the time the purchase was made.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on October 20, 2009.

Voting Aye:  
Voting Nay: None.  
Abstain: Gregoire.  
Absent: None.

The President declared the resolution passed.

Passed: October 20, 2009

Attest:

\_\_\_\_\_  
City Administrator/Clerk-Treasurer

\_\_\_\_\_  
President of Council

I hereby approve the foregoing resolution this 20<sup>th</sup> of October, 2009.

\_\_\_\_\_  
Mayor

AFFIDAVIT OF OFFICIAL INTEREST CLAIM

STATE OF MINNESOTA )  
COUNTY OF POLK ) ss  
CITY OF EAST GRAND FORKS )

I, Wayne Gregoire, being duly sworn states the following:

- 1. I am 5<sup>th</sup> Ward Council Member of the City of East Grand Forks.
- 2. The following goods were furnished to the City of East Grand Forks by Bert's Truck Equipment:

<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Total Amount</u>
9-24-09	40235	30" Mud Flaps	\$32.06

- 3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
- 4. Resolution passed by unanimous vote of the council on October 20, 2009.

Affiant states further that to the best of his knowledge and belief (a) the contract price was as low as or lower than the price at which the services could be obtained from other sources.

Affiant further states that the affidavit constitutes a claim against the city for the contract price, that the claim is just and correct, and that no part thereof has been paid.

Dated: \_\_\_\_\_

\_\_\_\_\_  
(Signature of Official)

**RESOLUTION NO. 09 - 10 - 68**

Council Member \_\_\_\_, supported by Council Member \_\_\_\_, introduced the following resolution and moved its adoption:

**RESOLUTION RATIFYING CONTRACTS**

WHEREAS, the City of East Grand Forks purchased from Hardware Hank the goods referenced in check number 4439 for a total of \$1496.62.

WHEREAS, Craig Buckalew, was personally interested financially in the contract, but the purchases were made because the price was as low as or lower than other local vendors.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF EAST GRAND FORKS:

1. The above mentioned purchase by the City and the claim of the vendor based thereon are confirmed and the Mayor and Clerk are directed to issue an order-check in payment of such claim on the filing of the affidavit of official interest required under Minnesota Statutes, Section 471.89.
2. It is hereby determined that the total price of \$1496.62 paid for such goods is as low as, or lower than, the price at which they could have been obtained elsewhere at the time the purchase was made.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on October 20, 2009.

Voting Aye:  
 Voting Nay: None.  
 Absent: Leigh.  
 Abstain: Buckalew.

The President declared the resolution passed.

Passed: October 20, 2009

Attest:

\_\_\_\_\_  
City Administrator/Clerk-Treasurer

\_\_\_\_\_  
President of Council

I hereby approve the foregoing resolution this 20<sup>th</sup> of October, 2009.

\_\_\_\_\_  
Mayor

AFFIDAVIT OF OFFICIAL INTEREST CLAIM

STATE OF MINNESOTA            )  
COUNTY OF POLK                ) ss  
CITY OF EAST GRAND FORKS    )

I, Craig Buckalew, being duly sworn states the following:

1. I am 3<sup>rd</sup> Ward Council Member of the City of East Grand Forks.
2. The City of East Grand Forks check number 4439 for a total of \$1496.62.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on October 20, 2009.

Affiant states further that to the best of his knowledge and belief (a) the contract price was as low as or lower than the price at which the services could be obtained from other sources.

Affiant further states that the affidavit constitutes a claim against the city for the contract price, that the claim is just and correct, and that no part thereof has been paid.

Dated: \_\_\_\_\_

\_\_\_\_\_  
(Signature of Official)

# Accounts Payable

## Check Register Totals Only



City of East Grand Forks

P. O. Box 373  
East Grand Forks, MN 56721  
(218) 773-2483

User: ejohnson  
Printed: 10/15/2009 - 3:05 PM

Check	Date	Vendor No	Vendor Name	Amount	Voucher
4386	10/20/2009	ABD001	ABD Publications	119.84	0
4387	10/20/2009	ACM001	Acme Electric Companies	245.51	0
4388	10/20/2009	ADV001	Advanced Business Methods Inc	522.62	0
4389	10/20/2009	ALL001	Alltel	378.75	0
4390	10/20/2009	AME002	American Tire Service	222.15	0
4391	10/20/2009	AME008	American Tire Service Inc	1,159.50	0
4392	10/20/2009	AME005	Ameripride Linen & Apparel Services	228.24	0
4393	10/20/2009	AQU001	Aqua Water Solutions	61.85	0
4394	10/20/2009	BAK001	Baker & Taylor Co	314.53	0
4395	10/20/2009	BAR002	Alex Barta	154.00	0
4396	10/20/2009	BAT001	Batteries Plus	405.63	0
4397	10/20/2009	BER001	Bert's Truck Equipment	32.06	0
4398	10/20/2009	BOR003	Joe Borgen	100.00	0
4399	10/20/2009	BRI003	Brite-Way Window Cleaning	50.00	0
4400	10/20/2009	BRO002	Brodart Co	274.37	0
4401	10/20/2009	BUS002	Business Essentials	278.00	0
4402	10/20/2009	C&R001	C&R Laundry & Cleaners	638.20	0
4403	10/20/2009	CAN001	Canon Financial Services	180.80	0
4404	10/20/2009	CAR005	Carson Industries Inc	154.90	0
4405	10/20/2009	COL002	Cole Papers Inc	260.95	0
4406	10/20/2009	COM001	Commercial Maintenance Chemical C	391.20	0
4407	10/20/2009	COM003	Complete Pest Control Inc	74.81	0
4408	10/20/2009	CRO001	Crookston City	814.76	0
4409	10/20/2009	DAK006	Dakota TV & Appliance	128.26	0
4410	10/20/2009	DEM001	Demco Educational Corp	96.00	0
4411	10/20/2009	DER001	Robert Derrick	90.00	0
4412	10/20/2009	DIR001	Direct USA Online	869.00	0
4413	10/20/2009	EAG001	Eagle Electric	1,627.96	0
4414	10/20/2009	EGF006	EGF City Petty Cash Ckng	2,973.46	0
4415	10/20/2009	EGF005	EGF Firemen's Relief Association	31,220.00	0
4416	10/20/2009	ELE001	Electric Pump	1,640.58	0
4417	10/20/2009	EMP001	Emphasys Computer Solutions	1,739.54	0
4418	10/20/2009	EXP002	Exponent	208.00	0
4419	10/20/2009	EZL001	EZ Locksmith	345.75	0
4420	10/20/2009	FAR003	Farmers Elevator Co of Alvarado	8.90	0
4421	10/20/2009	FIL001	Filter Care	183.26	0
4422	10/20/2009	FOL001	Follett Software Company	600.00	0
4423	10/20/2009	G&K001	G&K Services	192.45	0
4424	10/20/2009	GAF001	Gaffaneys	194.43	0
4425	10/20/2009	GAL001	Gale	243.20	0
4426	10/20/2009	GAL003	Galstad Jensen & Olson PA	11,979.56	0
4427	10/20/2009	GAL006	Galstad Jensen McCann PA Trust Acc	5,092.00	0
4428	10/20/2009	GAR001	Garden Hut Inc	481.53	0
4429	10/20/2009	GEO001	George's Quick Printing	1,469.54	0
4430	10/20/2009	GFC001	GF City Utility Billing	14,325.10	0
4431	10/20/2009	GFH002	GF Herald	2,617.77	0
4432	10/20/2009	GRA004	Grand Cities Towing	205.00	0
4433	10/20/2009	GRA010	Grand Forks Taxi Company & CCCU	2,246.37	0
4434	10/20/2009	GRZ001	Paul Grzadzieski	2,547.45	0
4435	10/20/2009	GTP001	GT Publishing	24.00	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
4436	10/20/2009	H&S001	H&S Construction	11,947.50	0
4437	10/20/2009	HAI002	Rick Hajicek	266.00	0
4438	10/20/2009	HAN005	April Hansen	18.75	0
4439	10/20/2009	HAR001	Hardware Hank	1,496.62	0
4440	10/20/2009	HEA001	Heartland Paper	725.90	0
4441	10/20/2009	HOM001	Home of Economy	89.63	0
4442	10/20/2009	HUG001	Hugo's	63.98	0
4443	10/20/2009	HUI001	Scott Huizenga	12.94	0
4444	10/20/2009	HUS001	Hussey Plumbing	85.25	0
4445	10/20/2009	INT009	International Public Management Assc	1,092.50	0
4446	10/20/2009	JOR001	Scott Jordheim	101.20	0
4447	10/20/2009	KAR001	Kar Products	102.97	0
4448	10/20/2009	KEE001	Keelan & Holly Rasmusson & Grand I	5,000.00	0
4449	10/20/2009	KEI001	Keith's Security World	10.68	0
4450	10/20/2009	KEL001	Kellermeyer Building Service	3,099.38	0
4451	10/20/2009	LEA001	League of MN Cities	665.00	0
4452	10/20/2009	LIT001	Lithia Payment Processing	242.77	0
4453	10/20/2009	LUM001	Lumber Mart	27.84	0
4454	10/20/2009	LYN002	Gladwin Lynne	87.83	0
4455	10/20/2009	M&W001	M&W Services	603.84	0
4456	10/20/2009	MAC002	MacQueen Equipment	262.46	0
4457	10/20/2009	MAN001	Michelle Manias	18.75	0
4458	10/20/2009	MEN001	Menards	86.03	0
4459	10/20/2009	MIC001	Micro-Marketing LLC	226.07	0
4460	10/20/2009	MID003	Midcontinent Communications	793.01	0
4461	10/20/2009	MID004	Midcontinent Communications	2,205.00	0
4462	10/20/2009	MID006	Midwest Specialty Sales Inc	57.22	0
4463	10/20/2009	MND003	MN Dept of Labor & Industry	30.00	0
4464	10/20/2009	MND005	MN Dept of Public Safety	1,530.00	0
4465	10/20/2009	MNH002	MN Hockey	1,850.00	0
4466	10/20/2009	NEW001	Newman Signs	2,370.00	0
4467	10/20/2009	ORE001	O'Reilly Auto Parts	568.03	0
4468	10/20/2009	PDQ001	PDQ Sanitary Services	118.00	0
4469	10/20/2009	PEN001	Penworthy Company	227.27	0
4470	10/20/2009	PES004	Dale Pesch	70.00	0
4471	10/20/2009	PET002	Jason Peterka	13.48	0
4472	10/20/2009	PET001	Peterson Veterinarian Clinic P.C.	580.52	0
4473	10/20/2009	POL002	Polk County Auditor Treasurer	24.00	0
4474	10/20/2009	POL008	Polk County Sheriff's Office	2,860.52	0
4475	10/20/2009	POW001	Power Equipment Shop	194.71	0
4476	10/20/2009	PRE001	Premium Waters Inc	55.12	0
4477	10/20/2009	PUR001	Neil Purcell	55.00	0
4478	10/20/2009	QUI001	Quill Corp	998.76	0
4479	10/20/2009	QWE001	Qwest	2,310.40	0
4480	10/20/2009	RAN001	Random House Inc	90.00	0
4481	10/20/2009	RDO004	RDO Equipment Co	711.90	0
4482	10/20/2009	RIG001	Right Choice Electric Inc	189.60	0
4483	10/20/2009	SIG001	Signs By Design	85.40	0
4484	10/20/2009	SKI001	Skinner Roofing	275.00	0
4485	10/20/2009	STE001	Stennes Granite	950.00	0
4486	10/20/2009	K&H001	Kenley Stordahl	1,200.00	0
4487	10/20/2009	SUM001	Summit Fire Protection	190.00	0
4488	10/20/2009	SUN002	Sun Dot Communications	138.49	0
4489	10/20/2009	SUN003	Sunshine Terrace	150.00	0
4490	10/20/2009	HWW001	The H.W. Wilson Comp	301.00	0
4491	10/20/2009	THO001	Thomas Bouregy & Co	139.50	0
4492	10/20/2009	TIG001	Tiger Direct.com	41.63	0
4493	10/20/2009	TIT002	Titan Access Account	758.09	0
4494	10/20/2009	TON001	Tony Dorn Inc	84.66	0

# Accounts Payable

## Check Register Totals Only

User: tknudson  
Printed: 10/7/2009 - 2:16 PM

Check	Date	Vendor No	Vendor Name	Amount	Voucher
4377	10/09/2009	COL003	Colonial Life & Accident Ins	12.00	0
4378	10/09/2009	COL001	Colorado Family Support Registry	46.53	0
4379	10/09/2009	EAS002	EGF City Flex Account	4,051.29	0
4380	10/09/2009	MND006	VOID****VOID****VOID*** MNI	7,588.35	0
4381	10/09/2009	MNN001	MN NCPERS Life Insurance	320.00	0
4382	10/09/2009	NAT001	Nationwide Retirement Solutions	260.00	0
4383	10/09/2009	PRI001	Principal Mutual Life Associates Inc	1,047.45	0
4384	10/09/2009	SUN001	Sunshine Terrace	57.50	0
4385	10/09/2009	UNI001	United Way	67.76	0
				<hr/> <hr/>	
Check Total:				13,450.88	
				<hr/> <hr/>	

Check	Date	Vendor No	Vendor Name	Amount	Voucher
4495	10/20/2009	TRU001	True Temp	55.00	0
4496	10/20/2009	USP001	United States Post Office	230.00	0
4497	10/20/2009	UND001	University of North Dakota - Televisic	150.00	0
4498	10/20/2009	USH001	US Hockey	6,150.00	0
4499	10/20/2009	VAL002	Valley Truck	180.81	0
4500	10/20/2009	WAS001	Waste Mgmt	58,338.67	0
4501	10/20/2009	WAT001	Water & Light Department	39,940.93	0
4502	10/20/2009	WHI001	Whitey's Cafe Inc	79.82	0
4503	10/20/2009	WIL002	Wilbur-Ellis	107.50	0
				<hr/> <hr/>	
Check Total:				244,194.71	
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