

**APPROVED MINUTES
OF THE CITY COUNCIL
CITY OF EAST GRAND FORKS
TUESDAY, JULY 15, 2014 – 5:00 PM**

CALL TO ORDER:

The Regular Meeting of the East Grand Forks City Council for July 15, 2014 was called to order by Council President Buckalew at 5:01 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice President Greg Leigh, Council Members Clarence Vetter, Dale Helms, Mark Olstad, and Chad Grassel.

Greg Boppre, City Engineer; Dan Boyce, Water & Light Manager; Nancy Ellis, City Planner; Ron Galstad, City Attorney; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Gary Larson, Fire Chief; Megan Nelson, Executive Assistant; and Jason Stordahl, Public Works Director.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.”

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of July 1, 2014.
2. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of July 8, 2014.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER HELMS, TO APPROVE ITEMS ONE (1) AND TWO (2).

Voting Aye: Grassel, Vetter, Helms, Buckalew, Olstad, and Leigh.

Voting Nay: None.

Absent: Tweten.

SCHEDULED BID LETTINGS: NONE.

SCHEDULED PUBLIC HEARINGS: NONE.

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Consider approving the Memorandum of Understanding between the City of East Grand Forks and the Law Enforcement Labor Services Local No. 152 clarifying who is eligible to receive the differential for field training new officers.
4. Consider approving the Memorandum of Understanding between the City of East Grand Forks and the Law Enforcement Labor Services Local No. 152 clarifying holidays for patrol officers and sergeants and non-emergency personnel covered by the collective bargaining agreement.
5. Consider adopting Resolution No. 14-07-65 approving the retrofitting of the lights to LED lighting in the Civic Center.
6. Consider approving the Special Event Application for Sacred Heart Class Reunion to be held in LaFave Park on August 15th from 6:00pm to 12:00am.
7. Consider approving the temporary liquor license application for Sacred Heart Church & School for the school reunion in LaFave Park and they will be contracting with East Grand Lanes for liquor services on August 15, 2014.
8. Consider approving the temporary liquor license application for the American Legion Post 157 to serve at the Heritage Village on August 15, 2015.
9. Consider authorizing staff to prepare and advertise a Request for Proposals for Auditing Services which will be collected and reviewed by the City Council.

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER OLSAD, TO APPROVE ITEMS THREE (3) THROUGH NINE (9).

Voting Aye: Grassel, Vetter, Helms, Buckalew, Olsad, and Leigh.

Voting Nay: None.

Absent: Tweten.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

10. Regular meeting minutes of the Economic Development/Housing Authority Board for June 10, 2014 and June 24, 2014.

COMMUNICATIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

11. Consider adopting Resolution No. 14-07-66 authorizing the staff to submit a Point Source

A MOTION WAS MADE BY COUNCIL MEMBER VETTER, SECONDED BY COUNCIL MEMBER GRASSEL, TO ADOPT RESOLUTION NO. 14-07-66 AUTHORIZING THE STAFF TO SUBMIT A POINT SOURCE IMPLEMENTATION GRANT APPLICATION FOR THE 2015 CITY PROJECT NO. 1 – STABILIZATION PONDS UPGRADE.

Mr. Boppre asked if there were any questions. There weren't any. Mr. Boppre told the council that this will help with the phosphorus removal. He added how this needed to be in by the end of the month to be eligible and that he estimates the City could get up to \$400,000 with this grant.

Voting Aye: Grassel, Vetter, Helms, Buckalew, Olstad, and Leigh.

Voting Nay: None.

Absent: Tweten.

12. Consider adopting Resolution No. 14-07-67 authorizing the forgiveness of two debts.

A MOTION WAS MADE BY COUNCIL MEMBER OLSTAD, SECONDED BY COUNCIL MEMBER HELMS, TO ADOPT RESOLUTION NO. 14-07-67 AUTHORIZING THE FORGIVENESS OF TWO DEBTS.

Council member Helms asked what the reasoning was that these were not able to be collected. Mr. Stordahl stated that his assistant had received a phone call about a special refuse pick up and how she had not informed the resident there was an additional charge for this pick up. He stated that the other charge was from a futon that was placed in the dumpster. Mr. Stordahl stated that the policy does not prevent items like this to be thrown in so they will be reviewing the policies of what is allowed to be put in a dumpster.

Voting Aye: Grassel, Vetter, Helms, Buckalew, Olstad, and Leigh.

Voting Nay: None.

Absent: Tweten.

CLAIMS:

13. Consider adopting Resolution No. 14-07-68 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 19245 for a total of \$1,336.11 whereas Council Member Buckalew is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER LEIGH, TO ADOPT RESOLUTION NO. 14-07-68 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBERS 19245 FOR A TOTAL OF \$1,336.11 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Grassel, Vetter, Helms, Olstad, and Leigh.

Voting Nay: None.

Absent: Tweten.

Abstain: Buckalew.

14. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

A MOTION WAS MADE BY COUNCIL MEMBER OLSTAD, SECONDED BY COUNCIL MEMBER VETTER, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: Grassel, Vetter, Helms, Buckalew, Olstad, and Leigh.

Voting Nay: None.

Absent: Tweten.

COUNCIL/STAFF REPORTS:

Mayor Stauss complimented how good and friendly the downtown area looked with all of the flowers.

Council Member Buckalew commented on what a good job Public Works has done with mosquito spraying.

Council Member Leigh complimented the Water and Light Department fixing a broken water line and how good they were to work with since they kept everyone informed in the neighborhood.

Mr. Galstad thanked the Public Works Department for the job they have done with spraying mosquitoes and addressing the dry pond in his neighborhood.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GRASSEL, TO ADJOURN THE JULY 15, 2014 COUNCIL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:11 P.M.

Voting Aye: Grassel, Vetter, Helms, Buckalew, Olstad, and Leigh.

Voting Nay: None.

Absent: Tweten.

David Murphy, City Administrator/Clerk-Treasurer