

WEEKLY MEMO

Date: August 8, 2014

To: Mayor Lynn Stauss. Council President Craig Buckalew, Council Vice-President Greg Leigh, Council members Clarence Vetter, Dale Helms, Henry Tweten, Mark Olstad, and Chad Grassel.

RE: Weekly Update

UPCOMING MEETINGS:

August 11, 2014 – 5:00 PM – Closed Special Session

August 12, 2014 - 5:00 PM – Special Meeting – Council Chambers

August 12, 2014 – following Special Meeting – Work Session – Moved to Council Chambers

August 19, 2014 – 5:00 PM – Regular Meeting – Council Chambers

August 26, 2014 – 5:00 PM – Work Session – Training Room

Reminders:

There is a closed joint special session on Monday, August 11th with the City Council and EDHA Board. The purpose of the closed special meeting is to discuss possible litigation. The closed session is to be performed according to the exception to the open meeting law pursuant for Attorney-Client Privilege according to Minnesota Statute § 13D.05, Subd. 3(b).

There will be special meeting on August 12th beginning at 5:00pm with the work session to follow. The purpose of the “Special Council Meeting” is to consider accepting the plans and specifications, advertising, and setting the bid date for the 2014 City Project No. 5 – Sand/Salt Storage Building. Both of these meetings will be held in the Council Chambers and will be done by 6:00pm because it is the evening of the primary election and meetings are not allowed to take place between 6:00pm and 8:00pm.

Agenda Items:

The only item that will be considered at the special meeting will be adopting a resolution which will accept the plans and specifications for 2014 City Project No. 5 and authorize the advertisements and set the bid date.

The first item for the work session is a request to start the process of a hiring register for the police department.

Item two will consider a request to purchase a microprocessor for the Civic Center. This was a budgeted item.

Item three will consider the replacement of overhead doors at Public Works. This item was also included in the budget.

Item four will be a review and discussion on funds raised for the upgrade to the stabilization ponds project.