

**AGENDA
CITY COUNCIL
CITY OF EAST GRAND FORKS
October 6, 2009
5:00 P.M.**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate."

Minnesota Community Pride Competition Award -- Presented by the Community Marketing Committee

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" for the East Grand Forks, Minnesota City Council of September 15, 2009.
2. Consider approving the minutes of the "Work Session" for the East Grand Forks, Minnesota City Council of September 22, 2009.

SCHEDULED BID LETTINGS: NONE.

SCHEDULED PUBLIC HEARINGS: NONE.

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Consider approving the quote for a ¾ ton pickup for the VFW Arena to Hatton Ford for \$22,800.71.
4. Consider approving the Winter Parks & Recreation Programs Salaries for 2009 as recommended.
5. Consider approving the easement between the City of East Grand Forks and Halstad Telephone Company.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

6. The minutes of the Water, Light, Power and Building Commission for August 20, 2009.
7. The minutes of the Water, Light, Power and Building Commission for September 3, 2009.

COMMUNICATIONS: NONE.

OLD BUSINESS: NONE.

NEW BUSINESS:

8. Consider approving the change order request for "2009 City Project No. 1 – 23rd Street NW" in the amount of \$83,710.50.

CLAIMS:

9. Consider adopting Resolution No. 09-10-65 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check number 4282 for a total of \$714.47 whereas Council Member Buckalew is personally interested financially in the contract.
10. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

ADJOURN:

Upcoming Meetings:

Budget Work Session – October 7, 2009 – 5:00 PM – Training Room

Work Session – October 13, 2009 – 5:00 PM – Training Room

Budget Work Session – October 14, 2009 – 5:00 PM – Training Room

Regular Meeting – October 20, 2009 – 5:00 PM – Council Chambers

Budget Work Session – October 21, 2009 – 5:00 PM – Training Room

**UNAPPROVED
MINUTES
OF THE
EAST GRAND FORKS
CITY COUNCIL**

Tuesday, September 15, 2009 – 5:00 PM

CALL TO ORDER:

The Regular Meeting of the East Grand Forks City Council for September 15, 2009 was called to order by Council President Dick Grassel at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Dick Grassel, Council Vice President Henry Tweten, Council Member Marc Demers, Craig Buckalew, Wayne Gregoire, Mike Pokrzywinski, and Greg Leigh.

STAFF PRESENT:

Scott Huizenga, City Administrator; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Greg Boppre, City Engineer; Mike Hedlund, Police Chief; John Wachter, Public Works Superintendent; Randy Gust, Fire Chief; Dave Aker, Parks & Rec Superintendent; Jerry Lucke, Finance Director; Dan Ollhoff, MPO Intern; Dan Boyce, Water & Light Manager; Nancy Ellis, Senior Planner; and Mike Hedlund, Police Chief.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.”

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of September 1, 2009.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER GREGOIRE, TO APPROVE THE “REGULAR MEETING” FOR THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL OF SEPTEMBER 1, 2009.

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Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, and Buckalew.
Voting Nay: None.

2. Consider approving the minutes of the "Work Session" for the East Grand Forks, Minnesota City Council of September 8, 2009.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER BUCKALEW, TO APPROVE THE "WORK SESSION" FOR THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL OF SEPTEMBER 8, 2009.

Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, and Buckalew.
Voting Nay: None.

SCHEDULED BID LETTINGS: NONE.

SCHEDULED PUBLIC HEARINGS: NONE.

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they chose.

3. Consider approving the application for an Exempt Gambling Permit for a raffle for the Red River Lions Club to be held November 12, 2009 at the Eagles Club, 227 10th St. NW, East Grand Forks, MN 56721 and waive the 30-day waiting period.
4. Consider approving the Dacotah Aerie No. 350, Fraternal Order of Eagles, application for a Temporary Liquor License for the St. Michaels Fall Festival to be held on October 24, 2009 at Sacred Heart School/Church in East Grand Forks, MN 56721.
5. Consider approving the Memorandum of Agreement for the Minnesota Unified Certification Program for Disadvantaged Business Enterprises.
6. Consider approving the Winter Equipment Lease with Ziegler for \$4465 (includes 100 hours) per month plus \$50 per hour of overtime and freight.
7. Consider approving the change order request for "2008 City Project No. 1 – Wastewater Improvements" - in the amount of \$116,352.00 (\$102,072.00 is Water & Light cost).
8. Consider approving and filing of the East Grand Forks Sign Replacement Plan.
9. Consider approving the Civic Recreation Center and VFW Memorial Arena Lease Agreement between the City of East Grand Forks and the Independent School District No. 595 for \$93,500.
10. Consider adopting Resolution No. 09-09-61 a Resolution to support the Minnesota Department of Natural Resources boat ramp to be replaced in LaFave Park.

11. Consider approving the Bon-Fire Permit for the East Grand Forks Senior High to hold a bonfire for homecoming by the River in LaFave Park on October 4, 2009 from 7:30 p.m. to 10:00 p.m.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER DEMERS, TO APPROVE CONSENT MOTIONS NUMBER THREE (3) THROUGH ELEVEN (11) AS SUBMITTED.

Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, and Buckalew.
Voting Nay: None.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:
NONE.

COMMUNICATIONS: NONE.

OLD BUSINESS:

12. Consider approving the application for a special event for a 10 hour Adventure Race from 8:00 a.m. to 8:00 p.m. on September 26, 2009 contingent upon Polk County Sheriff's Department approval.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER BUCKALEW, TO APPROVE THE APPLICATION FOR A SPECIAL EVENT FOR A 10 HOUR ADVENTURE RACE FROM 8:00 A.M. TO 8:00 P.M. ON SEPTEMBER 26, 2009 CONTINGENT UPON POLK COUNTY SHERIFF'S DEPARTMENT APPROVAL.

Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, and Buckalew.
Voting Nay: None.

NEW BUSINESS:

13. Consider adopting Resolution No. 09-09-62 a Resolution approving the 2009 tax levy collectable in 2010 for a total amount of \$2,981,271 and set the Truth in Taxation Hearings for December 1, 2009 at 7:00 p.m. with a continuance hearing December 15, 2009, 7:00 p.m. if necessary.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO ADOPT RESOLUTION NO. 09-09-62 A RESOLUTION APPROVING THE 2009 TAX LEVY COLLECTABLE IN 2010 FOR A TOTAL AMOUNT OF \$2,981,271 AND SET THE TRUTH IN TAXATION HEARINGS FOR DECEMBER 1, 2009 AT 7:00 P.M. WITH A CONTINUANCE HEARING DECEMBER 15, 2009, 7:00 P.M. IF NECESSARY.

Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, and Buckalew.
Voting Nay: None.

14. Consider adopting Resolution No. 09-09-63 a Resolution to approve the 2010 preliminary budget.

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Council Member Leigh stated that the City Council is setting the tax levy at the maximum but will definitely look at lowering the budget at the upcoming budget meetings.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER GREGOIRE, TO ADOPT RESOLUTION NO. 09-09-63 A RESOLUTION TO APPROVE THE 2010 PRELIMINARY BUDGET.

Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, and Buckalew.
Voting Nay: None.

CLAIMS:

15. Consider adopting Resolution No. 09-09-64 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check number 4150 for a total of \$657.92 whereas Council Member Buckalew is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER LEIGH, TO ADOPT RESOLUTION NO. 09-09-64 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBER 4150 FOR A TOTAL OF \$657.92 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Grassel.
Voting Nay: None.
Abstain: Buckalew.

16. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

Acme Electric Companies	Bit/Air Compressor/Jigsaw Blade	\$855.37
Advanced Business Methods	Minotta Contract End/Savin Contract Start	\$233.42
Albrecht Manufacturing	Inv Parts	\$164.20
All Pro Embroidery	Job Shirts w/ Embroidery	\$450.00
All Seasons Garden Center	Plants For Planter In Park/Campground	\$409.03
American Tire Service	Tire Repair #113 & #614	\$262.50
Ameripride Linen & Apparel Services	Mop/Cleaning Supplies/Laundry	\$320.44
Aqua Water Solutions	Water Service	\$84.10
Barta Alex	Summer Ice Shut Down	\$145.00
Big Jim's East Side Tire	Flat Tire Repair	\$6.00
Border States Electric Supply	Lamps/Lights	\$162.08
Business Essentials	Glue/Labels/Paper/Printer Ink	\$184.87
C&R Laundry & Cleaners	Dry Cleaning Aug & July 2009/PD & FD	\$872.62
California Contractors Supplies Inc	Safety Glasses	\$160.56
Carquest Auto Parts	Hyd Parts #614	\$40.20
Coalition of Greater MN Cities	2010 CGMC Dues Assessment	\$11,006.00

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Complete Pest Control Inc	Pest Control FD/Sherlock Park/Zavoral Park	\$288.58
Dacotah Aerie No. 350	EDHA Dinner	\$632.29
Dacotah Paper Co	Rinesol/Glass Cleaner	\$116.11
Davis & Stanton	Award Pins	\$27.00
Daydreams Specialities	Plaque Awards/Name Tags	\$47.00
Digital-Ally Inc	Mirror Mounts & Antenna	\$37.50
Eagle Electric	RW Power Outage	\$215.31
Explorer Post #38	Squad Washings	\$50.00
Exponent	Public Hearing/Budget/Auction Ad/PD & FD Employment	\$700.22
Forx Rent All	Wireless Mike Rental	\$93.93
G&K Services	Mats	\$225.36
Gaffaneys	Calendar/Supplies	\$68.89
Garden Hut Inc	V-Belts	\$57.86
George's Quick Printing	Towed Vehicle Permits	\$38.48
GF City Utility Billing	Landfill 0809	\$14,237.60
GF Herald	Police Auction	\$191.93
GF Welding & Machine	Repair Gate/Fire Ringg - Campground	\$314.66
GGF Convention & Visitors Bureau	July 2009 Lodging Tax	\$1,494.88
Gopher State Lawn Sprinklers	Wires/Pipe Repair to Fountain/Sprinkler Head	\$942.10
Grand Cities Towing	Towing/Mazda Pickup	\$90.00
Grand Forks City	Camera System For Busses	\$5,188.00
Grand Forks Taxi Company & CCCU	Dial A Ride Aug 09	\$2,130.95
Greater Grand Forks Inter-Agency Forum	Agency Registration Fee	\$40.00
Hajicek Rick	Cleaning 8/24-8/28	\$133.00
Hajicek Rod	Camera/Case/Memory Card/Meal Reimb	\$175.52
Hardware Hank	Maint Supplies	\$657.92
Hawkins Chemical	Chlorine	\$889.20
Heartland Paper	Misc Supplies	\$1,719.13
Hugo's	Misc Supplies	\$196.16
Hussey Plumbing	Fix Toilet	\$404.25
Integra Telecom	LD Phone	\$175.30
Johnson Erin	Reimb Supplies To Make CAFR Reports	\$17.55
Kar Products	Inv Parts	\$110.49
Kellermeyer Building Service	Cleaning Service	\$748.13
League of MN Cities	09-10 Membership Dues	\$6,408.00
Lumber Mart	Sign Repair/Posts/Lumber	\$175.06
M&W Services	Weed Application	\$278.45
Minn-Dak Asphalt Inc	Gateway Dr-NE Overlay	\$14,012.24
Nelson Dillon	Boots	\$75.00
Newman Signs	Sign Rental	\$2,370.00
NFPA	Fire Prevention Banners	\$106.15
O'Reilly Auto Parts	Inv Parts #171/Battery	\$118.22
Odland Fitzgerald Reynolds & Harbott PLLP	Criminal Appearances 7/7/09 - 8/21/09	\$704.00
Peterson Veterinarian Clinic P.C.	Pound Report Aug 09	\$746.86

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Praxair Distribution	Cylinder Rental	\$18.47
Premium Waters Inc	Water Service Admin/FD	\$44.00
Railroad Mgmt Co III LLC	Sewer Pipeline - 12/09 - 12/10	\$90.75
Reed Business Information	Bid Postings	\$472.32
Revolutions Power Sports	Inv Parts #327	\$281.81
Rivards Turf & Forage	Seed	\$787.99
Rydell Chevrolet	Repair Parts #302	\$92.93
Sherwin-Williams	Paint	\$31.89
Simonson Station Stores	PD Aug 09 Car Wash	\$526.81
Stennes Granite	2 O/C Graves/Replace Vases	\$587.00
Steve Sondreal Construction	Sidewalk Replacement 1209 4th Ave Kevin Boushee	\$1,575.00
Strata Corp	Cement	\$538.99
Strata Corp	Campground	\$548.25
Streichers	Patrol Uniforms	\$2,925.92
Sun Dot Communications	DSL City Hall/Sr Center	\$126.99
Sunshine Terrace	Reimb Petty Cash	\$91.65
Tiger Direct.com	EDHA Computer	\$296.43
Tony Dorn Inc	Copier Fees	\$173.12
Uniforms Unlimited Inc.	Uniforms/Patrol	\$161.00
Vanderhoof Lynda	Reimb Supplies For Picnic & Dance	\$126.08
Waste Mgmt	Metal Box/Greensite/RW/Recycle Center	\$5,580.55
Water & Light Department	W&L Charges	\$44,452.16
Weisser Jim	Refund/Double Paid Resue Unit Fee	\$40.00
Xcel Energy	211 DeMers	\$300.55
Zavoral Paul	Black Dirt	\$10.00
		<u>\$132,686.33</u>

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER BUCKALEW, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, and Buckalew.

Voting Nay: None.

COUNCIL/STAFF REPORTS:

Council Vice President Tweten talked to the City Administration on ways to reduce the budget. He would like the Council President and other Council Members discuss the budget with the City Administrator. He announced that this budget also sets the 2011 and 2012 budgets as well. He would like everyone to have the opportunity to express their views.

Council Member Leigh announced that the City Council will be holding public forums to discuss the budget and tax levy.

Council Member Pokrzywinski would like to express his views on the budget.

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Council President Grassel announced that business hwy 2 is getting cleaned up.

Mr. Galstad stated that he is looking at cleaning up problem areas. He announced that Water & Light is negotiating with Halstad Telephone to lease fiber optic.

Mr. Gust announced that the Fire Department will be having an open house on October 5th from 6 p.m. to 8 p.m.

Mr. Wachter informed City Council that Fall Cleanup will be held September 28 through October 2. The hazardous waste and electronic drop off will be October 3 from 9 a.m. to 3 p.m. at the Parks Shop.

Mr. Aker stated that the Parks Department is starting to take down trees and is receiving quotes for stump removal.

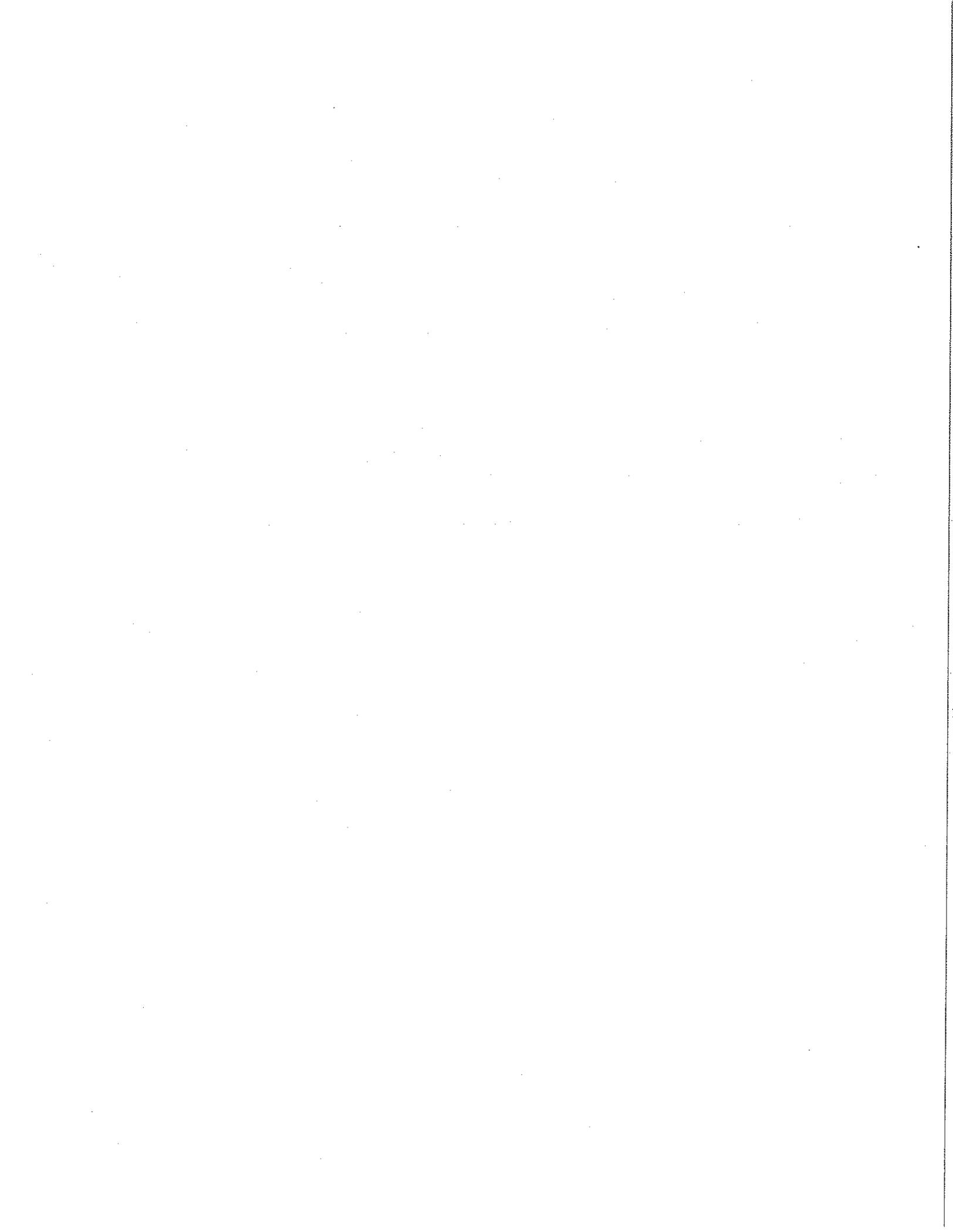
ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER DEMERS, TO ADJOURN THE SEPTEMBER 15, 2009 REGULAR MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:16 P.M.

Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, and Buckalew.

Voting Nay: None.

Scott Huizenga, City Administrator/Clerk-Treasurer



**UNAPPROVED
WORK SESSION
MINUTES
OF THE
EAST GRAND FORKS
CITY COUNCIL**

Tuesday, September 22, 2009 – 5:00 PM

CALL TO ORDER

The Work Session of the East Grand Forks City Council for September 22, 2009 was called to order by Council President Dick Grassel at 5:00 P.M.

CALL OF ROLL

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Dick Grassel, Council Vice President Henry Tweten, Council Members Marc DeMers, Wayne Gregoire, Mike Pokrzywinski, and Greg Leigh.

STAFF PRESENT:

Scott Huizenga, City Administrator; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Greg Boppre, City Engineer; Mike Hedlund, Police Chief; John Wachter, Public Works Superintendent; Dave Aker, Parks & Rec Superintendent; Jim Richter, EDHA Director; and Charlotte Helgeson, Library Director.

DETERMINATION OF A QUORUM

1. 2009 City Project NO. 1 – 23rd Street NW Ditch Fill – Greg Boppre

Mr. Boppre announced that City Council had asked Floan-Sanders to check into the possibility of adding storm sewer from the intersection of River Road and 23rd St. NW and to fill in the ditch along the cemetery. Due to the levee, the flow of water has been interrupted and is causing flooding on Valley Golf Course hole number one and number nine.

Council Member Tweten stated that this is a great idea and all extra dirt should go to the cemetery. Council Member Leigh also supported the project because this area cannot be mowed because of the water and high volume of mosquitoes. Council President Grassel stated that he understands the ditch issue but \$83,710.50 is excessive for esthetics to Valley Golf. Council Member Gregoire questioned the process and why this portion of the project wasn't included in the original project. Council Member Gregoire also stated that the cemetery board needs to look at expansion. Council Member DeMers asked if this money comes from the Transportation Revolving Loan Fund. This item will be referred to City Council for action. Mr. Boppre asked if it was possible to have a special meeting. Mr. Huizenga stated that if he can get four signatures, there is no need to hold a meeting.

2. Halstad Telephone Company Easement – Ron Galstad

Mr. Galstad stated that Water & Light have negotiated an agreement with Halstad Telephone Company (HTC) to lease dark fiber optic cable. Mr. Galstad provided a copy of the easement and map of the proposed route. Mr. Galstad stated that this is not an exclusive agreement. Council Member DeMers discussed other company agreements and would like to follow-up with Mr. Boyce.

3. VFW Pickup – Dave Aker

Mr. Aker announced that he receive five bids with the lowest bid from Hatton Ford for \$22,800 to replace the 1990 Chevrolet. Council Member Leigh stated that the current pickup needs to be replaced. Mayor Stauss announced that the difference between a new and used vehicle is about \$3,000 according to our City Administrator. Council Member DeMers stated that he understands the need to replace the pickup; however, he would like to see something used. Mr. Aker and Mr. Wachter informed City Council that the old vehicle will be used for summer help. This item will be referred to City Council for action.

4. Other

Mayor Stauss informed City Council that he will not support the 12.8% levy increase. He stated that he will veto anything over 5% and the City Council will need to look at cuts. Council Member Leigh stated that he is in favor of 5% or less. Council Vice President Tweten announced that Council Members need to meet with Mr. Huizenga to discuss the budget and possible cuts. Council Member Pokrzywinski asked Mayor Stauss to come up with the cuts since he will not support a levy increase over 5%. Council Member Leigh stated that the City Council will need to look at the budget and go from there.

ADJOURN

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO ADJOURN THE SEPTEMBER 22, 2009 WORK SESSION OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:44 P.M.

Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, and Tweten.

Voting Nay: None.

Absent: Buckalew.

Scott Huizenga, City Administrator/Clerk-Treasurer

Request for Council Action

Date: September 2, 2009

To: East Grand Forks City Council, Mayor Lynn Stauss, Council President Grassel, Council Vice President Tweten, Council Members Clarence Vetter, Craig Buckalew, Wayne Gregoire, Steve Gander, and Greg Leigh.

Cc: File

From: Dave Aker

RE: Buying a pickup for the VFW

Bids have been received for a ¾ ton pickup for the VFW Arena. Hatton Ford came in with the low bid of \$21,409.71 plus tax \$1,391.00 which makes the bid \$22,800.71. Bert's Trucking has the low bid for bed liner, install a plow and tommy lift; \$7,787.03. Total for the pickup would be: \$30,587.74.

Background:

The VFW does the plowing for the Senior Center, sidewalks on the point and the VFW and Blue Line arenas parking lots.

The current pickup is a 1990 Chevrolet, it has holes all the way through in the cab on both sides from rust. The weld broke on the base of the plow and it cannot be repaired.

Quotes and pictures are enclosed.

East Grand Forks Parks and Recreation Department

Contact: Dave Aker

Phone: 773-8000 (work)

218-779-6611 (c)

E-Mail: EGFaker@hotmail.com

Bid on a ¾ Ton 2009 Pickup Truck:

SELECTED VEHICLE COLORS: Interior: Black *- Not Avail*
Exterior: White ✓

SELECTED OPTIONS:

- 213 ✓ STANDARD CAB
- ✓ AWD - Push button inside
- ✓ PICKUP BOX, FLEETSIDE (8 feet)
- ✓ SUSPENSION PACKAGE, HANDLING/TRAILERING, HEAVY DUTY
- ✓ EMISSIONS, FEDERAL REQUIREMENTS
- ✓ ENGINE V8 (5.4 L)
- ✓ TRANSMISSION, 5-SPEED AUTOMATIC, HEAVY DUTY,
- ✓ ELECTRONICALLY CONTROLLED with overdrive and tow/haul mode
- ✓ NO LOCKING DIFFERENTIAL
- ✓ REAR AXLE, 3.73 RATIO
- ✓ LT PREFERRED EQUIPMENT GROUP includes standard equipment
- ✓ TIRES, LT245/75R17E ALL-SEASON, BLACKWALL (STD)
- 35 ✓ SEATS, FRONT 40/20/40, SPLIT BENCH, 3 PASSENGER, DRIVER AND FRONT PASSENGER MANUAL RECLINING, center fold-down armrest with storage, lockable storage compartment in seat cushion *- NOT LOCKABLE*
- 901 ✓ AUTOMATIC WINDOWS, DOOR LOCKS
- ✓ AIR CONDITION 370
- 525 ✓ CRUISE CONTROL
- ✓ INSTRUMENTATION - analog with speedometer, fuel level, engine temperature, tachometer, voltmeter and oil pressure indicators
- 411 ✓ BLOCK HEATER
- ✓ FLOOR COVERING, BLACK RUBBERIZED 600A
- ✓ SEAT TRIM SELECTED CLOTH - 35
- 524 ✓ STEERING WHEEL- LEATHER-WRAP and COLUMN - TILT-WHEEL
- 585 ✓ AUDIO SYSTEM, AM/FM STERO WITH MP3 COMPATIBLE CD PLAYER

VOLT METER
DELETED -
TRANS. TEMP
INSTEAD

=>

Dealer: F58591

2010 F-SERIES SD

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Order No: 5544 Priority: J4 Ord FIN: QS031 Order Type: 5B Price Level: 015
Ord PEP: 600A Cust/Flt Name: EGF PARK&REC PO Number:

RETAIL

RETAIL

F2B	F250 4X4 SD R/C	\$28275	9000# GVWR	PKG	
	137" WHEELBASE		213	ELECTRONIC SOF	185
Z1	OXFORD WHITE CC		41H	ENG BLK HEATER	NC
3	40/20/40 CLOTH	425		SPARE TIRE/WHL3	NC
S	MEDIUM STONE		524	TILT WHEEL	150
600A	PREF EQUIP PKG		525	CRUISE CONTROL	235
	.XL TRIM			TELE TT MIR-PWR	
	.TRAILER TOW PKG		585	AMFM/CD/CLK	275
572	AIR CONDITIONER	NC			
995	.5.4L EFI V8 ENG	NC		TOTAL BASE AND OPTIONS	32860
44T	5-SPD AUTOMATIC	1490		TOTAL	32860
TBK	.LT245 BSW AS 17			*THIS IS NOT AN INVOICE*	
X37	3.73 REG AXLE	NC		* MORE ORDER INFO NEXT PAGE *	
90L	PWR EQUIP GROUP	850		F8=Next	
	JOB #1 BUILD				

=>

Dealer: F58591

2010 F-SERIES SD

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Order No: 5544 Priority: J4 Ord FIN: QS031 Order Type: 5B Price Level: 015
Ord PEP: 600A Cust/Flt Name: EGF PARK&REC PO Number:

RETAIL

RETAIL

	JACK	
	AUX AUDIO INPUT	
	SP DLR ACCT ADJ	
	SP FLT ACCT CR	
13	U.S. GAL GAS	
B4A	NET INV FLT OPT	NC
	PRICED DORA	NC
	DEST AND DELIV	975

Sell @ \$21,409.71
Sales Tax & Lic not included
note other exceptions

TOTAL BASE AND OPTIONS 32860
TOTAL 32860
THIS IS NOT AN INVOICE

Ken Huhta
Hatten Ford Inc.
909 Railroad Ave E
Hatten, ND 58240
(701) 543-3636 / Cell (218) 791-0278

Ken Huhta
FLT Sales

F7=Prev

F3/F12=Veh Ord Menu

F1=Help

F2=Return to Order

F4=Submit

F5=Add to Library

S099 - PRESS F4 TO SUBMIT

QC09264

2010 Truck

Prepared By:
KELLY FOERSTER
RYDELL GM AUTO CENTER
2700 S. WASHINGTON ST.
GRAND FORKS, ND 58201
Phone: (701) 772-7211
Fax: (701) 795-6364
Email: kfoerster@rydellchev.com

2010 Fleet/Non-Retail Chevrolet Silverado 2500HD 4WD Reg Cab 133" LT

PRICING SUMMARY

PRICING SUMMARY - 2009 Fleet/Non-Retail CK20903 4WD Reg Cab 133" LT

	<u>MSRP</u>
Base Price	\$33,210.00
Total Options:	\$620.00
Vehicle Subtotal	\$33,830.00
Advert/Adjustments	\$0.00
Destination Charge	\$995.00
GRAND TOTAL	\$34,825.00

RYDELL AUTO CENTER, INC.
P.O. BOX 13398
GRAND FORKS, ND 58208-3398

\$ 25,566.⁰⁰

tax 6.5% 1661.79

Kelly Foerster

\$ 27,227.79

Approximate delivery by
end of Nov.

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 153.0, Data updated 8/18/2009 1:27:00 PM

©Copyright 1986-2005 Chrome Systems Corporation. All rights reserved.

Customer File:

WHEELS, 4 - 16" X 6.5" CHROME STYLED STEEL STYLED STEEL ONLY
TRAILERING EQUIPMENT, HEAVY DUTY, includes trailering hitch platform
and 2.5 inch receiver with 2" adapter, 7 wire harness
MODEL OPERATED - runs on gasoline

TOTAL PRICE - including shipping and sales tax
DELIVERY DATE - date of delivery

8-710-1080

Sales Tax & license not included

BERT'S TRUCK EQUIPMENT INC.
LOCAL PHONE NO. 773-1194
2506 BUSINESS HWY 2
EAST GRAND FORKS, MN 56721

Quote

Customer No.: CSRG04

Quote No.: 6437

Quote To: E.G.F. PARK AND REC

Ship To: ENTER CUSTOMERS NAME

Date	Ship Via	FOB	Terms
08/28/09		Origin	Prepaid
Purchase Order Number	Sales Person		Required
	RYAN		08/28/09

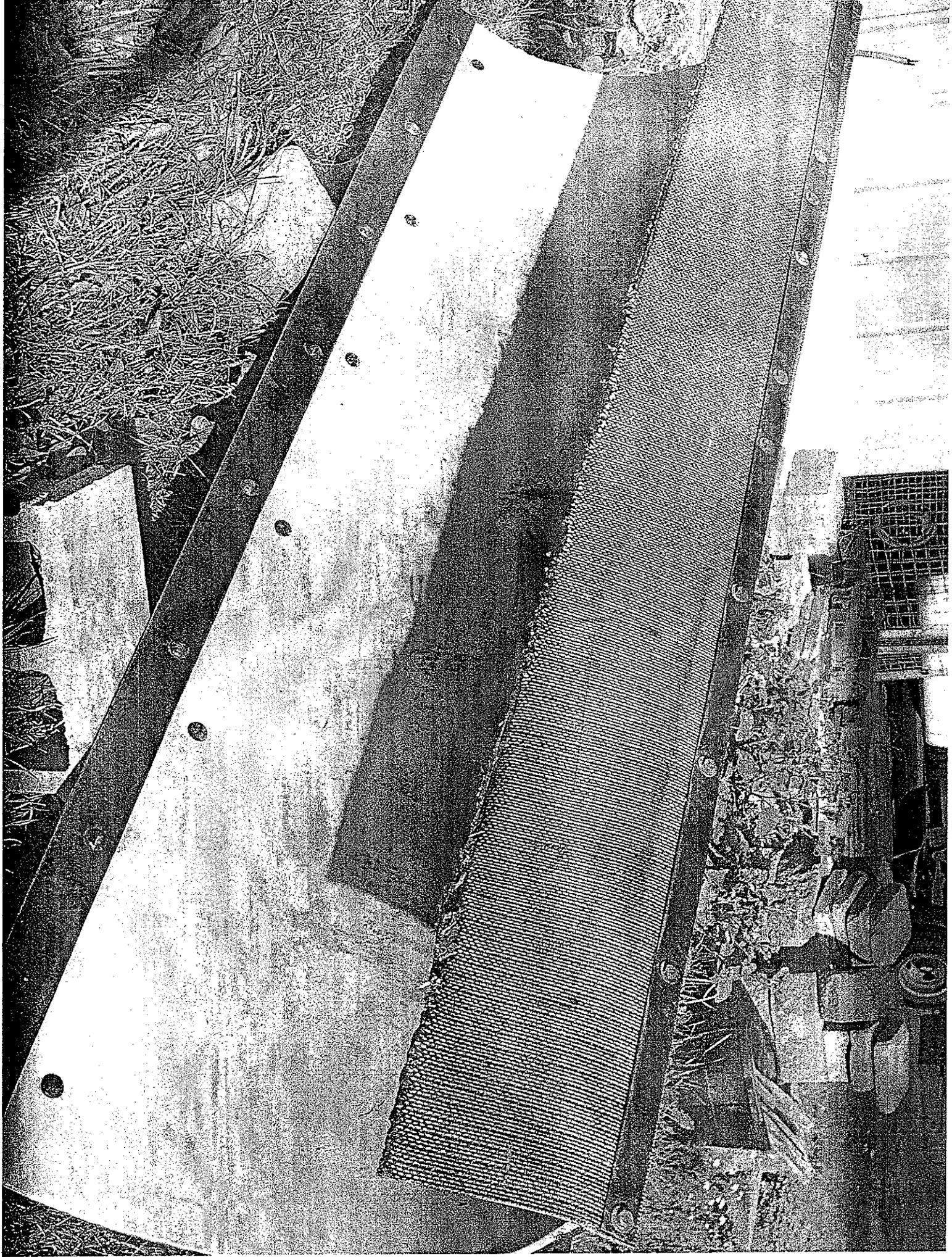
Required	Quantity	Shipped	BO	Item Number	Description	Unit Price	Amount
1					UNDER COAT PICK BOX	525.00	525.00
1					8'2" RT3 BOSS POWER V-BLADE WITH SNOW DEEL FACTOR AND SMART HITCH'S (10% OFF)	4290.00	4290.00
1.000					INSTALL PLOW	500.00	500.00
1					STD TOMMY GATE 1040 27" DECK STEEL	1760.00	1760.00
1.000					INSTALL TOMMY GATE	260.00	260.00
						Quote subtotal	7335.00
						Sales tax @ 6.875%	452.03
						Quote total	7787.03

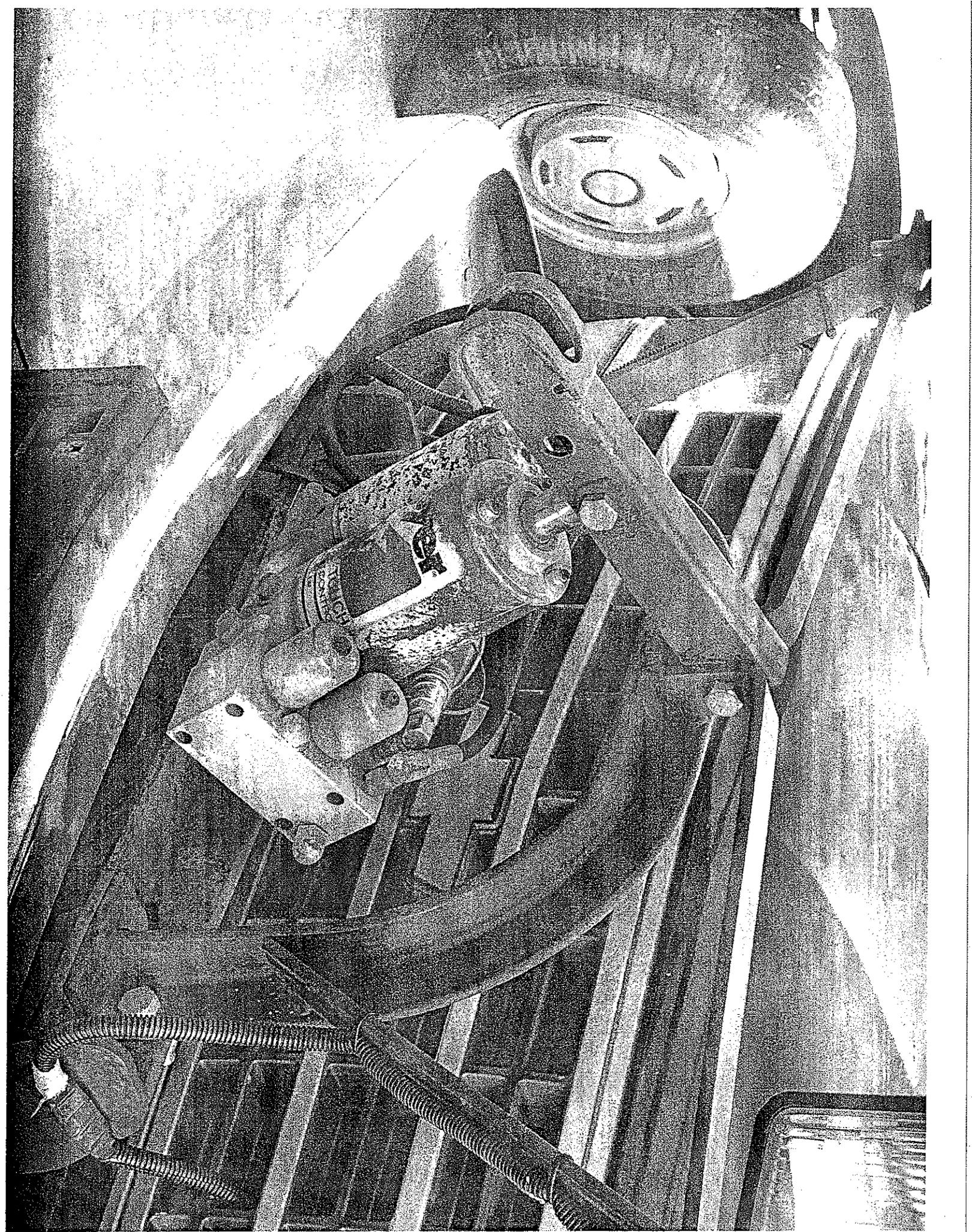
THANKS FOR YOUR ORDER WE APPRECIATE YOUR BUSINESS

*If we do the deal by Oct. 15th
we'll install the plow for no
charge. So you can \$500⁰⁰ off
the total. Notice*

Thank You

Ryan









Admin Minnesota

Materials Management Division

Room 112 Administration Bldg., 50 Sherburne Ave., St. Paul, MN 55155; Phone: 651.296.2600, Fax: 651.297.3996
For TTY/TDD communication, contact us through the Minnesota Relay Service at 1.800.627.3529.

CONTRACT RELEASE: T-642(5)

DATE: SEPTEMBER 2, 2009

PRODUCT/SERVICE: TRUCKS – 2009 MODEL YEAR VEHICLES – PICKUP AND LIGHT DUTY

Minn. Stat. § 16C.137 calls for state departments, whenever legally, technically, and economically feasible, subject to the specific needs of the department and responsible management of agency finances, use "cleaner fuels" as that term is defined, or use fuel-efficient vehicles having fuel efficiency ratings that exceed 30 miles per gallon for city usage or 35 miles per gallon for highway usage, including but not limited to hybrid electric cars. Ethanol (E85) and biodiesel (B20) fuels are defined as cleaner fuels in Minnesota.

In order to comply with this statute, it is the intent of the vehicle acquisition contracts to make fuel efficient and cleaner fuel vehicles available for State agencies to purchase. Vehicles that meet the definition of Minn. Stat. § 16C.137 are listed as *Approved Vehicles for State agencies and CPV members*. State agencies must purchase the vehicles contracted from the approved list unless a written exception is granted by the Materials Management Division. Cooperative Purchasing Venture Members may purchase from the approved list at their discretion and without approval from the Materials Management Division.

CONTRACT PERIOD: SEPTEMBER 24, 2008, THROUGH NOVEMBER 30, 2009,* OR END OF MODEL YEAR

EXTENSION OPTIONS: UP TO 12 MONTHS

ACQUISITION MANAGEMENT SPECIALIST: LUKE JANNETT

PHONE: 651.201.2446 E-MAIL: luke.jannett@state.mn.us WEB SITE: www.mmd.admin.state.mn.us

<u>CONTRACT VENDOR</u>	<u>CONTRACT NO.</u>	<u>TERMS</u>	<u>DELIVERY</u>
ELK RIVER FORD 17219 Highway 10 NW PO Box 304 Elk River, MN 55330	440139 <u>EXPIRES 11-30-2009 or end of model year</u>	NET 30	60-120 DAYS ARO

VENDOR NO.: 084212004-00 CONTACT: Wade Turner PHONE: 763.274.3339 or 800.441.2301
wturner@erfdj.com FAX: 763.274.3338

NEW VEHICLE ORDERS, OR CHANGE ORDERS, MUST BE CONFIRMED IN WRITING BY THE PURCHASER. VERBAL ORDERS MAY NOT BE PROCESSED BY THE CONTRACT VENDOR. Both the purchaser and the Contract Vendor must initial the final order form before it is submitted to the manufacturer's order bank for processing. Any change orders issued must be confirmed in writing. If there are multiple orders for the identical vehicle, the Contract Vendor may submit one common detailed order confirmation to the purchaser to be initialed. This document may be used for both order entry to the manufacturer and to accompany the delivery of the vehicle.

Contract Release: T-642(5)

REVISIONS:

- 09/02/09 Contract 440139 has been amended to add 2010 Ford Early Order Program on select models and has been extended through November 30, 2009, or end of Contracted model year. Vendor will provide 2010 models at current Contract pricing.

- 07/02/09 Contract 440142 has been amended to correct the GPC for Group 4G to \$7,083.00. The delivered price has been corrected to \$23,582.83.

- 06/19/09 Contract 441320 has been added and includes specific Chevrolet Silverado models. Contract 440139 has been amended to add select 2010 Ford vehicles at 2009 Contract pricing. Ford has issued new model numbers for 2010 vehicles.

- 06/05/09 Contract 440137 has been cancelled.

- 02/13/09 Contract 440141 has been amended to correct the delivered price for the Dodge Dakota Crew Cab ND5L84 from \$19,331.00 to \$19,931.00. Contract 440141 has been amended to correct the following model codes:
 - Group E85 - 2B from (DS6L41 Quad) to (DS6L62)
 - Group E85 - 2C from (DS6L41 Quad) to (DS1L41 Quad)
 - Group E85 - 2D from (DSIH98) to (DS6L41 Quad)

- All other prices, terms, and conditions remain unchanged.

- 01/21/09 Contract 440138 has been cancelled. All items have been transferred to Contract 440141.

- 12/15/08 Contract 440140 has been cancelled. All items have been transferred to Contract 440139.

- 10/15/08 Contract 440138 is amended to correct the delivered price for the Dodge RAM 1500 DS6L41, Extended Quad Cab (Item E85 2D) from \$18,375.00 to \$22,727.00 to agree with the manufacturer's published price. All other prices, terms and conditions remain unchanged. The Contract Release is reassigned to Luke Jannett.

- 10/13/08 All Contracts are amended to revise the delivery requirements.

*****IMPORTANT NOTICE TO CONTRACT USERS*****

Minn. Stat. § 16C.137 calls for state departments, whenever legally, technically, and economically feasible, subject to the specific needs of the department and responsible management of agency finances: use "cleaner fuels" as that term is defined, or use fuel-efficient vehicles having fuel efficiency ratings that exceed 30 miles per gallon for city usage or 35 miles per gallon for highway usage, including but not limited to hybrid electric cars. Ethanol (E85) and biodiesel fuel (B20) are defined as cleaner fuels in Minnesota.

Vehicles that meet the definition of Minn. Stat. § 16C.137 are listed as ***Approved Vehicles for State agencies and CPV members***. State agencies may purchase any vehicle in the Category I "State Approved" and designated with an "S" without obtaining written approval from the Dept. of Administration, Materials Management Division. Click on the below link for Contracted vehicles, specifications and prices that meet these requirements.

Only State agencies that have requested and received written authorization from the Dept. of Administration, Materials Management Division may purchase Contracted vehicles from Category II, ***Approved vehicles for CPV members, and available to State agencies with written approval*** list which are non compliant with Minn. Stat. § 16C.137. Click on the below link for Contracted vehicles, specifications and prices that are non-compliant with the requirements.

CPV members may use either list without approval from the Materials Management Division.



Hwy. 75 North, P.O. Box 10 • Hallock, MN 56728
Phone: 218-843-2652 • Toll Free: 888-722-3673 • Fax: 218-843-2653

Fax Transmittal Sheet

To: DAVE

Company: _____

Fax number: _____

Date: 9.16.09

From: Paul

Company: C&M Ford Sales, Inc.

Fax number: 218-843-2653

Subject: 2010 F-250 Bid

Thanks for the opportunity!

You will receive 3 pages including this cover sheet.

If you should experience problems, please contact us at 1-218-843-2652.

Thank you.

East Grand Forks Parks and Recreation Department

Contact: Dave Aker
 Phone: 773-8000 (work)
 218-779-6611 (c)
 E-Mail: EGFaker@hotmail.com

Bid on a ¾ Ton 2010 Pickup Truck:

SELECTED VEHICLE COLORS: Interior: Black
 Exterior: White

SELECTED OPTIONS:

STANDARD CAB

- <4WD - Push button inside
- <PICKUP BOX, FLEETSIDE (8 feet)
- <SUSPENSION PACKAGE, HANDLING/TRAILERING, HEAVY DUTY EMISSIONS, FEDERAL REQUIREMENTS ENGINE V8 (5.4 L)
- <TRANSMISSION, 5-SPEED AUTOMATIC, HEAVY DUTY,
- <ELECTRONICALLY CONTROLLED with overdrive and tow/haul mode
- NO LOCKING DIFFERENTIAL
- <REAR AXLE, 3.73 RATIO - standard/not limited slip axle
- LT PREFERRED EQUIPMENT GROUP includes standard equipment
- <TIRES, LT245/75R17E ALL-SEASON, BLACKWALL (STD)
- <SEATS, FRONT 40/20/40, SPLIT BENCH, 3 PASSENGER, DRIVER AND FRONT PASSENGER MANUAL RECLINING, center fold-down armrest with storage, lockable storage compartment in seat cushion
- <AUTOMATIC WINDOWS, DOOR LOCKS
- <AIR CONDITION
- <CRUISE CONTROL
- <INSTRUMENTATION -- analog with speedometer, fuel level, engine temperature, tachometer, voltmeter and oil pressure indicators
- <BLOCK HEATER
- <FLOOR COVERING, BLACK RUBBERIZED
- <SEAT TRIM SELECTED CLOTH
- STEERING WHEEL- LEATHER-WRAP and COLUMN - TILT-WHEEL
- <AUDIO SYSTEM, AM/FM STERO WITH MP3 COMPATIBLE CD PLAYER

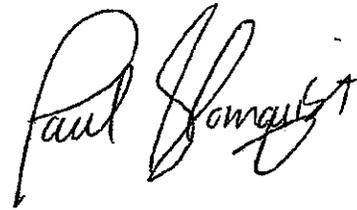
No leather wrapped whl.

- < WHEELS, 4 - 16" X 6.5" CHROME STYLED STEEL - 17"
- > TRAILERING EQUIPMENT, HEAVY DUTY, includes trailering hitch platform -std and 2.5 inch receiver with 2" adapter, 7 wire harness
- > FUEL OPERATED - runs on gasoline

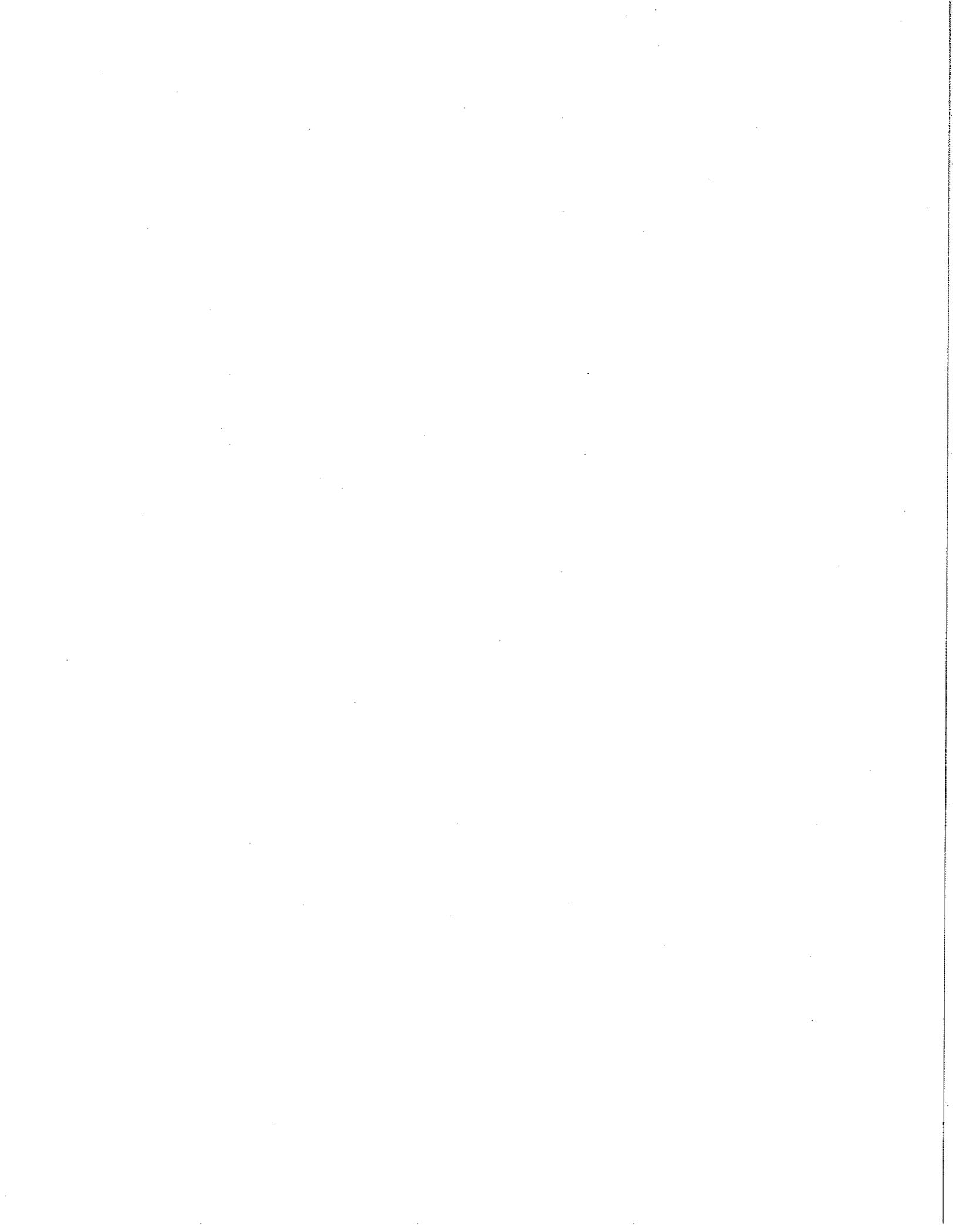
TOTAL PRICE - including shipping and sales tax

DELIVERY DATE - date of delivery (must be 8 - 10 weeks)

\$ 23,000



Carm Ford



Request for Council Action

Date: September 23, 2009

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council Members: Marc Demers, Craig Buckalew, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

From: Dave Aker

RE: Winter salaries 2009

Background: The minimum wage is \$ 7.25 this year and that causes salaries to go up in the beginning salary but we kept the salaries about the same throughout . We have a little increase in salary this year but it should not affect a lot of winter employees.

Recommendation: Approve the winter salaries for 2009.

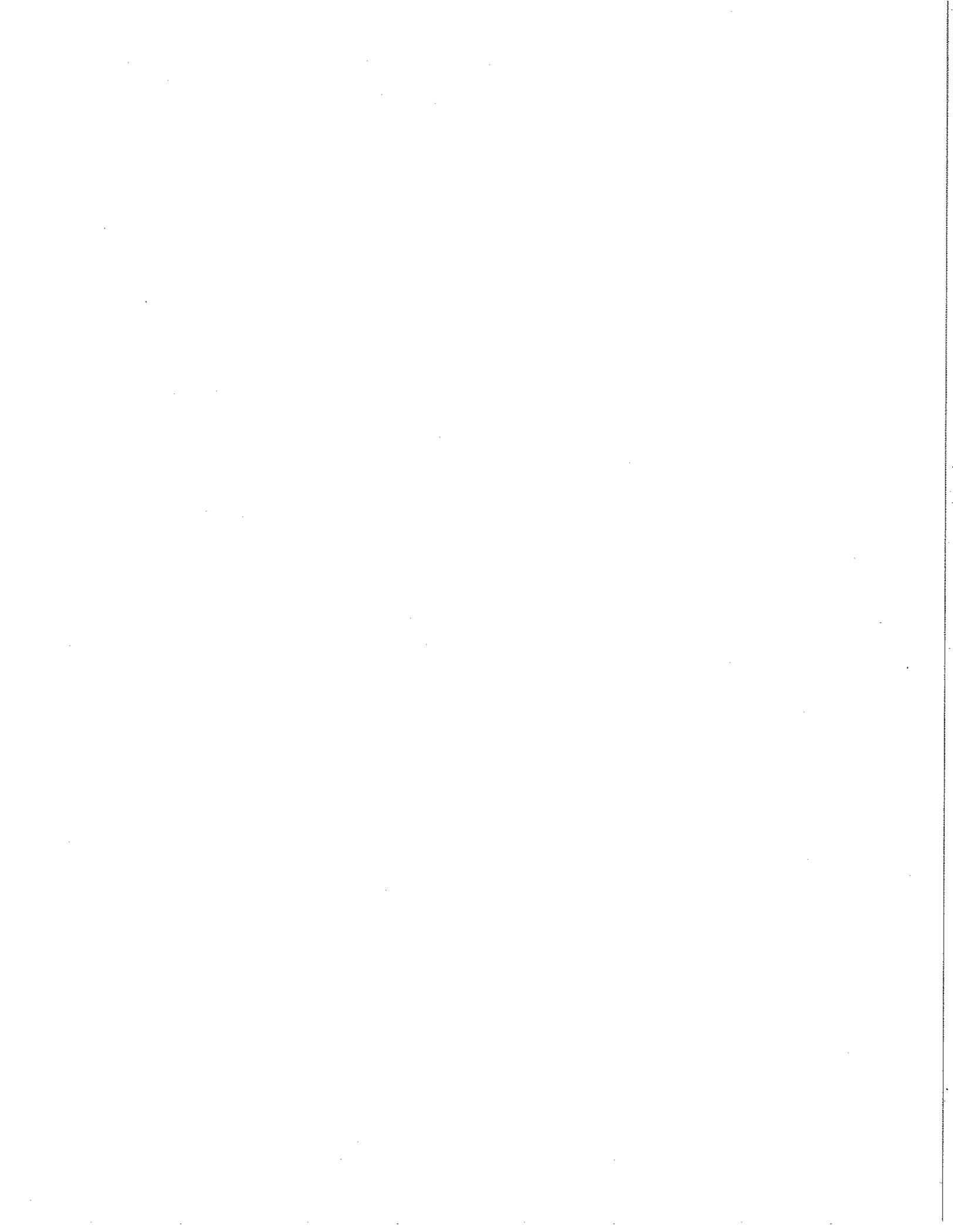
Enclosures: A sheet showing the bids.

East Grand Forks
Parks & Recreation Department
2009-2010 Winter Employee Wages

<u>Position</u>	<u>2006-2007</u>	<u>2007-2008</u>	<u>2008-2009</u>	<u>2009-2010</u>
Figure Skating Instructors				
Coordinator	\$11.00	\$11.00	\$11.00	\$11.00
Syncho Supervisor	\$10.00	\$10.00	\$10.00	\$10.00
Basic Skills Supervisor	\$10.00	\$10.00	\$10.00	\$10.00
Level IX - Skating Coach			\$ 9.50	\$ 9.50
Level VIII - Skating Coach	\$ 9.50	\$ 9.50	\$ 9.00	\$ 9.00
Level VII - Skating Coach	\$ 8.25	\$ 8.25	\$ 8.50	\$ 8.75
Level VI - Skating Coach	\$ 7.50	\$ 7.50	\$ 8.00	\$ 8.50
Level V - Skating Coach	\$ 7.25	\$ 7.25	\$ 7.50	\$ 8.25
Level IV - Skating Coach	\$ 7.15	\$ 7.00	\$ 7.25	\$ 8.00
Level III - Skating Coach	\$ 7.00	\$ 6.75	\$ 7.00	\$ 7.75
Level II - Skating Coach	\$ 6.25	\$ 6.25	\$ 6.75	\$ 7.50
Level I - Skating Coach	\$ 6.15	\$ 6.15	\$ 6.55	\$ 7.25
Hockey Supervisor	\$ 9.50	\$ 9.50	\$10.00	\$10.00
Referee Coordinator	\$ 8.00	\$ 8.00	\$ 8.00	\$ 9.00
Level V	\$ 7.50	\$ 7.50	\$ 7.50	\$ 8.50
Level IV	\$ 7.25	\$ 7.25	\$ 7.25	\$ 8.25
Level III	\$ 7.15	\$ 7.00	\$ 7.00	\$ 8.00
Level II	\$ 6.25	\$ 6.25	\$ 6.75	\$ 7.50
Level I	\$ 6.15	\$ 6.15	\$ 6.55	\$ 7.25
Hockey Officials				
Bantam level	\$25.00	\$25.00	\$ 25.00	\$25.00
PeeWee & 14U Girls	\$22.50	\$22.50	\$ 22.50	\$22.50
Squirts & 12U Girls	\$17.50	\$17.50	\$ 17.50	\$17.50
PNuts & 10U Girls	\$15.00	\$15.00	\$ 15.00	\$15.00

East Grand Forks
Parks & Recreation Department
2009-2010 Winter Employee Wages

	<u>2006-2007</u>	<u>2007-2008</u>	<u>2008-2009</u>	<u>2009-2010</u>
Recreational Skating Coordinator	\$ 7.25	\$ 7.25	\$ 7.25	\$ 8.00
Ticket Sellers	\$ 7.00	\$ 7.00	\$ 7.00	\$ 7.75
Ice Guards II	\$ 6.50	\$ 6.50	\$ 6.75	\$ 7.50
Ice Guards I	\$ 6.15	\$ 6.15	\$ 6.55	\$ 7.25
Arena Operator IV	\$ 7.75	\$ 7.75	\$ 7.75	\$ 8.00
Arena Operators III	\$ 7.50	\$ 7.50	\$ 7.50	\$ 7.75
Arena Operators II	\$ 7.25	\$ 7.25	\$ 7.25	\$ 7.50
Arena Operators I	\$ 7.00	\$ 7.00	\$ 7.00	\$ 7.25
Sweepers III	\$ 7.00	\$ 7.00	\$ 7.00	\$ 7.75
Sweepers II	\$ 6.65	\$ 6.75	\$ 6.75	\$ 7.50
Sweepers I	\$ 6.15	\$ 6.15	\$ 6.55	\$ 7.25
Outdoor Rink Attendants	\$ 7.00	\$ 7.00	\$ 7.00	\$ 7.50



Request for Council Action

Date: April 1, 2009

To: East Grand Forks City Council, Mayor Lynn Stauss, Council President Grassel, Council Vice President Tweten, Council Members Mike Pokrzywinski, Wayne Gregoire, Craig Buckalew, Greg Leigh and Marc Demers

Cc: File

From: Ron Galstad

RE: Halstad Telephone Company

Dear Michelle:

Please place the attached easement on the agenda for approval for the HTC. This was discussed at the work session. I will attach a copy of the route diagram when received.

Thank you for your assistance in this matter. If you or the Council have any questions please contact me for clarification.

Respectfully yours,

Ron Galstad

EASEMENT

This AGREEMENT is made and entered into this _____ day of _____, 2009, by and between the **City of East Grand Forks, Minnesota**, a municipal corporation organized under the laws of the State of Minnesota, and **Halstad Telephone Company**, a corporation organized under the laws of the State of Minnesota.

Section 1. **Definitions.** The following terms, as used in this Section, shall have the meanings stated:

- A. "City" – The City of East Grand Forks, a Minnesota municipal corporation.
- B. "Company" – Halstad Telephone Company, a Minnesota corporation, its successors and assigns.
- C. "City Utility Systems" - The facilities used for providing any public utility service owned or operated by the City or agency thereof, including sewer and water service.
- D. "Notice" – A writing served by any party or parties on any other party or parties. Notice to Company shall be mailed to any officer thereof at Halstad Telephone Company, Halstad, Minnesota 56548. Notice to the City shall be mailed to the City Administrator, Memorial City Hall, East Grand Forks, Minnesota 56721.
- E. "Public Grounds" – City parks and squares as well as land held by the City for the purposes of open space.
- F. "Public Ways" – Streets, avenues, alleys, parkways, walkways, and other public rights of way with the City.

Section 2. **Grant of Easement.**

The City does by these presents grant, bargain, sell, convey and confirm unto the Company, its successors and assigns, the perpetual right, privilege, and authority to bury, replace, remove and maintain fiber optic cable and such other wires and cables as may be necessary for interconnection and transmission of telecommunication services along the route and in the location specified in Exhibit A.

Section 3. Restrictions.

- A. The Company shall bury its fiber optic cable in such a manner so as to not endanger or unnecessarily interfere with the usual and customary trade, traffic, travel upon, and use of the public ways of the City. After burying its fiber optic cable, the Company shall, in all cases, restore the public ways affected to their original condition.
- B. The Company shall not open or excavate any public way without first acquiring the necessary permits.
- C. The City may, at any time, order such fiber optic cable removed from the said public ways and public grounds of the City at the expense of the Company, or may, of the City see fit, order such fiber optic cable removed from one place.
- D. The Company, or its successors and assigns, shall not cause any fee, cost or charge to be assessed or levied against the City for any expenses incurred in connection with the relocation of the said fiber optic cable from the public ways and public grounds of the City. Said fees, costs or charges shall be borne and paid by the Company.

Section 4. Excavations by City.

In the event that excavation by the City becomes necessary at or near the location of the Company's underground fiber optic cable, the parties hereto agree to comply with the provisions of Minnesota statute chapter 216D (One Call Excavation Notice System). If the Company's underground fiber optic cable should be damaged by the City in responding to an emergency as defined by Minnesota statute 216D.01, subdivision 3, the City shall not be liable to the Company for such damage unless it can be shown that the City acted with willful or wanton disregard or negligence with respect to the causation of such damage.

Section 5. Relocating.

- A. Whenever the City shall grade, regrade, or change the line of any public way, or construct or reconstruct any City utility system therein and shall, in the proper exercise of its police power, with due regard to seasonable working conditions, when necessary order Company to relocate permanently its underground fiber optic cable located in said public way, Company shall relocate such fiber optic cable at its own expense. The City shall give Company reasonable notice of plans to grade, regrade, or change the line of any public way or to construct or reconstruct any City utility system therein.

- B. Any relocation, removal, or rearrangement of any Company facilities made necessary because of the execution into or through the City of a federally aided highway project shall be governed by the provisions of Minnesota Statutes, Section 161.46, as supplemented or amended.

Section 6. Indemnification.

Company shall indemnify, keep, and hold the City free and harmless from any and all liability on account of injury to persons or damage to property occasioned by the construction, maintenance, repair, or operation of Company's fiber optic cable in the public ways and public grounds of the City, unless such injury or damage grows out of the negligence of the City, its employees, or agents, or results from the performance in a proper manner of acts reasonably deemed hazardous by the Company, but such performance is nevertheless ordered or directed by the City after notice of Company's determination. In the event a suit shall be brought against the City under circumstances where the above agreement to indemnify applies, Company at its sole cost and expense shall defend the City in such suit if written notice thereof is promptly given to Company within a period wherein Company is not prejudiced by lack of such notice. If such notice is not reasonably given as hereinbefore provided, Company shall have no duty to indemnify or defend. If Company is required to indemnify and defend, it will thereafter have complete control of such litigation, but Company may not settle such litigation without the consent of the City, which consent shall not be unreasonably withheld. The Subdivision is not, as the third parties, a waiver of any defense or immunity otherwise available to Company; and Company, in defending any action on behalf of the City shall be entitled to assert in any action every defense or immunity that the City could assert in its own behalf.

Section 7. Written Acceptance.

Company shall, if it accepts this easement and the rights and obligations hereby granted, file a written acceptance of the rights hereby granted with the City Administrator within thirty (30) days after passage, and the terms and conditions of this Easement shall not become effective until the date that such acceptance is filed with the City Administrator.

Section 8. Provisions of Section.

Every provision, or part of this Section is declared separate from every other provisions, or part; and if any provision, or part shall be held invalid, it shall not affect any other provision, or part. This Section may be amended at any time by the mutual consent of City and Company. Company shall file a written acceptance of the amendment with the City Administrator within thirty (30) days after passage.

IN WITNESS WHEREOF, the City has executed this Easement the day and year first above written.

**CITY OF EAST GRAND FORKS,
MINNESOTA**

By: _____
Lynn Stauss
Its Mayor

By: _____
Scott Huizenga
Its City Administrator

STATE OF MINNESOTA)
) ss
COUNTY OF POLK)

On this _____ day of _____, 2009, _____,
before me, a Notary Public within aforesaid county, personally appeared Lynn Stauss and
Scott Huizenga, to me personally known, who, being each by me duly sworn, did state
that they are respectively the Mayor and City Administrator of the City of East Grand
Forks, and that the foregoing instrument was signed by the authority of the City Council
of said City.

Notary Public

**STAKING SHEET
BURIED PLANT**

FINLEY ENGINEERING COMPANY
CONSULTING ENGINEERS

STAKED 9/4/09 BY 535/30

MERITCARE
07-17046

LINE
SHT. OF

TWP. 151N
RGE. 50W
SEC. 2

PROJECT
EXCHANGE EAST GRAND FORKS

REV. _____
REV. _____
REV. _____

NOTE#1

LOCATION OF EXISTING UTILITIES
IS APPROXIMATE ONLY.

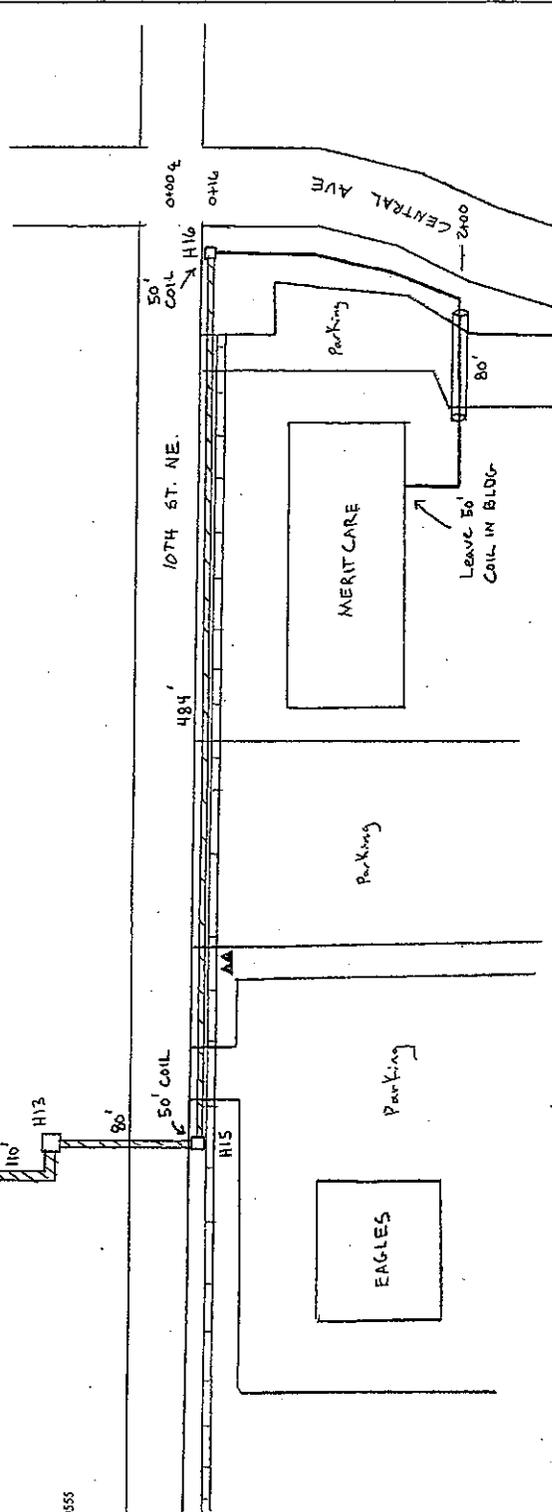
CONTRACTOR SHALL BE RESPONSIBLE TO
LOCATE ALL UNDERGROUND
FACILITIES, SUBSTRUCTURES
AND DRAINAGE TILES PRIOR TO
CONSTRUCTION.

MINNESOTA ONE CALL: 1-800-252-1166

NORTH DAKOTA ONE CALL: 1-800-795-0555

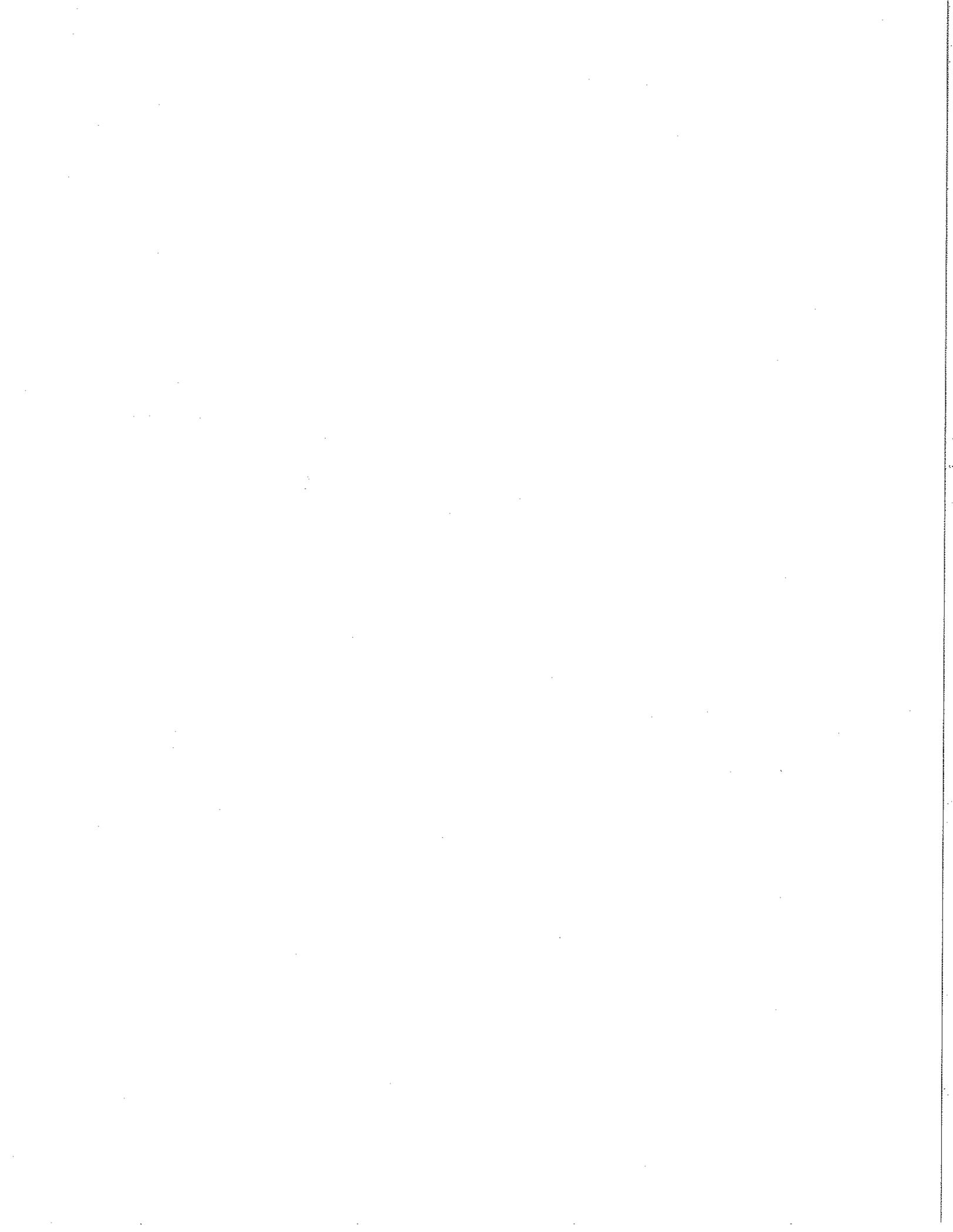
===== Existing Duct
----- Proposed Direct Buried
Cable

PARK
50' Leave 50' COIL
IN BLDG.



STA. NO.	PED. NO.	BD	UH	BM	SEQUENTIAL MARKINGS	SEQUENTIAL MARKINGS	BFO 12I	BFO 5FO 12P	CABLE	REMOVALS REARRANGE HSE #	SEB	HC	HO
							160'						
							130'						
							534'						
							824	434					
								434					
								434					

*Crossing Atw St. inside
Crystal Fence, 74' East
of west side of Tere lab
building.*



Minutes of the regular meeting of the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota held August 20, 2009 at 5:00 P.M.

Present: Ogden, Brickson, Quirk, Tweten

Absent: None

It was moved by Commissioner Quirk second by Commissioner Brickson that the minutes of the previous meeting of August 6, 2009 be approved as read.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Tweten second by Commissioner Brickson to authorize the Secretary to issue payment of the recommended bills and payroll in the amount of \$753,168.90.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Quirk second by Commissioner Brickson to approve the MMUA delegate appointment.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Tweten second by Commissioner Brickson to approve the 2010 Joint Funding Agreement for the real-time water-quality monitoring station at Red River at Grand Forks.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Quirk second by Commissioner Brickson to approve the renewal of the Safety Management Program Contract with MMUA.

Voting Aye: Ogden, Brickson, Quirk, Tweten

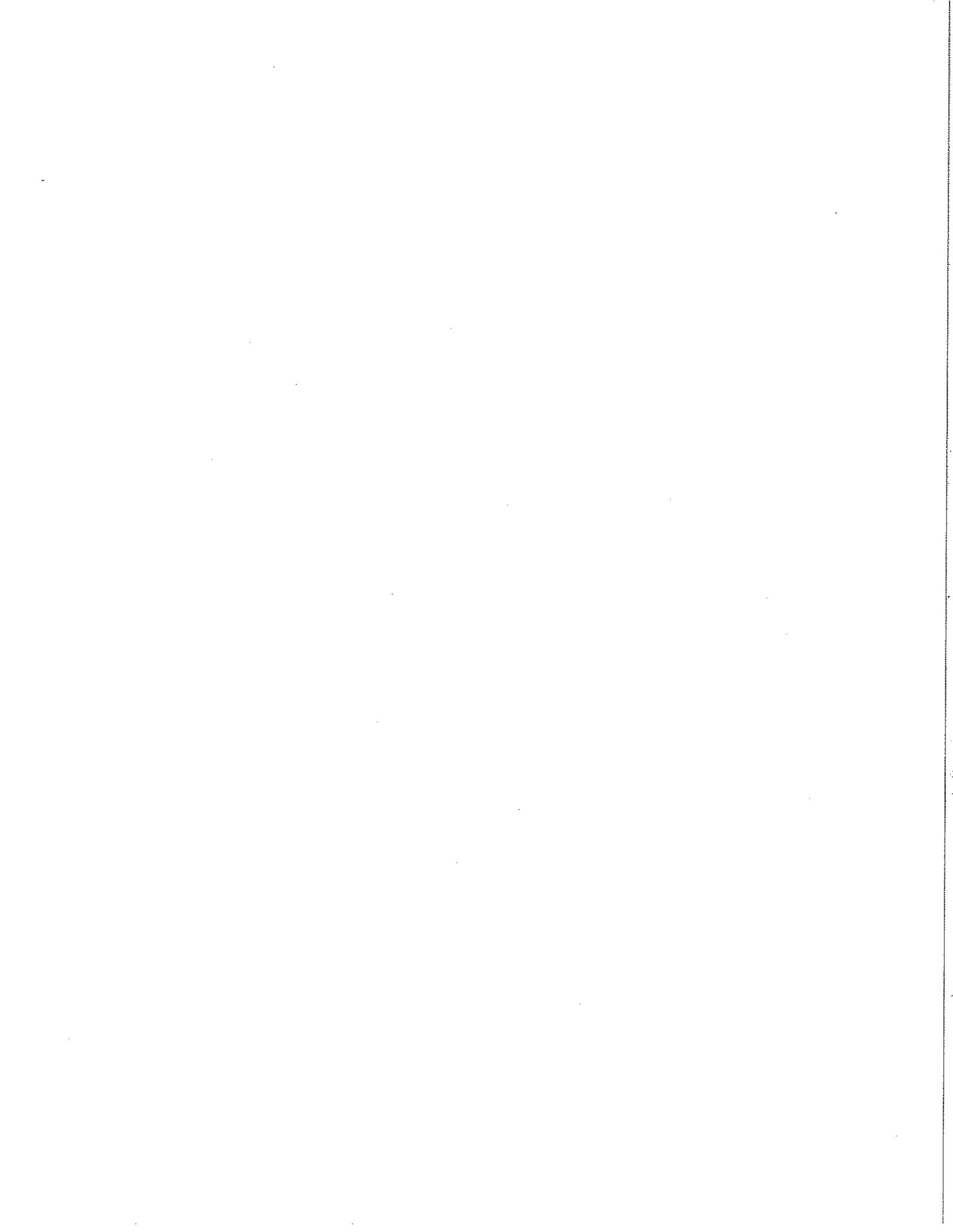
Voting Nay: None

It was moved by Commissioner Brickson second by Commissioner Quirk that the meeting be adjourned to September 3, 2009 at 5:00 P.M.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

Lori Maloney
Sec'y



Minutes of the regular meeting of the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota held September 3, 2009 at 5:00 P.M.

Present: Ogden, Brickson, Quirk, Tweten

Absent: None

It was moved by Commissioner Quirk second by Commissioner Brickson that the minutes of the previous meeting of August 20, 2009 be approved as read.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Tweten second by Commissioner Brickson to authorize the Secretary to issue payment of the recommended bills and payroll in the amount of \$337,065.96.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Tweten second by Commissioner Quirk to authorize the purchase of a color copier for the Business Office from Toshiba in the amount of \$11,801.00.

Voting Aye: Ogden, Brickson, Quirk, Tweten

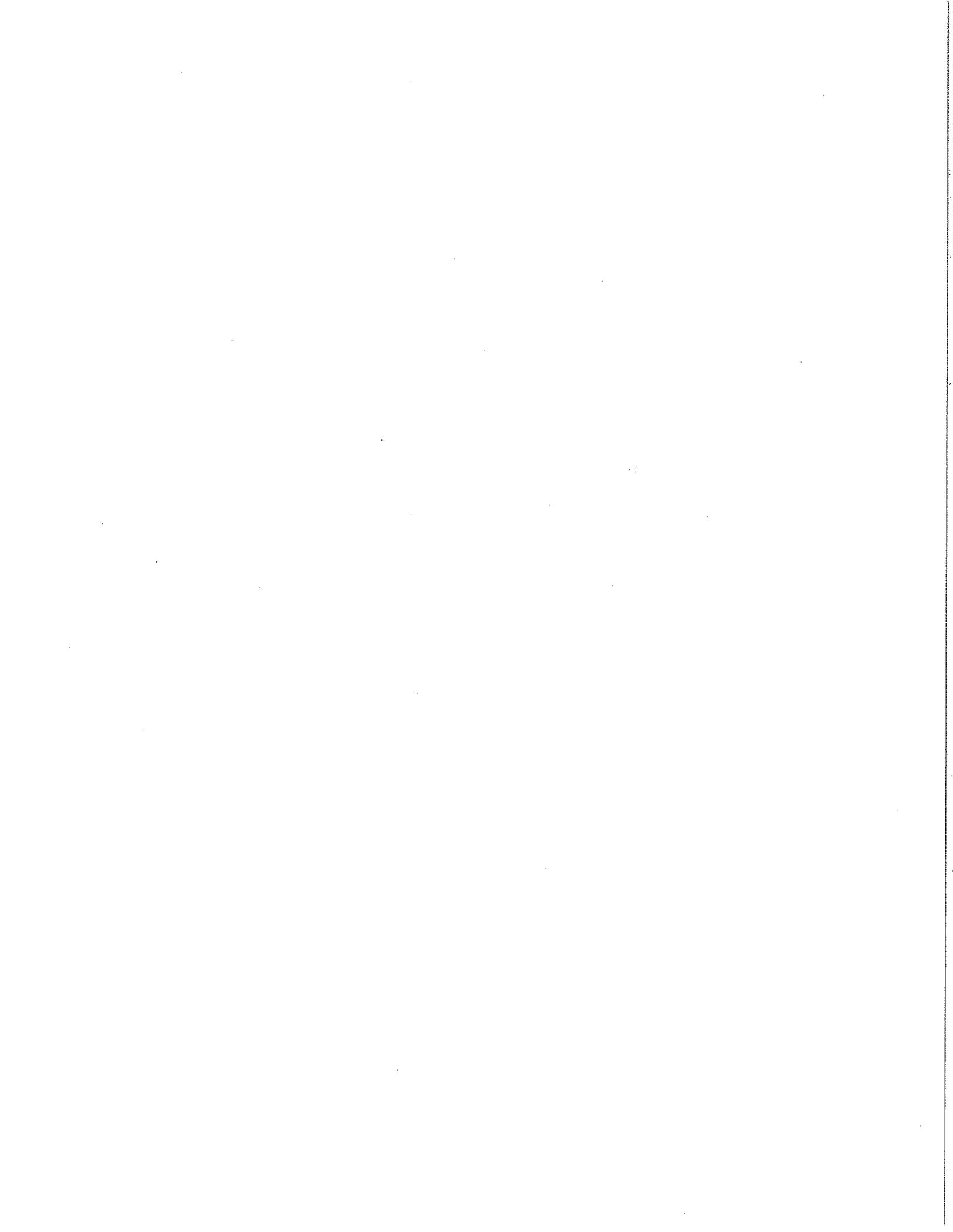
Voting Nay: None

It was moved by Commissioner Tweten second by Commissioner Brickson that the meeting be adjourned to September 17, 2009 at 5:00 P.M.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

Lori Maloney
Sec'y



Request for Council Action

Date: September 15, 2009

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council Members: Marc Demers, Craig Buckalew, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

From: Greg Boppre, P.E.

RE: 2009 City Project NO. 1 - 23rd street NW

Background:

The City Council has asked us to check into the possibility of adding storm sewer from the intersection of River Road and 23rd St NW, going to the west, to fill in the ditch along the cemetery. We also will look into adding storm sewer into Valley Golf Course. Since the levee has been constructed, the normal flow of water has been interrupted by the levee and it has no place to go, other than to pool on holes 1 and 9.

Recommendation:

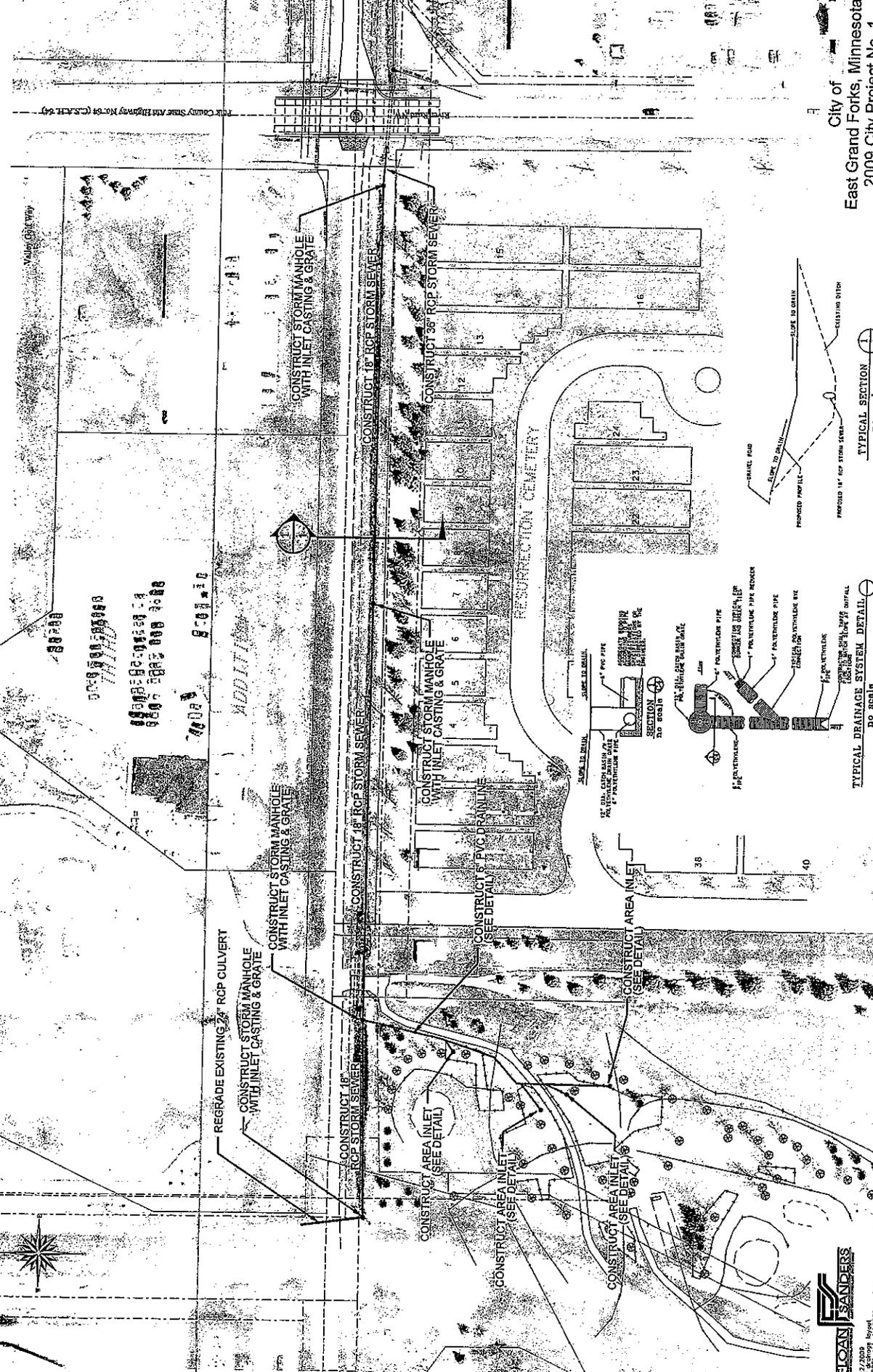
I will bring a drawing of the proposed improvements and a cost estimate. If the City Council approves this request, it would be a change order to the project.

Enclosures:

N/A

Change Order No. 1
2009 CITY PROJECT NO. 1
UTILITIES & STREET CONSTRUCTION
23RD STREET NW
S. P. 119-121-001
EAST GRAND FORKS

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	SPRUCE VALLEY CONST.	
				UNIT PRICE	TOTAL
	Remove Pipe Apron	EA	2	\$280.00	\$560.00
	Common Embankment	CY	8,000	\$3.50	\$28,000.00
	Topsoil Borrow	CY	865	\$3.50	\$3,027.50
	Road Aggregate	CY	25	\$28.00	\$700.00
	6" PVC Pipe Drain	LF	407	\$8.50	\$3,459.50
	18" RC Pipe Sewer Class III	LF	1259	\$27.00	\$33,993.00
	36" RC Pipe Sewer Class III	LF	48	\$70.00	\$3,360.00
	Construct Drainage Structure Design E	LF	9.3	\$265.00	\$2,464.50
	Construct Drainage Structure Design F	LF	5.1	\$350.00	\$1,785.00
	Regrade 24" RCP Culvert	LF	75	\$20.00	\$1,500.00
	Construct Drainage Structure 12" PVC	EA	4	\$400.00	\$1,600.00
	Casting Assembly, Type D	EA	4	\$450.00	\$1,800.00
	Storm Drain inlet Protection	EA	4	\$50.00	\$200.00
	Seeding	ACRE	2.10	\$410.00	\$861.00
	Aggregate Pipe Foundation	CY	200	\$2.00	\$400.00
TOTAL BID:					\$83,710.50

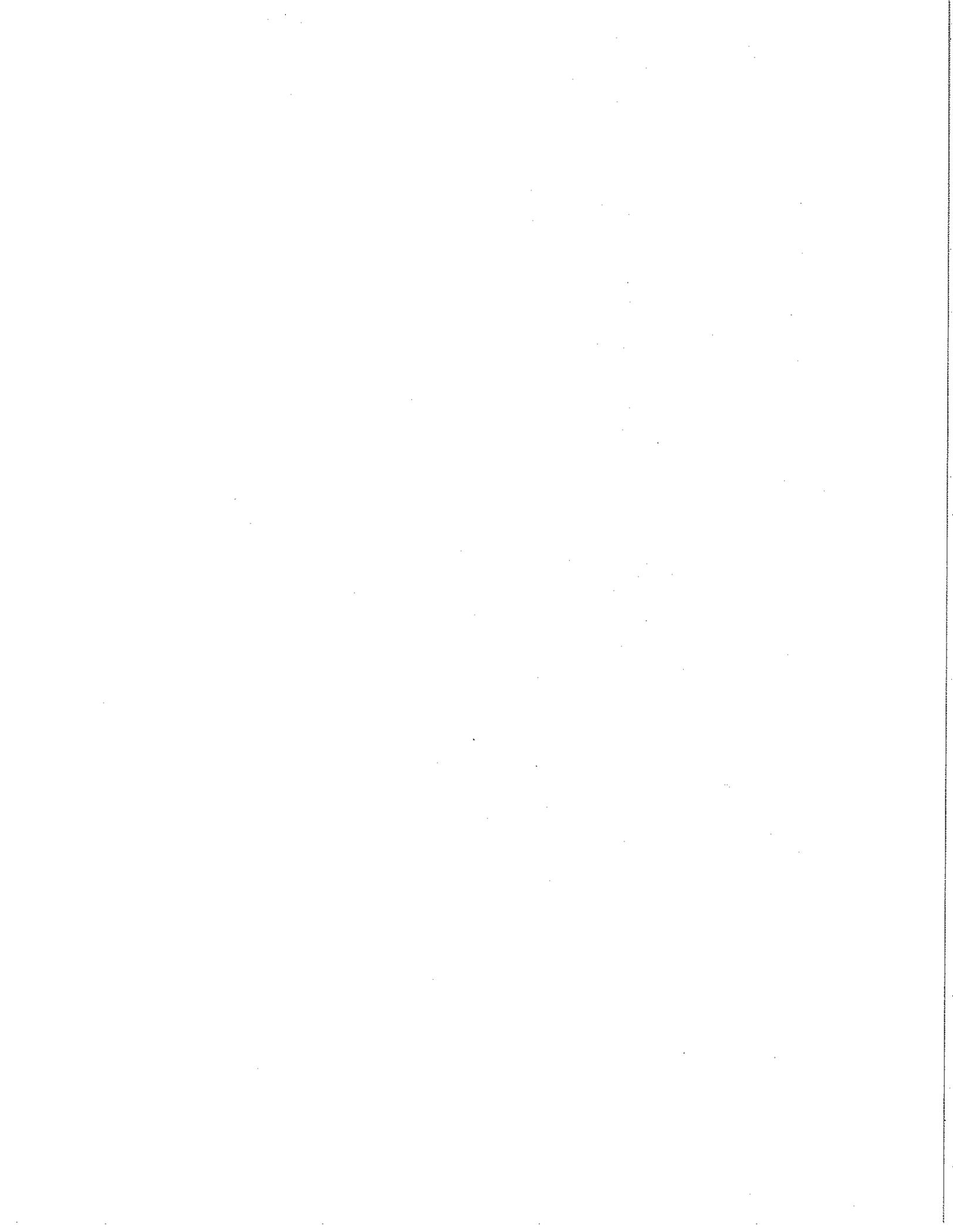


City of
 East Grand Forks, Minnesota
 2009 City Project No. 1
 Change Order No. 1

TYPICAL SECTION
 no scale

TYPICAL DRAINAGE SYSTEM DETAIL
 no scale

FLOAN ENGINEERS
 2/27/2009
 2009 City Project No. 1
 Change Order No. 1



RESOLUTION NO. 09 - 10 - 65

Council Member ____, supported by Council Member ____, introduced the following resolution and moved its adoption:

RESOLUTION RATIFYING CONTRACTS

WHEREAS, the City of East Grand Forks purchased from Hardware Hank the goods referenced in check number 4282 for a total of \$714.47.

WHEREAS, Craig Buckalew, was personally interested financially in the contract, but the purchases were made because the price was as low as or lower than other local vendors.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF EAST GRAND FORKS:

1. The above mentioned purchase by the City and the claim of the vendor based thereon are confirmed and the Mayor and Clerk are directed to issue an order-check in payment of such claim on the filing of the affidavit of official interest required under Minnesota Statutes, Section 471.89.
2. It is hereby determined that the total price of \$714.47 paid for such goods is as low as, or lower than, the price at which they could have been obtained elsewhere at the time the purchase was made.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on October 6, 2009.

Voting Aye:
 Voting Nay: None.
 Absent: Buckalew.
 Abstain: None.

The President declared the resolution passed.

Passed: October 6, 2009

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 6th of October, 2009.

Mayor

AFFIDAVIT OF OFFICIAL INTEREST CLAIM

STATE OF MINNESOTA)
COUNTY OF POLK) ss
CITY OF EAST GRAND FORKS)

I, Craig Buckalew, being duly sworn states the following:

1. I am 3rd Ward Council Member of the City of East Grand Forks.
2. The City of East Grand Forks check number 4282 for a total of \$714.47.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on October 6, 2009.

Affiant states further that to the best of his knowledge and belief (a) the contract price was as low as or lower than the price at which the services could be obtained from other sources.

Affiant further states that the affidavit constitutes a claim against the city for the contract price, that the claim is just and correct, and that no part thereof has been paid.

Dated: _____

(Signature of Official)

Accounts Payable

Check Register Totals Only



City of East Grand Forks

P. O. Box 373
East Grand Forks, MN 56721
(218) 773-2483

User: ejohnson
Printed: 10/1/2009 - 2:04 PM

Check	Date	Vendor No	Vendor Name	Amount	Voucher
4224	10/06/2009	ACM001	Acme Electric Companies	505.88	0
4225	10/06/2009	AGR001	Agri-Valley Grand Forks Petroleum	16,127.15	0
4226	10/06/2009	AKE001	Dave Aker	1,027.44	0
4227	10/06/2009	ALL003	All Seasons Garden Center	157.47	0
4228	10/06/2009	ALL001	Alltel	397.87	0
4229	10/06/2009	ALT001	Altru Health System	37.25	0
4230	10/06/2009	AME002	American Tire Service	43.00	0
4231	10/06/2009	AME005	Ameripride Linen & Apparel Services	488.23	0
4232	10/06/2009	AND00	Eugene Anderson	260.00	0
4233	10/06/2009	APO001	Apollo Electric Inc	584.32	0
4234	10/06/2009	ALT003	Atlantic Safety Product	105.80	0
4235	10/06/2009	BAT001	Batteries Plus	48.41	0
4236	10/06/2009	BLU001	Blue Cross Blue Shield of ND	4,977.20	0
4237	10/06/2009	BOR001	Border States Electric Supply	298.00	0
4238	10/06/2009	BRA001	Brady Martz & Associates	1,000.00	0
4239	10/06/2009	BRE002	Breezy Point Resort	540.00	0
4240	10/06/2009	BRI003	Brite-Way Window Cleaning	50.00	0
4241	10/06/2009	BRU001	Jay Bruce	60.00	0
4242	10/06/2009	BUS001	Jennifer Bushee	70.00	0
4243	10/06/2009	CAN001	Canon Financial Services	167.10	0
4244	10/06/2009	CAR010	Steve Cariveau	500.00	0
4245	10/06/2009	CAS003	Michael Cassanelle	500.00	0
4246	10/06/2009	CDW001	CDW Government Inc	3,313.44	0
4247	10/06/2009	CLE001	Clear Channel Communications	585.00	0
4248	10/06/2009	COL002	Cole Papers Inc	555.87	0
4249	10/06/2009	COM002	Commercial Printing	69.47	0
4250	10/06/2009	COM003	Complete Pest Control Inc	1,373.42	0
4251	10/06/2009	CRA001	Craguns	317.43	0
4252	10/06/2009	CRE002	Credit Acceptance Corporation	688.00	0
4253	10/06/2009	CRO001	Crookston City	2,327.50	0
4254	10/06/2009	CUM001	Cummins NPower LLC	248.26	0
4255	10/06/2009	DAC001	Dacotah Paper Co	360.72	0
4256	10/06/2009	DAK006	Dakota TV & Appliance	168.01	0
4257	10/06/2009	DAY001	Daydreams Specialities	25.00	0
4258	10/06/2009	DIA001	Richard Papenfuss Diamond Cleaning	482.64	0
4259	10/06/2009	DOC001	Docu Shred Inc	48.76	0
4260	10/06/2009	DRA001	Mark Dragich	33.82	0
4261	10/06/2009	EAG001	Eagle Electric	5,646.88	0
4262	10/06/2009	ENV002	Environmental Equipment	965.55	0
4263	10/06/2009	EXP003	Explorer Post #38	100.00	0
4264	10/06/2009	EXP002	Exponent	221.00	0
4265	10/06/2009	FAR003	Farmers Elevator Co of Alvarado	593.12	0
4266	10/06/2009	FIL001	Filter Care	72.48	0
4267	10/06/2009	FLO001	Floan Sanders	67,207.73	0
4268	10/06/2009	FOR004	Forx Radiator	1,226.98	0
4269	10/06/2009	G&K001	G&K Services	168.45	0
4270	10/06/2009	GAF001	Gaffaneys	411.98	0
4271	10/06/2009	GAL003	Galstad Jensen & Olson PA	12,791.38	0
4272	10/06/2009	GAR001	Garden Hut Inc	2,985.53	0
4273	10/06/2009	GFF001	GF Fire Equipment	29.00	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
4274	10/06/2009	GFW001	GF Welding & Machine	465.12	0
4275	10/06/2009	GLA001	Glass Pro's Inc	834.00	0
4276	10/06/2009	GRA004	Grand Cities Towing	210.00	0
4277	10/06/2009	GRO001	Grove Motor Sports	169.91	0
4278	10/06/2009	GUS001	Randy Gust	295.74	0
4279	10/06/2009	H&S001	H&S Construction	7,505.00	0
4280	10/06/2009	HAF002	Rick Hajicek	399.00	0
4281	10/06/2009	HAN005	April Hansen	96.00	0
4282	10/06/2009	HAR001	Hardware Hank	714.47	0
4283	10/06/2009	HEA001	Heartland Paper	456.58	0
4284	10/06/2009	HED001	Mike Hedlund	90.87	0
4285	10/06/2009	HEN001	Henke - Alamo Group Company	1,891.09	0
4286	10/06/2009	HOA001	Arlene Hoaas	115.24	0
4287	10/06/2009	HOL002	Holiday Credit Office	105.94	0
4288	10/06/2009	HUG001	Hugo's	31.55	0
4289	10/06/2009	HUI001	Scott Huizenga	118.44	0
4290	10/06/2009	IND004	Industrial Chem Labs & Services Inc	122.13	0
4291	10/06/2009	INT003	Integra Telecom	175.24	0
4292	10/06/2009	INT009	International Public Management Assc	1,082.50	0
4293	10/06/2009	INV001	Inventory Trading Company	183.75	0
4294	10/06/2009	AND006	Jack R Anderson & Sons Painting	4,000.00	0
4295	10/06/2009	KEL001	Kellermeier Building Service	2,351.25	0
4296	10/06/2009	KIN003	Kinsey Warner & Sam Lucier & Choic	5,000.00	0
4297	10/06/2009	KLE002	Klegstad Landscaping	3,600.00	0
4298	10/06/2009	KOS001	Linda Kossow	60.00	0
4299	10/06/2009	LAB001	Lab Safety Supply	102.81	0
4300	10/06/2009	LAK001	Laker Chemical	1,212.50	0
4301	10/06/2009	LAS001	Laser Systems	174.98	0
4302	10/06/2009	LEA002	League of MN Cities	83,049.71	0
4303	10/06/2009	LIT001	Lithia Payment Processing	317.24	0
4304	10/06/2009	LOC001	Locators & Supplies Inc	423.44	0
4305	10/06/2009	LUC001	Gerald Lucke	447.92	0
4306	10/06/2009	LYN002	Gladwin Lynne	34.32	0
4307	10/06/2009	M&W001	M&W Services	639.49	0
4308	10/06/2009	MAC002	MacQueen Equipment	691.18	0
4309	10/06/2009	MAN001	Michelle Manias	116.01	0
4310	10/06/2009	MAR001	Marco - Fargo Inc	279.54	0
4311	10/06/2009	MCD001	McDonald's of EGF	61.50	0
4312	10/06/2009	MCP002	MCPA	200.00	0
4313	10/06/2009	MEN001	Menards	80.86	0
4314	10/06/2009	MPO001	Metropolitan Planning Organization	4,254.55	0
4315	10/06/2009	MIC004	Microtel Inn & Suites	294.45	0
4316	10/06/2009	MID003	Midcontinent Communications	783.01	0
4317	10/06/2009	MID004	Midcontinent Communications	2,466.00	0
4318	10/06/2009	MID006	Midwest Specialty Sales Inc	803.05	0
4319	10/06/2009	MIK001	Mike's Pizza	68.66	0
4320	10/06/2009	MND006	VOID****VOID****VOID*** MN I	399.00	0
4321	10/06/2009	MHA001	MN Multi Housing Association	158.00	0
4322	10/06/2009	MNM002	MN Municipal Utilities Assoc	3,543.75	0
4323	10/06/2009	MNP002	MN Pollution Contrl Agency	312.00	0
4324	10/06/2009	MNS003	MN State Treasurer - Treasury Divisio	613.70	0
4325	10/06/2009	MTI001	MTI Distributing Company	203.14	0
4326	10/06/2009	NOR004	Northern Plumbing Supply	20.28	0
4327	10/06/2009	NOR007	Northland Custom Woodworking	250.00	0
4328	10/06/2009	ORE001	O'Reilly Auto Parts	109.48	0
4329	10/06/2009	ODL001	Odland Fitzgerald Reynolds & Harbot	304.00	0
4330	10/06/2009	OPP001	Opp Construction	61,818.50	0
4331	10/06/2009	ORC002	Orchard Oil Company	181.74	0
4332	10/06/2009	OTI001	Otis Elevator Company	2,678.63	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
4333	10/06/2009	PAM001	Pamida	9.99	0
4334	10/06/2009	PAR005	Paras Contracting	89,067.42	0
4335	10/06/2009	PDQ001	PDQ Sanitary Services	206.00	0
4336	10/06/2009	PEA003	Brian & Myrna Pearson	900.00	0
4337	10/06/2009	POL001	Polk County Attorney-Widseth	1,428.70	0
4338	10/06/2009	PRA001	Praxair Distribution	196.48	0
4339	10/06/2009	PRE001	Premium Waters Inc	35.12	0
4340	10/06/2009	QUI001	Quill Corp	766.74	0
4341	10/06/2009	QWE001	Qwest	2,109.51	0
4342	10/06/2009	RDO004	RDO Equipment Co	60.13	0
4343	10/06/2009	REE001	Reed Business Information	578.10	0
4344	10/06/2009	ZAV001	RJ Zavoral & Sons	40,357.20	0
4345	10/06/2009	RMB001	RMB Environmental Lab Inc	43.00	0
4346	10/06/2009	ROT001	Roto Rooter	9,887.75	0
4347	10/06/2009	RUT001	Ruttger's Sugar Lake Lodge	648.42	0
4348	10/06/2009	RYD001	Rydell Chevrolet	1.32	0
4349	10/06/2009	SIM003	Simonson Lumber & Hardware	97.90	0
4350	10/06/2009	SKA002	Lary Skala	1,162.50	0
4351	10/06/2009	SPR003	Spruce Valley Corporation	551,646.43	0
4352	10/06/2009	STA004	Lynn Stauss	67.65	0
4353	10/06/2009	STE006	Steve Sondreal Construction	1,330.00	0
4354	10/06/2009	K&H001	Kenley Stordahl	2,400.00	0
4355	10/06/2009	STA005	Strata Corp	41,593.50	0
4356	10/06/2009	STR003	Streichers	1,320.24	0
4357	10/06/2009	SUN002	Sun Dot Communications	11.50	0
4358	10/06/2009	SUP003	Supply Distribution Center	489.85	0
4359	10/06/2009	TAG001	Taggart Excavation and Septic Service	30,522.52	0
4360	10/06/2009	CHA001	The Chamber of EGF/GF	148.16	0
4361	10/06/2009	TIT001	Titan Machinery	40.46	0
4362	10/06/2009	TON001	Tony Dorn Inc	26.72	0
4363	10/06/2009	TRE006	Phylis Trefla	500.00	0
4364	10/06/2009	TRU001	True Temp	761.58	0
4365	10/06/2009	TWI001	Twin Forks Chapter Sweet Adelines	125.00	0
4366	10/06/2009	VAL002	Valley Truck	419.07	0
4367	10/06/2009	VIZ001	Shane Vizenor	90.00	0
4368	10/06/2009	WAG002	Wagner Construction	256,899.65	0
4369	10/06/2009	WAS001	Waste Mgmt	1,110.96	0
4370	10/06/2009	WAT001	Water & Light Department	22,277.23	0
4371	10/06/2009	WDA001	WDAZ TV	985.00	0
4372	10/06/2009	WID001	Widseth Smith Nolting & Associates	979.50	0
4373	10/06/2009	XCE001	Xcel Energy	1,297.06	0
4374	10/06/2009	XER001	Xerox Corporation	63.52	0
4375	10/06/2009	HIG001	Paul Zavoral	596.88	0
4376	10/06/2009	ZEE001	Zee Medical Service	47.14	0
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