

WEEKLY MEMO

Date: July 18, 2014

To: Mayor Lynn Stauss. Council President Craig Buckalew, Council Vice-President Greg Leigh, Council members Clarence Vetter, Dale Helms, Henry Tweten, Mark Olstad, and Chad Grassel.

RE: Weekly Update

UPCOMING MEETINGS:

July 22, 2014 – 5:00 PM – Work Session – Training Room

August 5, 2014 – 5:00 PM – Regular Meeting – Council Chambers

August 12, 2014 – 5:00 PM – Work Session – Training Room

July 15, 2014 – 5:00 PM – Regular Meeting – Council Chambers

For Your Information:

The Minnesota Pollution Control Agency regularly issues public notices and rulemaking notices for public comment. They use a service for managing email lists and if you are interested in receiving these notices or please sign up at <https://public.govdelivery.com/accounts/MNPCA/subscriber/new>.

The City recently received a notice from the Coalition of Greater Minnesota Cities that the 2015 dues will be \$13,513. This amount is based on the assessment policy approved by the CGMC membership at the annual meeting. This has to be paid no later than February 1, 2015.

Communication:

At this time Ms. Katka is requesting to withdraw her resignation and remain employed with the City.

Cemetery Commission Update:

The Resurrection Cemetery Commission met on April 21, 2014 at City Hall. The first item discussed was the two past due notes for Cemetery Lots. The owners were notified and we are awaiting their payment. Also discussed was etching and pictures on Cemetery markers. Only on upright markers would the raised pictures be allowed.

Landscaping on the cemetery entrance was completed and was ready for the Memorial Day weekend. A new door was installed on the vault which is used for winter storage.

Advertising for the new Columbarium was discussed. The Commission decided that a brochure would be sent to all residents and would be included in with their Water and Light bill.

Winter burial rates were briefly discussed and would be brought up at the next meeting which is scheduled for July 23, 2014.

Senior Citizen Board Update:

The East Grand Forks Senior Center continues to be busy. Every day a delicious noon meal is offered to seniors at the center as well as Sunshine Terrace and Townsquare apartment buildings. Reservations are requested and the suggested donation is \$4.00/meal for those over 60 years of age.

Twice a week we offer Bone Builders and Line Dancing classes. We are in a transition period now with Line Dancing as the long-time instructor, Doris Gust, has passed away. She will be missed but there are several that have stepped up to serve as leader. Our exercise room is available to all members daily.

Computer classes are available twice a week and the lab is open every day to all members. We play games for fun and competition daily with Pinochle, Whist, Smear, Bridge, and Dominoes being the favorites. We also play Bingo on a regular schedule.

The Fire Department continues to do weekly blood pressure checks and TOPS meets weekly for weigh ins and discussion. The Retired Men's Club will restart this fall. We are also planning to start an art (drawing) class, Travel the World monthly event and an additional exercise class.

Some special dates to remember include the following:

September 21st – the annual Pig Roast

October 18th – Bazaar, Bake, & Rummage Sale

November 20th – Membership Appreciation with Cathy Erickson Band

December 30th – Christmas/New Year's Party

Agenda Items

Item one will be a request to prepare plans and specifications for 2014 City Project No. 5 – Sand/Salt Storage Building for the Public Works Department. The funds for this project were included in the budget for last year.

Item two will be a request to prepare plans and specifications for 2014 City Project No. 7 – Campground Improvements. This project is being funded by state bonding and is to be used to the utility expansion to campsites in the Red River State Recreation Area.

Item three will be a request to file plans and specifications for 2014 City Project No. 6 – Cemetery Mill & Overlay. This project will also include Lee's Place and Alternate 1 to include the costs of repairs to the trail system.

Item four will be a request to declare seized vehicles as surplus property so they can be sold at auction.

Item five will consider awarding the sand and gravel contract for 2014-2015.

Item six will consider the final approval of the plat for the Riverwalk 1st Addition.

Item seven will be an update on housing and what might be proposed to the City by the Northwest Housing Authority.

Item eight the council will need to decide if they would like to meet on August 12th in council chambers and be done by 6:00pm since it is the same night as the Primary Election or if the meeting should be postponed to later in the week.