

**AGENDA
CITY COUNCIL
CITY OF EAST GRAND FORKS
SEPTEMBER 15, 2009
5:00 P.M.**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate."

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" for the East Grand Forks, Minnesota City Council of September 1, 2009.
2. Consider approving the minutes of the "Work Session" for the East Grand Forks, Minnesota City Council of September 8, 2009.

SCHEDULED BID LETTINGS: NONE.

SCHEDULED PUBLIC HEARINGS: NONE.

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Consider approving the application for an Exempt Gambling Permit for a raffle for the Red River Lions Club to be held November 12, 2009 at the Eagles Club, 227 10th St. NW, East Grand Forks, MN 56721 and waive the 30-day waiting period.
4. Consider approving the Dacotah Aerie No. 350, Fraternal Order of Eagles, application for a Temporary Liquor License for the St. Michaels Fall Festival to be held on October 24, 2009 at Sacred Heart School/Church in East Grand Forks, MN 56721.
5. Consider approving the Memorandum of Agreement for the Minnesota Unified Certification Program for Disadvantaged Business Enterprises.

6. Consider approving the Winter Equipment Lease with Ziegler for \$4465 (includes 100 hours) per month plus \$50 per hour of overtime and freight.
7. Consider approving the change order request for "2008 City Project No. 1 – Wastewater Improvements" - in the amount of \$116,352.00 (\$102,072.00 is Water & Light cost).
8. Consider approving and filing of the East Grand Forks Sign Replacement Plan.
9. Consider approving the Civic Recreation Center and VFW Memorial Arena Lease Agreement between the City of East Grand Forks and the Independent School District No. 595 for \$93,500.
10. Consider adopting Resolution No. 09-09-61 a Resolution to support the Minnesota Department of Natural Resources boat ramp to be replaced in LaFave Park.
11. Consider approving the Bon-Fire Permit for the East Grand Forks Senior High to hold a bonfire for homecoming by the River in LaFave Park on October 4, 2009 from 7:30 p.m. to 10:00 p.m.

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:
NONE.**

COMMUNICATIONS: NONE.

OLD BUSINESS:

12. Consider approving the application for a special event for a 10 hour Adventure Race from 8:00 a.m. to 8:00 p.m. on September 26, 2009 contingent upon Polk County Sheriff's Department approval.

NEW BUSINESS:

13. Consider adopting Resolution No. 09-09-62 a Resolution approving the 2009 tax levy collectable in 2010 for a total amount of \$2,981,271 and set the Truth in Taxation Hearings for December 1, 2009 at 7:00 p.m. with a continuance hearing December 15, 2009, 7:00 p.m. if necessary.
14. Consider adopting Resolution No. 09-09-63 a Resolution to approve the 2010 preliminary budget.

CLAIMS:

15. Consider adopting Resolution No. 09-09-64 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check number 4150 for a total of \$657.92 whereas Council Member Buckalew is personally interested financially in the contract.
16. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

ADJOURN:

Upcoming Meetings:

Work Session – September 22, 2009 – 5:00 PM – Training Room

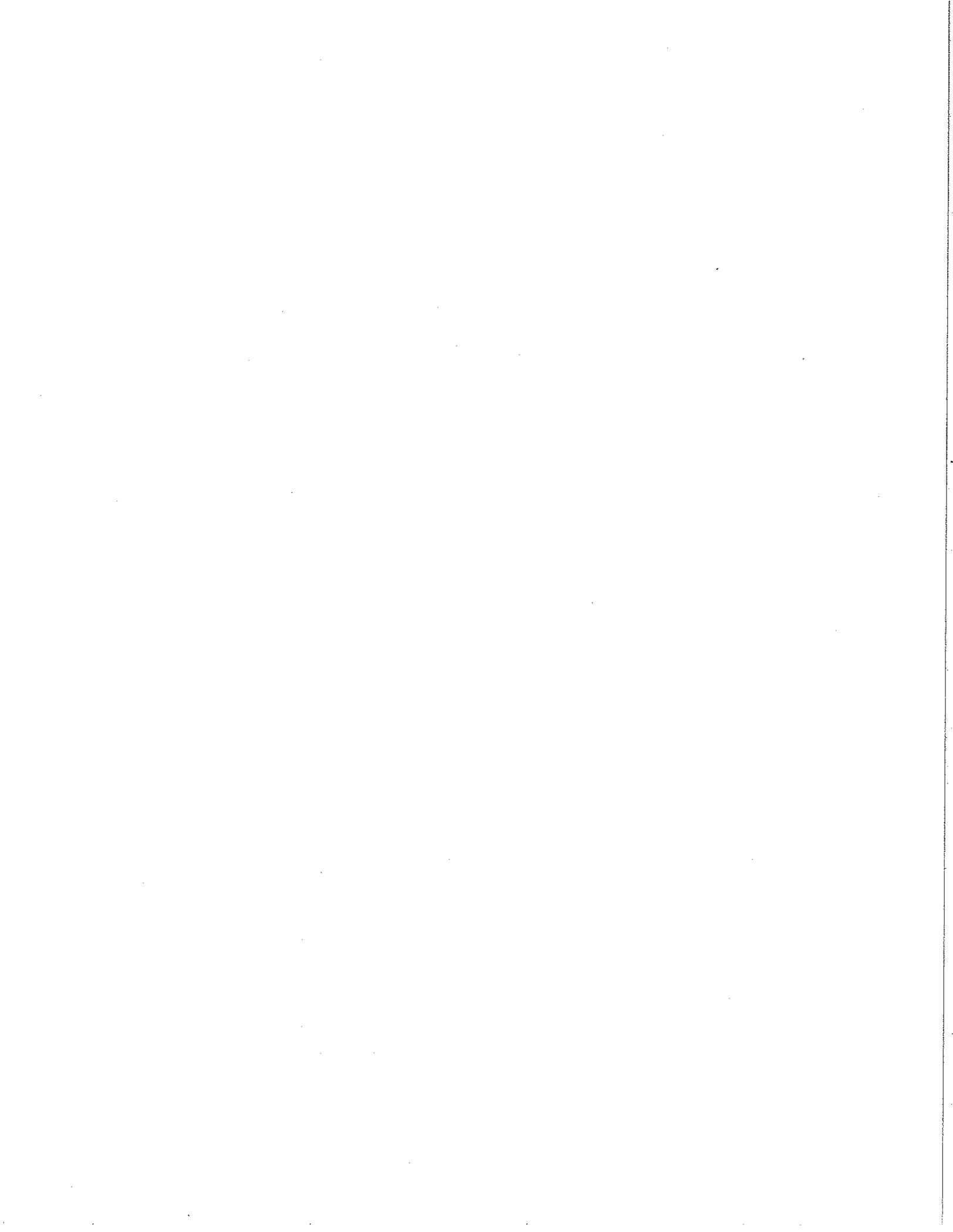
Public Forum – September 29, 2009 – 5:00 PM – Council Chambers

Regular Meeting – October 6, 2009 – 5:00 PM – Council Chambers

Budget Work Session – October 7, 2009 – 5:00 PM – Training Room

Work Session – October 13, 2009 – 5:00 PM – Training Room

Budget Work Session – October 14, 2009 – 5:00 PM – Training Room



**UNAPPROVED
MINUTES
OF THE
EAST GRAND FORKS
CITY COUNCIL**

Tuesday, September 1, 2009 – 5:00 PM

CALL TO ORDER:

The Regular Meeting of the East Grand Forks City Council for September 1, 2009 was called to order by Council President Dick Grassel at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Dick Grassel, Council Vice President Henry Tweten, Council Member Marc Demers, Craig Buckalew, Wayne Gregoire, Mike Pokrzywinski, and Greg Leigh.

STAFF PRESENT:

Scott Huizenga, City Administrator; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Greg Boppre, City Engineer; Charlotte Helgeson, Library Director; Mike Hedlund, Police Chief; Dan Boyce, Water & Light Manager; Jim Richter, EDHA Director; Dave Aker, Parks & Recreation Superintendent; Randy Gust, Fire Chief; and John Wachter, Public Works Superintendent.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.”

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of August 18, 2009.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER DEMERS, TO APPROVE THE “REGULAR MEETING” FOR THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL OF AUGUST 18, 2009.

EAST GRAND FORKS CITY COUNCIL
September 1, 2009

Voting Aye: Grassel, Buckalew, Tweten, Gregoire, Leigh, Pokrzywinski, and DeMers.
Voting Nay: None.

2. Consider approving the minutes of the "Work Session" for the East Grand Forks, Minnesota City Council of August 25, 2009.

A MOTION WAS MADE BY COUNCIL MEMBER GREGOIRE, SECONDED BY COUNCIL MEMBER BUCKALEW, TO APPROVE THE "WORK SESSION" FOR THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL OF AUGUST 25, 2009.

Voting Aye: Grassel, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.
Voting Nay: None.
Abstain: DeMers.

SCHEDULED BID LETTINGS:

3. Consider adopting Resolution No. 09-09-59 a Resolution accepting and awarding bid for improvement for "2009 Assessment Job No. 4 – Street Paving – 20th Ave. SE/13th St. SE" to Opp Construction for a bid price of \$396,486.60.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER LEIGH, TO ADOPT RESOLUTION NO. 09-09-59 A RESOLUTION ACCEPTING AND AWARDED BID FOR IMPROVEMENT FOR "2009 ASSESSMENT JOB NO. 4 – STREET PAVING – 20TH AVE. SE/13TH ST. SE" TO OPP CONSTRUCTION FOR A BID PRICE OF \$396,486.60.

Mr. Boppre announced that the City had the bid opening at 10:00 a.m. this morning and received four bids. Opp Construction was the lowest bid at \$396,486.60 which will decrease the special assessments by 8%-36%. He stated that this project will be completed in two phases. Phase 1 is the curb, gutter, and sewer on 13th St. SE. Phase 2 is to pave 13th St. SE and 20th Ave. SE.

Voting Aye: Grassel, Buckalew, Tweten, Gregoire, Leigh, Pokrzywinski, and DeMers.
Voting Nay: None.

SCHEDULED PUBLIC HEARINGS: NONE.

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they chose.

Mr. Galstad asked that #4 be pulled for discussion.

4. Consider approving the application for a special event for a 10 hour Adventure Race from 8:00 a.m. to 8:00 p.m. on September 26, 2009 contingent upon Polk County Sheriff's Department approval.

Mr. Galstad would like to see the Adventure Race have the City of East Grand Forks listed as additional insurance.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO TABLE THE APPLICATION FOR A SPECIAL EVENT FOR A 10 HOUR ADVENTURE RACE FROM 8:00 A.M. TO 8:00 P.M. ON SEPTEMBER 26, 2009.

Voting Aye: Grassel, Buckalew, Tweten, Gregoire, Leigh, Pokrzywinski, and DeMers.

Voting Nay: None.

5. Consider approving the application for a Special Event for a block party on 18th Avenue SE on September 12, 2009 from 12:00 P.M. to 12:00 A.M.
6. Consider approving the application for a Special Event for a block party on 11th Avenue SE on September 12, 2009 from 7:00 P.M. to 11:00 P.M.
7. Consider approving the application for a Parade Permit for the Greater Grand Forks Jaycees (Potato Bowl Parade), on October 10, 2009 from 9:30 A.M. to 1:00 P.M. coming from Grand Forks across the Sorlie Bridge into East Grand Forks ending in the Riverwalk Centre parking lot.
8. Consider approving the application for an Exempt Gambling Permit for a raffle for the Min-Dak Border Chapter of MN Deer Hunters to be held October 29, 2009 at the VFW, 312 DeMers Ave, East Grand Forks, MN 56721 and waive the 30-day waiting period.
9. Consider approving the application for an Exempt Gambling Permit for a raffle for the Red River Valley Pheasants Forever to be held April 10, 2010 at the VFW, 312 DeMers Ave, East Grand Forks, MN 56721 and waive the 30-day waiting period.
10. Consider approving the Minnesota Municipal Utilities Association Service Agreement for the Safety Management Program split 50/50 between the City and Water & Light Department.
11. Consider approving the FY 10 Grant-In-Aid Agreement with the State of Minnesota for Northern Light/Red River Snowmobile Club Trail Maintenance and authorize the Mayor and the City Administrator to sign the agreements on behalf of the City of East Grand Forks.
12. Consider approving the request to set a fee for 4 yard (\$100 per pull), 6 yard (\$125 per pull), and 8 yard (\$150 per pull) containers for residential use for a 60 day maximum.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, TO APPROVE CONSENT MOTIONS NUMBER FIVE (5) THROUGH TWELVE (12) AS SUBMITTED.

Voting Aye: Grassel, Buckalew, Tweten, Gregoire, Leigh, Pokrzywinski, and DeMers.

Voting Nay: None.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

13. The minutes of the Water, Light, Power and Building Commission for August 6, 2009.

14. The minutes of the East Grand Forks Campbell Library Board Meeting for August 25, 2009.

COMMUNICATIONS: NONE.

OLD BUSINESS: NONE.

NEW BUSINESS: NONE.

CLAIMS:

15. Consider adopting Resolution No. 09-09-60 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check number 4047 for a total of \$1637.53 whereas Council Member Buckalew is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER LEIGH, TO ADOPT RESOLUTION NO. 09-09-60 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBER 4047 FOR A TOTAL OF \$1637.53 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Grassel, Tweten, Gregoire, Leigh, Pokrzywinski, and DeMers.

Voting Nay: None.

Abstain: Buckalew.

16. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

3D Specialties	Bandit Material For Signs	\$485.86
Advanced Business Methods	Contract Copier	\$166.20
AMEM	Conf Registration	\$125.00
American Tire Service	Tire Repair #614	\$25.00
American Tire Service Inc	Tires	\$599.04
Ameripride Linen & Apparel Services	Mats/Mops/Towels	\$616.47
Aqua Water Solutions	Cooler Rental Fees	\$66.85
Baker & Taylor Co	Books	\$740.47
Blue Cross Blue Shield of ND	EDHA Insurance	\$4,977.20
Boardwalk Bar & Grill	Meals	\$99.31
Border States Electric Supply	Fuses For Exhaust System/Lights	\$62.05
Brite-Way Window Cleaning	July Service RW Center	\$50.00
Brodart Co	Books	\$454.23
Bruce Jay	Clean Demers Building	\$60.00
Christine Coauette & Community Bank of the RRV	Down Payment Assistance Program	\$7,500.00
Coalition of Greater MN Cities	09 CGMC Summer Conference	\$1,057.00
Cole Papers Inc	Supplies	\$558.99
Comm-Ad Media Corp	Directory Listing	\$598.60
Commercial Maintenance Chemical Corp	Lift Station Degreaser/Granular	\$676.76

EAST GRAND FORKS CITY COUNCIL
September 1, 2009

Craguns	Hotel Stay/CGMC Conf	\$965.16
Crookston Daily Times	1 Year Subscription	\$97.00
Cummins NPower LLC	Coolant Leak On Lift Station #7	\$757.02
Custom Stripes Inc	Bathroom Sign	\$25.00
Dakota Supply Group	Fluor Lights	\$137.34
Daydreams Specialities	Trophies	\$32.00
Demco Educational Corp	Processing Supplies	\$216.54
Diamond Cleaning Supply Richard Papenfuss	30 Gallon Round Up	\$240.19
Explorer Post #38	Squad Car Wash	\$50.00
Exponent	08 Annual Disclosure Statement/Summary Financial Report	\$1,114.76
Floan Sanders	Prof Services	\$50,779.31
Forks Freightliner	Nozzle/Switch Low Air Pressure	\$27.99
G&K Services	Mats	\$212.03
Gaffaneys	Office Supplies	\$321.90
Gale	Books	\$23.37
George's Quick Printing	Impound Reports	\$158.18
GGF Convention & Visitors Bureau	June 09 Lodging Tax/ CR # 60779 & 61427	\$119.32
Grand Cities Towing	Towing	\$90.00
Grand Forks City	2nd Qtr Bus Service (April - June 2009)	\$56,300.00
Grand Forks Taxi Company & CCCU	Dial A Ride July 2009	\$1,818.49
Grenier John	Reimb Meal & Mileage/John Grenier/MRWA Meeting	\$154.40
H&S Construction	Street Repairs	\$13,057.00
Hajicek Rick	Cleaning	\$665.00
Hajicek Rod	Meal Reimb	\$8.25
Hardware Hank	Maint Supplies	\$1,637.53
Heartland Paper	Tissue/Forks/Spoons/Cleaner	\$401.67
Helgeson Charlotte	Tourism Wkshop	\$145.00
Hoffman Roby	Security Dep Refund	\$78.87
Holiday Credit Office	Fuel	\$112.88
Home of Economy	Rebuild Pressure Washer Pump #914	\$591.08
Hugo's	Supplies / Acct Ending XXX2483	\$76.24
In Prints Screed Printing	Sweatshirt/Uniforms	\$200.00
John E Reid & Associates Inc	Interview School/Olson	\$420.00
Kar Products	Inv Parts	\$218.69
KTG Labor Consultants	Wage & Hour Seminar	\$115.00
Laker Chemical	Fine Road Patch/Terminator II Weed Killer	\$1,448.16
League of MN Cities	Patrol Subscription	\$297.50
Lindblad Ethel	Security Deposit Return	\$189.53
Lumber Mart	Wood/Screws/Shelving For Shop	\$102.55
Lunseth Plumbing & Heating	Pressure Switch	\$323.07
Lynne Gladwin	New Printer	\$106.74
Mamma Maria's Italian Restaurant		\$46.83
Marco - Fargo Inc	Copier Maint	\$279.54
MCPA	MCPA Membership/Tim Everett	\$45.00

EAST GRAND FORKS CITY COUNCIL
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Menards	Brick/Mulch	\$407.35
Merkens Seth	Meal Reimb/Crookston Court	\$8.25
Metropolitan Planning Organization	Local Share July 2009/Planning & Transit Hours	\$10,039.37
MN Dept of Revenue VOID****VOID****VOID***	Sales & Use Tax July 09	\$1,599.00
MN Pollution Contrl Agency	Wastewater Operator Exam/Bert Roberts	\$32.00
Nelson Dillon	Reimb Mileage & Meal /Wastewater School/D.Nelson	\$283.90
Newman Signs	Action Digital Decal For Back Of Sign	\$94.56
O'Reilly Auto Parts	Flex Hone For Rotators/Inv Parts	\$155.21
Olson Chris	Meal Reimb/Crookston Court Hearing/C.Olson	\$8.25
Opp Construction	Prof Services	\$45,302.07
Orchard Oil Company	Engine Oil 5W20	\$581.93
Pamida	Coffee/Kleenex	\$11.08
Paras Contracting	09 AJ 3 Est1 11th Ave Concrete Paving	\$47,299.82
PDQ Sanitary Services	Repair Service @ 1010 7th St Se	\$1,725.00
Penworthy Company	Books	\$111.46
Polk County Recorder	Satisfaction Chad & Tara Degerness	\$46.00
Quill Corp	Office Supplies	\$316.87
Qwest	Phone	\$1,936.96
Richter James	Hole Sponsorship NCTC Foundation Golf Tourn	\$100.00
Riverfork Credit Union	99 Ford Pickup Seized Vehicle	\$1,205.18
RJ Zavoral & Sons	08 CP2 Est3 Campground Improvements/Flood Clean Up & Debris	\$49,932.95
Roto Rooter	Cleaned Lift Station By City Shop & Raskins From 3 Lifts	\$1,200.00
Rydell Chevrolet	Maint Work & Supplies	\$4,299.75
Safety Kleen Corp	Parts Washer Service	\$399.56
Schiller Karen	Softball Fun In The Park Supplies/Reimb State Softball	\$794.93
Sherwin-Williams	Yellow Paint For Downtown	\$140.00
Spruce Valley Corporation	09 AJ 1 Est 3/ 17th Ave Street Construction	\$145,323.67
Stone's Mobile Radio	Update Radios	\$45.00
Strata Corp	Gravel	\$253.71
Szczepanski Darren	Meal Reimb/Drug Intel Class	\$232.75
Taggart Excavation and Septic Service	08 AJ2 Est 8 NCTC Utilites & Street Construction	\$151,544.70
Todays Organized Living LLC	#302	\$93.72
Trembeath Brady	Landscaping Incentive Reimb	\$444.95
Tristeel Manufacturing	Oil Seal	\$135.87
True Temp	Install ceiling exhaust fan/Reprogram Thermostat	\$668.13
Valley Truck	Air Brake Parts #114/Inv Parts #114	\$316.36
Veit & Company Inc	Televising Sewer	\$360.00
Wagner Construction	08 CP1 Est 12 Wastewater Improvements	\$104,946.60
Water & Light Department	Water & Lights	\$18,375.95
World Media	Books	\$100.65
Xcel Energy	Monthly Service	\$1,431.40
Zee Medical Service	First Aid Kit Refill	\$94.35
	Total	\$745,524.42

A MOTION WAS MADE BY COUNCIL MEMBER BUCKALEW, SECONDED BY COUNCIL MEMBER LEIGH, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: Grassel, Buckalew, Tweten, Gregoire, Leigh, Pokrzywinski, and DeMers.

Voting Nay: None.

COUNCIL/STAFF REPORTS:

Council Member Buckalew thanked Mr. Wachter on the mosquito control. It's nice to see residents enjoy the evening. Mr. Wachter announced that they will be ground spraying tonight.

Council Vice-President Tweten announced that there is a dinner on September 20th from 11:00 a.m. to 1:00 p.m. at the Senior Center.

Council Member Pokrzywinski informed City Council that he attended the award ceremony of the Police Department. He stated that it was a good turnout and everyone was in favor of hiring another officer.

Council Member Pokrzywinski announced that when he was in Brainerd, they discussed the bonding bill and he would like the City Council to discuss projects.

Council President Grassel commended Chief Hedlund on the ceremony for staff and residents. He suggested that Council Member Pokrzywinski read the League of Minnesota Cities magazine on the bonding bill. Council President Grassel announced that the DNR will have a meeting on September 15th in Little Falls regarding City owned parks of 100 acres or more who qualify for grants. He stated that the State Recreation Area does not qualify.

Mr. Huizenga announced that next weeks work session will be held in the Council Chambers to hold a public forum.

Mr. Wachter informed City Council that Fall Cleanup will be held September 28 through October 2. The hazardous waste and electronic drop off will be October 3 from 9 a.m. to 3 p.m. at the Parks Shop.

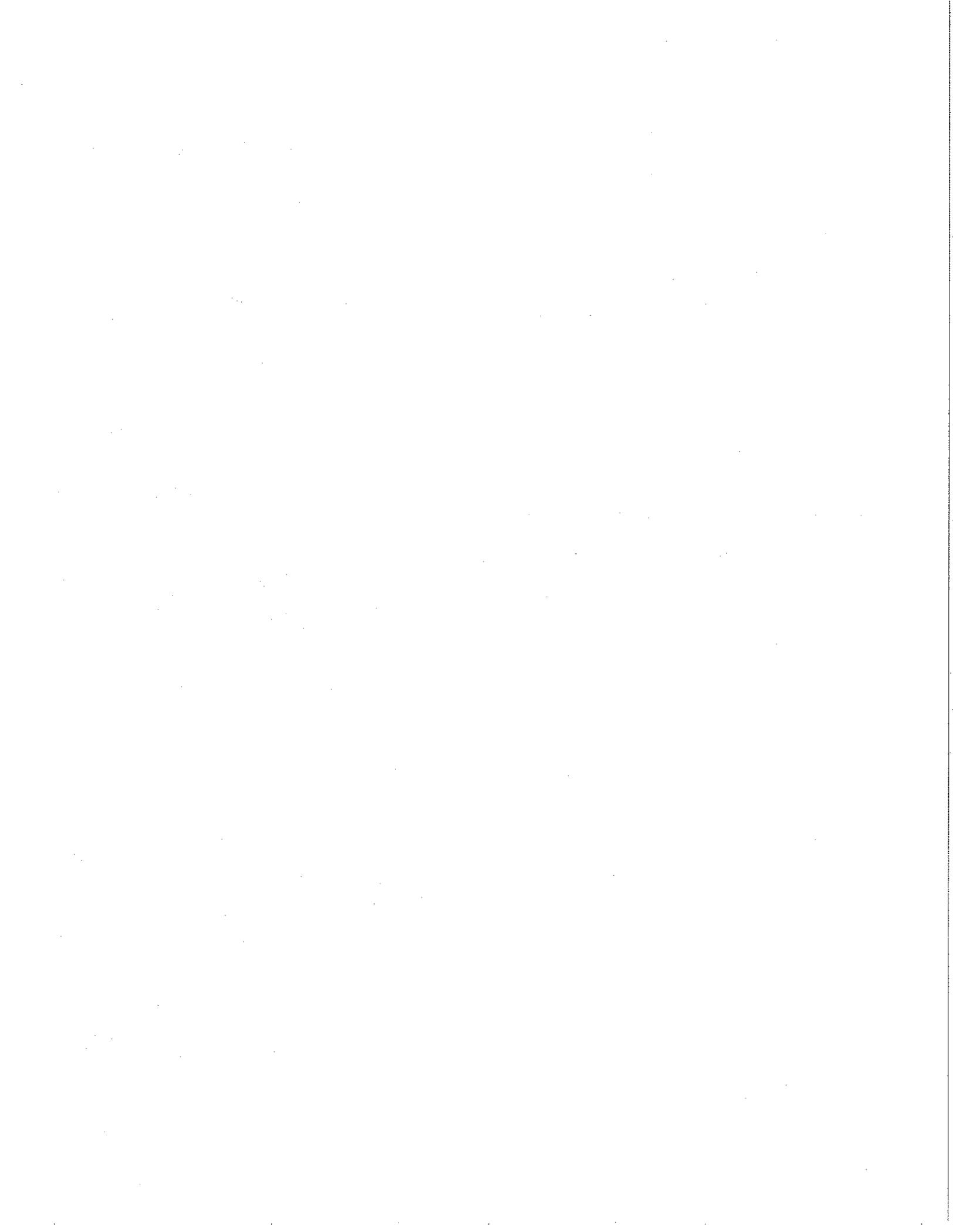
ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, TO ADJOURN THE SEPTEMBER 1, 2009 REGULAR MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:19 P.M.

Voting Aye: Grassel, Buckalew, Tweten, Gregoire, Leigh, Pokrzywinski, and DeMers.

Voting Nay: None.

Scott Huizenga, City Administrator/Clerk-Treasurer



**UNAPPROVED
WORK SESSION
MINUTES
OF THE
EAST GRAND FORKS
CITY COUNCIL**

Tuesday, September 8, 2009 – 5:00 PM

CALL TO ORDER

The Work Session of the East Grand Forks City Council for September 8, 2009 was called to order by Council President Dick Grassel at 5:00 P.M.

CALL OF ROLL

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Dick Grassel, Council Vice President Henry Tweten, Council Members Marc DeMers, Craig Buckalew, Wayne Gregoire, Mike Pokrzywinski, and Greg Leigh.

STAFF PRESENT:

Scott Huizenga, City Administrator; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Greg Boppre, City Engineer; Mike Hedlund, Police Chief; John Wachter, Public Works Superintendent; Randy Gust, Fire Chief; Dave Aker, Parks & Rec Superintendent; Jerry Lucke, Finance Director; Dan Ollhoff, MPO Intern; Jim Richter, EDHA Director; Dan Boyce, Water & Light Manager; Erin Johnson, Account Technician; Nancy Ellis, Senior Planner; and Charlotte Helgeson, Library Director.

DETERMINATION OF A QUORUM

1. 2010 Proposed Budget & Tax Levy Forum - Scott Huizenga & Jerry Lucke

Mr. Huizenga announced that the budget resolution had a minor modification. He stated that the City Council needs to adopt the preliminary budget and levy on September 15th. Mr. Huizenga informed City Council that the levy increase would raise the average household taxes of approximately \$100 per year. Mr. Huizenga stated that the City would hold a hearing on December 1st. Discussion occurred regarding previous levy amounts.

Council Member Leigh stated that he is not in favor of higher taxes. Council President Grassel stated that the City's budget is being cut; the Council doesn't want to increase taxes. Council Member DeMers would like to have a forum for ward one the last week in September.

No residents attended the 2010 proposed budget and tax levy forum.

2. LaFave Park Boat Dock – Tom Stennes & Barry Wilfahrt

Mr. Stennes informed City Council that the boat ramp in LaFave Park was deteriorating. He asked the City Council to send a letter of support to the Minnesota Department of Natural Resources looking for assistance. He stated that the boat ramp is being used significantly.

Council Member Pokrzywinski thanked Mr. Stennes and the Chamber for all their help in coordinating this effort. Council President Grassel announced that the Legacy Foundation is holding a meeting in Little Falls from 10 a.m. to 4 p.m. to provide assistance in parks and trails. He stated that Mr. Aker will be attending. Mr. Stennes announced that the DNR has grants available for boat ramps.

3. 2008 City Project No. 1 – Wastewater Improvements – Change Order – Greg Boppre

Mr. Boppre asked for approval of the change order of \$116,352 with Water & Light Department paying for \$102,072 to replace the watermain along 1st Ave. NE since the City will have the road excavated for the sanitary sewer project. He announced that four catch basins and two manholes would also need to be replaced along with new pipe to the catch basins. This item will be referred to City Council for action.

4. Approval of Sign Replacement Plan – Dan Ollhoff

Mr. Ollhoff discussed the sign replacement plan for the City of East Grand Forks along with the implementation dates. The plan is broken down into three quadrants. The inventory is based on what is currently out there as of June 2009. Council Member Pokrzywinski suggested increasing the speeding signs on River Road. Discussion occurred regarding calendar parking signs. Ms. Ellis stated that Mr. Wachter is currently replacing signs. This item will be referred to Council for action.

5. Civic Recreation Center & VFW Memorial Arena Lease Agreement – Dave Aker

Mr. Aker would like the City Council to approve the Civic Recreation Center and VFW Memorial Arena Lease Agreement with the Independent School District for \$93,500. Council Member Pokrzywinski asked if this agreement requires improvements. Mr. Aker stated that this agreement does not include improvements. Mr. Aker announced that the parents and the Blue Line Club improved the boy's locker room. Council President Grassel stated that the City replaced the heater and ventilation. This item will be referred to City Council for action.

6. Winter Equipment Lease – John Wachter

Mr. Wachter announced that he received two quotes and recommended going with Ziegler. He stated that this is an annual agreement with more hours. The City currently owns two graders, a 1988 and a 2001. Mr. Wachter stated that he did send out RFP's for snow removal assistance. This item will be referred to City Council for action.

**EAST GRAND FORKS WORK SESSION
SEPTEMBER 8, 2009**

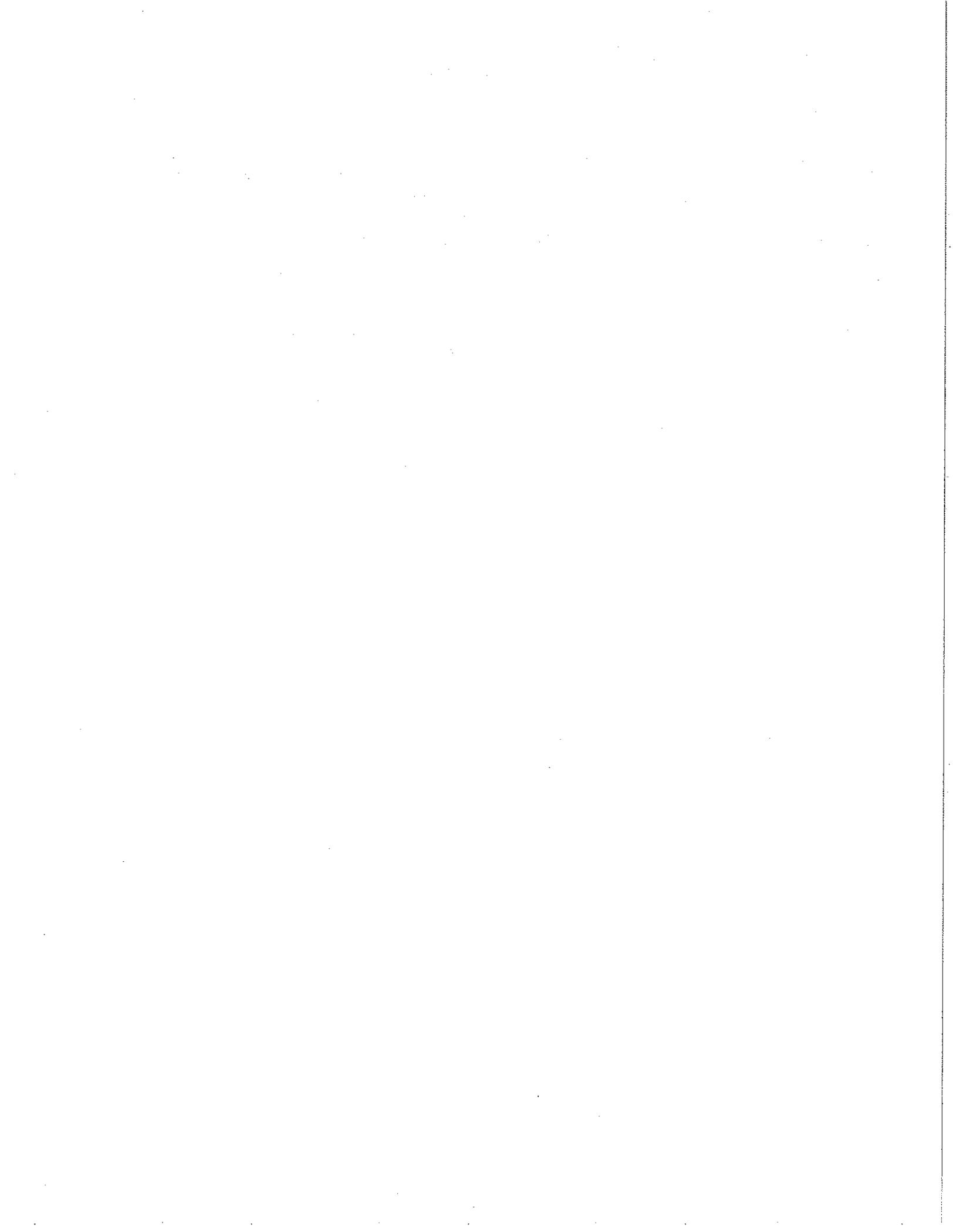
ADJOURN

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER LEIGH, TO ADJOURN THE SEPTEMBER 8, 2009 WORK SESSION OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:50 P.M.

Voting Aye: Buckalew, Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Grassel.

Voting Nay: None.

Scott Huizenga, City Administrator/Clerk-Treasurer



LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

Application fee	
If application postmarked or received:	
less than 30 days before the event	more than 30 days before the event
\$100	\$50

ORGANIZATION INFORMATION

Organization name: **Red River Lions Club** Previous gambling permit number: **X-31953**

Type of nonprofit organization. Check one.
 Fraternal Religious Veterans Other nonprofit organization

Mailing address: **PO Box 14433** City: **Grand Forks** State: **ND** Zip Code: **58208** County: _____

Name of chief executive officer (CEO): **B. J. MAXSON Pres.** Daytime phone number: **218-779-7136** Email address: _____

Attach a copy of ONE of the following for proof of nonprofit status. Check one.

- Do not attach a sales tax exempt status or federal ID employer numbers as they are not proof of nonprofit status.
- Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.**
Don't have a copy? This certificate must be obtained each year from:
Secretary of State, Business Services Div., 180 State Office Building, St. Paul, MN 55155 Phone: 651-296-2803
 - IRS income tax exemption [501(c)] letter in your organization's name.**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.
 - IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
a. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
b. the charter or letter from your parent organization recognizing your organization as a subordinate.
 - IRS - proof previously submitted to Gambling Control Board**
If you previously submitted proof of nonprofit status from the IRS, no attachment is required.

GAMBLING PREMISES INFORMATION

Name of premises where gambling activity will be conducted (for raffles, list the site where the drawing will take place): **Eagles Club**

Address (do not use PO box): **227 10th Street NW** City: **East Grand Forks** Zip Code: **56721** County: **Polk**

Date(s) of activity (for raffles, indicate the date of the drawing): **November 12, 2009**

Check the box or boxes that indicate the type of gambling activity your organization will conduct:

Bingo* Raffles Paddlewheels* Pull-Tabs* Tipboards*

* **Gambling equipment** for pull-tabs, bingo paper, tipboards, and paddlewheels must be obtained from a distributor licensed by the Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

To find a licensed distributor, go to www.gcb.state.mn.us and click on List of Licensed Distributors, or call 651-639-4076.

Also complete Page 2 of this form.

Print Form

Reset Form

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT

If the gambling premises is within city limits, a city official must check the action that the city is taking on this application and sign the application.

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- The application is denied.

Print city name _____
 On behalf of the city, I acknowledge this application.

Signature of city official receiving application

Title _____ Date ____/____/____

If the gambling premises is located in a township, a county official must check the action that the county is taking on this application and sign the application.
A township official is not required to sign the application.

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.
- The application is denied.

Print county name _____
 On behalf of the county, I acknowledge this application.
 Signature of county official receiving application

Title _____ Date ____/____/____

(Optional) TOWNSHIP: On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within township limits. [A township has no statutory authority to approve or deny an application [Minnesota Statute 349.166]]

Print township name _____

Signature of township official acknowledging application

Title _____ Date ____/____/____

CHIEF EXECUTIVE OFFICER'S SIGNATURE

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the date of our gambling activity.

Chief executive officer's signature [Signature] 9-3-09 Date

Complete a separate application for each gambling activity:

- one day of gambling activity,
- two or more consecutive days of gambling activity,
- each day a raffle drawing is held

Send application with:

- a copy of your proof of nonprofit status, and
 - application fee for each event.
- Make check payable to "State of Minnesota."

To: Gambling Control Board
 1711 West County Road B, Suite 300 South
 Roseville, MN 55113

Financial report and recordkeeping required

A financial report form and instructions will be sent with your permit, or use the online fill-in form available at www.gcb.state.mn.us. Within 30 days of the activity date, complete and return the financial report form to the Gambling Control Board.

Questions?

Call the Licensing Section of the Gambling Control Board at 651-639-4076.

[Print Form](#)

[Reset Form](#)

Data privacy. This form will be made available in alternative format (i.e. large print, Braille) upon request. The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your qualifications to be involved in lawful gambling activities in Minnesota. You have the right to refuse to supply the information requested; however, if you refuse to supply this information, the Board may not be able to determine your qualifications and, as a consequence, may refuse to issue you a permit. If you supply the information requested,

the Board will be able to process your application. Your name and your organization's name and address will be public information when received by the Board. All the other information you provide will be private data until the Board issues your permit. When the Board issues your permit, all of the information provided to the Board will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your name and your organization's name and address which will remain public. Private data are available to: Board members,

Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Finance, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies that are specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this Notice was given; and anyone with your consent.



Minnesota Department of Public Safety
ALCOHOL AND GAMBLING ENFORCEMENT DIVISION
 444 Cedar Street Suite 133, St. Paul MN 55101-5133
 (651) 215-6209 Fax (651) 297-5259 TTY (651) 282-6555
 WWW.DPS.STATE.MN.US



4

APPLICATION AND PERMIT
 FOR A 1 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE

TYPE OR PRINT INFORMATION

NAME OF ORGANIZATION <i>Dacotah Aerie No. 350. Fraternal order of Eagles</i>		DATE ORGANIZED <i>5/19/1930</i>	TAX EXEMPT NUMBER <i>410265390</i>	
STREET ADDRESS <i>227 10th st NW</i>		CITY <i>EAST GRAND FORKS</i>	STATE <i>MN</i>	ZIP CODE <i>56721</i>
NAME OF PERSON MAKING APPLICATION <i>MELVIN HOVERSON</i>		BUSINESS PHONE <i>(218) 773-0077</i>	HOME PHONE <i>(218) 779-4182</i>	
DATES LIQUOR WILL BE SOLD <i>Oct 24, 2009</i>		TYPE OF ORGANIZATION <input checked="" type="checkbox"/> CLUB <input type="checkbox"/> CHARITABLE <input type="checkbox"/> RELIGIOUS <input type="checkbox"/> OTHER NONPROFIT		
ORGANIZATION OFFICER'S NAME <i>Kurt Damache 9-8-09</i>		ADDRESS <i>227 10th st NW E. GRAND FORKS</i>		
ORGANIZATION OFFICER'S NAME <i>Darryl Beauchamp</i>		ADDRESS		
ORGANIZATION OFFICER'S NAME <i>Melvin Hoerson</i>		ADDRESS		
Location license will be used. If an outdoor area, describe <i>Sacred Heart commons/gym area</i>				
Will the applicant contract for intoxicating liquor service? If so, give the name and address of the liquor licensee providing the service. <i>MELVIN HOVERSON 420 8th St NW EAST GRAND FORKS MN, 56721</i>				
Will the applicant carry liquor liability insurance? If so, please provide the carrier's name and amount of coverage. <i>Yes EVERGREEN INSURANCE Keith Johnson 1million per occurrence</i>				
APPROVAL				
APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL & GAMBLING ENFORCEMENT				
CITY/COUNTY _____		DATE APPROVED _____		
CITY FEE AMOUNT _____		LICENSE DATES _____		
DATE FEE PAID _____				
SIGNATURE CITY CLERK OR COUNTY OFFICIAL _____		APPROVED DIRECTOR ALCOHOL AND GAMBLING ENFORCEMENT _____		

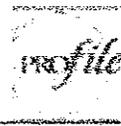
NOTE: Submit this form to the city or county 30 days prior to event. Forward application signed by city and/or county to the address above. If the application is approved the Alcohol and Gambling Enforcement Division will return this application to be used as the License for the event



SUBJECT TO THE CHARTER OF THE

Minnesota

Secretary of State Online Access

[DA Home](#) [UCC](#) [Business Services](#) [Account](#) [Session Briefcase](#) [Help/FAQs](#) [About](#) [Login](#)**BUSINESS ORGANIZATIONS INQUIRY - VIEW ENTITY**

Filing Number: 1894-NPA **Entity Type:** Non-Profit Corporation
Original Date of Filing: 5/9/1930 **Entity Status:** Inactive
Duration: PERPETUAL **Good Standing:** (date of last annual filing)
Name: Dacotah Aerie No. 350, Fraternal Order of Eagles
Registered Office Address: 227 10th Str NW
East Grand Forks, MN, 56721
Agent Name: No Agent Filed

[Additional Entity Detail](#)[Return to Search List](#)[New Search](#)

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Certificate of Insurance

5/21/2009

PRODUCERS: Evergreen Ins Agcy 906814
722 Demers Ave
East Grand Forks, MN 56721

The InterAgency/Blackburn, Nickels & Smith, Inc.
Box 47248
Plymouth, MN 55447

INSURED: Fraternal Order of Eagles #350
227 10th St NW
East Grand Forks, MN 56721

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

Company Providing Coverage:

Capitol Indemnity Corp.

Coverage

This is to certify that the policies of insurance listed below have been issued to the insured named above for the policy period indicated, notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies. Limits shown may have been reduced by paid claims.

Type of Insurance	Policy Number	Policy Effective Date	Policy Expiration Date	Limits
General Liability Comm'l Gen. Liab.				General Aggregate Products - CompOp Agg Personal & Adv Injury Each Occurrence Fire Damage (Any One Fire) Med Exp (Any One Person)
Liquor Liability	CP00345529	7/1/2009	7/1/2010	Aggregate Limit \$2,000,000 Ea. Common Cause Limit \$1,000,000

PROPERTY

Limits:

Coinsurance:

Form:

Deductible:

Building:

Business Personal Property:

Business Income:

1/6 Limitation

LOCATION(OF RISK

227 10th St NW, East Grand Forks, MN 56721

DESCRIPTION OF RISK

Fraternal Club

Certificate Holder**Cancellation**

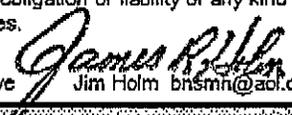
City of East Grand Forks

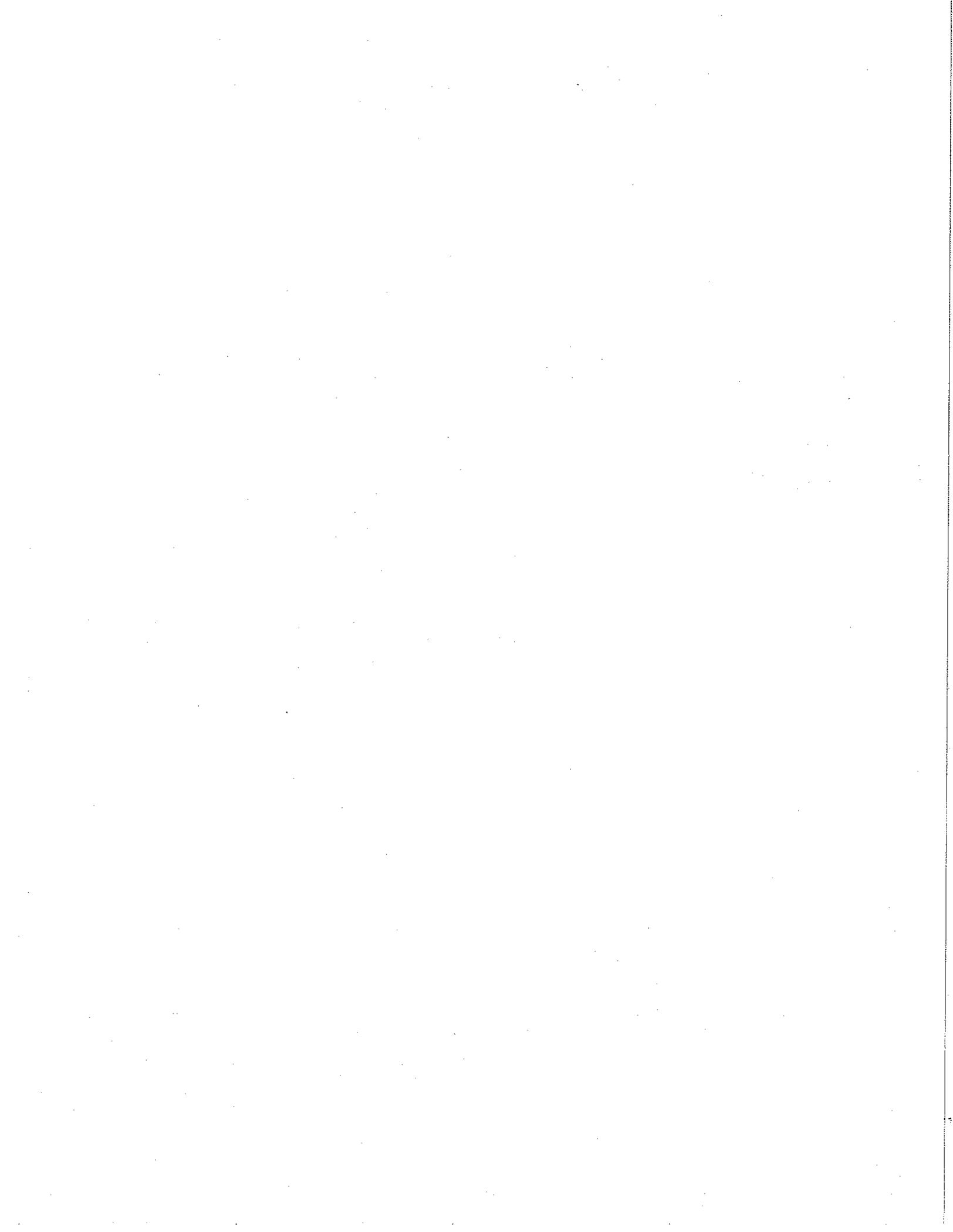
PO Box 373

East Grand Forks, MN 56721-0373

Should any of the described policies be cancelled before the expiration date thereof, the issuing company will endeavor to mail 10 days written notice of cancellation to the certificateholder named to the left, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.

Authorized Representative


 Jim Holm bnsmn@aol.com



**MEMORANDUM OF AGREEMENT
FOR THE MINNESOTA UNIFIED CERTIFICATION PROGRAM FOR
DISADVANTAGED BUSINESS ENTERPRISES**

This Memorandum of Agreement (MOA) memorializes a working agreement between the undersigned Agencies, United States Department of Transportation fund recipients, to this MOA with regard to the Minnesota Unified Certification Program (Mn/UCP) for Disadvantaged Business Enterprises (DBE) administered under the guidelines of 49 Code of Federal Regulations, Part 26 (49 CFR Part 26), hereafter referred to as "the regulation".

WHEREAS, 49 CFR Part 26.81 defines a requirement that all state Department of Transportation (DOT) fund recipients must participate in the Mn/UCP; and

WHEREAS, the regulation requires all recipients to sign an agreement establishing this UCP; and

WHEREAS, the regulation also requires that this agreement recognize and concur that the establishment and administration of the Mn/UCP, meets all requirements for the DBE program mandated in the regulations, and that the Mn/UCP will follow all certification procedures and standards, cooperate fully with oversight, review, and monitoring activities of DOT and its operating administrations, and shall implement DOT directives and guidance concerning certification matters; and

WHEREAS, the Mn/UCP is only responsible for matters relating to DBE certification, the submission of annual aspirational goals and project specific goals remain the responsibility of each participating agency with a Disadvantaged Business enterprise Program; and

WHEREAS, this MOA also commits the undersigned to ensuring that the Mn/UCP has sufficient resources and expertise to carry out the requirements of 49 CFR Part 26.81.

NOW THEREFORE, IT IS AGREED AS FOLLOWS:

1. The implementation of the Minnesota Unified Certification Program (Mn/UCP) for Disadvantaged Business Enterprises (DBE) was approved by the United States Department of Transportation (USDOT) and became effective in September 2003.
2. That the undersigned agencies understand the requirements of the Mn/UCP.
3. Agree to the administration of the Mn/UCP.
4. Each agency having a DBE program will continue to bear its own costs to operate their respective DBE program. The voting member Agencies will bear the costs of maintaining the Mn/UCP program and all related costs.

**MEMORANDUM OF AGREEMENT
FOR THE MINNESOTA UNIFIED CERTIFICATION PROGRAM FOR
DISADVANTAGED BUSINESS ENTERPRISES
LOCAL PUBLIC AGENCY AFFIDAVIT**

Local Public Agency

(Check One)

- Agrees** to the terms and conditions outlined in the **MEMORANDUM OF AGREEMENT** For The Minnesota Unified Certification Program For Disadvantaged Business Enterprises.
- Is not** currently and **does not** anticipate receiving sufficient USDOT funding to require them to participate in this **MEMORANDUM OF AGREEMENT** For The Minnesota Unified Certification Program For Disadvantaged Business Enterprises. Recipient may reverse this decision and agree to sign on to the terms and conditions of this **MEMORANDUM OF AGREEMENT** at any future date by contacting the Minnesota Uniform Certification Program Committee.

Print Name of Agency Representative

Title

Signature

State of Minnesota, County of _____

On this _____ day of _____, 20__ before me appeared _____

to be personally known, who being duly sworn did execute the foregoing affidavit.



Notary Public

Request for Council Action

Date: 9/3/09

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council Members: Marc Demers, Craig Buckalew, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

From: John Wachter

RE: Winter Equipment Lease

Background and supporting documentation of request: The Public Works Department leases a motor grader for snow removal each year.

I received quotes from both Butler Equipment and Ziegler Cat for one 143H motor grader with snow wing.

Butler (Grand Forks) - \$2025 monthly plus \$60 per hour and freight. Three year lease with 2.5% increase each following year.

Ziegler (Crookston) - \$4465 (includes 100 hours) plus \$50 overtime and freight (bid 143h Model)

Recommendation: Approve lease agreement with Ziegler .



Date: 8-31-09

720 3rd Ave SW
Crookston, MN 56716

To:
City of East Grand Forks
PO Box 373
East Grand Forks, MN 56721

Equipment:
1 Cat 143H Winter Rental

=====
WE PROPOSE TO FURNISH IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS, TERMS AND CONDITIONS:

SPECIFICATIONS

1 Caterpillar 143H motor grader with snow wing for winter rental.

Terms and Conditions

6 month rental rate: \$4,465.00 per month for 100 hours.

\$50.00 per hour OT.

City to provide proof of insurance and responsible for all delivery and return freight expense.

TERMS AND CONDITIONS

The prices quoted are current and are subject to change to those in effect at the time of shipment. Caterpillar products are sold subject to the terms of the applicable Caterpillar warranty. Copies of the warranties applicable to this purchase are attached hereto, and the purchaser by signing this order acknowledges receipt of the Caterpillar warranties. The Purchaser agrees to pay any and all taxes, assessments, licenses, and government charges of every kind and nature whatsoever upon said equipment which may be imposed or assessed against or resulting to the Seller on account of the possession or use of said equipment by Purchaser. All provisions hereof are contingent upon government restrictions, strikes, accidents, delays of carrier and other delays unavoidable and beyond Seller's control.

It is intended and understood that title and ownership of said equipment is and shall remain vested in the Seller, notwithstanding delivery or possession, until the entire price is paid by cash in full.

THIS PROPOSAL SUBJECT TO ALL PROVISIONS OF THE CONTRACT AND WARRANTY AS SPECIFIED HEREIN:
=====

ACCEPTED:

Respectfully submitted, Marlo Davis
Ziegler Inc.

By _____

By Marlo Davis

Its _____

Subject to approval by:
Ziegler Inc.

Approved:

By _____

Request for Council Action

Date: September 1, 2009

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council Members: Marc Demers, Craig Buckalew, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

From: Greg Boppre, P.E.

RE: Change order request for 2008 City Project No. 1 - Wastewater Improvements

Background:

The Water and Light Dept. decided they would like to replace the watermain along 1st Ave NE, as long as the City had the road excavated for the sanitary sewer project. Also, we looked at the existing storm sewer and upon inspection, four(4) catch basins and two(2) manholes were in extremely bad condition, therefore they were replaced, along with new pipe to the catch basins.

Recommendation:

Approve the change order request of \$116,352.00(\$102,072.00 of this is a Water & Light cost)

Enclosures:

Copy of change order No. 3

Change Order

No. 3

Date of Issuance: August 24, 2009

Effective Date: August 24, 2009

Project: <u>2008 City Project No. 1</u>	Owner: <u>City of East Grand Forks</u>	Owner's Contract No.:
Contract: <u>Wastewater Improvements</u>		Date of Contract: <u>August 19, 2008</u>
Contractor: <u>Wagner Construction</u>		Engineer's Project No.: <u>08CP1</u>

PO Box B, International Falls, MN 56679

The Contract Documents are modified as follows upon execution of this Change Order:

Description: Replacement of watermain on 1st Ave NE from 7th to 9th Street NE

Replacement of storm manholes, catch basins and storm sewer Leads on 1st Ave NE

Attachments: (List documents supporting change):

See Attached

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price: <u>\$ 3,307,285.27</u>	Original Contract Times: <input type="checkbox"/> Working days <input checked="" type="checkbox"/> Calendar days Substantial completion (days or date): <u>August 1, 2009</u> Ready for final payment (days or date): _____
[Increase] [Decrease] from previously approved Change Orders No. <u>1</u> to No. <u>2</u> ; <u>\$94,209.10</u>	[Increase] [Decrease] from previously approved Change Orders No. _____ to No. _____ ; Substantial completion (days): <u>0 Days</u> Ready for final payment (days): _____
Contract Price prior to this Change Order: <u>\$3,401,494.37</u>	Contract Times prior to this Change Order: Substantial completion (days or date): <u>August 1, 2009</u> Ready for final payment (days or date): _____
[Increase] [Decrease] of this Change Order: <u>\$116,352.00</u>	[Increase] [Decrease] of this Change Order: Substantial completion (days or date): _____ Ready for final payment (days or date): _____
Contract Price incorporating this Change Order: <u>\$3,517,846.37</u>	Contract Times with all approved Change Orders: Substantial completion (days or date): <u>September 15, 2009</u> Ready for final payment (days or date): _____

RECOMMENDED: By: <u>[Signature]</u> Engineer (Authorized Signature) Date: <u>8/25/09</u>	ACCEPTED: By: _____ Owner (Authorized Signature) Date: _____	ACCEPTED: By: <u>[Signature]</u> Contractor (Authorized Signature) Date: <u>8-26-09</u>
Approved by Funding Agency (if applicable): _____	Date: _____	Date: _____

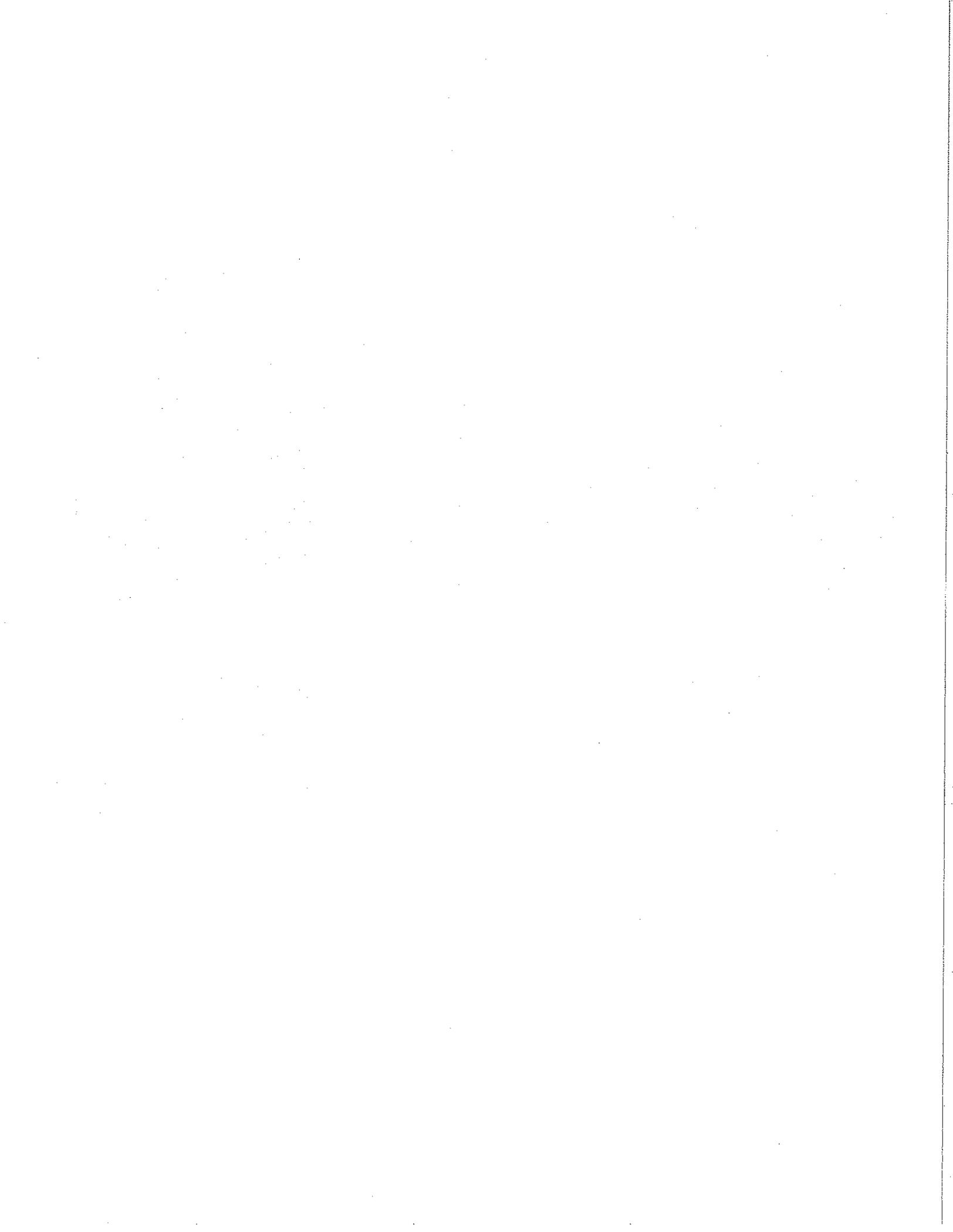
**CHANGE ORDER NO. 3
2008 CITY PROJECT NO. 1
WASTEWATER IMPROVEMENTS
EAST GRAND FORKS**

WATERMAIN 1ST AVE NE

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
Remove Gate Valve and Box	3	EA	\$300.00	\$900.00
Remove Fire Hydrant	3	EA	\$500.00	\$1,500.00
6" PVC Watermain	93	LF	\$31.00	\$2,883.00
8" PVC Watermain	873	LF	\$35.00	\$30,555.00
6" Fire Hydrant	3	EA	\$3,500.00	\$10,500.00
6" Gate Valve and Box	1	EA	\$1,050.00	\$1,050.00
8" Gate Valve and Box	6	EA	\$1,550.00	\$9,300.00
Ductile Iron Fittings	746	LBS	\$4.00	\$2,984.00
Mechanical Joint Restraining Glands	8	EA	\$125.00	\$1,000.00
6" Transition Couplings	3	EA	\$350.00	\$1,050.00
8" x 1" Saddle w/Corporation	28	EA	\$200.00	\$5,600.00
1" Copper	910	LF	\$25.00	\$22,750.00
1" Curb Stop and Box	28	EA	\$250.00	\$7,000.00
Temporary Water	1	LS	\$5,000.00	\$5,000.00
TOTAL				\$102,072.00

STORM SEWER - 1ST AVE NE

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
12" RCP Storm Sewer	112	LF	\$40.00	\$4,480.00
48" Manhole	2	EA	\$1,900.00	\$3,800.00
30" Catch Basin	4	EA	\$1,500.00	\$6,000.00
SUBTOTAL				\$14,280.00
TOTAL CHANGE ORDER NO. 3				\$116,352.00



REQUEST FOR COUNCIL ACTION

Date: September 8, 2009
 To: East Grand Forks City Council
 From: Dan Ollhoff, GF-EGF MPO
 RE: Approval of Sign Replacement Plan

Background of Request

Beginning in June 2009 the MPO began the creation of a street sign inventory throughout the Greater Grand Forks Metropolitan area. This inventory is to meet recently passed codes for street sign retroreflectivity by the Federal Highway Administration (FHWA) and the Manual on Uniform Traffic Control Devices (MUTCD). Retroreflectivity is the illumination of signs when light is directly shown on them. We need approval from City Council to accept the sign replacement plan and allow the Public Works Dept. to use in the future. MUTCD required dates to be met according to guidelines based on warning, regulatory, guidance and informational signs, which are as follows:

Identified replacement plan	By: January, 2011
Implemented replacement plan	By: January, 2011
Regulatory/Guide (Ground)/Warning signs	By: January, 2018
Street Name/Guide (Overhead) signs	By: January, 2022

Parking regulation signs are not required to be replaced by the MUTCD, however, the MPO suggests that these signs be replaced at some point in the 10 year replacement period. The above dates have been modified because the City of Grand Forks received a stimulus package that was to go towards the placement of new signs and poles throughout of the City. With receiving the funds, the above dates became modified to read as follows:

Identified replacement plan	By: September, 2009
Implemented replacement plan	By: September, 2009
Regulatory/Guide (Ground)/Warning signs	By: January, 2016
Street Name/Guide (Overhead) signs	By: January, 2019

During the month of June, 2009, a database of sign information was created, which designates signs by locations, sign types, pole types and replacement status. This database will be updated through contact between East Grand Forks Public Works and Planning.

Recommendation:

Approval of the East Grand Forks Sign Replacement Plan

Request:

Our proposal provides budget estimates for replacement of signs in East Grand Forks of \$9,118 per year until 2016, and \$10,826.67 from 2016 to 2019. With the approval of this budget plan, the City of East Grand Forks will be able to budget for signs to meet all FHWA and MUTCD retroreflectivity requirements. Again, it is suggested that East Grand Forks Public Works consider the replacement of parking signs throughout the city. The replacement of these signs holds a budget of \$1,708 per year for 12 years.

Once the replacements have been made and requirements have been met, the plan suggests that the city use a 12 year replacement cycle period. Reasons for this cycle, is because street signs typically hold a 12 year warranty on each sign. Also, this will allow for the city to account for a typical replacement budget per year.

A suggested replacement plan would also be to replace signs according to quadrant. In using a plan such as this, a 12 year cycle could be broken down into replacement by area. Replacement by area alleviates public works of the decision of which signs are needed to be replaced by a certain time. We ask that you approve the budget plan for the replacement of these signs.

Supporting Documentation and Comments:

The following supporting documents are attached:

1. Map depicting East Grand Forks Quadrants
2. Signs per Quadrant Listing
3. East Grand Forks Replacement Budget
4. Full inventory report available upon request.

East Grand Forks				
Quadrant	# of Signs	# to Replace by 2016	# to Replace by 2019	# Parking Signs
1	370	186	86	89
2	455	260	101	94
3	264	170	94	0
Total:	1089	616	290	183

East Grand Forks						
Sign Type	Number Signs	Replaced	Replaced*	Replaced	Number to Replace by 2016	
Stop	258		91	91	167	\$17,209.35
Yield	24		12	12	12	\$1,020
Turn & Curve	1			1	0	\$46
Turn & Curve	24		3	3	21	\$1,785
Reverse Turn	1			0	1	\$85
Reverse Curve	1			0	1	\$85
Large Arrow	5			0	5	\$230
Large Arrow	2			0	2	\$92
Iron Arrow	6		4	4	2	\$78
Cross Road	5			0	5	\$425
Intersection	6		2	2	4	\$340
Stop Ahead	10		2	2	8	\$680
Yield Ahead	1		1	1	0	\$340
Merge	6		2	2	4	\$340
Highway Begins	5		1	1	4	\$340
One Way Traffic	6		1	1	5	\$425
Right Turn Warning	10		4	4	6	\$510
Advanced	3		3	3	0	\$0
Front Crossing	1			0	1	\$85
Double Arrow	4		1	1	3	\$195
Righting Arrow	1		1	1	0	\$0
Lefting Arrow	1			0	1	\$35
Replacing:						\$24,345.35
Total:	381		129	129	252	616

EAST GRAND FORKS

Signs - 2016 - Bold Symbol ¹	381
Cost of Bold Replacing	\$24,345

Cost of Bold Replacing	\$24,345
Budget Per Year	\$3,477.86

Signs - 2016 - Fine Symbol	235
Total Amount to Replace	1410

Amount to Replace	1410
Total Cost to Replace	\$39,480

2016 Cost for Replacement	\$39,480
Budget Per Year	\$5,640

Bold Symbol Budget	\$3,477.86
Fine Symbol Budget	\$5,640
Total Combined Budget	\$9,118

Signs - 2019 ²	290
Total Amount Replacing ³	1,160

Amount to Replace	1,160
Total Cost - 2019	\$32,480

2019 Cost for Replacement	\$32,480
Budget Per Year ^o	\$10,826.67

Optional Replacement Costs

Parking Restriction Signs	183
Total Amount Replacing ³	732

Amount to Replace	732
Total Cost - Parking Signs	\$20,496

Total Cost - Parking	\$20,496
Budget Per Year [*]	\$1,708

¹ - Assuming 6 ft² Signs

² - Number Without Parking Signs

³ - Assuming 4 ft² Signs

^o - 3 Year Budget Period

^{*} - Suggested 12 Year Budget

M.P.O.
M.P.O.
M.P.O.

Grand Forks - East Grand Forks Metropolitan Planning Organization

Retroreflectivity . . .



NIGHT LIGHTS

...lighting the way

- Provides critical information to drivers at night
- Helps drivers navigate the road during nighttime hours
- Enhances traffic flow and driver mobility, and

... Promotes Safe Driving!

Sign Inventory

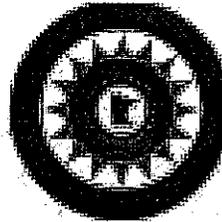
Replacement Plan

Prepared For:

City of Grand Forks



City of East Grand Forks



On January 22, 2007 the Federal Highway Administration (FHWA) and the Manual for Uniform Traffic Control Devices (MUTCD) made a final ruling that states, cities and agencies must comply with sign replacement plans which are:

- Maintenance activities should consider proper position, cleanliness, legibility, and daytime and nighttime visibility. Damaged or deteriorated signs should also be replaced.
- Four years for Implementation and continued use of an assessment or management method that is designed to maintain traffic sign retroreflectivity at or above the established minimum levels;
- Seven years for replacement of regulatory, warning, and ground-mounted guide (except street name) signs that are identified using the assessment or management method as failing to meet established minimum levels; and
- Ten years for replacement of street name signs and overhead guide signs that are identified using the assessment or management method as failing to meet the established minimum levels.
- Parking restriction signs are not required specifically to be replaced. However, these signs should be considered with city replacement plans, because of the number of parking signs located in dense areas of many cities.

With an increasing number of fatalities resulting from roadway incidents, the FHWA found that it would be most beneficial for cities and agencies to ensure that signs on public right-of-ways meet retroreflectivity standards. Retroreflective materials used on signs, pavement markings and other traffic control devices can provide additional visual cues on wet pavements in the nighttime for drivers. The street signs appear to be illuminated when lights are directly shown. Retroreflective sheeting is what makes the signs appear to be illuminated. The sheeting must be at least of 3A grade, which is a beaded style of sheeting, and many ground mounted signs should be diamond graded sheeting. According to the terms of FHWA and MUTCD codes, replacement schedule would be as follows:

Identified replacement plan	By: January, 2011
Implemented replacement plan	By: January, 2011
Regulatory/Guide (Ground)/Warning signs	By: January, 2018
Street Name/Guide (Overhead) signs	By: January, 2022

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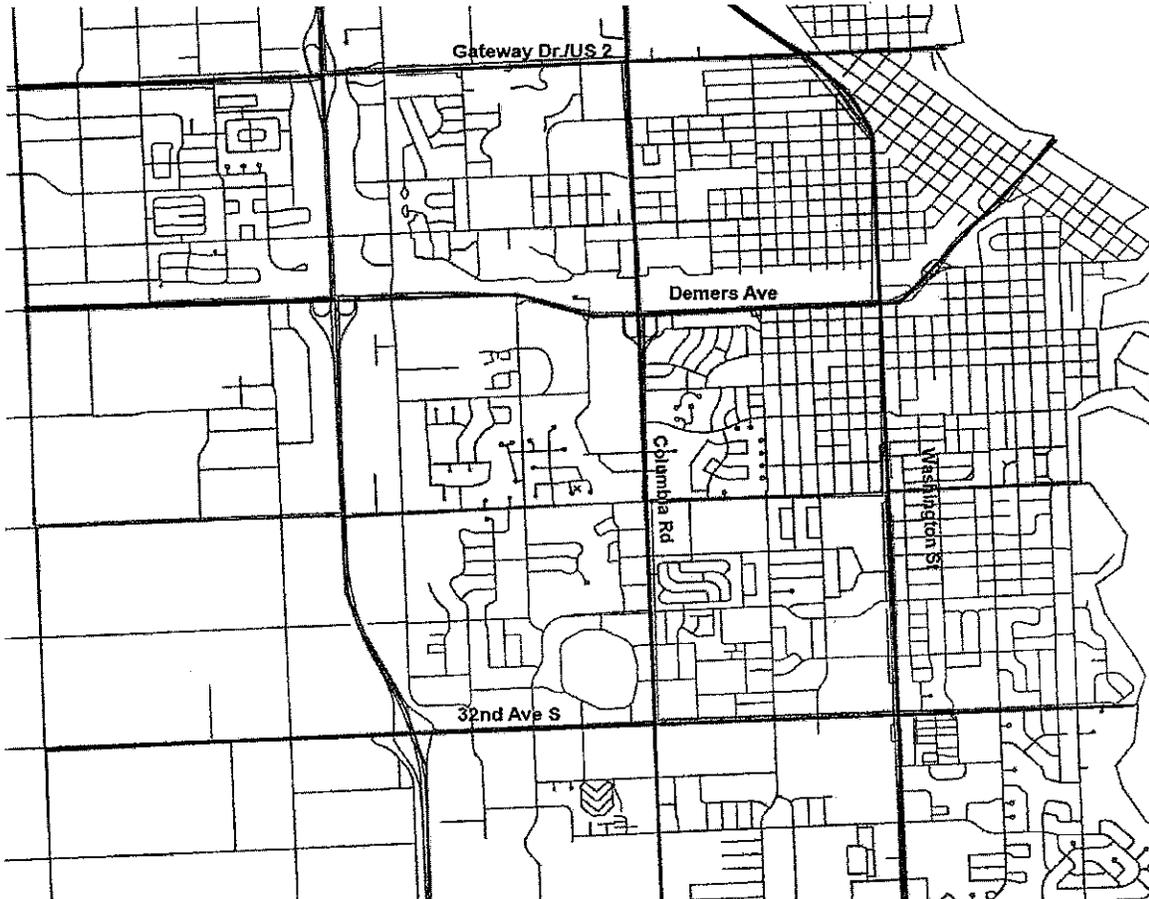
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3.0. Description of Project

Early on in 2009, the City of Grand Forks was awarded stimulus funds towards the replacement of street signs. This is because the project included a large number of signs funded with over \$300,000 in federal monies the FHWA and NDDOT request that the city advance the required dates of the federally mandated sign replacement plan. The adjusted dates as follows:

Identified replacement plan	By: September, 2009
Implemented replacement plan	By: September, 2009
Regulatory/Guide (Ground)/Warning signs	By: January, 2016
Street Name/Guide (Overhead) signs	By: January, 2019

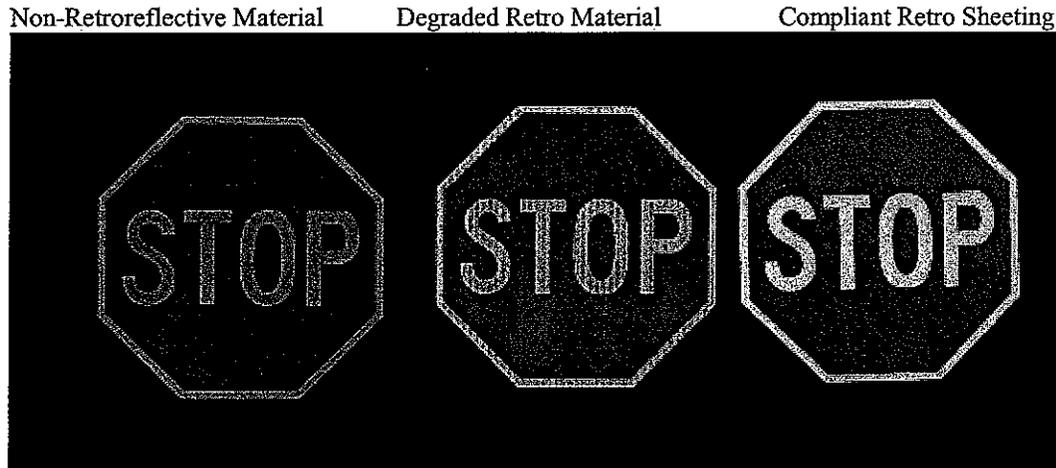
The public works departments began the replacement process throughout the primary corridors of Grand Forks. Those corridors include Gateway Drive, Demers Avenue, 32nd Avenue, University Avenue, Columbia Road, and Washington Street depicted in red on the image below.



3.1.0 Figure 1 – Grand Forks Corridors

With the process already beginning to take place, the primary corridors of the city will be the initial location of replacement. This will then be followed by a replacement of the

signs that do not meet the retroreflectivity requirements. Signs that meet these requirements are easily identified because of the bright reflection off of that sign, shown below.



3.2.0 Figure 2 – Retroreflectivity of stop signs

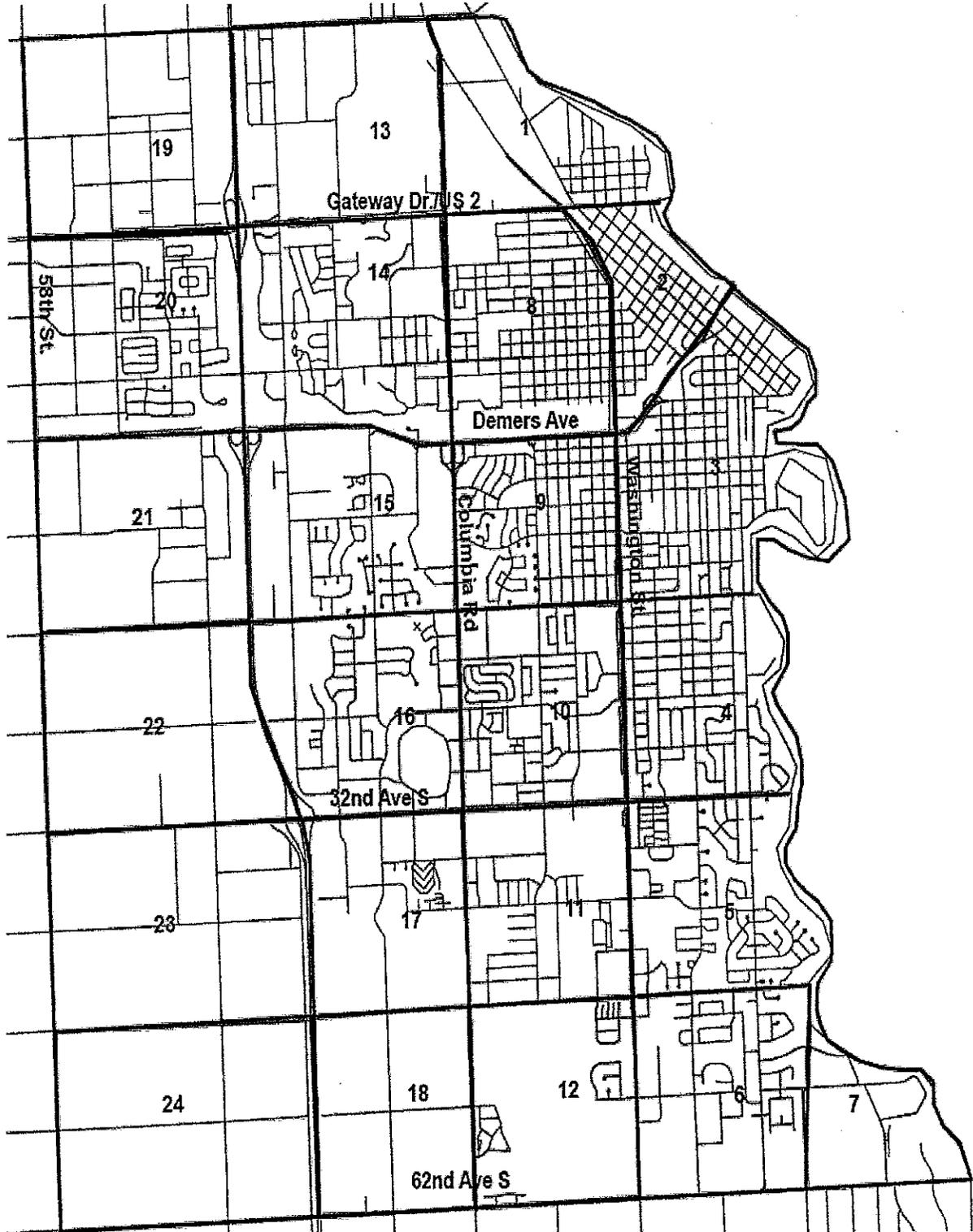
4.0. Process of Collection

Data collectors were instructed to gauge each road sign as to whether they appear to be replaced. The exterior of new signs would have a new retroreflective appearance that is visible to the naked eye and have a sign replacement tag placed by either Grand Forks or East Grand Forks Public Works personnel. With this minimal test, MPO and Public Works departments have a general idea of which signs are replaced, and how many have been replaced.

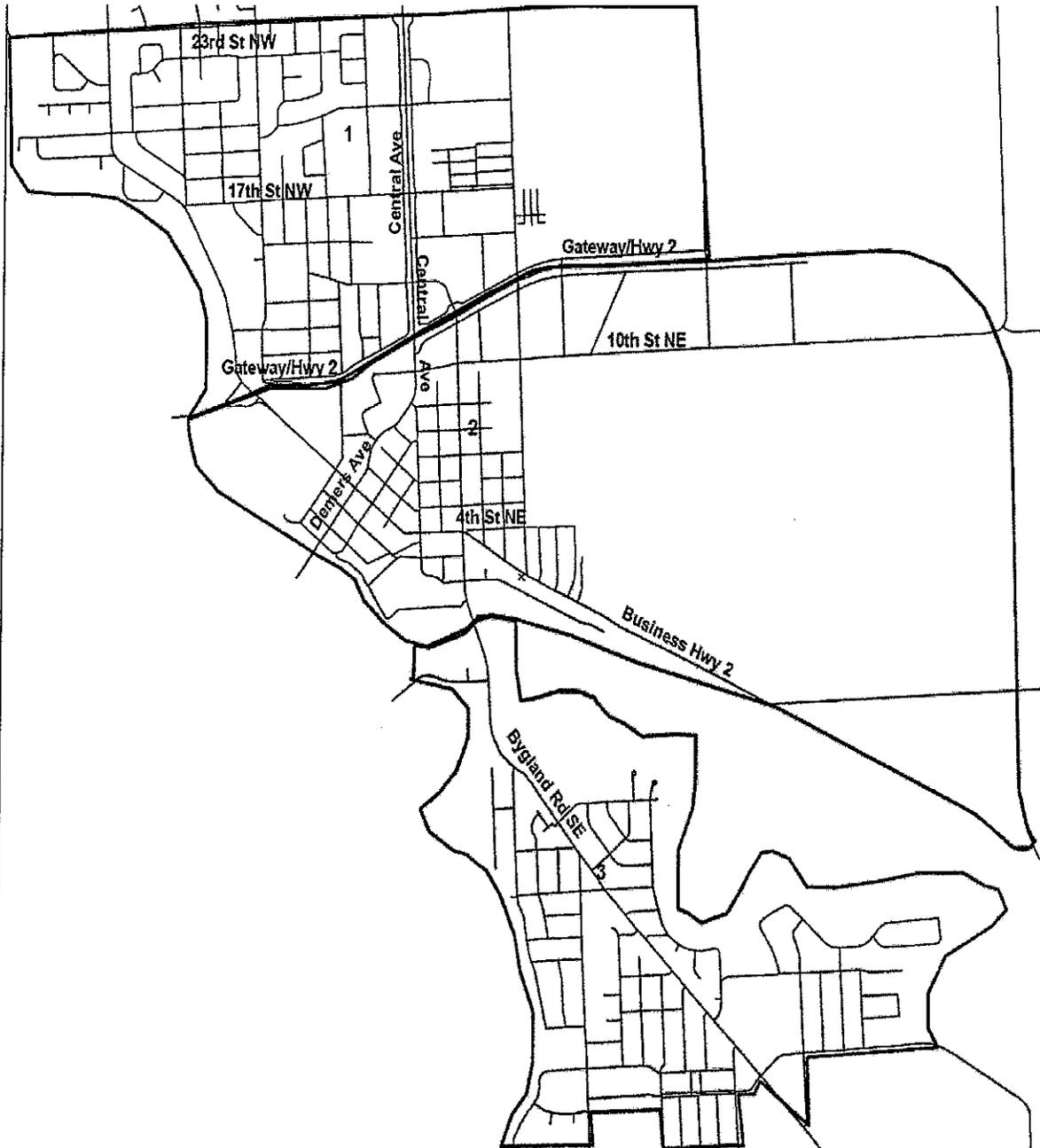
During the course of data collection, two groups of six workers went throughout Grand Forks and East Grand Forks to collect the individual locations of the street poles, and note what types of signs are on each pole and a general statement about the condition of the sign. These notes would inform the public works departments if they have already been replaced, and if there are any issues with the sign, such as vandalism, or theft.

The data that was collected was then put into the MPO, and IT departments networks where either department can update and maintain the replacement progress. Also, with this data both departments can see the amounts of signs in a specific area of the city, which can help detail the traffic in an area.

Collecting data throughout both Grand Forks and East Grand Forks can be a great task. Grand Forks Information Technology (IT) Department separated the City of Grand Forks into 24 nearly equal quadrants. With this separation, the task of replacing over 8,000 signs over the next ten years becomes much more feasible. The City of East Grand Forks was done in a similar manner, however, because the size is much smaller, it was broken into three nearly equal sized quadrants.



4.2.0 Figure 3 – Grand Forks Quadrants



4.2.2 Figure 4 – East Grand Forks Quadrants

Bold Symbol Signs

- Turn and Curve
- Winding Road
- Chevron
- Hairpin Curve
- Cross Road
- T and Y Intersection
- Stop Ahead
- Signal Ahead
- Lane Ends
- Entering Roadway Merge
- Divided Highway Begins & Ends
- Highway-Railroad Advance Warning
- Pedestrian Crossing
- Cattle Crossing
- Snowmobile Crossing
- Fire Station
- Double Arrow
- Flagger
- Reverse Turn and Curve
- Large Arrow
- Intersection in Curve
- 270 Degree Loop
- Side Road
- Circular Intersection
- Yield Ahead
- Merge
- Added Lane
- Entering Roadway Added Lane
- Two-Way Traffic
- Deer Crossing
- Farm Equipment
- Equestrian Crossing
- Truck Crossing
- Pointing Arrow Plaques
- Worker

Fine Symbol Signs – Symbol signs not listed as Bold Symbol Signs.

4.1.0 Table 1 – MUTCD Sign Replacement Requirements; Courtesy: www.fhwa.dot.gov

Table 1 shows signs required to be replaced by 2016, however, these are the special case signs that are highlighted by the FHWA and MUTCD, as being special “bold symbol” signs. Included in the inventory and replacement requirements are “fine symbol” signs which are the remaining warning and regulatory. The bold symbol signs are special cases because the production of these signs is a bit different. These signs can be produced or sheeted in the same fashion as fine symbol signs. The option is in the hands of the public works and engineering departments. Fine symbol signs that need to be replaced include all other warning and regulatory signs within the inventory, with the exception of parking regulation signs. Stop and yield signs are considered within this inventory as bold symbol signs, so that each city public works departments have the option of ordering new, or placing new retroreflective sheeting on existing signs.

Grand Forks				
Quadrant	# of Signs	# to Replace by 2016	# to Replace by 2019	# Parking Signs (Optional)
1	311	223	39	49
2	736	291	44	401
3	1444	567	196	681
4	435	196	80	159
5	360	173	82	105
6	239	168	29	42
7	12	7	4	1
8	595	252	279	64
9	672	279	256	137

10	600	207	20	373
11	240	163	11	66
12	207	112	27	68
13	148	69	14	65
14	760	336	94	330
15	321	175	45	101
16	682	363	21	298
17	157	95	22	40
18	12	9	3	0
19	87	42	13	32
20	237	117	77	43
21	87	35	27	25
22	45	32	11	2
23	29	12	9	8
24	31	27	4	0
Total:	8447	3950	1404	3093

East Grand Forks				
Quadrant	# of Signs	# to Replace by 2016	# to Replace by 2019	# Parking Signs
1	370	186	86	89
2	455	260	101	94
3	264	170	94	0
Total:	1089	616	290	183
UND				
Quadrant	# of Signs	# to Replace by 2016	# to Replace by 2019	# Parking Signs
1	230	69	6	155

4.3.0 Table 2 – Signs per Quadrant

Table 2 represents a simple breakdown of the signs that are to be replaced in the Grand Forks metropolitan area. These numbers however, will be slightly skewed because of the stimulus funds usage in Grand Forks, where the changing of some signs has already begun which would take away many signs that are accounted for. Additionally, it should be noted that the number of signs to replace by 2019 are also skewed because this deadline includes the street name signs, where most of these signs have two signs going

back to back of one another. Realistically, these numbers can be nearly doubled. Although many of them do have multiple signages, not all sign posts do, and many of them have already been replaced. It is suggested that there is some collaboration between Grand Forks IT, engineering, and public works departments.

As the data was collected, the MPO began the formatting of data, which was the process of defining the correct quadrant that each sign was designated. The data collected was in many different forms, from MUTCD codes to sign types and names. After the formatting process was complete, the information and data is now presented in one similar style.

5.0. MUTCD Replacement Methods

With the passing of this code, cities and agencies around the United States began taking the appropriate measures to comply with MUTCD and FHWA requirements. Most options of the replacements plans prove to be very costly for the cities and agencies. These measures included six options:

A. Visual Nighttime Inspection – The retroreflectivity of an existing sign is assessed by a trained sign inspector conducting a visual inspection from a moving vehicle during nighttime conditions. Signs that are visually identified by the inspector to have retroreflectivity below the minimum levels should be replaced.

Related Costs:

- Hiring of certified retroreflectivity inspector.
 - Costs of wage. – \$8.00-14.50/ hour
 - Cost of Retroreflective delineator - \$22.75 per device
 - Costs vary between number of signs.

▪ 30 Inch Retroreflective Stop Sign	\$103.05 per sign
▪ Small Arrow Plaque	\$35.00 per sign
▪ Added Lane Warning	\$45.65 per sign
▪ Large Arrow	\$46.00 per sign
▪ Chevron Arrow	\$39.00 per sign
▪ Cross Road Warning	\$65.00 per sign
▪ Deer Crossing Warning	\$85.00 per sign
▪ Divided Highway Warning	\$85.00 per sign
▪ Double Lane Arrow	\$65.00 per sign
▪ Curve Road Warning	\$85.00 per sign
▪ Reverse Curve Warning	\$85.00 per sign
▪ Turn Warning	\$85.00 per sign
▪ Highway-RR Crossing	\$85.00 per sign
▪ Lane Ends Warning	\$85.00 per sign
▪ School Advance Warning	\$165.00 per sign
▪ Side Road Warning	\$85.00 per sign
▪ Signal Ahead Warning	\$85.00 per sign
▪ Stop Ahead Warning	\$85.00 per sign
▪ T&Y Intersection Warning	\$85.00 per sign

- 2-Way Traffic Warning \$85.00 per sign
- Yield Ahead Warning \$85.00 per sign

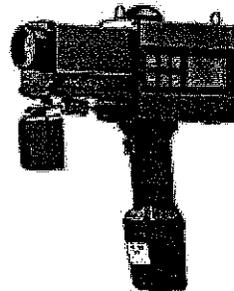
B. Measured Sign Retroreflectivity – Sign retroreflectivity is measured using a reflectometer. Signs with retroreflectivity below minimum levels should be replaced.

Related Costs:

- Rental Cost: Units not made available for rental
- Wages paid to certified personnel to test each sign. \$10.00/hour
 - 12 Employees at 40 Hours/Week
 - For 6 weeks. @2880 Hours
 - Wages Paid: \$28,800



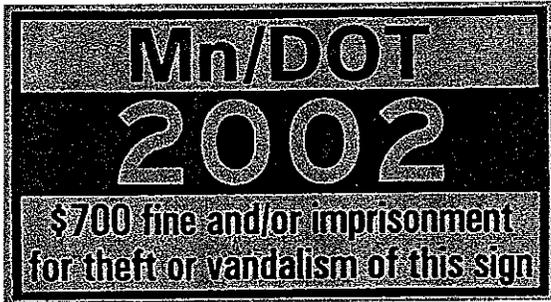
Retroreflectometer Testing



GR3 Retroreflectometer

GR3 Retroreflectometer – Retail Cost: \$11,500.00

C. Expected Sign Life – When signs are installed, the date is labeled or recorded so that the age of a sign is known. The age of the sign compared to expected sign life. The expected sign life is based on the experience of sign retroreflectivity degradation in a geographic area compared to the minimum levels. Signs older than the expected life should be replaced.



Mn/DOT Example Tag

Related Costs:

- Labor of placing new signs and tagging. – \$8.00-20.00/hour
- Costs of Signs
 - Individual Sign costs - Listed on page 9
 - Retroreflective warning signs - \$18 per square foot
 - Retroreflective location and guide signs - \$20 per square foot
 - Retroreflective street name signs - \$100 per sign
 - Retroreflective paint - \$1.70 per square foot

D. Blanket Replacement – All signs in an area/corridor, or of a given type, should be replaced at specified intervals. This eliminates the need to assess retroreflectivity or track the life of individual signs. The replacement interval is based on the expected sign life, compared to the minimum levels, for the shortest life material used on the affected signs.

Related Costs:

- Labor of placing new signs and tagging. – \$8.00-20.00/hour
- Costs of Signs – Listed on Page 9

E. Control Signs – Replacement of signs in the field is based on the performance of a sample of control signs. The control signs might be a small sample located in a maintenance yard or a sample of signs in the field. The control signs are monitored to determine the end of retroreflective life for the associated signs. All field signs represented by the control sample should be replaced before the retroreflectivity levels of the control sample reach the minimum levels.

Related Costs:

- Labor and wage of placement and testing control sign – \$8.00-20.00/hour
- Cost of replacement signs – Listed on Page 9

F. Other Methods – Other methods developed based on engineering studies can be used.

These methods are suggested by the FHWA & MUTCD, requiring that at least one method be used by the controlling agencies. All methods place a significant financial

strain on the cities and/or agencies, there are often many remedies that can be used to offset these costs. Both Grand Forks and East Grand Forks Public Works Departments have begun the process of replacing signs within their respective cities. Some of the signs that have been replaced have been street signs, and parking regulation signs, which do not need to be replaced until January 2019.

6.0. Replacement Progress

In the table below, inventory replaced denotes that temporary employees said that these signs appeared to be meeting the retroreflectivity requirements. However, these replacements were not verified nor listed in city replacements by the public works departments. Initially these signs can be counted as part of the replacement plan, however, public works departments should individually verify these signs themselves.

Parking signs are a significant issue for the city to consider, despite not being required to replace. City information receives the most phone calls related to inquiries about parking regulation and times. With that knowledge, the MPO suggests that parking regulation signs be replaced because of the importance to the general public's awareness of regulation.

Sign Type	Grand Forks Number Signs	City Replaced	Inventory Replaced*	Total Replaced	Number to Replace by 2016	Cost of Bold Sign Replacement:
Stop	1471	64	566	630	841	\$86,665.05
Yield	160	10	61	71	89	\$7,565
Turn & Curve	32	2	5	7	25	\$1,150
Turn & Curve	45	4	10	14	31	\$2,635
Reverse Turn	1				1	\$85.00
Reverse Curve	2				2	\$170
Winding Road	16	1	2	3	13	\$1,105
Large Arrow	25		1	1	24	\$1,104
Large Arrow	22				22	\$1,012
Chevron Arrow	24	10		10	14	\$546
Side Road	3			3	3	\$255
T & Y Intersection	46		2	2	44	\$3,740
Stop Ahead	15		4	4	11	\$935
Signal Ahead	6		2	2	4	\$340
Merge	8		3	3	5	\$425
Lane Ends	1			0	1	\$85
Divided Hwy	28	2	6	8	20	\$1,700

Begins						
Divided Hwy Ends	6		2	2	4	\$340
Two-Way Traffic	14		6	6	8	\$680
Hwy-RR Warning	27		3	3	24	\$2,040
Hwy-RR Advanced Warning	4		1	1	3	\$255
Pedestrian Crossing	183	3	134	137	46	\$3,910
Deer Crossing	1			1	1	\$85
Double Arrow	19	2	8	10	9	\$585
Right Pointing Arrow	27		3	3	24	\$840
Left Pointing Arrow	21		11	11	10	\$350
Total Cost of Bold Sign Replacing:						\$117,412.05
Total:	2207	98	830	928	1278	3950
	East Grand Forks					
Sign Type	Number Signs	City Replaced	Inventory Replaced*	Total Replaced	Number to Replace by 2016	
Stop	258		91	91	167	\$17,209.35
Yield	24		12	12	12	\$1,020
Turn & Curve	1			1	0	\$46
Turn & Curve	24		3	3	21	\$1,785
Reverse Turn	1			0	1	\$85
Reverse Curve	1			0	1	\$85
Large Arrow	5			0	5	\$230
Large Arrow	2			0	2	\$92
Chevron Arrow	6		4	4	2	\$78
Cross Road	5			0	5	\$425
T&Y Intersection	6		2	2	4	\$340
Stop Ahead	10		2	2	8	\$680
Yield Ahead	1		1	1	0	\$340
Merge	6		2	2	4	\$340
Divided Hwy	5		1	1	4	\$340

Begins						
Two-Way Traffic	6		1	1	5	\$425
Hwy-RR Warning	10		4	4	6	\$510
Hwy-RR Advanced	3		3	3	0	\$0
Pedestrian Crossing	1			0	1	\$85
Dbi Arrow	4		1	1	3	\$195
Right Pointing Arrow	1		1	1	0	\$0
Left Pointing Arrow	1			0	1	\$35
Total Cost for Bold Sign Replacing:						\$24,345.35
Total:	381		129	129	252	616

6.1.0 Table 3 – City Replacement Status

* Note – Temporary employee verified replacement, not public works verification on replacements.

Grand Forks Costs:

Signs that are required to be replaced by 2019 are listed at an average square footage of four square feet, which is smaller than 2016 required signs as well as stimulus signs. This is because street signs as well as non-required signs are considerably smaller than those of the warning and regulatory signs. Also, please note that parking restriction signs can be replaced at the discretion of the city, which can obviously cut the cost of replacement considerably. The MPO suggests that these signs should still be replaced, but are not under a requirement of 2016 or 2019. Optional replacement costs listed below indicate parking restriction signs.

Signs - 2016	3,950
Total Amount Replacing¹	23,700

Amount to Replace	23,700
Total Cost - 2016	\$663,600

Signs - 2019 ²	1,404
Total Amount Replacing³	5,616

Amount to Replace	5,616
Total Cost - 2019	\$157,248

2016 Cost for Replacement	\$663,600
Budget Per Year	\$94,800

2019 Cost for Replacement	\$157,248
Budget Per Year^o	\$52,416

Costs

	15	Parking Restriction Signs	3,093
		Total Amount Replacing³	12,372
		Amount to Replace	12,372
		Total Cost - Parking Signs	\$346,416
Signs - 2019 ²	1,404	Total Cost - Parking	\$346,416
Total Amount Replacing³	5,616	Budget Per Year*	\$28,868
Amount to Replace	5,616		
Total Cost - 2019	\$157,248		
2016 Cost for Replacement	\$663,600		
Budget Per Year	\$94,800		
2019 Cost for Replacement	\$157,248		
Budget Per Year^o	\$52,416		

- ¹ - Assuming 6 ft² Signs
- ² - Number Without Parking Signs
- ³ - Assuming 4 ft² Signs
- ^o - 3 Year Budget Period
- * - Suggested 12 Year Budget

EAST GRAND FORKS

		Signs - 2019 ²	290
Signs - 2016 - Bold Symbol¹	252	Total Amount	
Cost of Bold Replacing	\$24,345	Replacing³	1,160
Cost of Bold Replacing	\$24,345	Amount to Replace	1,160
Budget Per Year	\$3,477.86	Total Cost - 2019	\$32,480
Signs - 2016 - Fine Symbol	235	2019 Cost for	
Total Amount to Replace	1410	Replacement	\$32,480
Amount to Replace	1410	Budget Per Year^o	\$10,826.67
Total Cost to Replace	\$39,480		
2016 Cost for Replacement	\$39,480		
Budget Per Year	\$5,640		
Bold Symbol Budget	\$3,477.86		
Fine Symbol Budget	\$5,640		
Total Combined Budget	\$9,118		

Optional Replacement Costs

		¹ - Assuming 6 ft ² Signs
		² - Number Without Parking Signs
Parking Restriction Signs	183	³ - Assuming 4 ft ² Signs
Total Amount Replacing³	732	^o - 3 Year Budget Period
Amount to Replace	732	* - Suggested 12 Year Budget
Total Cost - Parking Signs	\$20,496	
Total Cost - Parking	\$20,496	
Budget Per Year*	\$1,708	

The City of Grand Forks has a budget that is designated towards the repairs, maintenance and replacement for use of the Public Works. Additionally, there is also an amount of \$40,000 per year that is to be paid for the replacement of its street signs. At the combined budget of \$58,605.15, this would be sufficient to meet the terms of the FHWA and MUTCD. However, this leaves the issue of replacing the parking signs within the Grand Forks metropolitan area. Parking signs are optional, however, because it is such an important issue to address, it is suggested that Grand Forks begin replacing parking signs when possible. The MPO suggests that each city use a 12-year replacement cycle, which is the warranty period that most signs carry. Each city should plan to replace parking signs within the 12-year cycle to address the important issue of these signs.

After each requirement date has passed and been met, the replacement cycle will be drawing to a close. In this scenario both Grand Forks and East Grand Forks, will need to begin the replacement of these aging signs. Below is a figure depicting potential replacement costs of the total amount of signs within each city. The City of Grand Forks can expect for an annual cost of \$55,307.80 without the replacement of parking signs and \$84,175.80 with the parking signs. The City of East Grand Forks can expect an annual cost of \$12,519.75 without the replacement of parking signs and \$14,227.75 with parking sign replacement.

	Number Signs	Potential Costs
Grand Forks		
Bold Symbol Signs	2207	\$207,181.55
Fine Symbol Signs	2672	\$299,264.00
Total Signs - 2016	4879	\$506,445.55
Budget Per Year - Total	12 Years	\$42,203.80
Parking Signs	3093	\$346,416.00
Budget Per Year	12 Years	\$28,868.00
Total Signs - 2019	1404	\$157,248.00
Budget Per Year - 2019	12 Years	\$13,104.00
Total Budget	12 Years	\$55,307.80
Potential Adjusted Budget	12 Years	\$84,175.80
East Grand Forks		
Bold Symbol Signs	381	\$76,988.90
Fine Symbol Signs	235	\$26,320.00
Total Signs - 2016	616	\$103,308.90
Budget Per Year - Total	12 Years	\$9,813.08
Parking Signs	183	\$20,496.00
Budget Per Year	12 Years	\$1,708.00
Total Signs - 2019	290	\$32,480.00

Budget Per Year - 2019	12 Years	\$2,706.67
Total Budget	12 Years	\$12,519.75
Potential Adjusted Budget	12 Years	\$14,227.75

7.0. Replacement Method Determination

The MPO recommends that each city use a combination of blanket replacement and expected sign life methods. A combination of these two methods will allow each city's public works departments to set the signs meeting requirement as a start year of a cycle of sign replacement. Many cities and agencies throughout the upper Midwest have used cycle lengths ranging from eight (8) years to fifteen (15) year periods. Each cycle length should allow ample time for a certain area to be replaced to be compliant with MUTCD and FHWA standards.

Each case should be approached differently between Grand Forks and East Grand Forks public works departments. Grand Forks should be addressed initially through the stimulus package, which allows for about 950 signs to be replaced. These 950 signs will generally be overhead guidance signs, to ensure proper navigation is as easy as possible for those in the city. All of these signs are completely replacing the current signs that are in place, or to create a new sign for the specific location. In this case, Grand Forks' signs should be well on their way to meeting the expectations of the FHWA and the North Dakota Department of Transportation (NDDOT).

This issue varies from the stance of East Grand Forks because there are no stimulus funds available for this replacement project. East Grand Forks public works department should begin replacing signs in terms of quadrants. In doing this, a replacement cycle will be set up, while also allowing for replacement funds to become available.

Replacement of bold and fine symbol signs can prove to be much more beneficial for each city to use, because of the cut in yearly budget. The discretion is handed over to each city's public works departments to decide if they would like to replace both bold and fine symbol signs separately or with retroreflective sheeting for each sign. With replacing bold and fine symbol signs separately this would require ordering new signs for each city.

For the replacement plan that would be instituted for both Grand Forks and East Grand Forks public works, should consider a myriad of issues that can deteriorate a sign. They should consider factors such as, location on streets, orientation and road conditions. Street and public works departments have kept a brief inventory of locates of newly replaced signs in their respective cities.

The cost of sign replacement can prove to be costly in terms of time and finances. Having a thorough and thoughtful plan for replacement is imperative for the cities of Grand Forks and East Grand Forks. It is again suggested that there is collaboration

between the IT, engineering, and public works departments to ensure that the correct signs are accounted for and replaced in a timely fashion.

8.0. Other Uses for Inventory

The MPO collected the data for the inventory, which includes locations, sign type, sign note and replacement status. With this data the MPO and IT departments are able to use the data in the GIS system and give detailed information about the locations of each sign in the metropolitan area.

The GIS system has the capabilities to be used to show road conditions and quality on the road that the sign is located on. With the assistance and information from the public works departments, the MPO will be able to keep an updated database of the signs that have been replaced versus those that have not been replaced. The data that was collected has been separated into areas of Grand Forks, East Grand Forks and University of North Dakota (UND). By separating UND signs, the MPO has the ability to recognize which areas Grand Forks is accountable for and which UND is accountable for.

9.0. Conclusion

As of August 1, 2009 Grand Forks public works has replaced over thirty-two (32) percent of the signs that are required to be replaced by 2016. East Grand Forks has replaced nearly forty-one (41) percent of the signs required. At their current rates the respective cities should be able to meet the deadline of January 1, 2016. It should be noted that more signs have been replaced since this inventory began taking place. Once the signs are set, the respective cities should adopt a replacement plan of a designated set of sign types and replace those signs within a twelve (12) year period. After both of the replacement deadlines have passed, each city should take into account that these signs will need to be replaced again, within that 12 year cycle period. The sign replacement cycle should be clearly set out through the sign dating within the inventory.

By using a twelve year replacement period, this will allow cities to plan and account for faster deteriorating signs than others that are within the twelve year cycle, while having the smallest financial impact as possible. Many signs come with warranties for anywhere in the eight to fifteen year range, which would alleviate concern of early replacement at the cost of the city and public works departments. The most notable signs that should be accounted for would be considered on the main corridors in each city. The signs that have been replaced will be replaced within a twelve year increment. Public works departments are suggested to report these signs to either the MPO or IT department to maintain a current and updated sign inventory.

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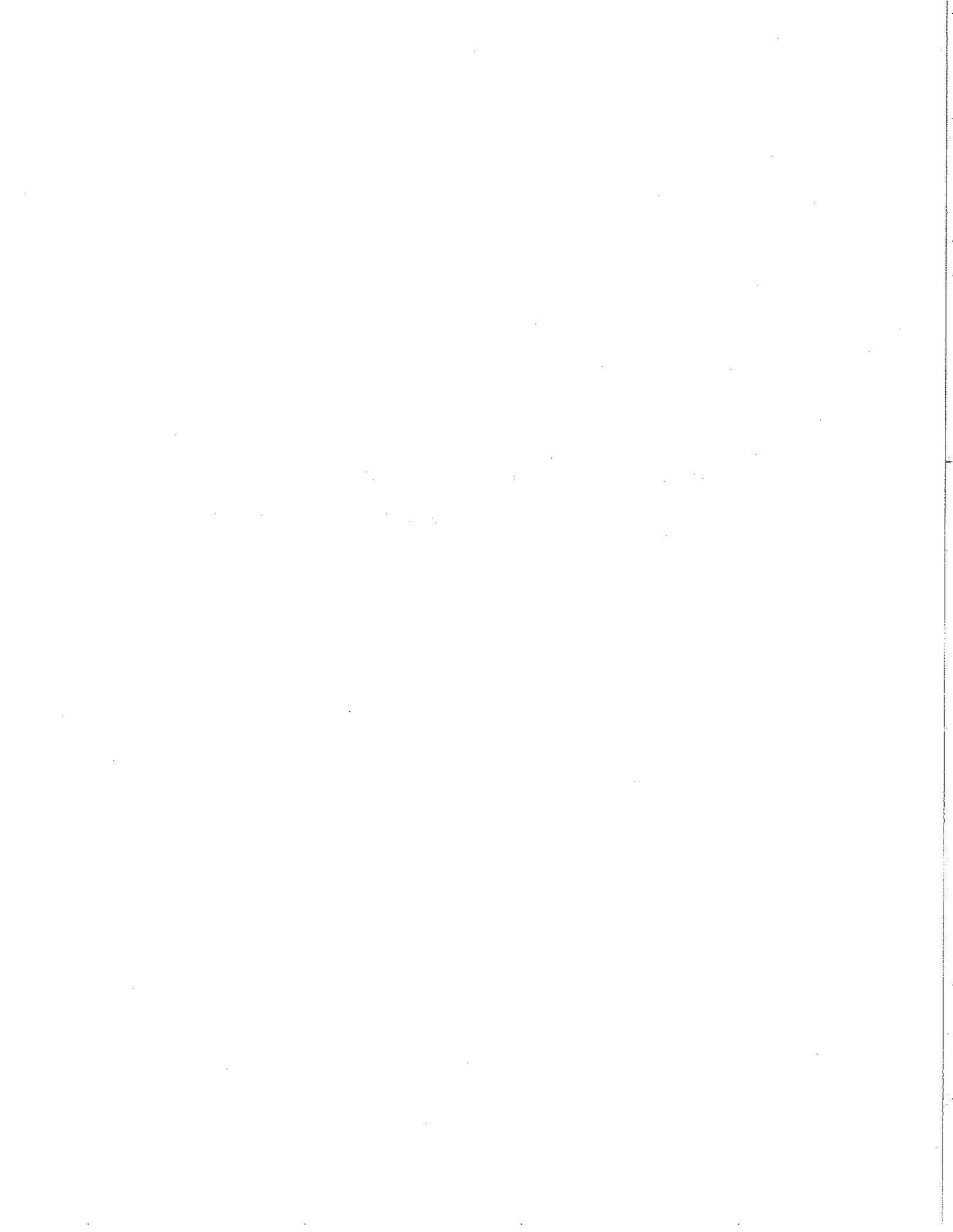
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Williams, Jane. Grand Forks City Traffic Engineer.



**EAST GRAND FORKS
CIVIC RECREATION CENTER AND VFW MEMORIAL ARENA
LEASE AGREEMENT**

This Agreement entered into this ___ day of _____, 2009, by and between the City of East Grand Forks, Minnesota, a municipal corporation (hereinafter referred to as "Lessor"), and Independent School District No. 595, East Grand Forks, Minnesota (hereinafter referred to as "Lessee").

WHEREAS, Lessor is the owner of the certain buildings and grounds commonly known as the East Grand Forks Civic Recreation Center and VFW Memorial Arena which have facilities for making artificial ice, together with ice maintenance equipment, locker rooms, and other facilities commonly used in the sport of hockey; said facilities and space being amendable for many other school activities, such as but not limited to, physical education classes, soccer, dances, graduation exercises, and other activities; and

WHEREAS, Lessee desires to enter into a Lease Agreement with Lessor, wherein and whereby Lessee shall have the right to use said Civic Recreation Center and VFW Memorial Arena during the school year of the fall of 2009, for school activities, at such times and for such rental payments and terms and conditions as hereinafter set forth;

NOW THEREFORE, in consideration of the covenants and promises contained herein, the parties hereto do now hereby agree as follows, to-wit:

That the Lessor shall lease the said Civic Recreation Center and VFW Memorial Arena to Lessee for the 2009-2010 school year, the school year normally being considered as being from August 15th to June 15 of the following year, for the consideration of \$93,500.00;

IT IS HEREBY FURTHER AGREED by and between the parties hereto as follows, to-wit:

- I. **Lessor shall:**
 - A. During the school year period as defined above, permit the Lessee to schedule its School activities in the Civic Recreation Center and VFW Memorial Arena, said scheduling being subject to the following conditions.
 - 1. Lessee shall have first priority in scheduling the boys and girls varsity hockey games. Junior varsity for boys are included in the above priority position when preliminary to the varsity games. When junior varsity games are not preliminary games, scheduling of the same shall be scheduled at the convenience of the parties hereto.

2. Lessee hockey team practice for all teams shall not exceed four and one-half (4 ½) hours on any one day, with such practice terminating no later than 7:00 p.m. or as agreed.
 3. In addition to scheduling hockey games and practices, as hereinbefore provided, the Lessee may schedule, subject to the approval and advice of the Lessor's Superintendent of Parks and Recreation, any and/or all of the following activities of the Lessee, to-wit: graduation ceremonies, physical education classes, dances, and such other school activities as may be conveniently scheduled.
- B. Lessor shall provide all maintenance for the building, machinery and ancillary facilities, together with heat and utilities.
 - C. Lessor shall have sole control over the sale of merchandise, advertising and concession stands providing food and refreshments for the participants and spectators.

II. Lessee shall:

- A. Pay the rents as hereinbefore set forth. The first half of the payment is due and payable no later than January 15, 2010. The remaining balance shall be payable no later than April 15, 2010.
- B. Provide and pay the cost of all security personnel necessary for policing activities conducted by the Lessee, and shall be solely responsible for the supervision and control of the participants and spectators at any event under Lessee's sponsorship.
- C. Provide all first aid equipment and personnel to provide on site medical assistance to include but not limited to the participants, spectators and volunteers at any event under the Lessee's sponsorship.
- D. Be solely responsible for the supervision and control of its volunteers and it is strongly recommended by the Lessor that if said volunteers are working directly with children that background checks be performed in accordance with "The Minnesota Child Protection Act (MN Stat. 299C)". Any volunteers provided by the Lessee are not "City Volunteers" and are acting on behalf of the Lessee and **ARE NOT** acting on behalf of the Lessor.

- E. At its discretion provide medical and accident coverage for injuries to participants involved in any event under the Lessee's sponsorship. Further, the Lessee shall provide liability insurance to cover any injuries to third parties as a result of the actions of the employees, volunteers, participants and/or the Lessee's agents and representatives at any event under the Lessee's sponsorship.
- F. Not allow discrimination of any kind, no person or organization at any Lessee sponsored event shall in any way be favored or discriminated against because of race, color creed, age, religion, marital status, sex, political opinion or affiliation, disability, sexual orientation, or welfare assistance status.
- G. Be responsible for maintaining the Green Wave locker room for boys and girls.
- H. That Lessee does hereby agree to defend, save, hold harmless, and indemnify the Lessor from and against all liability, damage loss, claims, dements and actions of any nature whatsoever which arise out of or are connected with, or are claims to arise out of or be connected with the use of the Civic Recreation Center and VFW Memorial Arena or any other Recreational facility owned by the Lessor and used by the Lessee as set forth in the Agreement or otherwise.

III. **Fire and Property Insurance.**

- A. Lessor shall secure and pay for insurance coverage upon the Premises for fire, windstorm, and the risks covered by extended coverage; Lessee shall secure and pay for such insurance coverage upon its own property, furniture, fixtures, inventory or other risks as it, in its discretion, shall determine.
- B. Lessee shall not permit any operation to be conducted on the premises that would cause suspension or cancellation or a premium increase of any insurance coverage secured by Lessor.
- C. Any insurance secured by Lessor covering the perils of fire, windstorm, and extended coverage, and insuring the Premises against loss or damage shall be for the sole benefit of Lessor and the policy shall be under its sole control.

IV. Waiver of Subrogation.

Each party hereto waives any and every claim which arises or may arise in its favor and against the other party hereto during the term of this Lease or any renewal or extensions thereof for any and all loss of, or damage to, any of its property located within or upon, or constituting a part of the Premises leased to Lessee hereunder, which loss or damage is covered by valid and collectable fire, windstorm, tornado or extended coverage insurance policies, to, and only to, the extent that such loss or damage is recoverable under said insurance policies. Said mutual waivers shall be in addition to, and not in limitation or derogation of, any other waivers or release contained in this Lease with respect to loss of, or damage to, property of the parties hereto. Because the above mutual waivers preclude the assignment of any aforesaid claim by way of subrogation (or otherwise) to an insurance company (or any other person) each party hereto agrees immediately to give to the insurance company which has issued its policies of fire, tornado, windstorm or extended coverage insurance, written notice of the terms of said mutual waivers, and to have said insurance policies properly endorsed, if necessary, to prevent the invalidation of said insurance coverage by reason of said waivers.

V. Destruction or condemnation of premises.

If the Premises are partially destroyed in a manner that prevents the conducting of Lessee's use of the Premises in a normal manner, and if the damage is reasonably repairable within sixty days after the occurrence of the destruction Lessor shall repair the Premises and lease payments shall

abate during the period of the repair. However, if the damage is not repairable within sixty days, or if Lessor is prevented from repairing the damage by forces beyond Lessor's control, or if the property is condemned, this Lease shall terminate upon twenty days' written notice of such event or condition by either party.

VI. Government Data Practices Act.

Numerous types of data are categorized as private, non-public, or confidential under the Minnesota Government Data Practices Act. In many circumstances, data may not be disclosed except with authorization of the subject of the data or pursuant to court order. To ensure that the Data Practices Act is not violated, the parties to this lease agreement are strictly prohibited from disclosing to a third party, any personnel data, data relating to pending civil legal actions, or any other data that might be classified as private, non-public, or confidential without the Lessor's express authorization.

VII. Assignment, Amendments, Waiver, and Contract Complete.

- A. **Assignment.** The Lessee may neither assign nor transfer any rights or obligations under this agreement without the prior consent of the Lessor and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this agreement, or their successors in office.
- B. **Amendments.** Any amendment to this agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original agreement, or their successors in office.
- C. **Waiver.** If the Lessor fails to enforce any provision of this agreement, that failure does not waive the provision or its right to enforce it.
- D. **Contract Complete.** This agreement contains all negotiations and agreements between the Lessor and the Lessee. No other understanding regarding this agreement, whether written or oral, may be used to bind either party.

IN WITNESS WHEREOF, the parties hereto have hereunder set their hands the day and year first above written.

INDEPENDENT SCHOOL DISTRICT NO. 595

By:

School Board Chair

By:

School Board Clerk

CITY OF EAST GRAND FORKS, MINNESOTA

By:

Lynn Stauss, Mayor

By:

Scott Huizenga, Administrator/Clerk-Treasurer

RESOLUTION NO. 09 – 09 – 61

Resolution to support the boat ramp replacement

Council Member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

Whereas, the boat ramp in LaFave Park provides access to the Red River;

Whereas, the current boat ramp needs to be replaced due to its deteriorating condition;

Whereas, the boat ramp has been used countless times for emergency response and river rescue training;

Whereas, the boat ramp could enhance the area for visitors and local residents for extensive use for years to come;

Whereas, hundreds and perhaps thousands of visitors access the LaFave Park boat ramp every season;

Whereas, the City of East Grand Forks provides, and will continue to provide, in-kind support for the maintenance of the boat ramp and the surrounding area;

Therefore, the City of East Grand Forks would support the Minnesota Department of Natural Resources to replace the current boat ramp in LaFave Park due to its deteriorating condition.

Voting Aye:

Voting Nay: None.

Absent: None.

The President declared the resolution passed.

Passed: September 15, 2009

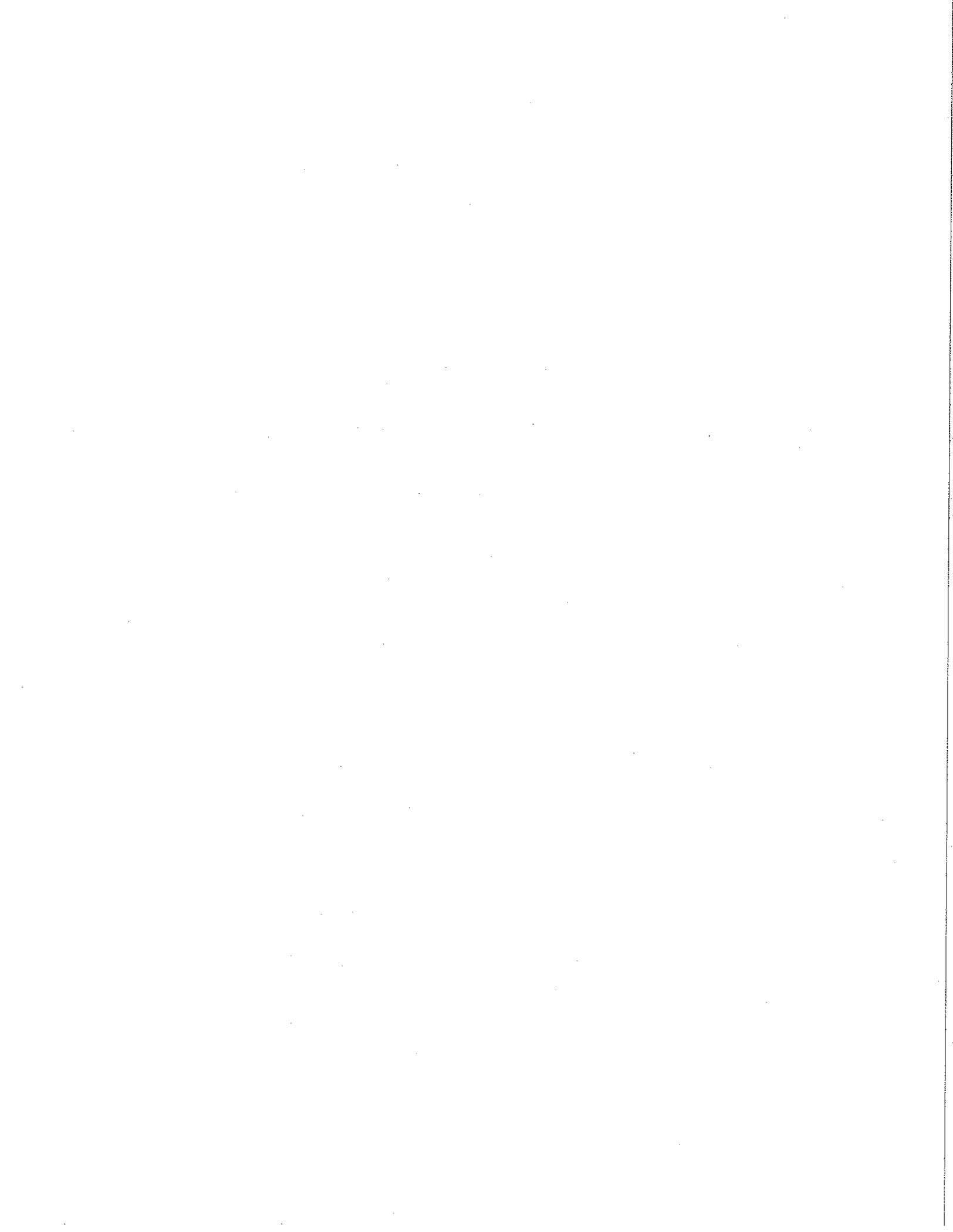
Attest:

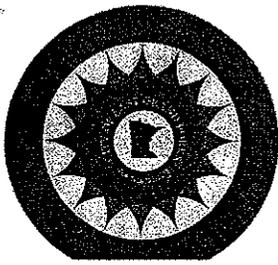
City Administrator/Clerk-Treasurer

President of the Council

I hereby approve the foregoing resolution this 15th day of September, 2009.

Mayor





City of East Grand Forks

600 DeMers Ave · P.O. Box 373 · East Grand Forks, MN 56721
218-773-2483 · 218-773-9728 fax www.eastgrandforks.net

APPLICATION FOR BON-FIRE

License Fee: _____

Organization Information	
SENIOR HIGH SCHOOL 1420 4th Ave. NW East Grand Forks, MN 56721	773-2405
Organization Address	Organization Phone Number
	City State Zip

Applicant Information	
Emily Bydal	773-2405
Applicant Name	Applicant Phone Number
1420 4th Ave NW	EGF MN 56721
Applicant Address	City State Zip

Bon-Fire Information		
10-4-09	7:30 pm	10:00 pm
Date of Event	Start Time	End Time
Lafauve Park		
Location of Event		
Notes		

I hereby certify that I have completely filled out the entire above application, together and that the application is true, correct, and accurate. I fully understand the guidelines for a Bon-Fire during a public or private function.

Emily Bydal
Signature of Applicant

9-10-09
Date

Emily Bydal
Print Name

Homecoming Coordinator
Title

City of East Grand Forks
Application for Bon-Fire

Internal Use Only

The following items need to be completed and/or attached in order for the application to be processed:

*Application fee paid in full: yes no Payment Type: cash check # N/A Receipt # N/A

*Application completed in full and signed: yes no

*Fire Chief: approved denied

Notes: Upon Council Approval

Fire Chief Signature: [Signature] Date: 9/10/09

*Council Approval ___/___/___ approved denied

Notes: _____

City Administrator Signature: _____ Date: _____

*License Number _____

Guidelines for a Bon-Fire during a public or private function:

1. The Responsible Party (group or organization having bon-fire) will need to contact the East Grand Forks Fire Department with request in writing to have fire. The request will be forwarded to Council for approval. If granted they will need obtain burning permit from Fire Department
2. The Responsible Party will be limited to having a fire that is no more than 20ft x 20ft wide and no more than 10ft high. Cardboard will not be allowed to be used as an ignitable material. If the weather becomes a safety issue due to high winds or anything else that may have an adverse affect on fire spread the fire should not take place, this includes extremely dry conditions.
3. If at any time the Fire Department deems the situation to be unsafe they will extinguish the fire.
4. After the site of the fire has had time to cool the Responsible Party will take whatever means possible to clean area of all debris. All unburned material including nails or anything else that may cause damage or injury to vehicles and pedestrians must be removed.

**CITY OF EAST GRAND FORKS
SPECIAL EVENT APPLICATION**

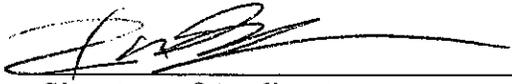
Name of Applicant: Extreme North Dakota – Adventure Race (END-AR)

Address: 1726 S Washington St Suite 42a Phone No: 701-330-0709

Contact Name: Andy Magness Date of Event: Sept 26, 2009

Start Time: 8:00am End Time: 8:00pm

Notes/Explanation of Event: END – AR is a 10 hour multi disciple event which will have Teams of 2 or 3 running, biking, canoeing and completing different challenges along the Way. This will be the second year END-AR will be in the greater Grand Cities and we Expect this years race to attract a lot of great racers from the region.



Signature of Applicant

8/26/09

Date

TO BE COMPLETED BY CITY STAFF _____
(NAME OF STAFF)

Recommendations: _____

Signature of Staff

Date

TO BE COMPLETED BY CLERK-TREASURER

Permit No: _____

Approval of City Council: _____ day of _____, 20____.

City Administrator Signature

Date

USARA RELEASE AND WAIVER OF LIABILITY, ASSUMPTION OF RISK, AND INDEMNITY AGREEMENT

In consideration of participating in the _____ I represent that I understand the nature of this Activity and that I am qualified, in good health, and in proper physical condition to participate in such Activity. I acknowledge that if I believe event conditions are unsafe, I will immediately discontinue participation in the Activity.

I fully understand that this Activity involves risks of serious bodily injury, including permanent disability, paralysis and death, which may be caused by my own actions, or inactions, those of others participating in the event, the conditions in which the event takes place, or the negligence of the "releasees" named below; and that there may be other risks either not known to me or not readily foreseeable at this time; and I fully accept and assume all such risks and all responsibility for losses, costs, and damages I incur as a result of my participation in the Activity.

I hereby release, discharge, and covenant not to sue _____, its respective administrators, directors, agents, officers, volunteers, and employees, other participants, any sponsors, advertisers, and, if applicable, owners and lessors of premises on which the Activity takes place, (each considered one of the "RELEASEES" herein) from all liability, claims, demands, losses, or damages on my account caused or alleged to be caused in whole or in part by the negligence of the "releasees" or otherwise, including negligent rescue operations; and I further agree that if, despite this release, waiver of liability, and assumption of risk I, or anyone on my behalf, makes a claim against any of the Releasees, I will indemnify, save, and hold harmless each of the releasees from any loss, liability, damage, or cost which any may incur as the result of such claim.

I have read this RELEASE AND WAIVER OF LIABILITY, ASSUMPTION OF RISK, AND INDEMNITY AGREEMENT, understand that I have given up substantial rights by signing it and have signed it freely and without any inducement or assurance of any nature and intend it be a complete and unconditional release of all liability to the greatest extent allowed by law and agree that if any portion of this agreement is held to be invalid the balance, notwithstanding, shall continue in full force and effect.

(Initial) _____ I hereby warrant that I have read this Agreement carefully and understand its terms and conditions.

PRINTED NAME OF PARTICIPANT: _____ AGE: _____ DATE OF BIRTH: ____/____/____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE (____) _____ E-MAIL _____

PARTICIPANT'S SIGNATURE (only if participant is age 18 or older): _____ DATE _____

I have read this Agreement carefully and understand its terms and conditions

PARENTAL CONSENT

AND I, the minor's parent and/or legal guardian, understand the nature of the above referenced activities and the minor's experience and capabilities and believe the minor to be qualified to participate in such activity. I hereby release, discharge, covenant not to sue and AGREE TO INDEMNIFY AND SAVE AND HOLD HARMLESS each of the Releasees from all liability, claims, demands, losses, or damages on the minor's account caused or alleged to have been caused in whole or in part by the negligence of the Releasees or otherwise, including negligent rescue operations, and further agree that if, despite this release, I, the minor, or anyone on the minor's behalf makes a claim against any of the above Releasees, I WILL INDEMNIFY, SAVE AND HOLD HARMLESS each of the Releasees from any litigation expenses, attorney fees, loss liability, damage, or cost any Releasee may incur as the result of any such claim.

Date: _____

Printed name of Parent/Guardian _____

Signature of Parent/Guardian _____

USARA MEMBERSHIP

CURRENT USARA MEMBER NUMBER _____ EXPIRES _____ (Show USARA license to race management to confirm)

Check below if you do not have a valid USARA license:

_____ 1 year USARA Membership \$35.00

_____ Single Event License \$8.00

RESOLUTION NO. 09 – 09 - 62

Council Member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

BE IT RESOLVED, By the City Council of the City of East Grand Forks, Minnesota, that the proposed property tax levy collectible in year 2010 upon the taxable property within the said City, in accordance with truth-in-taxation and levy limit regulations, be set as follows:

General Operations	\$ 2,539,994
General, Unallotment Special Levy	306,823
Improvement Bonds 2004/2006	25,172
Capital Equipment Notes	79,562
PERA-Employer Share Increase	<u>29,720</u>
TOTAL LEVY	\$ 2,981,271

BE IT FURTHER RESOLVED, That the Administrator/Clerk-Treasurer will certify said proposed tax levy to the County Auditor of Polk County.

BE IT FURTHER RESOLVED, That the meeting to discuss, allow citizen input and possibly adopt the final budget will be held at 7:00 p.m. on **Tuesday, December 1, 2009**, with a final hearing, if necessary, on **Tuesday, December 15, 2009**, at the same time.

Voting Aye:
Voting Nay: None.
Absent: None.

The President declared the resolution passed.

Passed: September 15, 2009

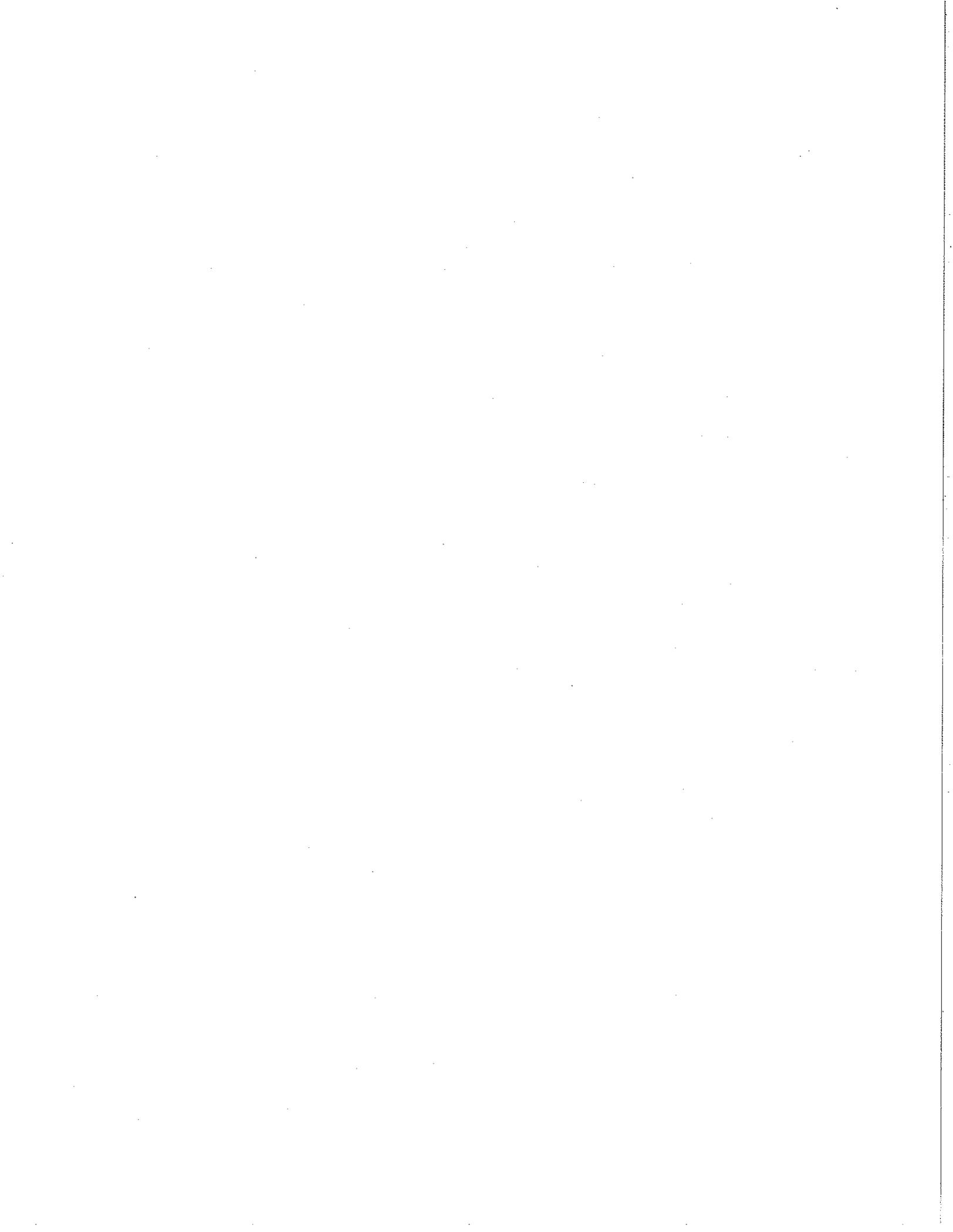
Attest:

City Administrator/Clerk-Treasurer

President of the Council

I hereby approve the foregoing resolution this xnd day of September, 2009.

Mayor



RESOLUTION NO. 09 - 09 - 63

Council Member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

WHEREAS, The 2010 Proposed Budget must be adopted by September 15, 2009; and

WHEREAS, The 2010 Actual Final Budget adopted subsequent to this resolution may be **higher or lower** and such amounts are not preordained; and

WHEREAS, The city through resolution 02-04-36 established that current revenues will be used to finance current expenditures and regularly occurring capital expenditures; and

WHEREAS, The city through resolution 06-09-79 adopted as sound fiscal policy that enterprise fund transfers shall not be used to finance current expenditures and regularly occurring capital expenditures in other funds; and

BE IT RESOLVED, By the City Council of the City of East Grand Forks, Minnesota, that the budgeted expenditures, excluding depreciation, for each fund during the 2010 calendar fiscal year shall be as follows:

General Fund:		
General Government	\$ 890,659	
Public Safety	3,386,793	
Public Works - Streets	1,488,587	
Parks and Recreation	1,373,207	
Community Development	87,000	
Unallocated	288,900	
Transfers	817,972	
Total General Fund		\$8,333,118
Community Growth Fund		10,000
Transit Fund		278,147
Library Fund		365,600
State Aid Street Fund		110,000
Senior Citizens Fund		110,000
Cemetery Fund		46,300
Insect Control		28,200
Sewage Fund		1,312,305
Campbell/Olson Memorial Fund		3,000
Water Fund		2,000,000
Electric Fund		12,200,000
Refuse and Recycling Fund		801,125
Storm Water Fund		378,408
Lot Incentive Fund		240,000
Riverwalk Properties Fund	Riverwalk Center Sub-Fund	142,000
	Professional Building Sub-Fund	18,200
	Infill Building Sub-Fund	39,000

Voting Aye:
Voting Nay: None.
Absent: None.

The President declared the resolution passed.

Passed: September xx, 2009

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this xnd day of September, 2009.

Mayor

RESOLUTION NO. 09 - 09 - 64

Council Member ____, supported by Council Member ____, introduced the following resolution and moved its adoption:

RESOLUTION RATIFYING CONTRACTS

WHEREAS, the City of East Grand Forks purchased from Hardware Hank the goods referenced in check number 4150 for a total of \$657.92.

WHEREAS, Craig Buckalew, was personally interested financially in the contract, but the purchases were made because the price was as low as or lower than other local vendors.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF EAST GRAND FORKS:

1. The above mentioned purchase by the City and the claim of the vendor based thereon are confirmed and the Mayor and Clerk are directed to issue an order-check in payment of such claim on the filing of the affidavit of official interest required under Minnesota Statutes, Section 471.89.
2. It is hereby determined that the total price of \$657.92 paid for such goods is as low as, or lower than, the price at which they could have been obtained elsewhere at the time the purchase was made.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on September 15, 2009.

Voting Aye:
 Voting Nay: None.
 Absent: Buckalew.
 Abstain: None.

The President declared the resolution passed.

Passed: September 15, 2009

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 15th of September, 2009.

Mayor

AFFIDAVIT OF OFFICIAL INTEREST CLAIM

STATE OF MINNESOTA)
COUNTY OF POLK) ss
CITY OF EAST GRAND FORKS)

I, Craig Buckalew, being duly sworn states the following:

1. I am 3rd Ward Council Member of the City of East Grand Forks.
2. The City of East Grand Forks check number 4150 for a total of \$657.92.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on September 15, 2009.

Affiant states further that to the best of his knowledge and belief (a) the contract price was as low as or lower than the price at which the services could be obtained from other sources.

Affiant further states that the affidavit constitutes a claim against the city for the contract price, that the claim is just and correct, and that no part thereof has been paid.

Dated: _____

(Signature of Official)

Accounts Payable

Check Register Totals Only

User: ejohnson
Printed: 9/10/2009 - 12:05 PM



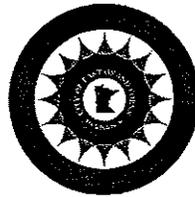
City of East Grand Forks

P. O. Box 373
East Grand Forks, MN 56721
(218) 773-2483

Check	Date	Vendor No	Vendor Name	Amount	Voucher
4109	09/15/2009	ACM001	Acme Electric Companies	855.37	0
4110	09/15/2009	ADV001	Advanced Business Methods	233.42	0
4111	09/15/2009	ALB001	Albrecht Manufacturing	164.20	0
4112	09/15/2009	ALL002	All Pro Embroidery	450.00	0
4113	09/15/2009	ALL003	All Seasons Garden Center	409.03	0
4114	09/15/2009	AME002	American Tire Service	262.50	0
4115	09/15/2009	AME005	Ameripride Linen & Apparel Services	320.44	0
4116	09/15/2009	AQU001	Aqua Water Solutions	84.10	0
4117	09/15/2009	BAR002	Alex Barta	145.00	0
4118	09/15/2009	BIG001	Big Jim's East Side Tire	6.00	0
4119	09/15/2009	BOR001	Border States Electric Supply	162.08	0
4120	09/15/2009	BUS002	Business Essentials	184.87	0
4121	09/15/2009	C&R001	C&R Laundry & Cleaners	872.62	0
4122	09/15/2009	CAL002	California Contractors Supplies Inc	160.56	0
4123	09/15/2009	CAR002	Carquest Auto Parts	40.20	0
4124	09/15/2009	COA001	Coalition of Greater MN Cities	11,006.00	0
4125	09/15/2009	COM003	Complete Pest Control Inc	288.58	0
4126	09/15/2009	EAG002	Dacotah Aerie No. 350	632.29	0
4127	09/15/2009	DAC001	Dacotah Paper Co	116.11	0
4128	09/15/2009	DAV002	Davis & Stanton	27.00	0
4129	09/15/2009	DAY001	Daydreams Specialities	47.00	0
4130	09/15/2009	DIG002	Digital-Ally Inc	37.50	0
4131	09/15/2009	EAG001	Eagle Electric	215.31	0
4132	09/15/2009	EXP003	Explorer Post #38	50.00	0
4133	09/15/2009	EXP002	Exponent	700.22	0
4134	09/15/2009	FOR011	Forx Rent All	93.93	0
4135	09/15/2009	G&K001	G&K Services	225.36	0
4136	09/15/2009	GAF001	Gaffaneys	68.89	0
4137	09/15/2009	GAR001	Garden Hut Inc	57.86	0
4138	09/15/2009	GEO001	George's Quick Printing	38.48	0
4139	09/15/2009	GFC001	GF City Utility Billing	14,237.60	0
4140	09/15/2009	GFH002	GF Herald	191.93	0
4141	09/15/2009	GFW001	GF Welding & Machine	314.66	0
4142	09/15/2009	GGF001	GGF Convention & Visitors Bureau	1,494.88	0
4143	09/15/2009	GOP002	Gopher State Lawn Sprinklers	942.10	0
4144	09/15/2009	GRA004	Grand Cities Towing	90.00	0
4145	09/15/2009	GRA008	Grand Forks City	5,188.00	0
4146	09/15/2009	GRA010	Grand Forks Taxi Company & CCCU	2,130.95	0
4147	09/15/2009	GRE009	Greater Grand Forks Inter-Agency For	40.00	0
4148	09/15/2009	HAI002	Rick Hajicek	133.00	0
4149	09/15/2009	HAI001	Rod Hajicek	172.52	0
4150	09/15/2009	HAR001	Hardware Hank	657.92	0
4151	09/15/2009	HAW001	Hawkins Chemical	889.20	0
4152	09/15/2009	HEA001	Heartland Paper	1,719.13	0
4153	09/15/2009	HUG001	Hugo's	196.16	0
4154	09/15/2009	HUS001	Hussey Plumbing	404.25	0
4155	09/15/2009	INT003	Integra Telecom	175.30	0
4156	09/15/2009	JOH012	Erin Johnson	17.55	0
4157	09/15/2009	KAR001	Kar Products	110.49	0
4158	09/15/2009	KEL001	Kellermeyer Building Service	748.13	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
4159	09/15/2009	LEA001	League of MN Cities	6,408.00	0
4160	09/15/2009	LUM001	Lumber Mart	175.06	0
4161	09/15/2009	M&W001	M&W Services	278.45	0
4162	09/15/2009	MIN001	Minn-Dak Asphalt Inc	14,012.24	0
4163	09/15/2009	NEL004	Dillon Nelson	75.00	0
4164	09/15/2009	NEW001	Newman Signs	2,370.00	0
4165	09/15/2009	NFP001	NFPA	106.15	0
4166	09/15/2009	ORE001	O'Reilly Auto Parts	118.22	0
4167	09/15/2009	ODL001	Odland Fitzgerald Reynolds & Harbot	704.00	0
4168	09/15/2009	PET001	Peterson Veterinarian Clinic P.C.	746.86	0
4169	09/15/2009	PRA001	Praxair Distribution	18.47	0
4170	09/15/2009	PRE001	Premium Waters Inc	44.00	0
4171	09/15/2009	RAI001	Railroad Mgmt Co III LLC	90.75	0
4172	09/15/2009	REE001	Reed Business Information	472.32	0
4173	09/15/2009	REV001	Revolutions Power Sports	281.81	0
4174	09/15/2009	RIV002	Rivards Turf & Forage	787.99	0
4175	09/15/2009	RYD001	Rydell Chevrolet	92.93	0
4176	09/15/2009	SHE001	Sherwin-Williams	31.89	0
4177	09/15/2009	SIM001	Simonson Station Stores	526.81	0
4178	09/15/2009	STE001	Stennes Granite	587.00	0
4179	09/15/2009	STE006	Steve Sondreal Construction	1,575.00	0
4180	09/15/2009	STA005	Strata Corp	1,087.24	0
4181	09/15/2009	STR003	Streichers	2,925.92	0
4182	09/15/2009	SUN002	Sun Dot Communications	126.99	0
4183	09/15/2009	SUN001	Sunshine Terrace	91.65	0
4184	09/15/2009	TIG001	Tiger Direct.com	296.43	0
4185	09/15/2009	TON001	Tony Dorn Inc	173.12	0
4186	09/15/2009	UNI005	Uniforms Unlimited Inc.	161.00	0
4187	09/15/2009	VAN001	Lynda Vanderhoof	126.08	0
4188	09/15/2009	WAS001	Waste Mgmt	5,580.55	0
4189	09/15/2009	WAT001	Water & Light Department	44,452.16	0
4190	09/15/2009	WEI004	Jim Weisser	40.00	0
4191	09/15/2009	XCE001	Xcel Energy	300.55	0
4192	09/15/2009	HIG001	Paul Zavoral	10.00	0
				132,683.33	
Check Total:					

Accounts Payable
Check Register Totals Only



City of East Grand Forks

P. O. Box 373
East Grand Forks, MN 56721
(218) 773-2483

User: tknudson
Printed: 9/10/2009 - 3:54 PM

Check	Date	Vendor No	Vendor Name	Amount	Voucher
4193	09/11/2009	COL003	Colonial Life & Accident Ins	12.00	0
4194	09/11/2009	COL001	Colorado Family Support Registry	46.53	0
4195	09/11/2009	EAS002	EGF City Flex Account	4,051.29	0
4196	09/11/2009	MND006	VOID****VOID****VOID*** MN I	7,575.73	0
4197	09/11/2009	MNN001	MN NCPERS Life Insurance	320.00	0
4198	09/11/2009	NAT001	Nationwide Retirement Solutions	200.00	0
4199	09/11/2009	PRI001	Principal Mutual Life Associates Inc	1,056.05	0
4200	09/11/2009	SUN001	Sunshine Terrace	57.50	0
4201	09/11/2009	UNI001	United Way	67.76	0
4202	09/11/2009	USA003	USABLE Life	20.21	0
				<hr/> <hr/>	
Check Total:				13,407.07	
				<hr/> <hr/>	

