

# WEEKLY MEMO

**Date:** July 11, 2014

**To:** Mayor Lynn Stauss. Council President Craig Buckalew, Council Vice-President Greg Leigh, Council members Clarence Vetter, Dale Helms, Henry Tweten, Mark Olstad, and Chad Grassel.

**RE:** Weekly Update

## **UPCOMING MEETINGS:**

*July 15, 2014 – 5:00 PM – Regular Meeting – Council Chambers*

*July 22, 2014 – 5:00 PM – Work Session – Training Room*

*August 5, 2014 – 5:00 PM – Regular Meeting – Council Chambers*

*August 12, 2014 – 5:00 PM – Work Session – Training Room*

## **Administrator's Report:**

### **Civic Center Update**

Wayne Dietrich and I met with representatives of the Blue Line Club to work out any details regarding the layout of the Concession Stands on Thursday, July 10<sup>th</sup>. The BLC has requested a change which would remove the lower level concession stand and replace it with a satellite stand in the lobby that would only serve popcorn, hotdogs and pizza. A drawing of the new layout has been e-mailed to the Council.

### **EDHA Update**

Proll Enterprises has submitted a request for an EDA Loan for the Hotel to be constructed East of Shopko. This will be before the EDA in the near future.

### **Administrator Schedule**

I will be out of the office as much as possible this next week moving into the house and working on projects.

## **Agenda Items**

The Consent agenda will consider approving two memorandums of understanding for the clarification of the differential for field training officers and holidays for both emergency and non-emergency personnel under the Law Enforcement Labor Service Local No. 152, approving to move forward with the LED lighting project at the Civic Center, a special event permit for Sacred Heart's Class Reunion in LaFave Park, a temporary liquor application for the class reunion event, a temporary liquor application for an event at Heritage Village, and the preparation of the Request of Proposals for Auditing Services.

Item 11 will consider adopting a resolution authorizing the submission of a grant application to the MN Public Facilities Authority for the Stabilization Pond Project.

Item 12 will consider adopting a resolution authorizing the forgiveness of two debts.