

WEEKLY MEMO

Date: July 3, 2014

To: Mayor Lynn Stauss. Council President Craig Buckalew, Council Vice-President Greg Leigh, Council members Clarence Vetter, Dale Helms, Henry Tweten, Mark Olstad, and Chad Grassel.

RE: Weekly Update

UPCOMING MEETINGS:

July 8, 2014 – 5:00 PM – Work Session – Training Room

July 15, 2014 – 5:00 PM – Regular Meeting – Council Chambers

July 22, 2014 – 5:00 PM – Work Session – Training Room

August 5, 2014 – 5:00 PM – Regular Meeting – Council Chambers

Administrator's Report: Civic Center Update

I met with Wayne Dietrich after the Council meeting on July 1st and he advised me on the scheduling issues that will most likely prevent the construction of the project this season. I will bring the revised schedule and ideas that were developed to keep this project in the forefront to the meeting.

Agenda Items

Item one will consider repairs to the bike trail system.

Item two will consider two memorandums of understanding for the Law Enforcement Labor Service bargaining group.

Item three will consider changing the lighting at the Civic Center. The Water and Light Department would be helping pay for this project. The Blue Line Club has also indicated they would be willing to help pay for this project.

Item four will be an update on the EDHA Department on what could happen with the housing as well as a discussion about moving forward with the hiring of an Economic Development Director.

Item five the council will have a discussion on how they would like to amend, change the verbiage, or adjust the standard operating procedure that has been proposed.

Item six will be a discussion about the boards and commissions of the City.

Item seven will be a discussion on auditing services and if the City should collect Request for Proposals for this service.

Item eight will be a discussion on if the City would like to join the GreenStep Cities program in Minnesota which could help with cost savings and possibly help the City be awarded grants.