

WEEKLY MEMO

Date: June 27, 2014

To: Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice-President Greg Leigh, Council members Clarence Vetter, Dale Helms, Henry Tweten, Mark Olstad, and Chad Grassel.

RE: Weekly Update

UPCOMING MEETINGS:

July 1, 2014 – 5:00 PM – Regular Meeting – Council Chambers

July 8, 2014 – 5:00 PM – Work Session – Training Room

July 15, 2014 – 5:00 PM – Regular Meeting – Council Chambers

July 22, 2014 – 5:00 PM – Work Session – Training Room

Agenda Items

The consent agenda will consider approving the fireworks application for the Sertoma Club 4th of July Celebration, Mamma Maria's application for the private use of a public sidewalk, two exempt gambling permits for Sacred Heart for events in 2015, a temporary liquor license for the VFW Post 3817 to serve at the Bikes and Bites event, approving the lease agreement between the City and the Driscoll and O'leary Farms, the hiring and appointment of the summer seasonal employees, approving the request to hire a lead wastewater/stormwater operation, approving plans and specs and advertising for bids for 14CP4 SCADA Systems, and ordering the plans and specs for the Civic Center Upgrades.

Under communication the council will acknowledge a retirement of Officer Mike Swang and thank him for over 26 years of service as well as acknowledging the resignation of Ms. Lynda Katka as the accounting technician. Communication also includes the Mayor's Veto of Resolution No. 14-06-55.

Item 18 will consider hiring a total of three officers from the current hiring register, two from a previous request and the third to fill in Officer Swang's position.

Item 19 will consider approving an off-sale license application for 99 Bottles who would like to open up in the Minnesota Heights building.

Item 20 will consider approving the transit contract between the City and Northland Community and Technical College for another year.

Item 21 will consider adopting and implementing the Standard Operating Procedure Policy for City Lots that can be sold or leased.