

WEEKLY MEMO

Date: June 6, 2014

To: Mayor Lynn Stauss. Council President Craig Buckalew, Council Vice-President Greg Leigh, Council members Clarence Vetter, Dale Helms, Henry Tweten, Mark Olstad, and Chad Grassel.

RE: Weekly Update

UPCOMING MEETINGS:

June 10, 2014 – 5:00 PM – Work Session – Training Room

June 17, 2014 – 5:00 PM – Regular Meeting – Council Chambers

June 24, 2014 – 5:00 PM – Work Session – Training Room

July 1, 2014 – 5:00 PM – Regular Meeting – Council Chambers

For Your Information

K8 lift station (located near Northland Tech. College) had a pump go down. The cost to repair was \$15,530.85, and cost to replace (after trade in) was \$21,141. The pump is essential to the drainage of a large area west of HWY 220. It was something that had to be replaced as soon as possible, and lead time to receive a new pump is anywhere from 8 to 12 weeks. Mr. Murphy approved the essential purchase of a new pump, and Public Works ordered the pump from MN Pump Works, to be installed as soon as received. The Capital Improvement budget for 2014 reflects a purchase of new pump for K8 lift station for \$25,000. This will be included on the next City Council Meeting Agenda.

Department Update

Campbell Library – Charlotte Helgeson

Proski Engineering from Manitoba did testing in the library on Friday, May 30 to discover the reason behind the continued freezing and thawing within the roof. They did a pressure test for air exfiltration and another round of thermography along with investigation inside the roof cavity. This week, they will review the tests and ask questions. The following week will be to create the report and send it for our review.

Fizz, Boom, Read for elementary children has its kick-off party today. In the following 8 weeks, the children can experience 3D printing, the Dickinson Discovery Dome, Build it! (and break it!), Scientific Art Studio, Mad Scientist's Lab, Rocket Round-up and Imagination Theatre. Children having finished K-6 grades can sign up for individual weeks or the whole series.

Younger children can participate in Story Times and 1000 Books Before Kindergarten. Adults can pick up a Book Bingo card to qualify for a Kindle at the end of the season.

Public Works – Jason Stordahl

Stormwater- K8 lift station (located near Northland Tech. College) had a pump go down. The pump is essential to the drainage of a large area west of HWY 220. It was something that had to be replaced as soon as possible, and lead time to receive a new pump is anywhere from 8 to 12 weeks. With the

approval to purchase the essential pump from Mr. Murphy, Public Works ordered a new pump from MN Pump Works, to be installed as soon as received.

Mowing-Public Works' seasonal mowing staff is trying to keep up with all the mowing and trim work. Other Public Works staff has been trying to get out as much as possible spraying broadleaf weeds, but all the recent rainfall has made it difficult to keep up.

Wastewater-WSN engineers (as part of the Pond Project) conducted sampling efforts in our secondary pond last week. They were out testing the depth of the sludge. MPCA stopped in last week for our annual pond inspection. I will brief council as to their findings as soon as we receive the report.

Agenda Items

Item one will be an update on cost savings for the stabilization pond project from the City Engineers.

Item two will look at options to address the road in Resurrection Cemetery.

Item three will consider a resolution stating TIP funds will be transferred from the multi-use trail project to the sidewalk project on 20th Street NE and 5th Ave NE.

Item four will be an update on the office setup in the Community Development Office.

Item five will be a verbal update on the current condition of Sunshine Terrace and possible future plans moving forward with this building.

Item six will be an update on the EDHA department.

Item seven will be an update and the introduction of a possible new option for including a girls locker room at the Civic Center.

Item eight will be a review of the Community Development Director position.

Item nine will look at scheduling a date to review the City's Strategic plan and goals of the City.

Item ten will be a discussion on the possible profit-sharing with local clubs when they help with City events.