AGENDA
OF THE CITY COUNCIL
CITY OF EAST GRAND FORKS
TUESDAY, MAY 20, 2014 – 5:00 PM

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:
"An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate."

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" for the East Grand Forks, Minnesota City Council of May 6, 2014.

2. Consider approving the summary of minutes of the "Closed Special Meeting" for the East Grand Forks, Minnesota City Council of May 6, 2014.

3. Consider approving the summary of minutes of the "Closed Special Joint Meeting" for the East Grand Forks, Minnesota City Council and EDHA Board of May 13, 2014.

4. Consider approving the minutes of the "Work Session" for the East Grand Forks, Minnesota City Council of May 13, 2014.

SCHEDULED BID LETTINGS:

5. Consider adopting Resolution No. 14-05-42 accepting and awarding the bid for the 2013 City Project No. 1 – Sidewalk Improvements (TE) to Paras Contracting for a bid price of $217,270.65.

SCHEDULED PUBLIC HEARINGS: NONE.

CONSENT AGENDA:
Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

6. Consider approving the following "On-sale Weekday & Sunday" Liquor License Applicant Renewals:
   a. Mike's Pizza & Pub located at 411 2nd St NW East Grand Forks, MN 56721.
   b. Blue Moose Bar & Grill located at 507 2nd St NW East Grand Forks, MN 56721.
   c. Valley Golf located at 2407 River Rd NW East Grand Forks, MN 56721

d. Mamma Maria's located at 211 Demers Ave Ste 16 East Grand Forks, MN 56721.
e. Eagle's Club located at 227 10th St NW East Grand Forks, MN 56721.
f. VFW Post 3817 located at 312 Demers Ave East Grand Forks, MN 56721.
g. American Legion 157 located at 1009 Central Ave NW East Grand Forks, MN 56721.
h. Whitey's located at 121 Demers Ave East Grand Forks, MN 56721.
i. Casa Mexico Restaurant located at 112 14th St NE East Grand Forks, MN 56721.

7. Consider approving the following "Off-sale" Non-Intoxicating Malt Liquor License Applicant Renewal:
   a. East Side Travel Plaza located at 607 Gateway Dr NE East Grand Forks, MN 56721.

8. Consider approving the following "Off-sale" Intoxicating Liquor License Applicant Renewals:
   a. Pop's Liquor located at 122 4th St NE East Grand Forks, MN 56721.
   b. Hugo's Wine & Spirits located at 310 14th St NE East Grand Forks, MN 56721.

9. Consider adopting Resolution No. 14-05-43 authorizing the continued use of the sprinkle rate and the dates the rate will be effective.

10. Consider adopting Resolution No. 14-05-44 declaring that the City of East Grand Forks acts as the legal sponsor for an application for the FY 2014/2015 funding to the State of Minnesota Department of Natural Resources for the trail maintenance of snowmobile trails managed by the Red River Snowmobile Club.

11. Consider approving the temporary liquor license application for the American Legion for June 19th, 2014 for a Chamber After Hours event hosted in the Hugo's Parking lot.

12. Consider approving the summary of Ordinance No. 12, 4th Series for publication in the official paper.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS BOARDS AND COMMISSIONS:

13. Regular meeting minutes of the East Grand Forks Campbell Library Board for January 28, 2014.

COMMUNICATIONS: NONE

OLD BUSINESS:

14. Consider adopting Resolution No. 14-05-40 approving plans and specifications and ordering advertisements for bids for the 2014 City Project No. 2 – Sidewalk Improvements.

NEW BUSINESS:

15. Consider approving the purchase of a 2.0 million BTU Pentair Powermax Commercial Pool Heater from Horizon Commercial Pool Supply for the amount of $26,550 with installation completed by Vilandre for $7,421.

16. Consider adopting Resolution No. 14-05-44 authorizing that check number 18682 in the amount of $1,471.50 made out to the Northern Lights Figure Skating Club be voided.

CLAIMS:

17. Consider adopting Resolution No. 14-05-45 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 18778 for a total of $401.60 whereas Council Member Buckalew is personally interested financially in the contract.

18. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

COUNCIL/STAFF REPORTS:

ADJOURN:

Upcoming Meetings:
Work Session – May 27, 2014 – 5:00 PM – Training Room
Regular Council Meeting – June 3, 2014 – 5:00 PM – Council Chambers
Work Session – June 10, 2014 – 5:00 PM – Training Room
Regular Council Meeting – June 17, 2014 – 5:00 PM – Council Chambers

UNAPPROVED MINUTES
OF THE CITY COUNCIL
CITY OF EAST GRAND FORKS
TUESDAY, MAY 6, 2014 – 5:00 PM

CALL TO ORDER:

The Regular Meeting of the East Grand Forks City Council for May 6, 2014 was called to order by Council President Buckalew at 5:02 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Council President Craig Buckalew, Council Vice President Greg Leigh, Council Members Clarence Vetter, Dale Helms, Henry Tweten, and Chad Grassel.

Karla Anderson, Finance Director; Brad Bail, City Engineer; Dan Boyce, Water & Light Manager; Nancy Ellis, City Planner; Ron Galstad, City Attorney; Charlotte Helgeson, Library Director; Gary Larson, Fire Chief; David Murphy, City Administrator/Clerk-Treasurer; Megan Nelson, Executive Assistant; and Jason Stordahl, Public Works Director.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present

PLEDGE OF ALLEGIANCE:

OPEN FORUM:
"An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate."

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" for the East Grand Forks, Minnesota City Council of April 15, 2014.

2. Consider approving the minutes of the "Work Session" for the East Grand Forks, Minnesota City Council of April 22, 2014.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER HELMS, TO APPROVE ITEMS ONE (1) AND TWO (2).

Voting Aye: Tweten, Leigh, Grassel, Vetter, Helms, and Buckalew.
Voting Nay: None.

SCHEDULED BID LETTINGS: NONE.

SCHEDULED PUBLIC HEARINGS: NONE.

CONSENT AGENDA: NONE.

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

3. Regular meeting minutes of the Water, Light, Power, and Building Commission for April 3, 2014 and April 17, 2014.

COMMUNICATIONS:

Mr. Murphy stated he had two items to share. He said the first item was that Mayor Stauss is currently hospitalized and how our thoughts and prayers are with him and his family at this time. He stated that The EDHA Director Richter is on paid administrative leave until the outcome of a meeting in the near future. He added that the results from the independent audit would be ready soon and those results would be brought forward.

OLD BUSINESS:

4. Consider approving the rezone of Lot 1 Block 3 Garden Valley Addition from R-1 to PUD to split the lot and twinhome into two parcels/properties.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO APPROVE THE REZONE OF LOT 1 BLOCK 3 GARDEN VALLEY ADDITION FROM R-1 TO PUD TO SPLIT THE LOT AND TWINHOME INTO TWO PARCELS/PROPERTIES.

Ms. Ellis informed the council that Mr. Galstad reviewed the documentation and met with both her and Mr. Bail regarding this issue. She stated that if the building cannot be brought up to code then the council should not approve these items. Council Vice-President Leigh asked since the motion was already made to just vote no. Mr. Murphy stated that could happen and explained it would be better to make a motion to deny these items instead of just voting no. Mr. Galstad stated he had spoken to Mr. Parsons who was not going to be moving forward with this request. Council member Helms asked if denying this request would prevent a future request like this. Ms. Ellis said it would not.

COUNCIL VICE-PRESIDENT LEIGH WITHDREW HIS MOTION AND COUNCIL MEMBER TWETEN WITHDREW HIS SECOND OF THE MOTION.

5. Consider adopting Resolution No. 14-04-36 approving the Garden Valley Addition PUD Development Plan for the split of the twinhome with the understanding that any changes, additions, or construction would require an amendment to the PUD plan.

6. Consider approving the final approval of the Garden Valley 6th Resubdivision on the conditions that a digital file is submitted to the Planning Office and the homeowners work with the

Inspections Department to meet building code requirements for privately owned twinhomes.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER VETTER, TO DENY THE APPROVAL OF ITEMS FOUR, FIVE, AND SIX.

Council member Vetter asked if the reasons for denial had to be in writing and what they were. Mr. Galstad stated the City cannot change the by-laws of condominiums and that the owner no longer wanted to move forward with this request.

Voting Aye: Tweten, Leigh, Grassel, Vetter, Helms, and Buckalew.
Voting Nay: None.

NEW BUSINESS:

7. Consider awarding the 2014 street crack sealing job to Northwest Asphalt and Maintenance at $0.48 per linear foot for 100,000 linear feet of cracks.

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER HELMS, TO AWARD THE 2014 STREET CRACK SEALING JOB TO NORTHWEST ASPHALT AND MAINTENANCE AT $0.48 PER LINEAR FOOT FOR 100,000 LINEAR FEET OF CRACKS.

Voting Aye: Tweten, Leigh, Grassel, Vetter, Helms, and Buckalew.
Voting Nay: None.

8. Consider awarding the annual sewer cleaning job to Jet-Way Multiple Services at $0.85 per linear foot for up to $40,000.

A MOTION WAS MADE BY COUNCIL MEMBER VETTER, SECONDED BY COUNCIL MEMBER LEIGH, TO AWARD THE ANNUAL SEWER CLEANING JOB TO JET-WAY MULTIPLE SERVICES AT $0.85 PER LINEAR FOOT FOR UP TO $40,000.

Voting Aye: Tweten, Leigh, Grassel, Vetter, Helms, and Buckalew.
Voting Nay: None.

9. Consider approving the request to purchase a John Deere 1023E Sub-Compact Utility Tractor from True North Equipment for the amount of $21,590.

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER TWETEN, TO APPROVE THE REQUEST TO PURCHASE A JOHN DEERE 1023E SUB-COMPACT UTILITY TRACTOR FROM TRUE NORTH EQUIPMENT FOR THE AMOUNT OF $21,590.

Voting Aye: Tweten, Leigh, Grassel, Vetter, Helms, and Buckalew.
Voting Nay: None

10. Consider adopting Resolution No. 14-05-40 approving plans and specifications and ordering advertisements for bids for 2014 City Project No. 2 – Sidewalk Improvements.

Council President Buckalew stated this item was going to be pulled from the agenda because more documentation was needed.

CLAIMS:

11. Consider adopting Resolution No. 14-05-41 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 18652 for a total of $1,657.52 whereas Council Member Buckalew is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO ADOPT RESOLUTION NO. 14-05-41 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBERS 18652 FOR A TOTAL OF $1,657.52 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Tweten, Leigh, Grassel, Vetter, and Helms.
Voting Nay: None
Abstain: Buckalew.

12. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER HELMS, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Council member Vetter asked to have check 18682 pulled. Ms. Anderson asked why and if more documentation was needed. Council member Vetter stated a discussion was needed regarding this check. Council member Grassel asked to amend his original motion.

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER HELMS, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL WITH THE EXCEPTION OF CHECK NUMBER 18682.

Voting Aye: Tweten, Leigh, Grassel, Vetter, Helms, and Buckalew.
Voting Nay: None.

COUNCIL/STAFF REPORTS:
Council Member Tweten said he would like the City Administrator to prepare a letter thanking the students who cleaned up our City. He added how this shows the University people value East Grand Forks and the consideration is appreciated. He continued by stating the council should discuss having

a seal coat done to the cemetery road at the next work session. He explained that this is needed to maintain and keep up the high standard the City has in the cemetery.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER LEIGH, TO ADJOURN THE MAY 6, 2014 COUNCIL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:14 P.M.

Voting Aye: Tweten, Leigh, Grassel, Vetter, Helms, and Buckalew.
Voting Nay: None.

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David Murphy, City Administrator/Clerk-Treasurer

UNAPPROVED MINUTES SUMMARY
OF THE CITY COUNCIL
CLOSED SPECIAL MEETING
CITY OF EAST GRAND FORKS
TUESDAY, MAY 6, 2014 – FOLLOWING THE COUNCIL MEETING

CALL TO ORDER:

The Closed Special Meeting of the East Grand Forks City Council for May 6, 2014 was called to order by Council President Buckalew at 5:21 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Council President Craig Buckalew, Council Vice President Greg Leigh, Council Members Clarence Vetter, Dale Helms, Henry Tweten, and Chad Grassel.

Ron Galstad, City Attorney; David Murphy, City Administrator; and Megan Nelson, Executive Assistant.

DETERMINATION OF QUORUM:

The Council President Determined a Quorum was present

1. Closed session to discuss possible litigation regarding special assessments. Closed session is to be performed according to the exception to the open meeting law pursuant to Minnesota Statute 13D.05, Subd. 3(b).

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER VETTER, TO MOVE INTO A CLOSED SESSION TO DISCUSS POSSIBLE LITIGATION REGARDING SPECIAL ASSESSMENTS WHICH IS PERFORMED ACCORDING TO THE EXCEPTION TO THE OPEN MEETING LAW PURSUANT TO MINNESOTA STATUTE 13D.05, SUBD. 3(B).

Voting Aye: *Tweten, Leigh, Grassel, Vetter, Helms, and Buckalew.*
Voting Nay: *None.*
Absent: *Olstad.*

Closed Session Discussion

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO MOVE BACK INTO OPEN SESSION.

Voting Aye: *Tweten, Leigh, Grassel, Vetter, Helms, and Buckalew.*
Voting Nay: *None.*
Absent: *Olstad.*

Council President Buckalew summarized the closed session by stating the council was updated by Mr. Galstad on the process of an issue that came up regarding special assessments.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER VETTER, TO ADJOURN THE MAY 6, 2014 CLOSED SPECIAL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:44 P.M.

Voting Aye: *Tweten, Leigh, Grassel, Vetter, Helms, and Buckalew.*
Voting Nay: *None.*
Absent: *Olstad.*

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David Murphy, City Administrator/Clerk-Treasurer

UNAPPROVED MINUTES SUMMARY
OF THE CITY COUNCIL & EDHA BOARD
CLOSED SPECIAL MEETING
CITY OF EAST GRAND FORKS
TUESDAY, MAY 13, 2014 – 4:30PM

CALL TO ORDER:

The Closed Special Meeting of the East Grand Forks City Council for May 13, 2014 was called to order by Council President Buckalew at 4:30 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice President Greg Leigh, Council Members Clarence Vetter, Dale Helms, Henry Tweten, Mark Olstad, and Chad Grassel.

CALL TO ORDER:

The Closed Special Meeting of the East Grand Forks Economic Development/Housing Authority Board for May 13, 2014 was called to order by Board President Wogaman at 4:30 P.M.

CALL OF ROLL:

On a call of Roll the following members of the East Grand Forks Economic Development/Housing Authority were present: President George Wogaman, Vice-President Justin Hecht, Treasurer Kerry Knoff, Secretary Nan Larson, Board members Chip Shea, Chad Grassel, and Mark Olstad.

Ron Galstad, City Attorney; David Murphy, City Administrator/Clerk-Treasurer; and Megan Nelson, Executive Assistant.

DETERMINATION OF QUORUM BY BOTH CITY COUNCIL AND EDHA BOARD:

Council President Buckalew Determined a Quorum was present for the City Council. EDHA President Wogaman Determined a Quorum was present for the EDHA Board.

DECLARE A CLOSED SPECIAL MEETING:

1. Closed session with both the City Council and EDHA Board to discuss the EDHA Director's job performance. Closed session is to be performed according to the exception to the open meeting law pursuant to Minnesota Statute 13D.05, Subd. 3(a).

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GRASSEL, TO CLOSE THE SPECIAL JOINT MEETING TO EVALUATE THE JOB PERFORMANCE OF THE EDHA DIRECTOR. CLOSED SESSION IS TO BE

PERFORMED ACCORDING TO THE EXCEPTION TO THE OPEN MEETING LAW PURSUANT TO MINNESOTA STATUTE 13D.05, SUBD. 3(A).

Voting Aye: Olstad, Leigh, Grassel, Vetter, Helms, Buckalew, and Tweten.
Voting Nay: None.

Discussion followed in the joint closed session.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER VETTER, TO MOVE BACK INTO AN OPEN SESSION.

Voting Aye: Olstad, Leigh, Grassel, Vetter, Helms, Buckalew, and Tweten.
Voting Nay: None.

Mr. Murphy stated that both boards have finalized the EDHA Director's evaluation and the City Council will be taking action at the next council meeting.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GRASSEL, TO ADJOURN THE MAY 13, 2014 SPECIAL JOINT MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:09 P.M.

Voting Aye: Olstad, Leigh, Grassel, Vetter, Helms, Buckalew, and Tweten.
Voting Nay: None.

A MOTION WAS MADE BY BOARD MEMBER HECHT, SECONDED BY BOARD MEMBER KNOFF, TO ADJOURN THE MAY 13, 2014 SPEICAL JOINT MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:09 P.M.

Voting Aye: Wogaman, Hecht, Knoff, Larson, Shea, Grassel, and Olstad.
Voting Nay: None.

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David Murphy, City Administrator/Clerk-Treasurer

UNAPPROVED MINUTES
OF THE CITY
COUNCIL WORK SESSION
CITY OF EAST GRAND FORKS
TUESDAY, MAY 13, 2014 - 5:30 P.M.

CALL TO ORDER:

The Work Session of the East Grand Forks City Council for May 13, 2014 was called to order by Council President Craig Buckalew at 5:30 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice President Greg Leigh, Council Members Clarence Vetter, Dale Helms, Henry Tweten, Mark Olstad, and Chad Grassel.

Dave Aker, Parks & Recreation Superintendent; Karla Anderson, Finance Director; Greg Boppre, City Engineer; Dan Boyce, Water & Light Manager; Mark Dragich, Recreation Supervisor; Nancy Ellis, City Planner; Ron Galstad, City Attorney; Earl Haugen, MPO Executive Director; Mike Hedlund, Police Chief; Gary Larson, Fire Chief; David Murphy, City Administrator/Clerk-Treasurer; Megan Nelson, Executive Assistant; and Jason Stordahl, Public Works Director.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present

1. **Kennedy Bridge Study Update – Greg Boppre**

Mr. Boppre introduced Mr. Roger Hille and Mr. Joe McKinnon from the Minnesota Department of Transportation. He stated that Mr. Hille would be giving the presentation updating the council on the Kennedy Bridge project. He added how he and Mr. Bail had reviewed the preliminary reports and agreed with the findings. Mr. Hille began the presentation by introducing himself and Mr. McKinnon and then began discussing the study that was completed, the structural needs that need to be addressed, and the addition of sidewalks and bike paths. Council Vice-President Leigh stated that the East Grand Forks City Council, the Grand Forks City Council, and the Metropolitan Planning Organization were all in favor of a cantilevered path on the outside of the bridge to keep pedestrians safe from traffic. Mr. Hille stated there were too many issues to include the cantilevered paths with the project. The presentation and discussion continued on keeping the lanes at 12 feet, keeping the center median, and the process of fixing the bridge. Council President Buckalew asked who and when the decision will be made on if the project will be a reconstruction or rehab project. Mr. Hille stated that is the next phase of this project which will be done in the next year or two. He added they would like to start work on the bridge in 2016 so there is a lot to do in a short amount of time. Mr. Hille ended by telling the council this will be a challenging project.

2. Summer Sprinkle Rate – Bonnie Abel

Ms. Abel informed the council that in 2004 the Water and Light Commission passed a resolution that removed the water rate so it was only the sewage rate that was discounted when the sprinkle rate is in effect. She explained that customers had been asking about what months the sprinkle rate was used and how Water and Light Commission would like the City Council to make decisions with the sprinkle rate because the council sets the sewage rate. She reviewed the time frame when the sprinkle rate is in effect for both the north and south end. She explained how after reviewing the numbers she would recommend the council make the decision to change the time frame for the south end to be from the May 4th reading to the September 5th reading to the June 5th reading until the October 5th reading. Ms. Abel informed the council of similar practices of area communities. Discussion followed about how the DNR does not allow discounts on water rates in the state of Minnesota to help cut down on water usage. Council member Tweten mentioned how the cities of Luverne and Worthington have ran out of water and are asking the state for help. Council Vice-President Leigh stated the council should continue with the current rates, review this at a future work session, and change the dates as recommended to the south end.

This item will be referred to a City Council Meeting for action.

3. Praxis Study – Nancy Ellis

Ms. Ellis reminded the council they already saw this proposal this past February. She explained the Blue Ribbon Study Grand Forks had completed which looked at housing needs and how to attract new businesses to the community. She also explained the process used to complete the study and how this meets all of the needs of the strategic plan that was adopted early in the year by the council. Ms. Ellis told the council the original price for this study was $50,000 but now it is lower with City staff helping with the process. Council member Tweten stated that different groups have come in for years trying to do this and it never works out. Council member Helms asked what we would be paying them for if City Staff is doing the work. Ms. Ellis stated that staff would help but they would still be completing many things and finalizing the report. Council member Tweten asked how much it will cost with staff helping. Ms. Ellis said it would be $37,000. Council Vice-President Leigh said this is not a good time for this because of all of the other issues that need to be addressed. He asked if this could come back at a different time.

Council President Buckalew asked if this study had been completed before. Ms. Ellis stated she thought there had been one completed for the Air Force Base. Mr. Murphy informed the council that it is his opinion this is a good time to have this study done and to have an outside opinion on how the City can be doing things better. Council President Buckalew asked if this was a part of the budget. Mr. Murphy said no. Ms. Ellis stated that this strategic goal setting session took place after the budget was set. Council member Olstad asked if a representative from company could come in and speak to the council at the next work session. Discussion followed on if past reports or studies like this were conducted and how the council would like a representative to come to speak at a work session in August.

4. City Lot Next to Minnesota Heights – David Murphy

Mr. Murphy said there was some confusion with the City owned lot by the Minnesota Heights

complex and if it was included with the purchase of the property the apartment building. Council Vice-President Leigh stated there is no confusion and how the City offered to sell the lot but nothing came of it. Mr. Murphy asked if the council would still be interested in selling the property and to start the discussion on a potential purchase. Council Vice-President Leigh stated that is what should happen and if a party is interested to approach the City with a purchase price. Mr. Lindquist reminded the council how they had sold 50 foot lot split into 25 foot lots to the neighboring landowners for $4000 because nothing really could be done with that small of a lot. Discussion followed about the lot size and if a house could be built on this lot. Council member Helms asked if the neighboring property owner should have an option to purchase this lot. More discussion followed about how the developer was told before about this lot and how the property owner next to the lot should also have an opportunity to purchase the lot. Council President Buckalew said that this was now going to be taken care of by Mr. Murphy.

5. Request to Purchase a Pool Heater – Dave Murphy/Dave Aker

Mr. Murphy explained there were two companies the City was able to obtain quotes which consisted of their recommendation of a heater that would meet the needs of the current pool and a possible future upgrade. He stated that this is not an exact apples to apples comparison because the largest heater Custom Pools sells is a 1.6 million BTU. He added how the City pool is larger than most outdoor municipal pools. He stated that Horizon recommends a 2 million BTU heater. Council Vice-President Leigh asked what is needed at the pool and which heater will solve the problem. Mr. Murphy stated he would recommend the pool heater from Horizon. He added that he knows it is more expensive but it will heat the pool faster, is more user friendly, and calibrates itself. Council President Buckalew asked if it would be around $40,000. Mr. Murphy stated that price included the installation of the pump which can be delivered on site. He added that he won't be in place for the pool opening but will be in shortly after.

This item will be referred to a City Council Meeting for action.

6. Liquor License Restrictions & New Business – Megan Nelson

Ms. Nelson explained how she had been contacted by a business in South Dakota who was interested in opening up a business in East Grand Forks which would offer art classes and art events. Council Vice-President Leigh stated that he is in favor of business coming to town but was against changing anything because if the council allowed this malt liquor license he didn't know how the council would be able to regulate this license. Council member Grassel asked where this business was going to be located. Ms. Nelson stated so told them to contact Ms. Ellis so they know where they could locate. Ms. Ellis said they had not contacted her at this point. Ms. Nelson informed the council how it was suggested if allowed by council, they might be eligible for a malt liquor license. She added that when this was mentioned they asked to see if the council would allow this so she brought it forward. Council member Helms asked if they would qualify for a wine license. Ms. Nelson said no and explained how they would first have to qualify as a restaurant and meet the guidelines as a medium or large food establishment by the Department of Health. Discussion followed about if an age requirement was necessary and how this business could still open without a liquor license if they were interested and without the council amending any of the liquor license ordinances.

7. **Discussion of Payment in Question – Clarence Vetter**

Council member Vetter stated that he was concerned when the expenses came through for the ice show. He stated the expenses and revenue was pulled for the council to review. He explained the ice show made approximately $6250 in ticket sales and the expenses were $6581.26 which meant the ice show lost approximately $300. He added that if anything should happen the City should be asking the figure skating club to donate $300 to the City so the City can break even on the ice show. He stated how the clubs are there to support the City programs and how the City is not suppose to be supporting the clubs. He asked that the check made out to the figure skating club be voided. Council Vice-President Leigh asked what the check was for. Council member Vetter stated it was 25% of the revenue. Council Vice-President Leigh stated he agreed with Council member Vetter. He added the City shouldn't show a loss and paying out part of the revenue. He continued by saying that if there is a profit they could decide to donate to a club because he is in favor of helping the clubs but not at the expense of the taxpayers.

Mr. Aker stated how in the past the figure skating club had paid some of the bills for things like the spot light rental, collected 25% of the revenue, and spent more than they took in. Council Vice-President Leigh stated how the City is taking a loss but if there was a profit the council should make the decision to donate a portion to the club. Discussion followed about who volunteers at this event, how the City paid all of the bills for this event, and how the clubs in town run their own competitions but this ice show was a City event. Council member Grassel asked why the process changed on paying the bills and if this is a City event then the City should have been paying the bills the entire time. Mr. Murphy explained how there were meetings held in regards to how the ice show was going to be conducted this year. Council President Buckalew asked if this arrangement needs to be looked into. Mr. Murphy stated how the bills were handled this time went well.

8. **Verbal Update from City Administrator – David Murphy**

Mr. Murphy stated how he hasn't had enough time to work on the girls locker room expansion at the Civic Center. He added that EAPC has met with Mr. Larson to see what would be needed for an interior work space and how he will be working on this again soon. He also said how the City Council and EDHA Board met in a special meeting where they finalized the EDHA Director's job evaluation and documents will be brought forward at next week's council meeting.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO ADJOURN THE MAY 13, 2014 COUNCIL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 6:48 P.M.

Voting Aye: Olstad, Leigh, Grassel, Vetter, Helms, Buckalew, and Tweten.
Voting Nay: None.

_____
David Murphy, City Administrator/Clerk-Treasurer

AGENDA ITEM # 5

Request for Council Action

Date: May 6, 2014

To: East Grand Forks City Council, Mayor Lynn Stauss, President Craig Buckalew, Council Vice President Greg Leigh, Council Members: Clarence Vetter, Henry Tweten, Chad Grassel, Mark Olstad and Dale Helms.

Cc: File

From: Greg Boppre, P.E.

RE: Project Award – 2013 City Project No. 1 – Sidewalk Improvements (TE)

Background:

Three bids were received on April 8th for the 2013 CP No. 1 project, with the low bidder being Paras Contracting, Inc. (see attached). The 2013 CP #1 project is a Transportation Enhancement project funded through MnDOT and was originally bid twice last year. Bids were rejected by Council last July. The project was redesigned and the project scope reduced and then bids were rejected by MnDOT last December. The project was bid for a third time on April 8th. Please see attached MnDOT approval to award the Bid to Paras Construction.

The following is the proposed budget:

PROPOSED BUDGET

	2013 CP #1 Base Bid	2013 CP #1 Alternate 1 Bid
Construction	$217,270.65	$129,436.65
Plans / Specifications	$26,072.48	$15,532.40
Staking / Inspection	$17,381.65	$10,354.93
Contingencies	$10,863.53	$6,471.83
Administration / Legal	$6,518.12	$3,883.10
TOTAL PROJECT COST	**$278,106.43**	**$165,678.91**

PROPOSED FUNDING

	2013 CP #1 Base Bid	2013 CP #1 Alternate 1 Bid
MnDOT - Federal Funds	$132,894.00	$71,378.00
MnDOT - State Funds	$51,153.15	$0.00
City	$94,059.28	$94,300.91
TOTAL PROJECT COST	**$278,106.43**	**$165,678.91**

Recommendation:
Award Base Bid to Paras Contracting for $217,270.65

Enclosures: Bid Tab

Lee Cariveau

From: Read, Jennifer (DOT) [jennifer.read@state.mn.us]
Sent: Tuesday, May 06, 2014 8:29 AM
To: Lee Cariveau
Subject: RE: Project Status SP 119-117-002 and SP 119-010-005

Lee,
SP 119-117-002 has been authorized. Please send me the **date and time** for your bid opening: I'll update the transmittal letter and get your package out in today's mail.

As for SP 119-010-005, you can go ahead and award to Paras Construction now that the OCR clearance has occurred. On our end, we will be submitting the request for federal award to State Aid Finance: this is just to do the formal award for the financials and will be in place before the first pay request is submitted.

Thanks,
Jennie

From: Lee Cariveau [mailto:Lee.Cariveau@wsn.us.com]
Sent: Monday, May 05, 2014 4:25 PM
To: Read, Jennifer (DOT)
Cc: Tasa, Luane (DOT)
Subject: Project Status SP 119-117-002 and SP 119-010-005

Jennie,

I am curious as to the project status for the following projects:

SP 119-010-005 – East Grand Forks Multi-Use Trail: I understand Civil Rights has cleared the project and was wondering if Central office has reviewed the bid proposal and recommended Award to Paras Construction or not.

SP 119-117-002 – East Grand Forks 20th and 5th sidewalks: Per your email last week MnDOT has approved the plans but was waiting on FHWA's approval. Has that been obtained yet?

Thanks,
Lee

Lee Cariveau, PE
Civil Engineer
218-773-5631 | Direct
218-521-0933 | Cell

WIDSETH SMITH NOLTING
1600 Central Avenue Northeast | East Grand Forks, MN 56721-1570

WidsethSmithNolting.com
Engineering | Architecture | Surveying | Environmental

Multi-Purpose Trail Within the West MnDOT Right-of-Way for TH 220 - Phase I

East Grand Forks, MN

SP 119-010-005

April 8, 2014 — **BASE BID**

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	Paras Contracting		Opp Construction		Strata Corporation		Engineer's Estimate	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
2021.501	Mobilization	Lump Sum	1	$18,000.00	$18,000.00	$18,200.00	$18,200.00	$40,000.00	$40,000.00	$ 18,000.00	$18,000.00
2104.501	Remove Curb and Gutter	Lin FT	218	$12.00	$2,616.00	$17.00	$3,706.00	$13.00	$2,834.00	$13.00	$2,834.00
2104.503	Remove Concrete Sidewalk	SQ FT	361	$3.25	$1,173.25	$3.00	$1,083.00	$5.00	$1,805.00	$3.50	$1,263.50
2104.505	Remove Concrete Pavement	SQ YD	5	$11.00	$55.00	$25.00	$125.00	$20.00	$100.00	$30.00	$150.00
2104.511	Sawing Concrete Pavement (Full Depth)	Lin FT	20	$20.00	$400.00	$14.00	$280.00	$20.00	$400.00	$15.00	$300.00
2104.523	Salvage Sign	Each	4	$40.00	$160.00	$25.00	$100.00	$55.00	$220.00	$100.00	$400.00
2105.501	Common Excavation (P)	CU YD	996	$14.75	$14,691.00	$15.00	$14,940.00	$25.00	$24,900.00	$25.50	$25,398.00
2105.525	Topsoil Borrow (LV)	CU YD	50	$17.00	$850.00	$22.00	$1,100.00	$25.00	$1,250.00	$25.00	$1,250.00
2211.503	Aggregate Base (CV) Class 5 (P)	CU YD	246	$42.00	$10,332.00	$46.00	$11,316.00	$55.00	$13,530.00	$45.00	$11,070.00
2301.501	Concrete Pavement	SQ YD	5	$110.00	$550.00	$150.00	$750.00	$225.00	$1,125.00	$160.00	$800.00
2504.602	Adjust Valve Box	Each	8	$125.00	$1,000.00	$425.00	$3,400.00	$500.00	$4,000.00	$250.00	$2,000.00
2521.501	4" Concrete Walk	SQ FT	10,240	$6.50	$66,560.00	$9.40	$96,256.00	$6.80	$69,632.00	$6.50	$66,560.00
2521.501	6" Concrete Walk	SQ FT	1778	$8.80	$15,646.40	$10.60	$18,846.80	$8.50	$15,113.00	$8.50	$15,113.00
2531.501	Concrete Curb and Gutter Design B624	Lin FT	218	$36.00	$7,848.00	$65.00	$14,170.00	$40.00	$8,720.00	$38.00	$8,284.00
2531.618	Truncated Domes	SQ FT	220	$56.00	$12,320.00	$58.00	$12,760.00	$75.00	$16,500.00	$60.00	$13,200.00
2545.602	Adjust Handhole	Each	3	$385.00	$1,155.00	$500.00	$1,500.00	$1,000.00	$3,000.00	$500.00	$1,500.00
2563.601	Traffic Control	Lump Sum	1	$6,000.00	$6,000.00	$9,600.00	$9,600.00	$10,000.00	$10,000.00	$15,000.00	$15,000.00
2564.536	Install Sign Panel	Each	4	$125.00	$500.00	$120.00	$480.00	$120.00	$480.00	$250.00	$1,000.00
2564.602	F&I Sign Panel Type C	Each	12	$215.00	$2,580.00	$200.00	$2,400.00	$175.00	$2,100.00	$315.00	$3,780.00
2565.602	Saw Cut Loop Detector 6'x6'	Each	7	$1,004.00	$7,028.00	$1,100.00	$7,700.00	$2,000.00	$14,000.00	$1,800.00	$12,600.00
2565.616	Revise Signal System	System	1	$18,510.00	$18,510.00	$20,000.00	$20,000.00	$30,000.00	$30,000.00	$30,000.00	$30,000.00
2571.602	Tree Protection	Each	8	$250.00	$2,000.00	$250.00	$2,000.00	$550.00	$4,400.00	$300.00	$2,400.00
2571.602	Tree Pruning	Each	8	$250.00	$2,000.00	$120.00	$960.00	$550.00	$4,400.00	$250.00	$2,000.00
2573.530	Storm Drain Inlet Protection	Each	18	$200.00	$3,600.00	$125.00	$2,250.00	$200.00	$3,600.00	$200.00	$3,600.00
2575.555	Turf Establishment	Lump Sum	1	$18,000.00	$18,000.00	$8,600.00	$8,600.00	$15,000.00	$15,000.00	$15,000.00	$15,000.00
2582.503	Crosswalk Marking - Epoxy	SQ FT	660	$5.60	$3,696.00	$14.00	$9,240.00	$20.00	$13,200.00	$15.50	$10,230.00
	Base Bid Total =			**$217,270.65**		**$261,762.80**		**$300,309.00**		**$263,732.50**	

April 8, 2014 — **Alternate No. 1**

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	Paras Contracting		Opp Construction		Strata Corporation		Engineer's Estimate	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
2101.502	Clearing	Tree	8	$100.00	$800.00	$220.00	$1,760.00	$800.00	$6,400.00	$200.00	$1,600.00
2101.507	Grubbing	Tree	8	$100.00	$800.00	$220.00	$1,760.00	$800.00	$6,400.00	$200.00	$1,600.00
2104.501	Remove Curb and Gutter	Lin FT	77	$12.00	$924.00	$8.00	$616.00	$13.00	$1,001.00	$13.00	$1,001.00
2104.503	Remove Concrete Sidewalk	SQ FT	173	$3.25	$562.25	$4.00	$692.00	$5.00	$865.00	$3.50	$605.50
2104.505	Remove Concrete Pavement	SQ YD	5	$11.00	$55.00	$15.00	$75.00	$20.00	$100.00	$30.00	$150.00
2104.511	Sawing Concrete Pavement (Full Depth)	Lin FT	8	$20.00	$160.00	$15.00	$120.00	$20.00	$160.00	$15.00	$120.00
2104.523	Salvage Sign	Each	2	$40.00	$80.00	$25.00	$50.00	$50.00	$100.00	$100.00	$200.00
2105.501	Common Excavation (P)	CU YD	604	$14.75	$8,909.00	$15.00	$9,060.00	$25.00	$15,100.00	$25.50	$15,402.00
2105.525	Topsoil Borrow (LV)	CU YD	25	$15.00	$375.00	$22.00	$550.00	$25.00	$625.00	$25.00	$625.00
2211.503	Aggregate Base (CV) Class 5 (P)	CU YD	244	$40.00	$9,760.00	$46.00	$11,224.00	$55.00	$13,420.00	$45.00	$10,980.00
2301.501	Concrete Pavement	SQ YD	5	$110.00	$550.00	$150.00	$750.00	$225.00	$1,125.00	$160.00	$800.00
2504.602	Adjust Valve Box	Each	1	$125.00	$125.00	$425.00	$425.00	$500.00	$500.00	$250.00	$250.00
2521.501	4" Concrete Walk	SQ FT	9,966	$6.50	$64,779.00	$9.40	$93,680.40	$6.80	$67,768.80	$6.50	$64,779.00
2521.501	6" Concrete Walk	SQ FT	363	$8.80	$3,194.40	$10.60	$3,847.80	$8.50	$3,085.50	$8.50	$3,085.50
2531.501	Concrete Curb and Gutter Design B624	Lin FT	77	$38.00	$2,926.00	$65.00	$5,005.00	$40.00	$3,080.00	$38.00	$2,926.00
2531.618	Truncated Domes	SQ FT	56	$56.00	$3,136.00	$58.00	$3,248.00	$75.00	$4,200.00	$60.00	$3,360.00
2563.601	Traffic Control	Lump Sum	1	$5,000.00	$5,000.00	$1,500.00	$1,500.00	$10,000.00	$10,000.00	$15,000.00	$15,000.00
2564.536	Install Sign Panel	Each	2	$125.00	$250.00	$120.00	$240.00	$120.00	$240.00	$250.00	$500.00
2564.602	F&I Sign Panel Type C	Each	6	$175.00	$1,050.00	$200.00	$1,200.00	$175.00	$1,050.00	$315.00	$1,890.00
2571.602	Tree Protection	Each	6	$250.00	$1,500.00	$250.00	$1,500.00	$550.00	$3,300.00	$300.00	$1,800.00
2571.602	Tree Pruning	Each	6	$250.00	$1,500.00	$120.00	$720.00	$550.00	$3,300.00	$250.00	$1,500.00
2573.530	Storm Drain Inlet Protection	Each	17	$225.00	$3,825.00	$125.00	$2,125.00	$200.00	$3,400.00	$200.00	$3,400.00
2575.555	Turf Establishment	Lump Sum	1	$18,000.00	$18,000.00	$7,400.00	$7,400.00	$15,000.00	$15,000.00	$15,000.00	$15,000.00
2582.503	Crosswalk Marking - Epoxy	SQ FT	240	$4.90	$1,176.00	$14.00	$3,360.00	$20.00	$4,800.00	$15.50	$3,720.00
	Alternative No. 1 Total =			**$129,436.65**		**$150,908.20**		**$165,020.30**		**$150,294.00**	

Total Base Bid Plus Alternative No. 1 =	**$346,707.30**	**$412,671.00**	**$465,329.30**	**$414,026.50**

I hereby certify that this tabulation of bids is a true and correct copy of the bids received on the City of East Grand Forks, 2013 City Project No. 1 Multi-Purpose Trail, East Grand Forks, MN. Project bid April 8, 2014

Lee Cariveau, P.E. Reg No. 44230

RESOLUTION NO. 14 – 05 - 42

RESOLUTION ACCEPTING AND AWARDING BID FOR IMPROVEMENT

Council Member_____, supported by Council Member _____, introduced the following resolution and moved its adoption:

WHEREAS, pursuant to an advertisement for bids for the improvement of 2013 City Project No. 1 – Sidewalk Improvements (TE), bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

AND WHEREAS, it appears that Paras Contracting is the lowest responsible bidder at a bid price of $217,270.65.

NOW THEREFORE, BE IT RESOLVED,

1. The Mayor and City Administrator are hereby authorized and directed to enter into a contract with Paras Contracting in the name of the City of East Grand Forks for the improvement of 2013 City Project No. 1 – Sidewalk Improvements (TE), according to the plans and specifications therefore approved by the City Council and on file in the administration office.

2. The City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

3. The revenue in of the following accounts of the City Projects Fund is hereby increased by the following amount with additional funds from the federal and state funds totaling $278,106.43.

415-39-000-39201	Transfer In	$94,059.28
	Federal Funds	$132,894.00
	State Funds	$51,153.15

4. The expenses in of the following accounts of the City Projects Fund are hereby increased by the following amounts:

415-43-150-43030	Engineering (13CP1)	$54,317.66
415-43-150-45300	Construction (13CP1)	$217,270.65
415-43-150-44300	Miscellaneous (13CP1)	$6,518.12

Voting Aye:
Voting Nay:
Absent:

The President declared the resolution passed.

Passed: May 13, 2014

Attest:

_____ _____

City Administrator/Clerk-Treasurer President of Council

I hereby approve the foregoing resolution this 13th of May, 2014.

_____

Mayor

Minnesota Department of Public Safety
Alcohol and Gambling Enforcement
445 Minnesota Street, Suite 222
St. Paul, MN 55101
651-201-7507 • TTY 651-282-6555 • Fax 651-297-5259

RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES

No license will be approved or released until the $20 Retailer ID Card fee is received by MN Liquor Control • (3.2% Licenses exempt)

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. **City Clerk/County Auditor are also required by M.S. 340A.404 S. 3 to report any license cancellation.**

License Code ONSS License Period Ending 6/30/2014 ID# 15193

City/County where license approved. East Grand Fks

Licensee Name SJA Thunder Corporation

Trade Name Mike's Pizza & Pub

Licensed Location address 411 2nd St NW

City, State, Zip Code East Grand Fks, MN 56721

Business Phone 218/773-2479

LICENSE FEES: Off Sale $ 0.00 On Sale $ 3800.00 Sunday $ 200.00

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

Applicant's signature on this renewal confirms the following: Failure to report any of the following may result in civil penalties.

1. Licensee confirms it has no interest whatsoever, directly or indirectly in any other liquor establishments in Minnesota. If so, give details on back of this application.
2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period.

Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. $100,000 in cash or securities or $100,000 surety bond may be submitted in lieu of liquor liability. (3.2% liquor licenses are exempt if sales are less than $25,000 at on sale, or $50,000 at off sale).

Licensee Signature Sherry Cranes DOB [redacted] SS# [redacted] Date 4/30/2014

(Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/County Auditor Signature Date

(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature Date

County Board issued licenses only (Signature certifies licensee is eligible for license).

Police/Sheriff Signature Date

(Signature certifies licensee or associates have not been cited during the past five years for any state/local liquor law violations (criminal/civil). Report violations on back, then sign here.

PS 9093-10

Minnesota Department of Public Safety

Alcohol and Gambling Enforcement
445 Minnesota Street, Suite 222
St. Paul, MN 55101
651-201-7507 • TTY 651-282-6555 • Fax 651-297-5259

RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES

No license will be approved or released until the $20 Retailer ID Card fee is received by MN Liquor Control • (3.2% Licenses exempt)

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. **City Clerk/County Auditor are also required by M.S. 340A.404 S. 3 to report any license cancellation.**

License Code ONSS License Period Ending 6/30/2014 ID# 7862

City/County where license approved. East Grand Fks

Licensee Name East River's Edge Corp.

Trade Name Blue Moose Bar & Grill

Licensed Location address 507 Second St NW

City, State, Zip Code East Grand Fks, MN 56721

Business Phone 218/773-6516

LICENSE FEES: Off Sale $ 0.00 On Sale $ 3800.00 Sunday $ 200.00

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3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period.

Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. $100,000 in cash or securities or $100,000 surety bond may be submitted in lieu of liquor liability. (3.2% liquor licenses are exempt if sales are less than $25,000 at on sale, or $50,000 at off sale).

Licensee Signature [signature] DOB [redacted] SS# [redacted] Date 4-15-14

(Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/County Auditor Signature _____ Date _____

(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature _____ Date _____

County Board issued licenses only (Signature certifies licensee is eligible for license).

Police/Sheriff Signature _____ Date _____

(Signature certifies licensee or associates have not been cited during the past five years for any state/local liquor law violations (criminal/civil). Report violations on back, then sign here.

PS 9093-10

Minnesota Department of Public Safety
Alcohol and Gambling Enforcement
445 Minnesota Street, Suite 222
St. Paul, MN 55101
651-201-7507 • TTY 651-282-6555 • Fax 651-297-5259

RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES

No license will be approved or released until the $20 Retailer ID Card fee is received by MN Liquor Control • (3.2% Licenses exempt)

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. **City Clerk/County Auditor are also required by M.S. 340A.404 S. 3 to report any license cancellation.**

License Code ONSS License Period Ending 6/30/2014 ID# 12467

City/County where license approved. East Grand Fks

Licensee Name Valley Golf Association

Trade Name Valley Golf Course

Licensed Location address 2407 River Road NW

City, State, Zip Code East Grand Fks, MN 56721

Business Phone 218/773-1207

LICENSE FEES: Off Sale $ 0.00 On Sale $ 3800.00 Sunday $ 200.00

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

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5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
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Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. $100,000 in cash or securities or $100,000 surety bond may be submitted in lieu of liquor liability. (3.2% liquor licenses are exempt if sales are less than $25,000 at on sale, or $50,000 at off sale).

Licensee Signature Doug Weis DOB [redacted] SS# [redacted] Date 4-30-14

(Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/County Auditor Signature _____ Date _____

(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature _____ Date _____

County Board issued licenses only (Signature certifies licensee is eligible for license).

Police/Sheriff Signature _____ Date _____

(Signature certifies licensee or associates have not been cited during the past five years for any state/local liquor law violations (criminal/civil). Report violations on back, then sign here.

PS 9093-10

Minnesota Department of Public Safety

Alcohol and Gambling Enforcement
445 Minnesota Street, Suite 222
St. Paul, MN 55101
651-201-7507 • TTY 651-282-6555 • Fax 651-297-5259

RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES

No license will be approved or released until the $20 Retailer ID Card fee is received by MN Liquor Control • (3.2% Licenses exempt)

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. **City Clerk/County Auditor are also required by M.S. 340A.404 S. 3 to report any license cancellation.**

License Code ONSS License Period Ending 6/30/2014 ID# 26865

City/County where license approved. East Grand Fks

Licensee Name MM Restaurant Group Inc.

Trade Name Mamma Maria's Italian Rest

Licensed Location address 211 DeMers Ave Ste 16

City, State, Zip Code East Grand Fks, MN 56721

Business Phone 218/773-2225

LICENSE FEES: Off Sale $ 0.00 On Sale $ 3800.00 Sunday $ 200.00

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

Applicant's signature on this renewal confirms the following: Failure to report any of the following may result in civil penalties.

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4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period.

Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. $100,000 in cash or securities or $100,000 surety bond may be submitted in lieu of liquor liability. (3.2% liquor licenses are exempt if sales are less than $25,000 at on sale, or $50,000 at off sale).

Licensee Signature [signature] DOB [redacted] SS [redacted] 6/9/14

(Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/County Auditor Signature Date

(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature Date

County Board issued licenses only (Signature certifies licensee is eligible for license).

Police/Sheriff Signature Date

(Signature certifies licensee or associates have not been cited during the past five years for any state/local liquor law violations (criminal/civil). Report violations on back, then sign here.

PS 9093-10

Minnesota Department of Public Safety
Alcohol and Gambling Enforcement
445 Minnesota Street, Suite 222
St. Paul, MN 55101
651-201-7507 • TTY 651-282-6555 • Fax 651-297-5259

RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES

No license will be approved or released until the $20 Retailer ID Card fee is received by MN Liquor Control • (3.2% Licenses exempt)

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. **City Clerk/County Auditor are also required by M.S. 340A.404 S. 3 to report any license cancellation.**

License Code ONSS License Period Ending 6/30/2014 ID# 822

City/County where license approved. East Grand Fks

Licensee Name FOE Aerie 350

Trade Name Dacotah Aerie

Licensed Location address 227 10th St NW/PO Box 482

City, State, Zip Code East Grand Fks, MN 56721

Business Phone 218/773-0077

LICENSE FEES: Off Sale $ 0.00 On Sale $ 3800.00 Sunday $ 200.00

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6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period.

Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. $100,000 in cash or securities or $100,000 surety bond may be submitted in lieu of liquor liability. (3.2% liquor licenses are exempt if sales are less than $25,000 at on sale, or $50,000 at off sale).

Licensee Signature [signature] DOB [redacted] SS# [redacted] Date 3/5/2014

(Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/County Auditor Signature _____ Date _____

(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature _____ Date _____

County Board issued licenses only (Signature certifies licensee is eligible for license).

Police/Sheriff Signature _____ Date _____

(Signature certifies licensee or associates have not been cited during the past five years for any state/local liquor law violations (criminal/civil). Report violations on back, then sign here.

PS 9093-10

Minnesota Department of Public Safety
Alcohol and Gambling Enforcement
445 Minnesota Street, Suite 222
St. Paul, MN 55101
651-201-7507 • TTY 651-282-6555 • Fax 651-297-5259

RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES

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License Code ONSS License Period Ending 6/30/2014 ID# 825
City/County where license approved. East Grand Fks

Licensee Name VFW 3817

Trade Name Red River Valley Post

Licensed Location address 312 DeMers Ave

City, State, Zip Code East Grand Fks, MN 56721

Business Phone 218/773-2481

LICENSE FEES: Off Sale $ 0.00 On Sale $ 3800.00 Sunday $ 200.00

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6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period.

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Licensee Signature Mary Dudgeon DOB [redacted] SS# [redacted] Date 5-5-14
(Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/County Auditor Signature _____ Date _____
(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature _____ Date _____
County Board issued licenses only (Signature certifies licensee is eligible for license).

Police/Sheriff Signature _____ Date _____
(Signature certifies licensee or associates have not been cited during the past five years for any state/local liquor law violations (criminal/civil). Report violations on back, then sign here.

PS 9093-10

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Alcohol and Gambling Enforcement
445 Minnesota Street, Suite 222
St. Paul, MN 55101
651-201-7507 • TTY 651-282-6555 • Fax 651-297-5259

RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES

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License Code ONSS License Period Ending 6/30/2014 ID# 821

City/County where license approved. East Grand Fks

Licensee Name American Legion 157

Trade Name East Grand Forks American Legion

Licensed Location address 1009 Central Ave NW

City, State, Zip Code East Grand Fks, MN 56721

Business Phone 218/773-1129

LICENSE FEES: Off Sale $ 0.00 On Sale $ 3800.00 Sunday $ 200.00

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Licensee Signature X Walter O. Hendy DOB [redacted] SS# [redacted] Date May 01, 2014

(Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/County Auditor Signature Date

(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature Date

County Board issued licenses only (Signature certifies licensee is eligible for license).

Police/Sheriff Signature Date

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PS 9093-10

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St. Paul, MN 55101
651-201-7507 • TTY 651-282-6555 • Fax 651-297-5259

RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES

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License Code ONSS License Period Ending 6/30/2014 ID# 35165

City/County where license approved. East Grand Fks

Licensee Name Timothy Bjerk Inc.

Trade Name Whitey's

Licensed Location address 121 DeMers Ave

City, State, Zip Code East Grand Fks, MN 56721

Business Phone 218/773-1831

LICENSE FEES: Off Sale $ 0.00 On Sale $ 3800.00 Sunday $ 200.00

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Licensee Signature Tim Bjerk DOB [redacted] SS# [redacted] Date 5-15-14

(Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/County Auditor Signature _____ Date _____

(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature _____ Date _____

County Board issued licenses only (Signature certifies licensee is eligible for license).

Police/Sheriff Signature _____ Date _____

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PS 9093-10

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Alcohol and Gambling Enforcement
445 Minnesota Street, Suite 222
St. Paul, MN 55101
651-201-7507 • TTY 651-282-6555 • Fax 651-297-5259

RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES

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License Code ONSS License Period Ending 6/30/2014 ID# 35909

City/County where license approved. East Grand Fks

Licensee Name El Azteca of East Grand Forks Inc.

Trade Name Casa Mexico Restaurant

Licensed Location address 112 14th St NE

City, State, Zip Code East Grand Fks, MN 56072

Business Phone 218/773-4331

LICENSE FEES: Off Sale $ 0.00 On Sale $ 3800.00 Sunday $ 200.00

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Licensee Signature [signature] DOB [redacted] SS# [redacted] Date 04-10-14

(Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/County Auditor Signature Date

(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature Date

County Board issued licenses only (Signature certifies licensee is eligible for license).

Police/Sheriff Signature Date

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PS 9093-10

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651-201-7507 • TTY 651-282-6555 • Fax 651-297-5259

RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES

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License Code 3.2OFSL License Period Ending 6/30/2014 ID# 35166

City/County where license approved. East Grand Fks

Licensee Name Northdale Oil Inc.

Trade Name East Side Travel Plaza

Licensed Location address 607 Gateway Dr NE

City, State, Zip Code East Grand Fks, MN 56721

Business Phone 218/773-4345

LICENSE FEES: Off Sale $ 137.50 ~~137.5.00~~ On Sale $ 0.00 Sunday $ 0.00

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Licensee Signature Marsha Rich DOB [redacted] SS# [redacted] Date 4/9/14

(Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/County Auditor Signature Date

(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature Date

County Board issued licenses only (Signature certifies licensee is eligible for license).

Police/Sheriff Signature Date

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PS 9093-10

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RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES

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License Code OFSL License Period Ending 6/30/2014 ID# 3241

City/County where license approved. East Grand Fks

Licensee Name Pop's Liquor LLC

Trade Name Pop's Liquor

Licensed Location address 122 Fourth St NE

City, State, Zip Code East Grand Fks, MN 56721

Business Phone 218/773-3036

LICENSE FEES: Off Sale $ 150.00 On Sale $ 0.00 Sunday $ 0.00

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Licensee Signature _____ DOB [redacted] SS# [redacted] Date 4-15-14

(Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/County Auditor Signature _____ Date _____

(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature _____ Date _____

County Board issued licenses only (Signature certifies licensee is eligible for license).

Police/Sheriff Signature _____ Date _____

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PS 9093-10

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RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES

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License Code OFSL License Period Ending 6/30/2014 ID# 32136

City/County where license approved. East Grand Fks

Licensee Name Valley Liquors Inc.

Trade Name Hugo's Wine & Spirits

Licensed Location address 310 14th St NE

City, State, Zip Code East Grand Fks, MN 56721

Business Phone 218/773-2418

LICENSE FEES: Off Sale $ 150.00 On Sale $ 0.00 Sunday $ 0.00

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Licensee Signature [signature] DOB [redacted] SS# [redacted] Date 2/13/14

(Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/County Auditor Signature _____ Date _____

(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature _____ Date _____

County Board issued licenses only (Signature certifies licensee is eligible for license).

Police/Sheriff Signature _____ Date _____

(Signature certifies licensee or associates have not been cited during the past five years for any state/local liquor law violations (criminal/civil). Report violations on back, then sign here.

PS 9093-10

AGENDA ITEM #_____9_____

Request for Council Action

Date: 5/2/14

To: EGF City Council

Cc:

From: Bonnie Abel, Customer and Energy Services, Water and Light Dept

RE: Summer Sprinkling Rate

Background:

The Water and Light Commission has historically set the "Sprinkling Rate", because it included a discount on sewer AND water. The last resolution on this was dated July 2004 and at that time the discount applied only to sewage with no discount given to excess water used.

With a question being raised by customers on the months that are included in the Sprinkling Rate, the Commission felt that it was no longer under their authority to make decisions on the Sprinkling Rate, since it only includes sewer discounts and no longer includes water discounts. This is why I am bringing this to the Council for discussion.

Sprinkling Rate:

An average of the customer's winter water usage is figured and during the summer months, customers are not charged sewage on any water used over the winter average. The current Sprinkling Rate months are:

- **Southend** – Starts with the April 5 – May 5 reading (May 15th bill)
  Ends with the August 5 – Sept 5 reading (September 15th bill)
- **Northend** – Starts with the April 20 – May 20 reading (June 1st bill)
  Ends with the August 20 – Sept 20 reading (October 1st bill)

The concern that has been brought to our attention is that there are still quite a few customers in the South End billing cycle that sprinkle between the Sept 5th reading and the October 5th reading. With the Sept 5th reading being the last reading of the Sprinkling Rate, they are no longer getting the break on the sewage for the water used to sprinkle.

Recommendation:

I will show you some statistics that show that it might be time to adjust the Sprinkling Rate months.

RESOLUTION NO. 14 – 05 – 43

Council Member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

WHEREAS, the Water and Light Commission in previous years has authorized a sprinkle rate on the water and sewage rate during the summer months;

WHEREAS, as of 2004 the Minnesota Department of Natural Resources no longer allowed for any discounts on water usage so the water rate is no longer included in the sprinkle rate; and

WHEREAS, the Water and Light Commission would like the City Council to make the decisions regarding the sprinkle rate because they are in control of the sewage rate; and

NOW THEREFORE, BE IT RESOLVED, the City Council of East Grand Forks will authorize the following:

1. The Council will continue to keep the sprinkle rate in effect until it is determined otherwise.
2. The affective dates of the sprinkle rate on the North end will begin April 20th and end on August 20th.
3. The affective dates of the sprinkle rate on the South end will begin May 5th and end on September 5th.

Voting Aye:
Voting Nay:

The President declared the resolution passed.

Passed: May 20, 2014

Attest:

_____ _____

City Administrator/Clerk-Treasurer President of Council

I hereby approve the foregoing resolution this 20th of May, 2014.

_____

Mayor

RESOLUTION NO. 14 – 05 - 44

A RESOLUTION DECLARING THAT THE CITY OF EAST GRAND FORKS ACT AS THE LEGAL SPONSOR FOR AN APPLICATION FOR THE FY 2014/2015 FUNDING TO THE STATE OF MINNESOTA DEPARTMENT OF NATURAL RESOURCES FOR THE TRAIL MAINTENANCE OF SNOWMOBILE TRAILS MANAGED BY THE RED RIVER SNOWMOBILE CLUB.

Council Member _____, supported by Council Member _____, introduced the following Resolution and moved its adoption:

BE IT RESOLVED, that City of East Grand Forks will act as the legal sponsor for an application for funding to the State of Minnesota Department of Natural Resources for maintenance of snowmobile/ski trails managed by the Red River Snowmobile Club.

BE IT FURTHER RESOLVED, that upon approval of its application by the state, the City of East Grand Forks may enter into an agreement with the State of Minnesota for the above referenced project and that it will comply with all applicable laws and regulations as stated in the agreement.

BE IT FURTHER RESOLVED, that City Administrator/Clerk-Treasurer, is hereby authorized to serve as the fiscal agent for the above referenced project.

Voting Aye:
Voting Nay:

The President declared the resolution passed.

Passed: May 20, 2014

Attest:

_____ _____
City Administrator/Clerk-Treasurer President of Council

I hereby approve the foregoing resolution this 20th of May, 2014.

_____
Mayor

Minnesota Department of Public Safety
ALCOHOL AND GAMBLING ENFORCEMENT DIVISION
444 Cedar Street Suite 133, St. Paul MN 55101-5133
(651) 215-6209 Fax (651) 297-5259 TTY (651) 282-6555
WWW.DPS.STATE.MN.US

APPLICATION AND PERMIT
FOR A 1 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE

TYPE OR PRINT INFORMATION

NAME OF ORGANIZATION	DATE ORGANIZED	TAX EXEMPT NUMBER	
American Legion Post 157	1919	0925	
STREET ADDRESS	CITY	STATE	ZIP CODE
1009 Central Ave NW	East Grand Forks	MN	56721
NAME OF PERSON MAKING APPLICATION	BUSINESS PHONE	HOME PHONE	
Robin Coulet	(218) 773-1129	(701) 378-1232	
DATES LIQUOR WILL BE SOLD	TYPE OF ORGANIZATION		
June 19, 2014	(CLUB) CHARITABLE RELIGIOUS OTHER NONPROFIT		
ORGANIZATION OFFICER'S NAME	ADDRESS		
Jeff Capp	311 Lewis Ave Larimore, ND 58251		
ORGANIZATION OFFICER'S NAME	ADDRESS		
Lyle Rose	30165 430 Ave SW East Grand Forks, MN 56721		
ORGANIZATION OFFICER'S NAME	ADDRESS		
David Martin	516 N. 7th Grand Forks, ND 58203		

Location license will be used. If an outdoor area, describe

Parking Lot of Hugo's East Grand Forks

Will the applicant contract for intoxicating liquor service? If so, give the name and address of the liquor licensee providing the service.

Will the applicant carry liquor liability insurance? If so, please provide the carrier's name and amount of coverage.

Yes Insurance Advisors 3,000,000

APROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL & GAMBLING ENFORCEMENT

CITY/COUNTY East Grand Forks DATE APPROVED _____

CITY FEE AMOUNT $100.00 LICENSE DATES _____

DATE FEE PAID 5/16/14

SIGNATURE CITY CLERK OR COUNTY OFFICIAL

APPROVED DIRECTOR ALCOHOL AND GAMBLING ENFORCEMENT

NOTE: Submit this form to the city or county 30 days prior to event. Forward application signed by city and/or county to the address above. If the application is approved the Alcohol and Gambling Enforcement Division will return this application to be used as the License for the event

PS-09079 (02/05)

CITY OF EAST GRAND FORKS

ORDINANCE NO. 12, 4th SERIES SUMMARY

AN ORDINANCE AMENDING TITLE XI OF THE CITY CODE BY ADDING A NEW CHAPTER TO DEFINE AND REGULATE ADULT USES AND AMENDING CHAPTER 152 OF THE CITY CODE REGARDING LOCATION OF ADULT USES

The following is the official summary of Ordinance No. 12, 4th Series, conforming to MN Statute 331A.01 Subd 10, which was passed by the City Council on _April 15, 2014. A printed copy of this ordinance is available for inspection by any person at the office of the city clerk during normal business hours or on the city website at www.egf.mn.

The ordinance states that the City of East Grand Forks is amending Title XI (Land Use Ordinance) of the City Code by adding Chapter 118 regarding Adult Establishments. The City of East Grand Forks has determined that adult establishments have an adverse impact on surrounding neighborhoods. Those impacts include increased crime rates, lower property values, increased transiency, neighborhood blight and potential health risks. Based upon this determination the City has defined an Adult Establishment, Adult Uses, Specific Sexual Activities, Anatomical Areas and what is considered a substantial or significant portion of a retail store as it applies to these definitions. Further, the City has established an area where adult establishments can be located and that a violation of the ordinance is a crime.

The ordinance amends subchapter 152.231 (Industrial District 1)and subchapter 152.246 (Industrial District -2) of the City Code and makes an Adult Establishment a permitted use in both districts to comply with State and Federal law.

The ordinance also adds new subchapter 152.234 for the location of the Adult Establishments. An Adult Establishment may be located in an industrial district as long as it is not to close to a residential neighborhood, daycare facility, school, library, park, playground, state or federal wildlife area or preserve, religious institution, or other public recreational facility or another adult use establishment.

Board of the East Grand Forks Campbell Library
Minutes from January 28, 2014 meeting

Present: Judi Loer, Sharon Budge, Gary Christianson (by phone), Pat Jacklitch, Henry Tweten, Charlotte Helgeson and David Murphy

I. Motion to accept minutes by Jacklitch with a second by Budge. Passed.

II. Motion to accept bills for payment made by Budge with a second by Jacklitch. Passed.

III. Old Business

A. The opening on the Board remains. Tweten will pursue an appointment from Northland Community Technical College. A Board member must reside within the EGF City limits.

B. City Attorney Galstad recommends applying heat tape in the spring based on one of the recommendations from Braun. The ceiling in the Meeting Room closet continues to drip on sunny days and/or temperatures above 32 degrees. The Board feels that the reworking of the roof was not completed as pictures and investigation included the storage closet as the original site of damage. Tweten, Murphy and Christianson will visit with the City Attorney about next steps.

IV. New Business

A. American Legion donated $200 toward the Military History collection

B. Budge made a motion to close Saturday-Monday on Memorial Day and Labor Day weekends and for 2014 close Friday-Sunday on July 4th weekend. Second by Jacklitch. Passed.

C. NW MN Arts Council has award the Library with a $10,000 grant for programming from January 1-December 31, 2014.

The next meeting will be Tuesday, February 25 at 7 a.m. in the Library meeting room.

AGENDA ITEM # 14

Request for Council Action

Date: May 6, 2014

To: East Grand Forks City Council, Mayor Lynn Stauss, President Craig Buckalew, Council Vice President Greg Leigh, Council Members: Clarence Vetter, Henry Tweten, Chad Grassel, Mark Olstad and Dale Helms.

Cc: File

From: Greg Boppre, P.E.

RE: File Plans/Specifications – 2014 City Project No. 2 – Sidewalk Improvements

Background:

I would like to file the plans and specifications for the above referenced projects, get authorization to advertise and set bid date.

The 2014 CP #2 project is a Federal Aid improvement project funded through MnDOT for construction of sidewalk on 20th Street from 4th Avenue to 5th Avenue and on 5th Avenue from 20th Street to 15th Street.

Please see attached MnDOT approval to advertize the project.

The following is the proposed budget for the project:

PROPOSED BUDGET

	2014 CP#2
Construction	$194,632.20
Plans / Specifications	$23,355.86
Staking / Inspection	$15,570.58
Contingencies	$9,731.61
Administration / Legal	$5,838.97
TOTAL PROJECT COST	**$249,129.22**

PROPOSED FUNDING

	2014 CP#2
MnDOT	$177,880.00
City	$71,249.22
TOTAL PROJECT COST	**$249,129.22**

Recommendation:
File plans / specifications, advertise and set bid date.

Enclosures: Plans / Specifications will be filed at the Tuesday, May 20, 2014, City Council Meeting

Lee Cariveau

From: Lee Cariveau
Sent: Tuesday, May 06, 2014 9:56 AM
To: 'Read, Jennifer (DOT)'
Cc: Greg Boppre
Subject: RE: Project Status SP 119-117-002 and SP 119-010-005

Jennie,

For SP 119-117-002 we would like to set the bid date and time to **10 am Tuesday June 10th**.

Thanks,
Lee

From: Read, Jennifer (DOT) [mailto:jennifer.read@state.mn.us]
Sent: Tuesday, May 06, 2014 8:29 AM
To: Lee Cariveau
Subject: RE: Project Status SP 119-117-002 and SP 119-010-005

Lee,
SP 119-117-002 has been authorized. Please send me the **date and time** for your bid opening: I'll update the transmittal letter and get your package out in today's mail.

As for SP 119-010-005, you can go ahead and award to Paras Construction now that the OCR clearance has occurred. On our end, we will be submitting the request for federal award to State Aid Finance: this is just to do the formal award for the financials and will be in place before the first pay request is submitted.

Thanks,
Jennie

From: Lee Cariveau [mailto:Lee.Cariveau@wsn.us.com]
Sent: Monday, May 05, 2014 4:25 PM
To: Read, Jennifer (DOT)
Cc: Tasa, Luane (DOT)
Subject: Project Status SP 119-117-002 and SP 119-010-005

Jennie,

I am curious as to the project status for the following projects:

SP 119-010-005 – East Grand Forks Multi-Use Trail: I understand Civil Rights has cleared the project and was wondering if Central office has reviewed the bid proposal and recommended Award to Paras Construction or not.

SP 119-117-002 – East Grand Forks 20th and 5th sidewalks: Per your email last week MnDOT has approved the plans but was waiting on FHWA's approval. Has that been obtained yet?

Thanks,
Lee

RESOLUTION NO. 14 – 05 - 40

RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS FOR 2014 CITY PROJECT NO. 2 – SIDEWALK IMPROVEMENTS

Council Member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

WHEREAS, the City Council has directed the City Engineer to prepare plans and specifications for the improvement of 2014 City Project No. 2 – Sidewalk Improvements;

WHEREAS, the City Engineer has presented such plans and specifications to the Council for approval;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EAST GRAND FORKS, MINNESOTA:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.

2. The City Administrator shall prepare and cause to be inserted in the official paper, in Questcdn.com, and in Finance and Commerce an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for 21 days, shall specify the work to be considered by the Council at 5:00 p.m. on June 17, 2014 in the Council Chambers of the East Grand Forks City Hall. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the council on the issue of responsibility. No bids will be considered unless sealed and filed with the City Administrator and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the City of East Grand Forks for five percent of the amount of such bid.

Voting Aye:
Voting Nay:
Absent:

The President declared the resolution passed. Passed: May 20, 2014

Attest:

_____ _____

City Administrator President of Council

I hereby approve the foregoing resolution this 20th of May, 2014.

_____

Mayor

Request for Council Action

Date: 5/13/14

To: East Grand Forks City Council Mayor Lynn Stauss, President Craig Buckalew, Council Vice President Greg Leigh, Council Members: Clarence Vetter, Dale Helms, Henry Tweten, Mark Olstad, and Chad Grassel

Cc: File

From: David Murphy East Grand Forks City Administrator

RE: Pool Heater

There are only two companies that meet the requirements for providing a pool heater for our area. One is Horizon Commercial Pools from St. Paul, MN and the other is Custom Pools out of Grand Forks ND. Quotes from both companies are provided in the packet.

The quotes shown represent what each of the companies recommend for our current pool with the understanding that the pool may be upgraded in the near future. You will notice that the heaters quoted are from two different manufacturers and have different output capacities.

I am unable to provide a direct "apples to apples" comparison of outputs due to the fact that the largest heater that Custom Pools sells is 1.6 million BTU. With that being said, it is my recommendation that we purchase the **2 million BTU unit from Horizon Commercial Pools** for the following two reasons:

- The larger btu output will allow us to heat the pool in a quicker and more efficient manner and allow for better temperature maintenance.
- The Pentair Model is much more user friendly. The Raypack model requires that the input temperature of the water be monitored several times daily and requires adjustment of the recirculation rate depending upon the input temperature. The Pentair model monitors and adjusts the recirculation rate automatically. The Pentair model only requires that it be turned on and the desired pool temperature to be set on a device similar to a household thermostat.

I have not received the final quote for installation from Villandre at the time the packet needed to be sent out – I will provide that at the meeting.

FROM	
	CUSTOM POOLS PO BOX 12902 GRAND FORKS,ND 58201 P 701-775-6792 C 218-791-6912 custompools@gra.midco.net

PROPOSAL

Page No. 1

of 1 Pages

PROPOSAL SUBMITTED TO:	DATE 4-29-14	
NAME EGF PARK DISTRICT	JOB NAME CITY POOL HEATER REPLACEMENT	
STREET	STREET	
CITY EGF	CITY	STATE
STATE MN	PHONE	

We hereby submit specifications and estimate for:
(1) P-1631 RAYPAK COMMERCIAL POOL HEATER WITH AN 18" VENT SIZE FOB EGF POOL.
INSTALLATION EXTRA.
ALLOW THREE WEEKS FOR DELIVERY(MINIMUM).

We hereby propose to furnish labor and materials–complete in accordance with the above specifications, for the sum of SEVENTEEN-THOUSAND-SIX-HUNDRED-NINTY-TWO-- Dollars ($17,692.00) with payments to be made as follows:
50% DOWN, 50% UPON DELIVERY

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accident or delays beyond our control. This proposal subject to acceptance within 15 days and it is void thereafter at the option of the undersigned.

Authorized Signature _____

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

ACCEPTED:

Signature _____

DATE _____ Signature _____

© E-Z CONTRACTORS FORMS FORM NO. PROP23

David Murphy

From: custom pools [custompools@gra.midco.net]
Sent: Thursday, May 01, 2014 8:46 PM
To: David Murphy
Subject: RE: city pool circ. pump

David,
I got the quotes for the new venting, reconnecting the gas, rewiring for the new heater, and replumbing the copper piping (which was to small)to and from the 8" main pipe. The total for installing the heater is $10,652.02.
If you have any questions, please call me at 218-791-6912.
Thank You
Mark
Custom Pools

From: David Murphy [mailto:dmurphy@ci.east-grand-forks.mn.us]
Sent: Thursday, May 01, 2014 7:48 AM
To: custompools@gra.midco.net
Subject: FW: city pool circ. pump

Mark, please see message below.
Thank you.
David

From: David Murphy
Sent: Thursday, May 01, 2014 7:46 AM
To: 'Dave Aker'; 'custompoolsgra@midco.net'
Subject: RE: city pool circ. pump

Mark, would you provide the specification materials for the heater and the installation price associated with it please.
Thank you.
David Murphy
East Grand Forks City Administrator

From: Dave Aker [mailto:daker@egf.mn]
Sent: Tuesday, April 29, 2014 9:03 AM
To: David Murphy
Subject: FW: city pool circ. pump

David,

This is the estimate from Custom Pools for a heater that is 1.613 million BTU, he did not give the price to install it. Do you mind if I ask him his installation price again?

Dave Aker

From: custom pools [mailto:custompools@gra.midco.net]
Sent: Tuesday, April 29, 2014 8:38 AM
To: 'Dave Aker'
Subject: RE: city pool circ. pump

Dave,

Commercial Pool Heaters

Rugged, efficient heaters for large pools

Clubs. Universities. Municipalities. Watersport Centers. Large residential pools.

23 model sizes — 511,500 to 4,000,000 BTUH inputs.

Indoor and outdoor styles.

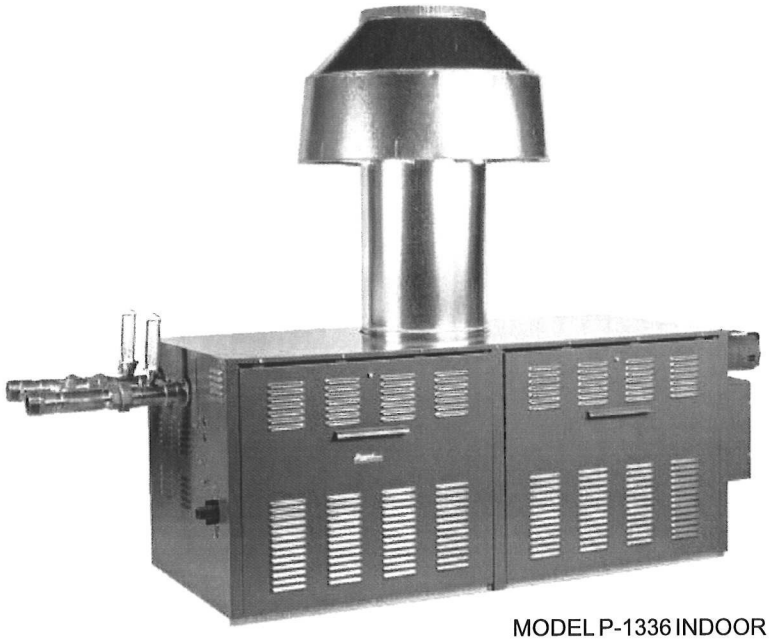
80-82% thermal efficiency.

Natural or propane gas.

Fuel-saving electronic ignition.

Precision water temperature control to ± 1°F.

Low operating cost. Low maintenance cost. Easy service.



MODEL P-1336 INDOOR

These heaters are design certified and tested under the requirements of ANSI Z21.56 / CSA 4.7 American National Standard / CSA Standard for Gas-Fired Pool Heaters. Only Raypak offers a pool heater that is not only the most efficient (up to 82% thermal efficiency) but also includes, engineering and manufacturing innovations not found in other makes. As a result, a Raypak commercial pool heater is unmatched for heating efficiency, operating economy, low-cost installation and all-around dependability. And they are fired up and fully tested at the factory to ensure their on-site performance. Check these standard features and see why Raypak is the best!

Electronic Pilot Ignition... Saves fuel, no standing pilot.

100% Copper And Bronze Waterways... Bronze headers and cupro nickel finned tubes prevent corrosion and rust which can stain the pool and destroy the heater.

1" Diameter Finned Cupro Nickel Tubes... Better water flow, lower pressure drop through heater.

Tough, Durable Polytuf Powdercoat Finish... Long-lasting all-weather protection in durable Forest Green color.

Unitherm Governor... For Models P-514 thru P-1223, a patented 3-way valve built in the header, automatically maintains the water in the heater at the precise temperature that prevents condensation and scale.

By-Pass Pump... For models P-1287 thru P-4001, a properly designed bypass pump is used to control the temperature of the water entering the heater to avoid condensation and scaling.

Interlocking Combustion Chamber... Cuts heat loss for best efficiency. Keeps jacket cool.

Dual Gas Valves... For safety.

Stainless Steel Burners... Can't clog or corrode.

Slide-out Burner Tray... For easy inspection.

Protecto Vent Top (outdoor only)... Wind,rain and debris proof.

Raypak®

A Rheem® Company

SPECIFICATION AND DIMENSIONS

MODEL	MBH NATURAL GAS (X 1000) †				DIMENSIONS (INCHES)								APPROX. SHIPPING WEIGHT (LBS)
	INDOOR		OUTDOOR		WIDTH A	HEIGHT OVERALL B	JACKET HEIGHT C	GAS CONN. G	WATER CONN. H	J	FLUE DIA. K	L	
	INPUT	OUTPUT	INPUT	OUTPUT									
P-514	511.5	419.4	511.5	419.4	32-3/4	57	33	1	2		10	25-3/8	450
P-624	627.0	514.0	627.0	514.0	37-1/2	57	33	1	2		12	29-1/2	480
P-724	726.0	595.0	726.0	595.0	41-5/8	57	33	1	2		12	34-1/4	510
P-824	825.0	676.5	825.0	676.5	45-3/4	57	33	1	2		14	38-1/2	590
P-926			926.0	759.0	52-3/8			1	2				700
P-962	961.7	788.6			52-3/8	76-1/8	33-1/2	1	2	23-5/8	14	28	650
P-1083			1083.0	888.0	59-1/4			1	2				810
P-1125	1124.7	922.0			59-1/4	78-1/8	33-1/2	1	2	23-5/8	16	32	750
P-1178			1178.0	966.0	63-5/8			1	2				800
P-1223	1222.5	1002.4			63-5/8	78-1/8	33-1/2	1	2	23-5/8	16	32	855
P-1287			1287.0	1055.0	68-5/8			1-1/4	2-1/2				975
P-1336	1336.6	1096.0			68-5/8	80-1/8	33-1/2	1-1/4	2-1/2	23-5/8	18	36	970
P-1414			1413.0	1158.5	74-7/8			1-1/4	2-1/2				1065
P-1468	1467.0	1203.0			74-7/8	80-1/8	33-1/2	1-1/4	2-1/2	23-5/8	18	36	1050
P-1571			1570.0	1287.0	81-1/8			1-1/4	2-1/2				1120
P-1631	1630.0	1336.6			81-1/8	83-1/8	36-1/2	1-1/4	2-1/2	23-5/8	18	36	1100
P-1758			1758.0	1441.5	89-3/8			1-1/4	2-1/2				1140
P-1826	1825.6	1497.0			89-3/8	85-1/8	36-1/2	1-1/4	2-1/2	23-5/8	20	40	1190
P-2100	2100.0	1722.0			61	68-1/4		1-1/2	3		24		1580
P-2500	2499.0	2049.0			70	68-1/4		1-1/2	3		26		1780
P-3001	3000.0	2460.0			81-1/4	68-1/4		2	3		28		2000
P-3500	3500.0	2870.0			92-1/2	68-1/4		2	3		30		2180
P-4001	4000.0	3280.0			103-3/4	68-1/4		2	3		32		2500

Electrical Rating: 120/24V 60 Hz less than 12 amperes.
† See gas conversion chart.
* Manufacturers rating.

Ratings shown are for elevations up to 2000 feet. Elevations over 2000 feet ratings should be reduced at the rate of 4% for each 1000 feet above sea level.
‡ Note: Addition of special controls for CSD-1, IRI and others may increase gas train size. Consult with the factory.

MINIMUM CLEARANCES FROM COMBUSTIBLE CONSTRUCTION

MODEL	FRONT	REAR	LEFT SIDE	RIGHT SIDE	TOP	
					INDOOR	OUTDOOR
P-514 TO P-824	24"	12"	6" *	6"	36"	UNOBSTRUCTED
P-926 TO P-1826	24"	24"	24"	24"	24"	UNOBSTRUCTED
P-2100 T0 P-4001	48"	24"	24"	24"	24"	MODELS ARE INDOOR ONLY

* 18" REQUIRED FOR SERVICING

† TO CONVERT NAT. GAS MBH TO PROPANE MBH

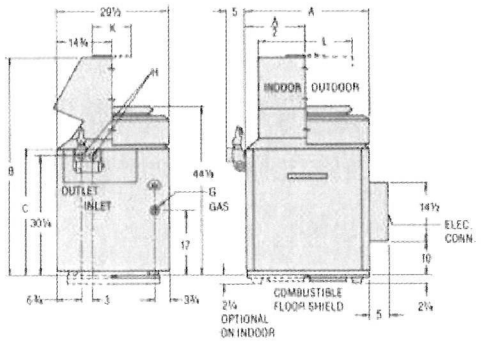
MODEL	MULTIPLY NAT. MBH BY
P-514 TO P-824	0.94
P-926 TO P-1828	0.92 INDOOR 0.955 OUTDOOR
P-2100 TO P-4001	1.0 (SAME AS NAT. GAS)

RECOMMENDED FLOW RATES

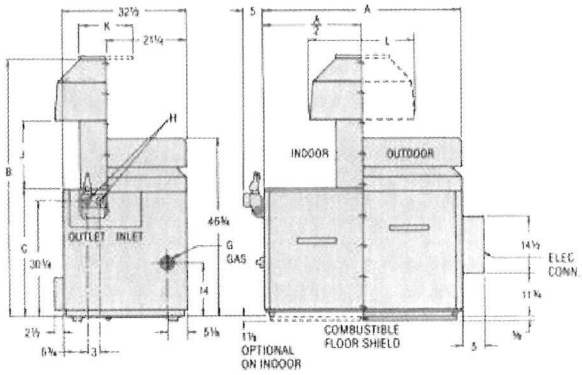
MODELS	MINIMUM	MAXIMUM
P-514 TO P-1223	60 GPM	120 GPM
P-1287 TO P-1826	SEE FLOW RATES TABLE BELOW	
P-2100 TO P-4001		

MODELS	FLOW RATES (GPM)
1287/1336	30-50
1414/1468	35-55
1571/1631	40-65
1758/1826	45-70
2100	50-80
2500	60-95
3001	75-115
3500	90-135
4001	100-150

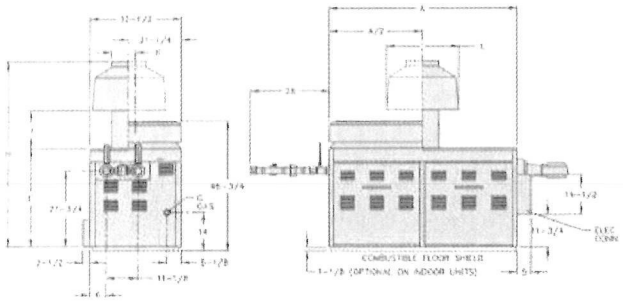
Size for maximum flow rates shown above, and adjust flow to the boiler to obtain 120°F outlet water temperature.



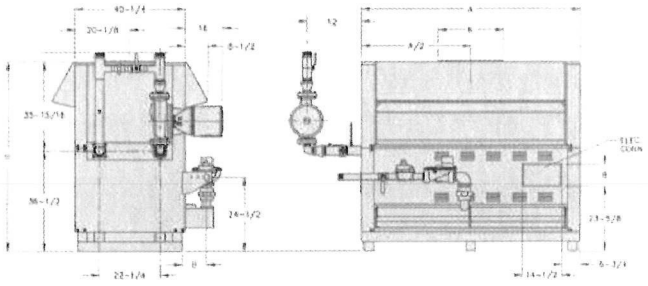
MODELS P-514 THRU P-824



MODELS P-926 THRU P-1223



MODELS P-1287 THRU P-1826



MODELS P-2100 THRU P-4001

POOL HEATER SIZING TABLE

HOW TO USE THIS TABLE

1. Select the desired swimming temperature of the pool water.
2. Determine the mean (average) temperature of the coldest month in which the pool will be used.
3. Subtract the mean temperature from the desired swimming temperature. The difference is the **temperature rise.**
4. Calculate the surface area of the pool in square feet.
5. Under the column headed by the temperature rise determined in Step 3, find the number close to, but not less than, the pool surface area from Step 4. On that line, in the left hand columns, will be the indoor and outdoor heater model numbers for the correct heater size. Specifications and Dimensions for all models are shown in the table on Page 2.

SIZING FORMULA

BTUH input required = Pool Area (Sq. Ft.) x Desired Temperature Rise x 15.
Formula is based on 1° to 1-1/4°F temperature rise per hour and 3-1/2 MPH average wind. Where high wind conditions exist,select heater one size larger than determined by formula or this table.

FASTER HEATING

For 1-1/2°F rise per hour: Increase BTUH input by 50%
For 2°F rise per hour: Increase BTUH input by 100%
Always select a heater equal to or larger than the requirement. Oversizing generally reduces fuel cost.

Table is based on a nominal 24 hour recovery period. To size a commercial pool based on a nominal 30 hour recovery period multiply listed pool size ("Pool Area in Square Feet") by a factor of 1.25. For special conditions consult factory.

HEATER MODEL NO.		DESIRED TEMP. RISE IN DEGREES F.			
		20°	25°	30°	35°
INDOOR	OUTDOOR	POOL AREA IN SQUARE FEET			
P-514	P-514	1,700	1,360	1,135	970
P-624	P-624	2,090	1,670	1,390	1,190
P-724	P-724	2,420	1,935	1,610	1,380
P-824	P-824	2,750	2,200	1,830	1,570
P-962	P-926	3,085	2,465	2,055	1,760
P-1125	P-1083	3,610	2,885	2,405	2,060
P-1223	P-1178	3,925	3,140	2,615	2,240
P-1336	P-1287	4,250	3,430	2,860	2,450
P-1468	P-1414	4,710	3,765	3,140	2,690
P-1631	P-1571	5,230	4,185	3,485	2,990
P-1826	P-1758	5,860	4,685	3,905	3,345
P-2100	-	7,000	5,600	4,665	4,000
P-2500	-	8,330	6,660	5,550	4,760
P-3001	-	10,000	8,000	6,665	5,710
P-3500	-	11,665	9,330	7,775	6,665
P-4001	-	13,330	10,665	8,885	7,615

2125 Energy Park Drive, St. Paul, MN 55108
WWW.HORIZONPOOLSUPPLY.COM
1-800-969-0454
Local 651-917-3075
Fax 651-917-3087

Customer Proposal / Quotation

Quoted to:

City of East Grand Forks
919 5th Ave NW
East Grand Forks, MN 56721

Contact 1: David Murphy
Contact 2: Dave Aker
Phone: (218) 773-8000
Fax: (218) 773-8003

Date: 5/8/2014
Good Through: 5/30/14

Quote #: **20140508 CIT23**

Description: **CIT23**

Quoted by: **Jason Gillet**

Provide Pentair PowerMax Commercial Pool Heater(s) for Outdoor Lap/Diving Pool as follows:

- Provide the following heater and equipment:
  (1) PM2000NACC2PJN 2.0 Million BTU Pentair PowerMax Commercial Pool Heater, ASME certified, Digital, Electronic Ignition, Cupro-Nickel Heat Exchanger, CSD1 Code Compliant

NOTES:
- Installation by others.
- Access and space must be provided for new heater. Room space dimensions to be verified before ordering heaters.
- Sufficient gas pressure & make-up air are required.
- Heaters ships FOB factory.

Pricing:

Quantity	Item Number	Description	Unit Price	Total Price
1	*See Above	Pentair PowerMax Commercial Pool Heater	$25,550.00	$25,550.00
		Estimated Freight	$1,000.00	$1,000.00

Total: **$26,550.00**

ACCEPTANCE OF PROPOSAL – I am authorized to sign on behalf of the owner and I have read the attached **Terms & Conditions** and Proposal Notes and the above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment(s) will be made as specified.

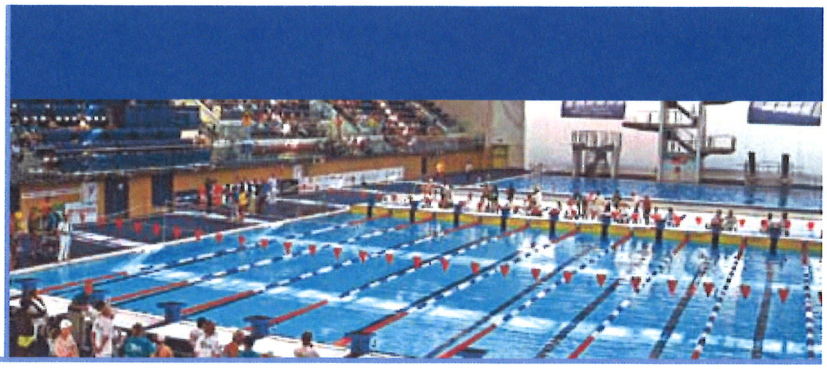
Quote Accepted By: _____

Date: _____

Authorized Signature: _____

- Products and equipment used to complete job are subject to applicable state & city sales taxes.
- **Quotes exceeding $2,000 will require a payment of 50% upon quote acceptance and the remainder is due Net 10 Days.**
- Please read all attached Terms & Conditions, Proposal Notes, and product information. This quote, once signed, is a contract between Horizon Commercial Pool Supply & the property owner.

Pentair Water
Commercial Pool and Aquatics™



PowerMax®

High Performance Commercial Pool Heaters

When performance is critical, the new PowerMax® heater provides peak efficiency and easy maintenance in both indoor and outdoor applications. Models from 500-2000 MBTU with 85% efficiency for commercial swimming pool and theme park applications.

Today's PowerMax is the result of over 50 years of design and manufacturing experience, and is packed with advanced features specific to the commercial swimming pool and water theme park market.

Available in seven sizes from 500 to 2000 MBTU/h, PowerMax runs reliably on natural or LP gas and delivers efficiency levels up to 85%.

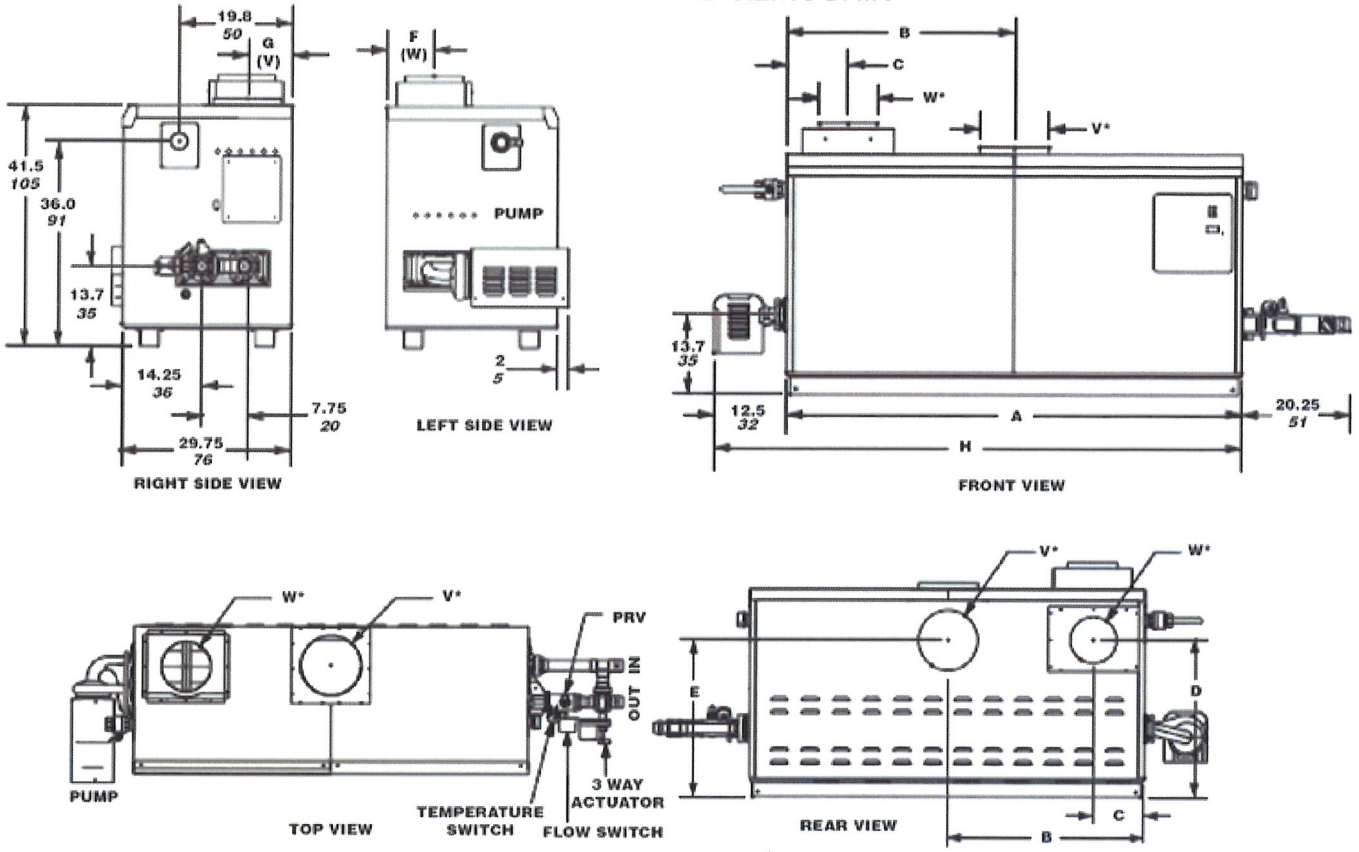
A 10-tube heat exchanger uses finned tubing for the quickest and most efficient heat transfer, and the water heater meets the ASHRAE® 90.1 standard for efficiency for use with storage tanks. With superior overall construction and high-efficiency combustion, PowerMax can cut fuel costs significantly compared to conventional water heating systems, and the savings can amount to thousands of dollars over the life of the equipment.

Standard Features

- Reliable operation with natural or propane gas.
- Fan-assisted and filtered combustion air.
- Dual ignition systems for all models over 750,000 BTU.
- 2-stage, 3-stage and 4-stage firing.
- Immune to thermal shock down to 30° F.
- Built-in automatic mixing system reduces condensation possibilities.
- Compact size allows PowerMax to fit through standard doorways.
- 200/208 and 575 volt models available on request.
- Meets low NOx requirements for cleaner combustion.
- One-year limited warranty. See warranty for details.

PowerMax® High Performance Commercial Pool Heaters

DIMENSIONAL AND SIZING DATA



Dimensional Data Dimensons shown in inches, *cm.*

Size (000's)	A		B		C		D		E		F		G		H		Air Conn. W*		Vent Conn. V*		Horiz. Vent Pipe	
500	33½	*85*	15¾	*40*	5¾	*15*	29¾	*76*	32¾	*83*	7¾	*20*	8¾	*22*	46	*117*	6	*15*	8	*15*	6	*15*
750	45½	*116*	21¾	*55*	5¾	*15*	29¾	*76*	32¾	*83*	7¾	*20*	8¾	*22*	58	*147*	6	*15*	10	*20*	8	*15*
1000	57½	*146*	28¾	*73*	5¾	*15*	29¾	*76*	32¾	*83*	7¾	*20*	7	*18*	70	*178*	8	*20*	10	*25*	8	*20*
1250	68	*172*	34	*86*	10¼	*26*	30¾	*78*	29½	*75*	8¾	*22*	8¾	*22*	80	*203*	8	*20*	12	*30*	8	*20*
1500	78½	*199*	39¾	*101*	10¼	*26*	30¾	*78*	29½	*75*	8¾	*22*	8¾	*22*	91	*231*	8	*20*	12	*30*	8	*20*
1750	89	*226*	44½	*113*	10¼	*26*	30¾	*78*	29½	*75*	8¾	*22*	8¾	*22*	101	*256*	8	*20*	14	*36*	8	*20*
2000	99½	*253*	49¾	*126*	10¼	*26*	30¾	*78*	29½	*75*	8¾	*22*	8¾	*22*	112	*284*	12	*30*	14	*36*	12	*30*

*Air and vent connections may be on top or back of the PowerMax, and are field convertible.

Sizing Data

Indoor Model	Input, BTU/h x1000	Output, BTU/h x1000	Gas Conn. Size inches,	Heater Water Conn. Size inches,	Mixing System Water Conn. Size inches,	Shipping Weight lbs.	*kg*
500	500	425	1¼	2	2	495	*225*
750	750	638	1¼	2	2	575	*261*
1000	999	849	1½	2½	2	685	*311*
1250	1250	1063	2	2½	2	730	*331*
1500	1500	1275	2	2½	2	830	*377*
1750	1750	1488	2	2½	2	880	*400*
2000	1999	1699	2	2½	2	1025	*465*

NOTES: 1. Input and output must be derated 2% per 1000 feet above sea level when installed above 2000 feet altitude.
2. Dimensions are nominal.

For Indoor Pools

1. Calculate the surface area of the pool in square feet.
2. Refer to the selection chart.
3. Find the closest square footage in the 10° F (6° C) Temperature Difference column, and the heater model which corresponds to it. For normal conditions, we recommend using the 10° F (6° C) Temperature Difference columns; this will provide a temperature increase of approximately 6° F (3° C) per 24 hour period.

For Outdoor Pools

1. Determine the difference between the desired pool temperature and the average air temperature during the coldest month in which the pool will be used (referred to in the chart below as "Temperature Difference").
2. Calculate the surface area of the pool.
3. Refer to the selection chart. Listed are the maximum pool surface areas for each heater model with typical temperature differences. Make the appropriate selection from the chart.

Temperature Difference

	10° F	*6° C*	15° F	*8° C*	20° F	*11° C*	25° F	*14° C*	30° F	*17° C*	35° F	*19° C*	40° F	*22° C*	45° F	*25° C*	50° F	*28° C*
	Surface Area of Pool																	
Model	Sq. Ft.	*Sq. M.*	Sq. Ft.	*Sq. M.*	Sq. Ft.	*Sq. M.*	Sq. Ft.	*Sq. M.*	Sq. Ft.	*Sq. M.*	Sq. Ft.	*Sq. M.*	Sq. Ft.	*Sq. M.*	Sq. Ft.	*Sq. M.*	Sq. Ft.	*Sq. M.*
500	4090	370	2720	250	2040	180	1630	150	1360	120	1170	100	1020	90	910	80	810	70
750	6130	560	4090	370	3060	280	2450	220	2040	180	1750	160	1530	140	1360	120	1220	110
1000	8180	750	5450	500	4090	370	3270	300	2720	250	2340	210	2040	180	1820	160	1630	150
1250	10230	950	6820	630	5110	470	4090	370	3410	310	2920	270	2550	230	2280	210	2040	180
1500	12270	1130	8180	750	6130	560	4910	450	4090	370	3510	320	3060	280	2730	250	2450	220
1750	14320	1330	9540	880	7160	660	5720	530	4770	440	4090	370	3580	330	3190	290	2860	260
2000	16370	1520	10910	1010	8180	750	6540	600	5450	500	4680	430	4090	370	3650	330	3270	300

Clearances

Appliance Surface	Clearance from Combustible Material	Service Access Clearance
Right Side	1" *2.5 cm*	24" *61 cm*
Left Side	1" *2.5 cm*	24" *61 cm*
Front	1" *2.5 cm*	36" *91 cm*

Appliance Surface	Clearance from Combustible Material	Service Access Clearance
Top	1" *2.5 cm*	12" *30 cm*
Back*	1" *2.5 cm*	12" *30 cm*
Vent	Per venting system supplier's instructions	

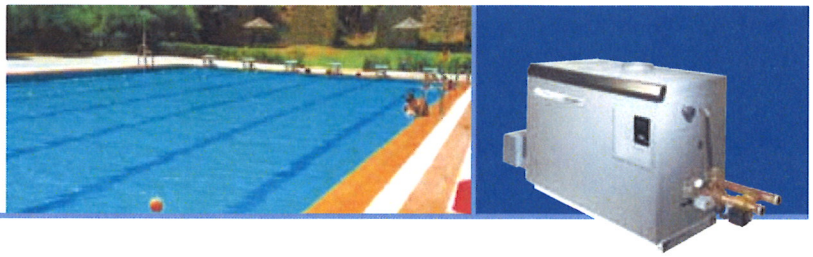
*When vent and/or air is connected to the back, 36" (91 cm) is suggested.

Part Numbers	Descriptions
PM0500NACC2BXN	Indoor/Outdoor, w/ pump, Cat. I-III, with elec. By-pass, CI-Cu HX
PM0750NACC2BXN	Indoor/Outdoor, w/ pump, Cat. I-III, with elec. By-pass, CI-Cu HX
PM1000NACC2BXN	Indoor/Outdoor, w/ pump, Cat. I-III, with elec. By-pass, CI-Cu HX
PM1250NACC2BXN	Indoor/Outdoor, w/ pump, Cat. I-III, with elec. By-pass, CI-Cu HX
PM1500NACC2BXN	Indoor/Outdoor, w/ pump, Cat. I-III, with elec. By-pass, CI-Cu HX
PM1750NACC2BXN	Indoor/Outdoor, w/ pump, Cat. I-III, with elec. By-pass, CI-Cu HX
PM2000NACC2BXN	Indoor/Outdoor, w/ pump, Cat. I-III, with elec. By-pass, CI-Cu HX
PM0500NACC2PXN	Indoor/Outdoor, w/ pump, Cat. I-III, with elec. By-pass, CI-Cu-Ni HX
PM0750NACC2PXN	Indoor/Outdoor, w/ pump, Cat. I-III, with elec. By-pass, CI-Cu-Ni HX
PM1000NACC2PXN	Indoor/Outdoor, w/ pump, Cat. I-III, with elec. By-pass, CI-Cu-Ni HX
PM1250NACC2PXN	Indoor/Outdoor, w/ pump, Cat. I-III, with elec. By-pass, CI-Cu-Ni HX
PM1500NACC2PXN	Indoor/Outdoor, w/ pump, Cat. I-III, with elec. By-pass, CI-Cu-Ni HX
PM1750NACC2PXN	Indoor/Outdoor, w/ pump, Cat. I-III, with elec. By-pass, CI-Cu-Ni HX
PM2000NACC2PXN	Indoor/Outdoor, w/ pump, Cat. I-III, with elec. By-pass, CI-Cu-Ni HX

NOTE: Other models, including those that meet CSD-1 requirements are available. Contact factory for details.

PowerMax®

High Performance Commercial Pool Heaters



Packed with Advanced Features

Every PowerMax® comes standard with a built-in automatic mixing system to make sure low return water temperatures won't cause problematic condensation in the heat exchanger. The mixing system includes an automatic three-way valve, fast-acting electronic actuator, factory mounted and wired pump and a simple operating control that monitors all important system functions. That means PowerMax can handle return water temperatures as low as 60 degrees without condensation. And, every PowerMax has a standard "Backwash Switch" that allows you to safely backwash the filter and avoid high-limit shut-downs by allowing the pump time delay to complete its cycle before shutting down the heater. NOx emissions are among the lowest in the industry at 10 ppm, and PowerMax maintains its efficiency and low NOx levels at all stages of firing.

Easy to Install and Service

PowerMax makes service easy and operation reliable because we do all of the set-up for you. Whether you use room air for combustion or take air from outside; vent into a chimney, or through a sidewall; or install the heater indoors or outside, PowerMax is ready "out of the box". The automatic bypass and combustion systems are factory preset, and no field adjustments are required. Whether you are installing at sea level or at a 10,000 ft. elevation, no orifice or component changes are needed.

We've also taken service access to a new level. PowerMax makes installation easier by providing a control system that gives installers several different operation modes, selected with the touch of a button. Modes include settings for primary/secondary piping, DHW storage tank systems, B.A.S. controls and other common applications.

PowerMax features convenient, modular construction that separates the burner trays, gas train and blower assembly, to ensure perfect alignment of orifices and burners. Gas manifolds mount on the burner flange and the burner flanges seal to the air box. In addition, the entire gas train can be easily removed, and the heat exchanger simply lifts out from the top or front of the unit. The air filter is a breeze to clean…just wash it with soap and water.

Controls are also service-friendly with clean and simple wiring, and are readily accessible in a slide-out drawer. All models have a convenient front-access panel with status indicator lights to monitor power, call for heat, pump on, ignition on, gas valve open and lock out.

Installation and Service Convenience Features

- Reversible vent and intake air terminals (field convertible).
- Gas supply right or left side (field convertible).
- Reversible water connections to accommodate left or right side piping.
- Separate field wiring terminal panel.
- Front panel diagnostics.
- Optional rack-mounting.
- Quick-access panel for igniter replacement.
- Combustion chamber sight glasses on both right and left sides.

Pentair Water
Commercial Pool and Aquatics™
1620 Hawkins Avenue
Sanford, NC 27330
Phone: 800-831-7133
www.pentaircommercial.com
www.pentairpool.com

3/11 Part #PI-354

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Vilandre

Heating // Air Conditioning // Plumbing // Seamless Gutter // Sheet Metal

701 NORTH 7th ST., P.O. BOX 5673, GRAND FORKS, ND 58206
TELEPHONE (701) 775-4675 FAX (701) 772-7307
TOLL FREE (888) 784-4675 www.govilandres.com

EGF Park District 5-12-2014
PO Box 321
East Grand Forks MN 56721

ATTN: Dave
RE: Pool heater

We will replace the pool heater. You will supply the heater & vent hood.
This does not include replacing pumps or electrical. We will also supply pipe and fittings for gas and water.

Total installed price is.....$7,421.00

All services provided by VILANDRE'S are backed by our exclusive "VILANDRE ADVANTAGE". 100% customer satisfaction guaranteed or your money back.

Thank you, Dave, for allowing us the opportunity to submit this proposal. If you have any questions, please do not hesitate to call.

Have A Nice Day!

Kurt Gamache
Master Plumber / Plumbing Manager
VILANDRE HEATING, AIR CONDITIONING & PLUMBING, INC.
ND# 0020 MN# 065520-PM

"We Baby Sit With Your Furnace and Air Conditioner"
"Services Backed by the Vilandre Advantage"

RESOLUTION NO. 14 – 05 – 44

Council Member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

WHEREAS, the annual Ice Show Event is an event put on by the Park and Recreation Department;

WHEREAS, in the past the City has shared the expenses with the Northern Lights Figure Skating club and also shared 25% of the revenue with the figure skating club; and

WHEREAS, this year the City paid all of the expenses for the ice show because it is a city event;

WHEREAS, this year's ice show took in approximately $6250 in revenue and had $6581.26 in expenses from general supplies, costumes, publicity, decorations, and wages; and

WHEREAS, because there is a loss show the City not be paying 25% of the revenue to the figure skating club;

NOW THEREFORE, BE IT RESOLVED, the City Council of East Grand Forks will be voiding check number 18682 in the amount of $1471.50.

Voting Aye:
Voting Nay:

The President declared the resolution passed.

Passed: May 20, 2014

Attest:

_____ _____
City Administrator/Clerk-Treasurer President of Council

I hereby approve the foregoing resolution this 20th of May, 2014.

_____
Mayor

RESOLUTION NO. 14 – 05 – 45

Council Member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

RESOLUTION RATIFYING CONTRACTS

WHEREAS, the City of East Grand Forks purchased from Hardware Hank the goods referenced in check number 18778 for a total of $401.60

WHEREAS, Craig Buckalew, was personally interested financially in the contract, but the purchases were made because the price was as low as or lower than other local vendors.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF EAST GRAND FORKS:

1. The above mentioned purchase by the City and the claim of the vendor based thereon are confirmed and the Mayor and Clerk are directed to issue an order-check in payment of such claim on the filing of the affidavit of official interest required under Minnesota Statutes, Section 471.89.

2. It is hereby determined that the total price of $401.60 paid for such goods is as low as, or lower than, the price at which they could have been obtained elsewhere at the time the purchase was made.

3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.

4. Resolution passed by unanimous vote of the council on May 20, 2014.

Voting Aye:
Voting Nay:
Abstain:

The President declared the resolution passed.

Passed: May 20, 2014

Attest:

_____ _____

City Administrator/Clerk-Treasurer President of Council

I hereby approve the foregoing resolution this 20th of May, 2014.

_____

Mayor

AFFIDAVIT OF OFFICIAL INTEREST CLAIM

STATE OF MINNESOTA)
COUNTY OF POLK) ss
CITY OF EAST GRAND FORKS)

I, Craig Buckalew, being duly sworn states the following:

1. I am 3rd Ward Council Member of the City of East Grand Forks.

2. The City of East Grand Forks check number 18778 for a total of $401.60.

3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.

4. Resolution passed by unanimous vote of the council on May 20, 2014.

Affiant states further that to the best of his knowledge and belief (a) the contract price was as low as or lower than the price at which the services could be obtained from other sources.

Affiant further states that the affidavit constitutes a claim against the city for the contract price, that the claim is just and correct, and that no part thereof has been paid.

Dated: _____

_____
(Signature of Official)

Accounts Payable

Check Register Totals Only

User: lkatka
Printed: 5/14/2014 - 11:21 AM

City of East Grand Forks
P. O. Box 373
East Grand Forks, MN 56721
(218) 773-2483

Check	Date	Vendor No	Vendor Name	Amount	Voucher
18728	05/20/2014	ACM001	Acme Electric Companies	292.42	0
18729	05/20/2014	ADV001	Advanced Business Methods Inc	336.11	0
18730	05/20/2014	ALB001	Albrecht Manufacturing	1,164.80	0
18731	05/20/2014	ALL002	All Pro Embroidery LLC	20.00	0
18732	05/20/2014	ALT001	Altru Health System	44.00	0
18733	05/20/2014	AME009	American Legion Post 157	1,215.76	0
18734	05/20/2014	AME002	American Tire Service	74.00	0
18735	05/20/2014	AME005	Ameripride Linen & Apparel Services	393.68	0
18736	05/20/2014	ARE002	Appraisals & Real Estate Research Inc	850.00	0
18737	05/20/2014	AQU001	Aqua Water Solutions	65.45	0
18738	05/20/2014	BEC001	Becker Arena Products Inc	1,157.87	0
18739	05/20/2014	BRA001	Brady Martz & Associates	12,000.00	0
18740	05/20/2014	BRI004	Brians Flooring	1,244.23	0
18741	05/20/2014	BRI003	Brite-Way Window Cleaning	60.00	0
18742	05/20/2014	BUS002	Business Essentials	259.12	0
18743	05/20/2014	C&R001	C&R Laundry & Cleaners	262.54	0
18744	05/20/2014	CAL002	California Contractors Supplies Inc	492.75	0
18745	05/20/2014	CAN001	Canon Financial Services	128.00	0
18746	05/20/2014	CAV001	Daniel & Denise Cariveau	3,732.00	0
18747	05/20/2014	CAR002	Carquest Auto Parts	2.16	0
18748	05/20/2014	CAR014	Carron Net Company, Inc.	112.68	0
18749	05/20/2014	GFT003	Donald Scott Cash	3,059.98	0
18750	05/20/2014	CIT001	Cities Area Transit	288.97	0
18751	05/20/2014	COL004	Coldspring Memorial	512.00	0
18752	05/20/2014	COL002	Cole Papers Inc	52.27	0
18753	05/20/2014	COU003	Country Inn St.Paul East	177.84	0
18754	05/20/2014	CRA001	Craguns	285.36	0
18755	05/20/2014	CUS002	Custom Stripes Inc	65.00	0
18756	05/20/2014	DAK015	Dakota Mud Jack, LLC	1,200.00	0
18757	05/20/2014	DAK006	Dakota TV & Appliance	646.69	0
18758	05/20/2014	DAN004	Paul Danielson	110.00	0
18759	05/20/2014	DKS002	Donald and Karen Salwey and Bremer	5,000.00	0
18760	05/20/2014	EAG001	Eagle Electric	5,288.21	0
18761	05/20/2014	EAP001	EAPC Architects Engineers	6,746.82	0
18762	05/20/2014	EXP003	Explorer Post #38	50.00	0
18763	05/20/2014	EXP002	Exponent	52.00	0
18764	05/20/2014	FAM001	Family Institute	500.00	0
18765	05/20/2014	FER001	Ferrellgas	29.52	0
18766	05/20/2014	FOR005	Forum Communications Company	16.00	0
18767	05/20/2014	G&K001	G&K Services	186.60	0
18768	05/20/2014	GAF002	Gaffaney's	21.33	0
18769	05/20/2014	GAL002	Gall's Inc	141.38	0
18770	05/20/2014	GAL003	Galstad Jensen & McCann PA	17,172.75	0
18771	05/20/2014	GAR001	Garden Hut Inc	172.00	0
18772	05/20/2014	GEO001	George's Quick Printing	522.00	0
18773	05/20/2014	GFC001	GF City Utility Billing	17,132.90	0
18774	05/20/2014	GFH002	GF Herald	434.67	0
18775	05/20/2014	GGF001	GGF Convention & Visitors Bureau	1,207.38	0
18776	05/20/2014	GRA015	Joan Claire Graham	710.88	0
18777	05/20/2014	HLM001	H&L Mesabi Company	2,238.08	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
18778	05/20/2014	HAR001	Hardware Hank	401.60	0
18779	05/20/2014	HEA001	Heartland Paper	331.93	0
18780	05/20/2014	HOL002	Holiday Credit Office	115.81	0
18781	05/20/2014	HOM001	Home of Economy	4.76	0
18782	05/20/2014	HUG001	Hugo's	111.50	0
18783	05/20/2014	JOH011	John E Reid & Associates Inc	1,260.00	0
18784	05/20/2014	KEI001	Keith's Security World	1,857.75	0
18785	05/20/2014	KEL001	Kellermeyer Building Service	855.00	0
18786	05/20/2014	LEA002	League of MN Cities	105.00	0
18787	05/20/2014	LIB001	Liberty Business Systems	5.41	0
18788	05/20/2014	LUM001	Lumber Mart	150.95	0
18789	05/20/2014	MAR004	Marco	82.28	0
18790	05/20/2014	MCD001	McDonald's of EGF	169.32	0
18791	05/20/2014	MCF001	McFarlane	200.00	0
18792	05/20/2014	MPO001	Metropolitan Planning Organization	4,220.71	0
18793	05/20/2014	MID007	Midwest Refrigeration Inc	111.00	0
18794	05/20/2014	MND003	MN Dept of Labor & Industry	301.50	0
18795	05/20/2014	MNP002	MN Pollution Control Agency	300.00	0
18796	05/20/2014	COM002	Morgan Printing	1,175.00	0
18797	05/20/2014	BAR005	MSC Industrial Supply Co.	173.01	0
18798	05/20/2014	NEW001	Newman Signs	2,438.65	0
18799	05/20/2014	NOR006	Northdale Oil	51,633.86	0
18800	05/20/2014	NOR004	Northern Plumbing Supply	48.00	0
18801	05/20/2014	NUS001	Nuss Truck & Equipment	83.28	0
18802	05/20/2014	PET001	Peterson Veterinarian Clinic P.C.	726.00	0
18803	05/20/2014	POL004	Polk County Recorder	92.00	0
18804	05/20/2014	POT002	Beth Potter	110.00	0
18805	05/20/2014	PRE001	Premium Waters Inc	71.25	0
18806	05/20/2014	QUI001	Quill Corp	106.95	0
18807	05/20/2014	R&R001	R&R Specialties of Wisconsin Inc	75.62	0
18808	05/20/2014	RED001	Red River Snowmobile Club	4,375.40	0
18809	05/20/2014	SIM003	Simonson Lumber & Hardware	322.89	0
18810	05/20/2014	SIM001	Simonson Station Stores	35.80	0
18811	05/20/2014	STC002	St.Croix Recreation Comp Inc	7,251.50	0
18812	05/20/2014	STE009	Sterling Carpet One	964.00	0
18813	05/20/2014	STU001	Stuart's Towing	80.00	0
18814	05/20/2014	SUN002	Sun Dot Communications	89.99	0
18815	05/20/2014	SYM001	Symbol Arts	785.00	0
18816	05/20/2014	THU002	Thur-O-Clean	1,350.00	0
18817	05/20/2014	TRU001	True Temp	163.95	0
18818	05/20/2014	UNI013	University Station	22.30	0
18819	05/20/2014	USB004	US Bank Equipment Finance	132.81	0
18820	05/20/2014	VER001	Verizon Wireless	645.32	0
18821	05/20/2014	VIL001	Vilandre Heating & A/C	1,596.78	0
18822	05/20/2014	WAS001	Waste Mgmt	32,944.13	0
18823	05/20/2014	WAT001	Water & Light Department	4,974.41	0
18824	05/20/2014	WAT003	Waterous Company	47.18	0
18825	05/20/2014	WEX001	Wex Bank	200.06	0
			Check Total:	211,227.86	