

WEEKLY MEMO

Date: April 4, 2014

To: Mayor Lynn Stauss. Council President Craig Buckalew, Council Vice-President Greg Leigh, Council members Clarence Vetter, Dale Helms, Henry Tweten, Mark Olstad, and Chad Grassel.

RE: Weekly Update

UPCOMING MEETINGS:

April 8, 2014 – 5:00 PM – Work Session – Training Room

April 15, 2014 – 5:00 PM – Regular Meeting – Council Chambers

April 22, 2014 – 5:00 PM – Work Session – Training Room

May 6, 2014 – 5:00 PM – Regular Meeting – Council Chambers

Department Update:

Public Works Department – Jason Stordahl

Streets- With the recent record snow event staff has been putting in a lot of hours plowing streets and hauling snow. They have the streets opened up nicely now, and are working on hauling out intersections and piles. The warmer temperatures are nice, but make it difficult to blow snow and haul snow. The wet snow plugs up the snow blower shoots, and makes snow dump areas muddy and impassible in the afternoons.

Wastewater /Stormwater- Last week staff was busy opening up frozen catch basins, this week that all came to a halt with the colder temps and snowfall. The National Weather Service is predicting warmer weather next week, so we will hopefully get back on track with melting snow.

Agenda Items

Item 1 will be a review of the bids results for 2013 City Project No. 1 – Multi-use trail which will be going down the west side of the Highway 220.

Item 2 will be a review of the bid results for 2014 Assessment Job No. 1 – 17th Street NE Reconstruction.

Item 3 will consider a purchase of a new pickup for the Park and Recreation Department.

Item 4 will consider a purchase of a small utility tractor to be used in the cemetery.

Item 5 will consider the request to purchase a replacement heater for the pool since parts can no longer be found to repair the heater in place now.

Item 6 will consider the hiring of seasonal employees for summer activities for the Park and Recreation Department.

Item 7 will consider the hiring of seasonal mowers for the Public Works Department.

Item 8 will review the residential refuse collection proposals that were collected on Friday, April 4th.

Item 9 will be a review of other cities fee schedule of alarm systems and consider setting up a fee schedule for East Grand Forks.

Item 10 will be an update from the City Administrator on the Civic Center Expansion project.