

**AGENDA
OF THE CITY
COUNCIL WORK SESSION
CITY OF EAST GRAND FORKS
TUESDAY, APRIL 8, 2014 - 5:00 P.M.**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

- 1. 2013 City Project No. 1 Multi-use Trail Bid Results – Greg Boppre**
- 2. 2014 Assessment Job No. 1 17th Street Bid Results – Greg Boppre**
- 3. Request to Purchase Pickup for Park & Rec Dept – Dave Aker**
- 4. Request to Purchase Tractor for Cemetery – Dave Aker**
- 5. Request to Purchase a Pool Heater – Dave Aker**
- 6. Request to Hire Summer Seasonal Employees for Park & Rec – Dave Aker**
- 7. Request to Hire Summer Seasonal Employees for Public Works – Jason Stordahl**
- 8. Residential Refuse Proposals – Jason Stordahl**
- 9. Alarm System – Megan Nelson**
- 10. Civic Center Update – David Murphy**

ADJOURN:

Upcoming Meetings

Regular Council Meeting – April 15, 2014 – 5:00 PM – Council Chambers
Work Session – April 22, 2013 – 5:00 PM – Training Room
Regular Council Meeting – May 6, 2014 – 5:00 PM – Council Chambers
Work Session – May 13, 2014 – 5:00 PM – Training Room

Request for Council Action

Date: April 2, 2014

To: East Grand Forks City Council, Mayor Lynn Stauss, President Craig Buckalew, Council Vice President Greg Leigh, Council Members: Clarence Vetter, Henry Tweten, Chad Grassel, Mark Olstad and Dale Helms.

Cc: File

From: Greg Boppre, P.E.

RE: 2013 City Project No. 1 – Multi-Purpose Trail

Background:

The above referenced project will be bid next Tuesday, April 8 and Steve Emery will bring the bids to the Work Session.

Recommendation:

Review bids

Enclosures:

Bid results will be handed out at meeting

Request for Council Action

Date: April 2, 2014

To: East Grand Forks City Council, Mayor Lynn Stauss, President Craig Buckalew, Council Vice President Greg Leigh, Council Members: Clarence Vetter, Henry Tweten, Chad Grassel, Mark Olstad and Dale Helms.

Cc: File

From: Greg Boppre, P.E.

RE: 2014 Assessment Job No. 1 – 17TH Street NE Reconstruction

Background:

The above referenced project will be bid next Tuesday, April 8 and Steve Emery will bring the bids to the Work Session.

Recommendation:

Review bids

Enclosures:

Bid results will be handed out at meeting

Request for Council Action

Date: March 25, 2014

To: East Grand Forks City Council Mayor Lynn Stauss, President Craig Buckalew, Council Vice President Greg Leigh, Council Members: Clarence Vetter, Dale Helms, Henry Tweten, Mark Olstad, and Chad Grassel

Cc: File

From: Dave Aker

RE: Purchase of a 2015 Pick-up for the Park Department

Background:

I received a government bid on a 2015 pick-up. It's from Hibbing, MN, Ranger GM for a price of \$26,922.00. It has all the options we need, including a snow plow prep package and trailering equipment.

Recommendation:

I would take the one from Hibbing includes a bed liner, spray-on pick-up box bed liner consisting of high pressure.

Enclosure:

ENCLOSED

Prepared For:

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Prepared By:

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2015 Fleet/Non-Retail GMC Sierra 2500HD 4WD Reg Cab 133.6" TK25903

PRICING SUMMARY

PRICING SUMMARY - 2015 Fleet/Non-Retail TK25903 4WD Reg Cab 133.6"

	<u>VQ2</u>
Base Price	\$31,413.20
Total Options:	-\$5,586.20
Vehicle Subtotal	\$25,827.00
Advert/Adjustments	\$0.00
Destination Charge	\$1,095.00
GRAND TOTAL	\$26,922.00

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

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March 10, 2014 8:22:13 AM

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2015 Fleet/Non-Retail GMC Sierra 2500HD 4WD Reg Cab 133.6" TK25903

SELECTED MODEL & OPTIONS

SELECTED MODEL - 2015 Fleet/Non-Retail TK25903 4WD Reg Cab 133.6"

<u>Code</u>	<u>Description</u>	<u>VQ2</u>
TK25903	2015 GMC Sierra 2500HD 4WD Reg Cab 133.6"	\$31,413.20

SELECTED VEHICLE COLORS - 2015 Fleet/Non-Retail TK25903 4WD Reg Cab 133.6"

<u>Code</u>	<u>Description</u>
-	Interior: No color has been selected.
-	Exterior 1: No color has been selected.
-	Exterior 2: No color has been selected.

SELECTED OPTIONS - 2015 Fleet/Non-Retail TK25903 4WD Reg Cab 133.6"

CATEGORY

<u>Code</u>	<u>Description</u>	<u>VQ2</u>
BODY CODE		
E63	PICKUP BOX, WIDESIDE (STD)	\$0.00
SUSPENSION PKG		
Z85	SUSPENSION PACKAGE, HANDLING/TRAILERING, HEAVY-DUTY includes 51mm twin tube shock absorbers and 33mm front stabilizer bar (STD)	\$0.00
EMISSIONS		
FE9	EMISSIONS, FEDERAL REQUIREMENTS	\$0.00
ENGINE		
L96	ENGINE, VORTEC 6.0L VARIABLE VALVE TIMING V8 SFI E85-COMPATIBLE, FLEXFUEL capable of running on unleaded or up to 85% ethanol (360 hp [268.4 kW] @ 5400 rpm, 380 lb-ft of torque [515.0 N-m] @ 4200 rpm) with (E63) fleetside pickup box; (322 hp [240.1 kW] @ 4400 rpm, 380 lb-ft of torque [515.0 N-m] @ 4200 rpm) with (ZW9) pickup box delete (Does not include E85 capability with (ZW9) pickup box delete.) (STD)	\$0.00

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2015 Fleet/Non-Retail GMC Sierra 2500HD 4WD Reg Cab 133.6" TK25903

SELECTED MODEL & OPTIONS

SELECTED OPTIONS - 2015 Fleet/Non-Retail TK25903 4WD Reg Cab 133.6"

CATEGORY

Code	Description	VQ2
TRANSMISSION		
MYD	TRANSMISSION, 6-SPEED AUTOMATIC, HEAVY-DUTY, ELECTRONICALLY CONTROLLED with overdrive and tow/haul mode. Includes Cruise Grade Braking and Powertrain Grade Braking (STD) (Requires (L96) Vortec 6.0L V8 SFI engine or (LC8) 6.0L V8 SFI Gaseous engine.)	\$0.00
GVWR		
GEH	GVWR, 9500 LBS. (4309 KG) (Requires (L96) Vortec 6.0L V8 SFI engine and 4WD.)	\$0.00
AXLE		
GT5	REAR AXLE, 4.10 RATIO (Requires (L96) Vortec 6.0L V8 SFI engine or (LC8) 6.0L V8 SFI Gaseous CNG (Compressed Natural Gas) engine.)	\$0.00
PREFERRED EQUIPMENT GROUP		
1SA	WORK TRUCK PREFERRED EQUIPMENT GROUP includes standard equipment	\$0.00
WHEELS		
PYN	WHEELS, 17" (43.2 CM) STEEL includes 17" x 7.5" (43.2 cm x 19.1 cm) steel spare wheel. Spare not included with (ZW9) pickup box delete unless a spare tire is ordered. (STD)	\$0.00
TIRES		
QXT	TIRES, LT265/70R17E ALL-TERRAIN, BLACKWALL	\$170.00
PAINT SCHEME		
ZY1	PAINT, SOLID	\$0.00
PAINT		
GAZ	SUMMIT WHITE	\$0.00
SEAT TYPE		
AE7	SEATS, FRONT 40/20/40 SPLIT-BENCH, 3-PASSENGER, DRIVER AND FRONT PASSENGER RECLINE with outboard head restraints and center fold-down armrest with storage. Vinyl has fixed lumbar and cloth has manually adjustable driver lumbar. (STD)	\$0.00
SEAT TRIM		

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SELECTED MODEL & OPTIONS

SELECTED OPTIONS - 2015 Fleet/Non-Retail TK25903 4WD Reg Cab 133.6"

CATEGORY

Code	Description	VQ2
SEAT TRIM		
H2Q	JET BLACK/DARK ASH, VINYL SEAT TRIM	\$0.00
RADIO		
IO4	AUDIO SYSTEM, 4.2" DIAGONAL COLOR DISPLAY WITH INTELLILINK, AM/FM STEREO WITH USB PORTS auxiliary jack, SD card slot, Bluetooth streaming audio for music and most phones, hands-free smartphone integration, Pandora Internet radio and voice-activated technology for radio and phone	\$255.00
ADDITIONAL EQUIPMENT		
PCR	SIERRA FLEET CONVENIENCE PACKAGE includes (DL8) outside heated power-adjustable mirrors and (AQQ) Remote Keyless Entry (Includes (A31) power windows on regular cab. Upgradeable to (DPN) Mirror. Not available with (DF2) Mirror.)	\$518.50
VYU	SNOW PLOW PREP PACKAGE includes power feed for backup and roof emergency light, (KW5) 220- amp alternator with gas engine or (KH5) dual 150-amp alternators with diesel engine, forward lamp wiring harness, (TRW) provision for cab roof mounted lamp/beacon, (NZZ) underbody shield and Heavy-Duty front-springs. (Only available on 4WD models. Regular cab is not available with (LC8) 6.0L V8 SFI Gaseous engine.)	\$382.50
K05	ENGINE BLOCK HEATER (Required with (LML) Duramax 6.6L Turbo Diesel V8 engine.)	\$76.50
G80	DIFFERENTIAL, HEAVY-DUTY LOCKING REAR	\$335.75
K4B	BATTERY, 730 COLD-CRANKING AMPS, AUXILIARY (Not available with (LML) Duramax 6.6L Turbo Diesel V8 engine.)	\$114.75
KW5	ALTERNATOR, 220 AMPS (Requires (L96) Vortec 6.0L V8 engine. Included with (VYU) Snow Plow Prep Package when ordered with (L96) Vortec 6.0L V8 engine.)	\$0.00
JL1	TRAILER BRAKE CONTROLLER, INTEGRATED (Requires with (Z82) trailering equipment with (E63) pickup box.)	\$195.50

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SELECTED MODEL & OPTIONS

SELECTED OPTIONS - 2015 Fleet/Non-Retail TK25903 4WD Reg Cab 133.6"

CATEGORY

<u>Code</u>	<u>Description</u>	<u>VQ2</u>
ADDITIONAL EQUIPMENT		
Z82	TRAILERING EQUIPMENT Trailing hitch platform 2.5" with a 2.0" insert for HD, 7-wire harness with independent fused trailering circuits mated to a 7-way sealed connector to hook up parking lamps, backup lamps, right and left turn signals, an electric brake lead, battery and a ground, The trailer connector also includes the 4-way for use on trailers without brakes - park, brake/turn lamps (Not available with (ZW9) pickup box delete or (9J4) rear bumper delete is ordered.)	\$238.00
NZZ	UNDERBODY SHIELD, FRAME-MOUNTED SHIELDS includes front underbody shield starting behind front bumper and running to first cross-member, protecting front underbody, oil pan, differential case and transfer case (Included and only available with (VYU) Snow Plow Prep Package.)	INC
TRW	PROVISION FOR CAB ROOF-MOUNTED LAMP/BEACON provides an instrument panel-mounted switch and electrical wiring tucked beneath the headliner for a body upfitter to connect a body-mounted warning or emergency lamp (Included with (VYU) Snow Plow Prep Package.)	INC
DL8	MIRRORS, OUTSIDE HEATED POWER-ADJUSTABLE (includes driver's side spotter mirror) (Black, Included and only available with (PCR) Sierra Fleet Convenience Package)	INC
CGN	BED LINER, SPRAY-ON Pickup box bed liner consisting of high pressure, chemically bonded, sprayed-on polyurea & polyurethane liner formulation. Liner is permanently bonded to the truck bed providing a water tight seal. The textured, non-skid surface is black in color and robotically applied to yield consistent 90 mil floor and tailgate thickness along with 50 mil box sidewall thickness. Spray-on liner covers entire bed interior surface below side rails, including tailgate, front box top rail, gage hole plugs and lower tie down loops. (Not available with (ZW9) pickup box delete, (VUK) tailgate liner, LPO, (VBN) bed rug, LPO or (VZX) bed liner, LPO. Not available with any ship thru code.)	\$403.75

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SELECTED MODEL & OPTIONS

SELECTED OPTIONS - 2015 Fleet/Non-Retail TK25903 4WD Reg Cab 133.6"

CATEGORY

Code	Description	VQ2
ADDITIONAL EQUIPMENT		
A31	WINDOWS, POWER WITH DRIVER EXPRESS UP AND DOWN AND EXPRESS DOWN ON ALL OTHER WINDOWS (Included and only available with (PCR) Sierra Fleet Convenience Package)	INC
AQQ	REMOTE KEYLESS ENTRY (Included and only available with (PCR) Sierra Fleet Convenience Package.)	INC
9L7	UPFITTER SWITCHES, (4)	\$106.25
	BID ASSISTANCE Authorization code: 544667	-\$8,500.00
SPECIAL EQUIPMENT OPTIONS		
8S3	BACKUP ALARM, 97 DECIBELS (Not available with SEO (SFW) back-up alarm calibration or (UY2) trailer wiring provisions.)	\$117.30
OPTIONS TOTAL		-\$5,586.20

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2015 Fleet/Non-Retail GMC Sierra 2500HD 4WD Reg Cab 133.6" TK25903

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2015 Fleet/Non-Retail TK25903 4WD Reg Cab 133.6"

ENTERTAINMENT

- Audio system, 4.2" Diagonal Color Display, AM/FM stereo with USB ports auxiliary jack and SD card slot (Upgradeable to (IO4) 4.2" diagonal color display radio with IntelliLink.)
- XM Satellite Radio, delete
- Audio system feature, 4-speaker system

EXTERIOR

- Wheels, 17" (43.2 cm) steel includes 17" x 7.5" (43.2 cm x 19.1 cm) steel spare wheel. Spare not included with (ZW9) pickup box delete unless a spare tire is ordered.
- Tires, LT245/75R17E all-season, blackwall
- Wheels, 17" x 7.5" (43.2 cm x 19.1 cm) full-size, steel spare Spare not included with (ZW9) pickup box delete unless a spare tire is ordered. (Requires 17" wheels and tires.)
- Tire carrier lock keyed cylinder lock that utilizes same key as ignition and door (Not included when (ZW9) pickup box delete or (9J4) rear bumper delete is ordered.)
- Bumper, front chrome
- CornerStep, rear bumper (Requires (E63) pickup box.)
- Bumper, rear chrome with bumper CornerSteps (Requires (E63) pickup box.)
- Grille surround, chrome
- Headlamps, halogen projector
- Lamps, cargo area, cab mounted with switch on center switch bank
- Mirrors, outside manual, Black
- Glass, solar absorbing, tinted
- Door handles, Black
- Tailgate and bed rail protection caps, top
- Tailgate, locking, utilizes same key as ignition and door (Deleted with (ZW9) pickup box delete.) (Deleted when (ZW9) pickup box delete is ordered.)

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2015 Fleet/Non-Retail GMC Sierra 2500HD 4WD Reg Cab 133.6" TK25903

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2015 Fleet/Non-Retail TK25903 4WD Reg Cab 133.6"

INTERIOR

- Seats, front 40/20/40 split-bench, 3-passenger, driver and front passenger recline with outboard head restraints and center fold-down armrest with storage. Vinyl has fixed lumbar and cloth has manually adjustable driver lumbar.
- Seat trim, Cloth
- Steering column, manual Tilt-Wheel
- Steering wheel
- Floor covering, Graphite-colored rubberized-vinyl
- Instrumentation, 6-gauge cluster featuring speedometer, fuel level, engine temperature, tachometer, voltage and oil pressure
- Driver Information Center, 3.5-inch diagonal monochromatic display provides warning messages and basic vehicle information
- Door locks, power
- Cruise control, steering wheel-mounted
- Air conditioning, single-zone
- Assist handle, front passenger and driver on A-pillars

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STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2015 Fleet/Non-Retail TK25903 4WD Reg Cab 133.6"

MECHANICAL

- Engine, Vortec 6.0L Variable Valve Timing V8 SFI E85-compatible, FlexFuel capable of running on unleaded or up to 85% ethanol (360 hp [268.4 kW] @ 5400 rpm, 380 lb-ft of torque [515.0 N-m] @ 4200 rpm) with (E63) fleetside pickup box; (322 hp [240.1 kW] @ 4400 rpm, 380 lb-ft of torque [515.0 N-m] @ 4200 rpm) with (ZW9) pickup box delete (Does not include E85 capability with (ZW9) pickup box delete.)
- Transmission, 6-speed automatic, heavy-duty, electronically controlled with overdrive and tow/haul mode. Includes Cruise Grade Braking and Powertrain Grade Braking (Requires (L96) Vortec 6.0L V8 SFI engine or (LC8) 6.0L V8 SFI Gaseous engine.)
- Rear axle, 4.10 ratio (Requires (L96) Vortec 6.0L V8 SFI engine.) (Requires (L96) Vortec 6.0L V8 SFI engine or (LC8) 6.0L V8 SFI Gaseous CNG (Compressed Natural Gas) engine.)
- Suspension Package, Handling/Trailering, heavy-duty includes 51mm twin tube shock absorbers and 33mm front stabilizer bar
- Pickup box, Wideside
- GVWR, 9500 lbs. (4309 kg) (Requires (L96) Vortec 6.0L V8 SFI engine and 4WD.)
- Air cleaner, high-capacity
- Transfer case, with floor-mounted shifter (included with 4WD models only.)
- Four wheel drive
- Cooling, external engine oil cooler
- Cooling, auxiliary external transmission oil cooler
- Battery, heavy-duty 720 cold-cranking amps/80 Amp-hr, maintenance-free with rundown protection and retained accessory power
- Alternator, 150 amps
- Frame, fully-boxed, hydroformed front section
- Recovery hooks, front, frame-mounted, black
- Cargo tie downs (4), movable upper (Requires (E63) pickup box.) (Not available with (ZW9) pickup box delete.)
- Steering, Recirculating Ball
- Brakes, 4-wheel antilock, 4-wheel disc
- Exhaust, aluminized stainless-steel muffler and tailpipe

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STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2015 Fleet/Non-Retail TK25903 4WD Reg Cab 133.6"

SAFETY

- StabiliTrak, stability control system with Proactive Roll Avoidance and traction control includes electronic trailer sway control and hill start assist
- Daytime Running Lamps with automatic exterior lamp control
- Air bags, single-stage frontal and thorax side-impact, driver and front passenger, and head curtain side-impact, front and rear outboard seating positions (Always use safety belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)
- Air bag deactivation switch, frontal passenger-side
- OnStar, delete
- Tire Pressure Monitoring System (does not apply to spare tire)

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Request for Council Action

Date: March 27, 2014

To: East Grand Forks City Council Mayor Lynn Stauss, President Craig Buckalew, Council Vice President Greg Leigh, Council Members: Clarence Vetter, Dale Helms, Henry Tweten, Mark Olstad, and Chad Grassel

Cc: File

From: Dave Aker

RE: Purchase of a small utility tractor for the cemetery

Background:

I received two bids, Acme Equipment and John Deere, for a small utility tractor. John Deere had a bid of \$17,437.87 for a 1023E Sub-Compact Utility Tractor with a John Deere snow blower. Acme had a bid of \$16,480 for a Kubota BX 2370 MFD tractor with a snow blower but it has the post hole digger and bits as extra which would be \$1,385.00.

Recommendation:

I would take the one from John Deere because if you put the post digger and bits on the bid, Acme would be \$17,865.00. So the cost of the John Deere is \$17,437.87.

Enclosure:

ENCLOSED

Quote Summary

Prepared For:

City Of East Grand Forks
600 Demers Ave
East Grand Forks, MN 56721

Prepared By:

Casey Olson
True North Equipment Co.
5101 Gateway Drive
Grand Forks, ND 58203
Phone: 701-746-4436
colson@truenorthequipment.com

Quote Id: 9372333
Created On: 19 March 2014
Last Modified On: 20 March 2014
Expiration Date: 30 April 2014

Equipment Summary

	Selling Price		Qty		Extended
Frontier PHD300 Post Hole Digger Up to 50HP Category I & II Hitch	\$ 1,226.56	X	1	=	\$ 1,226.56
Frontier PHA124 Post Hole Auger 24 In. for PHD300/400	\$ 848.70	X	1	=	\$ 848.70
2013 JOHN DEERE 1023E Sub- Compact Utility Tractor (15 PTO hp) - 1LV1023ELEH410958	\$ 9,145.41	X	1	=	\$ 9,145.41
JOHN DEERE D120 Loader	\$ 2,547.50	X	1	=	\$ 2,547.50
JOHN DEERE 47 In. Quick-Hitch Two-Stage Snow Blower (X400/X500 HDGT's, X700's, 425-455, 1023E, 1025R, 1026R, 2210, 2305, 2025R, 2032R, 2320, 2520, 2720, 4010, 4100, 4110, 4115 Tractors)	\$ 3,302.31	X	1	=	\$ 3,302.31
Auxiliary Rear Work Light Kit (1 Light)	\$ 91.85	X	1	=	\$ 91.85
Weather Protection Umbrella	\$ 137.77	X	1	=	\$ 137.77
50 Lb. Wheel Weight, Rear Plastic (1) with Mounting Hardware	\$ 137.77	X	2	=	\$ 137.77
Equipment Total					\$ 17,437.87

Quote Summary

Equipment Total	\$ 17,437.87
SubTotal	\$ 17,437.87
Total	\$ 17,437.87
Down Payment	(0.00)
Rental Applied	(0.00)

Salesperson : X _____

Accepted By : X _____



JOHN DEERE

Selling Equipment

Quote Id: 9372333

Customer: CITY OF EAST GRAND FORKS

Frontier PHD300 Post Hole Digger Up to 50HP Category I & II Hitch

Hours:

Stock Number:

				Selling Price
				\$ 1,226.56
Code	Description	Qty	Unit	Extended
1223XF	PHD300 Post Hole Digger Up to 50HP Category I & II Hitch	1	\$ 1,351.00	\$ 1,351.00
Other Charges				
	Freight	1	\$ 63.33	\$ 63.33
	Setup	1	\$ 50.00	\$ 50.00
	Other Charges Total			\$ 113.33
	Suggested Price			\$ 1,464.33
Customer Discounts				
	Customer Discounts Total		\$ -237.77	\$ -237.77
Total Selling Price				\$ 1,226.56

Frontier PHA124 Post Hole Auger 24 In. for PHD300/400

Hours:

Stock Number:

				Selling Price
				\$ 848.70
Code	Description	Qty	Unit	Extended
1218XF	PHA124 Post Hole Auger 24 In. for PHD300/400	1	\$ 716.00	\$ 716.00
Other Charges				
	Freight	1	\$ 39.58	\$ 39.58
	Other Charges Total			\$ 39.58
Customer Discounts				
	Customer Discounts Total		\$ 93.12	\$ 93.12
Total Selling Price				\$ 848.70

**2013 JOHN DEERE 1023E Sub-Compact Utility Tractor (15 PTO hp) -
1LV1023ELEH410958**



JOHN DEERE

Selling Equipment

Quote Id: 9372333

Customer: CITY OF EAST GRAND FORKS

Hours: 0				
Stock Number: 45945				
				Selling Price
				\$ 9,145.41
Code	Description	Qty	Unit	Extended
0254LV	1023E TRACTOR	1	\$ 11,748.00	\$ 11,748.00
Standard Options - Per Unit				
0254LV0409	ENGLISH OM & MAINT	1	\$ 0.00	\$ 0.00
0254LV5203	26X12-12.4 R3 REAR	1	\$ 0.00	\$ 0.00
0254LV6203	18X8.50-10 R3 FRONT	1	\$ 0.00	\$ 0.00
Standard Options Total				\$ 0.00
Other Charges				
	Freight	1	\$ 437.50	\$ 437.50
Other Charges Total				\$ 437.50
Suggested Price				\$ 12,185.50
Customer Discounts				
Customer Discounts Total			\$ -3,040.09	\$ -3,040.09
Total Selling Price				\$ 9,145.41

JOHN DEERE D120 Loader				
Hours:				
Stock Number:				
				Selling Price
				\$ 2,547.50
Code	Description	Qty	Unit	Extended
1751P	D120 Loader	1	\$ 2,599.00	\$ 2,599.00
Standard Options - Per Unit				
0202	United States	1	\$ 0.00	\$ 0.00
6995	Less Ballast Box	1	\$ 0.00	\$ 0.00
Standard Options Total				\$ 0.00
Other Charges				
	Freight	1	\$ 76.61	\$ 76.61
	Setup	1	\$ 200.00	\$ 200.00
Other Charges Total				\$ 276.61
Suggested Price				\$ 2,875.61
Customer Discounts				
Customer Discounts Total			\$ -328.11	\$ -328.11
Total Selling Price				\$ 2,547.50



JOHN DEERE

Selling Equipment

Quote Id: 9372333

Customer: CITY OF EAST GRAND FORKS

JOHN DEERE 47 In. Quick-Hitch Two-Stage Snow Blower (X400/X500 HDGT's, X700's, 425-455, 1023E, 1025R, 1026R, 2210, 2305, 2025R, 2032R, 2320, 2520, 2720, 4010, 4100, 4110, 4115 Tractors)

Hours:

Stock Number:

				Selling Price
				\$ 3,302.31
Code	Description	Qty	Unit	Extended
1474M	47 In. Quick-Hitch Two-Stage Snow Blower (X400/X500 HDGT's, X700's, 425-455, 1023E, 1025R, 1026R, 2210, 2305, 2025R, 2032R, 2320, 2520, 2720, 4010, 4100, 4110, 4115 Tractors)	1	\$ 2,130.00	\$ 2,130.00
Standard Options - Per Unit				
2008	Front Quick-Hitch and Hydraulic Lift (1023E, 1025R, 1026R)	1	\$ 716.00	\$ 716.00
3012	2000 RPM Front PTO (1023E, 1025R, 1026R)	1	\$ 329.00	\$ 329.00
4006	Implement Drive and Upstop (1023E, 1025R, 1026R, 2210, 2305)	1	\$ 421.00	\$ 421.00
Standard Options Total				\$ 1,466.00
Other Charges				
	Freight	1	\$ 119.55	\$ 119.55
	Setup	1	\$ 200.00	\$ 200.00
Other Charges Total				\$ 319.55
Suggested Price				\$ 3,915.55
Customer Discounts				
Customer Discounts Total			\$ -613.24	\$ -613.24
Total Selling Price				\$ 3,302.31

Auxiliary Rear Work Light Kit (1 Light)

Hours:

Stock Number:

				Selling Price
				\$ 91.85
Code	Description	Qty	Unit	Extended
LVB25547	Auxiliary Rear Work Light Kit (1 Light)	1	\$ 65.84	\$ 65.84
Other Charges				
	Freight	1	\$ 30.81	\$ 30.81
	Setup	1	\$ 50.00	\$ 50.00



JOHN DEERE

Selling Equipment

Quote Id: 9372333

Customer: CITY OF EAST GRAND FORKS

Other Charges Total		\$ 80.81
Suggested Price		\$ 146.65
Customer Discounts		
Customer Discounts Total	\$ -54.80	\$ -54.80
Total Selling Price		\$ 91.85

Weather Protection Umbrella

Hours:

Stock Number:

				Selling Price
				\$ 137.77
Code	Description	Qty	Unit	Extended
TY25324	Weather Protection Umbrella	1	\$ 119.42	\$ 119.42
Other Charges				
	Setup	1	\$ 50.00	\$ 50.00
	Other Charges Total			\$ 50.00
	Suggested Price			\$ 169.42
Customer Discounts				
	Customer Discounts Total		\$ -31.65	\$ -31.65
Total Selling Price				\$ 137.77

50 Lb. Wheel Weight, Rear Plastic (1) with Mounting Hardware

Hours:

Stock Number:

				Selling Price
				\$ 137.77
Code	Description	Qty	Unit	Extended
BM17976	50 Lb. Wheel Weight, Rear Plastic (1) with Mounting Hardware	2	\$ 70.78	\$ 141.56
Other Charges				
	Freight	1	\$ 30.81	\$ 30.81
	Other Charges Total			\$ 30.81
	Suggested Price			\$ 172.37
Customer Discounts				
	Customer Discounts Total		\$ -34.60	\$ -34.60
Total Selling Price				\$ 137.77



SALES QUOTE

Sales Quote Date: 3/20/2014

Steven Hastings

Office: 701-746-2895
Cell: 701-317-11946
Fax: 701-746-2880
E-Mail: shastings@acmetools.com



Acme Equipment

3401 Gateway Drive
Grand Forks, ND 58203
888-524-2383

CUSTOMER NAME: East Grand Forks Parks & Rec	CUSTOMER ADDRESS:
PO NUMBER:	
TERMS:	PHONE NUMBER: 218-773-1313
DELIVERY:	CELL PHONE:
	E-MAIL:

ITEM	QTY	DESCRIPTION	RETAIL PRICE	SALE PRICE
BX2370	1	Kubota BX 2370 MFD tractor	\$12,099.00	\$10,550.00
LA243A	1	Kubota LA243A loader W/48" bucket	\$2,376.00	\$2,050.00
BX6315	1	LA243A quick attach	\$279.00	\$240.00
G8100A	1	Rear wheel weight kit	\$60.00	\$55.00
BX2334	1	Grille Guard	\$162.00	\$140.00
BX2751	1	Quick Hitch Subframe	\$604.00	\$515.00
BX2753	1	Mid PTO Driveline	\$624.00	\$530.00
BX2750D	1	50" Front Mount Snowblower	\$1,977.00	\$1,705.00
BX2754A	1	Hyd Chute Rotation Kit 50"	\$804.00	\$695.00
		<i>ELECTRIC Chute Kit</i>	<i>512.00</i>	<i>435.00</i>
		Total:BX2370, LA243A,BX2750D		
		Tractor, loader, front mt snowblower w/mts	\$18,985.00	\$16,480.00
TPD35	1	Woods post hole digger	\$1,038.00	\$780.00
Bit	1	12" Bit	\$355.00	\$265.00*
Bit	1	18" Bit (High end of 2370 capabilities)	\$450.00	\$340.00
1KBX50AS	1	Curtis cab w/ hard doors	\$3,912.00	\$3,325.00
9PH20S40	1	Curtis cab heater	\$400.00	\$340.00
9PDF	1	Defroster Fan	\$145.00	\$125.00
		Total Curtis cab	\$4,457.00	\$3,790.00

Total -> 21,655.00



Request for Council Action

Date: April 2, 2014

To: East Grand Forks City Council Mayor Lynn Stauss, President Craig Buckalew, Council Vice President Greg Leigh, Council Members: Clarence Vetter, Dale Helms, Henry Tweten, Mark Olstad, and Chad Grassel

Cc: File

From: Dave Aker

RE: Pool heater for the pool

Background:

I received two bids for the pool heater at the swimming pool. The people at Horizon told me they could get me a heater for \$15,000 to \$20,000, when they put in their bid it was for a Pentair for \$59,780.00 just for the heater. Vilandre gave me a bid for a Raypak pool heater installed for \$33,672.00.

Recommendation:

I think we would get the Raypak from Vilandre for \$33,762.00 or we could try find someone that can fix the old one. Vilandre said they couldn't get parts to fix it, that it is too old to get parts.

Enclosures:

The bids from both.

Vilandre

Heating // Air Conditioning // Plumbing // Seamless Gutter // Sheet Metal

701 NORTH 7th ST., P.O. BOX 5673, GRAND FORKS, ND 58206
TELEPHONE (701) 775-4675 FAX (701) 772-7307
TOLL FREE (888) 784-4675 www.govilandres.com

EGF Park District
PO Box 321
East Grand Forks MN 56721

3-28-2014

ATTN: Dave
RE: Pool heater

We will replace the pool heater. The new one will be a Raypak pool heater natural gas indoor unit.

Total installed price is.....\$33,672.00

All services provided by VILANDRE'S are backed by our exclusive "VILANDRE ADVANTAGE". 100% customer satisfaction guaranteed or your money back.

Thank you, Dave, for allowing us the opportunity to submit this proposal. If you have any questions, please do not hesitate to call.

Have A Nice Day!



Kurt Gamache
Master Plumber / Plumbing Manager
VILANDRE HEATING, AIR CONDITIONING & PLUMBING, INC.
ND# 0020 MN# 065520-PM



*"We Baby Sit With Your Furnace and Air Conditioner"
"Services Backed by the Vilandre Advantage"*



2125 ENERGY PARK DRIVE, ST. PAUL, MN 55108

WWW.HORIZONPOOLSUPPLY.COM

1-800-969-0454

LOCAL 651-917-3075

FAX 651-917-3087



Customer Proposal / Quotation

Quoted to:

City of East Grand Forks
919 5th Ave NW
East Grand Forks, MN 56721

Contact 1: Dave Aker
Contact 2:
Phone: (218) 773-8000
Fax: (218) 773-8003

Date: 3/10/2014
Good Through: 4/30/14
Quote #: 20140310 CIT23

Description:

CIT23

Quoted by: Jason Gillet

Install Pentair PowerMax Commercial Pool Heater(s) on Outdoor Lap/Diving Pool as follows:

- Remove existing heater(s) and dispose of.
- Provide the following heater and equipment:
 - (2) PM1500NACC2PJN 1.5 Million BTU Pentair PowerMax Commercial Pool Heater, ASME certified, Digital, Electronic Ignition, Cupro-Nickel Heat Exchanger, CSD1 Code Compliant
 - (1) CA001200 Stacking Stand for PowerMax Heaters
- Plumb heaters to existing lines using CPVC (copper pipe additional if required or requested).

- NOTES:
- Installation does not include connection to gas, venting or electrical.
 - Access and space must be provided for new heater. Room space dimensions to be verified before ordering heaters.
 - Sufficient gas pressure & make-up air are required.
 - Installation does not include re-plumbing of any other equipment or significant re-plumbing unless specified.
 - Heaters ship FOB factory.



Pricing:

Quantity	Item Number	Description	Unit Price	Total Price
1	SER-01	Install pool heater as specified – Labor, PV&F, Travel & Materials.	\$17,995.00	.\$17,995.00
2	*See Above	Pentair PowerMax Commercial Pool Heater	\$19,995.00	\$39,990.00
1	*See Above	Stacking Stand for PowerMax Heaters	\$1,795.00	\$1,795.00

Total:

\$59,780.00

ACCEPTANCE OF PROPOSAL – I am authorized to sign on behalf of the owner and I have read the attached **Terms & Conditions** and Proposal Notes and the above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment(s) will be made as specified.

Quote Accepted By: _____

Date: _____

Authorized Signature: _____

- Products and equipment used to complete job are subject to applicable state & city sales taxes.
- **Quotes exceeding \$2,000 will require a payment of 50% upon quote acceptance and the remainder is due Net 10 Days.**
- Please read all attached Terms & Conditions, Proposal Notes, and product information. This quote, once signed, is a contract between Horizon Commercial Pool Supply & the property owner.

Request for Council Action

Date: April 2, 2014

To: East Grand Forks City Council Mayor Lynn Stauss, President Craig Buckalew, Council Vice President Greg Leigh, Council Members: Clarence Vetter, Dale Helms, Henry Tweten, Mark Olstad, and Chad Grassel

Cc: File

From: Dave Aker

RE: Seasonal workers for the summer

Background:

We are looking at hiring for the summer and we have many areas that we need people to work. I have put together approximately how many people we are going to need. The following is a list of workers for each activity: Campground (10 – 13); Swimming pool (18 – 20); Tennis (1 – 3); Softball (7 – 10); Baseball (15 – 17); Umpires (4-6); Mowers (2); Flowers (4); Playground (7-8), Cemetery (1), and an intern from UND.

Recommendation:

We have hired this staff for the last couple of years and I think we should do it again.

Enclosures:

N/A

Request for Council Action

Date: 4/2/2014

To: East Grand Forks City Council, Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice President Greg Leigh, Council members: Clarence Vetter, Dale Helms, Henry Tweten, Mark Olstad, and Chad Grassel

Cc: File

From: Jason Stordahl, Public Work Director

RE: Summer Hires

History: Last year the Public Works Department hired 5 seasonal employees to maintain the levee, greenway, and other miscellaneous City owned properties. This has been in the past, and is again this year a budgeted item.

Request: I'm requesting the approval to hire 5 seasonal employees for the 2014 mowing season.

Request for Council Action

Date: 4/4/2014

To: East Grand Forks City Council, Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice President Greg Leigh, Council members: Clarence Vetter, Dale Helms, Henry Tweten, Mark Olstad, and Chad Grassel

Cc: File

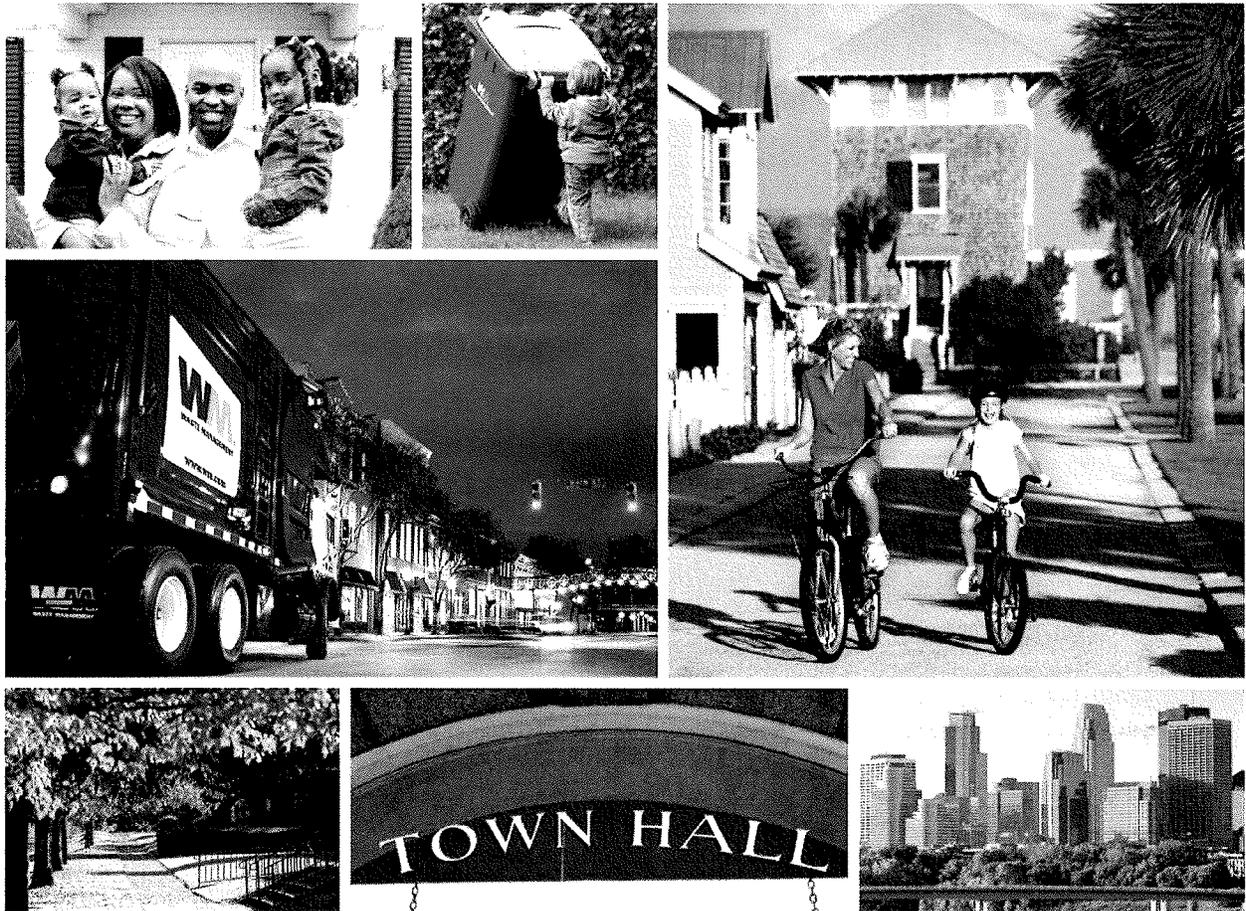
From: Jason Stordahl, Public Work Director

RE: Residential Refuse and Recycling Collection

History: As we discussed in previous meetings, the City of East Grand Forks' contract with Waste Management for Residential Refuse and Recycling Collection expires this June. We have advertised for request for proposals, and had two vendors submit proposals. The two vendors that submitted proposals were Waste Management and Country Wide Sanitation. Attached in this packet you will find both proposals.

Recommendation: Council reviews proposals and gives direction as to which vendor to award the Residential Refuse and Recycling contract.

PUBLIC SECTOR SOLUTIONS



Proposal for Residential Refuse and Recycling Collection

Paul Kalibabky, Public Sector Services

March 28, 2014



THINK GREEN®

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Waste Management, Inc.
5170 21st Ave. North
East Grand Forks, ND 58203
Phone 701-775-7129

March 28, 2014

Jason Stordahl
Public Works Director
Public Work Department
City of East Grand Forks
600 Demers Avenue
East Grand Forks, MN 56721

Re: Request for Proposals (RFP) for Residential Refuse and Recycling Collection

Dear Mr. Stordahl:

Waste Management of North Dakota is pleased to submit this proposal for Residential Refuse and Recycling Collection Services. As you know, we have provided the City of East Grand Forks with our garbage and recycling services for many years, and during this time, we believe we have done so in a courteous and professional manner. We appreciate the opportunity to demonstrate our willingness and ability to provide the same high level of service to the City of East Grand Forks during the next contract.

Our commitment to safe and professional service would be maintained under a new contract. As your committed partner to safety and service, Waste Management has also made some upgrades to our fleet of vehicles that you may want to know about. All of the collection trucks now have DriveCam and onboard computers with GPS installed. DriveCam helps to keep our drivers focused on safety while on route. Onboard computers help our route managers to improve efficiency and ensure we are providing our customers with the best service possible.

Garbage and recycling collection are our CORE services, and Waste Management has uniformed drivers who perform this work every day. Continuity of service is important to many communities, and the residents of East Grand Forks know what to expect when our vehicles are in their neighborhoods. Our operational team and drivers are extremely knowledgeable about the service we provide the City of East Grand Forks, and this knowledge translates into a high level of service for your community.

By choosing Waste Management to be your environmental service provider, you receive North America's leading environmental services company. As a leader, Waste Management has the resources and experts in place to perform the garbage and recycling services you have requested in your RFP. Waste Management, while being a national company, is also a local employer in the area and has two drivers who live in East Grand Forks. As an area business and an area employer, Waste Management contributes considerably to the local area economy.

Waste Management is focused on providing our customers with valuable environmental services. While we perform our work, we are also focused on safety. Most of our customers tell us they like knowing we keep public safety and protecting property from damage as a top priority while performing our work.

Overall, the City of East Grand Forks can feel confident in their choice of Waste Management for the following reasons:

- Local area business with a proven ability to perform the requested services for the City of East Grand Forks
- Equipment and resources to perform our work at a high level
- Facilities in place to transfer recyclable materials and process those materials for markets
- Leading safety programs which keep our focus on being safe while servicing routes

We greatly appreciate your business and our working relationship, and we look forward to discussing this proposal with you in detail. If there are any questions or items requiring clarification, please do not hesitate to contact Paul Kalibabky at (701) 318-9301.

Respectfully Submitted,



Paul Kalibabky
Public Sector Services



I. Overview of Residential Refuse and Recycling Services

Waste Management is pleased to offer the following services to help East Grand Forks achieve its solid waste and recycling goals.

A. Residential Refuse Collection

The City of East Grand Forks residents have three levels of garbage service to choose from. Waste Management will continue to provide each residential household with a 35, 64, or 96 gallon tote for their household refuse. By using automated collection, Waste Management will continue to provide weekly residential garbage service as outlined in your RFP.

B. Residential Curbside Single Stream Recycling

Waste Management intends to offer the same high level of automated collection for the City of East Grand Forks recycling program. The recycling program we are offering is single stream recycling on an every-other-week collection schedule. Single stream recycling (no sort) allows residential households to recycle a large variety of material. With Waste Management single stream recycling, residents may recycle the following: magazines; office paper; brown paper bags; newspapers; paperboard; paper cardboard; dairy and juice containers; junk mail; phone books; cardboard; plastic bottles and tubs and lids #1-7; aluminum cans; and tin or steel cans. All of the recyclables go into one container without having to be sorted into material types. Single stream reduces the barriers to recycling and simplifies recycling for your residential households. In 2013, the City of East Grand Forks recycled 1,227,084 pounds of single stream recycling. This shows the dedication of East Grand Forks residents to recycling and their commitment to our environment!

Waste Management participates on a national scale in numerous Earth Day, America Recycles Day, and national government association events. We also work with organizations such as the National Wildlife Foundation, Solid Waste Association of North America (SWANA), and Keep America Beautiful. We have more than 20 integrated education centers at our recycling facilities and support communities efforts to encourage recycling.

C. Recyclebank Rewards Program

In addition to the single stream recycling program, the City of East Grand Forks will have the option to maintain the Recyclebank Rewards Program. For nearly two years, the City of East Grand Forks has received this program at no cost for participating in the SC Johnson Green Choices Challenge. If the City chooses to maintain this program as part of our next agreement, Recyclebank will perform a full launch of the Recyclebank Rewards Program. Recyclebank awards participating households with reward points for recycling, which can be redeemed to obtain discounts on a variety of goods and services.

D. Green Site Recycling and Additional Locations

Waste Management is excited to continue providing recycling services at the Green Site location and providing recycling services to the Town Square Apartments, Sunshine Terrace Apartments, State Campground and citywide departments. Depending on location and type of recyclable material, Waste Management will maintain the current program for these locations by using totes, dumpsters, and roll off boxes.



II. Equipment

Waste Management will be using automated sideload trucks for the residential garbage and recycling collection. For servicing the drop site dumpsters and roll offs, Waste Management will use a frontload truck and a roll off truck. All trucks have DriveCam and onboard computers with GPS installed.

III. Municipal References

Waste Management is pleased to provide the following references for your review, highlighting the depth and breadth of our capabilities.

A. Our Qualifications

Our team of experts is committed to delivering quality services and ensuring customer satisfaction in an efficient, streamlined, and effective manner. Though large in scale, Waste Management will tailor our services to meet the needs of East Grand Forks and to ensure consistent, superior service. We are strongly committed to the safe and responsible management of garbage and recycling, full regulatory compliance, and the protection and enhancement of the environment. Along with our local staff, Waste Management offers the resources to assist your community with issues such as regulatory and environmental compliance, health and safety, administration and customer service, back up equipment and operations, and other industry resources.

B. Reference Contact List

Customer	Scope of Service	Contact/Title	Phone Number
City of Grand Forks, ND	EOW residential single stream recycling and recycling drop site collection	LeahRae Amundson, Public Works Interim Director	701-738-8744
City of Fisher, MN	Weekly toted residential trash; monthly toted residential single stream recycling; commercial dumpster service	Amy Fisher, Clerk Treasurer	218-891-2207
City of Wahpeton, ND	Weekly toted residential trash; EOW toted residential single-stream recycling; compost boxes; curbside city clean up	Darcie Huwe, Finance Director	701-642-8448
City of Hatton, ND	Weekly toted residential trash; monthly toted residential single stream recycling; commercial dumpster service; roll off service	Jackie Buchwitz, Auditor	701-543-3243
City of Kindred, ND	Weekly toted residential trash; monthly toted residential single stream recycling; compost roll off	Twila Morrison, Auditor	701-428-3115

IV. Service Charges and Terms

All garbage service charges are for collection service only. Disposal will be paid by the City of East Grand Forks.

A. Residential Garbage and Recycling Service Charges

Garbage	Charge Per Unit Per Month
35 Gallon Garbage Tote	\$6.67
64 Gallon Garbage Tote	\$6.67
96 Gallon Garbage Tote	\$6.67
Recycling	Charge Per Unit Per Month
35 Gallon Garbage Tote	\$3.88
64 Gallon Garbage Tote	\$3.88
96 Gallon Garbage Tote	\$3.88
Recyclebank (Optional-requires all units)	\$0.49

B. Green Site Recycling

Service Description	Service Charge
20 YD Single Stream Recycling Box	No Charge
Cardboard and Mixed Paper Dumpsters	\$750/month
Apartments and City Buildings	\$130/month
State Campground	\$40/month seasonal
Compost Roll Off	\$120/pull plus disposal

C. Your Savings

This new pricing reflects a savings of \$13,081.92 for the first year of the agreement which includes a \$5,765 annual savings on your residential service at your current house count. This does not include the additional savings of approximately \$250 to \$700 per month for compost roll off service or the new fuel protection at \$5.00 per gallon as shown below. The new fuel table will save the City \$1665.50 per month when compared to your current fuel table.

D. Fuel Table

The following fuel table would apply to all service charges presented in this proposal. In order to provide the most cost-effective solution for the city we have chosen to provide a proposal with a separator for fuel prices. If diesel fuel remains below \$5.00 per gallon, the fuel surcharge will be 0 percent. If diesel fuel is at or above \$5.00 per gallon, the following percentages will apply. Please see table on the following page.

Diesel Fuel Price per Gallon	Fuel Surcharge
<\$5.00	0 Percent
\$5.00 to \$5.24	2 Percent
\$5.25 to \$5.49	3 Percent
\$5.50 to \$5.74	4 Percent
For each additional \$0.25 the fuel surcharge will increase by 1 Percent	

The published index for determining monthly diesel fuel prices will be the Department of Energy's (DOE) "Weekly Retail On-Highway Diesel Prices" for the Midwest region. The price published for the first Monday of the month will be used as that month's diesel fuel price. The prices can be viewed at the DOE's website: <http://www.eia.gov/petroleum/gasdiesel/>.

E. Annual Rate Adjustment and Term

After the first year of a five-year agreement, the service charges presented here would increase by three percent annually on the anniversary date of the agreement.

Attachment A.
Certificate of Insurance



CERTIFICATE OF LIABILITY INSURANCE

1/1/2015

DATE (MM/DD/YYYY)
12/11/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	LOCKTON COMPANIES, LLC 5847 SAN FELIPE, SUITE 320 HOUSTON TX 77057 866-260-3538	CONTACT NAME:	
		PHONE (A/C, No, Ext):	FAX (A/C, No):
		E-MAIL ADDRESS:	
		INSURER(S) AFFORDING COVERAGE	NAIC #
		INSURER A : ACE American Insurance Company	22667
		INSURER B : Indemnity Insurance Co of North America	43575
		INSURER C : ACE Property & Casualty Insurance Co	20699
		INSURER D :	
		INSURER E :	
		INSURER F :	

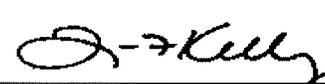
INSURED 1300299 WASTE MANAGEMENT HOLDINGS, INC. & ALL AFFILIATED, RELATED & SUBSIDIARY COMPANIES INCLUDING: WASTE MANAGEMENT OF NORTH DAKOTA - GRAND FORKS 5170 21ST AVENUE NORTH P.O. BOX 14627 GRAND FORKS ND 58203-0958

COVERAGES CERTIFICATE NUMBER: 12211578 REVISION NUMBER: XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> XCU INCLUDED <input checked="" type="checkbox"/> ISO FORM CG 00011207 GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC	Y	Y	HDO G2732924A	1/1/2014	1/1/2015	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 5,000,000 MED EXP (Any one person) \$ XXXXXXXX PERSONAL & ADV INJURY \$ 5,000,000 GENERAL AGGREGATE \$ 6,000,000 PRODUCTS - COMP/OP AGG \$ 6,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> MCS-90 <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS	Y	Y	MMT H08816025	1/1/2014	1/1/2015	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	Y	Y	XOO G27054961	1/1/2014	1/1/2015	EACH OCCURRENCE \$ 15,000,000 AGGREGATE \$ 15,000,000
B A A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WLR C47876345 (AOS) WLR C47876357 (AZ,CA&MA) SCF C47876369 (WI)	1/1/2014 1/1/2014 1/1/2014	1/1/2015 1/1/2015 1/1/2015	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 3,000,000 E.L. DISEASE - EA EMPLOYEE \$ 3,000,000 E.L. DISEASE - POLICY LIMIT \$ 3,000,000
A	EXCESS AUTO LIABILITY	Y	Y	XSA H08816013	1/1/2014	1/1/2015	COMBINED SINGLE LIMIT \$9,000,000 (EACH ACCIDENT)

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
BLANKET WAIVER OF SUBROGATION IS GRANTED IN FAVOR OF CERTIFICATE HOLDER ON ALL POLICIES WHERE AND TO THE EXTENT REQUIRED BY WRITTEN CONTRACT WHERE PERMISSIBLE BY LAW. CERTIFICATE HOLDER IS NAMED AS AN ADDITIONAL INSURED (EXCEPT FOR WORKERS' COMP/EL) WHERE AND TO THE EXTENT REQUIRED BY WRITTEN CONTRACT.

CERTIFICATE HOLDER	CANCELLATION
12211578 "For Bid Purposes Only"	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

ACORD 25 (2010/05)

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Attachment B.

Single Stream Specifications



THINK GREEN®

wm.com



Steel, Tin & Aluminum Cans



Plastic Bottles & Containers #1-7



Paper

Brown paper bags, office paper, newspaper, magazines, phonebooks



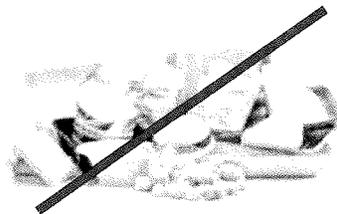
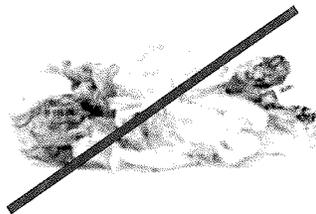
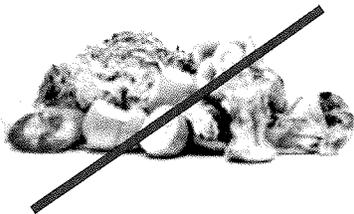
Paper Cardboard, Dairy & Juice Containers



Flattened Cardboard & Paperboard



Glass Bottles & Jars



DO NOT INCLUDE: Sharps (needles), food waste, films, plastic bags, plastic wrap or foam cups & containers

Single SortSM Recycling



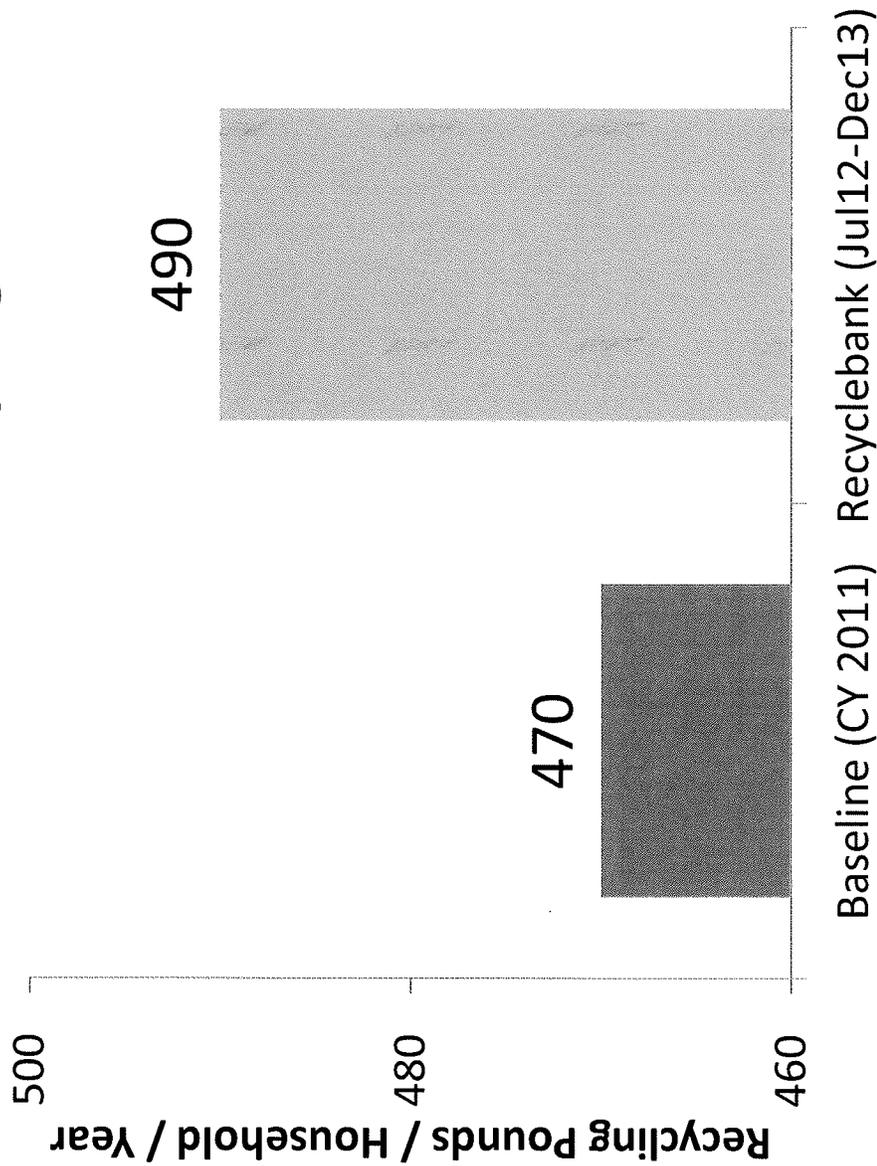
Attachment C.

Recycling is Better than Ever Slide

Recycling is Better than Ever!

East Grand Forks residents have increased the amount they recycle since Recyclebank's launch in Jul. 2012.

Household Recycling



Attachment D. City of East Grand Forks Request for Proposal Document

Upon the failure of the Contractor to fulfill any of the provisions of the Contract, the City Manager Administrator shall be authorized to hire such persons and equipment, or assign City employees and equipment, as may be necessary to do such work and the cost of such expenses thereof may be charged and deducted from any monies due the Contractor, collected from the Contractor, or collected by recourse to the Contractor's bond or financial guarantee instrument submitted.

INDICATE THE COST PER HOUSEHOLD PER MONTH FOR THE FOLLOWING SERVICE OPTION:

Contractor to collect mixed solid waste (garbage) at the curbside in Contractor supplied garbage carts of approximately 30, 60, or 90-gallon capacity. Collection is to be performed to the requirements of the City of East Grand Forks. All disposal costs will be paid by the City

NAME Waste Management of North Dakota, Inc.

ADDRESS 5170 21st Ave. North, Grand Forks, ND 58203

CONTACT NAME Paul Kalibabky

PHONE 701-318-9301

FAX 701-277-0716

Service Charges	
MSW Collection 30Gallon Cart	Per Unit Per Month \$6.67
MSW Collection 60 Gallon Cart	Per Unit Per Month \$6.67
MSW Collection 90 Gallon Cart	Per Unit Per Month \$6.67
Recycling Collection Cart 30	Per Unit Per Month \$3.88
Recycling Collection Cart 60	Per Unit Per Month \$3.88
Recycling Collection Cart 90	Per Unit Per Month \$3.88

Any Additional escalators or service fees should be outlined in the space provided below.

Please see proposal.

Please define equipment to be used for collection:
Automated sideload truck, roll off truck, frontload truck

Note: Contractors may also submit alternative proposals in addition to this proposal if they choose.

Qualifications and Experiences

Previous experience is an essential part of our selection criteria. Please provide the names and telephone numbers of at least five (5) different references where similar work was performed.

Please see proposal.

**Proposals for Residential Refuse and Recycling Collection
Services**

Countrywide
SANITATION COMPANY

Submitted To

City of East Grand Forks, MN
Attention: Public Works Department
600 Demers Ave
East Grand Forks, MN 56721

Submitted By

Countrywide Sanitation Co.
PO Box 5551
Grand Forks, ND 58201
Phone: 701-772-3344
Fax: 701-772-3037
Email: info@countrywidesanitation.com
Website: www.countrywidesanitation.net

April 4, 2014

PO Box 5551
Grand Forks, ND 58206-5551
Phone: (701) 722-3344
Fax: (701) 772-3037
www.countrywidesanitation.net

Countrywide

SANITATION COMPANY

April 4, 2014

City of East Grand Forks, MN
Attention: Public Works Department
600 Demers Avenue
East Grand Forks, MN 56721

We would like to respectfully submit this proposal for the refuse and recycling collection for the city of East Grand Forks, MN. Our mission is to provide exceptional waste collection, to deliver the highest quality of customer service, and to protect, preserve, and improve the community of East Grand Forks at a reasonable price. This mission will serve as the foundation for a mutually beneficial relationship for all parties involved.

The City of East Grand Forks will benefit through this partnership in a variety of ways:

1. Locally Owned
2. Extensive Experience
3. Competitive pricing
4. Exceptional Customer Service

Our experienced team takes great pride as being the stewards for the surrounding community because it is our home. Please don't hesitate to contact me should you have any questions.

Sincerely,



Rachel M. Gornowicz
President

I. Background

Mission

Our mission is to provide exceptional waste collection, to deliver the highest quality of customer service, and to protect, preserve, and improve the community of East Grand Forks at a reasonable price.

Vision

- Provide greater cost effectiveness without sacrificing service to the City of East Grand Forks
- To foster and respect employees beliefs, values, and goals
- To advocate open, honest, productive communications throughout the company and community of East Grand Forks

Company

Countrywide Sanitation Company is a locally owned small business providing excellent service to local towns since 2008 by Grand Forks native, Rachel Gornowicz. Rachel and the Countrywide team bring over 45 years of experience to the company positioning them well to offer the level of standards expected by the city of East Grand Forks. Countrywide provides urban and rural residential waste pickup, recycling collection, waste container rentals, commercial and industrial waste collection, and hauling.

Team

All drivers are DOT regulated. Countrywide Sanitation employees are also certified in truck driving and training. The team meets once a week discussing safety topics and regulations as well as participating in Risk Management Programs through Workman's Compensation. Countrywide is also apart of the Northern Occupational Safety and Health Association (NOSHA); providing professional networking opportunities in training in safety, health and environmental practices.



II. Schedule

Countrywide Sanitation Company foresees the following schedule with the city of East Grand Forks, MN:

- Effective Date: Immediately with all Commercial Locations and Green site Recycling.
- Would be able to implement in phases starting 6-8 weeks out due to the order of containers to arrive and distribution processes for Residential Locations.

If awarded the contract, Countrywide Sanitation is willing to work with the city of East Grand Forks and what is most convenient for both the city and Countrywide.

III. Charges/Fees

Service Charges		
MSW Collection 30 Gallon Cart	Per Unit Per Month	\$6.50
MSW Collection 60 Gallon Cart	Per Unit Per Month	\$6.50
MSW Collection 90 Gallon Cart	Per Unit Per Month	\$6.50
Recycling Collection Cart 30	Per Unit Per Month	\$3.50
Recycling Collection Cart 60	Per Unit Per Month	\$3.50
Recycling Collection Cart 90	Per Unit Per Month	\$3.50
Greensite Yardwaste Disposal	Per Unit Per Pull	\$110.00
Greensite Yardwaste Roll-offs	Per Unit Per Ton*	\$28.00
Recycle Center Site	Per Month	\$1000.00
Metal Box	Per Unit Per Pull	\$145.00
Multi-Family , Commercial Business & City Buildings	Per Cart	\$11.00

* Current Grand Forks City Pull

Price Increase

Above charges will be fixed for two years. After two years, if there is a significant increase in equipment, insurance, or fuel charges then we will work to come to a mutually beneficial agreement with both parties.

IV. Services

Customer Service

Countrywide Sanitation will benefit the city of East Grand Forks by achieving the following goals: highest level of customer satisfaction, efficiency in collection methods, reliable level of service, and furthering community education for recycling and waste stream reduction. Countrywide is committed to their reliability and loyalty to the community. East Grand Forks will experience outstanding customer service through the personal connection with Countrywide Sanitation and the community. This personal connection will be built through an open door policy. Headquarters is a short drive away and no issue will be too big or too small for the team to handle.

Recycling Services

- LEED Certification Compatible Services
- Residential and Commercial Pickup
 - Rural and Urban, Weekly or Bi-Weekly Collection
 - Short-Term Service Agreements
- Industrial Waste Collection and Hauling
- Roll-Off Container Rental
- Asbestos Container Rental
- Storage Container Rental
- Scrap Metal Container Rental
- Long-Haul Trucking



Equipment Services

- Ten-to Fifty-Cubic Yard Capacity Containers
- Front, Side, and Rear Load Containers
- State Approved Enclosed Asbestos Containers
- Storage Containers
- Scrap Metal Containers

V. Equipment

All trucks abide by DOT Policy. All trucks are fully equipped with GPS, and real time location. This allows the company and customers to know where trucks are located at all times. Countrywide Sanitation will be using the following equipment to meet our mission: Roll-Off Trucks, Side-Load Trucks, Rear-Load Trucks. Any questions regarding our equipment will be available upon request.



***Pictured Above (Left to Right): Side-Loader, Rear-Loader**

VI. Insurance

- a. Certificate of Insurance – SEE **Appendix A**
- b. Any additionally copies of Insurance policies are available upon request.

VII. Summary

Countrywide Sanitation would be privileged to serve the City of East Grand Forks, MN for the refuse and recycling collection. Our mission is to provide exceptional waste collection, to deliver the highest quality of customer service, and to protect, preserve, and improve the community of East Grand Forks at a reasonable price. Countrywide views this as a partnership and will support the East Grand Forks community with integrity.



VIII. References

Cavalier Air Station
Joseph E Bac, SrA, USAF
Grand Forks Air Force Base, ND
(701) 203-6527

Refuse and recycling collection for airbase building facilities and residential housing along with recyclable cardboard and commercial trash collection.

Balfour Beatty Communities
Christine Meine
PO Box 10044
Grand Forks Air Force Base, ND
(701) 594-8003

Residential refuse and recycling collection for all the military housing at the Grand Forks Air Force Base, in which a private contract with the management company was obtained.

City of Thompson
Mayor Karyn Hippen
306 Pacific Avenue
Thompson, ND
(701) 599-2973

Residential refuse and recycling collection, commercial refuse and recycling collection, drop off center for yard waste and recycling.

City of Manvel ND
Mayor Chad Gilbertson
508 Oldham Avenue
Manvel, ND
(701) 696-2316

Residential recycling collection and commercial recycling collection.

American Crystal Sugar Company
Mr. Lee Norman
101 North 3rd Street
East Grand Forks, MN
(218) 773-5705

Heavy Industrial Hauling, Refuse and recycling collection.

Appendix A

Insurance Policy (See Next Page)

Request for Council Action

Date: 04/03/14

To: East Grand Forks City Council Mayor Lynn Stauss, President Craig Buckalew, Council Vice President Greg Leigh, Council Members: Clarence Vetter, Dale Helms, Henry Tweten, Mark Olstad, and Chad Grassel

Cc: File

From: Megan Nelson

RE: Alarm Systems

Here are four examples of how other cities implement their alarm system ordinance. This information was collected from contacting the League for known examples and the City of Grand Forks.

City of New Hope – population of 20,764

- The City requires both businesses and residents to register.
 - Businesses have to register every year by January 31st and the fee is \$25.
 - Residents only have to register once unless ownership changes. The fee is also \$25.
 - False alarms can be charged separately and are as follows:
 - Police - 1-3 false alarms – no charge
 - 4 false alarms - \$50.00
 - 5 false alarms - \$100.00
 - 6 or more false alarms - \$200 per alarm and possible suspension of service
 - Fire – 1-3 false alarms – no charge
 - 4 false alarms - \$100.00
 - 5 false alarms - \$200.00
 - 6 or more false alarms - \$400 per alarm and suspension of service

City of West St. Paul – population of 19,756

- Amended their alarm ordinance in March of 2013 and now only charge for false alarms.
 - Charges from the Police Dept for false alarms
 - 0-3 false alarms – no charge
 - 4-5 false alarms - \$125
 - 7-10 false alarms - \$185
 - More than 10 per year - \$270
 - Charges from the Fire Dept for false alarms
 - 0-3 false alarms – no charge
 - 4-5 false alarms - \$118
 - 7-10 false alarms - \$171

City of Savage – population of 27,552

- The City requires the registration of any alarm system for both business and residential.
 - They require separate registrations for each alarm system.
 - they also have a program a business can go through they call Best Practice which can help cut down on the amount for some fees charged for false alarms – shown as \$amount followed by BP

- Police False Alarm Fees are as follows:

1st False Alarm - \$25 - waived for BP

2nd False Alarm - \$50 - \$25 for BP

3rd False Alarm - \$100 - \$100 for BP

4-5 False Alarms - \$200 - \$200 BP

6-7 False Alarms - \$300 - \$300 for BP

8-9 False Alarms - \$400 - \$400 for BP

10 and more - \$500 - \$500 for BP

The Fire Department is allowed to charge \$400 per false alarm in excess of 2 within a consecutive 12 month period.

Savage also has included in their ordinance that they have the right to assess any unpaid and delinquent penalties against the property.

City of Grand Forks - population of 53,456

- They currently require a permit for both an alarm business and alarm users.
- Currently they charge a user fee and for false alarms.
 - The fees currently listed on the Grand Forks City website are as follows:
 - Investigation Fee \$62
 - User Fee \$31
 - Alarm Business \$31
 - Alarm Installer \$31
 - In addition to these fees the fee schedule for false alarms is as follows:
 - 1-4 alarms in a 6 month period – no charge
 - 5-6 false alarms in a 6 month period - \$25 per call
 - 7 or more false alarms in a six month period - \$35 per call

Staff needs direction from the council for the following items:

- Do you want to charge fees for alarm systems?
- What is the fee structure going to be and what will be included?

Included with this RCA are the alarm user registration forms for both residential and business from New Hope. If this ordinance is going to be enforced I would like use a form very similar to these examples with the information our current ordinance requires.



ALARM USER REGISTRATION FORM

RESIDENTIAL

I have reviewed the New Hope Alarm Ordinance and understand its contents and my company's responsibilities

ALARM USER INFORMATION:

Homeowner Name:			
Address (& Unit Number):		Zip Code:	
Home Phone:		Cell Phone:	
Email Address:			

ALARM MONITORING SYSTEM INFORMATION:

Company Name:						
Company Phone:						
Type of Alarm System:	<input type="checkbox"/> Burglar	<input type="checkbox"/> Holdup	<input type="checkbox"/> Panic	<input type="checkbox"/> Fire	<input type="checkbox"/> Other (Describe):	
False Alarms	Fee/Police Response		SUBMIT COMPLETED FORM & \$25 TO:			
1 st through 3 rd	N/C		Alarm Registration			
4 th Alarm	\$50		City of New Hope			
5 th Alarm	\$100		4401 Xylon Avenue North			
6 th Alarm or more (*)	\$200		New Hope MN 55428			
(*) possible suspension of response service			Email: cgass@ci.new-hope.mn.us 763-531-5130			

ANY FUTURE CHANGES TO THIS REGISTRATION FORM REQUIRES A NEW FORM TO BE COMPLETED

Signature:	Date:
------------	-------



**2014 ALARM USER REGISTRATION FORM
FOR
COMMERCIAL/INDUSTRIAL/MULTI-UNIT BUILDINGS**

**I have reviewed the New Hope Alarm Ordinance and
understand its contents and my company's responsibilities.**

Please Note:

Multi-Property Owners: There must be separate registration forms on file for each premise that utilizes an alarm system within the city of New Hope.

Shared Alarm System Users: If one alarm system is used for multiple tenants, please list all tenant names and addresses on the back of this form.

ALARM USER INFORMATION:

Business Name:					
Business Address (& Suite Number):				Zip Code:	
Business Phone:		Home Phone:		Cell Phone:	
Email Address:					

BILLING INFORMATION IF DIFFERENT FROM ABOVE:

Business Name:				
Business Address (& Suite Number):				
City, St, Zip:			Business Phone:	
Email Address:				

ALARM MONITORING SYSTEM INFORMATION:

Company Name:				Phone Number:	
Type of Alarm System:	<input type="checkbox"/> Burglar	<input type="checkbox"/> Holdup	<input type="checkbox"/> Panic	<input type="checkbox"/> Fire	<input type="checkbox"/> Other (Describe):
False Alarms	Fee/Police Response			SUBMIT COMPLETED FORM & \$25 TO:	
1st through 3rd	N/C			Alarm Registration	
4th Alarm	\$50			City of New Hope	
5th Alarm	\$100			4401 Xylon Avenue North	
6th Alarm or more (*)	\$200			New Hope MN 55428	
(*) possible suspension of response service			Email: cgass@ci.new-hope.mn.us 763-531-5130		
ANY FUTURE CHANGES TO THIS REGISTRATION FORM REQUIRES A NEW FORM TO BE COMPLETED					
Signature:					Date: