

WEEKLY MEMO

Date: January 31, 2014

To: Mayor Lynn Stauss. Council President Craig Buckalew, Council Vice-President Greg Leigh, Council members Clarence Vetter, Henry Tweten, Mark Olstad, and Chad Grassel.

RE: Weekly Update

UPCOMING MEETINGS:

February 4, 2014 – 5:00 PM – Regular Meeting – Council Chambers

February 11, 2014 – 5:00 PM – Work Session – Training Room

February 18, 2014 – 5:00 PM – Regular Meeting – Council Chambers

February 25, 2014 – 5:00 PM – Work Session – Training Room

Weekly Updates:

The Administration Office only received two applications for the vacancy in Ward 2. Per council direction these two candidates who are Dale Helms and Erin Almlie will be interviewed at the first work session in February. Their applications will be provided in the packet next week.

Department Updates:

Economic Development/Housing Authority, Jim Richter

Highway 2 West Manufacturers' Association is having a general membership meeting at the Alerus Center on Monday February 10th from 3:00 to 5:00 p.m. the overall theme is "What can the Members of H2WMA offer to the Bakken Region". See attached flyer for registration info.

The Department of Employment and Economic Development (DEED) is holding regional information meetings on the roll out of the "Job Creation Program" that was enacted last session. The details and guidelines are now in working order. The nearest session for us is in Thief River Falls on February 4th from 9:00 to 11:00 a.m. at TRF City hall. Anyone interested in attending feel free to call me.

Agenda Items

The Consent Agenda will consider adopting a resolution moving forward with a direction for the 2018 sub-target project, two resolutions becoming the sponsoring agency for Safekids group, and approving the request to start a new hiring register for the police department.

Under communications the council will be acknowledging the hiring of a new police officer and a new park maintenance worker.

Item 10 will consider approving the special event application for the Grand Cities Artfest and waiving the transient merchant license for the artist vendors.

Item 11 will consider approving the labor agreement between the City of East Grand Forks and the Teamsters, Local No. 120.