

**APPROVED MINUTES
OF THE CITY COUNCIL
CITY OF EAST GRAND FORKS
TUESDAY, OCTOBER 15, 2013 - 5:00 P.M.**

CALL TO ORDER:

The Regular Meeting of the East Grand Forks City Council for October 15, 2013 was called to order by Council Vice-President Greg Leigh at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Council Vice President Greg Leigh, Council Members Clarence Vetter, Ron Vonasek, Henry Tweten, Mark Olstad, and Chad Grassel.

Dave Aker, Parks & Recreation Superintendent; Karla Anderson, Finance Director; Greg Boppre, City Engineer; Dan Boyce, Water & Light Manager; Nancy Ellis, City Planner; Ron Galstad, City Attorney; Gary Larson, Fire Chief; David Murphy, City Administrator/Clerk-Treasurer; Megan Nelson, Executive Assistant; Jim Richter, EDHA Director; and Jason Stordahl, Public Works Director.

DETERMINATION OF QUORUM:

The Council President Determined a Quorum was present.

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.” If you would like to address the City Council, please come up to the podium to do so.”

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of October 1, 2013.
2. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of October 8, 2013.

A MOTION WAS MADE BY COUNCIL MEMBER OLSTAD, SECONDED BY COUNCIL MEMBER VONASEK, TO APPROVE ITEMS ONE (1) THROUGH TWO (2).

Voting Aye: Tweten, Olstad, Leigh, Grassel, Vetter, and Vonasek.

Voting Nay: None.

Absent: Buckalew

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Consider awarding K&K Trucking the 2013-2014 gravel contract for the bid price of \$10.85 per ton.
4. Consider awarding Garry Gravel the 2013-2014 sand contract for the bid price of \$9.36 per ton.
5. Consider approving the draft of the 2040 Alternative Modes Transportation Plan.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER VETTER, TO APPROVE ITEMS THREE (3) THROUGH FIVE (5).

Voting Aye: Tweten, Olstad, Leigh, Grassel, Vetter, and Vonasek.

Voting Nay: None.

Absent: Buckalew

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, AND COMMISSIONS:

6. Regular meeting minutes of the Water, Light, Power, and Building Commission Meeting for September 19, 2013.

COMMUNICATIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

7. Consider approving a lease agreement with Butler Machinery Company for a motor grader for \$2235 per month plus \$69 per hour for a minimum of four months.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER GRASSEL, TO APPROVE A LEASE AGREEMENT WITH BUTLER MACHINERY COMPANY FOR A MOTOR GRADER FOR \$2235 PER MONTH PLUS \$69 PER HOUR FOR A MINIMUM OF FOUR MONTHS.

Voting Aye: Tweten, Olstad, Leigh, Grassel, and Vetter.

Voting Nay: None.

Absent: Buckalew.

Abstain: Vonasek.

8. Consider approving the request by Public Works Department to declare the pumps in lift station 16 as surplus to be traded in and used in the purchase of two new pumps from Minnesota Pump Works for \$5993 plus freight and tax.

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER OLSTAD, TO APPROVE THE REQUEST BY PUBLIC WORKS DEPARTMENT TO DECLARE THE PUMPS IN LIFT STATION 16 AS SURPLUS TO BE TRADED IN AND USED IN THE PURCHASE OF TWO NEW PUMPS FROM MINNESOTA PUMP WORKS FOR \$5993 PLUS FREIGHT AND TAX.

Voting Aye: Tweten, Olstad, Leigh, Grassel, Vetter, and Vonasek.

Voting Nay: None.

Absent: Buckalew.

9. Consider adopting Resolution No. 13-10-103 amending the skating and hockey fees for the 2013-2014 season.

Council member Vetter asked to have this item tabled and brought to the next work session. Council Vice-President Leigh asked for other comments. With no comments he stated this item was tabled until the next work session.

10. Consider adopting Resolution No. 13-10-104 authorizing persons listed on the resolution (subject to any expressed restrictions) is authorized for ACH origination and online banking.

A MOTION WAS MADE BY COUNCIL MEMBER VETTER, SECONDED BY COUNCIL MEMBER TWETEN, TO ADOPT RESOLUTION NO. 13-10-104 AUTHORIZING PERSONS LISTED ON THE RESOLUTION (SUBJECT TO ANY EXPRESSED RESTRICTIONS) IS AUTHORIZED FOR ACH ORIGINATION AND ONLINE BANKING.

Voting Aye: Tweten, Olstad, Leigh, Grassel, Vetter, and Vonasek.

Voting Nay: None.

Absent: Buckalew.

11. Consider approving the labor agreement between the City of East Grand Forks and the Teamsters Local No. 120.

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER TWETEN, TO APPROVE THE LABOR AGREEMENT BETWEEN THE CITY OF EAST GRAND FORKS AND THE TEAMSTERS LOCAL NO. 120.

Council member Vetter stated he needed some clarification on the health insurance section. He asked how much the City would be contributing into the health savings account of employees and how often that would happen. Ms. Anderson stated she wasn't a part of the negotiations but how she understood it the City would contribute up to a certain amount each year depending on what plan the employee was on. More discussion followed about clarifying the language in the agreement before approving and finalizing the labor agreement. Council member Grassel asked that all labor agreements are straightened out before it comes to council.

COUNCIL MEMBER GRASSEL WITHDREW HIS MOTION, COUNCIL MEMBER TWETEN WITHDREW HIS SECOND TO THE MOTION.

COUNCIL MEMBER OLSTAD MOVED TO TABLE THIS ITEM, SECONDED BY VETTER, UNTIL THE LANGUAGE OF THE AGREEMENT WAS CORRECTED.

Voting Aye: Tweten, Olstad, Leigh, Grassel, Vetter, and Vonasek.

Voting Nay: None.

Absent: Buckalew.

12. Consider approving the request to file proposed assessment roll and set the public hearing date for October 29, 2013 for 2012 Assessment Job No. 4 – Utilities and Street Construction – Riverview 10th addition.

A MOTION WAS MADE BY COUNCIL MEMBER VETTER, SECONDED BY COUNCIL MEMBER OLSTAD, TO APPROVE THE REQUEST TO FILE PROPOSED ASSESSMENT ROLL AND SET THE PUBLIC HEARING DATE FOR OCTOBER 29, 2013 FOR 2012 ASSESSMENT JOB NO. 4 – UTILITIES AND STREET CONSTRUCTION – RIVERVIEW 10TH ADDITION.

Mr. Boppre stated that there was one piece of property in the new addition that was not owned by Crary. He explained how this property owner already had paid for benefits from 20th Ave SE and would not be receiving any benefits from the side street other than storm water so the assessments have been modified to reflect that change.

Voting Aye: Tweten, Olstad, Leigh, Grassel, Vetter, and Vonasek.

Voting Nay: None.

Absent: Buckalew.

CLAIMS:

13. Consider adopting Resolution No. 13-10-105 authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 17037 for a total of \$958.12 whereas Council Member Buckalew is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER OLSTAD, SECONDED BY COUNCIL MEMBER VONASEK, TO ADOPT RESOLUTION NO. 13-10-105 AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBERS 17037 FOR A TOTAL OF \$958.12 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Tweten, Olstad, Leigh, Grassel, Vetter, and Vonasek.

Voting Nay: None.

Absent: Buckalew.

14. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER VETTER, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER

TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Ms. Anderson stated how a check was made out to Bert's Truck Equipment because the City was sent the wrong bill for the multi-use truck. She stated that if the bills were approved this check would be voided and then made out to the correct vendor.

Voting Aye: Tweten, Olstad, Leigh, Grassel, Vetter, and Vonasek.

Voting Nay: None.

Absent: Buckalew.

COUNCIL/STAFF REPORTS:

Mr. Murphy reminded the council that he will be working until 11:00 Wednesday morning and then leaving so he can help move his family. He also informed the council that there wasn't any significant savings on the new quote for mold remediation on the police department and that they are looking in to other options. Mr. Murphy ended by telling the council about the regional meeting put on by the League of Minnesota Cities on October 8th.

Mr. Stordahl informed the council that the watermain project on the north end of town is very close to being completed but the portion of the project that was supposed to be completed by the pool is going to be pushed back. He explained how the subcontractor that was hired by RJ Zavoral is very sick and on medical leave. He added this portion of the project is very complicated and they didn't feel comfortable moving forward without the subcontractor present. Mr. Stordahl told the council the plan is to move forward with the project as soon as the frost comes out of the ground in the spring and before the pool opens up. Council Vice-President Leigh stated the City has a contract with Zavoral's and asked if we will still be paying the same price and if the end date of the project can be moved so the project does not have to be rebid. Mr. Boppre stated that they are sending a change order and will have to confirm that with RJ Zavoral's. Council member Grassel asked if this was the area with the odor issue. Mr. Stordahl stated that is was but they are trying to use chemicals to help with the odor issue.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER OSLTAD, SECONDED BY COUNCIL MEMBER VETTER, TO ADJOURN THE OCTOBER 15, 2013 COUNCIL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:27 P.M.

Voting Aye: Tweten, Olstad, Leigh, Grassel, Vetter, and Vonasek.

Voting Nay: None.

Absent: Buckalew

David Murphy, City Administrator/Clerk-Treasurer