

**APPROVED MINUTES
OF THE CITY COUNCIL
CITY OF EAST GRAND FORKS
TUESDAY, OCTOBER 1, 2013 - 5:00 P.M.**

CALL TO ORDER:

The Regular Meeting of the East Grand Forks City Council for October 1, 2013 was called to order by Council President Buckalew at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice President Greg Leigh, Council Members Clarence Vetter, Ron Vonasek, Henry Tweten, Mark Olstad, and Chad Grassel.

Dave Aker, Parks & Recreation Superintendent; Greg Bopppe, City Engineer; Dan Boyce, Water & Light Manager; Nancy Ellis, City Planner; Ron Galstad, City Attorney; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Gary Larson, Fire Chief; David Murphy, City Administrator/Clerk-Treasurer; Megan Nelson, Executive Assistant; Jim Richter, EDHA Director; and Jason Stordahl, Public Works Director.

DETERMINATION OF QUORUM:

The Council President Determined a Quorum was present.

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.” If you would like to address the City Council, please come up to the podium to do so.”

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of September 17, 2013.
2. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of September 24, 2013.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER LEIGH, TO APPROVE ITEMS ONE (1) THROUGH TWO (2).

Voting Aye: Vetter, Vonasek, Buckalew, Tweten, Olstad, Leigh, and Grassel.
Voting Nay: None.

SCHEDULED BID LETTINGS:

3. Consider adopting Resolution No. 13-10-97 accepting and awarding the bid for the multi-purpose trail along Highway 220 for 2013 City Project No. 1 to Paras Contracting for a bid price of \$282,196.20.

A MOTION WAS MADE BY COUNCIL MEMBER VETTER, SECONDED BY COUNCIL MEMBER GRASSEL, TO ADOPT RESOLUTION NO. 13-10-97 ACCEPTING AND AWARDING THE BID FOR THE MULTI-PURPOSE TRAIL ALONG HIGHWAY 220 FOR 2013 CITY PROJECT NO. 1 TO PARAS CONTRACTING FOR A BID PRICE OF \$282,196.20.

Council Vice-President Leigh asked where the money for the City portion is coming from. Ms. Nelson stated that it was proposed to be included in the 2014 budget. Council Vice-President Leigh stated that he was not in favor of awarding this job since the council hadn't completed the budgeting process for 2014.

Voting Aye: Vetter, Vonasek, Buckalew, Tweten, Olstad, and Grassel.
Voting Nay: Leigh.

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

4. Consider approving the purchase of a multi-use truck from RG Truck Sales in the amount of \$54,659.77.
5. Consider adopting Resolution No. 13-10-98 approving Master Partnership Contract No. 02218 providing snow removal services for the Minnesota Department of Transportation.
6. Consider approving the application for an Exempt Gambling Permit for a raffle for the Min-Dak Border Chapter MN Deer Hunters Association to be held November 5, 2013 at the East Grand Forks Eagles Club, 227 10th Ave NW, East Grand Forks, MN 56721 and waive the 30-day waiting period.
7. Consider approving the application for an Exempt Gambling Permit for a raffle for Sacred Heart Church and School to be held May 5, 2014 at the Sacred Heart School, 200 3rd St NW, East Grand Forks, MN 56721 and waive the 30-day waiting period.

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER VONASEK, TO APPROVE ITEMS FOUR (4) THROUGH SEVEN (7).

Voting Aye: Vetter, Vonasek, Buckalew, Tweten, Olstad, Leigh, and Grassel.
Voting Nay: None

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, AND COMMISSIONS:

8. Regular meeting minutes of the Water, Light, Power, and Building Commission Meeting for September 5, 2013

COMMUNICATIONS:

9. Mr. Lindquist was officially done as Interim City Administrator on September 27, 2013.

OLD BUSINESS: NONE

NEW BUSINESS:

10. Consider adopting Resolution No. 13-10-99 which provides a summary of the item discussed at the closed meeting on September 24, 2013.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER VETTER, TO ADOPT RESOLUTION NO. 13-10-99 WHICH PROVIDES A SUMMARY OF THE ITEM DISCUSSED AT THE CLOSED MEETING ON SEPTEMBER 24, 2013.

Voting Aye: Vetter, Vonasek, Buckalew, Tweten, Olstad, Leigh, and Grassel.
Voting Nay: None.

11. Consider adopting Resolution No. 13-10-100 approving the transfer of funds for the construction of the Salt & Sand Shed.

A MOTION WAS MADE BY COUNCIL MEMBER OLSTAD, SECONDED BY COUNCIL MEMBER LEIGH, TO ADOPT RESOLUTION NO. 13-10-100 APPROVING THE TRANSFER OF FUNDS FOR THE CONSTRUCTION OF THE SALT & SAND SHED.

Council member Vonasek asked Mr. Stordahl if he had more prices for the council to review. Mr. Stordahl stated he had found some information on new companies he didn't previously know about. He explained how one of these companies put up buildings up in Bemidji and they were very reasonable to build. He told the council he would be bringing more estimates to a work session.

Voting Aye: Vetter, Vonasek, Buckalew, Tweten, Olstad, Leigh, and Grassel.
Voting Nay: None.

12. Consider adopting Resolution No. 13-10-101 approving the amendment to the Waste Water Facility Plan.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER VETTER, TO ADOPT RESOLUTION NO. 13-10-101 APPROVING THE AMENDMENT TO THE WASTE WATER FACILITY PLAN.

Council member Tweten told Mr. Boppre he had two questions for him. He stated how according to the contract the City has with Widseth there are fees listed up to \$5 million projects and asked what happened after a project was over \$5 million. Mr. Boppre stated that the fee was negotiable. Council member Tweten said he thought this was putting the cart in front of the horse and thinks the residents should know what the engineering fee is going to cost before moving forward. He then asked to have this issue tabled until that fee was determined. Mr. Boppre explained how amending the facility plan would cost less than \$5000. He added that preparing the plans and specs would be a separate cost and would have to be negotiated. Council Vice-President Leigh asked if the council amended the facility plan it does not mean the City is hiring Widseth Smith Nolting as the engineers for this project. Mr. Boppre stated that was correct. Mayor Stauss asked if tabling this issue would delay the process. Mr. Boppre said not necessarily but it will take time for the MPCA to go through and approve the amended facility plan and according to the resolution, the City will be trying to get on the 2015 budgeting cycle.

Council member Olstad stated how number 3 on the resolution states that a plan to treat phosphorus needs to be included. He asked if the cost of that treatment is included in the present value costs listed. Mr. Boppre stated that it was not and added there were different options the council could move forward with and how some options aren't as expensive as other options. He commented the City is currently averaging 1.35 in phosphorus when discharging which is under the City's limit of 2. Council member Olstad asked when the limit of 1 will be put in place since it was mentioned in the email that was provided from the MPCA. Mr. Boppre stated that was still unknown. Mayor Stauss commented how there is a \$3 million dollar grant the City could apply for in efforts of reducing phosphorus. Mr. Boppre also added that if a company moves in and adds jobs to the community the City could apply for grants under the EDA to help pay for this project.

Council member Tweten then asked Mr. Boppre if the City will be required to purchase more land for this project. Mr. Boppre stated that at this time the City does not need to purchase land because even a tertiary treatment plant could fit on the acreage north of the ponds if that is something the council decided to move forward with. Mayor Stauss asked if the ponds had to be cleaned out. Mr. Boppre said that MPCA requires all the biosolids to be removed.

Voting Aye: Vetter, Vonasek, Leigh, and Grassel.

Voting Nay: Buckalew, Tweten, and Olstad.

CLAIMS:

13. Consider adopting Resolution No. 13-10-102 authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 16925 for a total of \$436.01 whereas Council Member Buckalew is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER OLSTAD, TO ADOPT RESOLUTION NO. 13-10-102 AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE

GOODS REFERENCED IN CHECK NUMBERS 16925 FOR A TOTAL OF \$436.01 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Vetter, Vonasek, Tweten, Olstad, Leigh, and Grassel.

Voting Nay: None.

Abstain: Buckalew.

14. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER VETTER, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: Vetter, Vonasek, Buckalew, Tweten, Olstad, Leigh, and Grassel.

Voting Nay: None.

COUNCIL/STAFF REPORTS:

Mayor Stauss commented how fast the council is moving along with different things and how he has been gone, but hopefully will be around now.

Council Member Vetter welcomed Mr. Murphy and wished him good luck.

Council Member Vonasek welcomed Mr. Murphy.

Council Member Buckalew said he would like to ditto Council member Grassel's remarks.

Council Member Tweten welcomed the mayor back and also welcomed Mr. Murphy. He added that if Mr. Murphy is successful then we will all be successful. Council member Tweten informed the council the Senate Bonding Committee will be meeting in northwest Minnesota towards the end of October and the council might want to send representatives for that meeting since the City has two major projects up for bonding.

Council Member Olstad welcomed Mr. Murphy and added how he is looking forward to working with him.

Council Member Grassel welcomed Mr. Murphy. He also thanked Mr. Lindquist for the great job he did as the Interim City Administrator. He added how he is also looking forward to working with Mr. Murphy for years to come.

Mr. Murphy informed the council that he had received signed copies of the Teamster contract and

Mr. Boppre informed the council that Mr. Stordahl and himself took Mr. Murphy on a tour of the waste water ponds. He also welcomed Mr. Murphy and is also looking forward to working with him for many years.

Chief Hedlund informed the council that the roof should be completed on the Police Building by the end of the week. He said how the windows should be installed in 2 to 3 weeks and how he had met with Mr. Dammann and they are working on how the mold remediation project will proceed and try to cut down on the cost of the project.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER LEIGH, TO ADJOURN THE OCTOBER 1, 2013 COUNCIL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:30 P.M.

Voting Aye: Vetter, Vonasek, Buckalew, Tweten, Olstad, Leigh, and Grassel.

Voting Nay: None.

David Murphy, City Administrator/Clerk-Treasurer