

# WEEKLY MEMO

**Date:** October 3, 2013

**To:** Mayor Lynn Stauss. Council President Craig Buckalew, Vice President Greg Leigh, Council Members Clarence Vetter, Ron Vonasek, Henry Tweten, Mark Olstad, and Chad Grassel

**RE:** Weekly Update

## **UPCOMING MEETINGS:**

*Work Session – October 8, 2013 – 5:00 PM – Training Room*

*Regular Council Meeting – October 15, 2013 – 5:00 PM – Council Chambers*

*Work Session – October 22, 2013 – 5:00 PM – Training Room*

*Regular Council Meeting – November 5, 2013 – 5:00 PM – Council Chambers*

## **DEPARTMENT REPORTS:**

### **Fire Department, Chief Larson**

- We have been busy with company inspections and truck maintenance.
- I have had a chance to visit with the new City Administrator and feel like the council made a good choice in choosing.
- We are having our Fire Prevention Open House on Monday night from 6 P.M to 8 P.M. You are all invited to come over to the main fire station and enjoy the activities.
- We are at 785 calls for the year. It has been very steady on the call volume, with a lot of back to back calls.
- I have been working on the Safer Grant and the Aid to Firefighter Grants that we have received. It doesn't look like we will be able to collect funds with the Government Shutdown.

### **Police Department, Chief Hedlund**

**Traffic Safety** – Harvest is on and with our recent rains many of our roadways can be muddy and slippery. Drive safe and be aware that there are many hazards on and near our roadways at this time of year. We will also soon be experiencing freezing temperatures at night which can result in very slippery roads during the morning commuting hours. Help us keep our roadways safe and drive defensively!

**Police Building Construction** – The exterior work on the police building is nearing completion. The roof work is expected to be complete by the end of this work or next week at the latest. The window replacement portion of the project is scheduled to take place and the final exterior work should be able to be completed shortly after the new windows are installed. The mold issues within the building have

proven to be greater than originally believed and that portion of the project is on hold as the best way to move forward with that part of the project is studied.

## **AGENDA ITEMS:**

Item 1 will consider quotes for the mold remediation job in the police building.

Item 2 the City Engineer will be asking the council to consider filing the assessment roll for the 2012 Assessment Job 4 – Utilities and Street Construction for the Riverview 10<sup>th</sup> Addition.

Item 3 will be a presentation from the MPO on long range transportation modes.

Item 4 will be an update regarding a refuse collection service.

Item 5 will consider a motor grader rental for the winter months for Public Works.

Item 6 will consider the bids for gravel and sand for 2013-2014.

Item 7 will consider replacing pumps in lift station 16 as a part of the annual maintenance schedule.