

**AGENDA
OF THE CITY COUNCIL
CITY OF EAST GRAND FORKS
TUESDAY, OCTOBER 1, 2013 - 5:00 P.M.**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.” If you would like to address the City Council, please come up to the podium to do so.”

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of September 17, 2013.
2. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of September 24, 2013.

SCHEDULED BID LETTINGS:

3. Consider adopting Resolution No. 13-10-97 accepting and awarding the bid for the multi-purpose trail along Highway 220 for 2013 City Project No. 1 to Paras Contracting for a bid price of \$282,196.20.

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

4. Consider approving the purchase of a multi-use truck from RG Truck Sales in the amount of \$54,659.77.
5. Consider adopting Resolution No. 13-10-98 approving Master Partnership Contract No. 02218 providing snow removal services for the Minnesota Department of Transportation.

6. Consider approving the application for an Exempt Gambling Permit for a raffle for the Min-Dak Border Chapter MN Deer Hunters Association to be held November 5, 2013 at the East Grand Forks Eagles Club, 227 10th Ave NW, East Grand Forks, MN 56721 and waive the 30-day waiting period.
7. Consider approving the application for an Exempt Gambling Permit for a raffle for Sacred Heart Church and School to be held May 5, 2014 at the Sacred Heart School, 200 3rd St NW, East Grand Forks, MN 56721 and waive the 30-day waiting period.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, AND COMMISSIONS:

8. Regular meeting minutes of the Water, Light, Power, and Building Commission Meeting for September 5, 2013

COMMUNICATIONS:

9. Mr. Lindquist was officially done as Interim City Administrator on September 27, 2013.

OLD BUSINESS: NONE

NEW BUSINESS:

10. Consider adopting Resolution No. 13-10-99 which provides a summary of the item discussed at the closed meeting on September 24, 2013.
11. Consider adopting Resolution No. 13-10-100 approving the transfer of funds for the construction of the Salt & Sand Shed.
12. Consider adopting Resolution No. 13-10-101 approving the amendment to the Waste Water Facility Plan.

CLAIMS:

13. Consider adopting Resolution No. 13-10-102 authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 16925 for a total of \$436.01 whereas Council Member Buckalew is personally interested financially in the contract.
14. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

COUNCIL/STAFF REPORTS:

ADJOURN:

Upcoming Meetings:

Work Session – October 8, 2013 – 5:00 PM – Training Room
Regular Council Meeting – October 15, 2013 – 5:00 PM – Council Chambers

**UNAPPROVED MINUTES
OF THE CITY COUNCIL
CITY OF EAST GRAND FORKS
TUESDAY, SEPTEMBER 17, 2013 - 5:00 P.M.**

CALL TO ORDER:

The Regular Meeting of the East Grand Forks City Council for September 17, 2013 was called to order by Council President Buckalew at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Council President Craig Buckalew, Council Vice President Greg Leigh, Council Members Clarence Vetter, Ron Vonasek, Henry Tweten, Mark Olstad, and Chad Grassel.

Dave Aker, Parks & Recreation Superintendent; Greg Boppre, City Engineer; Dan Boyce, Water & Light Manager; Ron Galstad, City Attorney; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Karl Lindquist, Interim City Administrator; Megan Nelson, Executive Assistant; Jim Richter, EDHA Director; and Jason Stordahl, Public Works Director.

DETERMINATION OF QUORUM:

The Council President Determined a Quorum was present

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.” If you would like to address the City Council, please come up to the podium to do so.”

Mr. Lindquist stated that a resident had called and was upset with a fee she was charged for subordination agreements. He explained that the resident was going to try and make it to the meeting and if she couldn’t he told her that he would speak to the issue. Mr. Lindquist asked to have the fee schedule brought to the next work session to be discussed.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of September 3, 2013.
2. Consider approving the minutes of the “Special Meeting” for the East Grand Forks, Minnesota City

Council of September 10, 2013.

3. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of September 10, 2013.

A MOTION WAS MADE BY COUNCIL MEMBER VETTER, SECONDED BY COUNCIL MEMBER GRASSEL, TO APPROVE ITEMS ONE (1) THROUGH THREE (3).

Voting Aye: Leigh, Grassel, Vetter, Vonasek, Buckalew, Tweten, and Olstad.

Voting Nay: None.

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

4. Consider approving the request to start a hiring register for the Police Department.
5. Consider adopting Resolution No. 13-09-89 accepting the grant from Project Lifesaver.
6. Consider approving the request to replace a pump in life station 1 by Minnesota Pump Works for the amount of \$28,989.
7. Consider awarding the street crack sealing job to Northwest Asphalt and Maintenance to seal 200,000 feet of cracks in the streets for \$96,000.
8. Consider adopting Resolution No. 13-09-90 authorizing the implementation of the updated compensation plan for non-union employees.
9. Consider approving the application for an Exempt Gambling Permit for a raffle and paddlewheel for the Grand Forks Red River Lions Club to be held November 13, 2013 at the American Legion Club, 1009 Central Ave NW, East Grand Forks, MN 56721 and waive the 30-day waiting period.
10. Consider approving the Minnesota Municipal Utilities Association Service Agreement for the Safety Management Program split 50/50 between the City and Water & Light Department for beginning October 1, 2013 through September 30, 2014.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER OLSTAD, TO APPROVE ITEMS FOUR (4) THROUGH TEN (10).

Voting Aye: Leigh, Grassel, Vetter, Vonasek, Buckalew, Tweten, and Olstad.

Voting Nay: None.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, AND COMMISSIONS:

- 11. Regular meeting minutes of the Water, Light, Power, and Building Commission Meeting for August 15, 2013

COMMUNICATIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

- 12. Consider adopting Resolution No. 13-09-91 approving the State of Minnesota Joint Powers Agreements with the City of East Grand Forks on behalf of its City Attorney and Police Department.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER GRASSEL, TO ADOPT RESOLUTION NO. 13-09-91 APPROVING THE STATE OF MINNESOTA JOINT POWERS AGREEMENTS WITH THE CITY OF EAST GRAND FORKS ON BEHALF OF ITS CITY ATTORNEY AND POLICE DEPARTMENT.

Council President Buckalew asked if this agreement was the same as past agreements. Mr. Galstad said that it was but now both he and the police department will have access to the State’s criminal history records. Council Vice-President Leigh asked if there was a cost associated with this. Mr. Galstad said not that he was aware of.

Voting Aye: Leigh, Grassel, Vetter, Vonasek, Buckalew, Tweten, and Olstad.

Voting Nay: None.

- 13. Consider adopting Resolution No. 13-09-92 acknowledging the completion of the MNDOT projects on Demers Ave and Business Highway 2.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER LEIGH, TO ADOPT RESOLUTION NO. 13-09-92 ACKNOWLEDGING THE COMPLETION OF THE MNDOT PROJECTS ON DEMERS AVE AND BUSINESS HIGHWAY 2.

Council Vice-President Leigh said he would like to commend the MnDOT for being very speedy and completing the project down town so quickly. Council member Tweten added that Mr. Stordahl was also very affective getting the bridge area back open. He also commented how the foreman of the project stated he never had such cooperation from a city before.

Voting Aye: Leigh, Grassel, Vetter, Vonasek, Buckalew, Tweten, and Olstad.

Voting Nay: None.

- 14. Consider adopting Resolution No. 13-09-93 approving Amendment No. 12 to the Memorandum of Understanding between the Department of Employment and Economic Development and the City of East Grand Forks accepting \$226,443 to be used for tax reductions.

A MOTION WAS MADE BY COUNCIL MEMBER OLSTAD, SECONDED BY COUNCIL MEMBER GRASSEL, TO ADOPT RESOLUTION NO. 13-09-93 APPROVING AMENDMENT NO. 12 TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF EMPLOYMENT AND ECONOMIC DEVELOPMENT AND THE CITY OF EAST GRAND FORKS ACCEPTING \$226,443 TO BE USED FOR TAX REDUCTIONS.

Council member Vetter asked if this was a city-wide program or only certain areas are eligible. Mr. Richter stated that as long as they qualify under the Border City Enterprise Zone they would be eligible.

Voting Aye: Leigh, Grassel, Vetter, Vonasek, Buckalew, Tweten, and Olstad.

Voting Nay: None.

15. Consider awarding the job of replacing all four VFDs in lift station for to Integrated Process Solutions in the amount of \$46,824.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER VONASEK, TO AWARD THE JOB OF REPLACING ALL FOUR VFDS IN LIFT STATION FOR TO INTEGRATED PROCESS SOLUTIONS IN THE AMOUNT OF \$46,824.

Mr. Stordahl told the council how there are lots of problems with the SCADA system at Lift Station 1. He said that they were going to have the system checked over and see what needs to be changed or replaced. He added that this proposed amount is the total if all VFDs need to be replaced but there is a chance not all of them will have to be replaced. Council Vice-President asked if this repair would prevent backups. Mr. Stordahl stated that it would since this system turns the pumps on and off.

Voting Aye: Leigh, Grassel, Vetter, Vonasek, Buckalew, Tweten, and Olstad.

Voting Nay: None.

16. Consider adopting Resolution No. 13-09-94 implementing an increase to the fixed meter sewage rates taking effect on October 1, 2013.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER OLSTAD, TO ADOPT RESOLUTION NO. 13-09-94 IMPLEMENTING AN INCREASE TO THE FIXED METER SEWAGE RATES TAKING EFFECT ON OCTOBER 1, 2013.

Council President Buckalew stated that the council had proposed a flat rate increase but said that the increase has been changed to a percentage rather than a flat rate. Mr. Boyce informed the council that a flat rate increase is not fair and equitable. He added that the percentage increase would be based on the size of the water meter and the customer's ability to put stress on the system. Council member Leigh asked who has the four and six inch meters. Mr. Boyce said he didn't know all of them but he did know that Water and Light and the public school had the four inch meter and the DNR had a six inch meter. Council Vice-President Leigh stated that some of these rates had gone up substantially and how it was not the intention of the council to raise rates that high right away. Mr. Boyce added that the bulk of the meters were small in size.

Council member Vetter stated that in the last few years the trend had been not to raise taxes but raising fees instead. He added how the council should be raising taxes to pay for services instead of fees. He commented how residents can't deduct fees but they can deduct taxes from their taxes, how the new waste water system shouldn't be paid for by fees, and how the City needs to look into bonding. Council President Buckalew stated how it would be the same amount raised regardless of where it is coming from.

Council Vice-President Leigh asked if it was necessary to approve this resolution tonight and wait to see where the City can find funding for the waste water project. Mr. Lindquist stated the mayor would have reminded the council that the residents are going to have to pay their fair share so the City is going to have to raise rates or taxes for this project to be eligible for funding from state and federal agencies. Council member Vetter stated how he thinks the residents are already paying their fair share. More discussion followed about how funds should be raised, if it needs to be put in a dedicated fund, and how the City would like to be eligible for a grant with the USDA but residents would have to pay \$60 per month.

Council member Olstad asked why this raise would only add \$180,000 to the fund and the other increase raised more. Mr. Boyce stated that with the last raise the council also raised the usage rate for both the residence and commercial users which helped increase the amount and this time there is only an increase to the fixed rates.

Voting Aye: Leigh, Vonasek, Buckalew, Tweten, and Olstad.

Voting Nay: Grassel and Vetter.

17. Consider adopting Resolution No. 13-09-95 selecting a waste water project for future treatment of the City's waste water.

A MOTION WAS MADE BY COUNCIL MEMBER VETTER, SECONDED BY COUNCIL MEMBER LEIGH, TO ADOPT RESOLUTION NO. 13-09-95 SELECTING A WASTE WATER STABILIZATION POND PROJECT FOR FUTURE TREATMENT OF THE CITY'S WASTE WATER.

Mr. Olstad stated how there has been lots questions and discussions regarding this issue. He stated how the council really needs to take a look at how much is going to be spent on this project. He asked if the council can count on bonding money from the State or money from grants. He added how he thinks most of the cost will have to be paid for by the residents. Council member Olstad commented how it is optimistic to think the State will approve funds for the project and then hold on to them. He continued by saying how eventually tertiary treatment will have to be added, the interconnect project will alleviate regulations from the MCPA, an agreement can be worked out between the two cities, and how the council needs to do what is best for the City since there are other projects that also need to be addressed.

Council member Tweten said that the State typically pays 50% of a project and sometimes includes a separate allocation for projects which are trying to eliminate phosphorus. He added that the governor and current leadership in the state legislature are emphasizing sewage projects and he is confident they will live up to what they are saying. Council member Tweten asked Council member Vetter if he is suggesting the present site is used and not a complete replacement. Council member Vetter stated that

was correct and said the engineers will have to decide what needs to be done to bring the ponds up to code.

Council President Buckalew asked if there were any more comments from the council. Council member Olstad asked for more clarification on what Council member Vetter is proposing. Council member Vetter stated that he is asking for the engineers develop a plan for stabilization ponds to meet MCPA requirements. He added that if that calls for a complete replacement of the lagoons then that is what will happen. Council member Olstad stated how this was not voting on a system. Council member Vetter stated that this is for a lagoon system and this will give the engineers direction so they can move forward with a plan for a lagoon system and the interconnect will no longer be an option.

Mr. Boppre stated that if the stabilization ponds are selected by the council he will make sure the MCPA requirements are met. He added that it is also his job to fine tune the plan and deal with the regulatory agencies. He ended by saying if it is possible to save money on this project, he will try to do that to.

Mr. Lindquist asked for some clarification on the motion and asked Council member Vetter if his motion will address tertiary treatment. Council member Vetter said not at this point. Mr. Boppre stated how there is time to develop the plan and how he will be including tertiary treatment in the facility plan for the future and be watching for new regulations from MPCA.

Voting Aye: Leigh, Grassel, Vetter, Vonasek, and Tweten.

Voting Nay: Buckalew and Olstad.

CLAIMS:

18. Consider adopting Resolution No. 13-09-96 authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 16823 for a total of \$698.23 whereas Council Member Buckalew is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER LEIGH, TO ADOPT RESOLUTION NO. 13-09-96 AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBERS 16823 FOR A TOTAL OF \$698.23 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Leigh, Grassel, Vetter, Vonasek, Tweten, and Olstad.

Voting Nay: None.

Abstain: Buckalew.

19. Consider authorizing the Interim City Administrator to issue payment of recommended bills and payroll.

A MOTION WAS MADE BY COUNCIL MEMBER VETTER, SECONDED BY COUNCIL MEMBER TWETEN, TO AUTHORIZE THE INTERIM CITY ADMINISTRATOR TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Council member Olstad asked if the payment to the Drug Task Force was from the vehicles sold. Chief Hedlund stated that it was their portion of the proceeds from the vehicles of the most recent auction.

Voting Aye: Leigh, Grassel, Vetter, Vonasek, Buckalew, Tweten, and Olstad.

Voting Nay: None.

COUNCIL/STAFF REPORTS:

Council Member Vonasek thanked Mr. Stordahl for doing such a good job with mosquito spraying this year.

Council Member Tweten also thanked Mr. Stordahl regarding mosquito spraying. He added that the general public was very aware of the effort by both Grand Forks and East Grand Forks to eliminate disease in the community.

Council Member Leigh thanked Mr. Stordahl for cleaning up some areas that needed to be addressed.

Mr. Lindquist thanked the Home Run Club for having two new scoreboards installed at Stauss Park. He stated these score boards will have LED lighting and cost around \$30,000. He commented how they might be asking the City for about \$5,000 to help with this project. Mr. Lindquist stated again that he would like to thank the Home Run Club on behalf of the City.

Mr. Boppre told the council that he will be updating the facility plan which will be sending to the MPCA and bring it before the council so they can review it.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER OLSTAD, SECONDED BY COUNCIL MEMBER VONASEK, TO ADJOURN THE SEPTEMBER 17, 2013 COUNCIL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:37 P.M.

Voting Aye: Leigh, Grassel, Vetter, Vonasek, Buckalew, Tweten, and Olstad.

Voting Nay: None.

David Murphy, City Administrator/Clerk-Treasurer

**UNAPPROVED MINUTES
OF THE CITY
COUNCIL WORK SESSION
CITY OF EAST GRAND FORKS
TUESDAY, SEPTEMBER 24, 2013 - 5:00 P.M.**

CALL TO ORDER:

The Work Session of the East Grand Forks City Council for September 24, 2013 was called to order by Council President Craig Buckalew at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Council President Craig Buckalew, Council Vice President Greg Leigh, Council Members Clarence Vetter, Ron Vonasek, Henry Tweten, Mark Olstad, and Chad Grassel.

Karla Anderson, Finance Director; Greg Boppre, City Engineer; Nancy Ellis, City Planner; Ron Galstad, City Attorney; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Gary Larson, Fire Chief; Karl Lindquist, Interim City Administrator; Megan Nelson, Executive Assistant; Jim Richter, EDHA Director; and Jason Stordahl, Public Works Director.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present

1. Facility Plan for Stabilization Ponds – Greg Boppre

Mr. Boppre informed the council that he is working on the facility plan for the stabilization ponds. He explained how this shouldn't be a long process since he already has most of the information regarding the project schedule and had gathered estimates. He added that they will have determine the current flow rate and prepare a plan for future phosphorus treatment. He said there were two options for phosphorus treatment with one being tertiary treatment and the other using liquid alum. Mr. Boppre ended by telling the council that he will be completing the amendment to the facility plan, send it to the MPCA for approval, and start looking for funding sources to help with this project.

Council member Tweten added that both he and Council member Grassel presented to the House of Representatives bonding committee regarding the sewage project and the utility expansion of the campground. He explained how well the presentations went, how there were 24 members of the committee in attendance, and how the state might be able to help with a 50% match in funding from the state. He added that members of the council should go down to the Capitol to meet with state representatives and work with them and possibly get help funding or bonding for our projects.

Council member Grassel informed the council that he was told by Representative Hausman there were not enough votes to get the funding for the campground through last session. He added the

council needs to take the time and call, email, or do whatever they can to get in contact with the representatives regarding these projects. Council member Grassel also told the council that his presentation seemed to be well accepted and there were lots of good questions.

2. Mold Remediation in Police Department – Brent Dammann/Greg Boppre

Mr. Boppre stated he handed out an updated quote from Steamatic for mold remediation in the police department. He added how there were two businesses that were asked to submit quotes and only one did. He also explained how he asked why the quote changed from approximately \$34,000 to \$84,000. Mr. Boppre then stated the change was based on only working on two rooms at a time and how the \$34,000 was only taking out two feet of the walls with the possibility of repairing more if there was more mold found.

Council member Leigh stated that since the roof is still leaking and asked how the council would know that there won't be more mold. Mr. Boppre stated how JTC will have to make repairs due to the water that leaked in from the roof when they didn't properly have it covered when it rained. Chief Hedlund stated he would like to wait to do any mold remediation until the roof project is complete. Discussion followed about if the council could use quotes or if they need to get bids since this might go over \$100,000, how there is only \$61,000 left in the building maintenance fund and how this project might have to be paid for in part from the reserves, finding ways to complete more than one room at a time, and where employees could be relocated to during this process. Mr. Boppre explained how he will ask for new quotes since they might be able to complete more than two rooms at a time and this could bring down the price.

This item will be referred to a City Council Meeting for action.

3. Bid Results for 13CP1 Sidewalk Improvements (TE) – Greg Boppre

Mr. Boppre gave a brief overview of the project of adding a multi-use trail on the west side of Highway 220 and how the council rejected the bids the first time because they were too high. He explained this time around the bids were much more reasonable but the City will still have to pay more for their portion than originally planned since the state funds will be based on a percentage of the project. He recommended awarding the bid to Paras Contracting so the state funds would be obligated and the council could budget funds for this project in 2014. Discussion followed about if the council should wait until after the budget has been finalized to accept the bid, how the bid is only good for 60 days, and how there are also other projects to consider that are scheduled for 2014. Ms. Ellis reminded the council that if the funds are not obligated they will be turned back to the state.

This item will be referred to a City Council Meeting for action.

4. Refuse Collection Services – Jason Stordahl

Mr. Stordahl told the council had looked into Country Wide to see if they could be a possible vendor for refuse collection. He explained that he had checked with Country Wide and they are interested in submitting a bid for services. He said how they are servicing surrounding area communities as well as the Air Force Base and asked if the council would like to hear a presentation from them about the services they would be able to provide. Discussion followed regarding what the upfront costs would be and who would pay them and if or how soon the

council should request bids for service since the current contract isn't up until June 2014. Most of the council members commented on the excellent service the City is currently receiving from Waste Management. Mr. Lindquist then asked how long would it take for a new vendor to be geared up and be able to handle the refuse collection for East Grand Forks. Mr. Stordahl said he would ask and inform the council when he finds out.

5. Sander Truck – Jason Stordahl

Mr. Stordahl informed the council that there was a sander truck and flusher truck budgeted to be purchased this year. He explained how he is looking into getting one truck and how that one truck could be fitted for both purposes since the sander is used in the winter months and the flusher truck is used in the spring for flood clean-up. He stated that this way there will be less maintenance since it is only one truck and looking at the estimates he gathered it will only cost around 54,000 instead of 65,000.

Mr. Lindquist asked if about the surplus equipment and if this would take the price down. Mr. Stordahl stated that these prices do not include any reductions from selling surplus equipment but asked the council if he could declare some equipment as surplus because it is no longer used and sell it.

Both of these items will be referred to a City Council Meeting for action.

6. Salt & Sand Building – Jason Stordahl

Mr. Stordahl explained how there was \$80,000 budgeted for a building to store sand and salt for Public Works. He explained how he had been collecting quotes for the building and found that he could have it built for around 80,000. He added Ms. Anderson had a conversation with him regarding the funds being used for the police department project. He then stated that there were funds in the street reconstruction budget for two projects and one that wasn't going to be happening for about \$80,000 which would cover the Salt & Sand Building since both the salt and sand are used on the streets. Discussion followed about how the building needs to be constructed, how there are rules and regulations regarding salt and sand buildings, and how Mr. Stordahl had started collecting quotes. Council President Buckalew suggested that if the building could not be completed this fall, that the City should enter a 1 year contract with MNDOT to rent a space in their shed.

This item will be referred to a City Council Meeting for action.

7. MNDOT Snow Removal Contract – Jason Stordahl

Mr. Stordahl explained since the City will be moving forward and building a salt and sand shed they will need to sign the snow removal agreement with MNDOT for snow removal on Demers and Business Highway 2. He stated that if the council didn't want to move forward with the shed that he would try and amend the contract so the City wouldn't be charged for using the space in the MNDOT salt and sand shed in exchange the City wouldn't charge the MNDOT for snow removal services.

This item will be referred to a City Council Meeting for action.

8. City Boiler Inspection – Karl Lindquist

Mr. Lindquist explained to the council about how the City's insurance company is requiring the boilers at the library be inspected every day since the library is now open seven days a week. He informed the council there are already two people that have the boiler inspection license that is required and how there were discussions to include the three new park maintenance workers in a rotation of inspecting. Mr. Lindquist then told the council that according to the union contract there are only two people that would receive a stipend for this inspection. He suggested having boiler inspection added as a job duty in the park maintenance workers' job description and added how these positions may have to be reappointed. Discussion followed regarding what has to be done during an inspection and how this is not a job that could be contracted out. Mr. Lindquist stated he would call in the union steward and the labor negotiator lawyer to see if a memorandum of understanding could be drafted to amend this section of the contract.

9. Discussion of Preliminary Budget – Karl Lindquist

Mr. Lindquist explained to the council he distributed the newest version of the preliminary budget and that Mr. Marquardt had put the document into used binders for them so they can review the budget during the upcoming budget meetings. Ms. Anderson added that any changes made will be printed on colored paper so they will know what pages changes were made on.

On an unrelated note Council member Tweten informed the council that he had been approached by the American Legion regarding the flags they put up behind the Riverwalk Centre. He stated they asked to have the trees removed since the flags keep getting caught in them and ripping. Council President Buckalew stated that these trees were diseased so they need to be taken down. Discussion followed on how the trees in the community need to be taken care of and how the council will review the parking lot study which includes providing a pedestrian walkway and green space in the downtown parking lots.

10. October 8th Meeting – Karl Lindquist

Mr. Lindquist asked if the council would like to move the work session to another day so the whole council has an opportunity to attend the regional meeting put on by the League of Minnesota Cities. After some discussion most council members were able to attend and there would still be a quorum to hold the meeting so the meeting date was not changed.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER VONASEK, TO ADJOURN THE SEPTEMBER 24, 2013 WORK SESSION OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 6:40 P.M.

Voting Aye: Grassel, Vetter, Vonasek, Buckalew, Tweten, and Olstad.

Voting Nay: None.

David Murphy, City Administrator/Clerk-Treasurer

RESOLUTION NO. 13-10-97

RESOLUTION ACCEPTING AND AWARDING BID FOR 2013 CITY PROJECT NO.1 – SIDEWALK IMPROVEMENTS (TRANSPORTATION ENHANCMENT)

Council Member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

WHEREAS, pursuant to an advertisement for bids for the improvement of 2013 City Project No. 1 – Sidewalk Improvements, bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

AND WHEREAS, it appears that Paras Contracting is the lowest responsible bidder at a bid price of \$282,196.20.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EAST GRAND FORKS, MINNESOTA:

1. The Mayor and City Administrator are hereby authorized and directed to enter into a contract with Paras Contracting in the name of the City of East Grand Forks for the improvement of 2013 City Project No. 1 – Sidewalk Improvements, according to the plans and specifications therefore approved by the City Council and on file in the administration office.
2. The City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.
3. The budget for this project is as follows:

415-43-150-45300 Construction	\$282,196.20
415-43-150-43030 Plans/Specifications	\$33,863.54
415-43-150-43030 Staking/Inspection	\$22,575.70
415-43-150-43500 Contingencies	\$14,109.81
415-43-150-43500 Administration/Legal	<u>\$8,465.88</u>
Total	\$361,211.13

4. Funding Sources for this project are as follows

MNDOT Federal Funding	\$160,290.40
MNDOT State Funding	\$ 81,833.20
City Funding	<u>\$119,087.53</u>
Total	\$361,211.13

5. The revenue in the following account of the City Projects is increased by the following amount to cover the City's portion of the project costs:

415-39-000-39201 Transfer In From General Fund (101-49300-47200)	\$119,087.53
--	--------------

Voting Aye:
Voting Nay:

The President declared the resolution passed.

Passed: October 1, 2013

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 1st of October, 2013.

Mayor

Request for Council Action

Date: September 20, 2013

To: East Grand Forks City Council, Mayor Lynn Stauss, President Craig Buckalew, Council Vice President Greg Leigh, Council Members: Clarence Vetter, Henry Tweten, Chad Grassel, Mark Olstad and Ron Vonasek.

Cc: File

From: Greg Boppre, P.E.

RE: Project Award – 2013 City Project No. 1 – Sidewalk Improvements (TE)

Background:

Two bids were received on September 19th for the 2013 CP No. 1 project, with the low bidder being Paras Contracting, Inc. (see attached). The 2013 CP #1 project is a Transportation Enhancement project funded through MnDOT and was originally bid on July 9th. Bids were rejected by Council on July 23rd. The project was redesigned and the project scope reduced.

The following is the proposed budget:

PROPOSED BUDGET

	<u>2013 CP #1 Base Bid</u>	<u>2013 CP #1 Alternate 1 Bid</u>
Construction	\$282,196.20	\$115,286.30
Plans / Specifications	\$33,863.54	\$13,834.36
Staking / Inspection	\$22,575.70	\$9,222.90
Contingencies	\$14,109.81	\$5,764.32
Administration / Legal	<u>\$8,465.88</u>	<u>\$3,458.59</u>
TOTAL PROJECT COST	\$361,211.13	\$147,566.47

PROPOSED FUNDING

	<u>2013 CP #1 Base Bid</u>	<u>2013 CP #1 Alternate 1 Bid</u>
MnDOT - Federal Funds	\$160,290.40	\$43,981.60
MnDOT - State Funds	\$81,833.20	\$0.00
City	<u>\$119,087.53</u>	<u>\$103,584.87</u>
TOTAL PROJECT COST	\$361,211.13	\$147,566.47

Recommendation:

Award Base Bid to Paras Contracting for \$282,196.20

Enclosures:

Bid Tab

Request for Council Action

Date: 9/19/2013

To: East Grand Forks City Council, Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice President Greg Leigh, Council members: Clarence Vetter, Ron Vonasek, Henry Tweten, Mark Olstad, and Chad Grassel

Cc: File

From: Jason Stordahl, Public Work Director

RE: Sander Truck

We have budgeted in this year's Capital Improvement Plan to purchase a sander truck for the amount of \$50,000. I'm currently requesting estimates, and will bring the estimates along with my recommendation to next week's work session.

9/27/13

After reviewing the quotes received I recommend to purchase a multi-use truck from RG Truck Sales in the amount of \$54,659.77 which is included in the budget.

RG Truck Sales

1608 8th St SE
East Grand Forks, MN 56721
701-741-0143

1087

Sold To	City of East Grand Forks			Stock No.	07FRTL
Street	1001 2 nd St NE			Date	9-23-13
City	E. Grand Forks	State	MN	Zip Code	56721
Year	2008	Make	FRTL	Series	M-2106
				Cycl.	6
				Body	Straight
Serial No.	1FVACWJ9PH205825			Trim No.	
				KEY CODE NO.	

Base Price	2008 M2 Flaked Truck	\$ 29,500.00
	15' FST Healdson stainless	\$ 14,835.00
	Hydraulics	\$ 1,550.00
	Hot shift power take off	\$ 1,550.00
	Freight	\$ 750.00
	Installation	\$ 2,200.00
	MBC shop supplies	\$ 350.00
	Shorten bed 5' and new lights 6 outside	\$ 700.00
Delivered Price (Cash Price)		\$ 54,659.77

CASH PRICE (including any accessories, services imposed on the cash sale)	
Trade-Allowance	
Cash Difference	
Sales Tax	3154.77
License & Title Fees	
Amount Owing on Trade	
Document Administration Fee	50.00
Rustproofing & After Markets	
Total Balance	
Cash Down Payment	
Total Amount Paid	
Unpaid Balance	

DISCLAIMER OF WARRANTIES

FACTORY WARRANTY: Any warranty on any new vehicle or used vehicle still subject to a manufacturer's warranty is that made by the manufacturer only. The Seller hereby disclaims all warranties, either express or implied, including any implied warranty of merchantability or fitness for a particular purpose.

USED VEHICLE WHETHER OR NOT SUBJECT TO MANUFACTURER'S WARRANTY: Unless a separate written instrument showing the terms of any dealer warranty or service contract is furnished by Dealer to Buyer, this vehicle is sold "as is - not expressly warranted or guaranteed", and the Seller hereby disclaims all warranties, either express or implied, including any implied warranty or merchantability or fitness for a particular purpose.

Purchaser shall not be entitled to recover from Dealer any consequential damages, damages to property, damages for loss of use, loss of time, loss of profits, or income, or any other incidental damage.

Date 9-23-13 Buyers Signature _____

Information On Trade-In	Used Vehicle No.
Make	Year
Model	
Serial No.	Title
Remarks:	<i>None</i>

The front and back of this Order comprise the entire agreement affecting this purchase and no other agreement or understanding of any nature concerning same has been made or entered into, or will be recognized. I hereby certify that no credit has been extended to me for the purchase of this motor vehicle except as appears in writing on the face of this agreement. I have read the matter printed on the back hereof and agree to it as part of this order the same as if it were printed above my signature. I hereby certify that I am 18 years of age, or older, and hereby acknowledge receipt of a copy of this order.

Approved by _____
 Salesman Ryan Gregoire
 Manager Ryan Gregoire

Type of Warranty on Used Car or Truck: _____

THE TERMS OF THIS CONTRACT OF SALE WERE AGREED UPON AND THE CONTRACT SIGNED IN THIS DEALERSHIP ON THE DATE NOTED AT TOP OF FORM. IF CREDIT IS INVOLVED, THIS ORDER IS NOT BINDING ON THE CUSTOMER UNTIL A CREDIT DISCLOSURE IS MADE DESCRIBED IN REGULATION "2".

Buyer's Signature _____
THIS ORDER IS NOT VALID UNLESS SIGNED AND ACCEPTED BY DEALER OR AUTH. REP.

**FM TRUCK
SALES**



2720 2nd Ave. N.
Moorhead, MN 56580

AW: SK

September 23, 2013

QUOTE FOR CITY OF EAST GRAND FORKS

2008 M-2 106 STRAIGHT TRUCK	\$29,900.00
15' FSA HENDERSON STAINLESS SANDER	\$14,950.00
HYDRAULICS	\$ 1,650.00
HOT STUFF PTO	\$ 1,575.00
INSTALLATION	\$ 2,250.00
MISC. SHOP SUPPLIES	\$ 375.00
FREIGHT	\$ 750.00
SHORTEN BED 5' MOVE LIGHTS TO OUTSIDE	\$ 850.00
SALES TAX	\$ 3,154.77
PLUS ADMINISTRATIVE FEE	\$ 50.00
TOTAL	\$55,504.77

THANK YOU,

A handwritten signature in cursive script, appearing to read "Dan Gregoire".

DAN GREGOIRE / FM TRUCK SALES, LLC

2008 FREIGHTLINER M2 106 - Veh.# 397604

Price: \$32,832.00

Vehicle Specification

Body Type		Color	WHITE
Body Length		Body height	
Engine Make	CUMM	Engine Model	ISC'07 260/2200
HP	260	GVW	33000
Trans. Make	FULL	Trans. Model	FSO8406A
Trans. Type	Manual	Trans. Speeds	6
Mileage	195600	Rear Door	
Refr. Make		Refr. Model	
Wheel Base	270	A/C	Yes
LiftGate		Ramp	No
Brake Type	Air		

Contact Info

Name: Ryder Vehicle Sales, OKLAHOMA CITY, OK
Address: 5231 S. Hattie Avenue Oklahoma City, OK 73129
Phone 405-672-3314 **Fax** 405-672-3313
Toll Free 8667524354
Languages Spoken: English
Contact Leon Keith Busha / ASHLEY TROGDON



RESOLUTION NO. 13 - 10 - 98

Council Member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

WHEREAS, the Minnesota Department of Transportation wishes to cooperate closely with local units of government to coordinate the delivery of transportation services and maximize the efficient delivery of such services at all levels of government; and

WHEREAS, MnDOT and local governments are authorized by Minnesota Statutes sections 471.59, 174.02, and 161.20, to undertake collaborative efforts for the design, construction, maintenance, and peration of state and local roads; and

WHEREAS; the parties wish to able to respond quickly and efficiently to such opportunities for collaboration, and have determined that having the ability to write “work orders” against a master contract would provide the greatest speed and flexibilty in responding to identified needs.

THEREFORE BE IT RESOLVED:

1. That the City of East Grand Forks enter into a Master Partnership Contract with the Minnesota Department of Transportation, a copy of which was before the City Council.
2. That the proper officers are authorized to execute such contract, and any amendments thereto.
3. That the City of East Grand Forks City Administrator is authorized to negotiate work order contracts pursuant to the Master Contract, which work order contracts may provide for payment to or from MnDOT, and that the City Administrator may execute such work order contracts on behalf of the City without further approval by this City Council.

Voting Aye:

Voting Nay:

The President declared the resolution passed.

Passed: October 1, 2013

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 1st day of October, 2013.

Mayor



Minnesota Department of Transportation
District 2
 3920 Highway 2 West, MS 020
 Bemidji, Minnesota 56601

Office Tel: 218-755-6569
 Fax: 218-755-6512

Contract Routing/Approval Checklist

TO: Susan Berndt
 Contract Management

FROM: Tim Donaghue
 D2 State Aid Assistant

DATE: July 15, 2013

MnDOT Contract # 02218 Work Order #1
Contract is between MnDOT and: City of East Grand Forks
Project Description: Snow and ice removal

Please review, approve and forward. Thank you.

Routing/Task Checklist	Contact Name	Contact Info	Date
1. Obtain vendor approval signatures	Karl Lindquist (Interim)	218-456-2128	
2. Attach resolution from vendor, if a public agency	City of East Grand Forks		
3. Accounting approval	Brenda Bard	MS: 020	
4. MnDOT Approval	Craig Collison Acting District Engineer	MS:020	
5. Contract Management	Susan Berndt	MS: 130	
6. Return to:	Tim Donaghue	MS: 020	

Minimum Originals: [4]
 [1] Contract Management
 [1] Originator
 [1] Vendor

Additional Originals:

Additional Attachments:



X the appropriate line
 Payable by State X
 Receivable by State _____

**STATE OF MINNESOTA
 WORK ORDER UNDER
 MASTER PARTNERSHIP CONTRACT**

State Project (SP):	N/A	Trunk Highway (TH):	Business T.H.2
Project Identification:	Snow and ice removal on portions of MN/DOT Trunk Highways within the City Limits of the City of East Grand Forks.		

This Work Order Contract is issued under the authority of State of Minnesota, Department of Transportation (MnDOT) Master Partnership Contract No. 02218 between the state of Minnesota acting through its Commissioner of Transportation ("State") and the City of East Grand Forks, a political subdivision of the State of Minnesota ("Local Government") and is subject to all applicable provisions and covenants of that Agreement which are incorporated herein by reference.

Work Order Contract

Article 1 Term of Work Order Contract; Incorporation of Exhibits:

- 1.1 Effective date: This Work Order Contract will be effective on the date that all required signatures are obtained by State, pursuant to Minnesota Statutes Section 16C.05, subdivision 2. The Providing Agency must not begin work under this Contract until ALL required signatures have been obtained and the Providing Agency has been notified in writing to begin such work by the Requesting Agency's Authorized Representative.
- 1.2 Expiration date: This Work Order Contract will expire on May 1, 2017 or when all obligations have been satisfactorily fulfilled, whichever occurs first.
- 1.3 Exhibits: Exhibits A&B attached and incorporated into this Work Order Contract.

Article 2 Nature of Work; Requesting and Providing Party:

- 2.1 X the blanks below to indicate the nature of the work to be performed. See Article 3. Services Requiring a Work Order Contract, of the Master Partnership Contract for applicable definitions.
 - _____ Construction Administration
 - _____ Emergency Services
 - _____ Professional/Technical Services
 - X _____ Roadway Maintenance
- 2.2 X the blanks below to indicate which party is the "Requesting Party" and which party is the "Providing Party".
 - 2.2.1 The Requesting Party is: X State _____ Local Government
 - 2.2.2 The Providing Party is: _____ State X Local Government

Article 3 Scope of Work:

- 3.1 The Providing Party will perform services under this Work Order summarized generally as follows: The City of East Grand Forks Maintenance Forces will perform snow and ice removal operations on portions of MN/DOT Trunk Highways within the City Limits of East Grand Forks.

3.2 The Providing Party will perform work in accordance with the “Standard Terms” contained in Exhibit A.

Article 4 Deliverables by the Providing Party:

4.1 Deliverables are the work products created or supplied by the Providing Party pursuant to the terms of this Work Order. The detailed summary of the deliverables for this work order are as follows:

Deliverable	Description	Due Date
Labor and Equipment per Exhibit B	Snow and Ice Removal	As needed during snow events

Article 5 Items provided or completed by the Requesting Party.

5.1 The following will be provided or completed by the Requesting Party:

Mn/Dot will provide locations to the City of East Grand Forks for necessary snow and ice removal.

Article 6 Consideration of Payment:

6.1 The Requesting Party will pay for all services performed by the Providing Party on an actual cost reimbursement basis as follows per exhibit B.

6.1.1 The following items will be reimbursable at their actual cost to the Providing Party:

6.1.1.1 Materials and supplies reasonably needed to perform the work; and

6.1.1.2 Equipment needed to perform the work, at its rental rate as established by the State; and

6.1.1.3 Actual and reasonable costs of consultants and contractors engaged to perform the work; and

6.1.1.4 Actual salary costs incurred by the Providing Party, at the normal rate of pay plus reasonable and customary labor additives.

6.1.2 The Providing Party must, upon request of the Requesting Party, provide documentation showing a breakdown of costs claimed for reimbursement.

6.2 The Requesting Party’s total obligation for all compensation and reimbursements to the Providing Party will not exceed 120% of the annual anticipated per year cost as listed below for the life of this contract, without an amendment to this Work Order contract.

Annual Anticipated Costs per Snow Removal Season	
Snow removal for Season 2013-2014	\$7,943.40
Snow removal for Season 2014-2015	\$8,181.70
Snow removal for Season 2015-2016	\$8,427.15
Snow removal for Season 2016-2017	\$8,679.96

Article 7 Terms of Payment:

7.1 The Requesting Party will pay the Providing Party upon receipt and approval of an invoice for eligible costs. The Providing Party will submit signed invoices, and the signature will attest that the services have actually been performed, and that the claimed amounts have not been previously claimed or paid. Upon request of the Requesting Party, the Providing Party must provide documentation showing the actual costs incurred.

Invoices will be submitted to:

Name: Joel Leas
Title: Transportation Materials Supervisor
Name of Local Government: Minnesota Department of Transportation
Street Address: 1320 Sunflower Street
City, State Zip: Crookston, MN. 56716
Phone: 218-277-7956
Email Address: Joel.leas@state.mn.us

Article 8 Local Government's Project Manager:

8.1 The Local Government's Project Manager for this Work Order is:

Name: Karl Lindquist (or successor)
Title: City Administrator
Name of Local Government: City of East Grand Forks
Street Address: City Hall, 600 DeMers Avenue
City, State Zip: East Grand Forks, Mn. 56521
Phone: 218-773-2483
Email Address: klindquist@egf.mn

8.2 The Local Government's Project Manager for this Work Order is responsible for overseeing the Local Government's fulfillment of its obligations under this Work Order, reviewing and approving invoices, resolving disputes related to this Work Order, and for giving or receiving any notices required or permitted by this Work Order.

Article 9 State's Project Manager:

9.1 The State's Project Manager, for this Work Order is:

Name: Domingo Aguilar
Title: TOS II
Name of Local Government: MN/DOT
Street Address: 1320 Sunflower Street
City, State Zip: Crookston, MN. 56716
Phone: 218-277-7956
Email Address: Domingo.aguilar@state.mn.us

- 9.2 The State's Project Manager is responsible for overseeing the State's fulfillment of its obligations under this Work Order, reviewing and approving invoices, resolving disputes related to this Work Order, and for giving or receiving any notices required or permitted by this Work Order.

Article 10 Termination.

- 10.1 Termination by the State or Local Government. The Local Government, the State or the Commissioner of Administration may cancel this Work Order at any time, with or without cause, upon 30 days' written notice to the other Party. Upon termination, the Providing party will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.
- 10.2 Termination for Insufficient Funding. If the State is the Requesting Party, The State may immediately terminate this Work Order if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Local Government. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Local Government will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the Work Order is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Local Government notice of the lack of funding within a reasonable time of the State's receiving that notice.

Article 11 Additional Provisions

None

[THE BALANCE OF THIS PAGE IS INTENTIONALLY LEFT BLANK.]

LOCAL GOVERNMENT

The local Government certifies that the appropriate person(s) have executed the contract on behalf of the Local Government as required by applicable articles, bylaws, resolutions or ordinances.

By: _____

Title: _____

Date _____

COMMISSIONER OF TRANSPORTATION

By: _____

Title: District Engineer

Date _____

STATE ENCUMBRANCE VERIFICATION

The individual certifies funds have been encumbered as required by Minn. Stat. 16A.15 and 16C.05.

By: _____

Date: _____

SWIFT
Contract # _____

SWIFT
PO # _____

COMMISSIONER OF ADMINISTRATION

By: _____

Title: _____

Date _____

EXHIBIT A – STANDARD TERMS

1. The Providing Party will perform roadway maintenance in accordance with the specifications and guidelines in the current “MnDOT Maintenance Manual”
2. Unless otherwise provided in this Work Order, the Providing Party is not required to perform extraordinary maintenance or reconstruction. The Providing Party should notify the Requesting Party immediately if it becomes aware of any maintenance, not covered by this Work Order that should be addressed immediately to prevent the risk of serious injury to the public.
3. The Providing Party will perform traffic control in accordance with Minnesota Manual on Uniform Traffic Control Devices.

**EXHIBIT – B
ACTUAL COST REIMBURSEMENT**

Article						
6.1.1.1	Materials and Supplies	Tons	Rate	Total		
	Sand			0		
	Road Salt					
	MnDOT will replace pound for pound	N/A	N/A	N/A		
6.1.1.2	Equipment Rental	Hourly Rate				
	Loader w/Blower	\$195.00				
	Loader	\$105.00				
	Motor Grader w/ wing	\$110.00				
	Tandem Truck(No salt/sand)	\$65.00				
6.1.1.3	Costs of Consultants	NA				
6.1.1.4						
	Labor	Per Hour	Rate	Labor Additive Percent	Labor Additive \$	Total Rate \$
	Actual Salary Costs Incurred	1.00	\$26.62	38.75%	\$10.31	\$39.93
	Overtime	1.50	\$39.93	23.04%	\$9.20	\$49.13
	Overtime X2 - Sundays and Holidays	2.00	\$53.24	23.04%	\$9.20	\$62.44

[THE BALANCE OF THIS PAGE IS INTENTIONALLY LEFT BLANK.]

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT

**CITY APPROVAL
for a gambling premises
located within city limits**

The application is acknowledged with no waiting period.
 The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days [60 days for a 1st class city].
 The application is denied.

Print city name _____

Signature of city personnel _____

Title _____ Date _____

Local unit of government must sign

**COUNTY APPROVAL
for a gambling premises
located in a township**

The application is acknowledged with no waiting period.
 The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.
 The application is denied.

Print county name _____

Signature of county personnel _____

Title _____ Date _____

TOWNSHIP. If required by the county.

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits.

[A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.166.]

Print township name _____

Signature of township officer _____

Title _____ Date _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief executive officer's signature _____ Date _____

Print name Loren Abel

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days, or
 - all gambling conducted on one day.
- Only one application is required if one or more raffle drawings are conducted on the same day

Send application with:

a copy of your proof of nonprofit status, and
 application fee (non refundable). Make check payable to "State of Minnesota."

To: Gambling Control Board
 1711 West County Road B, Suite 300 South
 Roseville, MN 55113

Financial report and recordkeeping required

A financial report form and instructions will be sent with your permit, or use the online fill-in form available at www.gcb.state.mn.us.

Within 30 days of the event date, complete and return the financial report form to the Gambling Control Board.

Questions?

Call the Licensing Section of the Gambling Control Board at 651-639-4000.

This form will be made available in alternative format (i.e. large print, Braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board.

All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney

General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that: - conducts lawful gambling on five or fewer days, and - awards less than \$50,000 in prizes during a calendar year. If total prize value for the year will be \$1,500 or less, contact the licensing specialist assigned to your county.	Application fee	
	<i>If application posted or received:</i>	
	less than 30 days before the event	more than 30 days before the event
	\$100	\$50

ORGANIZATION INFORMATION

Organization name: Sacred Heart Church & School
 Previous gambling permit number: X-60010

Minnesota tax ID number, if any: _____
 Federal employer ID number (FEIN), if any: 41-0773774

Type of nonprofit organization. Check one.
 Fraternal Religious Veterans Other nonprofit organization

Mailing address: 200 3rd St NW
 City: East Grand Forks State: MN Zip code: 56721 County: Polk

Name of chief executive officer [CEO]: Msgr. Michael Foltz
 Daytime phone number: 218-773-0877
 E-mail address: mfoltz@sacredheartegf.net

NONPROFIT STATUS

Attach a copy of ONE of the following for proof of nonprofit status.

Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.
 Don't have a copy? This certificate must be obtained each year from:
 Secretary of State, Business Services Div., 60 Empire Drive, Suite 100, St. Paul, MN 55103
 Phone: 651-296-2803

IRS income tax exemption [501(c)] letter in your organization's name.
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization [charter]
 If your organization falls under a parent organization, attach copies of **both** of the following:
 a. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
 b. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted. For raffles, list the site where the drawing will take place.
 Sacred Heart School

Address [do not use PO box]: 200 3rd St NW
 City or township: East Grand Forks Zip code: 56721 County: Polk

Date[s] of activity. For raffles, indicate the date of the drawing.
 5/3/2014

Check each type of gambling activity that your organization will conduct.
 _____ Bingo* Raffle _____ Paddlewheels* _____ Pull-tabs* _____ Tipboards*

***Gambling equipment** for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

To find a licensed distributor, go to www.gcb.state.mn.us and click on **Distributors** under the **WHO'S WHO? LIST OF LICENSEES**, or call 651-639-4000.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT

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for a gambling premises
located within city limits**

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The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days [60 days for a 1st class city].

The application is denied.

Print city name _____

Signature of city personnel _____

Title _____ Date _____

Local unit of government must sign

**COUNTY APPROVAL
for a gambling premises
located in a township**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.

The application is denied.

Print county name _____

Signature of county personnel _____

Title _____ Date _____

TOWNSHIP -If required by county. On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. [A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.166.]

Print township name _____

Signature of township officer _____

Title _____ Date _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief executive officer's signature Michael H Foltz Date 9/11/13

Print name Msgr. Michael Foltz

Print form and have GEO sign

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days, or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Send application with:

a copy of your proof of nonprofit status, and

application fee. Make check payable to "State of Minnesota."

To: Gambling Control Board
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Financial report and recordkeeping required

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This form will be made available in alternative format (i.e. large print, Braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board.

All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

Minutes of the regular meeting of the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota held September 5, 2013 at 5:00 P.M.

Present: Brickson, Quirk, Ogden, Tweten

Absent: None

It was moved by Commissioner Quirk seconded by Commissioner Tweten that the minutes of the previous meeting of August 15, 2013 be approved as read.

Voting Aye: Brickson, Quirk, Ogden, Tweten

Voting Nay: None

It was moved by Commissioner Ogden seconded by Commissioner Tweten to authorize the Secretary to issue payment of the recommended bills and payroll in the amount of \$1,225,301.29.

Voting Aye: Brickson, Quirk, Ogden, Tweten

Voting Nay: None

It was moved by Commissioner Ogden seconded by Commissioner Tweten to approve the 2014 vendor agreement with Tri-Valley Opportunity Council.

Voting Aye: Brickson, Quirk, Ogden, Tweten

Voting Nay: None

It was moved by Commissioner Quirk seconded by Commissioner Ogden to adjourn to the next regular meeting on September 19, 2013 at 5:00 P.M.

Voting Aye: Brickson, Quirk, Ogden, Tweten

Voting Nay: None

Anna Hearn
Deputy Sec'y

RESOLUTION NO. 13 - 10 - 99

Council Member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

WHEREAS, Dave Aker is the Superintendent of the City’s Parks & Recreation Department; and

WHEREAS, questions had been raised concerning Mr. Aker’s job performance; and

WHEREAS, a closed meeting, pursuant to Minnesota Statute 13D.05, Subd. 3, was scheduled for the evening of September 24, 2013; and

WHEREAS, notice of the closed meeting was properly posted; and

WHEREAS, Mr. Aker was offered the opportunity to open and attend the meeting, but he declined the offer; and

WHEREAS, at approximately 6:30 pm in the evening of Tuesday, September 24, 2013, the City Council met in the training room in City Hall in a closed meeting to evaluate Mr. Aker’s job performance. After a discussion of approximately forty-five minutes, the Council decided there was reason for concern about Mr. Aker’s job performance.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Interim City Administrator shall prepare a written evaluation of Mr. Aker’s job performance, and shall meet with Mr. Aker for the purpose of pointing out to Mr. Aker any shortcomings in the performance of his duties and responsibilities, to inform Mr. Aker of the steps he must take to improve his job performance, and to assist Mr. Aker in his efforts to do a better job.

Voting Aye:

Voting Nay:

The President declared the resolution passed.

Passed: October 1, 2013

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 1st day of October, 2013.

Mayor

RESOLUTION NO. 13 - 10 - 100

Council Member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

WHEREAS, the Public Works Department is in need of a salt and sand shed for storage of these items during the winter months,

WHEREAS, there was money budgeted for this project in the capital improvement fund; and

WHEREAS, the police department mold remediation project is costing more than budgeted so these budgeted funds are going to be used to cover those costs; and

WHEREAS, there is still money budgeted in the street reconstruction fund for one project that will not be able to be completed this year; and

WHEREAS, Mr. Stordahl recommended to use these funds to pay for the shed since the salt and sand will be used on the streets; and

NOW, THEREFORE, IT IS HEREBY RESOLVED the City Council agrees to the following:

1. The salt and sand shed will be paid for from remaining funds in Street Reconstruction fund.
2. Approve the cost for this project which is approximately \$80,000.
3. The funds will be transferred from the Street Reconstruction Fund (101-43-120-45300) into the Capital Improvement Fund (425-43-120-45300).
4. That Mr. Stordahl is able to proceed with the project and will bring items before the City Council to be voted on as needed.

Voting Aye:

Voting Nay:

The President declared the resolution passed.

Passed: October 1, 2013

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 1st day of October, 2013.

Mayor

RESOLUTION NO. 13 - 10 – 101

A RESOLUTION APPROVING THE AMENDED WASTE WATER FACILITY PLAN

Council Member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

WHEREAS, the City of East Grand Forks has adopted a Waste Water Facility Plan; and

WHEREAS, the proposed amendment is to include an upgrade to the stabilization ponds:

1. The City Council held numerous public forums;
2. MPCA must approve the Facility Plan and the City will submit the plan to be placed on the Project Priority List (PPL) and the Intended Use Plan (IUP) for the 2015 funding cycle;
3. The proposal must include a design plan to treat phosphorus in the future.

WHEREAS, the 20 year present value of the project is projected to be \$18,493,933 and the 30 year present value is \$19,144,023;

WHEREAS, the projected rate has yet to be determined because the City is still looking for funding sources for this project;

BE IT RESOLVED, By the City Council of the City of East Grand Forks, Minnesota, that the Facility Plan be amended to include upgrading of the stabilization ponds.

Voting Aye:

Voting Nay:

The President declared the resolution passed.

Passed: October 1, 2013

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 1st day of October, 2013.

Mayor

Request for Council Action

Date: September 18, 2013

To: East Grand Forks City Council, Mayor Lynn Stauss, President Craig Buckalew, Council Vice President Greg Leigh, Council Members: Clarence Vetter, Henry Tweten, Chad Grassel, Mark Olstad and Ron Vonasek.

Cc: File

From: Greg Boppre, P.E.

RE: Amend Facility Plan - Stabilization Ponds

Background:

As per last weeks Council meeting, the next step in the upgrading of the stabilization ponds is to amend the Facility Plan. I emailed Vinod Sathyaseelan(MPCA) and asked what was necessary for the amendment(see attached). Therefore, I would like to get permission to amend the 2011 Facility Plan and submit the plan to MPCA.

As I have reported in earlier meetings, the Facility Plan is a necessary planning tool for MPCA and also necessary for any funding for this project.

Recommendation:

Approve amendment to Facility Plan

Enclosures:

Email - MPCA

Greg Boppre

From: Sathyaseelan, Vinod (MPCA) [Vinod.Sathyaseelan@state.mn.us]
Sent: Wednesday, September 18, 2013 8:30 AM
To: Greg Boppre; Scheirer, Paul (MPCA)
Cc: Brad Bail; Mark Hallan; Johnson, Nancy (PFA); jstordahl@eastgrandforks.net; Karl Lindquist (klindquist@egf.mn); Thomson, Sarah (MPCA); Dunn, Bill (MPCA)
Subject: RE: East Grand Forks wastewater ponds

Greg

Amendment to the 2011 version of the facility plan will be the recommended option. Please include (but limited to) detailed project schedule, current flow determination, funding sources that will be involved.

Also, just wanted to let you know that with our Red River Strategy, all the major will be getting a 1.0 mg/l Phosphorus limit. So, I would recommend to consider it during the planning stage for upgrading the ponds. Please include the design plan to treat the Phosphorus in the amended facility plan.

Feel free to contact me, if you have any question regarding this.

Thank you
Vinod Sathyaseelan

From: Greg Boppre [Greg.Boppre@wsn.us.com]
Sent: Wednesday, September 18, 2013 7:14 AM
To: Sathyaseelan, Vinod (MPCA); Scheirer, Paul (MPCA)
Cc: Brad Bail; Mark Hallan; Johnson, Nancy (PFA); jstordahl@eastgrandforks.net; Karl Lindquist (klindquist@egf.mn); Thomson, Sarah (MPCA)
Subject: East Grand Forks wastewater ponds

Vinod/Paul – the East Grand Forks City Council voted last night to upgrade the existing stabilization ponds, therefore I am wondering what information you will require to amend the Facility Plan. As you know, MPCA has approved two(2) facility plans for East Grand Forks, 2006 and 2011. The 2006 version the selected option was to upgrade the ponds and the 2011 version the selected version was the interconnect with the City of Grand Forks.

I do have updated costs for those two options and a cost estimate to add tertiary treatment if necessary in the future(these cost estimates were presented to the City Council 3 weeks ago). Therefore, can I just amend the 2011 Facility Plan with the current cost estimates and the selected option of upgrading the stabilization ponds?

Thanks

Greg Boppre, PE
Civil Engineer, Office Manager, VP

218-773-5627 | Direct
701-739-0055 | Cell

RESOLUTION NO. 13 – 10 – 102

Council Member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

RESOLUTION RATIFYING CONTRACTS

WHEREAS, the City of East Grand Forks purchased from Hardware Hank the goods referenced in check number 16925 for a total of \$436.01.

WHEREAS, Craig Buckalew, was personally interested financially in the contract, but the purchases were made because the price was as low as or lower than other local vendors.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF EAST GRAND FORKS:

1. The above mentioned purchase by the City and the claim of the vendor based thereon are confirmed and the Mayor and Clerk are directed to issue an order-check in payment of such claim on the filing of the affidavit of official interest required under Minnesota Statutes, Section 471.89.
2. It is hereby determined that the total price of \$436.01 paid for such goods is as low as, or lower than, the price at which they could have been obtained elsewhere at the time the purchase was made.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on October 1, 2013.

Voting Aye:
Voting Nay:
Abstain:

The President declared the resolution passed.

Passed: October 1, 2013

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 1st of October, 2013.

Mayor

AFFIDAVIT OF OFFICIAL INTEREST CLAIM

STATE OF MINNESOTA)
COUNTY OF POLK) ss
CITY OF EAST GRAND FORKS)

I, Craig Buckalew, being duly sworn states the following:

1. I am 3rd Ward Council Member of the City of East Grand Forks.
2. The City of East Grand Forks check number 16925 for a total of \$436.01.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on October 1, 2013.

Affiant states further that to the best of his knowledge and belief (a) the contract price was as low as or lower than the price at which the services could be obtained from other sources.

Affiant further states that the affidavit constitutes a claim against the city for the contract price, that the claim is just and correct, and that no part thereof has been paid.

Dated: _____

(Signature of Official)

Accounts Payable

Check Register Totals Only



City of East Grand Forks

P. O. Box 373
 East Grand Forks, MN 56721
 (218) 773-2483

User: lkatka
 Printed: 9/25/2013 - 3:00 PM

Check	Date	Vendor No	Vendor Name	Amount	Voucher
16888	10/01/2013	ACM001	Acme Electric Companies	396.46	0
16889	10/01/2013	AIR002	Airborne Custom Spraying Inc	8,083.20	0
16890	10/01/2013	ALB001	Albrecht Manufacturing	509.94	0
16891	10/01/2013	ALT001	Altru Health System	80.00	0
16892	10/01/2013	AME002	American Tire Service	708.66	0
16893	10/01/2013	AME005	Ameripride Linen & Apparel Services	238.30	0
16894	10/01/2013	BAL001	Balco Uniforms Co Inc	265.00	0
16895	10/01/2013	BER001	Bert's Truck Equipment	613.47	0
16896	10/01/2013	BLU001	Blue Cross Blue Shield of ND	6,729.00	0
16897	10/01/2013	BOB001	Bobcat of Grand Forks	558.52	0
16898	10/01/2013	BSN001	BSN Sports Inc.	1,382.05	0
16899	10/01/2013	BYD001	Bydal Designs	128.25	0
16900	10/01/2013	C&R001	C&R Laundry & Cleaners	205.18	0
16901	10/01/2013	CAB001	Cabela's Retail	153.80	0
16902	10/01/2013	CEN006	Century Link	1,037.91	0
16903	10/01/2013	COL002	Cole Papers Inc	1,085.69	0
16904	10/01/2013	CSE001	Continental Safety Equipment, Inc.	709.00	0
16905	10/01/2013	CIS001	Country Inn and Suites Owatonna	423.00	0
16906	10/01/2013	CUM001	Cummins NPower LLC	3,529.33	0
16907	10/01/2013	DAS001	Dash Medical Gloves	43.90	0
16908	10/01/2013	EME001	Emergency Apparatus Maintenance In	128.65	0
16909	10/01/2013	ENV002	Environmental Equipment	101.18	0
16910	10/01/2013	EXP003	Explorer Post #38	50.00	0
16911	10/01/2013	EXP002	Exponent	890.01	0
16912	10/01/2013	FER001	Ferrellgas	383.70	0
16913	10/01/2013	FIL001	Filter Care	403.88	0
16914	10/01/2013	FLA001	Flaherty & Hood PA	4,487.80	0
16915	10/01/2013	FOR001	Forks Freightliner	101.71	0
16916	10/01/2013	FOR004	Forx Radiator	156.99	0
16917	10/01/2013	G&K001	G&K Services	54.03	0
16918	10/01/2013	GAL002	Gall's Inc	487.89	0
16919	10/01/2013	GAR001	Garden Hut Inc	2,020.68	0
16920	10/01/2013	GER001	Gerrells Sport Center	240.18	0
16921	10/01/2013	GFW001	GF Welding & Machine	224.97	0
16922	10/01/2013	GGF001	GGF Convention & Visitors Bureau	1,786.56	0
16923	10/01/2013	GMP001	Greater Minnesota Partnership	500.00	0
16924	10/01/2013	HAJ002	Rick Hajicek	427.50	0
16925	10/01/2013	HAR001	Hardware Hank	436.01	0
16926	10/01/2013	HAW001	Hawkins Chemical	41.22	0
16927	10/01/2013	HEA001	Heartland Paper	172.82	0
16928	10/01/2013	HOL002	Holiday Credit Office	91.99	0
16929	10/01/2013	HOM001	Home of Economy	44.72	0
16930	10/01/2013	INP001	Inprints Screenprinting	175.00	0
16931	10/01/2013	INT011	Integrated Process Solutions Inc	904.08	0
16932	10/01/2013	JET001	Jet Way Multiple Services Inc	36,894.00	0
16933	10/01/2013	K&K001	K&K Trucking Inc	62.00	0
16934	10/01/2013	KEE002	Keepsr Inc	204.00	0
16935	10/01/2013	KEI001	Keith's Security World	176.67	0
16936	10/01/2013	LEA002	League of MN Cities	30,740.64	0
16937	10/01/2013	LIN007	Brent Lindstrom	5,000.00	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
16938	10/01/2013	LIT001	Lithia Payment Processing	405.20	0
16939	10/01/2013	M&W001	M&W Services	443.53	0
16940	10/01/2013	MAR004	Marco	126.32	0
16941	10/01/2013	MAR001	Marco Inc	318.06	0
16942	10/01/2013	DUA001	Mark Steven Dykes	640.70	0
16943	10/01/2013	MCF001	McFarlane	189.95	0
16944	10/01/2013	MEN001	Menards	64.03	0
16945	10/01/2013	MPO001	Metropolitan Planning Organization	5,157.41	0
16946	10/01/2013	MID003	Midcontinent Communications	210.00	0
16947	10/01/2013	MID014	Midwest Overhead Crane	1,185.87	0
16948	10/01/2013	MID007	Midwest Refrigeration Inc	37.75	0
16949	10/01/2013	MPW001	Minnesota Pump Works	930.35	0
16950	10/01/2013	MND006	VOID****VOID****VOID*** MN I	303.00	0
16951	10/01/2013	MNP002	MN Pollution Control Agency	300.00	0
16952	10/01/2013	NEW001	Newman Signs	154.60	0
16953	10/01/2013	NOR004	Northern Plumbing Supply	52.48	0
16954	10/01/2013	NOR005	Northern Safety Tech	951.11	0
16955	10/01/2013	NWM001	NW MN Household Hazardous Waste	563.44	0
16956	10/01/2013	ORE001	O'Reilly Auto Parts	214.05	0
16957	10/01/2013	OPP001	Opp Construction	14,301.70	0
16958	10/01/2013	PAR005	Paras Contracting	22,951.35	0
16959	10/01/2013	QUA002	Qualificatrion Targets Inc	199.14	0
16960	10/01/2013	REL001	Reliable Office Supplies	807.84	0
16961	10/01/2013	ZAV001	RJ Zavoral & Sons	84,252.74	0
16962	10/01/2013	MER001	Sanford Clinic Fargo Region	2,232.00	0
16963	10/01/2013	SSU001	Sports Systems Unlimited Corp	369.79	0
16964	10/01/2013	CHA001	The Chamber of EGF/GF	755.00	0
16965	10/01/2013	TRU001	True Temp	95.93	0
16966	10/01/2013	VIL001	Vilandre Heating & A/C	275.11	0
16967	10/01/2013	WAT001	Water & Light Department	21,399.04	0
16968	10/01/2013	WID001	Widseth Smith Nolting & Associates	36,199.15	0
16969	10/01/2013	XCE001	Xcel Energy	1,246.29	0
16970	10/01/2013	HIG001	Paul Zavoral	256.50	0
				<hr/> <hr/>	
Check Total:				311,858.97	
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