

WEEKLY MEMO

Date: September 20, 2013

To: Mayor Lynn Stauss. Council President Craig Buckalew, Vice President Greg Leigh, Council Members Clarence Vetter, Ron Vonasek, Henry Tweten, Mark Olstad, and Chad Grassel

RE: Weekly Update

UPCOMING MEETINGS:

Work Session – September 24, 2013 – 5:00 PM – Training Room

Closed Meeting – September 24, 2013 – Following the Work Session – Training Room

Regular Council Meeting – October 1, 2013 – 5:00 PM – Council Chambers

Work Session – October 8, 2013 – 5:00 PM – Training Room

WEEKLY UPDATE:

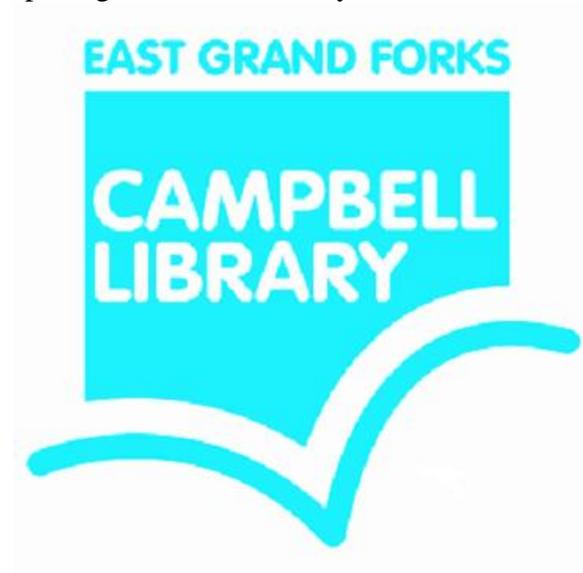
Here is a reminder of the Regional Meeting put on by the League of Minnesota Cities on October 8th in McIntosh from 1:00 until 7:00.

The Coalition of Greater Minnesota Cities recently released the registration information about the fall conference which will be held from November 13-15 in Alexandria, MN. Please contact the Administration Office if you are interested in attending.

DEPARTMENT REPORTS:

Campbell Library, Charlotte Helgeson

The new Library Logo has been chosen and was made public at the Autumn Colors Art Exhibit opening. It was created by Becca Hudson.



Next week, Klopp Construction will be re-sealing the Library windows.

Fire Department, Chief Larson

The Training Burn was a huge success. We used all the training leading up to the burn and put it all together for the burn. Our firefighters were commenting on how well our training program has advanced. We had a perfect wind to burn the house down when we completed training. The home owner was pleased with the work we did, and the clean up.

The day after the burn we had a fire at Leighton Broadcasting Building at the end of Rhinehart Drive. On arrival we found the door had been broken in to. The fire was hot and we were not able to get firefighters on the inside of the building. We did an exterior attack and extinguished the fire. They had been allowing someone to store things in the building, and there were hardly paths to walk into the building. We called in the State Fire Marshall, and the Polk County Sheriff to help with the investigation. It was determined the fire was arson.

I attended the AMEM conference for Emergency Managers on Sept 15-18. I took many good classes and it was time well spent. We had our pump certification test completed this week. The guys here did a good job of having all the pretest maintenance done. We have a list of things to complete now that the tests are complete. All pumps passed the tests. We are at 738 calls for the year. Have a great week!

AGENDA ITEMS:

Item 1 will review the facility plan for stabilization ponds.

Item 2 will be considering how to move forward with mold remediation in the police department building.

Item 3 will be reviewing the bid results for project 13CP1 Sidewalk Improvements for the proposed multi-use trail on the west side of Highway 220.

Item 4 will consider allowing a refuse collection company to present what they have to offer at the next work session.

Item 5 will consider purchasing a new sander truck which was included in the Capital Improvement plan for 2013.

Item 6 will consider building a salt and sand shed out at Public Works.

Item 7 will consider renewing the proposed contract or amending the conditions of the current contract.

Item 8 will be a considering who will be inspecting the boilers every day as required by our insurance company.

Item 9 will be a discussion about revisions that have been made to the preliminary budget.

Item 10 will consider changing the date of the October 8th meeting so all council members will have the ability to attend the regional meeting held by the League of Minnesota Cities.