

**AGENDA
CITY COUNCIL
CITY OF EAST GRAND FORKS
JULY 7, 2009
5:00 P.M.**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate."

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" for the East Grand Forks, Minnesota City Council of June 16, 2009.
2. Consider approving the minutes of the "Work Session" for the East Grand Forks, Minnesota City Council of June 23, 2009.

SCHEDULED BID LETTINGS:

3. Consider adopting Resolution No. 09-07-45 a Resolution accepting and awarding bid for improvement for "2009 Assessment Job No. 1 – Utilities and Street Construction – 17th Ave. SE" to Spruce Valley for a bid price of \$433,642.60.

SCHEDULED PUBLIC HEARINGS:

4. Public Hearing to consider adopting Resolution No. 09-07-46 a Resolution to adopt Assessment Roll #313 for "2009 Assessment Job No. 3 – Paving" Peabody's 1st Addition/Greenway Crossing 1st Addition for a total assessment of \$172,330.17.
5. Public Hearing for "2009 Assessment Job No. 4 - Paving" – Riverview 9th Addition, Riverview 7th Addition, Riverview 6th Addition, Riverview 8th Addition, and Scholarship Addition.

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

6. Consider awarding the quote to Opp Construction to repair the frontage road for \$10,600.00.

7. Consider awarding the quote to Opp Construction to repair the intersection of 2nd and 8th Street NE for \$25,800.00.
8. Consider awarding the quote to Minn-Dak Asphalt Inc. for asphalt overlay on Gateway Drive for \$13,174.48.
9. Consider approving the application for a temporary on-sale liquor license for the VFW Post 3817 to be held July 16, 2009 at the Riverwalk Boardwalk, East Grand Forks, MN 56721.
10. Consider approving the application for an Exempt Gambling Permit for a raffle for the Sacred Heart Church to be held January 8, 2010 at Sacred Heart Church, 200 3rd St. NW, East Grand Forks, MN 56721 and waive the 30-day waiting period.
11. Consider adopting Resolution No. 09-07-47 a Resolution granting consent to Midcontinent Communications Conveyance.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

12. The minutes of the Planning Commission for April 8, 2009.

COMMUNICATIONS: NONE.

OLD BUSINESS: NONE.

NEW BUSINESS:

13. Consider approving the request to move the 2010 Sub-Target funds from 5th Avenue NW to 23rd Street NW and approve the request to amend the TIP for 23rd Street NW.
14. Consider adopting Resolution No. 09-07-48 a Resolution approving plans and specifications and ordering advertisement for bids for "2009 City Project No. 3 – Curb, Gutter, and Paving – Cul-de-sacs."

CLAIMS:

15. Consider adopting Resolution No. 09-07-49 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check number 3521 for a total of \$1260.50 whereas Council Member Buckalew is personally interested financially in the contract.
16. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

ADJOURN:

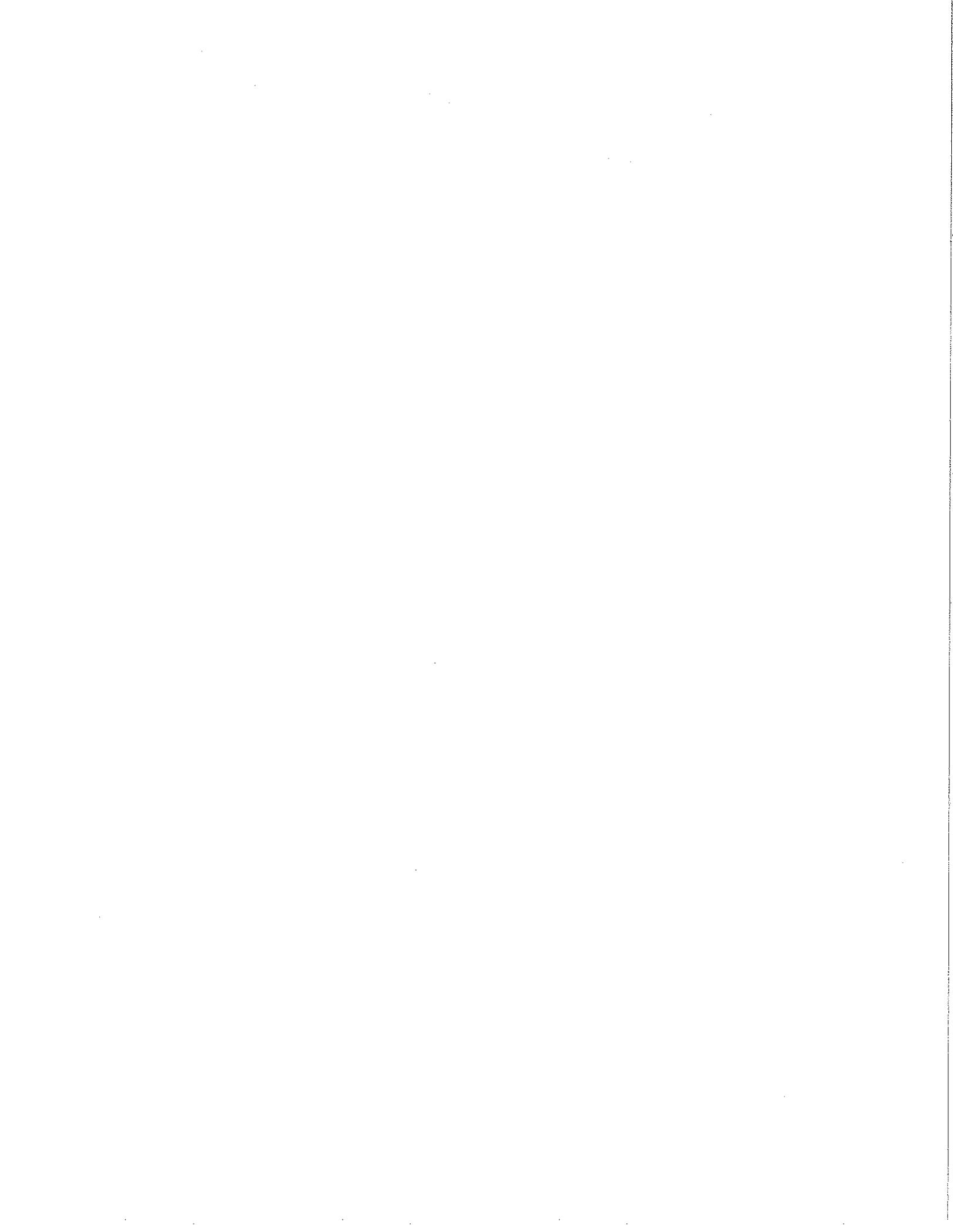
Upcoming Meetings:

Regular Meeting – July 7, 2009 – 5:00 PM – Council Chambers

Work Session – July 14, 2009 – 5:00 PM – Training Room

Regular Meeting – July 21, 2009 – 5:00 PM – Council Chambers

Work Session – July 28, 2009 – 5:00 PM – Training Room



**UNAPPROVED
MINUTES
OF THE
EAST GRAND FORKS
CITY COUNCIL
Tuesday, June 16, 2009 – 5:00 PM**

CALL TO ORDER:

The Regular Meeting of the East Grand Forks City Council for June 16, 2009 was called to order by Council President Dick Grassel at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Dick Grassel, Council Vice President Henry Tweten, Council Member Marc Demers, Craig Buckalew, Wayne Gregoire, Mike Pokrzywinski, and Greg Leigh.

STAFF PRESENT:

Scott Huizenga, City Administrator; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Greg Boppre, City Engineer; Dave Aker, Parks & Recreation Superintendent; Charlotte Helgeson, Library Director; Mike Hedlund, Police Chief; Nancy Ellis, Planning & Zoning; Randy Gust, Fire Chief; Jim Richter, EDHA Director; John Wachter, Public Works Superintendent; and Dan Boyce, Water & Light Manager.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.”

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of June 2, 2009.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, TO APPROVE THE “REGULAR MEETING” FOR THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL OF JUNE 2, 2009.

Voting Aye: Pokrzywinski, DeMers, Grassel, Buckalew, Tweten, Gregoire, and Leigh.
Voting Nay: None.

2. Consider approving the minutes of the "Work Session" for the East Grand Forks, Minnesota City Council of June 9, 2009.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO APPROVE THE "WORK SESSION" FOR THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL OF JUNE 9, 2009.

Voting Aye: Pokrzywinski, DeMers, Grassel, Buckalew, Tweten, Gregoire, and Leigh.
Voting Nay: None.

SCHEDULED BID LETTINGS: NONE.

SCHEDULED PUBLIC HEARINGS:

3. Public Hearing to consider adopting Resolution No. 09-06-XX a Resolution to adopt Assessment Roll #313 for "2009 Assessment Job No. 3 – Paving" Peabody's 1st Addition/Greenway Crossing 1st Addition for a total assessment of \$157,651.44.

Mr. Olson, 1127 Greenway Blvd, stated that he does not want the paving. Mr. Boppre explained the project and the City policy on special assessments. He announced that Mr. Galstad, Mr. Huizenga, Mr. Peabody, Mr. Neil, and himself met to discuss the assessments. Mr. Peabody suggested extending the project and lengthening a lot to reduce the specials by \$3.00 per foot. Mr. Boppre suggested a continuance hearing on July 7, 2009 to include the additional lots.

Council Vice President Tweten checked on the bond process and suggested going with a 20 year assessment. Mayor Stauss stated that he would prefer a 15 year assessment as a property owner. Discussion occurred regarding paving on Rhinehart Drive and making this a state aid route. Council Member Buckalew stated that state aid routes should not be paid 100%. He informed Council that spreading out the project reduces specials. Council Member Pokrzywinski suggested reviewing the state aid policy. Council Member Galstad announced that Mr. Peabody is aware that the policy could change in the future. Mr. Boppre informed City Council that he will contact the contractor regarding the change and get the firm numbers on the costs.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER LEIGH, TO EXTEND THE PUBLIC HEARING TO JULY 7, 2009 AND INCLUDE THE PROJECT EXTENSION.

Voting Aye: Pokrzywinski, DeMers, Grassel, Buckalew, Tweten, Gregoire, and Leigh.
Voting Nay: None.

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they chose.

EAST GRAND FORKS CITY COUNCIL
June 2, 2009

4. Consider approving the request to promote Rod Hajicek, 509 13th Street SE, East Grand Forks, MN 56721, to fill the Lieutenant position, beginning June 17, 2009.
5. Consider approving the application for a Special Event for the annual Bikes and Bites, Ride in Motorcycle Show on July 16, 2009 from 5:00 pm to 8:00 pm on the boardwalk.
6. Consider approving the application for a Special Event for Whitey's Café to hold patio parties every Thursday night beginning June 18, 2009 through September 10, 2009 from 8:30 pm to 11:30 pm on the Whitey's patio.
7. Consider approving the application for an Exempt Gambling Permit for a raffle for the East Grand Forks Lions Club to be held September 9, 2009 at the VFW, 312 DeMers Ave, East Grand Forks, MN 56721 and waive the 30-day waiting period.
8. Consider approving the Fireworks/Pyrotechnic Application for July 4, 2009 (Rain Date: July 5, 2009) for RES Specialty Pyrotechnics Inc. for a display along Red River across from Cabelas.

Council President Grassel stated that Mr. Corbit received damage to his house during the last fireworks display. He asked if this display would be in the same location. Mr. Gust stated that if it's windy, he will request that they move further down. He announced that these are preloaded trailers. Discussion occurred regarding the insurance.

9. Consider approving the contract with Northland Community Technical College (NCTC) to provide free rides to staff and students, with proper ID, for a cost of \$4,500 and to authorize the Mayor and City Administrator to sign the contract.
10. Consider approving Resolution No. 09-06-40 a Resolution for the City of East Grand Forks enter into Mn/DOT Agreement No. 94817 with the State of Minnesota, to provide for routine maintenance by the City within the corporate City limits upon, along and adjacent to Trunk Highway No. 2 and sign the Routine Maintenance Agreement for a total agreement amount of \$14,609.22.
11. Consider approving the Temporary Levee Easement for a tent structure for Robert Peabody located at 1300 Laurel Dr. SE, East Grand Forks, MN 56721.
12. Consider approving the Commercial Landscaping Rate Structure options to \$100 annually and \$10 per load or an annual rate of \$500.
13. Consider approving a variance to go 4.5 feet from the side property line instead of the required 6 foot setback for Patrick and Kathleen Bushy, 1211 18th Ave. SE, East Grand Forks, MN 56721.
14. Consider approving the Viking Gas Encroachment Agreement and Minnkota Encroachment Agreement for the "2009 City Project No. 1 – Curb, Gutter, and Paving" – 23rd Street NW project.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO APPROVE CONSENT MOTIONS NUMBER FOUR (4) THROUGH FOURTEEN (14) AS SUBMITTED.

Voting Aye: Pokrzywinski, DeMers, Grassel, Buckalew, Tweten, Gregoire, and Leigh.

Voting Nay: None.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

15. The minutes of the Water, Light, Power and Building Commission for June 4, 2009.

COMMUNICATIONS: NONE.

OLD BUSINESS: NONE.

NEW BUSINESS:

16. Consider adopting Resolution No. 09-06-41 a Resolution approving the Lease Agreement according to the Cooperative Agreement dated April 17, 2003 entered into by the City of East Grand Forks and Valley Golf Association and authorize the Mayor and City Administrator to sign any documents upon the City Attorney's review and approval.

Mr. Galstad stated that this is to combine the two current leases that the City of East Grand Forks has with Valley Golf.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER BUCKALEW, TO ADOPT RESOLUTION NO. 09-06-42 A RESOLUTION APPROVING THE LEASE AGREEMENT ACCORDING TO THE COOPERATIVE AGREEMENT DATED APRIL 17, 2003 ENTERED INTO BY THE CITY OF EAST GRAND FORKS AND VALLEY GOLF ASSOCIATION AND AUTHORIZE THE MAYOR AND CITY ADMINISTRATOR TO SIGN ANY DOCUMENTS UPON THE CITY ATTORNEY'S REVIEW AND APPROVAL.

Voting Aye: Pokrzywinski, DeMers, Grassel, Buckalew, Tweten, Gregoire, and Leigh.

Voting Nay: None.

17. Consider adopting Resolution No. 09-06-42 a Resolution approving the Bare Land Purchase Agreement; authorize the City Attorney to draft all necessary documents to initiate the transfer of title and to take possession; and authorize the Mayor and City Administrator to sign all appropriate documents and requisition the funds to complete the transaction

A MOTION WAS MADE BY COUNCIL MEMBER GREGOIRE, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO ADOPT RESOLUTION NO. 09-06-43 A RESOLUTION APPROVING THE BARE LAND PURCHASE AGREEMENT; AUTHORIZE THE CITY ATTORNEY TO DRAFT ALL NECESSARY DOCUMENTS TO INITIATE THE TRANSFER OF TITLE AND TO TAKE POSSESSION; AND AUTHORIZE THE MAYOR AND CITY

ADMINISTRATOR TO SIGN ALL APPROPRIATE DOCUMENTS AND REQUISITION THE FUNDS TO COMPLETE THE TRANSACTION

Voting Aye: Pokrzywinski, DeMers, Grassel, Buckalew, Tweten, Gregoire, and Leigh.
Voting Nay: None.

CLAIMS:

18. Consider adopting Resolution No. 09-06-43 a Resolution authorizing the City of East Grand Forks to approve purchases from Berts Truck Equipment for the goods referenced in check number 3293 for a total of \$837.41 whereas Council Member Gregoire is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO ADOPT RESOLUTION NO. 09-06-44 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM BERTS TRUCK EQUIPMENT FOR THE GOODS REFERENCED IN CHECK NUMBER 3293 FOR A TOTAL OF \$837.41 WHEREAS COUNCIL MEMBER GREGOIRE IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Pokrzywinski, DeMers, Grassel, Buckalew, Tweten, and Leigh.
Voting Nay: None.
Abstain: Gregoire.

19. Consider adopting Resolution No. 09-06-44 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check number 3344 for a total of \$3882.45 whereas Council Member Buckalew is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO ADOPT RESOLUTION NO. 09-06-45 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBER 3344 FOR A TOTAL OF \$3882.45 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Pokrzywinski, DeMers, Grassel, Tweten, Gregoire, and Leigh.
Voting Nay: None.
Abstain: Buckalew.

20. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

3D Specialties	Safety Glasses/Equip For Flood	\$6,712.70
Acme Electric Companies	Shop Tools/Inv Parts	\$284.79
Albrecht Manufacturing	Inv Parts #120/Inv For Flood	\$1,533.86
All Pro Embroidery	Crest Badge/Caps	\$57.00
All Seasons Garden Center	Trees	\$111.27

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American Tire Service	Inv Parts/Flat Repairs	\$6,374.96
American Tire Service Inc	Inv Parts #107/Tires #510	\$568.85
Ameripride Linen & Apparel Services	Mats/Cleaning Supplies/Mops	\$613.83
Aqua Water Solutions	Water Service	\$27.31
Barta Alex	Repair Ice Machine	\$132.00
Batteries Plus	Batteries #3278 & CT4432	\$136.88
Bert's Truck Equipment	Truck Accessories	\$837.41
Bobcat of Grand Forks	Service Manual/Bobcat Rental For Flood	\$2,119.41
Border States Electric Supply	Bulbs/City Hall	\$79.80
Bruce Jay	Cleaning Demers Building	\$75.00
Bryan Rock Products Inc	Red Ball Diamond Agg	\$927.12
Bud & Ralph's Appliance Service Inc	Sunshine Terrace	\$22.60
Bydal Designs	Signs/RRSRA	\$148.88
C&R Laundry & Cleaners	Dry Cleaning May 09 PD/Fire	\$563.94
Canon Financial Services	Canon IRC 2550	\$166.58
Carquest Auto Parts	Shop Supplies/Tail Light #314	\$84.57
Cole Papers Inc	Foam Antibiotic	\$77.78
Complete Pest Control Inc	Pest Control	\$127.80
CSI Forensic Supply	Evidence Bags	\$123.33
Cummins NPower LLC	City Hall	\$9,724.25
Custom Pools	U Flow Basket	\$59.52
Custom Stripes Inc	Graphics #147 & 304 / Lettering	\$505.00
Dakota Fence	Repair Damaged Gate	\$884.00
Dakota Mud Jack	Water Fountain Repair	\$2,488.00
Daydreams Specialities	Nametags	\$4.50
Diamond Cleaning Supply Richard Papenfuss	Truck Wash Soap/Glass Cleaner/Sanitizer	\$1,023.48
Display Sales Co	Flag For Downtown Poles	\$1,976.91
DNR Sign Shop	Signs	\$127.73
Eagle Electric	Reprogram Clock/Generator Connections for Lift Stations	\$38,032.84
East Side Travel Plaza	Fuel	\$322.67
EFA	Bench Slants	\$1,879.38
Emily Abel & Community Bank Of RRV	Down Payment Assistance Program	\$7,500.00
Environmental Equipment	Inv Parts #114	\$99.35
Environmental Resource Association	Sample For DMRQA 29 Study	\$89.67
Environmental Toxicity Control Inc	WW Lagoon Discharge	\$775.00
Exponent	Public Hearing/P.Bushy/Posters RR Rendevous	\$152.05
Fert L Lawn	Spray 404 4th St NW/Riverwalk Center	\$97.98
Filter Care	Washed Filters	\$53.26
Flat Plains Services Inc	Trees On East & West Wing Of CH	\$249.21
Forks Freightliner	Diff Lock Repair #157	\$401.25
G&K Services	Rugs	\$208.70
Gaffaneys	Ink/Pens/Office Supplies	\$58.06
Galstad Jensen & Olson PA	Prof Services	\$10,256.20
Galstad Jensen McCann PA Trust Acct	Stokes Property Land Purchase/17th Ave/09 AJ 1&2	\$72,000.00
Garden Hut	Maint Supplies	\$3,985.57

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Gerrells Sport Center	Balls/Jerseys/Ump Shirts/Scorebooks/Bags	\$3,226.87
GF City Utility Billing	Landfill May 09	\$14,511.75
GF Fire Equipment	Wrench	\$11.08
GF Herald	PW Clean Up/RRSRA Ad	\$789.00
GF Welding & Machine	Yoke & U Joint #114	\$63.42
Glass Pro's Inc	Fix Closure	\$407.00
Gopher State Lawn Sprinklers	Check Backflow/Fix Break/Clean VB & Fill Fountain	\$306.27
Grand Cities Towing	Towing	\$90.00
Grand Forks Taxi Company	Dial A Ride May 2009	\$1,931.09
H&R Construction	Repair Guard Rails @ Point Bridge/Pavers	\$5,790.05
H&S Construction	Curb/Gutter/Pavers/Handicap Stamps	\$16,608.57
Hajicek Rick	Cleaning	\$399.00
Hardware Hank	Misc Maint Supplies	\$3,882.45
Hawkins Chemical	Chlorine & Cylinders	\$1,585.79
Heartland Paper	Batteries/Cleaner/Bottles/Tissue/Liners	\$531.04
Hedlund Mike	Tuition Reimb	\$2,638.00
Home of Economy	Sprayer Parts	\$21.25
Hugo's	Bags/Cakes/Plates/Supplies	\$347.50
Huizenga Scott	Labor & Employee Relations Seminar/Mileage Reimb	\$82.13
Integra Telecom	LD	\$170.91
International Code Council	MN Uniform Fire Code Book	\$71.00
Johnson Randall	Sidewalk Reimb	\$250.00
K&K Trucking Inc	Road Gravel	\$2,116.08
Kar Products	Inv Parts	\$232.65
Keith's Lock & Key	Key Bak & Tags/Lock Box	\$178.08
Kellermeyer Building Service	Montly Cleaning Service/May	\$3,088.50
Knudson Terry	Meal/Mileage Reimb/Pay Equity Training	\$135.30
Korynta Mark & Jill	Refund For Baseball	\$60.00
Korynta Ryan	Safety Boots	\$28.82
Lab Safety Supply	Earphone/Earplugs	\$247.18
Laker Chemical	Tri Kill / Wipe Out Grain Herb	\$1,930.85
League of MN Cities	2009 Directory Of City Officials/Annual Conference	\$302.19
League of MN Cities	3rd Installment Mun Insurance	\$48,188.70
Lithia Payment Processing	Inv Parts #541/547/Spark Plugs	\$517.34
Lumber Mart	Cedar/Stakes/Lumber Posts	\$447.93
Lunseth Plumbing & Heating	Cleaned & Sealed Exhaust	\$122.78
Matthew Shunn & Alerus Financial	Downpayment Assistance Program	\$2,463.00
McDonald's of EGF	Prisoner Meals	\$44.82
MCFOA	Membership Fees	\$35.00
Menards	Maint Supplies/Cleaning Supplies	\$162.52
Michelle Henrickson & Grand Forks Abstract	Deferred Loan Repayment	\$5,000.00
Midcontinent Communications	Broadcast Fees	\$2,475.00
MN Dept of Labor & Industry	Boiler Registration/VFW	\$40.00
MN Dept of Revenue	Sales & Use Tax	\$1,343.00
MN Pollution Contrl	Bert Roberts Certification Fee	\$23.00

EAST GRAND FORKS CITY COUNCIL
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Newman Signs	Install 1-20 Amp Branch Circuit/Sign Rental	\$2,704.25
NFPA	Dues	\$150.00
North Central Rental & Leasing	Rental April 09	\$5,844.00
O'Reilly Auto Parts	Shop Supplies/Maint Supplies	\$1,488.74
Old Dominion Brush	Gutter Brooms #114	\$670.95
Opp Construction	Paint Stripe Parking Lot/Street Repair	\$22,236.00
Orchard Oil Company	Mower Oil	\$127.14
Pamida	Supplies	\$50.95
Peterson Veterinarian Clinic P.C.	May 2009 Pound Report	\$471.79
Polk County Recorder	Notary Registration Fees Terry Knudson	\$100.00
Porta Mix Concrete Inc	Landscape Rock	\$15.00
Praxair Distribution	Work Gloves/Cylinder Rental	\$264.91
Premium Waters Inc	Water Service	\$103.09
Quality Flow Systems Inc	Repair KSB Pump	\$183.54
Quill Corp	Ink/Bndrs/Tape/Labels/File Folders/Pens	\$260.28
Revolution Cycle	Engine Repair	\$105.70
Rivards Turf & Forage	Weed Control	\$354.22
RJ Zavoral		\$2,004.02
RMB Environmental Lab Inc	Pond Discharge/Samples/Pre-Discharge	\$360.00
Rydell Chevrolet	Warranty Work #103	\$100.00
S&S Worldwide	Supplies	\$105.72
Service Shoe Shop	Repair Downtown Banners	\$100.00
Simonson Station Stores	Squad Car Washes	\$91.92
Spray Advantage	Spray Tip Parts	\$98.10
St Cloud State Univ	09 MN Municipal Clerks Institute Reg	\$410.00
Steamatic	Clean Air Ducts	\$4,396.60
Stennes Granite	10 o/c	\$4,100.00
Sticky Construction Inc	Caulk Pool	\$4,950.00
Stone's Mobile Radio	Prof Services/Antenna #510	\$225.86
Streichers	Uniforms - Pants	\$236.95
Stuart's Towing	Training Aid/Car For Burning	\$100.00
Sun Dot Communications	ADSL Internet Service/Dsl Internet	\$138.49
Sunshine Terrace	Laundry Money April May June	\$150.00
Supply Distribution Center	Toner Cartidge	\$499.85
Surplus Center	Misc Inventory	\$19.84
The Lodge At Brainerd Lakes	Hotel Dick Grassel/Scott Huizenga	\$154.00
Tony Dorn Inc	Copies	\$315.93
Tractor Supply Co	Motor/Pump Assy/Sprayer Parts	\$827.29
True Temp	Replace Drive Wheels East RTU/Filters In RTU/Filter	\$1,276.41
Ultramax	Ammunition	\$494.00
United States Post Office	PO Box Renewal 373/325/321/439	\$320.00
UPS	Shipping For WW/Environmental Toxicity	\$81.11
Valley Petroleum Equipment	Repair Fuel Island Pump #1	\$683.86
Valley Truck	Oil Filters	\$41.16
Waste Mgmt	Metal Box/Homes/Recycle/Greensite/Riverwalk	\$25,857.63

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Water & Light Department	Monthly Service	\$34,259.38
WDAZ TV	Advertising	\$1,771.00
Wilbur Ellis	Chemical Spray	\$255.00
Wizard's Enterprises Inc	Custodial Services	\$490.00
Xcel Energy	Monthly Service	\$2,529.97
Xerox Corporation	Copy Maint	\$21.72
	Total	\$420,355.53

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER BUCKALEW, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: Pokrzywinski, DeMers, Grassel, Buckalew, Tweten, Gregoire, and Leigh.

Voting Nay: None.

COUNCIL/STAFF REPORTS:

Council Member Leigh asked when the dip on Central Avenue would be fixed. Mr. Boppre stated that it would be fixed sometime next week.

Mr. Huizenga gave a brief update on the Governors Proposal regarding LGA cuts.

Mr. Galstad asked if there is an easier way to view the council packets on the computers in the Council Chambers rather than having to scroll through all the information. Ms French will contact Mr. Thompson regarding this request. Mayor Stauss suggested finding a way to minimize the paper usage in the council packets. Council Vice President Tweten would like to see all exhibits.

Chief Hedlund announced that there will be a gathering at 2 p.m. on Wednesday, June 17, 2009 in the Training Room of City Hall for Rod Hajicek's promotion as Lieutenant.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER DEMERS, TO ADJOURN THE JUNE 16, 2009 REGULAR MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:53 P.M.

Voting Aye: Pokrzywinski, DeMers, Grassel, Buckalew, Tweten, Gregoire, and Leigh.

Voting Nay: None.

Scott Huizenga, City Administrator/Clerk-Treasurer



**UNAPPROVED
WORK SESSION
MINUTES
OF THE
EAST GRAND FORKS
CITY COUNCIL
Tuesday, July 23, 2009 – 5:00 PM**

CALL TO ORDER

The Work Session of the East Grand Forks City Council for June 23, 2009 was called to order by Council President Dick Grassel at 5:00 P.M.

CALL OF ROLL

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Dick Grassel, Council Vice President Henry Tweten, Council Members Marc DeMers, Wayne Gregoire, Mike Pokrzywinski, and Greg Leigh.

STAFF PRESENT:

Scott Huizenga, City Administrator; Michelle French, Executive Assistant; Brad Bail, City Engineer; Ron Galstad, City Attorney; Jim Richter, EDHA Director; Mike Hedlund, Police Chief; John Wachter, Public Works Superintendent; Charlotte Helgeson, Library Director; Randy Gust, Fire Chief; and Dave Aker, Parks & Recreation Superintendent.

DETERMINATION OF A QUORUM

The Council President Determined a Quorum was present

1. American Crystal Sugar Odor – Lloyd Kennedy

Mr. Kennedy and Ms Hanson from American Crystal Sugar gave an update on the progress on the odor reduction. Ms Stinar expressed her frustration with the strong odor. Ms Anderson would like American Crystal Sugar to notify the residents on the update of the odor control. Mr. Kennedy announced that in the past a letter was sent and it did not produce positive feedback. Council Member Pokrzywinski stated that American Crystal Sugar has attended several Council Meetings to discuss the odor control. Council Member DeMers asked several questions regarding this difficult issue.

Mr. Kennedy also stated that American Crystal Sugar will be a corporate sponsor with Heritage Days.

2. Bridge Inspections – Brad Bail

Mr. Bail discussed the National Bridge Inspection Standards and the responsibility of the Bridge Inspector and Engineer. Mr. Bail stated that the City currently owns seven bridges listed in the National Bridge Inventory and will need to add the square box culvert on 13th St SE. He informed City Council that the City is responsible for the inspection and maintenance of these bridges. Mr. Bail went over the potential costs with the City Council. Discussion occurred regarding coordinating efforts with the City of Grand Forks to reduce the costs.

3. 2009 Street Repairs – John Wachter

a. Frontage Rd – East Grand Inn

Mr. Wachter suggested awarding this quote for the frontage road repairs to Opp Construction for \$10,600.00. Funding will come from the General Fund.

b. Gateway – Tesoro

Mr. Wachter stated that the lowest quote for the asphalt overlay was Minn-Dak Asphalt Inc. for \$13,174.48. Funding will come from the General Fund.

c. 2nd and 8th Street NE

Mr. Wachter suggested awarding this quote to Opp Construction for \$25,800.00 for the street repair on 2nd and 8th Street NE.

These items will be referred to City Council for action.

ADJOURN

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER LEIGH, TO ADJOURN THE JUNE 23, 2009 WORK SESSION OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 6:18 P.M.

Voting Aye: DeMers, Grassel, Tweten, Gregoire, Leigh, and Pokrzywinski.

Voting Nay: None.

Absent: Buckalew.

Scott Huizenga, City Administrator/Clerk-Treasurer

RESOLUTION NO. 09 – 07 - 45

RESOLUTION ACCEPTING AND AWARDING BID FOR IMPROVEMENT

WHEREAS, pursuant to an advertisement for bids for the improvement of 2009 Assessment Job No. 1 – Utilities and Street Construction, 17th Ave. SE, bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

AND WHEREAS, it appears that Spruce Valley is the lowest responsible bidder at a bid price of \$433,642.60,

NOW THEREFORE, BE IT RESOLVED,

1. The Mayor and City Administrator are hereby authorized and directed to enter into the attached contract with Spruce Valley in the name of the City of East Grand Forks for the improvement of 2009 Assessment Job No. 1 – Utilities and Street Construction, 17th Ave. SE according to the plans and specifications therefore approved by the City Council and on file in the administration office.

2. The City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

Voting Aye:
Voting Nay:
Absent:

The President declared the resolution passed.

Passed: July 7, 2009

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 7th of July, 2009.

Mayor

Request for Council Action

Date: June 26, 2009

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council Members: Marc Demers, Craig Buckalew, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

From: Greg Boppre, P.E.

RE: Bid results - 2009 Assessment Job No. 1 - Utilities

Background:

Please see the attached bid results for 2009 Assessment Job No. 1 - Utilities and Street Construction. The low bidder is Spruce Valley at a bid price of \$433,642.60 and our estimate was \$523,484.00. The following would be the estimated revised assessment rates:

	<u>REPORT</u>	<u>BID COSTS</u>
Watermain	\$62.79/ft	\$46.52/ft
Sanitary Sewer	\$62.18/ft	\$50.60/ft
Storm Sewer	\$0.5479/sq. ft	\$0.3854/sq. ft
Street Construction	\$88.39/ft	\$77.25/ft

Also, please see the attached State Aid budget sheet. This indicates we are approximately \$51,295.05 in the black with our State Aid revenue, which includes our allotment and maintenance funds for this year.

Recommendation:

Approve the low bid of Spruce Valley in the amount of \$433,642.60
State Aid Budget

Enclosures:

N/A

STATE AID BUDGET

PROJECT	EXPENSE					REVENUE	
	CONSTRUCTION	P/S	S/I	CONT	TOTAL	2008	2009
2009 City Project No. 2- 5th Ave NE	\$354,833.00	\$31,935.00	\$21,290.00	\$17,742.00	\$425,800.00	\$248,765.00	\$409,089.00
2009 Assessment Job No. 1 - 17th Ave SE	\$149,388.95	\$14,938.00	\$8,963.00	\$7,469.00	\$180,758.95		
					\$606,558.95		\$657,854.00
BALANCE							(\$51,295.05)

RESOLUTION NO. 09 – 07 - 46

A RESOLUTION TO ADOPT ASSESSMENT ROLL #313 FOR “2009 ASSESSMENT JOB NO. 3 – PAVING” PEABODYS 1ST ADDITION AND GREENWAY CROSSING 1ST ADDITION. TOTAL ASSESSMENT \$172,330.17.

Council Member ____, supported by Council Member ____, introduced the following resolution and moved its adoption:

WHEREAS, The City Administrator/Clerk-Treasurer with the assistance of the person designated, has calculated the proper amount to be specially assessed against every lot, piece and parcel of land, without regard to cash valuation, utilities and street foundation improvements described as “2009 Assessment Job No. 3 – Paving”; and

WHEREAS, Said calculations known as the proposed assessments were filed with the Administrator/Clerk-Treasurer on June 20, 2009; and

WHEREAS, On June 24, 2009 and July 1, 2009, published notice was given in the official newspaper of a meeting of the Council to consider the said proposed assessment, and a copy of said published notice was mailed on June 2, 2009, to the owner(s) of the tract(s) or parcel(s) of land as provided by law, and the public hearing was held on June 16, 2009 and all objections to said proposed assessment have been considered by the Council, and

BE IT RESOLVED, That the City Council of the City of East Grand Forks, Minnesota, hereby determines that the property in the said proposed assessment is benefited by the improvement and that the amount of said assessment is based upon the benefit received, without regard to cash valuation, and that every lot, piece and parcel or parcels of land set out therein as assessable and that said proposed assessment has been calculated in accordance with the law, and

BE IT FURTHER RESOLVED, That said proposed assessments for said improvement be and hereby are adopted as the special assessments against the tracts of land stated in the assessment roll in the amount set out therein and that this assessment roll be given the descriptive name of “Assessment Roll No. 313-Paving”.

BE IT FURTHER RESOLVED, That the said assessment shall be payable in equal installments over a period of fifteen (15) years.

BE IT FURTHER RESOLVED, That interest at the rate of 6.5 percent per annum on the entire assessment from the date of the resolution levying said assessment to December 31, 2009, and each subsequent installment will be payable with one year’s interest at said rate on all unpaid installments, except that no interest will be charged if the entire assessment as to any parcel is paid at the office of the City Administrator/Clerk-Treasurer within 30 days from the date of adoption of the assessment roll. No partial prepayment has been authorized by ordinance.

Voting Aye:
Voting Nay: None.
Absent:

The President declared the resolution passed.

Passed: July 7, 2009

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 7th day of July, 2009.

Mayor



City of East Grand Forks

600 DeMers Ave • P.O. Box 373 • East Grand Forks, MN 56721
218-773-2483 • 218-773-9728 fax www.eastgrandforks.net

NOTICE OF HEARING ON 2009 ASSESSMENT FOR JOB NO. 3, PAVING IN THE CITY OF EAST GRAND FORKS, MINNESOTA TO SERVE PEABODYS 1ST ADDITION AND GREENWAY CROSSING 1ST ADDITION

Notice is hereby given that on Tuesday, July 7, 2009 at 5:00 p.m., or as soon as possible thereafter, in the Council Chambers of the East Grand Forks City Hall, the City Council has scheduled a meeting to hear, consider and pass upon all written or oral objections, if any, to the proposed assessments for curb, gutter, and paving known for reference purposes as "2009 Assessment Job No. 3" on the following project.

Peabodys 1st Addition/Greenway Crossing 1st Addition **The total proposed assessments are \$172,330.17**

The proposed assessment roll #313 is now on file and open to public inspection by all persons interested in the office of the City Administrator/Clerk-Treasurer. The entire amount assessed against any parcel of land will be payable, unless prepaid, in 20 equal consecutive installments, the first of such installments to be collectable with general taxes during the year 2010. The first installment will be payable with interest at the rate of 6.5% per annum on the entire assessment from the date of the resolution levying said assessment to December 31, 2009, and each subsequent installment will be payable with one year's interest at said rate on all unpaid installments, except that no interest will be charged if the entire assessment as to any parcel is paid at the office of the City Administrator/Clerk-Treasurer within 30 days from the date of adoption of the assessment roll. No partial prepayment has been authorized by ordinance.

The General Nature of "2009 Assessment Job No. 3" is paving for Peabody's 1st Addition/Greenway Crossing 1st Addition. Total Amount to be assessed - \$172,330.17.

The area proposed to be assessed for the costs of said improvements will include all property abutting upon the public roadways described above.

Notice is hereby given that the owners of property subject to assessment may appeal an assessment to District Court, pursuant to Minnesota Statutes, Section 429.081, by serving notice of the appeal upon the Mayor or the City Administrator/Clerk-Treasurer of the City of East Grand Forks within twenty (20) days after adoption of the assessment, and file such notice with the District Court within ten (10) days after service upon the Mayor or City Administrator/Clerk-Treasurer. Provisions for deferral of special assessments to senior citizens, etc. per MSA Sections 435.193 to 435.195, have not been authorized.

By order of the City Council.
Scott M. Huizenga, City Administrator/Clerk-Treasurer
City of East Grand Forks, MN
(Published June 24 & July 1, 2009)

Revised 6/17/09
 2009 ASSESSMENT JOB No. 3 - PAVING
 EAST GRAND FORKS, MINNESOTA

Paving	
Paving Construction Cost	\$138,975.94
Plans & Specifications	\$13,897.59
Staking & Inspection	\$6,948.80
Assessment Roll	\$1,389.76
Administration	\$4,169.28
Contingencies	\$6,948.80
TOTAL PAVING COST	\$172,330.17
TOTAL Footage to be Assessed	4,637.40 LF
Assessed Front Footage Benefit Rate	\$37,160.946 per foot
TOTAL AMOUNT TO BE ASSESSED	\$172,330.17

2009 ASSESSMENT JOB No. 3 - PAVING
EAST GRAND FORKS, MINNESOTA

PARCEL No.	OWNER	DESCRIPTION	PAVING		TOTAL ASSESSMENT BEFORE INTEREST
			FOOTAGE	\$ BENEFIT	
PEABODY'S FIRST ADDITION					
R 83.04238.00	ROBERT E & JEANINE H PEABODY	Lot-001 Block-001	100.00	\$3,716.09	\$3,716.09
R 83.04239.00	ROBERT E & JEANINE H PEABODY	Lot-002 Block-001	95.00	\$3,530.29	\$3,530.29
R 83.04240.00	ROBERT E & JEANINE H PEABODY	Lot-003 Block-001	95.00	\$3,530.29	\$3,530.29
R 83.04241.00	CHRISTOPHER J LUZAKOWSKI	Lot-004 Block-001	95.00	\$3,530.29	\$3,530.29
R 83.04242.00	ROBERT E & JEANINE H PEABODY	Lot-005 Block-001	95.00	\$3,530.29	\$3,530.29
R 83.04243.00	ROBERT E & JEANINE H PEABODY	Lot-006 Block-001	95.00	\$3,530.29	\$3,530.29
R 83.04244.00	ROBERT E & JEANINE H PEABODY	Lot-007 Block-001	45.30	\$1,683.39	\$1,683.39
R 83.04245.00	ROBERT E & JEANINE H PEABODY	Lot-008 Block-001	95.00	\$3,530.29	\$3,530.29
R 83.04246.00	ROBERT E & JEANINE H PEABODY	Lot-009 Block-001	95.00	\$3,530.29	\$3,530.29
R 83.04247.00	ROBERT E & JEANINE H PEABODY	Lot-010 Block-001	95.00	\$3,530.29	\$3,530.29
R 83.04248.00	ROBERT E & JEANINE H PEABODY	Lot-011 Block-001	95.06	\$3,532.52	\$3,532.52
R 83.04249.00	ROBERT E & JEANINE H PEABODY	Lot-012 Block-001	212.25	\$7,887.41	\$7,887.41
R 83.04250.00	ROBERT E & JEANINE H PEABODY	Lot-013 Block-001	102.11	\$3,794.50	\$3,794.50
R 83.04251.00	RYAN B & SADIE M STEENSON	Lot-014 Block-001	97.29	\$3,615.39	\$3,615.39
R 83.04252.00	ROBERT E & JEANINE H PEABODY	Lot-015 Block-001	95.00	\$3,530.29	\$3,530.29
R 83.04253.00	ROBERT E & JEANINE H PEABODY	Lot-016 Block-001	95.00	\$3,530.29	\$3,530.29
R 83.04254.00	MATTHEWS S & JENNIFER S LUKACH	Lot-017 Block-001	95.00	\$3,530.29	\$3,530.29
R 83.04255.00	ROBERT E & JEANINE H PEABODY	Lot-018 Block-001	95.00	\$3,530.29	\$3,530.29
R 83.04256.00	ROBERT E & JEANINE H PEABODY	Lot-019 Block-001	46.30	\$1,683.39	\$1,683.39
R 83.04257.00	ROBERT E & JEANINE H PEABODY	Lot-020 Block-001	95.00	\$3,530.29	\$3,530.29
R 83.04258.00	FORX BUILDERS ASSOCIATION	Lot-021 Block-001	95.00	\$3,530.29	\$3,530.29
R 83.04259.00	ROBERT E & JEANINE H PEABODY	Lot-022 Block-001	95.00	\$3,530.29	\$3,530.29
R 83.04260.00	LAWRENCE C MISHLER	Lot-023 Block-001	95.00	\$3,530.29	\$3,530.29
R 83.04261.00	ROBERT E & JEANINE H PEABODY	Lot-024 Block-001	95.00	\$3,530.29	\$3,530.29
R 83.04262.00	ROBERT E & JEANINE H PEABODY	Lot-025 Block-001	100.00	\$3,716.09	\$3,716.09
R 83.04263.00	ROBERT E & JEANINE H PEABODY	Lot-001 Block-002	100.00	\$3,716.09	\$3,716.09
R 83.04264.00	ROBERT E & JEANINE H PEABODY	Lot-002 Block-002	95.00	\$3,530.29	\$3,530.29
R 83.04265.00	ROBERT E & JEANINE H PEABODY	Lot-003 Block-002	95.00	\$3,530.29	\$3,530.29
R 83.04266.00	ROBERT E & JEANINE H PEABODY	Lot-004 Block-002	95.00	\$3,530.29	\$3,530.29
R 83.04267.00	ROBERT E & JEANINE H PEABODY	Lot-005 Block-002	95.00	\$3,530.29	\$3,530.29
R 83.04268.00	STEVEN & SUSAN CARIVEAU	Lot-006 Block-002	95.00	\$3,530.29	\$3,530.29
R 83.04269.00	ROBERT E & JEANINE H PEABODY	Lot-007 Block-002	95.00	\$3,530.29	\$3,530.29
R 83.04270.00	ROBERT E & JEANINE H PEABODY	Lot-008 Block-002	95.00	\$3,530.29	\$3,530.29
R 83.04271.00	ROBERT E & JEANINE H PEABODY	Lot-009 Block-002	95.00	\$3,530.29	\$3,530.29
R 83.04272.00	TODD & JANET D ECKES	Lot-010 Block-002	95.00	\$3,530.29	\$3,530.29
R 83.04273.00	ROBERT E & JEANINE H PEABODY	Lot-011 Block-002	95.00	\$3,530.29	\$3,530.29
R 83.04274.00	ROBERT E & JEANINE H PEABODY	Lot-012 Block-002	97.12	\$3,609.07	\$3,609.07
R 83.04275.00	ROBERT E & JEANINE H PEABODY	Lot-013 Block-002	99.84	\$3,710.15	\$3,710.15
R 83.04276.00	EAST GRAND FORKS CITY	Lot-001 Block-003	90.89	\$3,377.56	\$3,377.56
PEABODY'S FIRST ADDITION SUBTOTAL			3,760.16	\$139,359.48	\$139,359.48

TOTAL PAVING ASSESSMENT	4,637.40	\$172,330.17	\$172,330.17
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2009 ASSESSMENT JOB No. 3 - PAVING
EAST GRAND FORKS, MINNESOTA

PARCEL No.	OWNER	DESCRIPTION	PAVING		TOTAL ASSESSMENT BEFORE INTEREST
			FOOTAGE	\$ BENEFIT	
GREENWAY CROSSING 1ST ADD					
R 83.03600.00	KYLE A & DAWN M SULLIVAN	Lot-001 Block-001	97.08	\$3,607.58	\$3,607.58
R 83.03601.00	BRAD & TAMMY L ORTZMAN	Lot-002 Block-001	60.00	\$2,229.67	\$2,229.67
R 83.03614.00	THOMAS B & HEIDI L SMART	Lot-001 Block-005	75.00	\$2,787.07	\$2,787.07
R 83.03615.00	MICHAEL H & KELLY E WILBER	Lot-002 Block-005	53.78	\$1,998.53	\$1,998.53
R 83.03616.00	MICHAEL H & KELLY E WILBER	Lot-003 Block-005	53.78	\$1,997.77	\$1,997.77
R 83.03617.00	WALLACE KNOLL	Block-005 LOTS 4 & 5	107.52	\$3,995.54	\$3,995.54
R 83.03619.00	KENNARD J & MADINE J PAULSON	Lot-006 Block-005	75.02	\$2,787.81	\$2,787.81
R 83.03630.00	CASEY J OLSON	Lot-017 Block-005	75.02	\$2,787.81	\$2,787.81
R 83.03631.00	RANDY P & TRACY A ANDERSON	Lot-018 Block-005	53.76	\$1,997.77	\$1,997.77
R 83.03632.00	RANDY P & TRACY A ANDERSON	Lot-019 Block-005	53.76	\$1,997.77	\$1,997.77
R 83.03633.00	ROBERT C & BRENDA L CARLSON	Lot-020 Block-005	53.76	\$1,997.77	\$1,997.77
R 83.03634.00	ROBERT C & BRENDA L CARLSON	Lot-021 Block-005	53.78	\$1,998.53	\$1,998.53
R 83.03635.00	ROBERT F & LAURIE T JUNG	Lot-022 Block-005	75.00	\$2,787.07	\$2,787.07
GREENWAY CROSSING 1ST ADD SUBTOTAL			887.24	\$32,970.69	\$32,970.69





City of East Grand Forks

600 DeMers Ave • P.O. Box 373 • East Grand Forks, MN 56721
218-773-2483 • 218-773-9728 fax www.eastgrandforks.net

NOTICE OF PUBLIC HEARING

ON PROPOSED IMPROVEMENTS "2009 ASSESSMENT JOB. NO. 4" STREET PAVING

Notice is hereby given that on Tuesday, July 7, 2009 at 5:00 PM, or as soon as possible thereafter, in the Council Chambers of the East Grand Forks City Hall, located at 600 DeMers Avenue NW, the City Council will hold a Public Hearing on proposed paving improvements to serve **Riverview 9th Addition, Riverview 7th Addition, Riverview 6th Addition, Riverview 8th Addition, and Scholarship Addition.** A reasonable estimate of the impact of the assessment will be available at the hearing.

The project will be constructed in the following area:

- **Riverview 9th Addition**
- **Riverview 7th Addition**
- **Riverview 6th Addition**
- **Riverview 8th Addition**
- **Scholarship Addition**

Total estimated cost of the project is: \$484,620.00

Estimated end benefit assessment rates for the improvements would be: \$48.27/foot

Estimated front benefit assessment rates for the improvements would be: \$144.81/foot

The areas proposed to be assessed for the said improvements are as follows:

<u>Scholarship Addition</u>		<u>Riverview 6th Addition</u>	
Lot 1	Block 1	Lots 1-7	Block 4
<u>Riverview 7th Addition</u>		<u>Riverview 8th Addition</u>	
Lot 2	Block 1	Lots 5-10	Block 1
<u>Riverview 9th Addition</u>			
Lots 1-14	Block 1		
Outlot A	Block 2		
Lots 1, 2, Outlot A	Block 3		

By Order of the City Council
Scott Huizenga, City Administrator/Clerk-Treasurer
City of East Grand Forks, Minnesota
(Publish June 24, 2009 & July 1, 2009)

FLOAN

Consulting Engineers



SANDERS

Land Surveyors

May 20, 2009

Honorable Mayor and City Council
City of East Grand Forks
PO Box 373
East Grand Forks, MN 56721

RE: Report of Feasibility
Estimate of Cost and
Area Proposed to be Assessed:
Riverview 9th Addition, Riverview 7th Addition, Riverview 6th Addition, Riverview 8th
Addition, Scholarship Addition

Dear Members of the Council:

We have as directed by Council, made an investigation as to the feasibility of constructing concrete paving to serve the properties along 20th Avenue SE, from 10th Street SE to 13th Street SE and 13th Street SE from 19th Avenue SE to the end of Lot 14.

We have identified the project need as follows:

The construction of street paving along with the existing concrete curb and gutter allows for the proper conveyance of surface water to the storm sewer system preventing erosion and saturation of porous soils from rainfall and snow melt. The pavement also benefits the adjacent property owners through increased property values, improved aesthetics and all weather access to the property.

The existing street width of 20th Avenue SE and 13th Street SE is 41 feet with a paving width of 36 feet.

This project will include the removal and salvage of 7" of crushed concrete aggregate and placement of 7" reinforced concrete pavement for the street shown on the attached exhibit. The crushed concrete and concrete curb and gutter was installed in 2005.

The project on 13th Street SE, will be new construction from 19th Ave SE to the end of Lot 14 Riverview 9th Addition.

(1) 20th Avenue SE/13th Street SE

The total estimated project cost is \$484,620.00, resulting in an assessment rate of \$144.81 per front foot benefit and \$48.27 per end foot benefit. This work is for the concrete paving on 13th Street SE and 20th Avenue SE.

(II) 13th Street SE

The total estimated project cost is \$116,609.00, resulting in an assessment rate of \$117.78 per front foot benefit and \$39.26 per end foot benefit for Phase I of the work, which would include the excavation, aggregate base, concrete curb and gutter and other miscellaneous items.

AREAS PROPOSED TO BE ASSESSED

Scholarship Addition

Lot 1 Block 1

Riverview 9th Addition

Lots 1-14 Block 1
Outlot A Block 2
Lots 1, 2, Outlot A Block 3

Riverview 8th Addition

Lots 5-10 Block 1

Riverview 7th Addition

Lot 2 Block 1

Riverview 6th Addition

Lots 1-7 Block 4

We feel the projects as described are feasible.

If you have any questions, or if additional information is needed, please contact our office.

Respectfully yours,
Floan-Sanders, Inc.

Greg L. Boppre, P.E.

GLB:kkf

CC: Scott Huizenaga, City Administrator

2009 AJ No. 4 - PAVING
EAST GRAND FORKS, MINNESOTA

Paving Calculations

Construction	\$394,000.00
Plans & Specifications	\$35,460.00
Staking & Inspection	\$19,700.00
Administration	\$11,820.00
Contingencies	\$19,700.00
Assessment roll	\$3,940.00
TOTAL	\$484,620.00

Front Footage's	
RIVERVIEW 6TH ADDITION	0.00
RIVERVIEW 7TH ADDITION	99.15
RIVERVIEW 8TH ADDITION	0.00
RIVERVIEW 9TH ADDITION	1,191.88
SCHOLARSHIP ADDITION	558.77
TOTAL	1,849.80

End Footage's	
RIVERVIEW 6TH ADDITION	402.28
RIVERVIEW 7TH ADDITION	0.00
RIVERVIEW 8TH ADDITION	543.28
RIVERVIEW 9TH ADDITION	3,644.50
SCHOLARSHIP ADDITION	0.00
TOTAL	4,490.04

Front Assessment Rate	\$144.814922 / front foot
End Assessment Rate	\$48.271641 / end foot

TOTAL PROJECT COSTS TO ASSESSED \$601,229.00

Street Construction, Curb & Gutter

Construction	\$94,040.00
Plans & Specifications	\$9,404.00
Staking & Inspection	\$4,702.00
Administration	\$2,821.00
Contingencies	\$4,702.00
Assessment roll	\$940.00
TOTAL	\$116,809.00

Front Footage's	
RIVERVIEW 6TH ADDITION	0.00
RIVERVIEW 7TH ADDITION	0.00
RIVERVIEW 8TH ADDITION	0.00
RIVERVIEW 9TH ADDITION	0.00
SCHOLARSHIP ADDITION	558.77
TOTAL	558.77

End Footage's	
RIVERVIEW 6TH ADDITION	0.00
RIVERVIEW 7TH ADDITION	0.00
RIVERVIEW 8TH ADDITION	543.28
RIVERVIEW 9TH ADDITION	750.50
SCHOLARSHIP ADDITION	0.00
TOTAL	1,293.78

Front Assessment Rate	\$117.783498 / front foot
End Assessment Rate	\$39.261166 / end foot

2009 AJ No. 4 - PAVING, STREET CONSTRUCTION, CURB & GUTTER
EAST GRAND FORKS, MINNESOTA

PARCEL No.	OWNER	DESCRIPTION	PAVING		STREET CONSTRUCTION CURB & GUTTER		TOTAL ASSESSMENT FORE INTEREST
			FRONT FOOTAGE	\$ FRONT BENEFIT	FRONT FOOTAGE	\$ FRONT BENEFIT	
RIVERVIEW 6TH ADD							
R 83.03429.00	KEVIN & KAREN PEACH	Lot-001 Block-004					\$2,838.44
R 83.03430.00	DONALD L FLOAN, TRUSTEE	Lot-002 Block-004					\$2,812.31
R 83.03431.00	DAVID I MCWALTER TRUSTEE / MARIAN G MCWALTER TRUSTEE	Lot-003 Block-004					\$2,780.70
R 83.03432.00	ARCHIE & BECKY LUNDELL	Lot-004 Block-004					\$2,779.96
R 83.03433.00	ALLEN R & LORRAINE LOVE	Lot-005 Block-004					\$2,778.52
R 83.03434.00	WARREN & ANNETTE STRANDELL	Lot-006 Block-004					\$2,778.52
R 83.03435.00	LARRY R & GLORIA A HAUG	Lot-007 Block-004					\$2,841.91
	SUBTOTAL RIVERVIEW 6TH ADD		402.26	\$19,417.76			\$19,417.76
RIVERVIEW 7TH ADD							
R 83.03947.00	ROLLIN L & JULIE M BERGMAN	Lot-002 Block-001	99.15	\$14,359.40			\$14,359.40
	SUBTOTAL RIVERVIEW 7TH ADD		99.15	\$14,359.40			\$14,359.40
RIVERVIEW 8TH ADD							
R 83.03957.00	MIKE A BROCKMEYER	Lot-005 Block-001					\$4,067.80
R 83.03958.00	ERIC & SARA DVORAK	Lot-006 Block-001					\$4,122.42
R 83.03959.00	JAMES P & TRACEY A EGBELAND	Lot-007 Block-001					\$3,480.88
R 83.03960.00	DANA M & CHRISTINE C HARSELL	Lot-008 Block-001					\$3,480.88
R 83.03961.00	JAMES & DIANE OLSON	Lot-009 Block-001					\$3,480.88
R 83.03962.00	JENNIFER & ERIC ELLERTSON	Lot-010 Block-001					\$3,480.88
	SUBTOTAL RIVERVIEW 8TH ADD		100.58	\$14,854.92			\$14,854.92
RIVERVIEW 9TH ADD							
R 83.04168.00	BEVERLY JUNG	Lot-001 Block-001	91.77	\$13,289.67			\$13,289.67
R 83.04169.00	DAVID E & DEBRA L PACE	Lot-002 Block-001	92.00	\$13,322.87			\$13,322.87
R 83.04170.00	TIMOTHY A & MICHELLE M FRENCH	Lot-003 Block-001	93.00	\$13,467.78			\$13,467.78
R 83.04171.00	KEVIN A & AUDREIA N PORTER	Lot-004 Block-001	105.00	\$15,205.57			\$15,205.57
R 83.04172.00	CRARY DEVELOPMENT INC	Lot-005 Block-001	104.48	\$16,130.28			\$16,130.28
R 83.04173.00	MARK A & ANDREA L HASTINGS	Lot-006 Block-001	105.00	\$15,205.57			\$15,205.57
R 83.04174.00	JUSTIN P & LISA A BEAUCHAMP	Lot-007 Block-001	97.00	\$14,047.05			\$14,047.05
R 83.04175.00	CRARY DEVELOPMENT INC	Lot-008 Block-001	97.00	\$14,047.05			\$14,047.05
R 83.04176.00	CRARY DEVELOPMENT INC	Lot-009 Block-001	97.00	\$14,047.05			\$14,047.05
R 83.04177.00	CRARY DEVELOPMENT INC	Lot-010 Block-001	99.53	\$14,413.43			\$14,413.43
R 83.04188.00	GREG DEVELOPMENT INC	Lot-011 Block-002	99.53	\$14,413.43			\$14,413.43
R 83.04189.00	GREG DEVELOPMENT INC	Lot-012 Block-002	95.00	\$14,585.81			\$14,585.81
R 83.04190.00	CRARY DEVELOPMENT INC	Lot-013 Block-002	105.02	\$15,208.46			\$15,208.46
R 83.04191.00	GREGORY R & SHANNON M SMIDT	Lot-014 Block-002	105.08	\$15,217.15			\$15,217.15
R 83.04192.00	PARK WEST LTD	Lot-004 Block-002 PT OF OUTLOT A (EX ELY 284.47 MEASURED ON N SIDE)					\$42,578.47
R 83.04192.01	GREG STORTROEN & KARLYNN RAE SLOMINSKI	Lot-004 Block-002 W 83' ADJ TO LOT 12 SW COR OF SW 1/4 SE 1/4 N 250.05' TO POB. N 189.14' NELY 277.17', NELY 323.50'					\$2,552.79
R 83.04193.00	CRARY DEVELOPMENT INC	Lot-001 Block-003	528.94	\$25,532.79			\$25,532.79
R 83.04194.00	CRARY DEVELOPMENT INC	Lot-002 Block-003	95.00	\$4,585.81			\$4,585.81
R 83.04195.00	CRARY DEVELOPMENT INC	Lot-003 Block-003	95.00	\$4,585.81			\$4,585.81
R 83.04196.00	CRARY DEVELOPMENT INC	Lot-004 Block-003	95.00	\$4,585.81			\$4,585.81
	SUBTOTAL RIVERVIEW 9TH ADD		1,191.89	\$172,602.02	3,544.50	\$171,088.87	\$373,168.33
SCHOLARSHIP ADDITION							
R 83.03494.00	IND SCHOOL DIST #595	Lot-001 Block-001 88.75 AC (EX 11.00 A)	568.77	\$80,913.22			\$80,913.22
	SUBTOTAL SCHOLARSHIP ADDITION		568.77	\$80,913.22			\$80,913.22
GRAND TOTAL 2009 AJ No. 4							
			1,849.80	\$257,979.64	4,490.04	\$216,741.36	\$607,951.11

Request for Council Action

Date: 6-17-09

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council Members: Marc Demers, Craig Buckalew, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

From: John Wachter

RE: 2009 Street Repair-Frontage Rd (East Grand Inn)

Make repairs to the frontage road at East Grand Inn.

Opp Construction - \$10,600.00

H&S Construction - \$15,319.00

Recommendation – Award jobs to lowest quote.

H & S Construction
 17279 US Hwy 59NE
 Thief River Falls, MN 56701

Estimate

Date	Estimate #
6/9/2009	121

Name / Address
City of East Grand Forks 1001 2nd St NE East Grand Forks Mn 56721 Att: John

Phone #	218.681.5503
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Fax #	218.681.7063
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Project

Frontage road (East Grand Inn)

Description	Qty	Rate	Total
Remove & Replace curb & gutter	43	25.00	1,075.00
Furnish & install chimney seal and set casting to height	2	650.00	1,300.00
Remove existing 7" concrete and replace with new 7" concrete and dowel into existing (43' x 36')	1,548	7.50	11,610.00
Furnish & install chimney seal and set manhole to height	1	650.00	650.00
Saw around perimeter approx 7"	72	7.00	504.00
Furnish & Install Class 5 gravel fill (approx yardage only—actual yardage used shall be billed at 12.00 per yard)	15	12.00	180.00

If any Additional Information is Required Please Call Robert Audette @218.686.9308

Total \$15,319.00



Construction Company

Offices
Grand Forks, ND
Fargo, ND

Hwy 81 N • PO Box 13530 • Grand Forks, ND 58208-3530 • Phone 701-775-3322 • Fax 701-790-7020

ATT: John Wachter
QUOTATION
MISC PAVEMENT REPAIRS
EAST GRAND FORKS
MAY 21, 2009

ITEM	Description	QTY	Unit	TOTAL
1	Gateway Dr NE & 11th Ave NE	1	LS	5,840.00
2	11th Ave in Front of Folsom Farms	1	LS	7,100.00
3	Gateway Dr NE & 8th Ave NE	1	LS	14,000.00
4	8th Ave NE - Water Break	1	LS	2,870.00
5	Gateway Dr NE in front of Motel	1	LS	10,600.00
6	20th St NW & 5th Ave NW	1	LS	3,700.00
7	2nd Ave NE Alley btw 2nd & 3rd st NE	1	LS	1,840.00
8	20th St NW & Shadylane Dr NW	1	LS	2,950.00
9	5th Ave NW & 4th St NW	1	LS	3,100.00
10	Gateway Dr NE -7th to 5th - Overlay	1	LS	19,400.00
TOTAL >>>				71,400.00

Clarifications:

As per City list and our drawings
Includes Traffic control and sealed joints

- 10 Item 10 includes:
approx area of 615' x 18' & 24' x 21' 2" overlay
Also approx 90 ton leveling coarse before overlay
Adjust 2 Manholes

All Work to City Specs

BUILD WITH THE BEST



"An Equal Opportunity Employer"



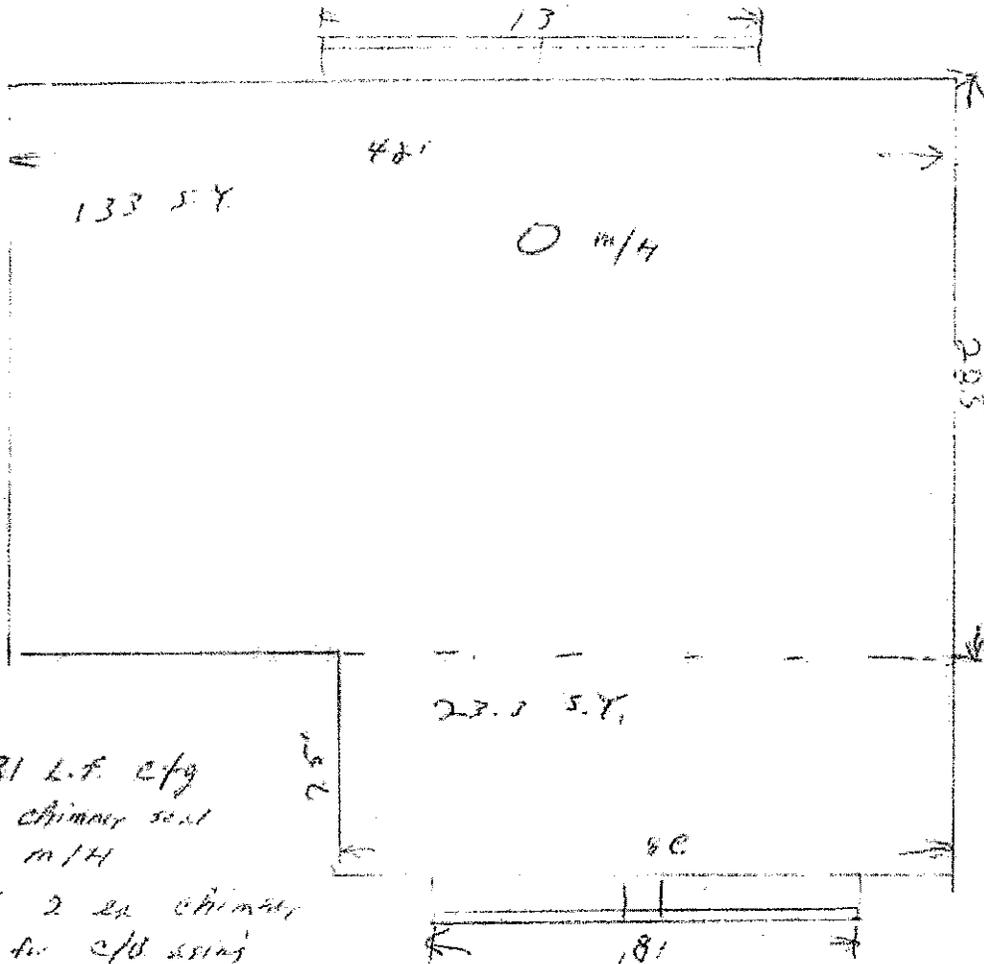
OPP Construction

P.O. Box 13530
Grand Forks, ND 58208-3530
(701) 775-3322

DATE 5-20-09
BY

SHEET NO. 3 OF 5

Item # 5 *Chimney on Front of Model*



R/R 31 L.F. c/g
install chimney seal
1 m/H

install 2 ea chimney
seal for c/b using

R/R 156.3 S.F. 2" paving
125 h.f. of base slating
for cement

Request for Council Action

Date: 6-17-09

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council Members: Marc Demers, Craig Buckalew, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

From: John Wachter

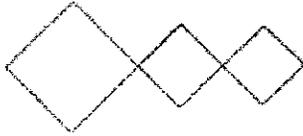
RE: 2009 Street Repair- 2nd and 8th Street NE

Make repairs to the intersection of 2nd and 8th Street NE .

Opp Construction - \$25,800.00

H&S Construction - \$30,252.00

Recommendation – Award jobs to lowest quote.



Construction Company

Office:
Grand Forks, ND
Fargo, ND

Hwy 81 N • PO Box 13530 • Grand Forks, ND 58208-3530 • Phone 701-775-3322 • Fax 701-795-7020

ATT: John Wachter
QUOTATION
CITY OF EAST GRAND FORKS
June 14, 2009

Description	unit	QTY	UNIT PRICE
2nd & 8th St NE - street Repair	LS	1	25,800.00

Clarification:

- As per drawing
- Approx 194' full depth saw, R&R 96' c&g & 261sy 7" pavement
- Adjust and insall 4 chimney seals on Inlet & MH castings
- Adjust monument box
- Install 4 ADA dectable Warning panels & 200sf sidewalk & HC ramps
- Widen and seal joints - Restore disturbed turf
- Includes all traffic control

All work to City of EGF Specs

Greg Opp

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"An Equal Opportunity Employer"



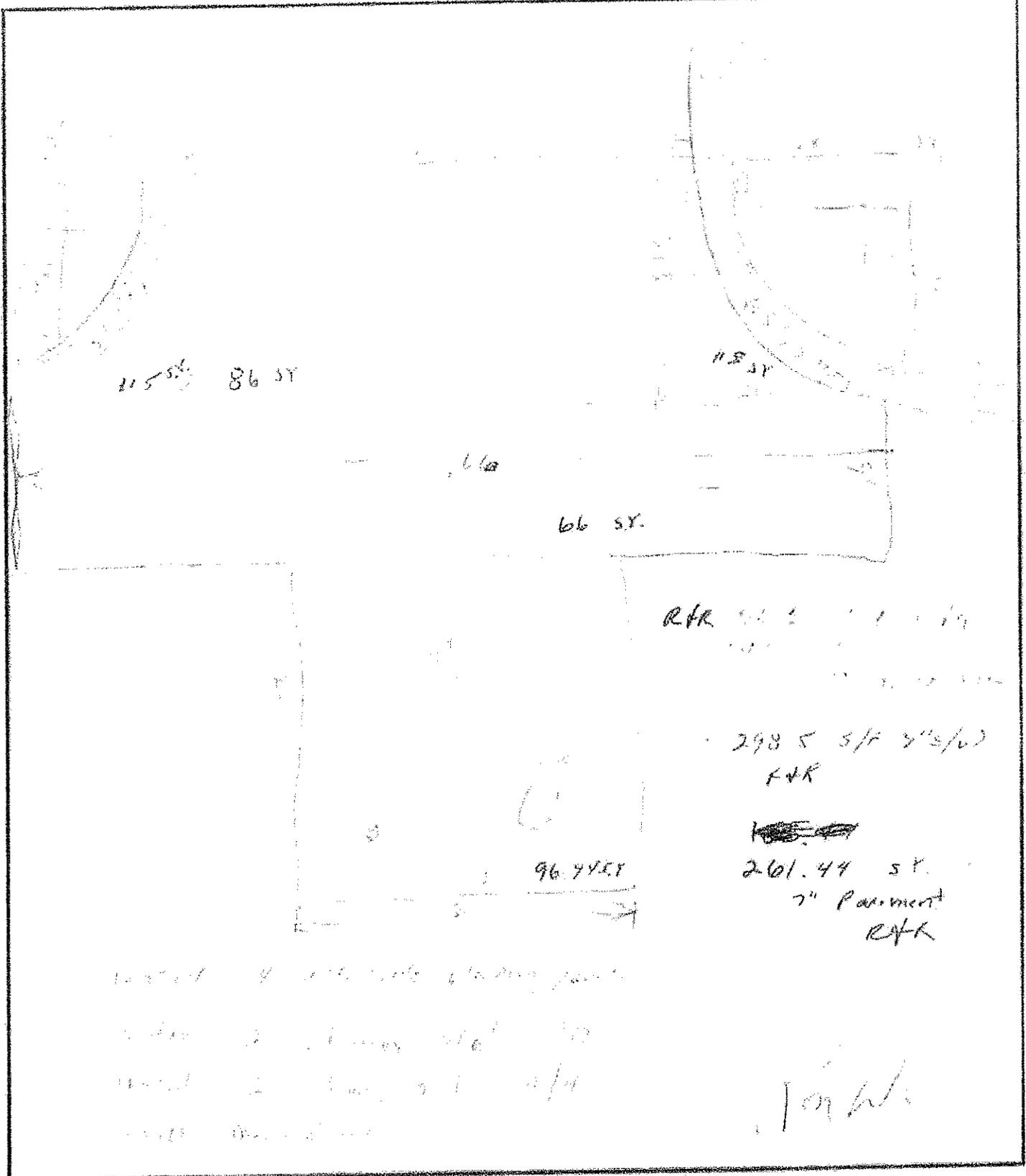


OPP Construction

P.O. Box 13530
Grand Forks, ND 58208-3530
(701) 775-3322

6
DATE 2nd 8th ST, N.E.

DATE	SHEET NO. _____ OF _____
BY	



H & S Construction
 17279 US Hwy 59NE
 Thief River Falls, MN 56701

Estimate

Date	Estimate #
6/10/2009	127

Name / Address
City of East Grand Forks 1001 2nd St NE East Grand Forks Mn 56721 Att: John

Phone #	218.681.5503
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Fax #	218.681.7063
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Project

2nd Ave NE & 8th St NE

Description	Qty	Rate	Total
Remove and replace curb & gutter	126	25.00	3,150.00
Furnish & install new chimney seal and set to height (inlets)	3	650.00	1,950.00
Remove and Replace side walk	300	5.00	1,500.00
Install handicap truncated domes	4	300.00	1,200.00
Remove existing 7" concrete and replace with new 7" concrete and dowel into existing	2,576	7.50	19,320.00
Furnish & install new chimney seal and set to height (manholes)	2	650.00	1,300.00
Saw around perimeter approx 7"	200	7.00	1,400.00
Furnish & Install Class 5 gravel fill (approx yardage only--- actual yardage used shall be billed at 12.00 per yard	36	12.00	432.00

If any Additional Information is Required Please Call Robert Audette
 @218.686.9308

Total

\$30,252.00

Request for Council Action

Date: 6-17-09

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council Members: Marc Demers, Craig Buckalew, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

From: John Wachter

RE: 2009 Street Repair- Gateway (Tesoro)

Asphalt overlay on Gateway Drive.

Opp Construction - \$19,400.00

Minn-Dak Asphalt Inc. - \$13,174.48

Recommendation – Award jobs to lowest quote.

Minn-Dak Asphalt Inc.

3093

423 West Zeh Street

Thief River Falls, MN 56701

Phone 218-681-4300 • Toll Free 800-747-5156 • Fax 218-681-4320

PROPOSAL SUBMITTED TO CITY OF E. GRAND FORKS		PHONE 218-779-9267	DATE
STREET 1001 2ND ST. N.E.		JOB NAME STEWART	
CITY, STATE AND ZIP CODE E. GRAND FORKS MN		JOB LOCATION	
ARCHITECT BOB	DATE OF PLANS 6-2-2009	JOB PHONE	

We hereby submit specifications and estimates for:

**GATEWAY DR. N.E.
630' X 18' X 2" OVERLAY**

CLEAN, TACK, PAVE

We propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

dollars (\$ **13,174.48**).

Payment to be made as follows: Late payment 1 1/2% per month

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be excused only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature

ROBERT D. HERGENROTZ
[Signature]

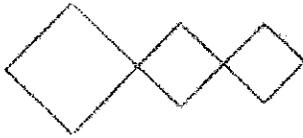
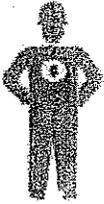
Note: This proposal may be withdrawn by us if not accepted within _____ days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance: _____

Signature _____



Construction Company

Offices
Grand Forks, ND
Fargo, ND

Hwy 81 N • PO Box 13530 • Grand Forks, ND 58208-3530 • Phone 701-775-3322 • Fax 701-795-7020

ATT: John Wachter
QUOTATION
MISC PAVEMENT REPAIRS
EAST GRAND FORKS
MAY 21, 2009

ITEM	Description	QTY	Unit	TOTAL
1	Gateway Dr NE & 11th Ave NE	1	LS	5,840.00
2	11th Ave in Front of Folsom Farms	1	LS	7,100.00
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4	8th Ave NE - Water Break	1	LS	2,870.00
5	Gateway Dr NE in front of Motel	1	LS	10,600.00
6	20th St NW & 5th Ave NW	1	LS	3,700.00
7	2nd Ave NE Alley btw 2nd & 3rd st NE	1	LS	1,840.00
8	20th St NW & Shadylane Dr NW	1	LS	2,950.00
9	5th Ave NW & 4th St NW	1	LS	3,100.00
10	Gateway Dr NE -7th to 5th - Overlay	1	LS	19,400.00
TOTAL >>>				71,400.00

Clarifications:

As per City list and our drawings
Includes Traffic control and sealed joints

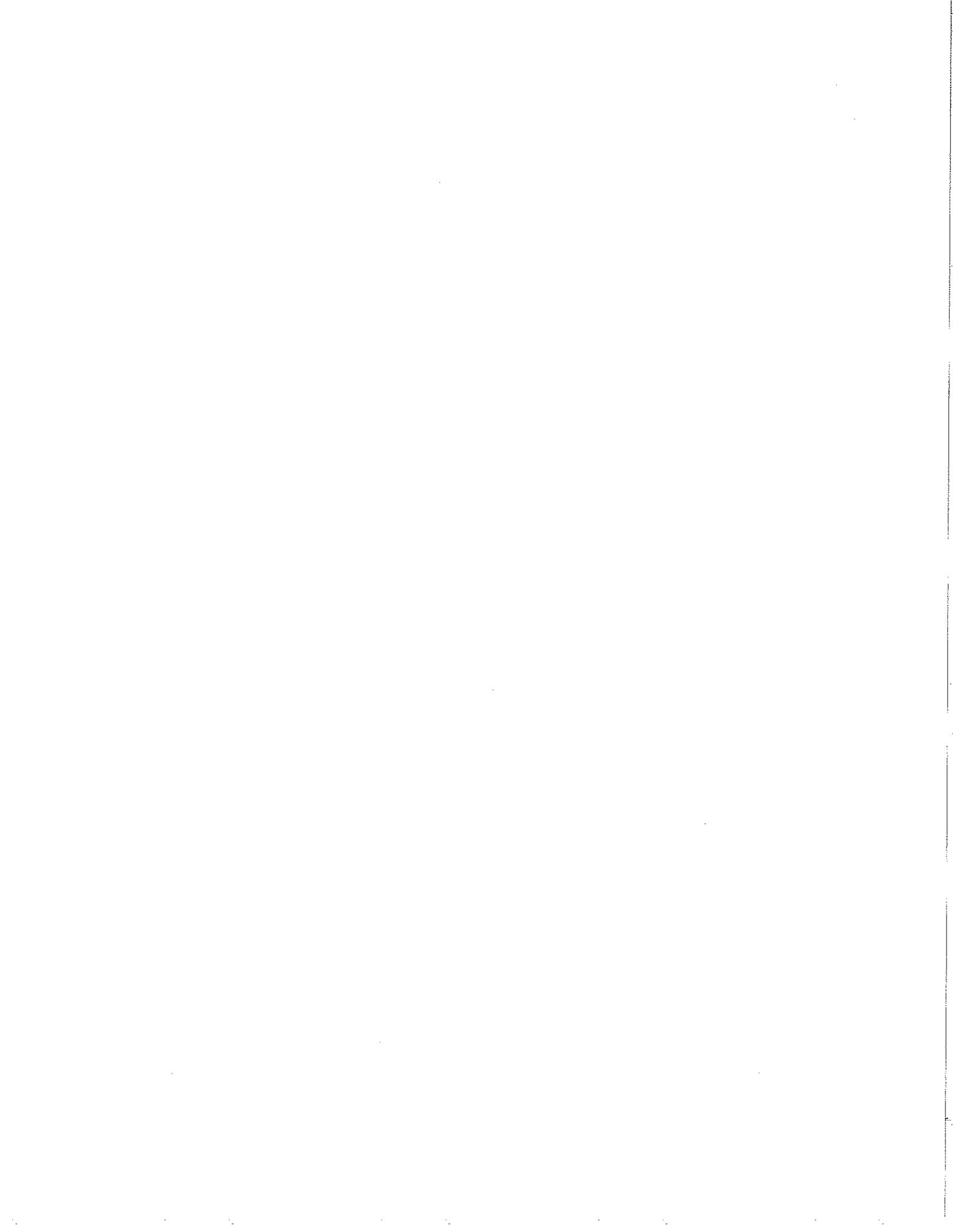
- 10 Item 10 includes:
approx area of 615' x 18' & 24' x 21' 2" overlay
Also approx 90 ton leveling coarse before overlay
Adjust 2 Manholes

All Work to City Specs

BUILD WITH THE BEST



"An Equal Opportunity Employer"





Minnesota Department of Public Safety
ALCOHOL AND GAMBLING ENFORCEMENT DIVISION
 444 Cedar Street Suite 133, St. Paul MN 55101-5133
 (651) 215-6209 Fax (651) 297-5259 TTY (651) 282-6555
 WWW.DPS.STATE.MN.US



**APPLICATION AND PERMIT
 FOR A 1 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

TYPE OR PRINT INFORMATION

NAME OF ORGANIZATION <i>VFW Post 3817</i>		DATE ORGANIZED <i>1942</i>	TAX EXEMPT NUMBER	
STREET ADDRESS <i>312 Demers Ave.</i>		CITY <i>East Grand Forks</i>	STATE <i>MN</i>	ZIP CODE <i>56721</i>
NAME OF PERSON MAKING APPLICATION <i>Kathy Mills, Manager</i>		BUSINESS PHONE <i>(218) 773-2481</i>	HOME PHONE <i>(218) 773-9592</i>	
DATES LIQUOR WILL BE SOLD <i>7-16-09</i>		TYPE OF ORGANIZATION <input type="checkbox"/> CLUB <input type="checkbox"/> CHARITABLE <input type="checkbox"/> RELIGIOUS <input type="checkbox"/> OTHER NONPROFIT		
ORGANIZATION OFFICER'S NAME <i>Roger Pohlman</i>		ADDRESS <i>903 S. 10th St. Grand Forks, ND 58201</i>		
ORGANIZATION OFFICER'S NAME <i>Leonard Conley</i>		ADDRESS <i>419 Cherry St #5 Grand Forks, ND 58201</i>		
ORGANIZATION OFFICER'S NAME <i>Adell Buchholz</i>		ADDRESS <i>606 3rd Ave. NE. East Grand Forks, MN 56721</i>		
Location license will be used. If an outdoor area, describe <i>River Walk, Brimhall (On part of Whisky's, Applebee's, Blue Moose)</i>				
Will the applicant contract for intoxicating liquor service? If so, give the name and address of the liquor licensee providing the service.				
Will the applicant carry liquor liability insurance? If so, please provide the carrier's name and amount of coverage. <i>Westport Insurance Cooperation Certificate of Liability Attached</i>				
APPROVAL				
APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL & GAMBLING ENFORCEMENT				
CITY/COUNTY _____		DATE APPROVED _____		
CITY FEE AMOUNT _____		LICENSE DATES _____		
DATE FEE PAID _____		_____		
SIGNATURE CITY CLERK OR COUNTY OFFICIAL _____		APPROVED DIRECTOR ALCOHOL AND GAMBLING ENFORCEMENT _____		

NOTE: Submit this form to the city or county 30 days prior to event. Forward application signed by city and/or county to the address above. If the application is approved the Alcohol and Gambling Enforcement Division will return this application to be used as the License for the event

PRODUCER
 Lockton Risk Services
 P.O. Box 410679
 Kansas City, MO 64141-0679
 800-829-8390

INSURED
 Red River Valley Post #3817 Veterans of
 Foreign Wars of the U.S.
 312 Demers Avenue NW
 East Grand Forks, MN 56721

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE	NAIC#
INSURER A: Westport Insurance Corporation	39845
INSURER B: North American Specialty	
INSURER C:	
INSURER D:	
INSURER E:	

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ADD'L LTR INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC				EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY: AGG \$
	EXCESS/UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE DEDUCTIBLE \$ RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below	WCL0001392-07	07/01/2008	07/01/2009	x WC STATUTORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	OTHER Liquor Liability	WIB114L01239708	07/01/2008	07/01/2009	Occurrence \$300,000 Aggregate \$300,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

Proof of Coverage

CERTIFICATE HOLDER

City of East Grand Forks
 211 Demers Avenue
 East Grand Forks, MN 56721

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

LG220 Application for Exempt Permit

Fee is \$50 for each event

An exempt permit may be issued to a nonprofit organization that:
- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

For Board Use Only

Check # _____ \$ _____

ORGANIZATION INFORMATION

Organization name: Sacred Heart Church
Previous gambling permit number: X-60010
Type of nonprofit organization: Religious
Mailing address: 200 Third St NW, East Grand Forks, MN 56721, Polk
Name of chief executive officer (CEO): Larry Delaney
Daytime phone number: (218) 773-08
Email address: ldelaney@sacredheartegf.net

Attach a copy of ONE of the following for proof of nonprofit status. Check one.

Do not attach a sales tax exempt status or federal ID employer numbers as they are not proof of nonprofit status.
[] Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.
[] IRS income tax exemption [501(c)] letter in your organization's name.
[] IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
[X] IRS - proof previously submitted to Gambling Control Board

GAMBLING PREMISES INFORMATION

Name of premises where gambling activity will be conducted (for raffles, list the site where the drawing will take place)
Same as above
Address (do not use PO box)
City
Zip Code
County
Date(s) of activity (for raffles, indicate the date of the drawing)
Friday Jan. 8, 2010 Friday Jan. 8, 2010

Check the box or boxes that indicate the type of gambling activity your organization will conduct:
[] Bingo* [X] Raffles [] Paddlewheels* [] Pull-Tabs* [] Tipboards*

* Gambling equipment for pull-tabs, bingo paper, tipboards, and paddlewheels must be obtained from a distributor licensed by the Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.
Also complete Page 2 of this form.
Print Form
Reset Form
To find a licensed distributor, go to www.gcb.state.mn.us and click on List of Licensed Distributors, or call 651-639-4076.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT

If the gambling premises is within city limits, a city official must check (X) the action that the city is taking on this application and sign the application.

The application is acknowledged with no waiting period.
 The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
 The application is denied.

Print city name _____
 On behalf of the city, I acknowledge this application.

Signature of city official receiving application _____

Title _____ Date ____/____/____

If the gambling premises is located in a township, a county official must check (X) the action that the county is taking on this application and sign the application. A township official must also sign the application.

The application is acknowledged with no waiting period.
 The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.
 The application is denied.

Print county name _____
 On behalf of the county, I acknowledge this application.
 Signature of county official receiving application _____

Title _____ Date ____/____/____

TOWNSHIP: On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within township limits. [A township has no statutory authority to approve or deny an application [Minnesota Statute 349.213, subd. 2]]
 Print township name _____

Signature of township official acknowledging application _____

Title _____ Date ____/____/____

CHIEF EXECUTIVE OFFICER'S SIGNATURE

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the date of our gambling activity.

Chief executive officer's signature Fred Long Delaney Date 6/12/09

Complete a separate application for each gambling activity:

- one day of gambling activity,
- two or more consecutive days of gambling activity,
- each day a raffle drawing is held

Send application with: a copy of your proof of nonprofit status, and \$50 application fee for each event. Make check payable to "State of Minnesota."

To: Gambling Control Board
 1711 West County Road B, Suite 300 South
 Roseville, MN 55113

Financial report and recordkeeping required
 A financial report form and instructions will be sent with your permit. Within 30 days of the activity date, complete and return the financial report form to the Gambling Control Board.

Questions?
 Call the Licensing Section of the Gambling Control Board at 651-639-4076.

[Print Form](#) [Reset Form](#)

Data privacy. This form will be made available in alternative format (i.e. large print, Braille) upon request. The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your qualifications to be involved in lawful gambling activities in Minnesota. You have the right to refuse to supply the information requested; however, if you refuse to supply this information, the Board may not be able to determine your qualifications and, as a consequence, may refuse to issue you a permit. If you supply the information requested,

the Board will be able to process your application. Your name and and your organization's name and address will be public information when received by the Board. All the other information you provide will be private data until the Board issues your permit. When the Board issues your permit, all of the information provided to the Board will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your name and your organization's name and address which will remain public. Private data are available to: Board members,

Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Finance, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies that are specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this Notice was given; and anyone with your consent.

11

RESOLUTION NO. 09 - 07 - 47

**RESOLUTION GRANTING CONSENT TO
MIDCONTINENT COMMUNICATIONS CONVEYANCE**

Council Member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

WHEREAS, Midcontinent Communications ("Midcontinent") owns a cable television system (the "System") in the City of East Grand Forks, MN (the "Franchise Authority"); and

WHEREAS, Midcontinent Media Inc. ("MMI") owns 100% of Midcontinent Communications Investor, LLC which, in turn, owns 50% of Midcontinent; and

WHEREAS, Mr. N.L. "Larry" Bentson, the owner of 95.81% of the shares of MMI, passed away on April 12, 2009; and

WHEREAS, as a result of Mr. Bentson's death, his shares in MMI passed to his Estate by operation of law and will be conveyed to a Trust on or about September 1, 2009 with a portion of the shares subsequently to be redeemed by Midcontinent on or about December 31, 2009 (collectively the "Conveyance"); and

WHEREAS, the City has considered and consents to the Conveyance as described above.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAST GRAND FORKS MINNESOTA:

1. The foregoing recitals are approved and incorporated herein by reference.
2. The Franchise Authority consents to the Conveyance described herein.
3. This Resolution shall be deemed effective immediately upon adoption.
4. This Resolution shall have the force of a continuing agreement and the Franchise Authority shall not amend or otherwise alter this Resolution without the consent of Midcontinent.

Voting Aye:

Voting Nay: None.

Absent: None.

The President declared the resolution passed.

Passed: July 7, 2009

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 7th of July, 2009.

Mayor

Michelle French

From: Dan Nelson [Dan_Nelson@mmi.net]
Sent: Thursday, June 18, 2009 4:59 PM
To: info@babbitt-mn.com; TerryBoese@ely.mn.us; CITYoftower@accessmn.com; jzarling@fairmont.org; littlefork@hotmail.com; Ken Parke; Sherburn@frontiernet.net; cityofcanby@canby.mntm.org; breitung@accessmn.com; balaton@frontiernet.net; kmurphy@ci.bemidji.mn.us; questions@ci.moorhead.mn.us; CITYofranier@frontiernet.net; hnoel@hallockmn.org; oslominnnesota@yahoo.com; admin@eastgrandforks.net; bwilson@co.wilkin.mn.us; clerkadministrator@cityofortonville.org
Cc: Nancy Vogel; Sharman Smith; Mary Lohnes; Clay Stephens; Butch Moteberg; Mike Drummond
Subject: Transfer of Control Resolution for Midcontinent Communications
Attachments: CONVEYANCE RESOLUTION BY EMAIL.docx

Minnesota Communities Served by Midcontinent Communications:

Greetings! We have sent out via certified mail a letter and enclosed resolution for consideration by your local elected leaders. Our founder and chairman passed away recently and we are advised that in Minnesota it is prudent to have the local franchising authority do a transfer of control resolution.

I have attached a blank resolution as a word document if that is easier for you than using the hard copy I sent in the mail. Please let me know if you have any questions or concerns. Thank you for your prompt attention.

Dan Nelson
Director of Governmental Affairs
Midcontinent Communications
3901 N. Louise Ave
Sioux Falls, SD 57107
605/357 5835
dan_nelson@mmi.net

Note: This e-mail and any attachments may be privileged and confidential and protected from disclosure. If the reader of this message is not the intended recipient, or an employee or agent responsible for delivering this message to the intended recipient, you are hereby notified that any disclosure, copying, distribution or use of this e-mail and any attachments is strictly prohibited. If you have received this e-mail in error, please notify us immediately by returning it to the sender and deleting it from your computer system. Thank you for your cooperation.

6/29/2009

**EAST GRAND FORKS
PLANNING COMMISSION MINUTES
Thursday, April 8th, 2009, – 12:00 P.M.
East Grand Forks City Hall Conference Room**

CALL TO ORDER

Chairman Gary Christianson called the April 8th, 2009, meeting of the East Grand Forks Planning Commission to order at 12:08 p.m.

CALL OF ROLL

On a Call of Roll, the following members were present: Commissioners Christianson, McWalter, Erickson, Powers, and Bail.

Staff present were: Earl Haugen, GF/EGF MPO Executive Director; Nancy Ellis, GF/EGF MPO Planner, Senior; Daniel Ollhoff, GF/EGF MPO Intern; and Peggy McNelis, GF/EGF MPO Executive Assistant.

Guest(s) present were: Karl Lindquist, Exponent; and Scott Huizenga, EGF City Administrator.

DETERMINATION OF A QUORUM

Chairman Christianson declared a quorum was present.

COMMUNICATION

1. East Grand Forks City Council Response To Bob Peabody's Request

Ms. Ellis distributed a copy of the East Grand Forks City Council's response to Bob Peabody's request for answers to his question concerning easements on city developments, or lack thereof.

Ms. Ellis explained that back in January the Planning Commission voted on a pedestrian easement for Mr. Peabody's subdivision, at which time he had a question as to why City property didn't have any pedestrian easements. She stated that she just distributed a copy of the letter that Chairman Christianson sent to the City Council, per the Planning Commission's request, and a copy of the City Council's response to that letter.

Ms. Ellis reported that the letter from Mr. Christianson basically said that it was brought to the Planning Commission's attention that Water's Edge First did not have a pedestrian easement because it was over 800 linear-feet in length. Therefore, an explanation as to why no easement was included would be appreciated. She said that the City then responded by explaining that Water's Edge Second does have an access easement, and Water's Edge Third does not require one as it is not over 800-linear feet in length. She added that the letter then explained that Water's Edge First, based on minutes they pulled during its inception, did not find any specific reason as to why a pedestrian easement was not in place. However, based on comments from people that were there at the time, it appears that they did not want to place a pedestrian easement on property that leads to a private golf course for the safety of the pedestrians. They did intend, though, to follow the same guidelines and regulations that other developers follow for future City projects.

A MOTION WAS MADE BY COMMISSIONER POWERS, SECONDED BY COMMISSIONER BAIL, TO RECEIVE AND FILE THE LETTERS FROM CHAIRMAN CHRISTIANSON AND FROM THE EAST GRAND FORKS CITY COUNCIL.

*Voting Aye: McWalter, Bail, Christianson, Erickson, and Powers.
Voting Nay: None.*

APPROVAL OF MINUTES

Matter Of Approval Of The March 12th, 2009, Regular Meeting Minutes Of the East Grand Forks Planning Commission.

A MOTION WAS MADE BY COMMISSIONER ERICKSON, SECONDED BY COMMISSIONER MCWALTER, TO APPROVE THE MARCH 12TH, 2009, REGULAR MEETING MINUTES OF THE EAST GRAND FORKS PLANNING COMMISSION.

Voting Aye: McWalter, Bail, Christianson, Erickson, and Powers.

Voting Nay: None.

OLD BUSINESS

1. Matter Of The Request From The Grand Forks/East Grand Forks MPO To Grant Final Approval Of The 2009 River Forks Downtown Plan Update, And To Adopt It As Part Of The East Grand Forks Comprehensive Plan

Mr. Haugen gave a brief power point presentation on the 2009 River Forks Downtown Plan Update (a copy of which is included in the file and available upon request).

Mr. Haugen stated that this is the culmination of several years of effort between the Cities of Grand Forks and East Grand Forks. He pointed out that there have been several different documents done for each of the cities since 1994, which started with the River Forks Plan, then continued after the Flood of 1997, when separate plans were done for Grand Forks and East Grand Forks to assist each with their recovery efforts. He said that they have had success with their recoveries, and now we want to see what the Downtowns will look like, and how it will function in the future since that recovery.

Mr. Haugen commented that one of the questions asked was whether or not we can recapture the concept of having one downtown instead of two separate downtowns, thus the major theme of this update is "One Downtown".

Mr. Haugen referred to a slide that lists the people who helped assist with this update and went over it briefly, explaining some of the functions performed by each. He added that in addition to those listed, the consultants also held interviews with two-dozen property/business owners and residents throughout the two downtowns, and held several public meetings to allow for the general public to give input as well.

Mr. Haugen stated that a market analysis was conducted to make sure that what we are thinking has some basis of statistical analysis behind it so that it could be attracted into the downtown in the future. He pointed out that the Demand Summary slide gives a summary of some of the different types of uses suggested for the downtowns including residential, office, and retail.

Mr. Haugen reported that they split the plan timeline into two stages, one is called "Priority" and the other "Long Term". He referred to the "Priority" map and explained that it shows those projects that we would like to see implemented over the next ten years if possible. He said that within those priorities they zoomed in on several vacant parcels in both communities and fleshed out some of the concepts that could be considered for them. He referred to slides illustrating some of those concepts and went over them briefly.

Mr. Haugen stated that one of the key components that the Steering Committee has wrestled with, and has been fairly adamant about recommending is the replacement of the lost Bike/Ped bridge we had connecting the two downtowns. He said that the reason for this continued interest is because of the fact that we currently know that the Sorlie Bridge is slated to be replaced in 2018, and that replacement would more than likely require the demolition of the structure without a replacement available for approximately 18 months. So during that timeframe there would be no connection between the two

**EAST GRAND FORKS
PLANNING COMMISSION MEETING
APRIL 8TH, 2009**

downtowns. He added that the two other existing bridges do not really accommodate pedestrian movements either, so we are really trying to capture another pedestrian bridge prior to 2018.

Mr. Haugen reported that one of the last things they fleshed out is the Parkway, which follows a street pattern around the downtowns, and would not only make DeMers Avenue the central street, but would also allow people a way to get into and out of the downtown area.

Mr. Haugen referred to the "Long Range" project map and explained that it discusses concepts that would include using prime real estate in the downtown. Example projects include the Townsquare area in Grand Forks, and parking lots in East Grand Forks having a more intense use such as multi-story retail/residential type facilities, in order to create a more urban downtown area.

Mr. Haugen stated that an additional component they were asked to tackle in this study is to see if there is a way to reorganize, or re-establish some type of organization that is focused on the downtown. He explained that in 1994 the River Forks Plan did create the River Forks Commission, but with the flood recovery each community focused on its own recovery. He added that we have only recently experienced some effort, and some studies done that have indicated that it may be time to capture that one downtown organization structure again.

Mr. Haugen referred to a slide that illustrates the recommended organization structure and went over it briefly. He explained that the desire is to have a focus on marketing the downtowns to help sell and attract businesses into vacancies and vacant lots in the downtown area. He stated that a key component of the organization would be to have one full-time coordinator to preside over the downtown geographical area; one person that isn't a part of any other organization or community.

Mr. Haugen stated that in order to determine if such an organization can be successful, they are suggesting that a timeframe of three to five years be allowed and a budget of \$100,000 a year for the first few years, with possible increases for future years. He added that they would also like to see this organization be put into place before the Sorlie Bridge replacement so that it has time to get in shape before the replacement process begins.

Mr. Haugen commented that this is going to take a concerted effort, or partnership, between the public and private sectors to make this work.

Mr. Haugen referred to the final slide, pointing out that it is the approval timeline for this plan. He explained that the process has been followed to-date, that a public meeting was held on April 1st at the Grand Forks Planning Commission Meeting, and after today's public hearing it will go to the Grand Forks City Council and the East Grand Forks City Council for their approval, and finally to the MPO Executive Policy Board for final approval.

Mr. Haugen stated that, with the resolution before you, this plan would replace all of the other documents we currently use to regulate the planning for the downtown areas. He added that there are actually two Field-Paoli documents that govern the downtown; one being the actual flood recovery plan, and the other the design guidelines, which are part of the zoning ordinance.

Chairman Christianson opened the public hearing.

There was no one present for discussion.

Chairman Christianson closed the public hearing.

Mr. Haugen reported that they did hold an open house on Tuesday, March 24th at the Riverwalk Center. This meeting did have fairly good attendance, so perhaps that is why there is a lack of public at this open house. He stated that they did receive positive comments, including a couple of specific areas that we need to look at a little more closely, such as parking on DeMers Avenue and some of the side streets, in terms of sight issues, so there are a couple of things to look into more, but nothing really negative.

**EAST GRAND FORKS
PLANNING COMMISSION MEETING
APRIL 8TH, 2009**

Commissioner Bail asked if any discussion had been held on how we would fund the organization. Mr. Haugen responded that the way the document is drafted is to show five bubbles in the bubble chart, so they would suggest that all five have equal responsibility. So if it has to be hard cash funding you would take \$100,000 and divide it by five. He added that some of those funds, however, could be soft matched such as providing space, supplies, staffing services, etc., which would mean the hard cash amount would be less as well.

MOVED BY COMMISSIONER BAIL, SECONDED BY COMMISSIONER POWERS, TO APPROVE FORWARDING A RECOMMENDATION TO THE EAST GRAND FORKS CITY COUNCIL TO GIVE FINAL APPROVAL OF THE 2009 RIVER FORKS DOWNTOWN PLAN UPDATE, AND TO ADOPT IT AS PART OF THE EAST GRAND FORKS COMPREHENSIVE PLAN.

Voting Aye: McWalter, Bail, Christianson, Erickson, and Powers.

Voting Nay: None.

NEW BUSINESS

None.

OTHER BUSINESS

1. Workshop

Ms. Ellis reported that she received some information on a half-day workshop being held on May 14th, from 1:00 p.m. to 5:00 p.m. in Little Falls, Minnesota. She stated that it is offered to elected or appointed local officials to get answers to basic traffic impacts of land use. She explained that it will cover some of the issues that we have recently dealt with such as how to decide where to put a driveway, what do you do if a resident asks for a stop sign or traffic signal, when should traffic studies be done, how do developments fit into your comprehensive or transportation plan, and why are we seeing roundabouts and why are they being recommended. She stated that the cost of this workshop is \$50.00, and if anyone is interested in attending they should let her know so that she can talk to Mr. Huizenga about possible funding availability.

ADJOURNMENT

MOVED BY COMMISSIONER MCWALTER TO ADJOURN THE MARCH 12TH, 2009, MEETING OF THE EAST GRAND FORKS PLANNING COMMISSION AT 12:37 P.M.

Voting Aye: McWalter, Bail, Christianson, Erickson, and Powers.

Voting Nay: None.

Respectfully submitted by,

Peggy McNelis
Executive Assistant

Request for Council Action

Date: June 30, 2009

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council Members: Marc Demers, Craig Buckalew, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

From: Greg Boppre, P.E.

RE: 5TH Ave NW and 23RD Street NW

Background:

At the April 14, 2009 City Council Work Session, the City decided to move the 2010 Sub-Target from 5th Ave NW to 23rd Street NW. Also, I have asked Earl Haugen, MPO Executive Director, to amend the TIP for the 23rd Street NW project. The project will be constructed in two(2) phases and I have been hearing there maybe some stimulus funds leftover, therefore I would like the City to be in position if there will be some stimulus funds or any new funds that may be available.

Therefore, Mr. Haugen needs a letter from the City Council requesting this action (please see attached email).

Recommendation:

Approve the request to move the 2010 Sub-Target funds from 5th Ave NW to 23rd Street NW and approve the request to amend the TIP for 23rd Street NW.

Enclosures:

Email from Earl Haugen

From: Earl Haugen <earl.haugen@theforksmmpo.org>
To: Greg Boppre <gboppre@fs-mn.com>
Date: 6/19/2009 8:58:01 AM
Subject: Re: TIP amendment

Sorry for not getting back sooner. I need a letter from Council requesting this action. I need the total cost for each year broken down by revenue source(s) that are covering the costs. Otherwise, pretty straight forward amendment. Publish notice will appear in Expo next two weeks.

Earl T. Haugen
Executive Director
GF-EGF MPO
701-746-2660

From: Greg Boppre <gboppre@fs-mn.com>
To: Earl Haugen <earl.haugen@theforksmmpo.org>
Cc: Scott Huizenga <shuizenga@ci.east-grand-forks.mn.us>; Luane.Tasa@dot.state.mn.us;
nancy.ellis@theforksmmpo.org
Sent: Thursday, June 11, 2009 3:19:33 PM
Subject: TIP amendment

Earl - as per our email discussion last month, enclosed please find the type of work and the cost estimates for 23rd street nw. Again what we would like to do is, amend the TIP in the hopes of qualifying for Stimulus funds or any new funds that may be available.

A). 2009 City Project No. 1 - Utilities and Street Construction

SCOPE - removals of existing roadbad, construction of storm sewer, watermain, drainway, box culvert, subgrade preparation, installation of crushed concrete and other misc. items.

TOTAL ESTIMATED PROJECT COST - \$2,470,000

B). 2009 City Project No. 1 - Curb, Gutter and Paving

SCOPE - construction of concrete pavement, concrete curb and gutter, multi -use trail and other misc. items.

TOTAL ESTIMATED PROJECT COST - \$2,160,000

Therefore, I would like amend our current TIP, to include the 2010 project. If you need any additionl items, please let me know.

Thanks Greg

CC: Scott Huizenga <shuizenga@ci.east-grand-forks.mn.us>,
<Luane.Tasa@dot.state.mn.us>, <nancy.ellis@theforksmmpo.org>

RESOLUTION NO. 09 – 07 - 48

**RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING
ADVERTISEMENT FOR BIDS**

Council Member ____, supported by Council Member ____, introduced the following resolution and moved its adoption:

WHEREAS, pursuant to a resolution passed by the council on July 7, 2009 the city engineer (consulting engineer retained for the purpose) has prepared plans and specifications for the improvement of 2009 City Project No. 3 – Curb, Gutter, and Paving – Cul-de-sacs and has presented such plans and specifications to the council for approval;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EAST GRAND FORKS, MINNESOTA:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The City Administrator shall prepare and cause to be inserted in the official paper and in Construction Bulletin an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for 14 days, shall specify the work to be considered by the council at 5:00 p.m. on August 4, 2009 in the Council Chambers of the East Grand Forks City Hall. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the council on the issue of responsibility. No bids will be considered unless sealed and filed with the City Administrator and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the City of East Grand Forks for five percent (5%) of the amount of such bid.

Voting Aye:
 Voting Nay: None.
 Absent: None.

The President declared the resolution passed.

Passed: July 7, 2009

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 7th of July, 2009.

Mayor

Request for Council Action

Date: June 26, 2009

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council Members: Marc Demers, Craig Buckalew, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

From: Greg Boppre, P.E.

RE: File Plans and Specifications – 2009 City Project No. 3 – Curb, Gutter and Paving

Background:

MnDOT has approved the advertising of the above mentioned project.

Recommendation:

Approval to file the plans and specifications, advertise and set the bid date for Thursday, July 30, 2009 at 10:00 am

Enclosures:

Plans and specifications will be at the City Council meeting

RESOLUTION NO. 09 - 07 - 49

Council Member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

RESOLUTION RATIFYING CONTRACTS

WHEREAS, the City of East Grand Forks purchased from Hardware Hank the goods referenced in check number 3521 for a total of \$1260.50.

WHEREAS, Craig Buckalew, was personally interested financially in the contract, but the purchases were made because the price was as low as or lower than other local vendors.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF EAST GRAND FORKS:

1. The above mentioned purchase by the City and the claim of the vendor based thereon are confirmed and the Mayor and Clerk are directed to issue an order-check in payment of such claim on the filing of the affidavit of official interest required under Minnesota Statutes, Section 471.89.
2. It is hereby determined that the total price of \$1260.50 paid for such goods is as low as, or lower than, the price at which they could have been obtained elsewhere at the time the purchase was made.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on July 7, 2009.

Voting Aye:
 Voting Nay: None.
 Abstain: Buckalew.
 Absent: None.

The President declared the resolution passed.

Passed: July 7, 2009

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 7th of July, 2009.

Mayor

AFFIDAVIT OF OFFICIAL INTEREST CLAIM

STATE OF MINNESOTA)
COUNTY OF POLK) ss
CITY OF EAST GRAND FORKS)

I, Craig Buckalew, being duly sworn states the following:

1. I am 3rd Ward Council Member of the City of East Grand Forks.
2. The City of East Grand Forks check number 3521 for a total of \$1260.50.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on July 7, 2009.

Affiant states further that to the best of his knowledge and belief (a) the contract price was as low as or lower than the price at which the services could be obtained from other sources.

Affiant further states that the affidavit constitutes a claim against the city for the contract price, that the claim is just and correct, and that no part thereof has been paid.

Dated: _____

(Signature of Official)

Accounts Payable

Check Register Totals Only



City of East Grand Forks

P. O. Box 373
East Grand Forks, MN 56721
(218) 773-2483

User: ejohnson
Printed: 7/2/2009 - 12:20 PM

Check	Date	Vendor No	Vendor Name	Amount	Voucher
3457	07/02/2009	ACM001	Acme Electric Companies	354.33	0
3458	07/02/2009	ACT001	Action Graphix & Signs	61.77	0
3459	07/02/2009	ADV001	Advanced Business Methods	367.56	0
3460	07/02/2009	ALL002	All Pro Embroidery	100.00	0
3461	07/02/2009	ALL003	All Seasons Garden Center	3,787.41	0
3462	07/02/2009	ALL001	Alltel	539.05	0
3463	07/02/2009	AME002	American Tire Service	384.84	0
3464	07/02/2009	AME008	American Tire Service Inc	390.57	0
3465	07/02/2009	AME005	Ameripride Linen & Apparel Services	246.01	0
3466	07/02/2009	BAK001	Baker & Taylor Co	382.44	0
3467	07/02/2009	BIN001	Justin Bina	11.00	0
3468	07/02/2009	BLU001	Blue Cross Blue Shield of ND	4,977.20	0
3469	07/02/2009	BRA001	Brady, Martz & Associates	5,750.00	0
3470	07/02/2009	BRI003	Brite-Way Window Cleaning	50.00	0
3471	07/02/2009	BRO002	Brodart Co	276.62	0
3472	07/02/2009	BRU001	Jay Bruce	97.74	0
3473	07/02/2009	BUC001	Matt Buckalew	70.00	0
3474	07/02/2009	BUS001	Jennifer Bushee	93.50	0
3475	07/02/2009	BUS002	Business Essentials	318.86	0
3476	07/02/2009	C&L001	C&L Pest Control	133.13	0
3477	07/02/2009	CAP001	Capstone Press Inc	497.00	0
3478	07/02/2009	MAX001	Lori Cariveau	1,974.50	0
3479	07/02/2009	GUM001	Central Programs Inc	715.70	0
3480	07/02/2009	CIT001	Cities Area Transit	5,188.00	0
3481	07/02/2009	COL002	Cole Papers Inc	515.68	0
3482	07/02/2009	COM009	Community Bank of the Red River Va	1,562.76	0
3483	07/02/2009	COM003	Complete Pest Control Inc	2,727.51	0
3484	07/02/2009	CON003	Conney Safety Products	76.19	0
3485	07/02/2009	CUM001	Cummins NPower LLC	195.90	0
3486	07/02/2009	DAC001	Dacotah Paper Co	284.08	0
3487	07/02/2009	DAK011	Dakota Fire Protection Inc	210.00	0
3488	07/02/2009	DAY001	Daydreams Specialities	4.50	0
3489	07/02/2009	DIA001	Richard Papenfuss Diamond Cleaning	332.23	0
3490	07/02/2009	EAG001	Eagle Electric	117.43	0
3491	07/02/2009	EAS007	East Side Travel Plaza	72.00	0
3492	07/02/2009	EGE004	Kris Egeland	19.45	0
3493	07/02/2009	EGF006	EGF City Petty Cash Ckng	1,657.71	0
3494	07/02/2009	EMP001	Emphasys Computer Solutions	541.91	0
3495	07/02/2009	EXP003	Explorer Post #38	40.00	0
3496	07/02/2009	EXP002	Exponent	534.44	0
3497	07/02/2009	FIL001	Filter Care	242.78	0
3498	07/02/2009	FIR003	Fire Safety USA	100.00	0
3499	07/02/2009	FLA001	Flaherty & Hood, PA	110.00	0
3500	07/02/2009	FLE0001	Kelli Flermoen	80.00	0
3501	07/02/2009	FLO001	Floan Sanders	26,093.76	0
3502	07/02/2009	FOR001	Forks Freightliner	333.25	0
3503	07/02/2009	FRA001	Sylvia Franklin	91.29	0
3504	07/02/2009	G&K001	G&K Services	206.45	0
3505	07/02/2009	GAL001	Gale	170.84	0
3506	07/02/2009	GAR001	Garden Hut, Inc	1,117.58	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
3507	07/02/2009	GER001	Gerrells Sport Center	1,186.35	0
3508	07/02/2009	GFF001	GF Fire Equipment	104.08	0
3509	07/02/2009	GFP001	GF Park District	350.00	0
3510	07/02/2009	GFW001	GF Welding & Machine	62.36	0
3511	07/02/2009	GGF001	GGF Convention & Visitors Bureau	1,516.51	0
3512	07/02/2009	GOP002	Gopher State Lawn Sprinklers	117.40	0
3513	07/02/2009	GRA004	Grand Cities Towing	45.00	0
3514	07/02/2009	GRA008	Grand Forks City	483.00	0
3515	07/02/2009	GUL001	Dale Gulbranson	59.99	0
3516	07/02/2009	H&S001	H&S Construction	16,467.00	0
3517	07/02/2009	HAD001	Deb Hadden	78.50	0
3518	07/02/2009	HAJ002	Rick Hajicek	266.00	0
3519	07/02/2009	HAJ001	Rod Hajicek	8.25	0
3520	07/02/2009	HAL0001	Barbara Hallin	353.90	0
3521	07/02/2009	HAR001	Hardware Hank	1,260.50	0
3522	07/02/2009	HAW001	Hawkins Chemical	2,981.39	0
3523	07/02/2009	HEA001	Heartland Paper	557.33	0
3524	07/02/2009	HEL001	Charlotte Helgeson	77.78	0
3525	07/02/2009	HOL002	Holiday Credit Office	132.15	0
3526	07/02/2009	HOM001	Home of Economy	39.65	0
3527	07/02/2009	HUG001	Hugo's	112.55	0
3528	07/02/2009	HUI001	Scott Huizenga	122.10	0
3529	07/02/2009	INK002	Ink Inc Imprinted Sportswear	32.03	0
3530	07/02/2009	INT003	Integra Telecom	171.98	0
3531	07/02/2009	JEF003	Noah Jeffrey	11.00	0
3532	07/02/2009	JON001	Jones & Bartlett Publishers LLC	589.71	0
3533	07/02/2009	KAR001	Kar Products	173.05	0
3534	07/02/2009	KEL001	Kellermeyer Building Service	3,088.50	0
3535	07/02/2009	KEL003	Kelly Services	158.00	0
3536	07/02/2009	KNO002	Kayla Knott	12.91	0
3537	07/02/2009	LAK001	Laker Chemical	1,808.37	0
3538	07/02/2009	LAN001	Cletus Landa	75.00	0
3539	07/02/2009	LEA002	League of MN Cities	35,022.00	0
3540	07/02/2009	LEA003	Learning Opportunities Inc	70.85	0
3541	07/02/2009	LIT001	Lithia Payment Processing	916.84	0
3542	07/02/2009	LOF001	Loffler	1,650.00	0
3543	07/02/2009	LUM001	Lumber Mart	78.73	0
3544	07/02/2009	LUN001	Lunseth Plumbing & Heating	192.50	0
3545	07/02/2009	M&W001	M&W Services	3,146.98	0
3546	07/02/2009	MAR001	Marco - Fargo Inc	278.57	0
3547	07/02/2009	MAR004	Marco Net	158.60	0
3548	07/02/2009	MCD001	McDonald's of EGF	36.70	0
3549	07/02/2009	MEN001	Menards	38.32	0
3550	07/02/2009	MPO001	Metropolitan Planning Organization	6,055.20	0
3551	07/02/2009	MIC001	Micro-Marketing LLC	123.36	0
3552	07/02/2009	MIC003	Microtel Inn & Suites Rochester	310.60	0
3553	07/02/2009	MID003	Midcontinent Communications	783.01	0
3554	07/02/2009	MID006	Midwest Specialty Sales Inc	938.80	0
3555	07/02/2009	MIK001	Mike's Pizza	23.87	0
3556	07/02/2009	MIN005	Minitex	679.00	0
3557	07/02/2009	MIN006	Minnesota's Bookstore	263.33	0
3558	07/02/2009	MNC002	MN Commissioner of Finance	155.00	0
3559	07/02/2009	MNC003	MN Commissioner of Transport	375.57	0
3560	07/02/2009	MND006	VOID****VOID****VOID*** MN I	1,642.00	0
3561	07/02/2009	MND009	MN Drivers & Vehicle Services	90.00	0
3562	07/02/2009	MNF001	MN Fire Service Certification Board	20.00	0
3563	07/02/2009	MNR001	MN Rec & Park Association	350.00	0
3564	07/02/2009	MOE002	Ben & Kallie Moen	500.00	0
3565	07/02/2009	MVT002	MVTL Laboratories Inc	732.00	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
3566	07/02/2009	NEW001	Newman Signs	125.34	0
3567	07/02/2009	NWM002	NW MN Multi County HRA	2,500.00	0
3568	07/02/2009	ORE001	O'Reilly Auto Parts	734.64	0
3569	07/02/2009	OLS001	Chris Olson	172.50	0
3570	07/02/2009	OPP001	Opp Construction	159,465.41	0
3571	07/02/2009	ORC002	Orchard Oil Company	18,736.00	0
3572	07/02/2009	PAM001	Pamida	50.74	0
3573	07/02/2009	PAU004	Paul's Stump Removal	225.00	0
3574	07/02/2009	PDQ001	PDQ Sanitary Services	35.00	0
3575	07/02/2009	PEN001	Penworthy Company	502.92	0
3576	07/02/2009	POL004	Polk County Recorder	184.00	0
3577	07/02/2009	POW001	Power Equipment Shop	156.21	0
3578	07/02/2009	PRA001	Praxair Distribution	172.91	0
3579	07/02/2009	PUM001	Pumpkin Books	113.60	0
3580	07/02/2009	QUI001	Quill Corp	777.30	0
3581	07/02/2009	QWE001	Qwest	4,098.44	0
3582	07/02/2009	RAT001	Lisa Rath	575.00	0
3583	07/02/2009	REE001	Reed Business Information	531.36	0
3584	07/02/2009	RIC001	James Richter	56.00	0
3585	07/02/2009	ZAV001	RJ Zavoral & Sons	15,567.30	0
3586	07/02/2009	RMB001	RMB Environmental Lab Inc	155.00	0
3587	07/02/2009	RUS002	Mark & Molly Dee Rustad	5,000.00	0
3588	07/02/2009	RYD001	Rydell Chevrolet	7.88	0
3589	07/02/2009	SCH003	Karen Schiller	395.00	0
3590	07/02/2009	SHE001	Sherwin-Williams	38.08	0
3591	07/02/2009	SHO001	Show Me Books	132.00	0
3592	07/02/2009	SLO001	Karly Slominski	500.00	0
3593	07/02/2009	SPR002	Spray Advantage	1.06	0
3594	07/02/2009	STO001	Stone's Mobile Radio	130.93	0
3595	07/02/2009	K&H001	Kenley Stordahl	2,400.00	0
3596	07/02/2009	SUN002	Sun Dot Communications	126.99	0
3597	07/02/2009	SUR001	Surplus Center	15.91	0
3598	07/02/2009	TAG001	Taggart Excavation and Septic Service	6,418.65	0
3599	07/02/2009	TAS001	Taser International	650.00	0
3600	07/02/2009	TER002	Terry's Tree Service	200.00	0
3601	07/02/2009	THO009	Rod Thoms	12.03	0
3602	07/02/2009	TIG001	Tiger Direct.com	1,138.35	0
3603	07/02/2009	TRI002	Tri-Star Recycling Inc	5,714.71	0
3604	07/02/2009	TRU001	True Temp	605.74	0
3605	07/02/2009	UPS001	UPS	78.17	0
3606	07/02/2009	VAL002	Valley Truck	610.77	0
3607	07/02/2009	VIL001	Vilandre Heating & A/C	260.31	0
3608	07/02/2009	VON004	Dave Vonesh	160.00	0
3609	07/02/2009	PET005	W.D. Larson Companies LTD Inc	170.12	0
3610	07/02/2009	WAG002	Wagner Construction	558,946.52	0
3611	07/02/2009	WAT001	Water & Light Department	23,178.17	0
3612	07/02/2009	WDA001	WDAZ TV	975.00	0
3613	07/02/2009	WEI003	Mike Weisinger	37.06	0
3614	07/02/2009	WIL002	Wilbur-Ellis	255.00	0
3615	07/02/2009	WIZ001	Wizard's Enterprises Inc.	490.00	0
3616	07/02/2009	WOR002	World Media	90.80	0
3617	07/02/2009	XCE001	Xcel Energy	4,521.76	0
3618	07/02/2009	ZEE001	Zee Medical Service	111.68	0
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