

**APPROVED MINUTES
OF THE CITY COUNCIL
CITY OF EAST GRAND FORKS
TUESDAY, SEPTEMBER 3, 2013 - 5:00 P.M.**

CALL TO ORDER:

The Regular Meeting of the East Grand Forks City Council for September 3, 2013 was called to order by Council President Buckalew at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice President Greg Leigh, Council Members Clarence Vetter, Ron Vonasek, Henry Tweten, Mark Olstad, and Chad Grassel.

Dave Aker, Parks & Recreation Superintendent; Karla Anderson, Finance Director; Dan Boyce, Water & Light Manager; Nancy Ellis, City Planner; Steven Emery, City Engineer; Ron Galstad, City Attorney; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Gary Larson, Fire Chief; Karl Lindquist, Interim City Administrator; Megan Nelson, Executive Assistant; Jim Richter, EDHA Director; and Jason Stordahl, Public Works Director.

DETERMINATION OF QUORUM:

The Council President Determined a Quorum was present

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.” If you would like to address the City Council, please come up to the podium to do so.”

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of August 20, 2013.
2. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of August 27, 2013.
3. Consider approving the minutes of the “Waste Water Public Forum” for the East Grand Forks, Minnesota City Council of August 27, 2013.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL

MEMBER OLSTAD, TO APPROVE ITEMS ONE (1) THROUGH THREE (3).

Voting Aye: Tweten, Olstad, Leigh, Grassel, Vetter, Vonasek, and Buckalew.

Voting Nay: None.

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA: NONE

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, AND COMMISSIONS:

NONE

COMMUNICATIONS: NONE

OLD BUSINESS:

4. Consider approving the Final Replat of Outlot B Block 2 Point of Woods 5th Addition and all recommendations.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO APPROVE THE FINAL REPLAT OF OUTLOT B BLOCK 2 POINT OF WOODS 5TH ADDITION AND ALL RECOMMENDATIONS.

Mr. Galstad stated that he had some concerns regarding the access easement. He explained how he will be drafting a document changing this easement so it is dedicated as public access which will be recorded at the county and filed with this plat and the other plats that include this access easement. He added this document will have to be signed by the property owners before it can be recorded. With that Mr. Galstad said he didn't have any further issues and asked the council to approve the plat subject to getting the necessary signatures.

Voting Aye: Tweten, Olstad, Leigh, Grassel, Vetter, Vonasek, and Buckalew.

Voting Nay: None.

NEW BUSINESS:

5. Consider approving the hiring of a police officer from the current hiring roster.

A MOTION WAS MADE BY COUNCIL MEMBER OLSTAD, SECONDED BY COUNCIL MEMBER VONASEK, TO APPROVE THE HIRING OF A POLICE OFFICE FROM THE CURRENT HIRING ROSTER.

Voting Aye: Tweten, Olstad, Leigh, Grassel, Vetter, Vonasek, and Buckalew.

Voting Nay: None.

6. Consider adopting Resolution No. 13-09-84 approving the change orders for 2013 City Project No. 3 Police Building Improvements Project.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER OLSTAD, TO ADOPT RESOLUTION NO. 13-09-84 APPROVING THE CHANGE ORDERS FOR 2013 CITY PROJECT NO. 3 POLICE BUILDING IMPROVEMENTS PROJECT.

Council member Tweten asked Chief Hedlund if he had seen the resolution and if he was satisfied with what was being requested. Chief Hedlund explained that he had seen the resolution and is satisfied since it seems to be addressing the issues they are having with the building. Mayor Stauss commented hopefully there won't be any more mold issues with all of these changes made. Council member Olstad asked when the test results will be back after the mold remediation is complete. Mr. Lindquist stated that the mold remediation will be a different issue and quotes are being requested to have that job completed.

Voting Aye: Tweten, Olstad, Leigh, Grassel, Vetter, Vonasek, and Buckalew.

Voting Nay: None.

7. Consider adopting Resolution No. 13-09-85 approving the Employment Agreement for the City Administrator position/Clerk-Treasurer between the City of East Grand Forks and Mr. David Murphy.

A MOTION WAS MADE BY COUNCIL MEMBER VETTER, SECONDED BY COUNCIL MEMBER TWETEN, TO ADOPT RESOLUTION NO. 13-09-85 APPROVING THE EMPLOYMENT AGREEMENT FOR THE CITY ADMINISTRATOR POSITION/CLERK-TREASURER BETWEEN THE CITY OF EAST GRAND FORKS AND MR. DAVID MURPHY.

Voting Aye: Tweten, Olstad, Leigh, Grassel, Vetter, Vonasek, and Buckalew.

Voting Nay: None.

CLAIMS:

8. Consider adopting Resolution No. 13-09-86 authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 16725 for a total of \$1029.50 whereas Council Member Buckalew is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER OLSTAD, SECONDED BY COUNCIL MEMBER GRASSEL, TO ADOPT RESOLUTION NO. 13-09-86 AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBERS 16725 FOR A TOTAL OF \$1029.50 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Tweten, Olstad, Leigh, Grassel, Vetter, and Vonasek.

Voting Nay: None.

Abstain: Buckalew.

9. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

A MOTION WAS MADE BY COUNCIL MEMBER VONASEK, SECONDED BY COUNCIL MEMBER OLSTAD, TO AUTHORIZE THE INTERIM CITY ADMINISTRATOR TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: Tweten, Olstad, Leigh, Grassel, Vetter, Vonasek, and Buckalew.

Voting Nay: None.

COUNCIL/STAFF REPORTS:

Council Member Vetter stated that Enbridge will be putting in a pipeline south of the community and added how they give out safety grants. He said that if any of the department heads are interested to contact him because he has all of the information for applying for these grants. He also added that the Uff Da Mud Run will be taking place this weekend and that people need to get out and help cheer the runners on.

Council President Buckalew commented how just last Tuesday there was a public forum on the future of waste water treatment. He asked to include the topic of raising the fixed rate another \$5 as an agenda item at the next works session as long as there isn't any objection by the rest of the council.

Mr. Galstad informed the council that there is a US Supreme Court case pending that would require police officers to testify at all DWI cases that had a blood draw to confirm the blood alcohol level. He stated that because of the potential requirement the amount of overtime in the police department could rise and just wanted the council to be aware.

Mr. Emery reminded the council the MNDOT ADA project was started in the downtown area. He stated that they had about 20 days to complete the project and how the intersection of Demers and 2nd Street NW will hopefully be opened back up next week or by the beginning of the following week. Council President Buckalew asked if beet farmers had been notified about this closure with beet season just around the corner. Mr. Stordahl told the council he had informed American Crystal Sugar about the closure and they were going to let the farmers know. He added there was a detour sign up on Washington Street having truck traffic come across on Gateway Drive.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GRASSEL, TO ADJOURN THE SEPTEMBER 3, 2013 COUNCIL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:13 P.M.

Voting Aye: Tweten, Olstad, Leigh, Grassel, Vetter, Vonasek, and Buckalew.

Voting Nay: None.

Karl Lindquist, Interim City Administrator