

**APPROVED MINUTES
OF THE CITY
COUNCIL WORK SESSION
CITY OF EAST GRAND FORKS
TUESDAY, AUGUST 27, 2013 - 5:00 P.M.**

CALL TO ORDER:

The Work Session of the East Grand Forks City Council for August 27, 2013 was called to order by Council Vice-President Greg Leigh at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Craig Buckalew (came at 5:18pm), Council Vice President Greg Leigh, Council Members Clarence Vetter, Ron Vonasek, Henry Tweten, Mark Olstad, and Chad Grassel.

Dave Aker, Parks & Recreation Superintendent; Karla Anderson, Finance Director; Greg Boppre, City Engineer; Ron Galstad, City Attorney; Rodney Hajicek, Police Lieutenant; Charlotte Helgeson, Library Director; Karl Lindquist, Interim City Administrator; Megan Nelson, Executive Assistant; Jim Richter, EDHA Director; and Jason Stordahl, Public Works Director.

DETERMINATION OF A QUORUM:

The Council Vice-President Determined a Quorum was present

1. Construction Update for 13CP3 Police Building Improvements – Brent Dammann

Mr. Dammann informed the council of the progress that has been made when it came to the Police Department building. He explained how the brick work will be close if not finished by the end of the week. He commented on how there is a delay with installing the windows because of delivery issues so they will be installed in October and how the eifs will be installed at the same time. Council Vice-President Leigh asked what eifs was and Mr. Dammann explained how it was similar to stucco with insulation behind it. Mr. Dammann explained how pavers will be installed at the front of the building next week, waterproofing of the entry vestibule will be completed, and how there is a hold on moving forward with the roof to see if insulation will also be added. Discussion followed about if there is a need for more insulation in the roof, when the last time the roof was redone, and if insulation was added the timeline would be extended three weeks to complete the roof project.

Mr. Dammann brought up the mold remediation that had taken place up to this point in the building. He stated that Legend just checked the exterior walls and one interior wall when they did their testing. He continued by saying that Steamatic has found more mold on the interior walls. Steamatic was asked for an estimate for all of the interior walls which came in at over \$30,000. Council member Tweten commented how change orders can't be more than 25% of the original bid. He also asked if the Water & Light Department had been asked to see if there

were funds available for the energy savings coming from the new windows and insulation. Mr. Dammann stated he had spoken to her about the windows but not the insulation yet. Mr. Dammann then went over the five change orders that have been requested for a door frame, grouting cores, rigid insulation, roof insulation with new cover board, and extra patch work that needed to be done. He stated that the council could see the mold remediation as a different contract since it will be with a different contractor, not JTC, Inc and then they would not surpass the 25% of the original contract. Council Vice-President Leigh asked if taping and painting was included in the price and Mr. Dammann confirmed that it was but if they had to take out more than two feet of the wall the price could go up. Council member Vetter asked if this would be a good time to look at the electrical. Lieutenant Hajicek stated that as this time the electrical seems to be adequate. Council member Vetter asked if there was enough room to work in the police department with all of the work going on. Lieutenant Hajicek stated that they had to move some people around but now it is fine. Mr. Lindquist stated how the council is in agreement to move forward with all of the change orders and then collect quotes for the mold remediation that needs to take place.

2. Civic Center Parking Lot Repair Discussion – City Council

Mr. Lindquist reminded the council that this was a topic they had asked to have put on an agenda for discussion. He added Ms. Nelson had asked the city engineers to update the numbers with prices from today for repairing the Civic Center parking lot. Council member Vetter stated that these prices had went up a lot in two years. Council member Tweten stated that the Council should try and stretch this out over the next three years by completing ½ of the parking lot the first year, ½ the next year, and then the roads the last year. Mayor Stauss stated the road should get done first since they are used the most. Mr. Aker showed the Council current pictures of the parking lot. Council Vice-President Leigh suggested this is discussed during budget meetings and is incorporated into the capital improvement plan. Mayor Stauss stated the potholes could be filled in for now. Mr. Lindquist asked if any funds had been set aside for repairing this parking lot. Mr. Aker said there wasn't. Council President Buckalew asked what the price would be for the abandonment of the road. Ms. Nelson explained that this was not the feasibility study but estimates for repairing the parking lot. This item will be referred to the capital budget meeting.

3. Microprocessor Panel for Civic Center – Dave Aker

Mr. Aker stated he had requested information and was still waiting to receive it. Council Vice-President Leigh stated that this will be brought up at the next work session.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER VETTER, SECONDED BY COUNCIL MEMBER TWETEN, TO ADJOURN THE AUGUST 27, 2013 SPECIAL COUNCIL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:30 P.M.

Voting Aye: Buckalew, Tweten, Olstad, Leigh, Grassel, Vetter, and Vonasek.

Voting Nay: None.

Karl Lindquist, Interim City Administrator