

# WEEKLY MEMO

**Date:** August 23, 2013

**To:** Mayor Lynn Stauss. Council President Craig Buckalew, Vice President Greg Leigh, Council Members Clarence Vetter, Ron Vonasek, Henry Tweten, Mark Olstad, and Chad Grassel

**RE:** Weekly Update

## **UPCOMING MEETINGS:**

*Work Session – August 27, 2013 – 5:00 PM – Training Room*

*Regular Council Meeting – September 3, 2013 – 5:00 PM – Council Chambers*

*Work Session – September 10, 2013 – 5:00 PM – Training Room*

*Regular Council Meeting – September 17, 2013 – 5:00 PM – Council Chambers*

## **DEPARTMENT REPORTS:**

### **Parks & Recreation Department, Dave Aker**

#### **Tree cutting and trimming**

We are currently trimming trees, then when they are done cutting down the trees and taking out the stumps which should be August 30, we will go back and plant grass seed. We are planning to put mulch down at the playgrounds we have bought for this year; we have rubber mulch for the Sherlock playground and wood mulch for River Heights. We have added pea rock at the O’Leary playground. We moved the bleachers, picnic tables, garbage cans and band mobile back for Heritage Days and are moving the same things for Rollin on Red Friday night downtown on the Boardwalk.

#### **Rubber floor down**

Brian was able to get the rubber flooring down this week; we were waiting to see if the girls locker room was going to get done. Brian has also taken down some trees at the cemetery and is busy redo some of the grave markers that have sunk.

### **Campbell Library, Charlotte Helgeson**

The Friends of the Campbell Library had a successful annual recruitment resulting in the following memberships:

45 Families  
25 Junior/Senior Citizens  
19 Individuals  
11 Corporate  
2 Lifetime  
102 Total

The first round of judging for the Library's new logo was completed this morning and a recommendation is being forwarded to the Library Board to vote on at the next Board meeting. It will be announced at the Autumn Exhibit Art Exhibit Opening on September 16 at 6:30.

## **Police Department, Chief Hedlund**

### **EGFPD Building Remodel in Progress**

The EGFPD building remodeling project has taken big strides toward completion. The majority of the exterior renovation (stone and brick) has been completed and some work on the mold remediation on the interior has also been done. The project will also include removing and replacing the existing roof which should eliminate the leaking problems that have plagued the PD building for years.

### **EGFPD Records Management System Upgrade**

EGFPD staff members are currently undergoing training for the installation of a new Records Management System. The new system, produced by TAC10, is an upgrade from the department's existing system and is an internet based system that will allow for better data sharing between the EGFPD, Crookston PD, Polk County Sheriff's Office and the Polk County Attorney's Office.

## **Agenda Items:**

The first agenda item will be a construction update on the Police Department Building and an update on the mold remediation portion of the project.

The second agenda item will be a discussion regarding when and how the Civic Center parking lot should be repaired. Included in the packet are quotes from 2011 for repair work and the quote for overlay which is what the council moved forward with at that time.

Item three will consider installing a microprocessor panel at the Civic Center. Information on energy efficiency will be handed out at the meeting.