

**AGENDA  
CITY COUNCIL  
WORK SESSION  
CITY OF EAST GRAND FORKS  
APRIL 28, 2009  
5:00 PM**

**CALL TO ORDER**

**CALL OF ROLL**

**DETERMINATION OF A QUORUM**

1. Bid Results – “2008 City Project No. 2 – Campground Improvements” – Greg Boppre
2. HPP Solicitation/5<sup>th</sup> Ave. NW – Nancy Ellis
3. Safe Routes to School – Nancy Ellis
4. 2009 Street Repair – John Wachter
5. Airborne Mosquito Spraying – John Wachter
6. Operator Position – John Wachter
7. Designation of Building Official – Jerry Skyberg
8. Right of Way/Streets – Ron Galstad

**ADJOURN**

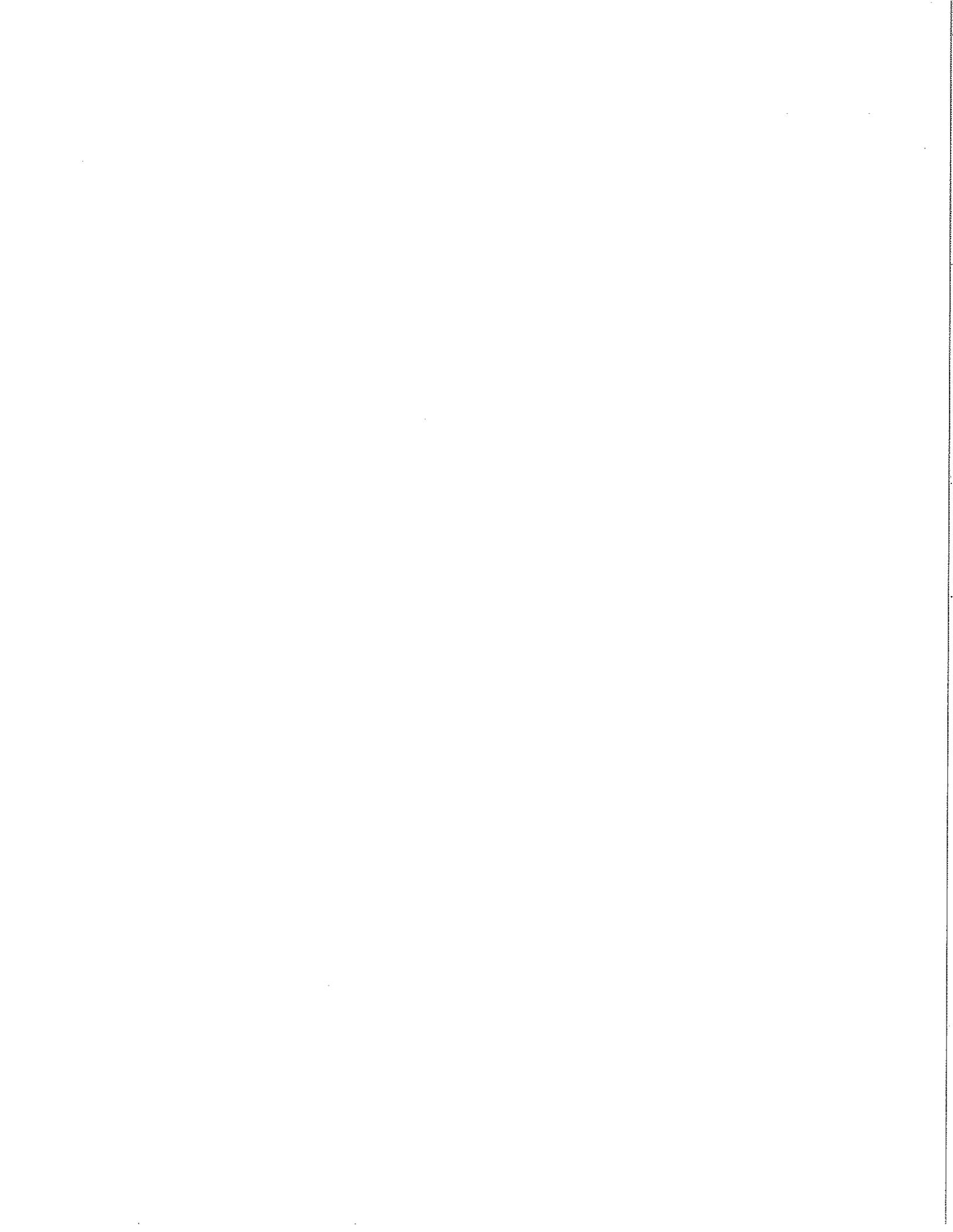
Upcoming Meetings:

Regular Meeting - May 5, 2009 – 5:00 PM – Council Chambers

Work Session – May 12, 2009 – 5:00 PM – Training Room

Regular Meeting - May 19, 2009 – 5:00 PM – Council Chambers

Work Session – May 26, 2009 – 5:00 PM – Training Room



# Request for Council Action

Date: April 7, 2009

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council Members: Marc Demers, Craig Buckalew, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

From: Greg Boppre, P.E.

RE: Bid results – 2008 City Project No.2 – Campground Improvements

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## Background:

Please see the attached bid results for the above mentioned project. We received four(4) bids and we will need to have additional discussion at the April 14, 2009, Work Session

## Recommendation:

Recommendation to follow discussion at work session

## Enclosures:

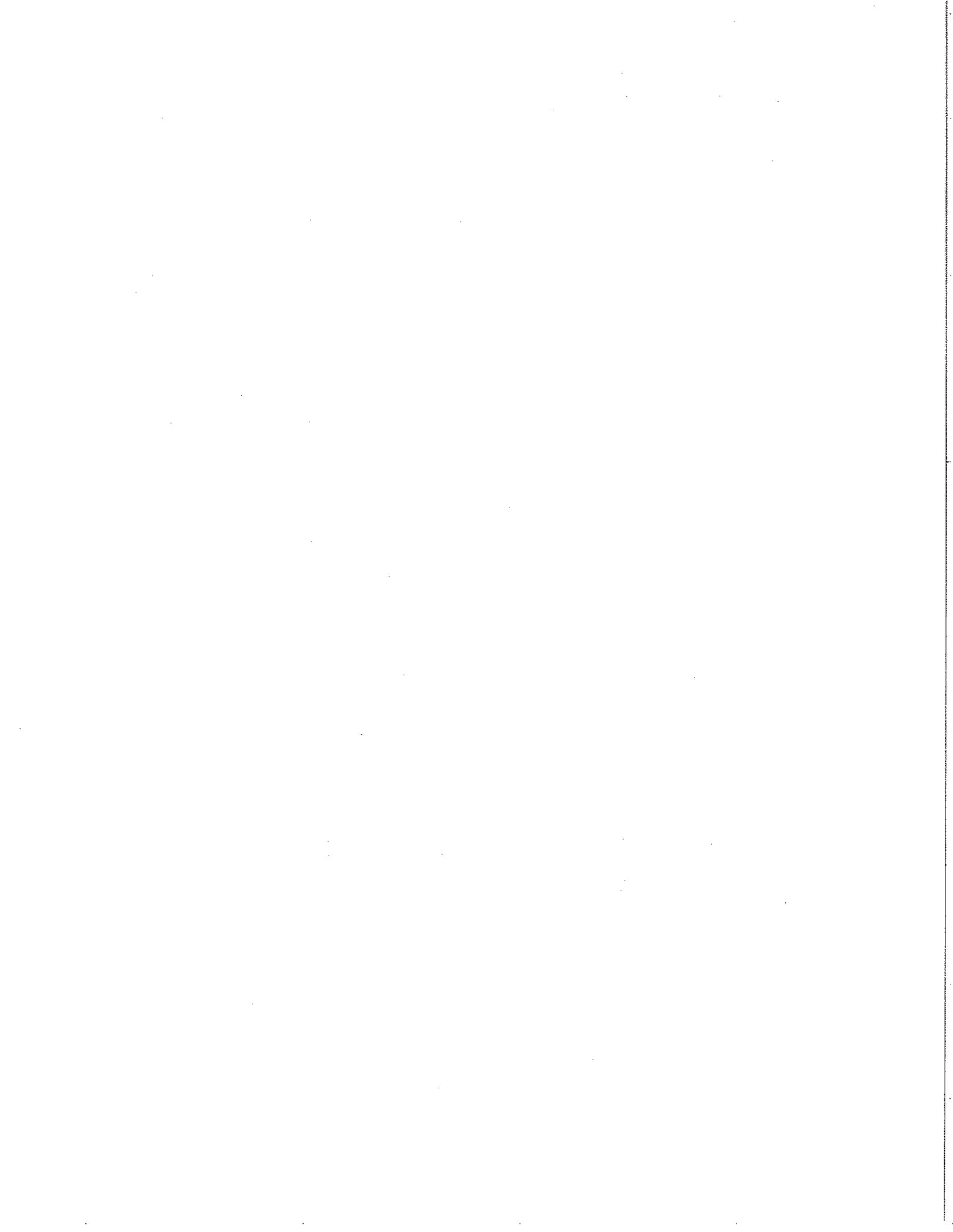
Bid tabulation

2008 CITY PROJECT NO. 2  
 CAMPGROUND IMPROVEMENTS  
 EAST GRAND FORKS

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	RJ ZAYORAL AND SONS		SPRUCE VALLEY		ROBINSON EXCAVATING		SELLIN BROS	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
01570	Traffic Control	0.7	LS	\$5,500.00	\$3,850.00	\$15,000.00	\$10,500.00	\$1,450.00	\$1,015.00	\$2,000.00	\$1,540.00
02100	Storm Drain inlet Protection	12	EA	\$115.00	\$1,380.00	\$100.00	\$1,200.00	\$60.00	\$720.00	\$135.00	\$1,620.00
02110	Remove Curb and Gutter	1162	LF	\$8.75	\$10,167.50	\$5.00	\$5,810.00	\$12.00	\$13,944.00	\$5.00	\$5,810.00
02110	Remove Concrete Sidewalk	4062	SF	\$0.35	\$1,421.70	\$0.50	\$2,031.00	\$0.35	\$1,421.70	\$2.00	\$8,124.00
02110	Remove Concrete Pavement	131	SY	\$2.00	\$262.00	\$6.00	\$786.00	\$4.00	\$524.00	\$11.50	\$1,506.50
02110	Remove Pavement Type I	597	SY	\$2.00	\$1,194.00	\$6.50	\$3,880.50	\$3.00	\$1,791.00	\$13.20	\$7,880.40
02110	Remove Bituminous Bike Path	85	SY	\$3.50	\$297.50	\$2.00	\$170.00	\$2.00	\$170.00	\$13.20	\$1,122.00
02110	Remove Concrete Driveway	110	SY	\$5.00	\$550.00	\$5.00	\$550.00	\$2.50	\$275.00	\$13.20	\$1,452.00
02110	Remove Casting	6	EA	\$150.00	\$900.00	\$150.00	\$900.00	\$50.00	\$300.00	\$115.00	\$690.00
02110	Remove Catch Basins	2	EA	\$215.00	\$430.00	\$200.00	\$400.00	\$150.00	\$300.00	\$250.00	\$500.00
02110	Plug 12" RCP	1	EA	\$500.00	\$500.00	\$75.00	\$75.00	\$75.00	\$75.00	\$260.00	\$260.00
02110	Clear/Grub Trees	1	EA	\$180.00	\$180.00	\$500.00	\$500.00	\$400.00	\$400.00	\$290.00	\$290.00
02110	Remove 12" RCP Sewer	40	LF	\$8.00	\$320.00	\$3.00	\$200.00	\$10.00	\$400.00	\$260.00	\$560.00
02210	Aggregate Pipe Foundation	70	CY	\$15.00	\$1,050.00	\$8.00	\$560.00	\$24.00	\$1,680.00	\$44.00	\$3,080.00
02231	Construct Type A Campsite	18	EA	\$950.00	\$17,100.00	\$1,500.00	\$27,000.00	\$1,577.00	\$28,386.00	\$1,900.00	\$34,200.00
02231	Construct Type B Campsite	4	EA	\$1,150.00	\$4,600.00	\$1,700.00	\$6,800.00	\$1,748.00	\$6,992.00	\$2,000.00	\$8,000.00
02231	Compaction Tests	7	EA	\$40.00	\$280.00	\$60.00	\$420.00	\$90.00	\$630.00	\$65.00	\$455.00
02510	Construct Pavement Section 1	320	SY	\$81.20	\$26,184.00	\$91.00	\$29,120.00	\$76.10	\$24,352.00	\$85.00	\$27,200.00
02510	Construct Bituminous Bike Path	84.5	SY	\$37.75	\$3,189.88	\$32.00	\$2,704.00	\$45.20	\$3,819.40	\$45.00	\$3,802.50
02520	7" Non-Reinforced Concrete Pavement	132	SY	\$61.40	\$8,104.80	\$58.00	\$7,656.00	\$67.34	\$8,888.88	\$62.00	\$8,184.00
02520	Reinforcement Bars (Epoxy Coated)	54	LB	\$6.50	\$356.40	\$5.00	\$270.00	\$4.60	\$248.40	\$4.60	\$248.40
02520	Concrete Curb and Gutter, Design B62	1338	LF	\$21.95	\$29,380.10	\$20.00	\$26,760.00	\$24.80	\$33,178.40	\$26.00	\$35,308.00
02607	Manhole Casting Assembly	1	EA	\$1,440.00	\$1,440.00	\$1,300.00	\$1,300.00	\$1,191.00	\$1,191.00	\$2,000.00	\$2,000.00
02607	Casting Assembly Type A	6	EA	\$1,430.00	\$8,580.00	\$925.00	\$5,550.00	\$810.00	\$4,860.00	\$785.00	\$4,710.00
02667	4" PVC Watermain	1852	LF	\$16.50	\$30,658.00	\$20.00	\$37,040.00	\$17.50	\$32,410.00	\$21.00	\$38,892.00
02667	4" Gate Valve and Box	1	EA	\$1,260.00	\$1,260.00	\$850.00	\$850.00	\$788.00	\$788.00	\$835.00	\$835.00
02667	Water Connection	22	EA	\$500.00	\$11,000.00	\$300.00	\$6,600.00	\$370.00	\$8,140.00	\$300.00	\$6,600.00
02667	4" x 3/4" Saddle	22	EA	\$134.50	\$2,959.00	\$100.00	\$2,200.00	\$141.00	\$3,102.00	\$125.00	\$2,750.00
02667	3/4" PE Watermain	467	LF	\$7.60	\$3,549.20	\$12.00	\$5,604.00	\$29.40	\$13,729.80	\$26.00	\$12,142.00
02667	Ductile Iron Fittings	273	LBS	\$7.50	\$2,047.50	\$3.75	\$1,023.75	\$4.40	\$1,201.20	\$5.00	\$1,365.00
02737	8" PVC Sanitary Sewer (0-10)	80	LF	\$20.50	\$1,640.00	\$22.00	\$1,760.00	\$22.50	\$1,800.00	\$29.00	\$2,320.00
02737	8" PVC Sanitary Sewer (10-12)	100	LF	\$21.50	\$2,150.00	\$23.00	\$2,300.00	\$22.50	\$2,250.00	\$34.00	\$3,400.00
02732	4" Campsite Sewer Connection	22	EA	\$200.00	\$4,400.00	\$300.00	\$6,600.00	\$72.00	\$1,584.00	\$175.00	\$3,850.00
02732	8" x 4" Sewer Wye	2	EA	\$160.00	\$320.00	\$100.00	\$200.00	\$74.00	\$148.00	\$125.00	\$250.00
02732	8" x 4" Sewer Wye -Saddle	14	EA	\$145.00	\$2,030.00	\$500.00	\$7,000.00	\$51.00	\$714.00	\$125.00	\$1,750.00
02737	4" Service Lead	700	LF	\$16.00	\$11,200.00	\$14.00	\$9,800.00	\$44.00	\$30,800.00	\$35.00	\$24,500.00
02923	Topsoil Borrow	100	CY	\$15.00	\$1,500.00	\$10.00	\$1,000.00	\$8.00	\$800.00	\$25.00	\$2,500.00
02936	Seeding	6,003	SY	\$0.85	\$5,102.55	\$1.10	\$6,603.30	\$1.90	\$11,405.70	\$1.30	\$7,803.90
16000	Electrical	0.8	LS	\$106,000.00	\$84,800.00	\$107,000.00	\$85,600.00	\$98,000.00	\$78,400.00	\$101,000.00	\$80,800.00
	<b>TOTAL BASE BID</b>				<b>\$286,462.13</b>		<b>\$307,323.55</b>		<b>\$323,334.48</b>		<b>\$348,300.70</b>

2008 CHEV PROJECT NO. 2  
 CAMPGROUND IMPROVEMENTS  
 EAST GRAND FORKS

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	RUZAVORAL AND SONS		SPRUCE VALLEY		ROBINSON EXCAVATING		SELLIN BROS	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
01370	Traffic Control	0.3	LS	\$2,100.00	\$630.00	\$15,000.00	\$4,500.00	\$2,600.00	\$780.00	\$2,200.00	\$660.00
02110	Remove Curb and Gutter	543	LF	\$8.75	\$4,751.25	\$5.00	\$2,715.00	\$5.70	\$3,095.10	\$5.00	\$2,715.00
02110	Remove Concrete Sidewalk	108	SF	\$0.35	\$37.80	\$0.50	\$54.00	\$0.35	\$37.80	\$2.00	\$216.00
02110	Remove Concrete Pavement	2	SY	\$2.00	\$4.00	\$6.00	\$12.00	\$4.00	\$8.00	\$13.20	\$26.40
02110	Remove Pavement, Type I	579	SY	\$2.00	\$1,158.00	\$6.50	\$3,763.50	\$3.00	\$1,737.00	\$13.20	\$7,652.80
02110	Remove Concrete Driveway	123	SY	\$5.00	\$615.00	\$5.50	\$676.50	\$2.50	\$307.50	\$13.20	\$1,653.60
02110	Clear/Grub Trees	2	EA	\$180.00	\$360.00	\$500.00	\$600.00	\$250.00	\$500.00	\$290.00	\$580.00
02110	Salvage Aggregate (Alley)	816.5	SY	\$1.00	\$816.50	\$1.00	\$816.50	\$1.24	\$1,012.46	\$4.50	\$3,674.25
02231	Aggregate/Pipe Foundation	30	CY	\$15.00	\$450.00	\$8.00	\$240.00	\$24.00	\$720.00	\$44.00	\$1,320.00
02231	Construct Type A Campsite	8	EA	\$950.00	\$7,600.00	\$1,500.00	\$12,000.00	\$1,577.00	\$12,616.00	\$1,900.00	\$15,200.00
02231	Construct Type B Campsite	7	EA	\$1,150.00	\$8,050.00	\$1,700.00	\$11,900.00	\$1,748.00	\$12,236.00	\$2,000.00	\$14,000.00
02231	Common Excavation (P)	1,200	CY	\$9.00	\$10,800.00	\$5.75	\$6,900.00	\$5.60	\$6,720.00	\$4.60	\$5,520.00
02231	Subgrade Preparation	2,127	SY	\$1.30	\$2,765.10	\$1.50	\$3,190.50	\$1.90	\$4,041.30	\$3.50	\$7,444.50
02231	Aggregate Base Course, Type G	630	CY	\$26.00	\$16,380.00	\$29.00	\$18,350.00	\$27.50	\$17,375.00	\$23.00	\$14,500.00
02231	Compaction Tests	3	EA	\$40.00	\$120.00	\$60.00	\$180.00	\$90.00	\$270.00	\$65.00	\$195.00
02510	Bituminous Base Course	200	TON	\$98.05	\$19,610.00	\$95.00	\$19,000.00	\$92.00	\$18,400.00	\$92.00	\$18,400.00
02510	Bituminous Wear Course	200	TON	\$98.05	\$19,610.00	\$95.00	\$19,000.00	\$92.00	\$18,400.00	\$92.00	\$18,400.00
02510	Bituminous Mixture	83	GAL	\$3.50	\$293.90	\$5.00	\$415.00	\$6.50	\$539.50	\$6.00	\$498.00
02520	Concrete Curb and Gutter, Design B62	47	LF	\$19.75	\$928.25	\$17.00	\$799.00	\$31.30	\$1,471.10	\$32.00	\$1,504.00
02520	Construct 6" Concrete Driveway	22	SY	\$60.30	\$1,326.60	\$57.00	\$1,254.00	\$56.60	\$1,245.20	\$61.00	\$1,342.00
02607	Manhole Casting Assembly	1	LS	\$22,350.00	\$22,350.00	\$11,500.00	\$11,500.00	\$20,700.00	\$20,700.00	\$24,000.00	\$24,000.00
02607	Construct Sanitary Manhole (48")	24.3	LF	\$275.00	\$6,682.50	\$275.00	\$6,682.50	\$265.00	\$6,439.50	\$290.00	\$7,047.00
02667	4" PVC Watermain	1,200	LF	\$16.50	\$19,800.00	\$19.00	\$22,800.00	\$18.50	\$22,200.00	\$21.00	\$25,200.00
02667	4" Gate Valve and Box	2	EA	\$1,215.00	\$2,430.00	\$850.00	\$1,700.00	\$788.00	\$1,576.00	\$850.00	\$1,700.00
02667	Water Connection	15	EA	\$465.00	\$6,975.00	\$300.00	\$4,500.00	\$370.00	\$5,550.00	\$300.00	\$4,500.00
02667	4" x 3/4" Saddle	15	EA	\$135.00	\$2,025.00	\$100.00	\$1,500.00	\$185.00	\$2,775.00	\$125.00	\$1,875.00
02667	3/4" PE Watermain	470	LF	\$7.60	\$3,572.00	\$12.00	\$5,640.00	\$29.40	\$13,918.00	\$18.00	\$8,460.00
02667	Ductile Iron Fittings	321	LBS	\$4.50	\$1,380.30	\$3.75	\$1,203.75	\$3.56	\$1,142.76	\$5.00	\$1,605.00
02667	Install Drinking Fountain	1	EA	\$2,100.00	\$2,100.00	\$450.00	\$450.00	\$500.00	\$500.00	\$710.00	\$710.00
02732	8" PVC Sanitary Sewer (0-10')	594	LF	\$20.50	\$12,177.00	\$22.00	\$13,068.00	\$22.50	\$13,365.00	\$23.00	\$13,662.00
02732	8" PVC Sanitary Sewer (10-12')	83	LF	\$21.50	\$1,784.50	\$23.00	\$1,909.00	\$24.50	\$2,033.50	\$25.00	\$2,075.00
02732	8" PVC Sanitary Sewer (12-14')	127	LF	\$22.50	\$2,857.50	\$25.00	\$3,175.00	\$26.50	\$3,365.50	\$29.00	\$3,683.00
02732	8" PVC Sanitary Sewer Clean out	2	EA	\$330.00	\$660.00	\$300.00	\$600.00	\$300.00	\$600.00	\$400.00	\$800.00
02732	4" Campsite Sewer Connection	15	EA	\$200.00	\$3,000.00	\$200.00	\$3,000.00	\$80.00	\$1,200.00	\$175.00	\$2,625.00
02732	8" x 4" Sewer Wye	8	EA	\$160.00	\$1,280.00	\$100.00	\$800.00	\$98.00	\$784.00	\$125.00	\$1,000.00
02732	Sewer Televising	864	LF	\$1.60	\$1,382.40	\$1.75	\$1,512.00	\$1.60	\$1,382.40	\$1.55	\$1,339.20
02737	8" x 4" Sewer Wye Saddle	1	EA	\$140.00	\$140.00	\$500.00	\$500.00	\$52.00	\$52.00	\$125.00	\$125.00
02737	4" Service Lead	593	LF	\$16.00	\$9,488.00	\$14.00	\$8,302.00	\$32.80	\$19,450.40	\$20.00	\$11,860.00
02923	Topsoil Borrow	175	CY	\$15.00	\$2,625.00	\$10.00	\$1,750.00	\$8.00	\$1,400.00	\$25.00	\$4,375.00
02936	Seeding	7,150	SY	\$0.85	\$6,077.50	\$1.10	\$7,865.00	\$1.90	\$13,585.00	\$1.30	\$9,295.00
16000	Electrical	0.2	LS	\$106,000.00	\$21,200.00	\$107,000.00	\$21,400.00	\$139,000.00	\$27,800.00	\$135,000.00	\$27,000.00
	<b>TOTAL ALTERNATE BID</b>				\$229,955.10		\$229,323.25		\$264,033.02		\$272,847.75
	<b>TOTAL BASE +ALTERNATE</b>				\$516,415.23		\$536,646.80		\$587,367.50		\$621,148.45



# Request for Council Action

Date: April 28, 2009

To: East Grand Forks City Council and Mayor Lynn Stauss

From: Nancy Ellis

RE: HPP solicitation

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Currently, Congressman Peterson's office is soliciting High Priority Projects (HPP) or earmark transportation projects to sponsor in the next transportation bill. Those projects chosen as HPP projects will receive at least 80% federal funding with the remaining funding through the state and/or city (13<sup>th</sup> St. SE was an HPP project). We have one such project in mind.

This transportation project is as follows: it paves 10<sup>th</sup> St. NE from 5<sup>th</sup> Ave NE and constructs a new road south into the Crystal Sugar facility. It would be a new route from the north for the numerous daily beet trucks that head down 5<sup>th</sup> Ave NE and turn left onto Business Hwy 2; keeping them from driving past the residential houses, baseball fields, a playground and an outdoor skating rink.

Based on the HPP application, though, this project may not qualify for advancement or sponsoring by Con. Peterson's office. According to the application guidelines, the project must be included in the current State Transportation Improvement Program or STIP. This project is not currently in the STIP because of the inability to commit funding to the project, especially in these current times.

Therefore, we have met with Crystal Sugar and they are asking Con. Peterson's office if they will sponsor the project without the STIP requirement. If his office does not accept the project, we should look at other transportation projects to submit for HPP funding. We do have two projects currently in the state STIP. One project is 23<sup>rd</sup> St. NW and the second project (at this time) is 5<sup>th</sup> Ave NW.

We are already committing city sub-target funds and a portion of state aid funds to pay for 23<sup>rd</sup> St. NW, with the city sub-target funds coming from the 5<sup>th</sup> Ave. NW project. The 5<sup>th</sup> Ave NW project could obtain 80% (+) federal funding if you chose this project

and submit this intersection for HPP funding. The funding/construction timeline if chosen as an HPP project would have construction in or around the year 2014. This HPP solicitation would be a good funding source. If this project is being delayed because of the cost, the need for funding on other projects and that it may not be necessary at this time. HPP could also fund the remaining balance of 23<sup>rd</sup> St. NW, as this project is on the STIP as well.

Today, I am asking for you to determine if you want 5<sup>th</sup> Ave NW and/or 23<sup>rd</sup> St. NW to be submitted as an HPP project(s) if 10<sup>th</sup> St. NE is not a possible project. Application deadline is May 6<sup>th</sup> and we are running out of time.

# REQUEST FOR COUNCIL ACTION

Date: April 14, 2009  
To: East Grand Forks City Council and Mayor Lynn Stauss  
Cc: File  
From: Nancy Ellis, GF/EGF MPO Senior Planner  
RE: Safe Routes to School Proposal

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## Background of request:

The Safe Routes to School Program, created by the Federal Surface Transportation Act, establishes a grant program providing communities with the opportunity to improve conditions for bicycling and walking to school. The goals of the program are threefold: (1) to enable and encourage children, including those with disabilities, to walk and bicycle to school; (2) to make bicycling and walking to school a safer and more appealing transportation alternative, thereby encouraging a healthy and active lifestyle from an early age; and (3) to facilitate the planning, development, and implementation of projects and activities that will improve safety and reduce traffic, fuel consumption, and air pollution in the vicinity of schools.

All STRS projects are funded at 100% with no local match required other than engineering costs for the project. This program is a reimbursable grant program, meaning that recipients of the funds will front the cost of the project and will be reimbursed during the course of the project.

In March 2009 an email was sent to the City Engineer, Greg Boppre, informing us that our Middle School sidewalk proposal was chosen for funding by the Safe Routes to School Program. Therefore, I am requesting that the City accept SRTS funding to construct a sidewalk from 13<sup>th</sup> St. SE down the east side of Bygland to the Middle School.

## Recommendation:

**Approval of the East Grand Forks Safe Routes to School Grant Project**

## Request:

My proposal is to construct sidewalk on the east side of Bygland Road from 13th Street SE to the Middle School. This proposed new sidewalk will fill a gap where sidewalks do not exist. Also, a

detailed cost estimate is provided; pedestrian crossings - signs - lighting will be included in the sidewalk proposal, as well as, non-infrastructure funding for SAFE KIDS Grand Forks to educate EGF students. The cost estimate for construction and extra items is \$168,460.

The sidewalk will be placed within road right-of-way and the City of East Grand Forks must decide if they will again perform the snow maintenance on this sidewalk in the winter months. If so, this project will not be special assessed nor will the affected property owners be required to do snow maintenance in the winter.

Additionally, I have included funding for Safe Kids - a program that provides a number of different safety programs for children in the Grand Forks/East Grand Forks area. They have many wonderful programs to educate students on safe walking and biking to school, as well as, sponsor events to promote walking and biking to school. Safe Kids is willing to work with the schools to promote walking and biking to school through this new safe route and this additional \$5000 will help pay for this.

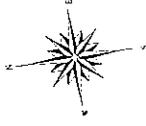
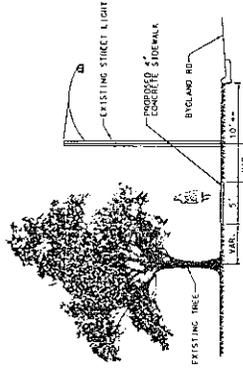
Supporting Documentation and Comments:

The following supporting documents are attached:

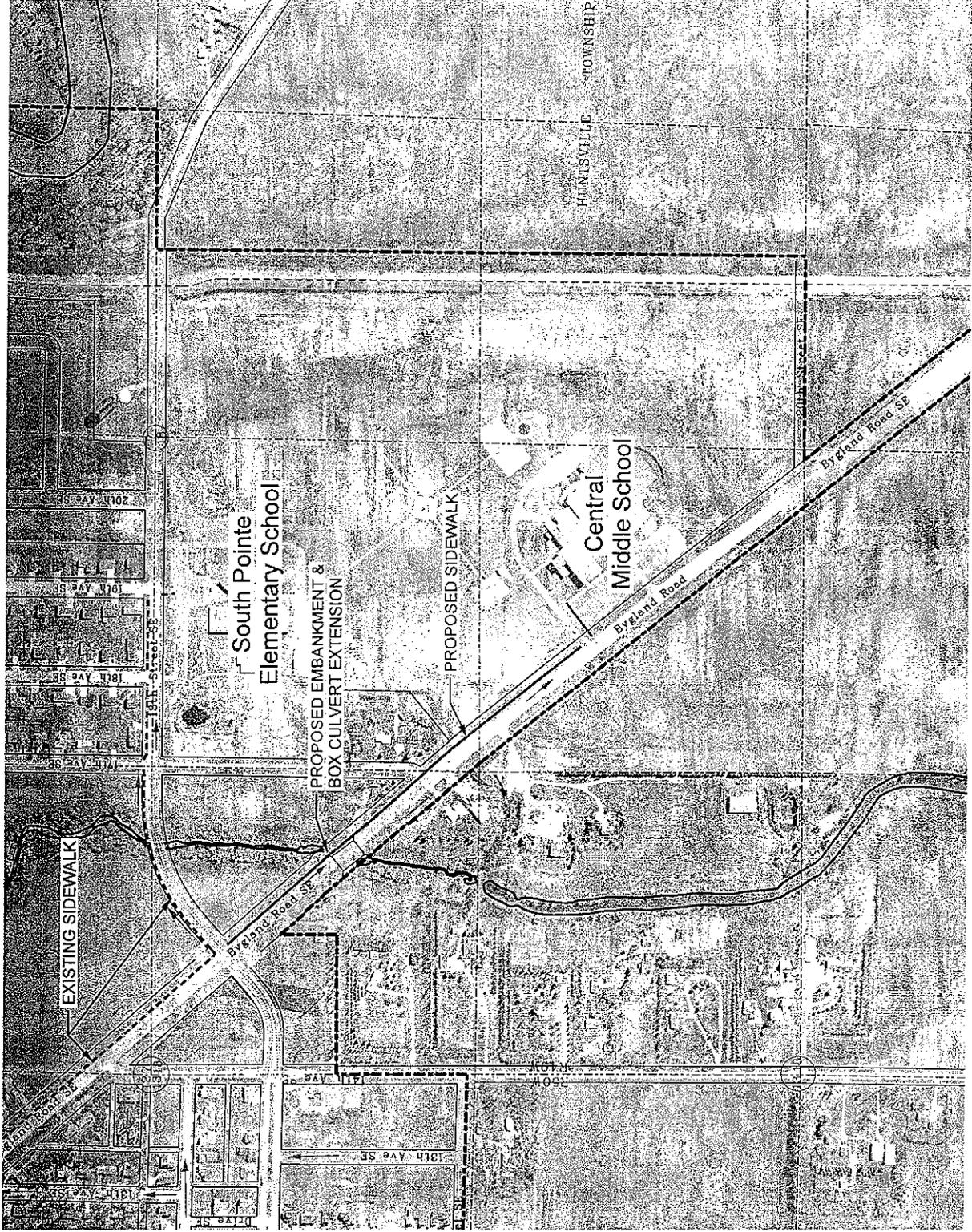
1. Map/drawing of the proposed sidewalk location.
2. Cost estimate.

East Grand Forks, Minnesota  
Sidewalk From 13th Street SE  
to  
Central Middle School

- LEGEND KEY
- EXISTING SIDEWALKS
  - EXISTING BIKE PATHS / TRAILS
  - PROPOSED SIDEWALKS
  - PEDESTRIAN FLOW
  - CROSS WALKS
  - CONTROLLED INTERSECTION (STOP CONDITION)



Prepared by  
**FLOAN SANDERS**  
LANDSCAPE ARCHITECTS



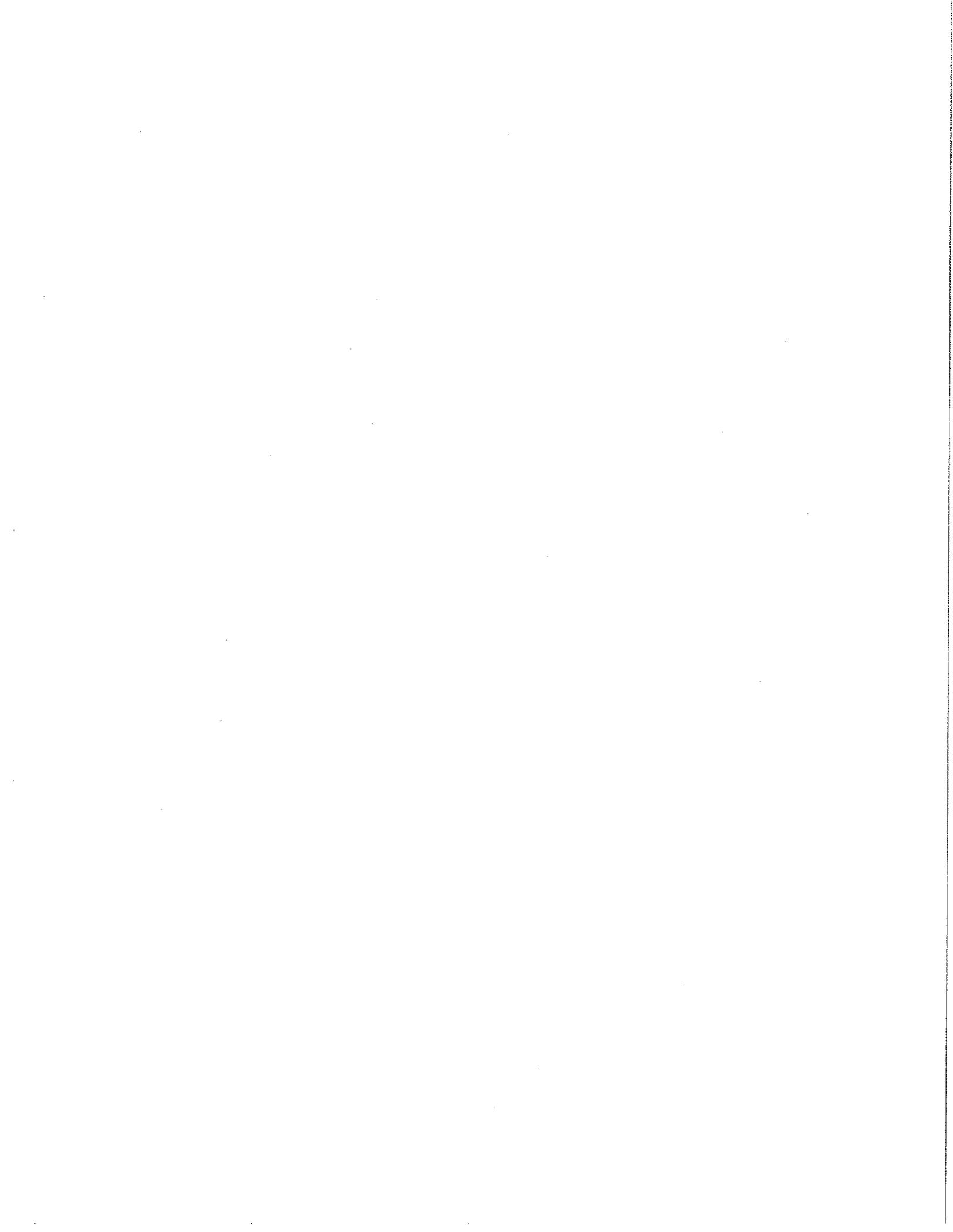
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Estimate 2010 - SRTS SIDEWALK PROJECT  
 13TH ST SE TO CENTRAL MIDDLE SCHOOL  
 EAST GRAND FORKS, MN

<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
Remove Curb & Gutter	100 LF	\$15.00	\$1,500.00
Remove/Replace Pavement	1 LS	\$6,000.00	\$6,000.00
Common Borrow	2000 CY	\$7.00	\$14,000.00
Common Excavation	200 CY	\$10.00	\$2,000.00
Salvaged Topsoil	300 CY	\$6.00	\$1,800.00
Box Culvert	1 LS	\$30,000.00	\$30,000.00
Aggregate Base	150 CY	\$30.00	\$4,500.00
4" Concrete Sidewalk	11,000 SF	\$6.00	\$66,000.00
Concrete Curb & Gutter	100 LF	\$40.00	\$4,000.00
Truncated Domes	96 SF	\$60.00	\$5,760.00
Traffic Control	1 LS	\$10,000.00	\$10,000.00
Storm Drain Inlet Protection	6 Each	\$100.00	\$600.00
Storm Water Protection	1 LS	\$5,000.00	\$5,000.00
Seeding	2000 SY	\$2.00	\$4,000.00
Cross-Walk Marking	1 LS	\$8,000.00	\$8,000.00
Non-infrastructure Activities	1 LS	\$5,000.00	\$5,000.00
		<b>TOTAL</b>	<b>\$168,160.00</b>

Estimate 2010 - SRTS SIDEWALK PROJECT  
 6TH ST SE TO 13TH ST SE  
 EAST GRAND FORKS, MN

<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
Remove Curb & Gutter	200 LF	\$10.00	\$2,000.00
Remove/Replace Pavement	1 LS	\$8,000.00	\$8,000.00
Tree Trimming	60 HRS	\$100.00	\$6,000.00
Common Excavation	200 CY	\$10.00	\$2,000.00
Salvaged Topsoil	300 CY	\$6.00	\$1,800.00
Aggregate Base	150 CY	\$30.00	\$4,500.00
4" Concrete Sidewalk	20,000 SF	\$5.00	\$100,000.00
Concrete Curb & Gutter	200 LF	\$40.00	\$8,000.00
Truncated Domes	96 SF	\$60.00	\$5,760.00
Traffic Control	1 LS	\$10,000.00	\$10,000.00
Storm Drain Inlet Protection	14 Each	\$100.00	\$1,400.00
Seeding	3000 SY	\$2.00	\$6,000.00
Cross-Walk Marking	1 LS	\$8,000.00	\$8,000.00
Non-infrastructure Activities	1 LS	\$5,000.00	<u>\$5,000.00</u>
		<b>TOTAL</b>	<b>\$168,460.00</b>



# Request for Council Action

Date: 4-23-09

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council Members: Marc Demers, Craig Buckalew, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

From: John Wachter

RE: 2009 Street Repair

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Paver replace/repair

Opp Construction - Repair \$8.00/SF, Replace \$12.00/SF

~~H@S Construction - Repair \$5.50/SF~~

Replace/repair stamped concrete Demers at Sorlie bridge

Opp Construction - \$4,200

~~H@S Construction - \$9.00/SF~~

Repair Central and 20<sup>th</sup> NE – pavement and catch basin

~~Opp Construction - \$4,500.00~~

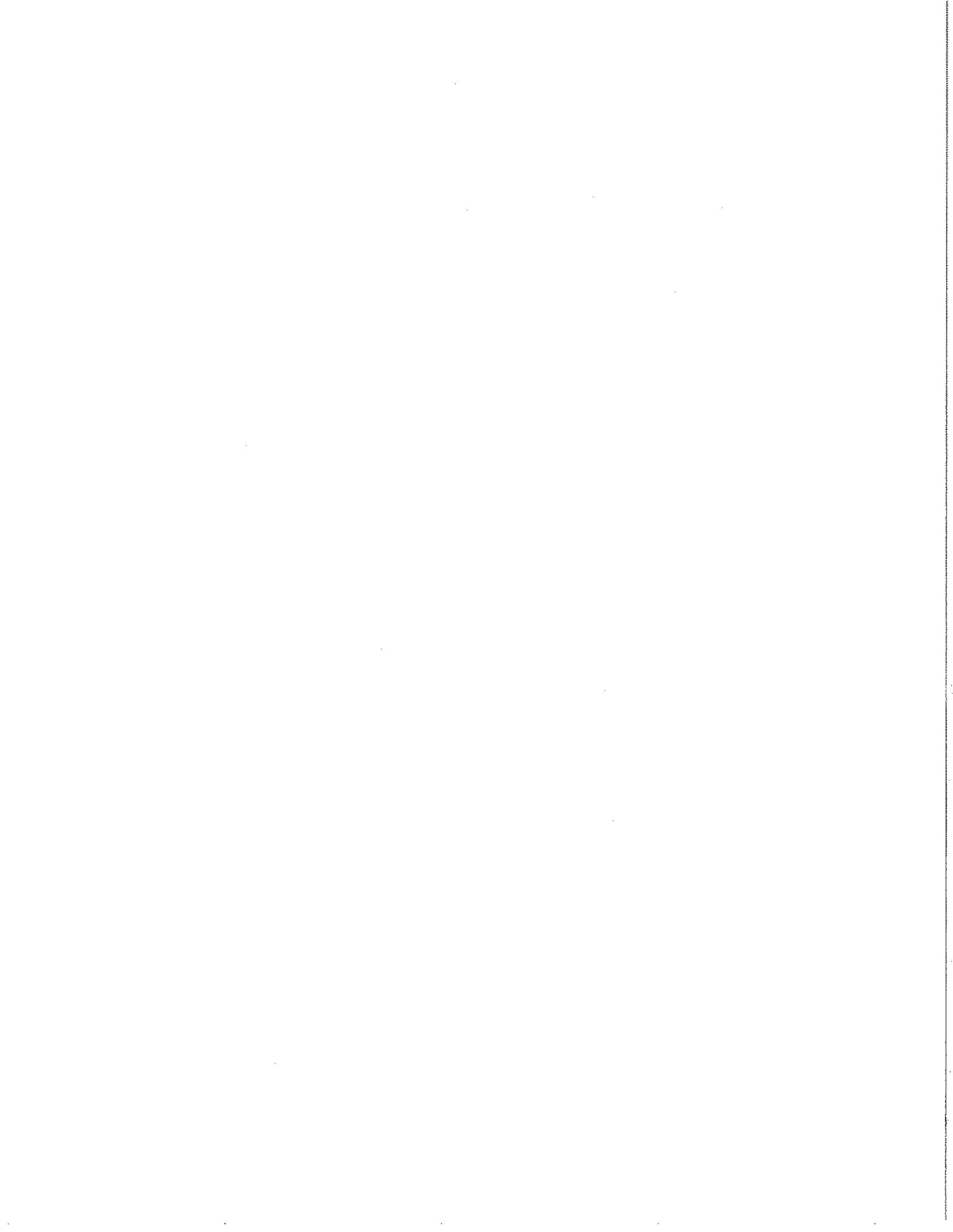
Strata Corporation- \$9,740.00

Repair 1800 block Central NW - pavement and catch basin

~~Opp Construction - \$14,600.00~~

Strata Corporation - \$22,590.00

**Recommendation** – Award jobs to lowest quote.



# Request for Council Action

Date: 4/23/09

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council Members: Marc Demers, Craig Buckalew, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

From: John Wachter

RE: Airborne Mosquito Spraying

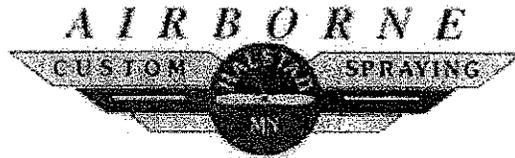
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## Background and supporting documentation of request:

Airborne Custom Spaying will provide aerial mosquito spraying for 980 acres of city property along the rivers. The cost will be 2.45/acre. This equates to \$2,401.00 per event. I have budgeted for this item.

## Recommendation:

Approve agreement for Airborne Custom Spraying to provide aerial spraying.



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MOSQUITO CONTROL • CROP SPRAYING • CANKER WORM CONTROL

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February 12, 2009

Mr. Stuart Kovar  
City of East Grand Forks  
1001 2ND ST NE  
East Grand Forks, MN 56721

Dear Stuart,

In preparation for the 2009 season the required forms are included in this packet for the signatures of authorization. I appreciate your attentiveness to these documents and trust that you will review and return promptly. I look forward to our working together again this year. In 2007 you appointed the management of the applications to Todd Hansen in Grand Forks. This arrangement worked just fine for us and if you prefer to continue this way please send a note indicating your intentions when you return your other documents. The benefit to both cities when aerially applying the river corridor is a great accomplishment to the overall programs for both sides. We appreciate your efforts in this way and continue to extend our discounted price of \$2.45 per acre to East Grand Forks. Please let me know if there are any other improvements we can make with our services to accommodate your satisfaction. Thank you for your past support and we look forward to serving you in 2009.

Sincerely,

  
Dean Solum

## AUTHORIZATION APPLICATION

I understand that Airborne Custom Spraying is required to obtain the approval for aerial spraying over the city of East Grand Forks by an authorized representative.

By the powers granted to me, I hereby give my approval for the low flying aircraft waivers required by the Federal Aviation Administration to Airborne Custom Spraying. This application must be signed by the mayor of this city.

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Authorized Signature

Mayor of City

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Date

Please fill out application as soon as possible and send to Airborne Custom Spraying for processing and filing.

Expiration Date: October 1, 2009

AERIAL MOSQUITO CONTROL CONTACT SHEET  
FOR  
East Grand Forks, MN

Billing Address 1001 2nd St NE  
East Grand Forks, MN 56721

County Polk

Acres 855

Contact Person 1 John Wachter

Phone # (W) 218-773-1313  
(H) \_\_\_\_\_  
(C) 701-739-0159

Contact Person 2 Stuart Kovar

Phone # (W) 218-773-1313  
(H) 218-773-2660  
(C) 218-779-9267

Mayor of City Lynn Stauss

Phone # (W) 218-773-2483  
(H) \_\_\_\_\_  
(C) \_\_\_\_\_

**EAST GRAND FORKS,  
MN**

Proposed Spray Area  
Summer 2009

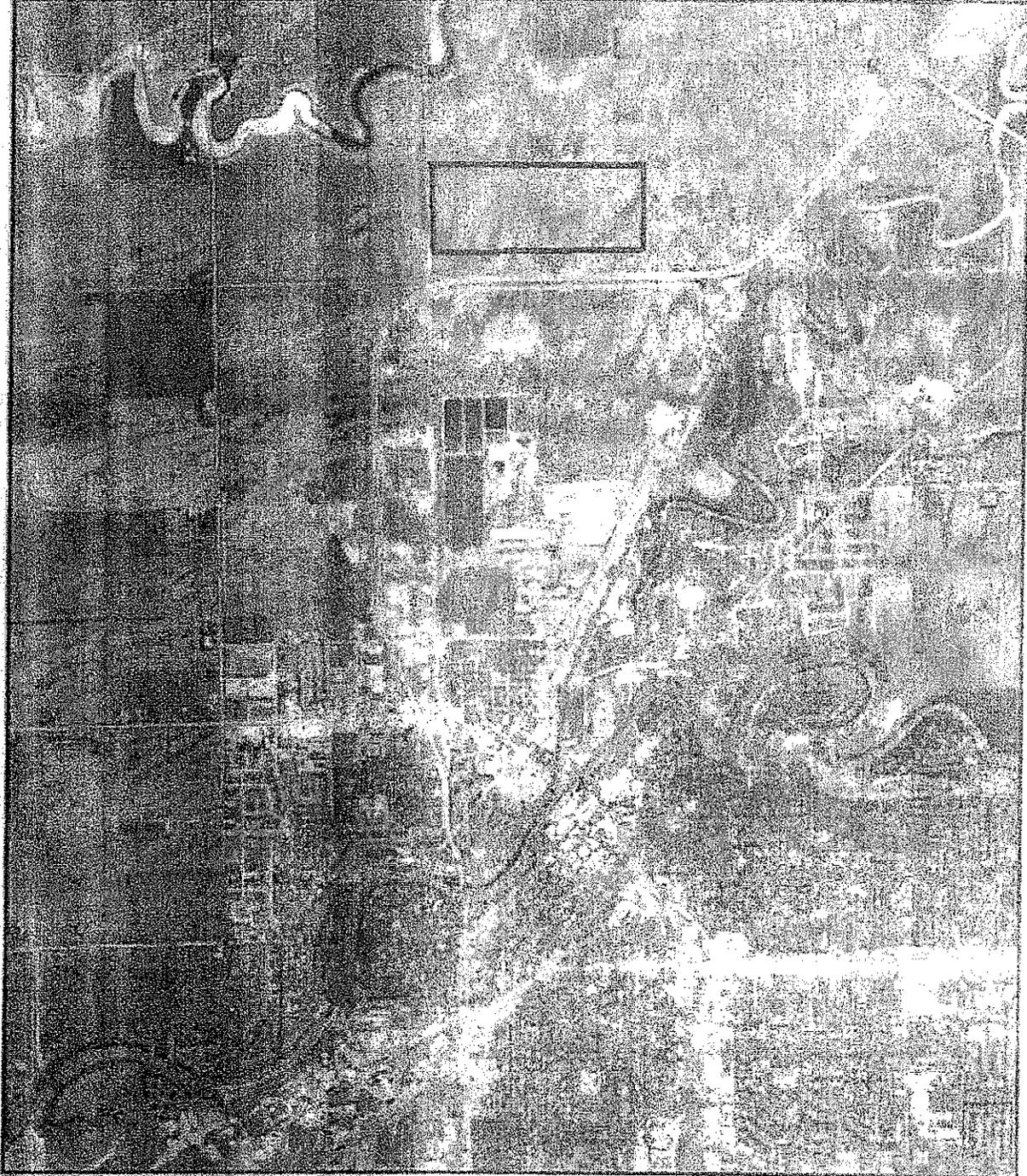
Please use a green highlighter to draw proposed spray area. Include the amount of acreage to be sprayed.

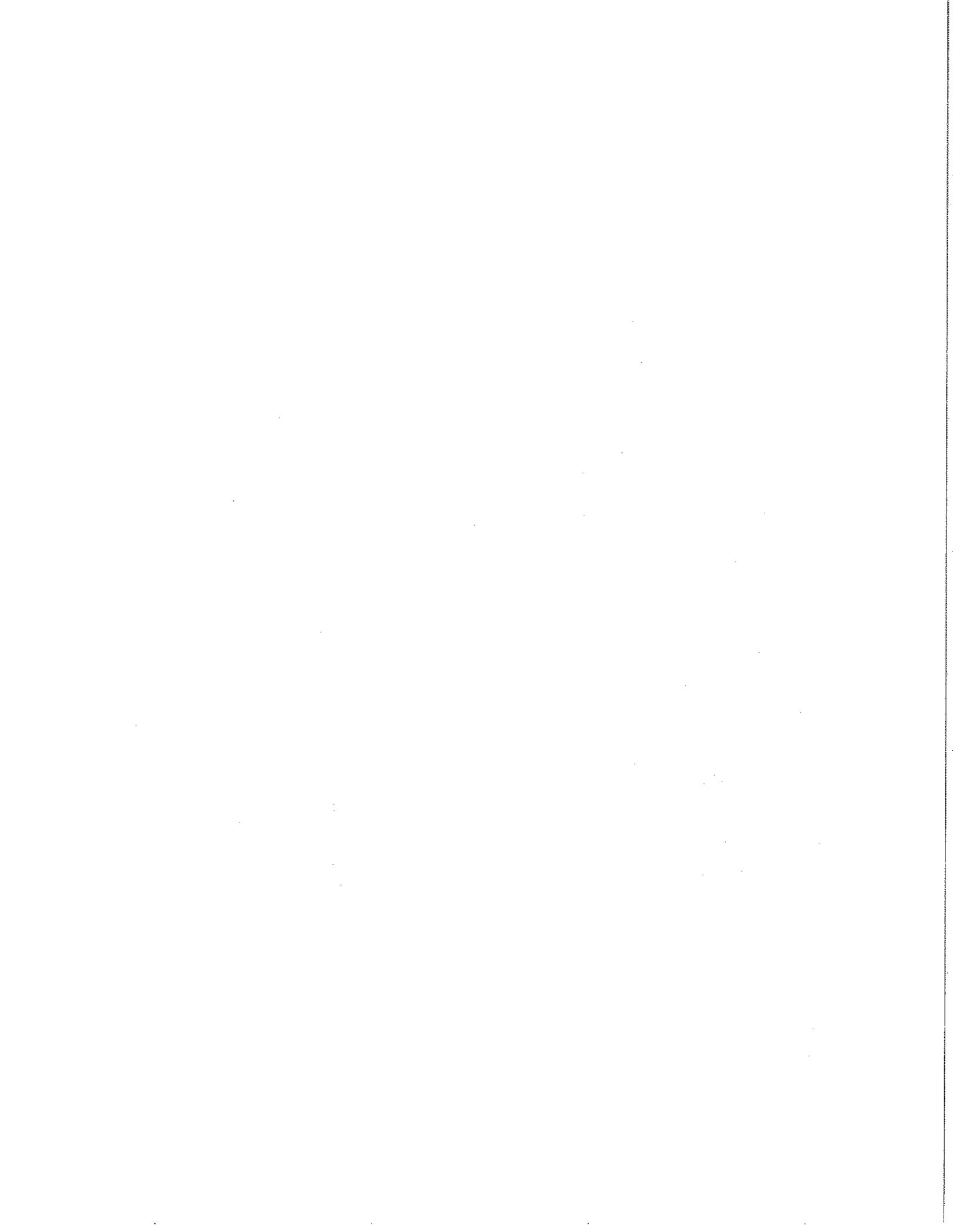
Mark any vertical obstructions with an asterisk \* and highlight with orange. Enter the height of the obstruction next to the \*.

Draw and label with a blue highlighter any agricultural fields which may be used for emergency landings and/or dump sites.

**Color Key**

- Green: Spray Area
- Blue: Agricultural Fields
- Orange: Vertical Obstructions





# Request for Council Action

Date: 4/23/09

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council Members: Marc Demers, Craig Buckalew, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

From: John Wachter

RE: Operator Position

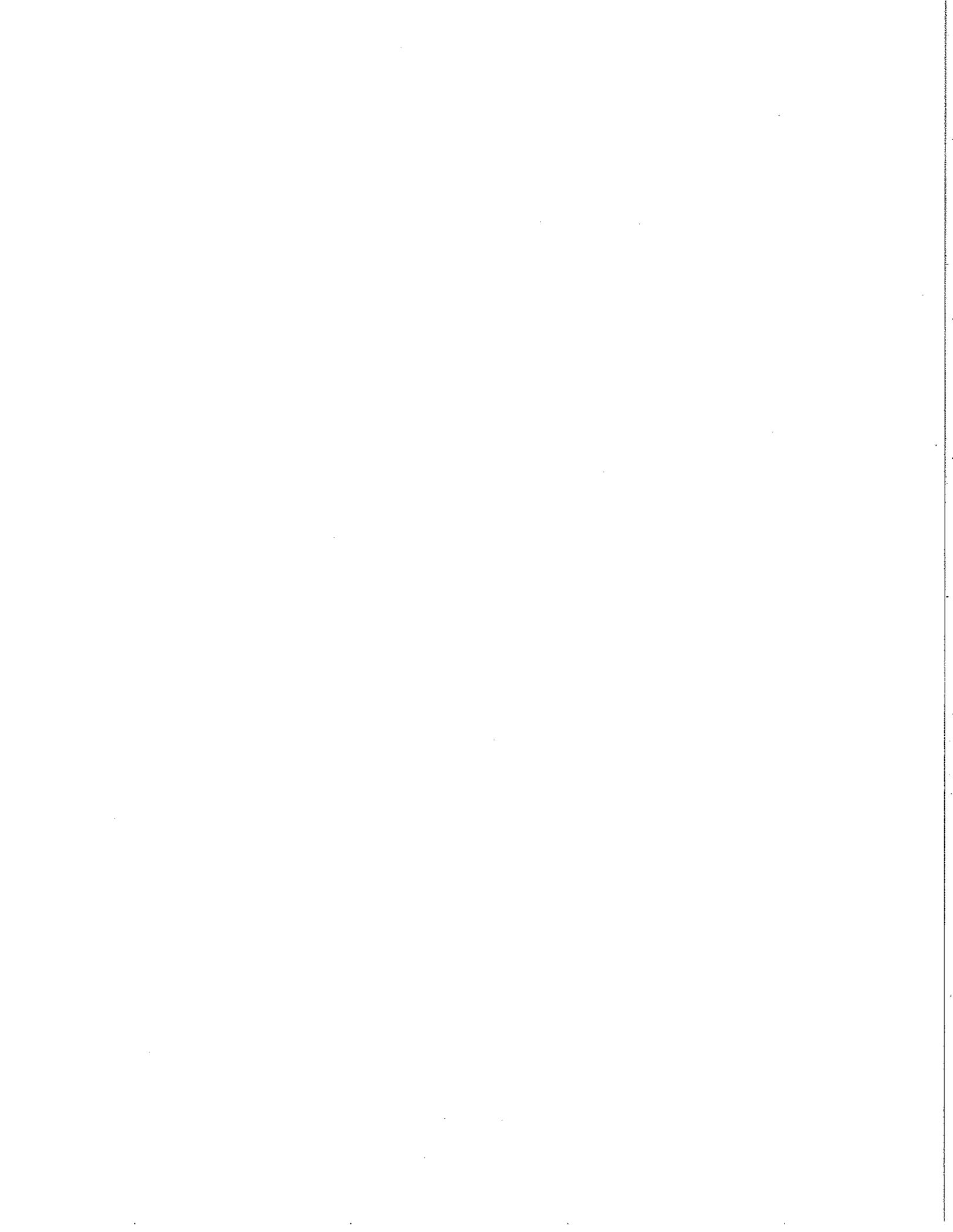
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## Background and supporting documentation of request:

Mr. Lavern Schwann is retiring from city service on April 30, 2009 after 39 years. I need to fill the operator position at this time. I will do a two week internal posting first followed by public posting if needed.

Mr. Gary Danner is retiring as well on the same date, after 24 years of service. His position will not be filled at this time.

Recommendation: Approve filling the operator position.



**Notice of Designation or Vacancy  
 Of Certified Building Official**

PRINT IN INK or TYPE your responses.

To the Commissioner of Labor and Industry:

According to M.S. §16B.65, Subd. 1, which states:

By January 1, 2002, each municipality shall designate a building official to administer the code. A municipality may designate not more than one building official responsible for code administration defined by each certification category established in rule. Two or more municipalities may combine in the designation of a building official for the purpose of administering the provisions of the code within their communities.

and further, according to M.S. §16B.65, Subd. 6, which states:

In the event that a designated building official position is vacant within a municipality, that municipality shall designate a certified building official to fill the vacancy as soon as possible.  
 The commissioner must be notified of any vacancy or designation in writing within 15 days.

The administrative authority of the municipality of City of East Grand Forks

Hereby notifies you, pursuant to M.S. §16B.65, that it has made one of the following designations (A or B selected):

**A.**

Municipality has designated 

Tom A. Spoor	MN 2197
NAME (INCLUDE MIDDLE INITIAL)	CERTIFICATION NUMBER

as the municipality's building official, who in the municipality of The City of East Grand Forks  
 will be known as the 

TITLE	Designated Building Official
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, effective 

DATE	5-05-09
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**MUNICIPALITY CONTACT INFORMATION**

MUNICIPALITY STREET ADDRESS (DO NOT PROVIDE A P.O. BOX) <u>600 Demers Ave.</u>		
CITY <u>EAST GRAND FORKS</u>	STATE <u>MN</u>	ZIP <u>56721</u>

PHONE <u>218-773-2483</u>	FAX <u>218-773-9128</u>	E-MAIL <u>admin@eastgrandforks.net</u>
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MUNICIPAL BUILDING OFFICIAL CONTACT INFORMATION  
(shuizenga@ci.east-grand-forks.mn.us)

BUILDING OFFICIAL STREET ADDRESS (DO NOT PROVIDE A P.O. BOX) <u>600 Demers Ave.</u>		
CITY <u>EAST GRAND FORKS</u>	STATE <u>MN</u>	ZIP <u>56721</u>

PHONE: <u>218-773-2208</u>	FAX: <u>218-773-2507</u>	E-MAIL <u>topoor@ci.east-grand-forks.mn.us</u>
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**OR B.**

Municipality has a vacancy in the building official position, effective 

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 signed, \_\_\_\_\_ DATE

ADMINISTRATIVE AUTHORITY	TITLE	DATE

Statutory definitions from M.S. §16B.60, Subd. 3 *Designate* "the formal designation by a municipality's administrative authority of a certified building official accepting responsibility for code administration."

*Administrative authority* "a municipality's governing body or their assigned administrative authority."

