

**AGENDA  
CITY COUNCIL  
CITY OF EAST GRAND FORKS  
APRIL 21, 2009  
5:00 P.M.**

**CALL TO ORDER:**

**CALL OF ROLL:**

**DETERMINATION OF A QUORUM:**

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

*"An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate."*

**APPROVAL OF MINUTES:**

1. Consider approving the minutes of the "Regular Meeting" for the East Grand Forks, Minnesota City Council of April 7, 2009.
2. Consider approving the minutes of the "Work Session" for the East Grand Forks, Minnesota City Council of April 14, 2009.

**SCHEDULED BID LETTINGS:**

3. Consider approving the request to award the bid for sand and gravel to K&K Trucking, Inc for a total bid price of gravel of \$7.20 per ton and sand of \$7.15 per ton.

**SCHEDULED PUBLIC HEARINGS:**

4. Public Hearing for "2009 Assessment Job No. 3 - Paving" – Peabody 1<sup>st</sup> Addition/Greenway 1<sup>st</sup> Addition.

**CONSENT AGENDA:**

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

5. Consider approving the request to a Special Event for a motorcycle run beginning at 8:00 a.m. and ending at 5:00 p.m. on June 6, 2009 with a rain date June 13, 2009.
6. Consider approving the application for a temporary on-sale liquor license for Sacred Heart Catholic Community for April 25, 2009 to be held at Sacred Heart School, 200 3<sup>rd</sup> St. NW, East Grand Forks, MN 56721.

7. Consider approving the application for the Byrne JAG Grant where the East Grand Forks Police Department has been designated to receive \$12,231.00.
8. Consider approving the Board & Commission appointment of Greg Leigh to the Grand Forks/East Grand Forks Metropolitan Planning Organization for a two year term beginning 1/1/09 through 12/31/11.
9. Consider adopting Resolution No. 09-04-29 a resolution approving of the issuance of solid waste disposal revenue refunding bonds (American Crystal Sugar Company Project) series 2009.
10. Consider adopting Resolution No. 09-04-30 a resolution declaring that the City of East Grand Forks act as the legal sponsor for an application for the FY 2009/2010 funding to the State of Minnesota Department of Natural Resources for the trail maintenance of snowmobile trails managed by the Red River Snowmobile Club.
11. Consider adopting Resolution No. 09-04-31 a resolution for final approval of the 2009 River Forks Downtown Plan Update to the Comprehensive Plan.

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:  
NONE.**

**COMMUNICATIONS: NONE.**

**OLD BUSINESS:**

12. Consider approving the Waste Management Contract amendment for residential automated collection.

**NEW BUSINESS:**

13. Consider approving the request to provide residents with an option on the garbage container size as follows: 35 gallon container at \$11.75 and a 64 gallon container at \$14.75 per month with the choice of a recycling container of 35 gallon, 64 gallon, or 96 gallon to be included in the above price effective July 1, 2009 if time allows.
14. Consider approving the request to prepare plans and specifications, file plans and specifications, get authorization to advertise and set bid date for "2009 Assessment Job No. 3 - Paving" – Peabody 1<sup>st</sup> Addition/Greenway 1<sup>st</sup> Addition.
15. Consider approving the 5<sup>th</sup> Ave. NW project as follows: Remove 5<sup>th</sup> Ave. NW as the 2010 sub-target project and add 23<sup>rd</sup> St NW as the 2010 sub-target project due to financial concerns; consideration of 5<sup>th</sup> Ave. NW as the 2014 sub-target project; and change the 2011 TE project with the 2013 TE project, due to the 5<sup>th</sup> Ave. NW project.

**CLAIMS:**

16. Consider adopting Resolution No. 09-04-32 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check number 2837 for a total of \$864.59 whereas Council Member Buckalew is personally interested financially in the contract.

17. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

**ADJOURN:**

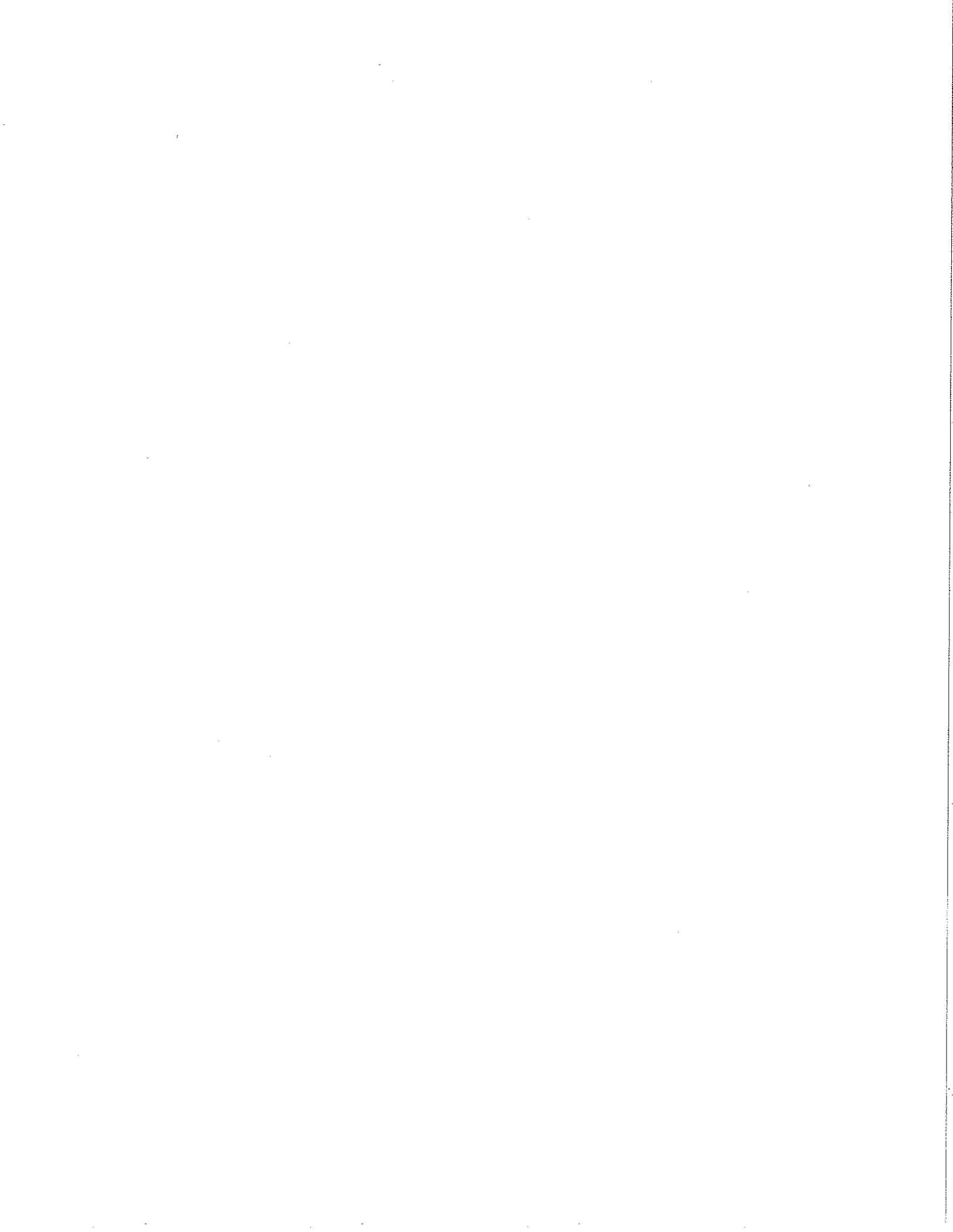
Upcoming Meetings:

Work Session – April 28, 2009 – 5:00 PM – Training Room

Regular Meeting - May 5, 2009 – 5:00 PM – Council Chambers

Work Session – May 12, 2009 – 5:00 PM – Training Room

Regular Meeting - May 19, 2009 – 5:00 PM – Council Chambers



**UNAPPROVED  
MINUTES  
OF THE  
EAST GRAND FORKS  
CITY COUNCIL  
Tuesday, April 7, 2009 – 5:00 PM**

**CALL TO ORDER:**

*The Regular Meeting of the East Grand Forks City Council for April 7, 2009 was called to order by Council President Dick Grassel at 5:02 P.M.*

**CALL OF ROLL:**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Dick Grassel, Council Vice President Henry Tweten, Council Member Marc Demers, Craig Buckalew, Wayne Gregoire, Mike Pokrzywinski, and Greg Leigh.*

**STAFF PRESENT:**

*Scott Huizenga, City Administrator; Ron Galstad, City Attorney; Greg Boppre, City Engineer; Dave Aker, Parks & Rec Superintendent; Mike Hedlund, Police Chief; John Wachter, Public Works Superintendent; Randy Gust, Fire Chief; Jerry Skyberg, Building Official; and Dan Boyce, Water & Light Manager.*

**DETERMINATION OF A QUORUM:**

*The Council President Determined a Quorum was present*

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

*"An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate."*

***Presentation of Plaque to Rod Thoms***

Mayor Stauss presented a plaque to Rod Thoms, former city employee, to recognize over 24 years of service to the City.

***Model T Club***

Brad Bail appeared on behalf of the East Grand Forks Model T Club. The club requested permission to hold an event along the greenway bike and pedestrian paths in which the club could parade its Model T Ford

vehicles. Council Member Leigh stated that he thought it was a good idea provided it was an allowable use of the greenway. Council Member Pokrzywinski asked how the vehicles would get around the bollards on the trails that prevent vehicle access. Mr. Bail said that was a good question, and that he was seeking tentative agreement from the Council subject to any regulations. Mayor Stauss said that the City should try to find a reason to allow access rather than a reason not to allow access. Mr. Galstad indicated that he would investigate a possible ordinance to allow special uses on the greenway subject to Council approval.

**APPROVAL OF MINUTES:**

1. Consider approving the minutes of the "Regular Meeting" for the East Grand Forks, Minnesota City Council of March 17, 2009.

**A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER TWETEN, TO APPROVE THE "REGULAR MEETING" FOR THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL OF MARCH 17, 2009.**

*Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, and Buckalew.*

*Voting Nay: None.*

2. Consider approving the minutes of the "Work Session" for the East Grand Forks, Minnesota City Council of March 24, 2009.

**A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER GREGOIRE, TO APPROVE THE "WORK SESSION" FOR THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL OF MARCH 24, 2009.**

*Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, and Buckalew.*

*Voting Nay: None.*

**SCHEDULED BID LETTINGS: NONE.**

**SCHEDULED PUBLIC HEARINGS:**

3. Public Hearing to adopt Resolution No. 09-04-24 a Resolution to consider the Enterprise Zone tax credits for 2009.

Council Member DeMers asked if there were any other applicants for credits. Mr. Richter said that there were no other applicants; and that one applicant has reached the maximum allowable credits. Council President Grassel added that applicants are allowed up to \$100,000 in Enterprise Zone credits.

**A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER BUCKALEW, TO CLOSE THE PUBLIC HEARING AND ADOPT RESOLUTION NO. 09-04-24 A RESOLUTION TO CONSIDER THE ENTERPRISE ZONE TAX CREDITS FOR 2009.**

*Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, and Buckalew.*

*Voting Nay: None.*

**CONSENT AGENDA:**

*Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they chose.*

4. Consider approving the application for an Exempt Gambling Permit for a raffle for the East Side Ducks Unlimited to be held April 30, 2009 at the East Grand Forks American Legion, 1009 Central Ave. NW, East Grand Forks, MN 56721 and waive the 30-day waiting period.
5. Consider adopting Resolution No. 09-04-25 a Resolution requesting authority to establish a municipal street improvement district.
6. Consider approving the promotion of Chris Olson to Police Sergeant effective April 6, 2009.
7. Consider approving Norm Vanderpan to the Civil Service Commission to replace Val Gravseth for a 3 year term beginning 4/8/09 through 12/31/11.

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER DEMERS, TO APPROVE CONSENT MOTIONS NUMBER FOUR (4) THROUGH SEVEN (7) AS SUBMITTED.**

*Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, and Buckalew.*

*Voting Nay: None.*

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:**

8. The minutes of the Water, Light, Power and Building Commission for March 5, 2009.
9. The minutes of the Water, Light, Power and Building Commission for March 19, 2009.

**COMMUNICATIONS:**

10. The correspondence to the East Grand Forks Planning Commission from March 31, 2009.

**OLD BUSINESS: NONE.**

**NEW BUSINESS:**

11. Consider approving amendment no. 1 to the Consultation and Public Agreement with Strandell News Services for the East Grand Forks history book.

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO APPROVE AMENDMENT NO. 1 TO THE CONSULTATION AND PUBLIC AGREEMENT WITH STRANDELL NEWS SERVICES FOR THE EAST GRAND FORKS HISTORY BOOK.**

*Voting Aye: Tweten, Gregoire, Leigh, DeMers, Grassel, and Buckalew.*

*Voting Nay: Pokrzywinski.*

12. Consider adopting Resolution No. 09-04-26 a Resolution to purchase the drain way necessary for the "2009 City Project No. 1 – Curb, Gutter, Paving, & Sewer."

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER POKRZYWINSKI TO ADOPT RESOLUTION NO. 09-04-26 A RESOLUTION TO PURCHASE THE DRAIN WAY NECESSARY FOR THE "2009 CITY PROJECT NO. 1 – CURB, GUTTER, PAVING, & SEWER."**

*Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, and Buckalew.*  
*Voting Nay: None.*  
*Abstain: Tweten.*

**CLAIMS:**

13. Consider adopting Resolution No. 09-04-27 a Resolution authorizing the City of East Grand Forks to approve purchases from Berts Truck Equipment for the goods referenced in check number 2645 for a total of \$26.10 whereas Council Member Gregoire is personally interested financially in the contract.

**A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER LEIGH, TO ADOPT RESOLUTION NO. 09-04-27 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM BERTS TRUCK EQUIPMENT FOR THE GOODS REFERENCED IN CHECK NUMBER 2645 FOR A TOTAL OF \$26.10 WHEREAS COUNCIL MEMBER GREGOIRE IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.**

*Voting Aye: Tweten, Leigh, Pokrzywinski, DeMers, Grassel, and Buckalew.*  
*Voting Nay: None.*  
*Abstain: Gregoire.*

14. Consider adopting Resolution No. 09-04-28 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 2694 for a total of \$455.14 whereas Council Member Buckalew is personally interested financially in the contract.

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO ADOPT RESOLUTION NO. 09-04-28 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBERS 2694 FOR A TOTAL OF \$455.14 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.**

*Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Grassel.*  
*Voting Nay: None.*  
*Abstain: Buckalew.*

**EAST GRAND FORKS CITY COUNCIL**  
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15. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

3D Specialties	Traffic Engineering Supplies - Flood Supplies	3,577.41
Acme Electric Companies	Flood Supplies, Inv Parts,	1,729.99
ACS Government Sys Inc	Service Contract Software	633.13
Advanced Business Methods	Copier Lease	292.88
Advanced Fire Protection	Sprinkler Freeze Holiday Mall	20,552.00
Aker Dave	Sony Battery Charger	66.35
Albrecht Manufacturing	Inv # 118	297.01
Alltel	PD Cell Phone	63.26
American Tire Service	Inv Parts #616, #157, #289	92.35
American Traffic Safety Association	2009 northland "How To" Roberts/Nelson	190.00
Ameripride Linen & Apparel Services	Sani--Air/Soap/Towels/Mops	412.31
Anderson Mike	Meal Reimb Leadership Academy	17.30
Auto Glass & Aftermarket	Inv Parts #548/ 546	322.00
Baker & Taylor Co	Books	749.72
BCA BTS	Intoxilyzer 5000 Class/Andy Boen/ D Robertson	450.00
Berg-Johnson Associates Inc	Ametek Submersible Level Transmitter	879.18
Bert's Truck Equipment	Inv Parts #177	26.10
Blue Cross Blue Shield of ND	EDHA Insurance	4,482.60
Boen Andrew	Meal Reimb	122.00
Brodart Co	Books	228.56
Bruce Jay	Cleaning Demers Building	180.00
Business Essentials	Paper	76.56
Capstone Press Inc	Books	325.41
Cassanelli, Michael & Melissa & GCB	New Construction Incentive Program	5,000.00
Cole Papers Inc	Liners/Tissue Towels/ Vacum Repair	347.99
Commercial Maintenance Chemical Corp	Lift Station Degreaser - Granular	1,299.85
Complete Pest Control Inc	Pest/Insect Control	686.96
Costume Gallery	FS Costumes	228.64
Country Inn St.Paul East	Tim Everett Lodging	421.70
Custom Stripes Inc	Stencils For Flood Barricades	100.00
D&D Heating & Sheet Metal	Unit #3 Repair	71.50
Dakota Supply Group	Flourescent Lamp Bulbs	112.22
Dakota TV & Appliance	White Goods Parts	39.33
Demco Educational Corp	Processing Supplies	239.00
DeMers Steve	Meal Reimb School	21.75
Diamond Cleaning Supply Richard Papenfuss	Supplies For Shop/Glass Cleaner	205.33
Drummer Darin	Mural At Riverwalk Center	1,026.17
Eagle Electric	Installation/Repairs	1,778.05
East Side Auto Service	Inv Parts # 335	350.00
Egeland Bobbie	Hockey Gas Reimb	65.30
EGF Firemen's Relief Association	Fire State Aid 09	844.00
Electric Pump	Pump Repairs	10,387.53
Everett Tim	Meal/Gas Reimb Training Minneapolis	5.55
Explorer Post #38	Squad Car Cleaning	50.00
Exponent	Publishing	417.13
FedEx Kinko's	15.70 lb Postage/ Copies For 2008 Flood Control	141.13
Filter Care	Inventory	54.21

**EAST GRAND FORKS CITY COUNCIL**  
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Floan Sanders	Prof Services	31,416.26
Fore Matt	Gas Reimb	24.67
Forx Radiator	Inv Parts #117	61.90
G&K Services	Rugs	206.45
Gaffaneys	General Supplies	42.33
Gale	Books	240.95
GE MDS	Storm Telemetry Radio	427.00
George's Quick Printing	Business Cards - Admin	298.20
George's Quick Printing	Business Cards - Gust	74.55
GF Herald	Monthly Dinner Dance	93.49
GF Welding & Machine	Spacing For Demers Flood Wall	193.68
GGF Convention & Visitors Bureau	Feb 09 Lodging Tax Plaza/East Grand	475.70
Government Finance Officers Association	Membership/Lucke	170.00
Grand Cities Towing	Towing	350.00
Grand Forks City	Dec 08 Transit	14,646.00
Grand Forks Taxi Company	Feb 09 Dial A Ride Services	2,187.25
Gust Randy	Office Supplies/ Meals For Flood Workers	123.99
H2O Inc	Parts For Flood Sludge Discharge/Flood Equip	3,358.05
Hajicek Rick	Cleaning	380.00
Hardware Hank	Maint Supplies	455.14
Hearn Jason	Mileage Reimb	130.60
Heartland Paper	Kleenex Roll/Bath Tissue	155.20
Hebron Brocks	Right PT Backer Rod 1" Hot	63.68
Holiday Credit Office	Police Gas	51.84
Home of Economy	Certificate Holders	380.21
Hugo's	Food Supplies	180.20
Huizenga Scott	Tr-Valley Public Trans Meeting Mileage Reimb	28.60
Integra Telecom	LD Phone	234.19
K&E Construction	PD Garage Floor Repair	11,966.85
Kar Products	Inv Parts	177.54
Keith's Lock & Key	Admin Vault Key	25.00
Laker Chemical	EZ Dose It Bacteria Bugs	973.14
League of MN Cities	Safety & Loss Workshop	60.00
League of MN Cities	Insurance Premium	107,975.50
Learning Opportunities Inc	Books	274.35
Lithia Payment Processing	Inv #545	40.94
Locators & Supplies Inc	10 Barricade Lights	191.92
Lumber Mart	Flood Wall Material/6 Mill Clear Poly	1,300.67
Mack Jason	Hockey Gas Reimb	75.09
MacQueen Equipment	Inv Parts #120	443.02
Mamma Maria's Italian Restaurant	EDHA Meeting	115.10
McDonald's of EGF	Prisoner Meals	69.51
Mehrer Shannon	Steel Clamps For Flood Wall	485.00
Menards	Cleaning Supplies/Brushes/Shelf Brackets	51.98
Metropolitan Planning Organization	Planning Hours/Ellis 43hrs/McNelis 4hrs/Local Share	6,385.06
Micro-Marketing LLC	Books	287.87
Midcontinent Communications	Cable Services	744.13
Mike's Pizza	Planning Meeting - Ellis	35.57
Miller Josef	Ref Fees	80.00
MN Chief of Police Association	Permits To Acquire	58.58

**EAST GRAND FORKS CITY COUNCIL**  
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MN Dept of Labor & Industry	Annual Operating Permit	200.00
MN Dept of Public Safety	Training - Everett	75.00
MN Dept of Revenue VOID****VOID***	Sales/Use Tax	966.00
MN Drivers & Vehicle Services	Car Tabs	28.50
MN State Retirement System	Health Care Savings Plan Participant Report	31.00
Nelson Katie	Ice Show Supplies	92.87
North Central Rental & Leasing	Equip Rental 3/04/09 - 3/31/09	2,565.00
Norwood House Press	Books	127.28
O'Reilly Auto Parts	Maint Supplies	625.92
Odland, Fitzgerald, Reynolds	Prof Services	226.40
Orchard Oil Company	Fuel	30,819.55
Polk County Recorder	Filing Fees UCC Statement	20.00
Praxair Distribution	Maint Supplies	487.18
PS Door Services	Garage Door Repair	156.00
Quill Corp	Folders/Label Maker/Bindings/Protectors/Supplies	446.64
Ramada Plaza Suites	Traffic Seminar/Dillion Nelson - B Roberts	394.08
RDO Equipment Co	Inv Parts #117	398.26
Reliance Telephone System	Repair Phone Line/Chief's VM	143.82
River Cinema	Repairs to RW Mall	2,652.84
RMB Environmental Lab Inc	Sampling At #1 Lift	43.00
Roberts Bert	Mileage Reimb	111.50
Robertson Dennis	Meal Reimb	122.00
Rydell Chevrolet	Inv Parts #101	9.06
Scholand Tyler	Mileage Reimb	76.77
SimplexGrinnell	Hooking Fire Alarm System To Fire Panel	306.00
Slette, Lloyd	Ink for Sr Center	40.52
Smitty's Transmission	Inv Parts & Labor- 97 Chev #802	2,222.89
Springsted	Continuing Closure Services	2,375.00
St.Croix Recreation Comp Inc	Nash Park Playground Structure	19,990.05
Straw William	Gas Reimb	28.66
Streichers	Patrol Uniform	325.05
Stuart's Towing	Towing	330.00
Sun Dot Communications	ASDL / DSL Service	138.49
Surplus Center	Duct Tape/Washers For RR Closures	17.96
Taggart Excavation and Septic Service	08 Assessment Job #5 Est #5	34,627.96
Thomas Bouregy & Co	Books	139.50
Tristeel Manufacturing	L Brackets Secure Road Closures - Flood	27.86
True Temp	St Main & Repair Amp Car Fuse & Labor	294.31
UMC Center For Adult Learning	Tree Workshop/Gulbranson & Larson	60.00
United States Post Office	2 Rolls \$.42 Stamps / 2 Rolls \$.27 Stamps	138.00
Valley Truck	Inventory - Hydraylic Oil	66.78
Verizon Wireless	Cell Phone	443.59
Vilandre Heating & A/C	HVAC Maint Filters	298.43
Vossler Films/Books	DVD's	115.00
Wagner Construction	08 CP No1 Est #7	141,400.00
Waste & Recycling News Professional Services	26 Issues	49.00
Water & Light Department	Water and Light	74,221.56
Weissmans Designs for Dance	Ice Show Costumes	559.80
Wizard's Enterprises	Custodial Service	490.00

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World Media	Books	135.68
Xcel Energy	Energy	26,478.18
Xerox Corporation	Base Charge Feb	21.72
	<b>Total</b>	<b>594,087.10</b>

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER DEMERS, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.**

*Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, and Buckalew.*

*Voting Nay: None.*

**COUNCIL/STAFF REPORTS:**

Mayor Stauss discussed his radio appearance with former Grand Forks Mayor Pat Owens. He also reiterated his appreciation to Rod Thoms.

Council Member Buckalew thanked Water and Light employees among others for their efforts in promptly erecting flood closures. He also acknowledged Rod Thoms.

Council Vice President Tweten told visiting high school students that the City has excellent employees and Council. He stated "This is where government starts."

Council Member Gregoire said that there were some issues among several Polk County township residents regarding the City's sandbag site. Mr. Gust responded that sandbagging is not a part of the City's action plan with the levee system; and that the City responded as best it could. He would meet with Polk County Emergency Management officials to discuss better coordination.

Council Member Pokrzywinski also complimented staff on the flood fight. He also was concerned about the reported claim of negligence against the City regarding a snowmobile accident on the Red River. He found the claim to be baseless, and he said, "Perhaps we need to erect signs that say 'Caution: Do not set yourself on fire.'"

Randy Gust reported that the river levels are going down, but that it could rise again starting on April 13.

John Wachter warned that there could be damage to pavers and the street from water and stop logs.

Greg Boppre reported that MnDOT will conduct a fracture critical bridge inspection in May. This was previously scheduled and was not related to the flood.

**ADJOURN:**

**A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER DEMERS, TO ADJOURN THE APRIL 7, 2009 REGULAR MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:48 P.M.**

**EAST GRAND FORKS CITY COUNCIL**

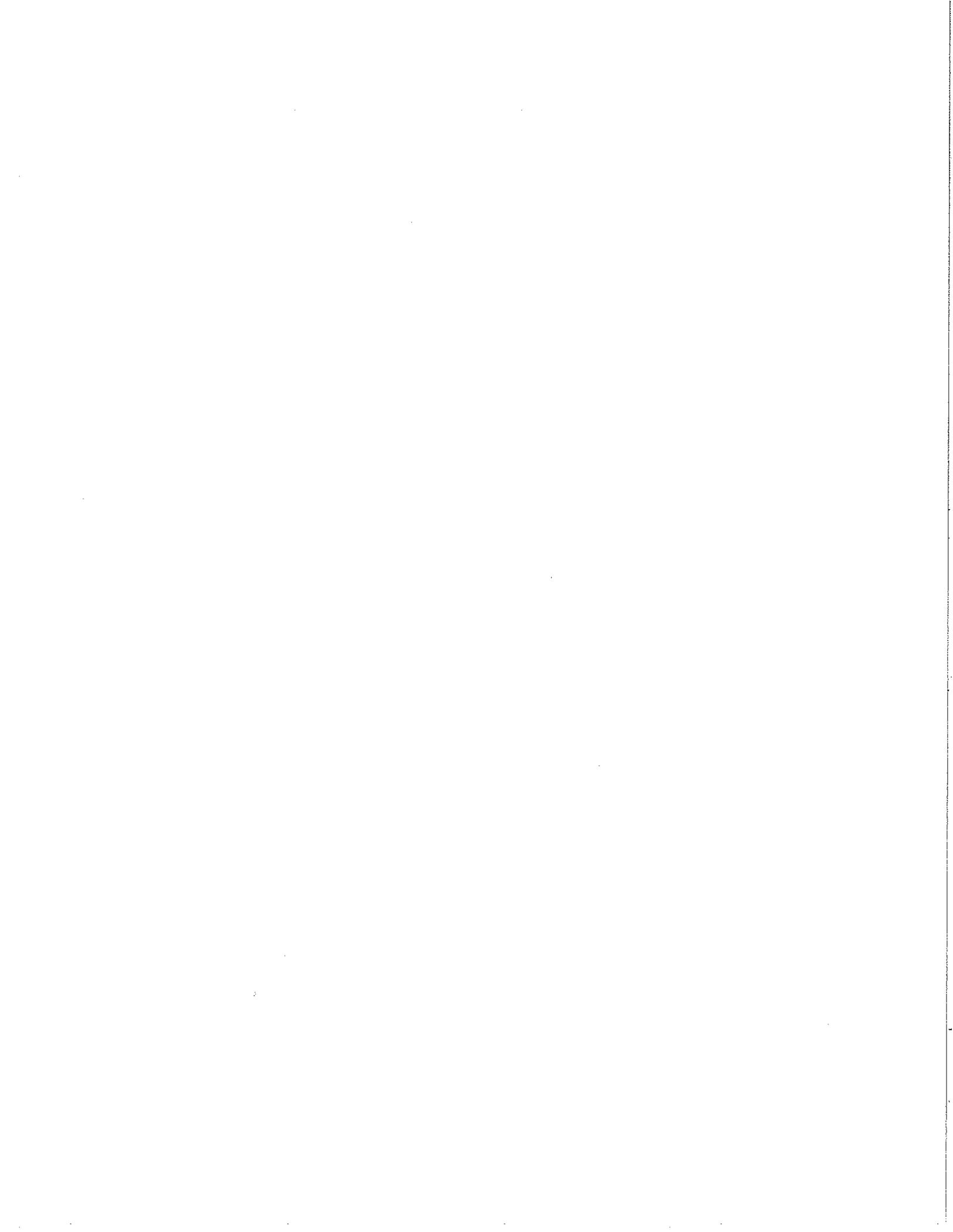
**April 7, 2009**

*Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, and Buckalew.*

*Voting Nay: None.*

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Scott Huizenga, City Administrator/Clerk-Treasurer



**UNAPPROVED  
 WORK SESSION  
 MINUTES  
 OF THE  
 EAST GRAND FORKS  
 CITY COUNCIL  
 Tuesday, April 14, 2009 – 5:00 PM**

**CALL TO ORDER**

*The Work Session of the East Grand Forks City Council for April 14, 2009 was called to order by Council President Dick Grassel at 5:00 P.M.*

**CALL OF ROLL**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss (5:28 pm), Council President Dick Grassel, Council Vice President Henry Tweten, Council Members Craig Buckalew, Wayne Gregoire, Mike Pokrzywinski, and Greg Leigh.*

**STAFF PRESENT:**

*Scott Huizenga, City Administrator/Clerk Treasurer; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Greg Boppre, City Engineer; Jim Richter, EDHA Director; John Wachter, Public Works Superintendent; Nancy Ellis, Planning & Zoning; Earl Haugen, Planning & Zoning; Charlotte Helgeson, Library Director; Dave Aker, Parks & Rec Superintendent, and Randy Gust, Fire Chief.*

**DETERMINATION OF A QUORUM**

*The Council President Determined a Quorum was present*

1. American Crystal Sugar Odor Update – Lloyd Kennedy & Patricia Hanson

Council President Grassel introduced Mr. Kennedy and Ms Hanson from American Crystal Sugar. Mr. Kennedy gave an update on the progress on the odor reduction. Council President Grassel stated that he has not received any calls this past year regarding the odor. Mr. Kennedy also stated that American Crystal Sugar would like to participate in a City event such as CAT fish days or Heritage Days.

2. American Crystal Sugar Refund Bonds – Arntson & Stewart

Mr. Stewart stated that this resolution has been done in the past. This is a resolution to refund the 2008 bonds due to the stimulus package. Mr. Wise announced that American Crystal Sugar appreciates everything that the City of East Grand Forks does for them. This item will be referred to City Council for action.

**EAST GRAND FORKS WORK SESSION  
APRIL 14, 2009**

3. 5<sup>th</sup> Ave. NW – Greg Boppre

Mr. Boppre announced that this is an opening across Hwy 2. He recommended that the City Council move the 2010 sub-target funds to the 23<sup>rd</sup> St. project. Council President Grassel stated that with River Road closed, the only access is Hwy 220 which is causing traffic issues. Mr. Boppre suggested moving the 5<sup>th</sup> Ave. NW project to 2014 with the next sub-target funds of approximately \$750,000. Mr. Haugen would like the motion to change the 2011 TE project as well. Discussion occurred regarding purchasing homes for preparation of this project. Council Member Pokrzywinski would like to move forward because the limited access puts an economic impact to the downtown businesses. This item will be referred to City Council for action.

4. 2009 River Forks Downtown Plan Update to the East Grand Forks Comprehensive Plan – Nancy Ellis & Earl Haugen

Mr. Haugen gave a brief presentation of the 2009 River Forks Downtown Plan. Mayor Stauss agreed with the plan but he does not want to take away any parking downtown for new buildings. Council Member Pokrzywinski stated that funding may be an issue with the diverse groups to organize and fund the committee. Discussion occurred regarding the possible Sorlie Bridge replacement in 2018. This would leave no access for 18 months; one reason why a pedestrian bridge would be beneficial. This item will be referred to City Council for final approval of the plan.

5. 2009 Residential Garbage – John Wachter

Ms Beeter, Waste Management, provided information comparing the costs of different options for the City Council to consider. Council Vice President Tweten stated that he is very disappointed. He felt that the City staff can handle the new system; he does not want to contract this service. He stated that he will need to respect the wishes of the elderly.

Council Member Pokrzywinski stated that it's about efficiency and creativity; it's not a competence issue. He announced that the Council adopted the policy last year to automate the system; if this is going to be an issue, he suggested putting this on a ballot and let the residents decide. Council Member Leigh informed City Council that he is in favor of the new system and this would be the perfect time to implement it with the upcoming retirements. With the current system the City has more workers comp issues and maintenance costs. Council Member Leigh suggested a five year trial. Council Member Gregoire is also in favor of the new system, he thought the issue was Waste Management, not the system that we use.

Council Member Buckalew stated that we should try the system for five years with Waste Management and if we like the system, we can decide at that time if we want to do it in house. Council President Grassel stated that he will need to stick with the elder and support the current system. Mayor Stauss announced that this is an issue of fairness. We need to make it fair. This item will be referred to City Council for action.

6. Summer Salaries 2009 – Dave Aker

Mr. Aker announced that minimum wage is currently \$6.55 but July 25<sup>th</sup> the minimum wage will change to \$7.25. This is just an FYI; the salaries were already approved at budget time.

**EAST GRAND FORKS WORK SESSION  
APRIL 14, 2009**

7. Byrne JAG Grant – Chief Hedlund

Mr. Huizenga stated that this is a federal grant where the East Grand Forks Police Department has been designated to receive \$12,231.00. There is no match to the City. The grant requires a 30 day notice. Council President Grassel stated that Grand Forks received a grant for four officers for two years. Mr. Huizenga stated that the City of East Grand Forks is looking into this however, the City would need to fund for one year after the grant.

**ADJOURN**

**A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO ADJOURN THE APRIL 14, 2009 WORK SESSION OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 6:56 P.M.**

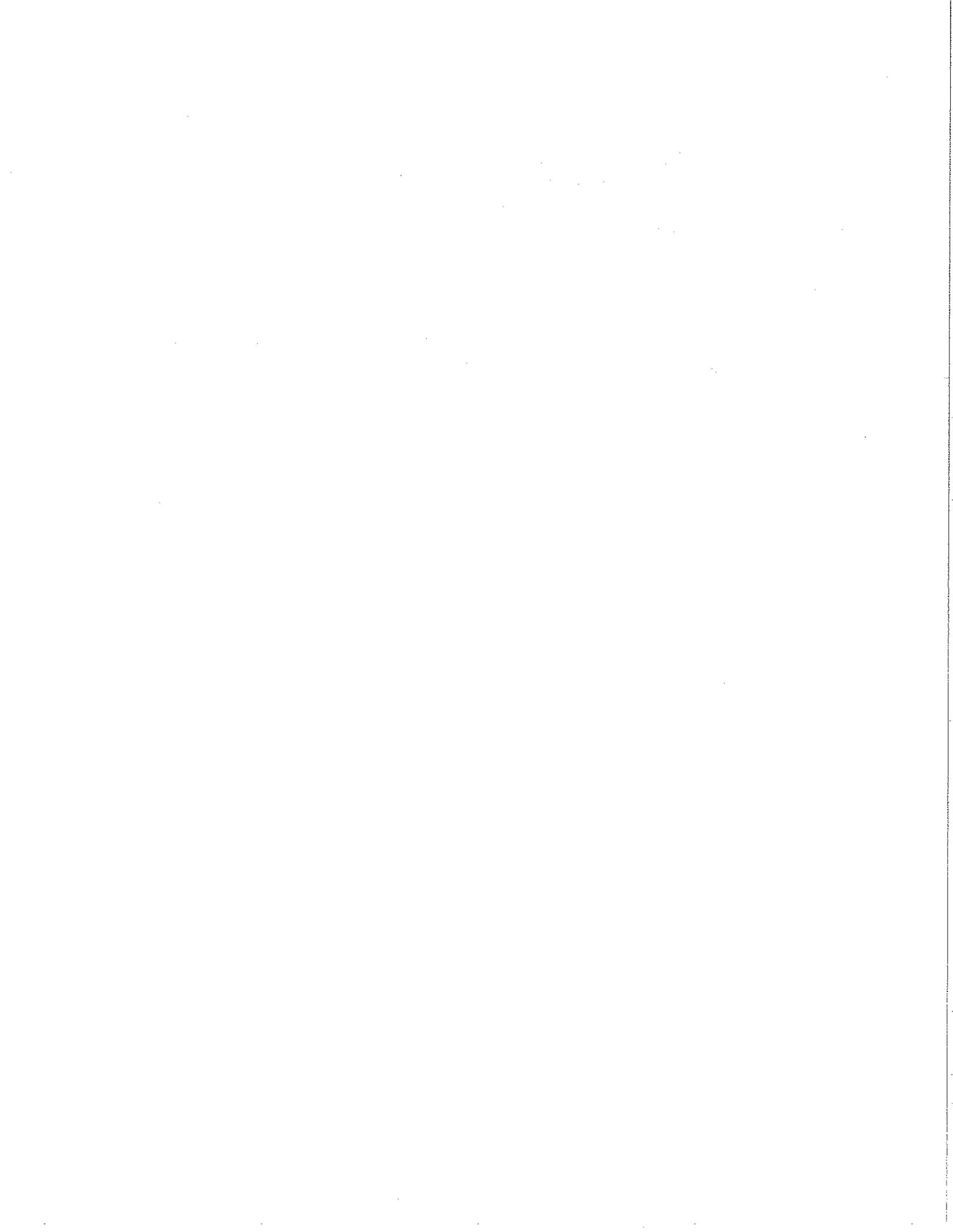
*Voting Aye: Gregoire, Leigh Pokrzywinski, Grassel, Buckalew, and Tweten.*

*Voting Nay: None.*

*Absent: DeMers.*

---

Scott Huizenga, City Administrator/Clerk-Treasurer



## SPECIFICATIONS AND BID FORMS FOR 2009-2010 WINTER GRAVEL AND SAND

Gravel and Sand bids must be in accordance with the Minnesota Standard specifications for Highway construction.

### **A. Gravel - Section 3138, Class 5 Modified of above-mentioned specifications.**

1. The gradation of gravel shall be as follows:

<u>Sieve Size</u>	<u>% Passing</u>
1"	100
3/4"	90 - 100
3/8"	50 - 85
No. 4	35 - 80
No. 10	20 - 65
No. 40	10 - 35
No. 200	3 - 10*

\* The fraction passing the No. 200 sieve shall not be more than 40% of the fraction passing the No. 40 sieve.

2. The bidder is to furnish and spread the gravel on streets in the customary manner or deliver the gravel to the stockpile as designated by the City.
3. The estimated quantity is 4,500 tons (more or less).

### **B. Sand - Section 3149 of above mentioned specifications.**

1. The gradation of sand shall be as follows:

<u>Sieve Size</u>	<u>% Passing</u>
No. 4	100
No. 10	95 - 100
No. 40	0 - 50
No. 200	0 - 8

2. The bidder is to furnish and deliver said sand to a city stockpile as designated by the City.
3. The estimated quantity is 1,500 tons (more or less).

Statements submitted for payment must be accompanied by invoices signed by a city employee that indicate date and time of delivery. The unit bid price shall be per ton so delivered, for both gravel and sand. All trucks must submit a gross and empty weight from a certified scale for each load delivered in order to be paid. The ticket shall indicate weight, date and time of day. All tickets shall be turned in within 24 hours of hauling.

All bids shall be accompanied with a bid security in the amount of \$150, in the form of a bid bond, certified check, or cashier's check payable to the City of East Grand Forks, Minnesota.

The successful bidder shall pay, by deducting from his statement, any sample test or analysis cost of the gravel or sand so delivered, when the results prove that the delivered material did not meet specifications.

The City Council reserves the right to reject any bid or bids or all bids and to waive any irregularities.

### BID FORM

The undersigned hereby submits the following bids for gravel and sand to be furnished to the City of East Grand Forks, Minnesota, in the year 2009 in accordance with specifications and advertisement for bids.

Each bid will be considered separately.

A. Gravel \$ 7.20 per ton.  
Source ASP Pit

B. Sand \$ 7.15 per ton.  
Source ASP Pit

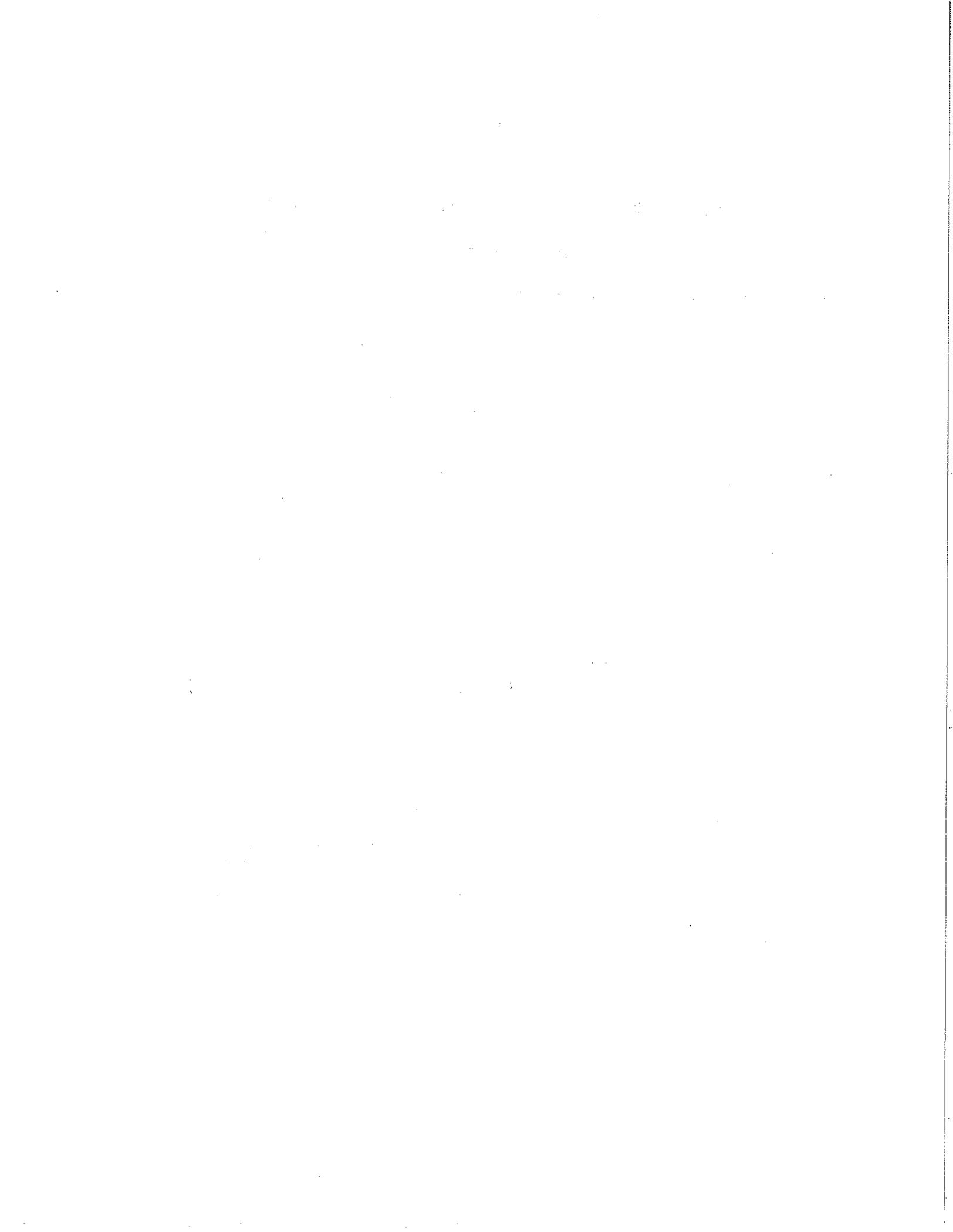
Correct Legal Name of Bidder: K & K Trucking Inc  
(Individual, Partnership, Corporation)

BY: Kraig Melvie

TITLE: President

ADDRESS: 21738 165<sup>th</sup> Ave. N.W. Viking MN  
56760

Dated this 30<sup>th</sup> day of March, 2009



# NOTICE OF PUBLIC HEARING

## NOTE: DATE CHANGE

### ON PROPOSED IMPROVEMENTS "2009 ASSESSMENT JOB. NO. 3" STREET PAVING

Notice is hereby given that on ~~Tuesday, April 21, 2009 at 5:00 PM~~, or as soon as possible thereafter, in the Council Chambers of the East Grand Forks City Hall, located at 600 DeMers Avenue NW, the City Council will hold a Public Hearing on proposed paving improvements to serve **Greenway Crossing 1<sup>st</sup> Addition and Peabody 1<sup>st</sup> Addition**. A reasonable estimate of the impact of the assessment will be available at the hearing.

The project will be constructed in the following area:

- Greenway Crossing 1<sup>st</sup> Addition
- Peabody 1<sup>st</sup> Addition

Total estimated cost of the project is: \$160,000.00

Estimated end benefit assessment rates for the improvements would be: \$73.25/foot

The areas proposed to be assessed for the said improvements are as follows:

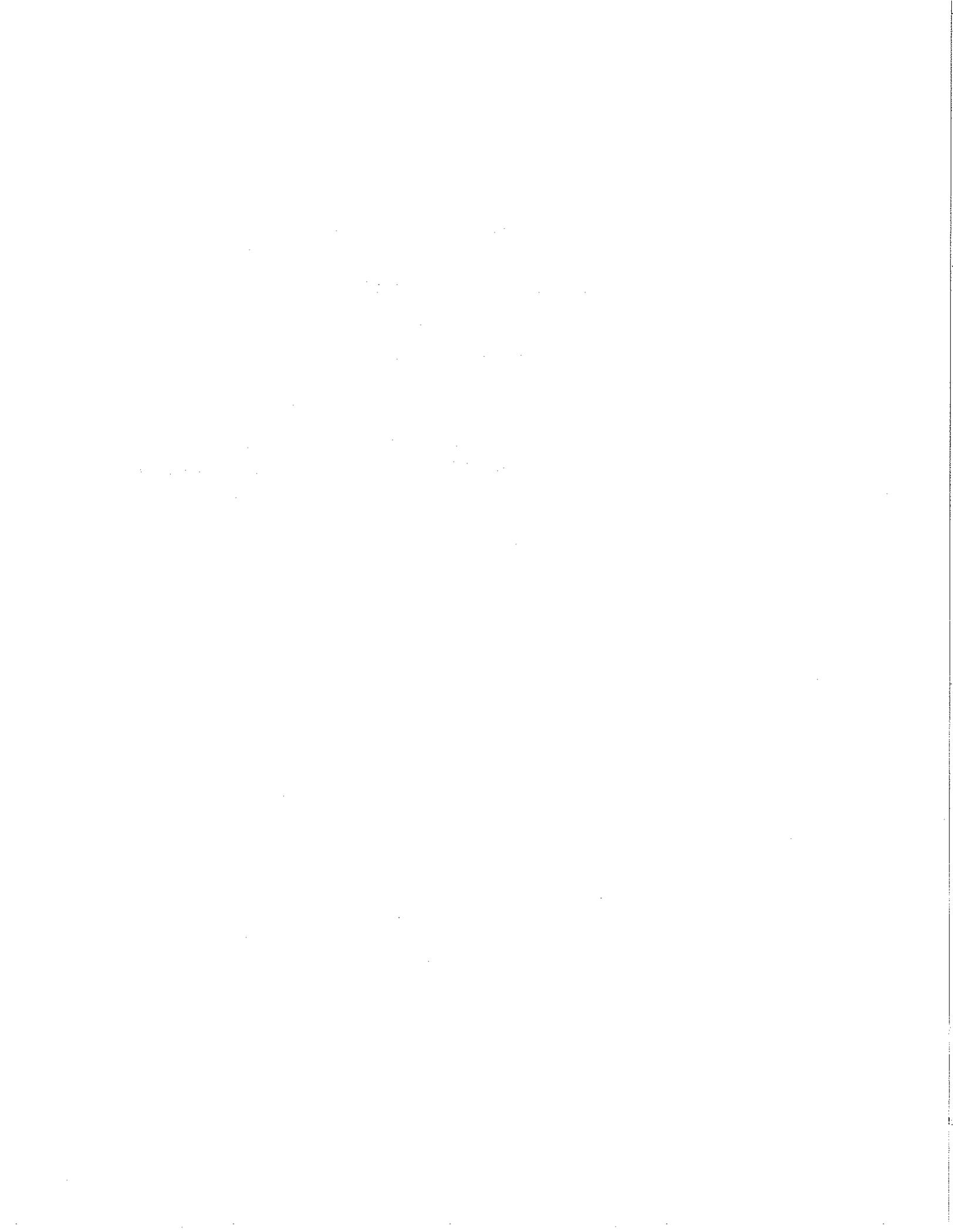
Greenway Crossing 1<sup>st</sup> Addition

Lots 1-2           Block 1  
Lots 1-6, 17-22   Block 5

Peabody 1<sup>st</sup> Addition

Lots 7-19       Block 1  
Lot 1            Block 3

By Order of the City Council  
Scott Huizenga, City Administrator/Clerk-Treasurer  
City of East Grand Forks, Minnesota  
(Publish April 8, 2009 & April 15, 2009)



**CITY OF EAST GRAND FORKS  
SPECIAL EVENT APPLICATION**

Name of Applicant: The Arc United (Headwaters)

Address: 1819 Benvidji Ave <sup>Benvidji</sup> ~~St~~ <sup>56601</sup> Phone No: 218-759-0097

Contact Name: Angie Morken - <sup>218</sup> ~~791-3663~~ Date of Event: June 6 June 13 ~~May 1~~ ~~May 2008~~ (Rain Date)

Start Time: 8am End Time: 5pm

Notes/Explanation of Event: Motorcycle run starting in East Grand Forks, going east to Bagley, north to Thief River Falls, ending in Grand Forks.

\*Please see map for route - Fundraiser map attached

Cassandra Robinson 2-19-09  
Signature of Applicant Angela Morken Date

\*\*\*\*\*

TO BE COMPLETED BY CITY STAFF \_\_\_\_\_  
(NAME OF STAFF)

Recommendations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

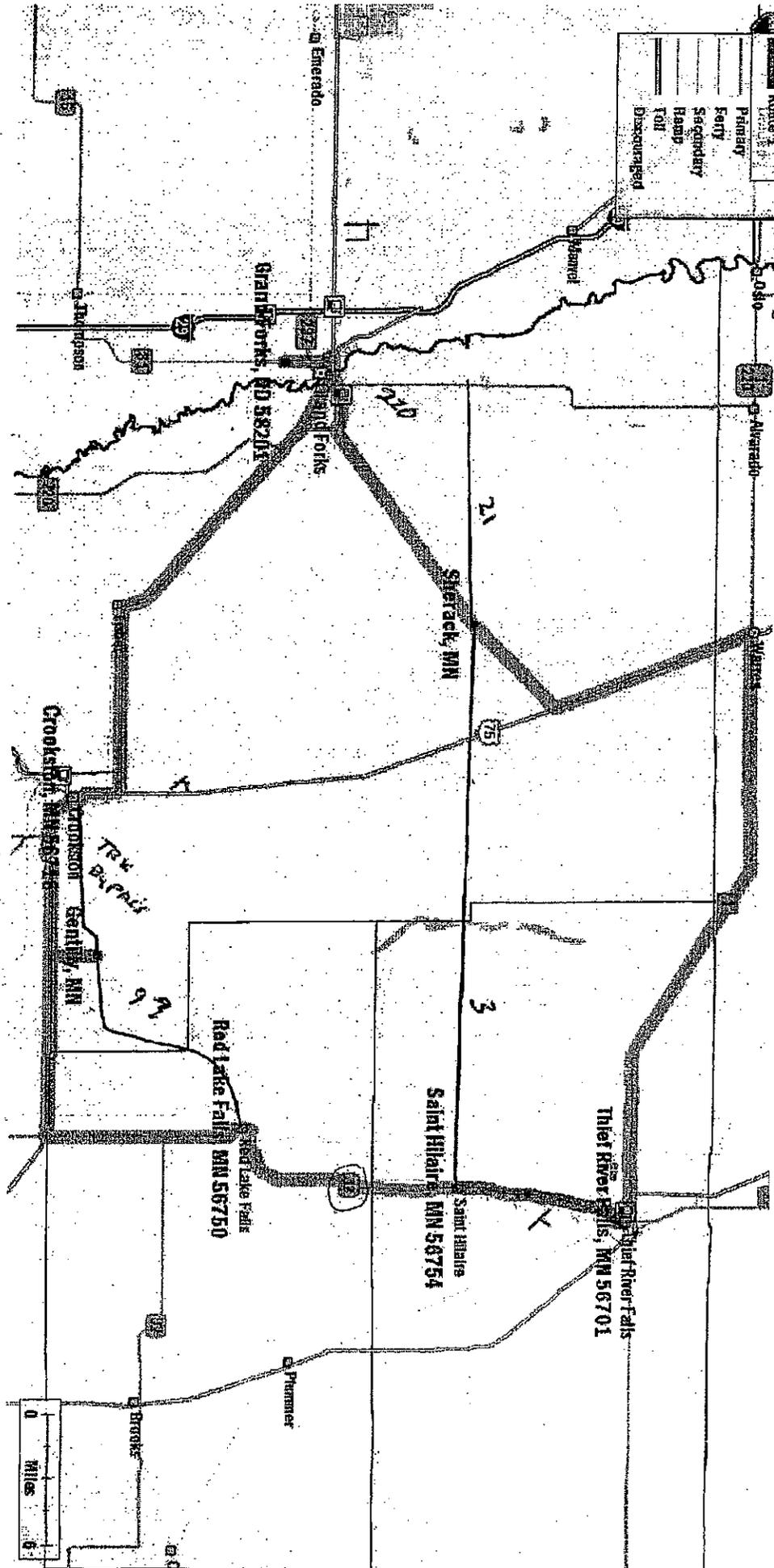
\_\_\_\_\_  
Signature of Staff Date

\*\*\*\*\*

TO BE COMPLETED BY CLERK-TREASURER Permit No: \_\_\_\_\_

Approval of City Council: \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
City Administrator Signature Date



GF TO CROOKSTON 30

CROOKSTON TO TRF 40 (via Gentry MN & RLF MN)

TRF TO GF 60 (via Sargack MN)

EST  
Mileage





Minnesota Department of Public Safety  
**ALCOHOL AND GAMBLING ENFORCEMENT DIVISION**  
 444 Cedar Street Suite 133, St. Paul MN 55101-5133  
 (651) 215-6209 Fax (651) 297-5259 TTY (651) 282-6555  
 WWW.DPS.STATE.MN.US



**APPLICATION AND PERMIT  
 FOR A 1 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

TYPE OR PRINT INFORMATION

NAME OF ORGANIZATION <i>Sacred Heart</i>		DATE ORGANIZED <i>1800's</i>	TAX EXEMPT NUMBER <i>41-0773774</i>	
STREET ADDRESS <i>200 Third St NW</i>		CITY	STATE	ZIP CODE
NAME OF PERSON MAKING APPLICATION <i>Michelle Kraft</i>		BUSINESS PHONE <i>(218) 773-0877</i>	HOME PHONE <i>(218) _____</i>	
DATES LIQUOR WILL BE SOLD <i>4/25/09</i>		TYPE OF ORGANIZATION <input type="checkbox"/> CLUB <input type="checkbox"/> CHARITABLE <input checked="" type="checkbox"/> RELIGIOUS <input type="checkbox"/> OTHER NONPROFIT		
ORGANIZATION OFFICER'S NAME <i>Larry Delaney</i>		ADDRESS <i>Same</i>		
ORGANIZATION OFFICER'S NAME		ADDRESS		
ORGANIZATION OFFICER'S NAME		ADDRESS		

Location license will be used. If an outdoor area, describe

Will the applicant contract for intoxicating liquor service? If so, give the name and address of the liquor licensee providing the service.

*VFW - EGF*

Will the applicant carry liquor liability insurance? If so, please provide the carrier's name and amount of coverage.

**APPROVAL**

**APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL & GAMBLING ENFORCEMENT**

CITY/COUNTY *City of East Grand Forks* DATE APPROVED \_\_\_\_\_

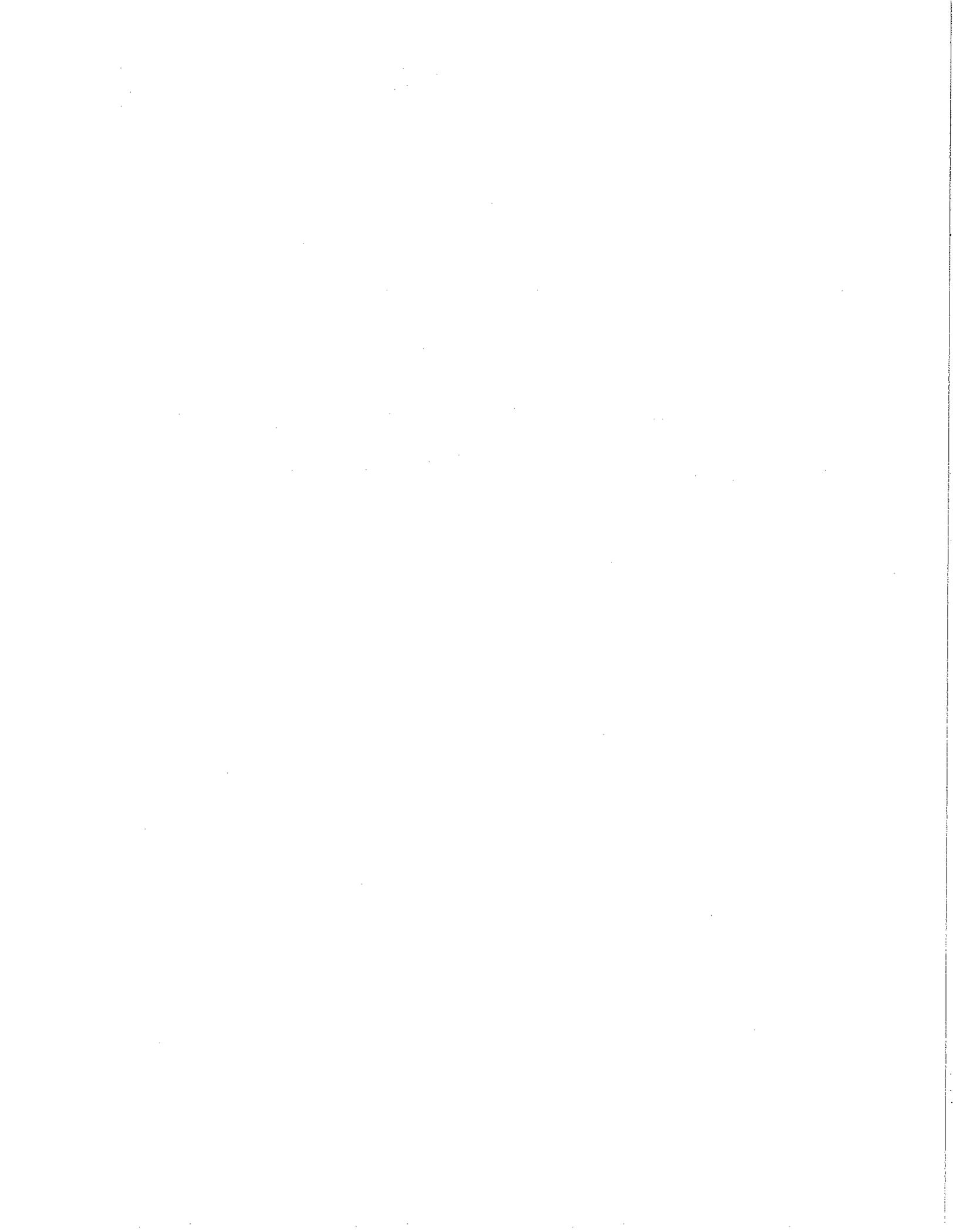
CITY FEE AMOUNT *100.00* LICENSE DATES \_\_\_\_\_

DATE FEE PAID *4-16-09*

SIGNATURE CITY CLERK OR COUNTY OFFICIAL

APPROVED DIRECTOR ALCOHOL AND GAMBLING ENFORCEMENT

NOTE: Submit this form to the city or county 30 days prior to event. Forward application signed by city and/or county to the address above. If the application is approved the Alcohol and Gambling Enforcement Division will return this application to be used as the License for the event



# Request for Council Action

Date: 4-8-09

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council Members: Marc Demers, Craig Buckalew, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

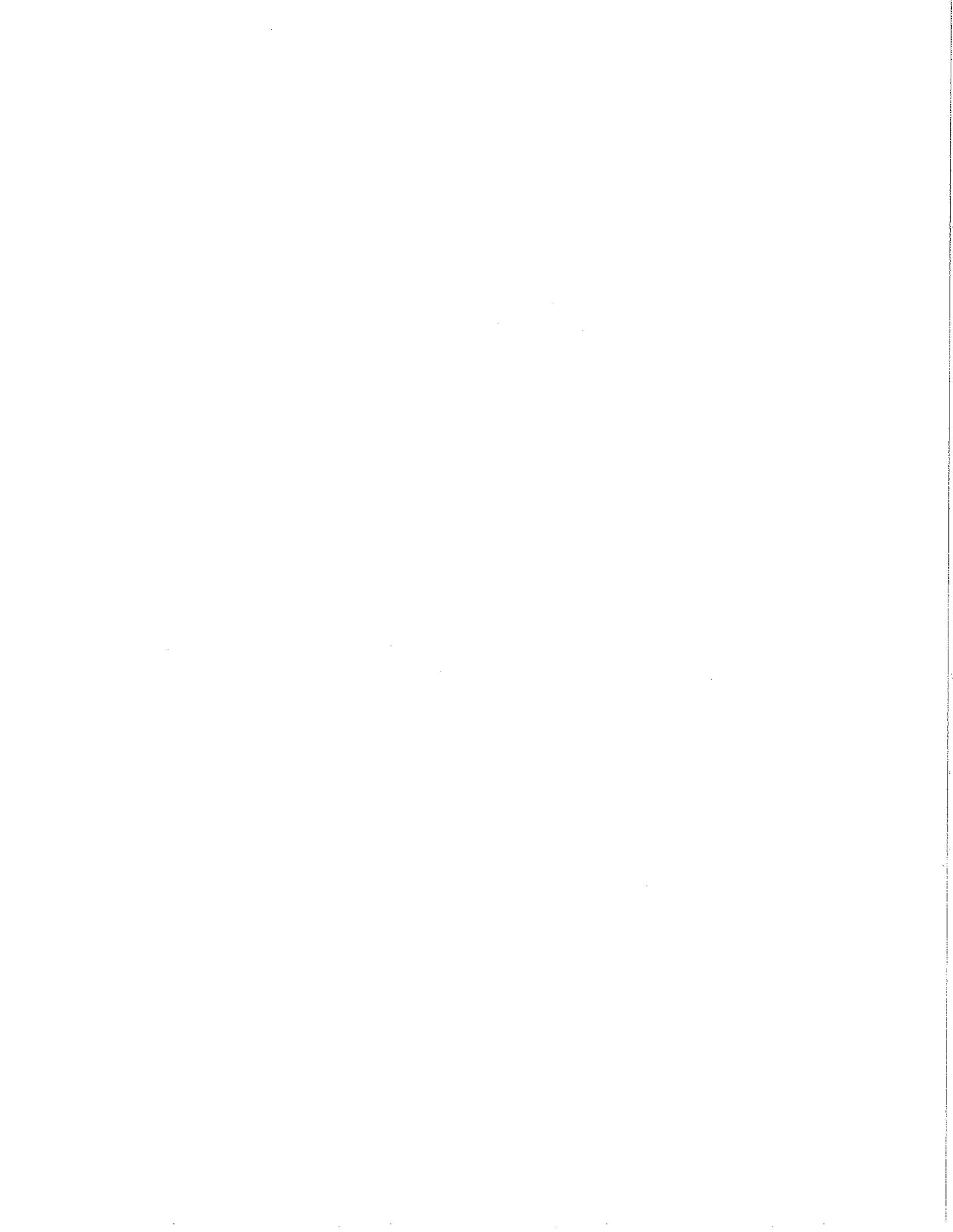
Cc: File

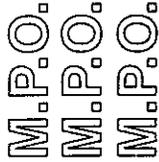
From: Chief Hedlund

RE: Byrne JAG Grant

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This is a Federal Grant where the East Grand Forks PD/City of East Grand Forks has been designated to receive \$12, 231.00. There is no match and the money could be spent in a variety of ways. What we have decided to use it for is LED Lights for the squad cars and for some audio/video recording equipment for use in our interview rooms here at the PD. The Grant is through the Byrne Justice Assistance Grant Program. The lights are dramatically more visible than our current lights (lightbars on top of the cars) and this makes it much safer for the officers. It is our opinion that in time we will be mandated to have recording equipment for our interviews and this is an opportunity to do so without hurting the budget. Thanks.





8

# Grand Forks – East Grand Forks Metropolitan Planning Organization

255 North 4th Street • P.O. Box 5200 • Grand Forks, ND 58206-5200

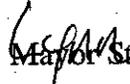
GF (701) 746-2660  
FAX (701) 787-3755

EGF (218) 773-0124  
FAX (218) 773-0128

April 3, 2009

Mayor Lynn Stauss  
City of East Grand Forks  
P.O. Box 373  
East Grand Forks, MN 56721

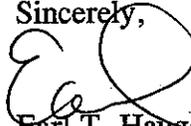
RE: Greg Leigh's Terms on the Grand Forks/East Grand Forks Metropolitan Planning  
Organization's Executive Policy Board

Dear  Mayor Stauss:

In reviewing our records it became apparent that Greg Leigh's term on the Grand  
Forks/East Grand Forks Metropolitan Planning Organization expired on December 31, 2008.  
We ask that you please take the appropriate action necessary to either reappoint  
Councilmember Leigh, or another Councilmember to a two-year term in order to ensure that  
the City of East Grand Forks continues to have representation on the Executive Policy Board.

Thank you for your consideration in this matter.

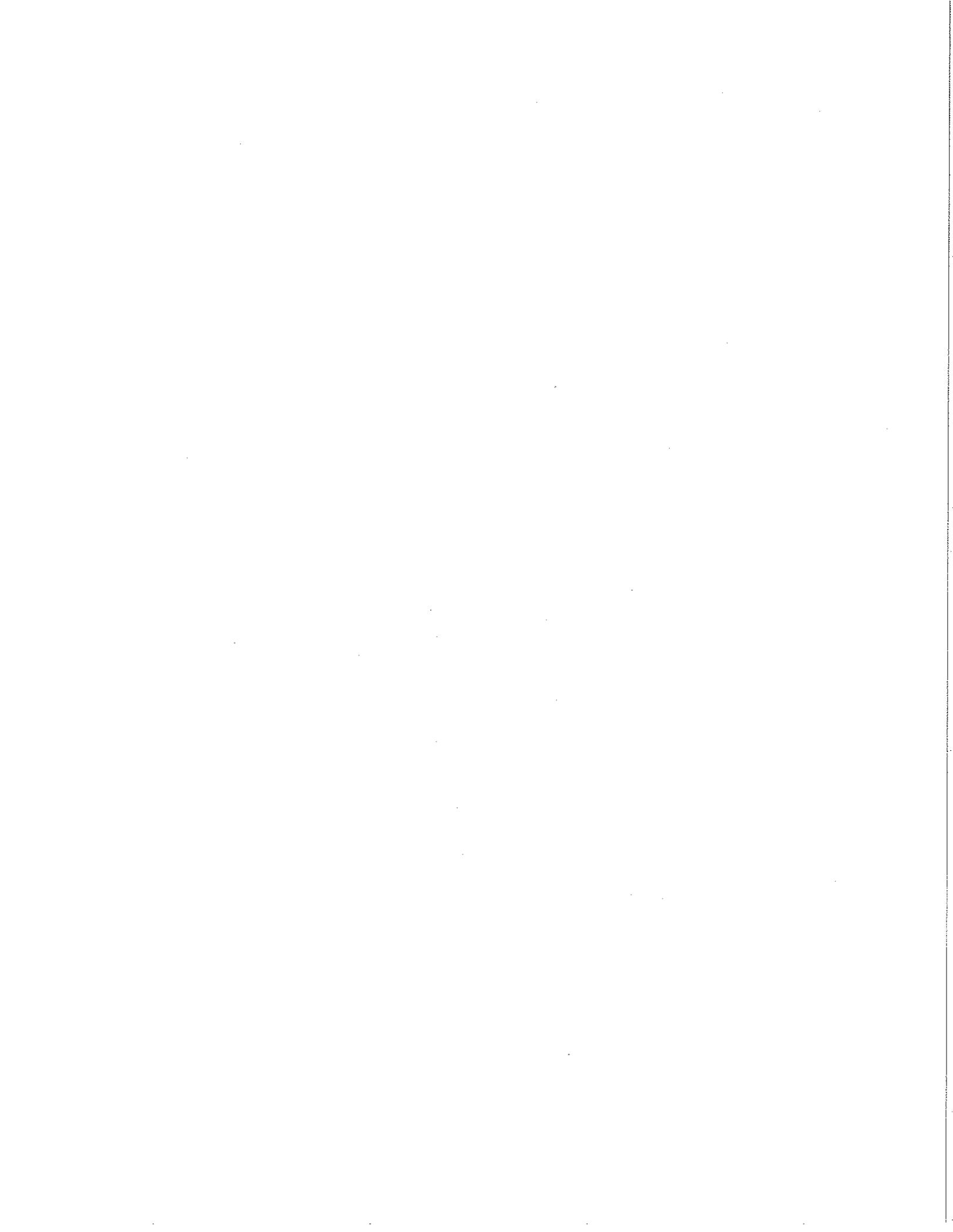
Sincerely,



Earl T. Haugen  
Executive Director

CC: Greg Leigh  
MPO Executive Policy Board

cc: Greg Leigh  
MPO Executive Policy Board



**RESOLUTION NO. 09 -- 04 - 29**

**RESOLUTION APPROVING OF THE ISSUANCE OF  
SOLID WASTE DISPOSAL REVENUE REFUNDING BONDS  
(AMERICAN CRYSTAL SUGAR COMPANY PROJECT)  
SERIES 2009**

Council Member \_\_\_\_, supported by Council Member \_\_\_\_, introduced the following Resolution and moved its adoption:

**BE IT RESOLVED** by the City Council of the City of East Grand Forks, Minnesota, as follows:

**Recitals:**

1. The City of East Grand Forks, Minnesota (the "City") is authorized pursuant to Minnesota Statutes, Sections 469.152 to 469.165, as amended (the "Act"), to issue its revenue bonds for the purpose of providing financing for the construction, acquisition and installation of equipment and buildings to be used in connection with processing agricultural products, the disposal of solid waste, and functionally related facilities and to refund bonds previously issued under the Act.
2. The City has previously issued its \$34,350,000 Solid Waste Disposal Revenue Bonds (American Crystal Sugar Company Project), Series 2008, dated December 4, 2008 (the "Prior Bonds"), the proceeds of which were used to refund four prior issues of bonds, the proceeds of which were used to finance the acquisition, construction and installation of certain solid waste disposal facilities at the American Crystal Sugar Company factory in East Grand Forks, Minnesota (the "Project").
3. American Crystal Sugar Company, a Minnesota agricultural cooperative corporation (the "Company"), has applied to the City to issue and sell its revenue bonds pursuant to the Act for the purpose of refunding the Prior Bonds.

**NOW, THEREFORE**, it is hereby found, determined and ordered, as follows:

1. The City hereby approves the issuance and sale, pursuant to the Act, of its Solid Waste Disposal Revenue Refunding Bonds (American Crystal Sugar Company Project), Series 2008 (the "Bonds") in the principal amount not to exceed \$34,350,000 for the purpose of refunding the Prior Bonds.
2. The Bonds will be issued pursuant to an Indenture of Trust dated as of April 1, 2009 (the "Indenture"), between the City and Wells Fargo Bank, National Association, Minneapolis, Minnesota (the "Trustee"), the terms of which are hereby incorporated by reference. Payment of the principal, redemption price and purchase price of and interest on the Bonds will be initially secured by an irrevocable letter of credit to be issued by Co Bank ACB.

3. Pursuant to a Lease Agreement dated as of April 1, 2009 (the "Lease Agreement"), between the City, as lessor, and the Company, as lessee, the City will lease the Project to the Company. The basic payments to be made by the Company under the Lease Agreement are established so as to produce revenue sufficient to pay the principal of, premium, if any, and interest on the Bonds when due. The City will assign its rights to the basic payments and certain other rights under the Lease Agreement to the Trustee as security for payment of the Bonds under the Indenture.
4. Under the provisions of the Act, and as provided in the Lease Agreement and the Indenture, the Bonds are not to be payable from or charged upon any funds other than the revenue pledged to the payment thereof; the City is not subject to any liability thereon; nor shall the holder of any Bonds ever have the right to compel any exercise by the City of its taxing powers to pay any of the Bonds or the interest or premium thereon, or to enforce payment thereof against any property of the City except the interest of the City in the Lease Agreement which has been assigned to the Trustee under the Indenture; the Bonds shall not constitute a charge, lien or encumbrance, legal or equitable upon any property of the City except the interest of the City in the Lease Agreement which has been assigned to the Trustee under the Indenture; the Bonds shall recite that the Bonds are issued without obligation on the part of the State or its political subdivisions, and that the Bonds, including interest thereon, are payable solely from the revenues pledged to the payment thereof; and, the Bonds shall not constitute a debt of the City within the meaning of any constitutional or statutory limitation.
5. Subject to the approval of the City's counsel, the forms of the Lease, the Indenture, the Bond Purchase Agreement among the City, the Company and W.R. Taylor & Company, LLC (the "Bond Purchase Agreement") and all other documents necessary for the issuance of the Bonds are approved. The Lease, the Bond Purchase Agreement and the Indenture, in substantially the forms submitted, are directed to be executed in the name and on behalf of the City by the Mayor or other member of the City Council and the City Administrator or Assistant City Administrator. The Mayor or other member of the City Council is authorized and directed to sign the Bond Purchase Agreement upon the terms and conditions stated therein and at an initial interest rate not exceeding 5.00% per annum. Any other documents and certificates necessary to the transaction described above shall be executed by the appropriate City officers. Copies of all of the documents necessary to the transaction herein described shall be signed, delivered and filed as provided herein and in the Lease Agreement and the Indenture.
6. The City shall forthwith proceed to issue its Bonds, in the form and upon the terms set forth in the Indenture. The Mayor or other member of the City Council and City Administrator are authorized and directed to prepare and execute the Bonds as prescribed in the Indenture and to deliver them to the Trustee for authentication and delivery to the Bond Purchaser.
7. The Mayor and City Administrator and other officers of the City are authorized and directed to prepare and furnish to the Bond Purchaser a certified copy of all proceedings

and records of the City relating to the Bonds and such other affidavits and certificates as may be required to show the facts relating to the legality of the Bonds, as such facts appear from the books and records in the Officer's custody and control or as otherwise known to them; and all such certified copies, certificates and affidavits concluding any heretofore furnished, shall constitute representations of the City as to the truth of all statements contained therein.

8. The approval hereby given to the various documents referred to above includes approval of such additional details therein as may be necessary and appropriate and such modifications thereof, deletions there from and additions thereto as may be necessary and appropriate and approved by the City's counsel and the City officials authorized herein to execute said documents; and said City officials are hereby authorized to approve said changes on behalf of the City. The execution of any instrument by the appropriate officer or officers of the City herein authorized shall be conclusive evidence of the approval of such documents in accordance with the terms thereof. In the absence of the Mayor or City Administrator, any of the documents authorized by this Resolution to be executed may be executed by the acting Mayor or the acting City Administrator, respectively.

Voting Aye:

Voting Nay: None.

Absent: None.

The President declared the resolution passed.

Passed: April 21, 2009

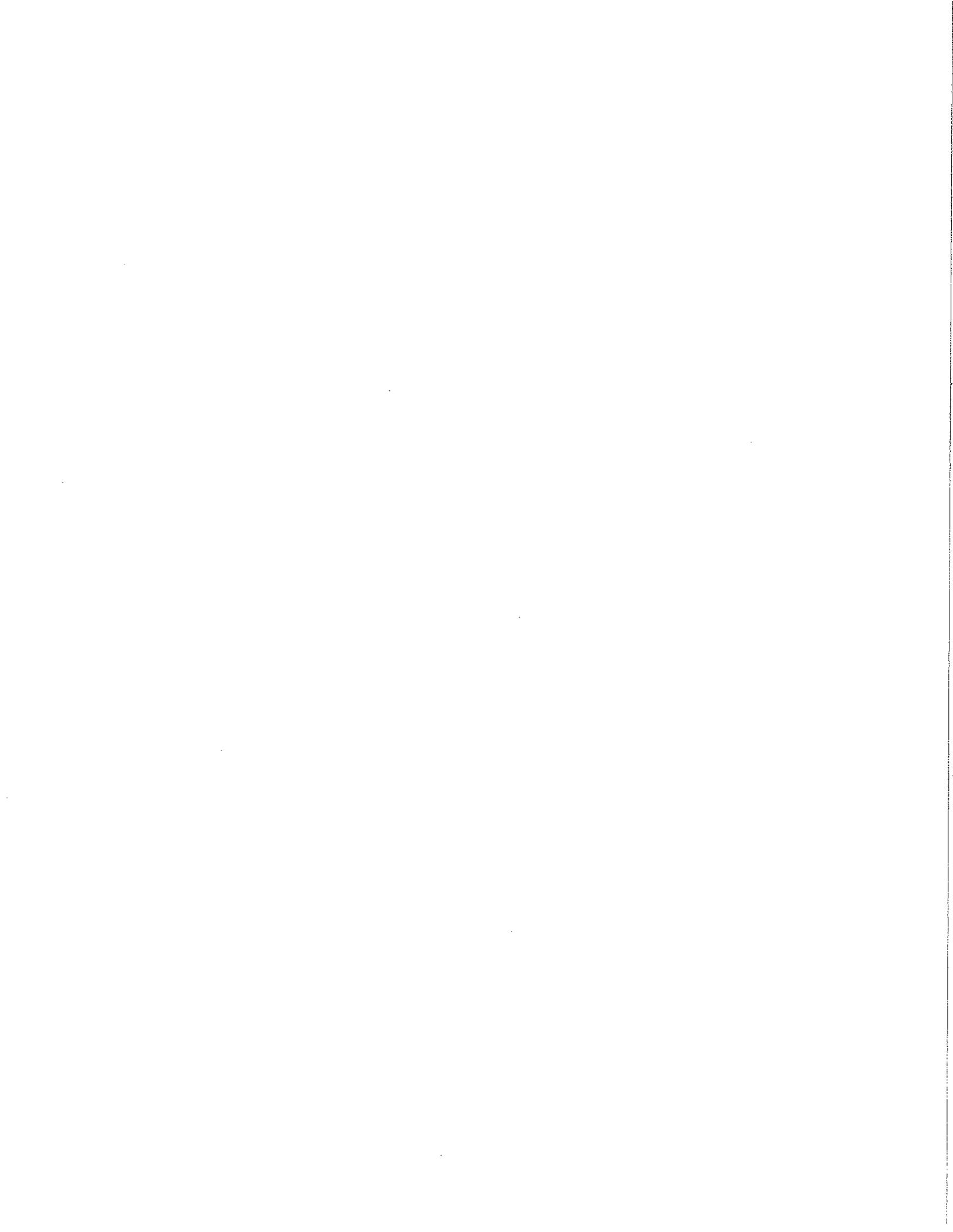
Attest:

\_\_\_\_\_  
City Administrator/Clerk-Treasurer

\_\_\_\_\_  
President of Council

I hereby approve the foregoing resolution this 21<sup>st</sup> of April, 2009.

\_\_\_\_\_  
Mayor



**RESOLUTION NO. 09 – 04 - 30**

**A RESOLUTION DECLARING THAT THE CITY OF EAST GRAND FORKS ACT AS THE LEGAL SPONSOR FOR AN APPLICATION FOR THE FY 2009/2010 FUNDING TO THE STATE OF MINNESOTA DEPARTMENT OF NATURAL RESOURCES FOR THE TRAIL MAINTENANCE OF SNOWMOBILE TRAILS MANAGED BY THE RED RIVER SNOWMOBILE CLUB.**

Council Member \_\_\_\_, supported by Council Member \_\_\_\_, introduced the following Resolution and moved its adoption:

BE IT RESOLVED, that City of East Grand Forks will act as the legal sponsor for an application for funding to the State of Minnesota Department of Natural Resources for maintenance of snowmobile/ski trails managed by the Red River Snowmobile Club.

BE IT FURTHER RESOLVED, that upon approval of its application by the state, the City of East Grand Forks may enter into an agreement with the State of Minnesota for the above referenced project and that it will comply with all applicable laws and regulations as stated in the agreement.

BE IT FURTHER RESOLVED, that City Administrator/Clerk-Treasurer, is hereby authorized to serve as the fiscal agent for the above referenced project.

Voting Aye:  
Voting Nay: None.  
Absent: None.

The President declared the resolution passed.

Passed: April 21, 2009

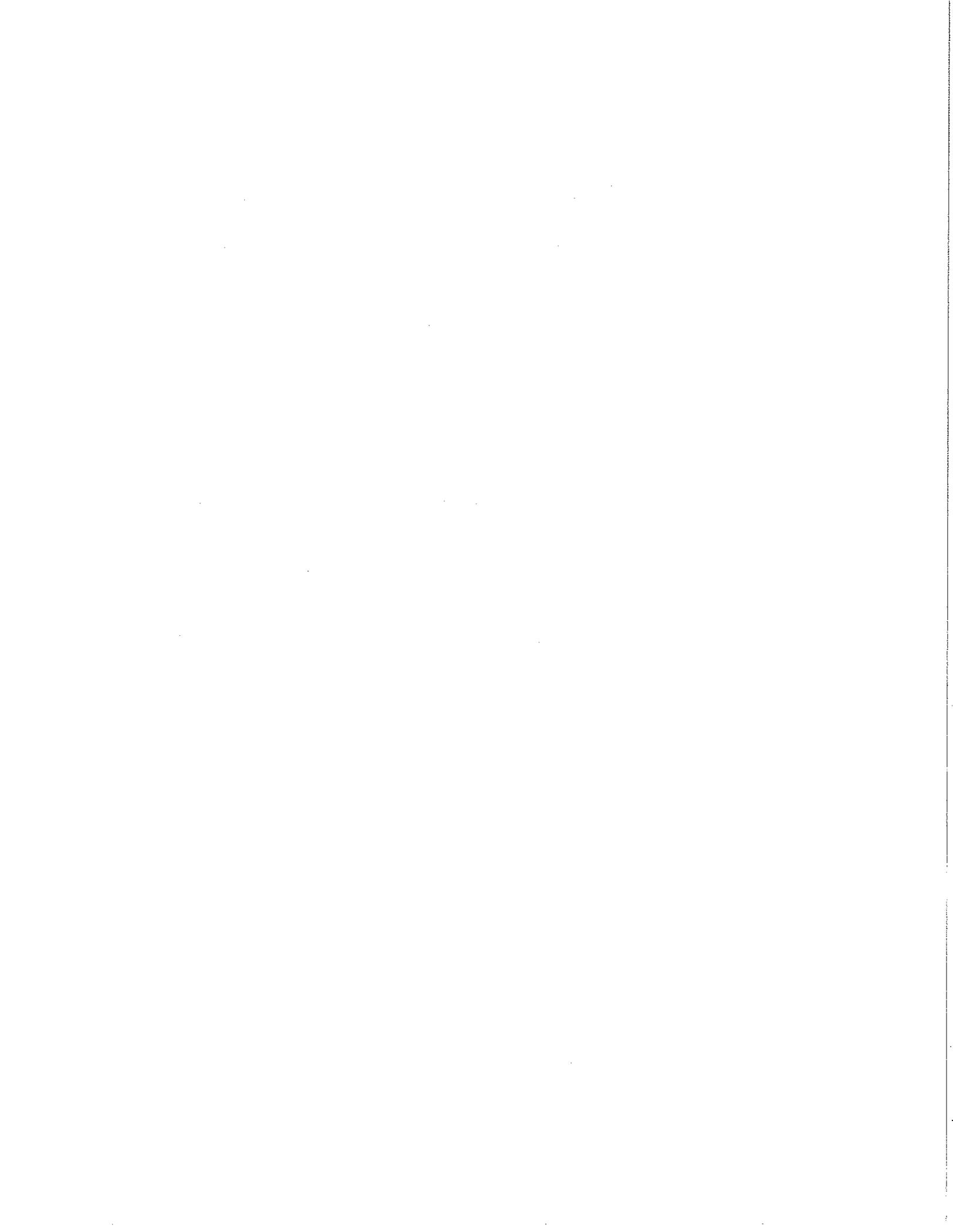
Attest:

\_\_\_\_\_  
City Administrator/Clerk-Treasurer

\_\_\_\_\_  
President of Council

I hereby approve the foregoing resolution this 21<sup>st</sup> of April, 2009.

\_\_\_\_\_  
Mayor



# Request for Council Action

Date: April 14, 2009  
To: East Grand Forks City Council and Mayor Lynn Stauss  
Cc: File  
From: Nancy Ellis, Senior Planner  
RE: Final Approval of 2009 River Forks Downtown Plan Update to the Comprehensive Plan

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## PLANNING COMMISSION RECOMMENDATION

Planning Commission recommends final approval of the newly updated 2009 River Forks Downtown Plan to the East Grand Forks Comprehensive Plan.

## GENERAL INFORMATION

**Background:** The staff of the MPO was requested by both the EGF and GF City Council to prepare an update to the Downtown Plan/Riverforks Plan. Working together with the City of East Grand Forks, the MPO has prepared an update.

Beginning in January 2008, the MPO started the process of updating the Downtown Plan. A Steering Committee comprised of stakeholders has been meeting, guiding the development of the Downtown Plan Update. Throughout the process, the MPO has kept all informed on the progress and at all times of decision. The MPO believes that the update incorporates all of the input and feedback provided. Further, the update provides for strong reliance on improving the usage of the existing downtown area by planning for a few key improvements.

Staff recommends final approval of the 2009 River Forks Downtown Plan Update together with all maps, information, recommendations and data contained therein. This would then be adopted as part of your Comprehensive City Plan. The Comprehensive Plan consists of many documents including 2035 Long Range Transportation Plan, The Greenway Plan, The East Grand Forks Urban Design Plan, among others. This plan will update the existing River Forks plan to a new 2009 River Forks Downtown Plan.

## FINDINGS AND ANALYSIS

- The current Downtown Plan element is out of date.
- The City of East Grand Fork's City Comprehensive Plan does contain a Downtown Plan.
- The recommended Plan does amend all past downtown documents to represent current conditions and future recommendations.

- The GF/EGF MPO has presented an update to the element.
- The City's Comprehensive Plan needs to be amended to contain the updated Downtown Plan Element.
- A final public meeting was held on March 24<sup>th</sup> by SEH at the Riverwalk Center to discuss the final document.
- A public hearing for final approval was held at the April 9<sup>th</sup> Planning Commission meeting.

STAFF RECOMMENDATION TO PLANNING COMMISSION

1. Planning Commission should recommend final approval to amend the East Grand Forks Comprehensive Plan to include the River Forks Downtown Plan Update together with all maps, information, recommendations and data contained therein.

**RESOLUTION NO. 09-03-31**

Councilmember \_\_\_\_\_, Seconded by Councilmember \_\_\_\_\_, introduced the following resolution and moved its adoption:

WHEREAS, the city of East Grand Forks has an adopted East Grand Forks Comprehensive Plan; and

WHEREAS, the proposed plan update is in general agreement with the other elements of the East Grand Forks Comprehensive Plan, those other elements being the following:

1. The Grand Forks – East Grand Forks River Forks Plan Element, together with all Maps, information and data contained therein.
2. The Grand Forks – East Grand Forks 2035 Long Range Transportation Plan Update, which contains the following sections:
  - a. Bikeway Element, together with all Maps, information and data contained therein.
  - b. Pedestrian Element, together with all Maps, information and data contained therein.
  - c. Transit Element, together with all Maps, information and data contained therein.
  - d. Street and Highway Element, together with all Maps, information and data contained therein.
  - e. Intelligent Transportation Systems (ITS) Strategy Element, together with all Maps, information and data contained therein.
3. The 2000 Urban Design Plan, together with all Maps, information and data contained therein.
4. Greenway Plan Element, together with all Maps, information and data contained therein.
5. The 2035 Land Use Plan, together with all Maps, information and data contained therein.

And

WHEREAS, The Grand Forks -- East Grand Forks Metropolitan Planning Organization IS preparing a 2009 River Forks Downtown Plan Update Element to the East Grand Forks Comprehensive Plan; and

WHEREAS, 2009 River Forks Downtown Plan Element of the East Grand Forks Comprehensive Plan is a guide for future growth for the downtowns of the Cities of Grand Forks and East Grand Forks; and

WHEREAS, the 2009 River Forks Downtown Plan Update may be amended to reflect changes to the community; and

WHEREAS, the River Forks Downtown Plan Update is a representation of the goals and values of the city; and

WHEREAS, the City Planning and Zoning Commission further held a public meeting on **April 9, 2009** to get input from the citizens of the community; and

WHEREAS, the East Grand Forks Planning and Zoning Commission forwards a recommendation that the 2009 River Forks Downtown Plan Update to the East Grand Forks Comprehensive Plan, be hereby approved and adopted; now therefore

BE IT RESOLVED, By the City Council of the City of East Grand Forks, Minnesota, that the 2009 River Forks Downtown Plan Update to the East Grand Forks Comprehensive Plan, and proposed amendments, be hereby approved and adopted with any further amendments as stated:

Voting Aye:

Voting Nay: None.

Absent: None.

The President declared the resolution passed.

Passed: April 21, 2009

Attest:

\_\_\_\_\_  
City Administrator/Clerk-Treasurer

\_\_\_\_\_  
President of Council

I hereby approve the foregoing resolution this 21<sup>st</sup> of April, 2009.

\_\_\_\_\_  
Mayor



**FIRST ADDENDUM  
TO THE  
CITY OF EAST GRAND FORKS  
RECYCLING MATERIALS COLLECTION AGREEMENT**

This First Addendum to the City of East Grand Forks, MN, Recycling Materials Collection Agreement is made and entered into by and between the City of East Grand Forks, Minnesota ("City") and Waste Management of North Dakota, Inc. ("Waste Management") as of this \_\_\_ day of \_\_\_\_\_ 2009.

Whereas, the parties hereto are parties to a Contract for Collection and Transportation of Recycling Materials dated July 1, 2007 ("Contract"); and

Whereas, the parties wish to further amend the Contract.

Now therefore the parties agree as follows:

- 1) Section "Residential Curbside Recycling Services", is hereby modified by revising the last sentence of the last paragraph of this Section as follows: "Waste Management agrees to provide (1) 96 gallon recycling cart to each household designated by the City. The container will be provided at no cost to the resident, provided however, that should a container be lost or destroyed while in the possession of the resident, and as a result of negligence by the resident, such resident shall be responsible for the full replacement value of the container."
- 2) Amend agreement to add section "Residential Refuse Collection Services: Waste Management shall establish a once weekly schedule for residential households to collect solid waste. Each residential building in the City shall be a collection point, and residents will be responsible to deposit their waste at the curb (within four feet) as designated by Waste Management in an approved cart container. A 64 gallon cart container will be provided at no cost to the resident, provided however, that should a container be lost or destroyed while in the possession of the resident, and as a result of negligence by the resident, such resident shall be responsible for the full replacement value of the container. The city will be responsible for all disposal costs incurred by the residential waste collection.

It is intended that Waste Management will dispose of all solid wastes collected within the City from residential households excluding hazardous wastes. No collection will be made of stone, plaster, cement, dirt, concrete, leaves, rakings, garden refuse, ashes, and construction material from remodeling and

construction work, tree and stumps, and bulk items, unless arrangements are made for extra pick-up at an additional charge.

Waste Management agrees that we will walk up to no more than two (2) percent of residential household (approximately 50) at no additional cost. If households requiring this service increase above two (2) percent Waste Management and the City will negotiate a small additional fee.

- 3) Section "Rates for Service", as amended is hereby further modified by revising the Section as follows: "The City shall pay Waste Management for residential recycling of materials listed above, utilizing a 96-gallon cart, at a rate of \$3.45 per month, per residential household. The City shall pay Waste Management for residential waste collection, utilizing a 64-gallon cart, at a rate of \$6.60 per month per residential household. Disposal costs will continue to be incurred by the City of East Grand Forks, MN. The City shall confirm to Waste Management the additions and deletions of households for pickup on a monthly basis, and adjust its payments accordingly.
- 4) Section "Term of Agreement", is hereby modified as follows that the new expiration contract expiration date is June 30, 2014. At the expiration of the original term or any renewal terms, the contract may be renegotiated for additional terms by mutual agreement between both parties.
- 5) All other terms and conditions of the Contract not expressly modified in this First addendum shall remain in full force and effect.

In witness whereof, the parties have caused this First Addendum to be executed by there duly authorized representatives as of the date first above written.

City of East Grand Forks, Minnesota

Waste Management of North Dakota, Inc.

By: \_\_\_\_\_  
Title: \_\_\_\_\_

By: \_\_\_\_\_  
Title: \_\_\_\_\_

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## MEMORANDUM

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**TO:** CITY COUNCIL  
**FROM:** MAYOR STAUSS  
**SUBJECT:** WASTE MANAGEMENT CONTRACT  
**DATE:** 4/16/2009  
**CC:** SCOTT HUIZENGA & JOHN WACHTER

---

After last night's work session, I have been approached by residents regarding this issue and would like to propose a compromise.

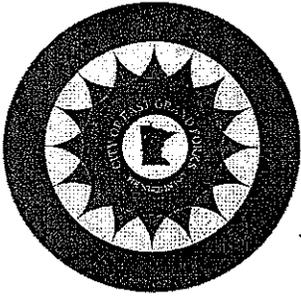
**Proposal:** Provide a perforated sheet to all residential homes with the following options:

<u>Garbage</u>	<u>Recycling</u>
35 gallon container - \$11.75	35 gallon container
64 gallon container - \$14.75	64 gallon container
	96 gallon container

The fee would be based on the garbage container of choice. If the resident does not list a preference they will be charged with a 64 gallon container.

Raise the fees effective July 1<sup>st</sup> if time allows.

The reason for this proposal is to charge the residents for what they are using.



# City of East Grand Forks

600 DeMers Ave · P.O. Box 373 · East Grand Forks, MN 56721  
218-773-2483 · 218-773-9728 fax    [www.eastgrandforks.net](http://www.eastgrandforks.net)

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To: Mayor and City Council  
From: Scott Huizenga, City Administrator  
Re: Refuse Collection Alternatives and Analysis  
Date: March 31, 2009

After receiving a series of questions in the last few weeks, I have attempted to compare two types of automated refuse collection (carts) versus the existing system using bags. This memo touches upon the operational advantages of each system along with cost data.

The analysis draws upon the work previously presented to the City Council in January. I attempted to maintain as much consistency as possible throughout the services. As such, there are no adjustments made for worker compensation rates, tipping fee variances, or illegal dumping costs. Such rates are speculative and difficult to project with little historic data.

Expenditures are relatively similar under all three scenarios. The alternatives provide a cost variation of approximately 10 percent relative to the current system. The primary operational decision can be characterized as one of internal control versus risk management and mitigation. The City can manage all of the operations, response, and risk by continuing to provide refuse collection internally. Or, the City can alleviate the risk associated with leave, injury, and mechanical breakdown while allowing a contractor to assume some control over daily operations. In any scenario, the City remains the ultimate authority for the provision of refuse collection services.

## **Scenario #1 – City-provided carts – no cart for recycling**

The original City proposal for automating trash collection as presented in the Adopted 2009 Budget did not include an additional cart for recycling with Waste Management. This option is the least expensive because there is no increase in recycling services.

Scenario #1 would provide automated collection while the City maintains a sense of internal control over the refuse collection system. The City would provide residents with one cart for trash. There would be no cart for recycling. The City would be responsible for inventory and distribution of the carts. The City would also purchase a new truck and approximately 2600 carts for automated collection. The City would maintain one FTE for trash collection. A small portion of the FTE time could be devoted to other duties of the Public Works Department as needed.

## **Scenario #2 – Automated Refuse Collection and Recycling provided by Waste Management**

Staff recommends Scenario #2. This option would provide for containerized trash and recycling. Waste Management presented its RFP response in this fashion. The City would containerize both recycling and solid waste collection in order to get the “bulk discount” with automated trash

The City of East Grand Forks is an Affirmative Action Equal Opportunity Employer.

collection. Option #2 costs approximately \$16,000 more than Option #1. However, the added recycling component is inexpensive for the benefit.

Scenario #2 would sacrifice some internal control in favor of reduced risk. There would be no upfront costs associated with capital purchases, inventory, or distribution. The City would have no need for contingency plans in the event of absences, injuries, or mechanical failures.

This would be a **five-year agreement** amendment with Waste Management. The amendment would add two years to the existing recycling contract so that the contractor could recoup its capital investment. Both services could be automated for the proposed rate increase of \$12.75. One existing FTE would be redirected to Streets operations; and one FTE would be eliminated through attrition.

### **Scenario #3 – Current System: City Service with Bags**

Scenario #3 is the least expensive in the short run because the City currently owns a relatively new rear-load truck for bags. However, if a truck purchase is amortized over a five-year cycle as in the other scenarios, the bag system actually would become the most expensive in the long run. This is due to the inefficiency of requiring two persons to run the residential route – one driver and one bag collector.

Similar to Scenario #1, this option would maintain internal control over refuse operations. Residents are accustomed to the current system – whether pro or con. And, the bag system represents a “pay as you throw” system in which residents can reduce costs by recycling. However, some revenue is lost through the bag system by residents who use other means for residential waste disposal, including illegal dumping.

### **Summary**

For the past few years, the City Council has directed staff to explore options for automating trash collection primarily for ease of use and a generally cleaner system. Cost factors are important in any decision that the policy-making body considers. In the presented scenarios, cost fluctuations are present, but not dramatic. The method of service delivery and the associated risk varies significantly. Therefore, that is the primary decision point for the City Council.

One of the primary roles of management is to provide service alternatives for Council consideration. To that end, I hope that we have performed our job satisfactorily. Staff stands ready to implement *any* recommendation upon Council approval. As always, we will endeavor to answer any linger questions that you may have.

Cc: John Wachter, Public Works

# Residential Collection Information/Analysis

Residential units	2501	Average annual residential disposal (tons)	810
Residential monthly charge (Based on planned 2009 increase)	\$ 12.75	Cost for Disposal (per ton) (Based on planned 2009 increase)	\$ 41.00
Total Annual Revenue	\$ 382,653.00	Annual cost for disposal (est tonnage)	\$ 33,199.28

Scenario #1 - City-provided carts - no cart for recycling			
Initial Set up	Revenue	Expense	Net
\$12.75/ unit	\$ 382,653.00		\$ 10,000.00
Salaries and Wages		\$ 58,000.00	
Maintenance		\$ 10,000.00	
Fuels		\$ 19,181.04	
Disposal		\$ 33,199.28	
Admin		\$ 3,900.00	
Supervision		\$ 7,000.00	
Recycling (no Cart)		\$ 73,529.40	
Truck		\$ 60,000.00	
Carts (60Gallon)		\$ 60,000.00	
	\$ 382,653.00	\$ 324,809.72	\$ 57,843.28

Scenario #2 - Waste Management			
Initial Set up	Revenue	Expenses	Net
\$12.75/ unit	\$ 382,653.00		\$ -
MSW		\$ 198,079.20	
Maintenance		\$ -	
Fuels		\$ 1,500.00	
Disposal		\$ 33,199.28	
Admin		\$ 1,300.00	
Supervision		\$ 3,500.00	
Recycling (Cart)		\$ 103,541.40	
	\$ 382,653.00	\$ 341,119.88	\$ 41,533.12

**Additional cost:**

Fuels surcharge is only charged if diesel is over \$3.00

Fuel surcharge	Diesel Price	Surcharge	Per unit
<3.00		0%	0
\$3.00 - \$3.24		2%	\$ 0.13
\$3.25 - \$3.49		4%	\$ 0.26
\$3. AND UP 50		5%	\$ 0.33

Changes in the United States Consumer Price Index. The annual increase will be equal to 80% of The CPI.

Scenario #3 - Existing Service - City with Bags			
Initial Set up	Revenue	Expenses	Net
\$8.75/ unit	\$ 262,605.00		\$ -
Bag Revenue	\$ 115,000.00		
Salaries and Wages		\$ 116,000.00	
Maintenance		\$ 10,000.00	
Fuels		\$ 19,181.04	
Disposal		\$ 33,199.28	
Admin		\$ 3,900.00	
Supervision		\$ 7,000.00	
Recycling (Cart)		\$ 103,541.40	
Truck		\$ 60,000.00	
	\$ 377,605.00	\$ 352,821.72	\$ 24,783.28



**CITY OF EAST GRAND FORKS  
RESIDENTIAL COST COMPARISON  
CARTS VS. BAGS**

**EAST GRAND FORKS CURRENT SITUATION:**

Current Base Fee = \$8.75/month (includes recycling)

Current Bag Fee

15 gallon = \$.75/bag

30 gallon = \$1.50/bag

	1 BAG/WEEK		2 BAGS/WEEK		3 BAGS/WEEK	
15 GALLON	Base Fee	\$8.75/month	Base Fee	\$8.75/month	Base Fee	\$8.75/month
	Incl. Recycle		Incl. Recycle		Incl. Recycle	
	<u>Bag Fee</u>	<u>\$3.25/month</u>	<u>Bag Fee</u>	<u>\$6.50/month</u>	<u>Bag Fee</u>	<u>\$9.74/month</u>
	Total Cost	\$12.00/month	Total Cost	\$15.25/month	Total Cost	\$18.50/month
30 GALLON	Base Fee	\$8.75/month	Base Fee	\$8.75/month	Base Fee	\$8.75/month
	Incl. Recycle		Incl. Recycle		Incl. Recycle	
	<u>Bag Fee</u>	<u>\$6.50/month</u>	<u>Bag Fee</u>	<u>\$13.00/month</u>	<u>Bag Fee</u>	<u>\$19.50/month</u>
	Total Cost	\$15.25/month	Total Cost	\$21.75/month	Total Cost	\$28.25/month

\*\*\* No carts for trash or recycling.

**WASTE MANAGEMENT PROPOSED SITUATION:**

WM would cart both the recycling service with a 96-gallon cart and the trash service with a 64-gallon cart.

WM cost to the city would be:

Residential Recycling w/ Cart = \$3.45 per Month Per HH  
Residential Trash w/ Cart = \$6.60 per Month Per HH  
**TOTAL COST/MONTH = \$10.05 per Month Per HH**

City of East Grand Forks has proposed to charge each resident a total of \$12.75/month per household for *Includes both recycling and trash collection*

**COST OVERVIEW:**

64 GALLONS OF TRASH WEEKLY:

Waste Management's option to the City at a cost of \$10.05 – City Charges \$12.75/month

Comparable current city option:

2-30 gallon bag customer/week at a current cost of \$21.75/month

**TOTAL COST SAVINGS TO THE RESIDENT PER MONTH \$9.00/MONTH**

(1-30 gallon bag/week customer would still save \$2.50/month)

ALL BUT ONE OF THE SERVICE OPTIONS LISTED ABOVE ARE MORE EXPENSIVE THEN THE PROPOSED CITY COST USING THE CARTED PROGRAM. THEREFORE, A MAJORITY OF THE POPULATION SHOULD SEE SOME OVERALL PRICE DECREASE WITH THE PROPOSED NEW PROGRAM.



## CART COLLECTION SYSTEM

### **Cart Collection Method of Residential Refuse Accomplishes:**

- Improves the appearance of the neighborhood with all containers being uniform.
- All refuse will be placed into a container with closed lid eliminating pests and animals rummaging through bags, tearing them open and leaving a wind blow mess.
- The wheeled carts provide residents with a simple, easy method of placing their refuse out for collection.
- Provides a safer method of residential refuse collection for our employees reducing the strain of lifting heavy, overfilled refuse containers.

### **Cart Characteristics:**

- Made of durable molded resin to withstand the extreme temperature swings experienced in the Midwest.
- Constructed to resist overturning in the wind once it is empty.
- Has a permanently attached lid so it won't blow away.
- Narrow enough that it may fit through 30" doorways.
- Has large sturdy wheels allowing it to be quickly and quietly rolled to the curb. The wheels allow for all ages to be able to easily maneuver the cart.
- It will fit neatly into your garage or other convenient location.
- Use of the cart inside your garage will eliminate potential pests from rummaging through your bags in the garage.

### **Benefits to a Community:**

- Carts provide more attractive streets on refuse collection day.
- Carts eliminate pests and animals from rummaging through loose garbage bags, and eliminate blowing garbage.
- Carts have permanently attached lids, eliminating lost lids.
- Carts are sturdy enough to withstand windy days without blowing over.
- Carts roll quickly and easily to the curb on collection day.
- Carts provide residents a neat place to store their garbage between collection days either in their garage or other convenient location.
- Carts encourage recycling of household products reducing landfill waste. Reduction in landfill waste will aid keeping future landfill rate increases down.
- Carts are more efficient for refuse collection. This efficiency will aid in keeping refuse collection rated down in the future.

# Request for Council Action

Date: April 14, 2009

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council Members: Marc Demers, Craig Buckalew, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

From: Greg Boppre, P.E.

RE: Plans and Specifications – 2009 Assessment Job No. 3 – Paving Peabody 1<sup>st</sup> Addition/Greenway 1<sup>st</sup> Addition

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Background:

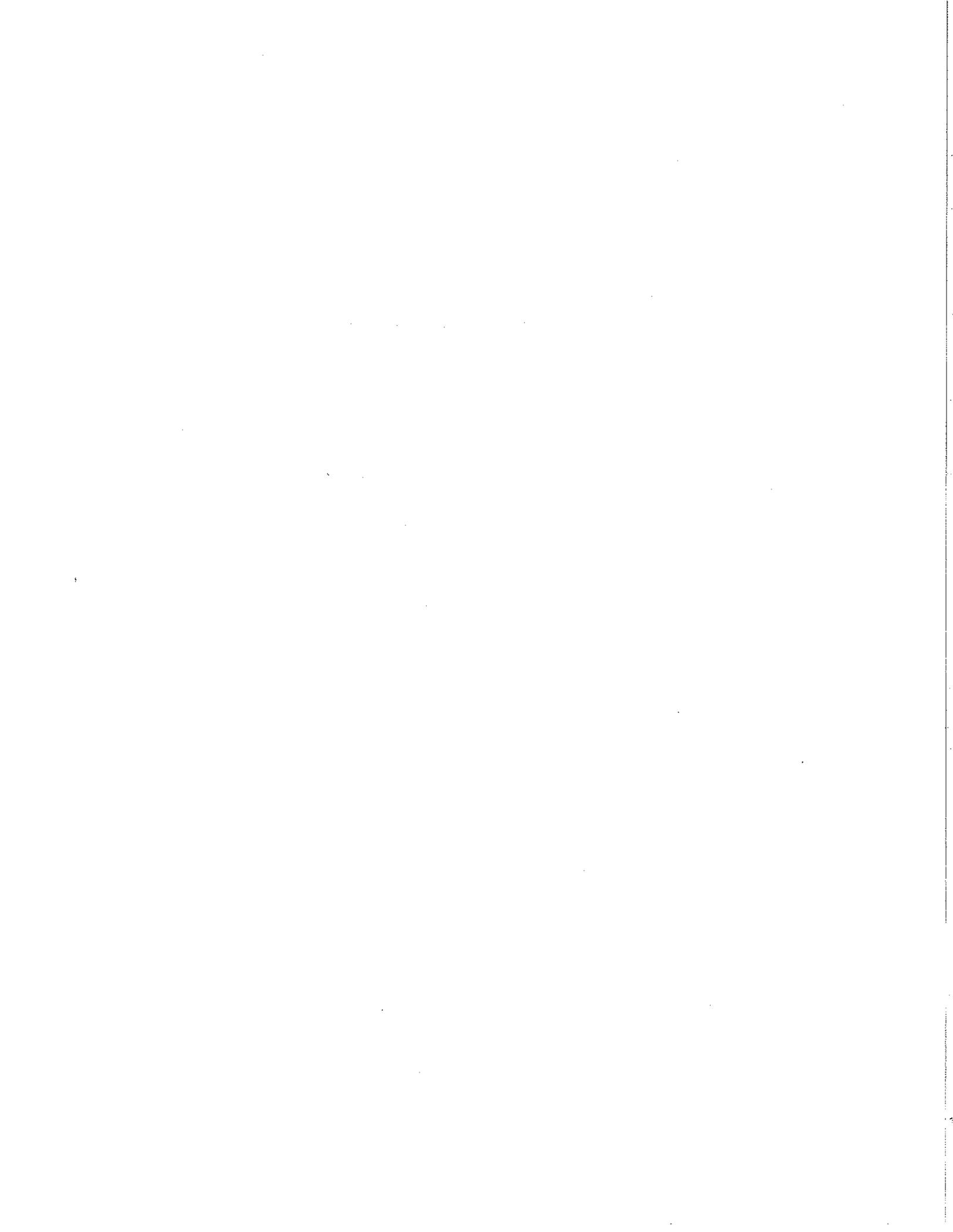
As per previous discussions, the City would like to proceed with the paving along 11<sup>th</sup> Ave SE.

Recommendation:

Approval to prepare plans and specifications, file plans and specifications, get authorization to advertise and set bid date. This all contingent upon the public hearing.

Enclosures:

Plans and Specifications will be brought to the City Council meeting



# Request for Council Action

Date: April 15, 2009

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council Members: Marc Demers, Craig Buckalew, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

From: Greg Boppre, P.E.

RE: 5<sup>TH</sup> Ave NW – 2010 Sub-target project

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## Background:

As per the discussion at the Tuesday, April 14, 2009 City Council Work Session, the following changes are recommended to the MPO in regards to the city sub-target and TE projects as programmed in the 09-12 TIP.

- 
- A. Recommend removing 5<sup>th</sup> Avenue NW as the 2010 Sub-target project and add 23<sup>rd</sup> Street NW as the 2010 sub-target project due to financial concerns and council's question of current need.
  - B. Recommend consideration of 5<sup>th</sup> Avenue NW as the 2014 Sub-target project.
  - C. Change the 2011 TE project with the 2013 TE project, due to the 5<sup>th</sup> Avenue NW project. The 2011 TE project cannot be completed without the 5<sup>th</sup> Ave. NW project, so the projects will be reversed and the 2013 TE project will be constructed in 2011.
- 

## Recommendation:

Approve the above revisions

## Enclosures:

N/A

# Request for Council Action

Date: April 8, 2009

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council Members: Marc Demers, Craig Buckalew, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

From: Greg Boppre, P.E.

RE: 5<sup>TH</sup> Ave NW

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## Background:

In 2006, an Access Management Study was completed for the MPO. This study looked at the US 2 corridor to determine the most appropriate long-term highway access for this corridor. The City Council would like to discuss this project or the possibility of alternative projects.

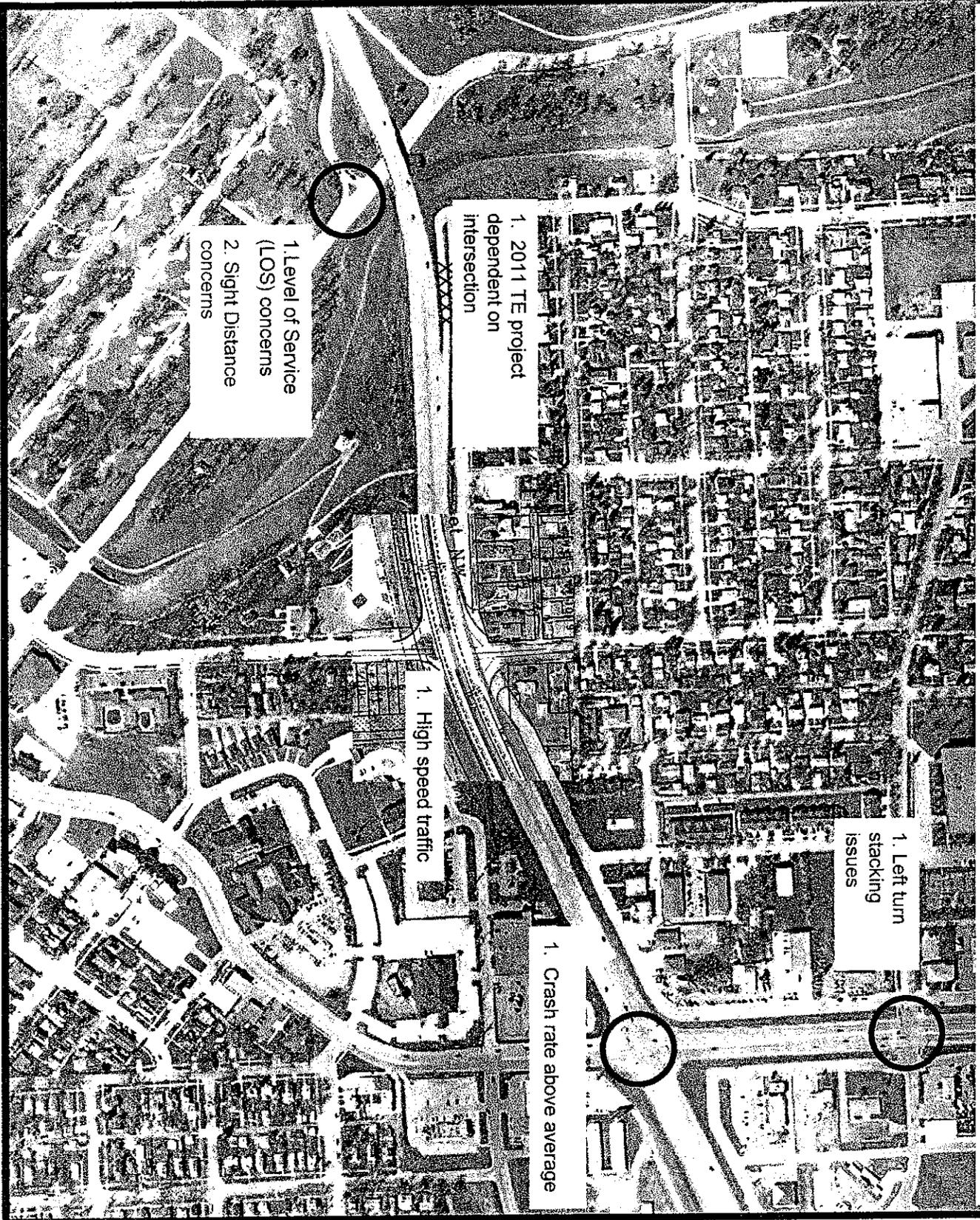
## Recommendation:

Approve existing plan or alternative

## Enclosures:

N/A

Everyday issues addressed by full access/intersection at 5th Avenue NW



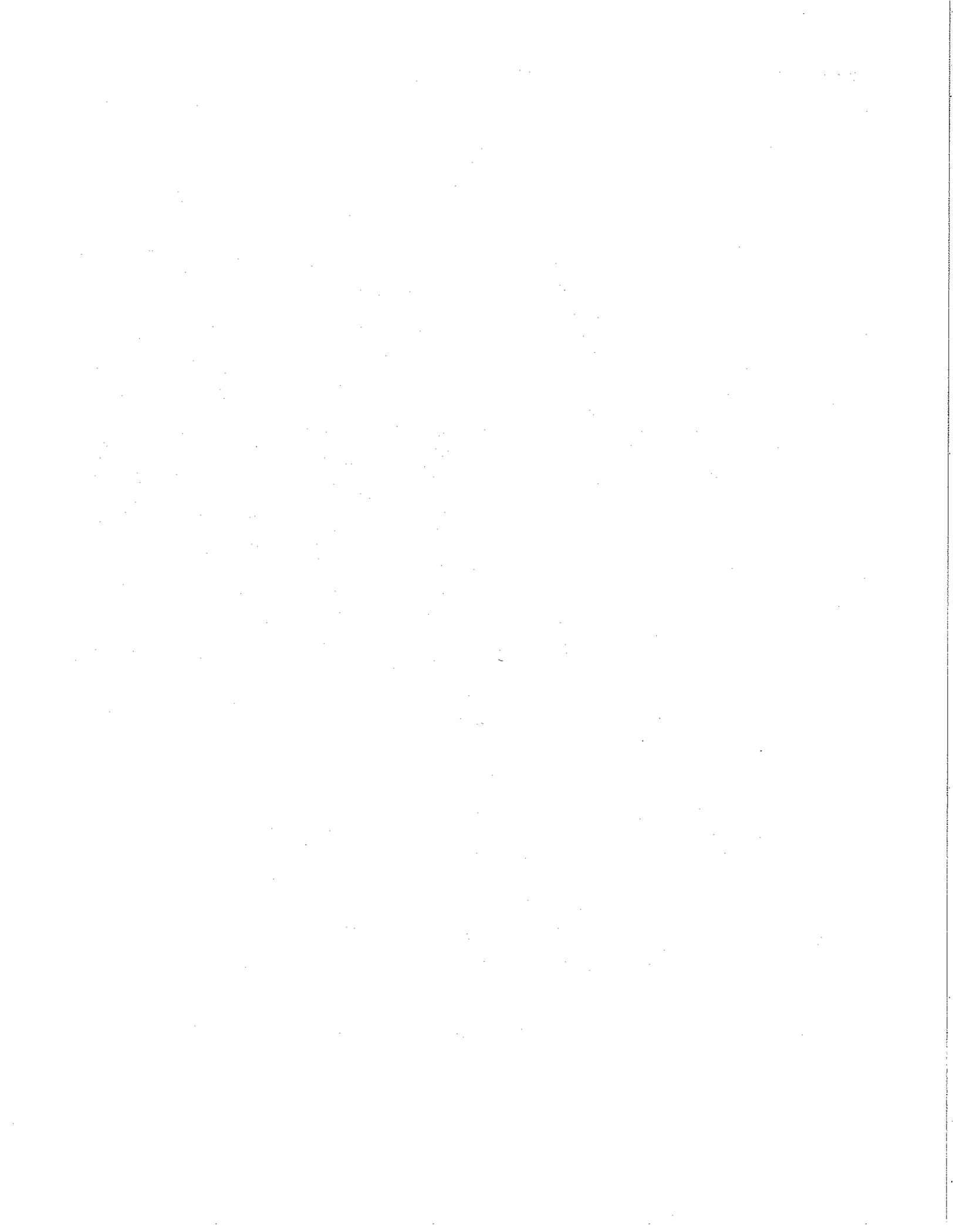
1. Left turn stacking issues

1. Crash rate above average

1. High speed traffic

1. 2011 TE project dependent on intersection

1. Level of Service (LOS) concerns  
2. Sight Distance concerns



**RESOLUTION NO. 09 - 04 - 32**

Council Member \_\_\_\_, supported by Council Member \_\_\_\_, introduced the following resolution and moved its adoption:

**RESOLUTION RATIFYING CONTRACTS**

WHEREAS, the City of East Grand Forks purchased from Hardware Hank the goods referenced in check number 2837 for a total of \$864.59.

WHEREAS, Craig Buckalew, was personally interested financially in the contract, but the purchases were made because the price was as low as or lower than other local vendors.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF EAST GRAND FORKS:

1. The above mentioned purchase by the City and the claim of the vendor based thereon are confirmed and the Mayor and Clerk are directed to issue an order-check in payment of such claim on the filing of the affidavit of official interest required under Minnesota Statutes, Section 471.89.
2. It is hereby determined that the total price of \$864.59 paid for such goods is as low as, or lower than, the price at which they could have been obtained elsewhere at the time the purchase was made.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on April 21, 2009.

Voting Aye: .  
 Voting Nay: None.  
 Abstain: None.  
 Absent: Buckalew.

The President declared the resolution passed.

Passed: April 21, 2009

Attest:

\_\_\_\_\_  
City Administrator/Clerk-Treasurer

\_\_\_\_\_  
President of Council

I hereby approve the foregoing resolution this 21<sup>st</sup> of April, 2009.

\_\_\_\_\_  
Mayor

AFFIDAVIT OF OFFICIAL INTEREST CLAIM

STATE OF MINNESOTA            )  
COUNTY OF POLK                ) ss  
CITY OF EAST GRAND FORKS    )

I, Craig Buckalew, being duly sworn states the following:

- 1. I am 3<sup>rd</sup> Ward Council Member of the City of East Grand Forks.
- 2. The City of East Grand Forks check number 2837 for a total of \$864.59.
- 3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
- 4. Resolution passed by unanimous vote of the council on April 21, 2009.

Affiant states further that to the best of his knowledge and belief (a) the contract price was as low as or lower than the price at which the services could be obtained from other sources.

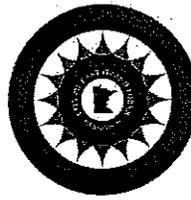
Affiant further states that the affidavit constitutes a claim against the city for the contract price, that the claim is just and correct, and that no part thereof has been paid.

Dated: \_\_\_\_\_

\_\_\_\_\_  
(Signature of Official)

# Accounts Payable

## Check Register Totals Only



# City of East Grand Forks

P. O. Box 373  
East Grand Forks, MN 56721  
(218) 773-2483

User: ejohnson  
Printed: 4/15/2009 - 12:27 PM

Check	Date	Vendor No	Vendor Name	Amount	Voucher
2805	04/21/2009	ACM001	Acme Electric Companies	120.64	0
2806	04/21/2009	AME009	American Legion Post 157	187.11	0
2807	04/21/2009	AME005	Ameripride Linen & Apparel Services	147.49	0
2808	04/21/2009	AND003	Jeff Anderson	21.34	0
2809	04/21/2009	AXT001	Nathan Axtman	7,500.00	0
2810	04/21/2009	BOB001	Bobcat of Grand Forks	905.25	0
2811	04/21/2009	BOR001	Border States Electric Supply	39.24	0
2812	04/21/2009	BRA001	Brady, Martz & Associates	12,000.00	0
2813	04/21/2009	BRI003	Brite-Way Window Cleaning	45.00	0
2814	04/21/2009	C&R001	C&R Laundry & Cleaners	500.33	0
2815	04/21/2009	CAN001	Canon Financial Services	166.58	0
2816	04/21/2009	CLE001	Clear Channel Communications	580.00	0
2817	04/21/2009	CNA001	CNA Surety	100.00	0
2818	04/21/2009	COL002	Cole Papers Inc	24.99	0
2819	04/21/2009	DAK006	Dakota TV & Appliance	39.33	0
2820	04/21/2009	DIA001	Richard Papenfuss Diamond Cleaning	58.47	0
2821	04/21/2009	DRA001	Mark Dragich	69.93	0
2822	04/21/2009	EAG001	Eagle Electric	1,514.53	0
2823	04/21/2009	EAS007	East Side Travel Plaza	25.26	0
2824	04/21/2009	EMP001	Emphasys Computer Solutions	541.91	0
2825	04/21/2009	EXP002	Exponent	242.73	0
2826	04/21/2009	FAS001	Fastenal Company	30.22	0
2827	04/21/2009	FID001	Fidelity National Property & Casualty	931.00	0
2828	04/21/2009	FLO001	Floan Sanders	775.13	0
2829	04/21/2009	G&K001	G&K Services	33.23	0
2830	04/21/2009	GAL003	Galstad, Jensen, & Olson, PA	16,404.11	0
2831	04/21/2009	GFC001	GF City Utility Billing	11,676.20	0
2832	04/21/2009	GFF001	GF Fire Equipment	9,400.74	0
2833	04/21/2009	GFH002	GF Herald	188.00	0
2834	04/21/2009	GRA005	Grand Forks Taxi Company	1,962.06	0
2835	04/21/2009	STO004	Greg Stortroen & Karlynn Slominski	5,000.00	0
2836	04/21/2009	HAJ001	Rod Hajicek	8.25	0
2837	04/21/2009	HAR001	Hardware Hank	864.59	0
2838	04/21/2009	HEA001	Heartland Paper	276.06	0
2839	04/21/2009	HOL002	Holiday Credit Office	48.05	0
2840	04/21/2009	HOM001	Home of Economy	713.59	0
2841	04/21/2009	INT006	Interstate Power Systems	2,947.82	0
2842	04/21/2009	JOS001	Josh Jones	60.00	0
2843	04/21/2009	KEL001	Kellermeyer Building Service	3,088.50	0
2844	04/21/2009	LEA002	League of MN Cities	35,022.00	0
2845	04/21/2009	LIT001	Lithia Payment Processing	31.70	0
2846	04/21/2009	LYN002	Gladwin Lynne	221.66	0
2847	04/21/2009	MAN004	Jon Mankie	185.23	0
2848	04/21/2009	MEN001	Menards	117.84	0
2849	04/21/2009	MPO001	Metropolitan Planning Organization	3,882.87	0
2850	04/21/2009	MID003	Midcontinent Communications	754.13	0
2851	04/21/2009	MID004	Midcontinent Communications	2,475.00	0
2852	04/21/2009	MIK001	Mike's Pizza	26.87	0
2853	04/21/2009	MIN003	Minnesota City/County Management	83.00	0
2854	04/21/2009	MIT001	Mitch Yoney Snow Removal	796.25	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
2855	04/21/2009	MNC006	MN Chamber of Commerce	60.00	0
2856	04/21/2009	MND003	MN Dept of Labor & Industry	20.00	0
2857	04/21/2009	MIN004	MN Management & Budget	29.00	0
2858	04/21/2009	MNM002	MN Municipal Utilities Assoc	3,512.50	0
2859	04/21/2009	NEW001	Newman Signs	2,544.64	0
2860	04/21/2009	NOR003	Northern Lights Figure Skating	903.25	0
2861	04/21/2009	ORE001	O'Reilly Auto Parts	42.45	0
2862	04/21/2009	OPP001	Opp Construction	225.00	0
2863	04/21/2009	ORC002	Orchard Oil Company	89.67	0
2864	04/21/2009	OTI001	Otis Elevator Company	4,500.00	0
2865	04/21/2009	OVE001	Overhead Door Co	750.00	0
2866	04/21/2009	PAR002	Party America Corp Offices	201.48	0
2867	04/21/2009	PEA001	Peak Performance	105.00	0
2868	04/21/2009	POL002	Polk County Auditor Treasurer	127,752.64	0
2869	04/21/2009	POL004	Polk County Recorder	46.00	0
2870	04/21/2009	PRA001	Praxair Distribution	1.00	0
2871	04/21/2009	PRE001	Premium Waters Inc	309.03	0
2872	04/21/2009	PSD001	PS Door Services	61.20	0
2873	04/21/2009	QUI001	Quill Corp	62.54	0
2874	04/21/2009	QWE001	Qwest	8,601.15	0
2875	04/21/2009	RAI001	Railroad Mgmt Co III, LLC	90.75	0
2876	04/21/2009	REE001	Reed Business Information	472.32	0
2877	04/21/2009	REL002	Reliance Telephone System	192.00	0
2878	04/21/2009	RES001	Resharpit Inc	100.00	0
2879	04/21/2009	RYD001	Rydell Chevrolet	308.11	0
2880	04/21/2009	SAM002	Sam's Club	105.00	0
2881	04/21/2009	SCH004	Leonard Schmaltz	20.00	0
2882	04/21/2009	SIM001	Simonson Station Stores	92.20	0
2883	04/21/2009	SIM002	SimplexGrinnell	423.96	0
2884	04/21/2009	SPR001	Springsted	5,220.00	0
2885	04/21/2009	TIG001	Tiger Direct.com	640.90	0
2886	04/21/2009	TON001	Tony Dorn Inc	175.45	0
2887	04/21/2009	UNI005	Uniforms Unlimited, Inc.	196.34	0
2888	04/21/2009	VAL002	Valley Truck	76.72	0
2889	04/21/2009	WAS001	Waste Mgmt	9,254.76	0
2890	04/21/2009	WAT001	Water & Light Department	1,498.21	0
2891	04/21/2009	WEB002	James Weber	21.66	0
2892	04/21/2009	WID001	Widseth Smith Nolting & Associates	1,719.56	0
2893	04/21/2009	WIL003	Tricia Willett	7,500.00	0
Check Total:				300,758.72	

# Accounts Payable

## Check Register Totals Only

User: ejohnson  
Printed: 4/14/2009 - 2:32 PM



**City of East Grand Forks**

P. O. Box 373  
East Grand Forks, MN 56721  
(218) 773-2483

Check	Date	Vendor No	Vendor Name	Amount	Voucher
2803	04/16/2009	ALT002	Altepeter, John & Gate City Bank	6,382.00	0
2804	04/16/2009	LAR005	David LaRochelle	560.00	0
Check Total:				6,942.00	

