

WEEKLY MEMO

Date: June 14, 2013

To: Mayor Lynn Stauss. Council President Craig Buckalew, Vice President Greg Leigh, Council Members Clarence Vetter, Ron Vonasek, Henry Tweten, Mark Olstad, and Chad Grassel

From: Karl Lindquist

RE: Weekly Update

UPCOMING MEETINGS:

Regular Council Meeting – June 18, 2013 – 5:00 PM – Council Chambers

Waste Water Public Forum – June 18, 2013 – 7:00 PM – Council Chambers

Work Session – June 25, 2013 – 5:00 PM – Training Room

Regular Council Meeting – July 2, 2013 – 5:00 PM – Council Chambers

DEPARTMENT REPORTS:

Parks & Recreation, Dave Aker

Tree Planting

On Tuesday, June 18, the East Grand Forks Park and Recreation will help plant 100 trees that US Bank donated to the City of East Grand Forks by John Snustad, President of US Bank. The trees are bare root and we have a collection of Swamp White Oak, White Oak, Bur Oak, Linden, Poplar and Maple. We plan to put them in LaFave Park and start the beautification of the area; in 2014 we are planning on the boat ramp being put in and a parking lot.

Public Works, Jason Stordahl

Wastewater: Staff has been working with a contractor on repairs to the secondary pond control structure and should be finished by the end of this week.

Mowing: Our mowing crew has been making good headway this week, but still playing some catch up due to the ongoing wet weather.

Mosquitoes: The mosquito trap count went from about 6 on Tuesday to 104 on Wednesday. We sprayed for mosquitoes on Wednesday evening, in hopes that it will reduce populations.

Streets: We continue to patch pot holes when it is not raining. H&S construction started replacing damaged catch basins, manholes, and associated curb and gutter. And street sweeping continues on regular schedule.

East Grand Forks Library, Charlotte Helgeson

A Poetry Workshop will be held Tuesday, June 18 from 10-3 for adults. Linda Lein from MSUM will be returning to the library after a successful writing workshop here this past year. Registration free.

Celebrating Summer has started at the library for children between K-6 grade from 3-5 p.m. on Wednesdays. The programming is sponsored with the help of NW MN Arts Council and many local businesses. For those children unable to attend at that time, the library offers a Reading Passport program for them to keep track of minutes and win prizes in June and July. This program is co-sponsored by the Optimist Club.

The next 8 weeks will include weekly meetings of Readers Theatre, Writers groups for the Middle School, High School and adult participants along with eReader classes.

Police Department, Chief Hedlund

Bicycle Patrol

The EGFPD bicycle patrol officers recently completed their training and have begun patrolling the city. This unit will work special events (such as Art Fest which was held last weekend) as well as patrolling the parks, bike paths and Greenway areas. The unit will also do some regular patrol and be used in areas where there have been significant numbers of crimes. The bike patrol officers have been warmly received by the community in their first few days in the field.

Vacation Security Tips

The EGFPD would like to remind our citizens that when they go on vacation this summer there are a few things that you can do to help keep your home safe.

- Lock all of your doors and windows.
- Put away bikes, lawn mowers and other valuable items.
- Have lights on a timer so they go on and off – this helps make the home look occupied.
- Have a friend or neighbor pick up your newspaper/mail and stop in to check your home to make sure everything is OK.
- Leave emergency contact info with a friend or neighbor so you can be contacted if something goes wrong at your home.
- Set up vacation security checks with the EGFPD. If we know you are gone our officers will do extra drive bys of your home.

Agenda Items:

Item 3 will consider accepting and awarding the bid to JTC Inc for the Police Building Improvements.

Consent items consist of awarding the job for wastewater line cleaning, declaring surplus property for auction, approving Council member Vonasek to the Planning Commission, two fireworks applications, the Transit Contract with Northland Community and Technical College, and a temporary liquor license for the Cats Incredible Tournament.

Items 13 & 14 will be addressing the addition and removal of positions to the AFSCME bargaining unit.

Item 15 considers allowing restricted parking times on the commercial properties by 4th Street NW and 3rd Avenue NW.

Item 16 considers allowing the city attorney to give written notice and legal action in necessary to the companies involved with the reconstruction of the library roof.

Items 17 through 19 consider approving plans and specs and ordering advertisement and bids for sidewalk improvements down both sides of Highway 220 along with an agreement with the Mn/Dot for work performed on the traffic light at the intersections of 14th Street and Highway 220 North.

Item 20 considers ordering plans and specifications for 2014 City Project No. 1 – Street Improvements on 17th Street NW.