

**AGENDA
CITY COUNCIL
CITY OF EAST GRAND FORKS
MARCH 17, 2009
5:00 P.M.**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate."

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" for the East Grand Forks, Minnesota City Council of March 3, 2009.
2. Consider approving the minutes of the "Work Session" for the East Grand Forks, Minnesota City Council of March 12, 2009.

SCHEDULED BID LETTINGS: NONE.

SCHEDULED PUBLIC HEARINGS: NONE.

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Consider approving the application for an Exempt Gambling Permit for a raffle for the Red River Valley Pheasants Forever to be held June 6, 2009 at the East Grand Forks Blue Line Club Arena, 807 4th St. SE, East Grand Forks, MN 56721 and waive the 30-day waiting period.
4. Consider adopting Resolution No. 09-03-19 a Resolution declaring a State of Emergency in the City of East Grand Forks, County of Polk due to flooding of the Red River of the North and the Red Lake River.
5. Consider adopting Resolution No. 09-03-20 a Resolution requesting Flood Emergence Assistance from the U.S. Army Corps of Engineers if necessary.
6. Consider adopting Resolution No. 09-03-21 a Resolution authorizing a two year tax abatement for newly constructed homes ready for occupancy in 2009.

7. Consider adopting Resolution No. 09-03-22 a Resolution designating City Park Zones as an aid to prosecution of drug-dealers and possessors.
8. Consider approving the request to approve the 5 year Agreement for Fire Services between the City of East Grand Forks and the following Townships: Bygland, Grand Forks, Huntsville, Keystone, Nesbit, Rhinehart, and Sullivan.
9. Consider approving the change order request for "2008 Assessment Job No. 2 – Utilities and Street Construction – Northland Community & Technical College" in the amount of \$35,853.00.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

10. The minutes of the Water, Light, Power and Building Commission for February 19, 2009.

COMMUNICATIONS: NONE.

OLD BUSINESS: NONE.

NEW BUSINESS:

11. Consider approving the request to move forward with the specifications and bid process for the Floodwall Storage Building.
12. Consider preliminary approval to adopt the proposed 2009 River Forks Downtown Plan to the East Grand Forks Comprehensive Plan.
13. Consider approving the request to file plans and specifications, get authorization to advertise and set bid date for "2008 City Project No. 2 – Campground Improvements."
14. Consider approving the Waste Management Contract amendment for residential automated collection and increase the residential sanitation rate to \$12.75 and recycling to \$3.45 starting approximately June 15, 2009.

CLAIMS:

15. Consider adopting Resolution No. 09-03-23 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 2569 for a total of \$312.48 whereas Council Member Buckalew is personally interested financially in the contract.
16. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

ADJOURN:

Upcoming Meetings:

- Work Session – March 24, 2009 – 5:00 PM – Training Room
- Work Session – March 31, 2009 – 5:00 PM – Training Room – If Needed
- Regular Meeting - April 7, 2009 – 5:00 PM – Council Chambers
- Work Session – April 10, 2009 – 5:00 PM – Training Room

**UNAPPROVED
MINUTES
OF THE
EAST GRAND FORKS
CITY COUNCIL
Tuesday, March 3, 2009 – 5:00 PM**

CALL TO ORDER:

The Regular Meeting of the East Grand Forks City Council for March 3, 2009 was called to order by Council President Dick Grassel at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Dick Grassel, Council Vice President Henry Tweten, Council Member Marc Demers, Craig Buckalew, Wayne Gregoire, Mike Pokrzywinski, and Greg Leigh.

STAFF PRESENT:

Scott Huizenga, City Administrator; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Greg Boppre, City Engineer; Charlotte Helgeson, Library Director; Dave Aker, Parks & Rec Superintendent; Mike Hedlund, Police Chief; John Wachter, Public Works Superintendent; Nancy Ellis, Planning & Zoning; Jerry Skyberg, Building Official; Dan Boyce, Water & Light Manager.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate."

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" for the East Grand Forks, Minnesota City Council of February 17, 2009.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER TWETEN, TO APPROVE THE "REGULAR MEETING" FOR THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL OF FEBRUARY 17, 2009.

Voting Aye: Pokrzywinski, DeMers, Grassel, Buckalew, Tweten, Gregoire, and Leigh.

Voting Nay: None.

2. Consider approving the minutes of the "Work Session" for the East Grand Forks, Minnesota City Council of February 24, 2009.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER DEMERS, TO APPROVE THE "WORK SESSION" FOR THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL OF FEBRUARY 24, 2009.

Voting Aye: Pokrzywinski, DeMers, Grassel, Buckalew, Tweten, Gregoire, and Leigh.

Voting Nay: None.

3. Consider approving the minutes of the "Closed Meeting" for the East Grand Forks, Minnesota City Council of February 24, 2009.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER TWETEN, TO APPROVE THE "CLOSED MEETING" FOR THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL OF FEBRUARY 24, 2009.

Voting Aye: Pokrzywinski, DeMers, Grassel, Buckalew, Tweten, Gregoire, and Leigh.

Voting Nay: None.

SCHEDULED BID LETTINGS:

4. Consider approving the request to award the bid for "2009 City Project No. 2 – Curb, Gutter, and Paving" to Opp Construction for a total bid price of \$354,733.00 contingent upon MnDot approval.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER LEIGH, TO AWARD THE BID FOR "2009 CITY PROJECT NO. 2 – CURB, GUTTER, AND PAVING" TO OPP CONSTRUCTION FOR A TOTAL BID PRICE OF \$354,733.00 CONTINGENT UPON MNDOT APPROVAL.

Council Member Gregoire asked if this would increase the engineering fees and what exactly are the contingencies. Mr. Boppre announced this is a change order for the contract price itself. He stated that they always try to include a 5% contingency. Discussion occurred regarding the completion date.

Voting Aye: Pokrzywinski, DeMers, Grassel, Buckalew, Tweten, Gregoire, and Leigh.

Voting Nay: None.

SCHEDULED PUBLIC HEARINGS: NONE.

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they chose.

Council President Grassel asked that #7 be pulled.

5. Consider approving the request to change the licensing process and authorize the City Administrator/Clerk-Treasurer to sign the recommended licenses providing proper documentation and fees excluding all liquor licenses.
6. Consider approving the application for a Parade Permit for the Praise God Parade, on, May 16, 2009 from 10:30 A.M. to 11:45 A.M. pending MnDot approval.
7. Consider approving the application for an Exempt Gambling Permit for a raffle for East Grand Forks Ducks Unlimited to be held April 4, 2009 at American Legion Club, 1009 Central Avenue NW, East Grand Forks, MN 56721 and waive the 30-day waiting period.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, TO APPROVE CONSENT MOTIONS NUMBER FIVE (5) THROUGH SIX (6) AS SUBMITTED.

Voting Aye: Pokrzywinski, DeMers, Grassel, Buckalew, Tweten, Gregoire, and Leigh.

Voting Nay: None.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

8. The minutes of the Water, Light, Power and Building Commission for February 5, 2009.
9. The minutes of the East Grand Forks Campbell Library Board Meeting for February 24, 2009.

COMMUNICATIONS: NONE.

OLD BUSINESS:

10. Consider approving the Towing Service Agreement with Grand Cities Towing and the City of East Grand Forks for a term commencing February 17, 2009 and terminating February 17, 2010.

Council Member Pokrzywinski announced that the current contract states up to a three year contract so he will vote "no." He stated that if this fails, he would like to approve a contract striking the language of a three year contract. Council Member Leigh thought the language had been taken out after the work session and he would like to see a multiple year contract in the future.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER LEIGH, TO APPROVE THE TOWING SERVICE AGREEMENT WITH GRAND CITIES TOWING AND THE CITY OF EAST GRAND FORKS FOR A TERM COMMENCING FEBRUARY 17, 2009 AND TERMINATING FEBRUARY 16, 2010.

Voting Aye: Pokrzywinski, DeMers, Grassel, Buckalew, Tweten, Gregoire, and Leigh.

Voting Nay: None.

11. Reconsideration of the Memorandum of Understanding between Law Enforcement Labor Services, In., Local No. 152 (LELS) and the City of East Grand Forks.

Council Member DeMers stated that he did not want this item to fail, so he would like to reconsider this motion.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER BUCKALEW, TO RECONSIDER OF THE MEMORANDUM OF UNDERSTANDING BETWEEN LAW ENFORCEMENT LABOR SERVICES, IN., LOCAL NO. 152 (LELS) AND THE CITY OF EAST GRAND FORKS.

Voting Aye: Pokrzywinski, Grassel, Buckalew, Tweten, Gregoire, and Leigh.

Voting Nay: DeMers.

NEW BUSINESS:

12. Consider adoption of Ordinance No. 308 3rd Series and Ordinance an ordinance of the City of East Grand Forks, Minnesota, repealing Subd 7 Resident Manager or Agent of City Code Chapter 3, Entitled "3.2 Percent Malt Liquor, Wine and Intoxicating Liquor Licensing" and by promulgating Subd. 7 designated agent, to code Chapter 3; and adding Subd .25 "Designated Agent" to Section 3.01 definitions and by adopting by reference City Code Chapter 1, which among other things, contain penalty provisions. (2nd Reading)

Council Member Gregoire would like clarification on this ordinance. Mr. Galstad stated that the current ordinance requires a resident/agent to reside in East Grand Forks so therefore; this new ordinance would be taking out the residency requirement.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER DEMERS, TO ADOPT ORDINANCE NO. 308 3RD SERIES AND ORDINANCE AN ORDINANCE OF THE CITY OF EAST GRAND FORKS, MINNESOTA, REPEALING SUBD 7 RESIDENT MANAGER OR AGENT OF CITY CODE CHAPTER 3, ENTITLED "3.2 PERCENT MALT LIQUOR, WINE AND INTOXICATING LIQUOR LICENSING" AND BY PROMULGATING SUBD. 7 DESIGNATED AGENT, TO CODE CHAPTER 3; AND ADDING SUBD .25 "DESIGNATED AGENT" TO SECTION 3.01 DEFINITIONS AND BY ADOPTING BY REFERENCE CITY CODE CHAPTER 1, WHICH AMONG OTHER THINGS, CONTAIN PENALTY PROVISIONS. (2ND READING)

Voting Aye: Pokrzywinski, DeMers, Grassel, Buckalew, Tweten, Gregoire, and Leigh.

Voting Nay: None.

13. Consider approving the request to approve the Personal Policy Manual revision effective immediately to only pay out 160 hours of vacation upon retirement or resignation.

Scott asked that this item be pulled.

14. Consider adopting Resolution No. 09-03-17 a Resolution to obtain the appropriate right of ways, easements, and temporary construction easements for the 23rd Street NW project as well as the 14th Avenue SE and the 17th Avenue SE construction projects.

Council Member Leigh asked at what point will the City Council know the costs of the easements. Mr. Boppre announced that the dollar amounts are based on the Flood Control Project which will be approximately \$23,000 for 17th Ave. SE. Council Member Leigh would like to have all signatures before the project is started. Mr. Boppre announced that the City needs the right-of-ways before the project is bid. Mr. Galstad explained the difference between a Quick Take and a normal process. He stated that a Quick Take is done if the date of notification is received, the City can have possession within 90 days and the normal process could take 1 year. He stated that the Quick Take Option will only be used if necessary.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER GREGOIRE, TO ADOPT RESOLUTION NO. 09-03-17 A RESOLUTION TO OBTAIN THE APPROPRIATE RIGHT OF WAYS, EASEMENTS, AND TEMPORARY CONSTRUCTION EASEMENTS FOR THE 23RD STREET NW PROJECT AS WELL AS THE 14TH AVENUE SE AND THE 17TH AVENUE SE CONSTRUCTION PROJECTS.

Voting Aye: Pokrzywinski, DeMers, Grassel, Buckalew, Tweten, Gregoire, and Leigh.

Voting Nay: None.

15. Consider approving the request to file the report of feasibility and set hearing date for "2009 Assessment Job No. 3 – Paving" – Peabody 1st Addition and Greenway 1st Addition.

Mr. Boppre suggested not doing 11th Ave. unless the City receives a petition.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER BUCKALEW, TO APPROVE THE REQUEST TO FILE THE REPORT OF FEASIBILITY AND SET HEARING DATE FOR "2009 ASSESSMENT JOB NO. 3 – PAVING" – PEABODY 1ST ADDITION AND GREENWAY 1ST ADDITION.

Voting Aye: Pokrzywinski, DeMers, Grassel, Buckalew, Tweten, Gregoire, and Leigh.

Voting Nay: None.

16. Consider approving the General Obligation Bonding Grant Agreement necessary for the \$200,000 in State General Obligation Bond funds appropriated last session for the Red River State Recreation Area campground improvements.

Mr. Huizenga announced that he is looking at 24 additional camping spots. Mr. Boppre stated that he has plans and specifications ready for the next meeting. Council President Grassel informed City Council that the Red River State Recreation Area was one of the top campgrounds to take in money.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER BUCKALEW, TO APPROVE THE GENERAL OBLIGATION BONDING GRANT AGREEMENT NECESSARY FOR THE \$200,000 IN STATE GENERAL OBLIGATION BOND FUNDS APPROPRIATED LAST SESSION FOR THE RED RIVER STATE RECREATION AREA CAMPGROUND IMPROVEMENTS.

Voting Aye: Pokrzywinski, DeMers, Grassel, Buckalew, Tweten, Gregoire, and Leigh.

Voting Nay: None.

CLAIMS:

17. Consider adopting Resolution No. 09-03-18 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 2428 for a total of \$3180.13 whereas Council Member Buckalew is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER TWETEN, TO ADOPT RESOLUTION NO. 09-03-18 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBERS 2428 FOR A TOTAL OF \$3180.13 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Pokrzywinski, DeMers, Grassel, Tweten, Gregoire, and Leigh.

Voting Nay: None.

Abstain: Buckalew.

18. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

| | | |
|---|--|-------------|
| Acme Electric Companies | Replace Bathroom Fan | \$119.00 |
| Advanced Business Methods | Copier Lease | \$142.21 |
| Airgas | Gas For Welder | \$35.47 |
| Aker Dave | Meal/Mileage Reimb | \$199.50 |
| Allied 100 | AED Equip | \$470.00 |
| Alltel | Police Cell Phone | \$63.59 |
| Altru Health System | Blood Draw - James Smith Jr | \$32.25 |
| Ameripride Linen & Apparel Services | Mats | \$530.51 |
| Anytime Plumbing | Garage Floor Drains | \$385.65 |
| Baker & Taylor Co | Books | \$259.50 |
| Becker Arena Products Inc | Edger Blade | \$117.98 |
| Blue Cross Blue Shield of ND | EDHA BCBS 03/09 | \$4,482.60 |
| Brady Martz & Assoc | Audit Of Fin Statements - HUD Reports | \$2,050.00 |
| Brodart Co | Books | \$241.94 |
| Business Essentials | Binders, Toner, File Tabs, | \$192.16 |
| Butler Machinery Co | Inv Parts #163 | \$597.54 |
| D&M Distributing | Headlight Bulbs | \$21.41 |
| Demco Educational Corp | Books | \$35.46 |
| Diamond Cleaning Supply Richard Papenfuss | Toilet Tissue | \$82.54 |
| DOVS | Membership | \$10.00 |
| Drivers License Guide Company | I.D. Checking Guides | \$28.95 |
| EGF City Petty Cash Ckng | Reimb Dec 08 | \$763.91 |
| Emphasys Computer Solutions | Monthly Software Agreement | \$541.91 |
| Explorer Post #38 | Squad Car Cleaning | \$40.00 |
| Exponent | Subscription, Christmas Tree Pick Up | \$85.00 |
| Floan Sanders | Prof Services | \$49,861.50 |
| Forx Builders Association | Membership Dues | \$320.00 |
| Fossen Ronald and Mary Colleen | Housing Incentive Program Tax Rebate | \$1,753.64 |
| Franklin Sylvia | Tub Refurbishing | \$150.00 |
| Fred Pryor Seminars/Career Track Returns | Excel Beyond Seminar - Vonasek/Roberts | \$256.00 |

EAST GRAND FORKS CITY COUNCIL
March 3, 2009

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|---|---|-------------|
| G&K Services | Mats | \$235.42 |
| Gale | Books | \$23.37 |
| Garden Hut | Wiper Arm, Engine Repair #348 | \$796.03 |
| Garry Gravel | 298.8 Tons Sand | \$2,647.61 |
| GC Distributing Co | 44 Boxes Yellow Bags | \$1,912.68 |
| GF Fire Equipment | Gloves & Firefighting Foam/Gear | \$41,993.92 |
| GF Herald | 2009 Newspaper Subscription | \$376.00 |
| Grand Cities Towing | Towing | \$180.00 |
| Grand Forks City | 4th Qtr Transit (Oct - Nov 2008) | \$33,319.00 |
| Grand Forks Taxi Company | Dial-A-Ride Service Jan 09 | \$2,229.48 |
| Grenier John | MMOA Dues | \$25.00 |
| GW & Sons Construction Inc | Replace Ck 030115 - Water Slide Install | \$2,410.00 |
| Haarsager Laverne | Reimb Dryer Malfunction | \$15.00 |
| Hajicek Rick | Cleaning 02/02 - 02/06 | \$256.50 |
| Hams James | Over Payment Of Parking Ticket | \$30.00 |
| Hardware Hank | Thinner, Toilet Flapper, Hardware | \$3,180.13 |
| Hawkins Chemical | Replace Gas Monitor Sensors | \$288.48 |
| Heartland Paper | Tissue | \$927.49 |
| Holiday Credit Office | 561 & 575 Gas | \$96.89 |
| oliday Inn Express Hotel & Suites Vadnais Heights | Dillion Nelson Seminar | \$300.63 |
| Hugo's | Tagboard | \$39.41 |
| Inprints Screenprinting | T-Shirts For Paid On Call | \$240.00 |
| International Code Council | Membership Dues 09 | \$100.00 |
| League of MN Cities | 1st Qtr City Insurance | \$48,798.70 |
| Learning Opportunities Inc | Books | \$31.00 |
| Lithia Payment Processing | Remaining Amount On Invoice - Inv Parts | \$111.86 |
| Lucke Gerald | Conf Reg Fee | \$646.80 |
| Marco - Fargo Inc | Usage | \$515.27 |
| Mark Cowger Construction | Ice Removal & Roof Exploration | \$887.75 |
| Menards | Paint Supplies | \$28.83 |
| Metropolitan Planning Organization | Planning/Transit/Local Share | \$9,150.11 |
| Midcontinent Communications | Sr Center/Sunshine Terrace | \$744.13 |
| Midwest Refrigeration Inc | Low Pressure Switch / Labor | \$276.11 |
| Mike's Pizza | Food & Beverage | \$59.69 |
| MN Chief of Police Association | CLEO & Command Academy | \$480.00 |
| MN Dept of Labor & Industry | 09 CCLD Seminar Reg | \$50.00 |
| MN Dept of Revenue VOID****VOID****VOID*** | Sales & Use Tax Jan 09 | \$1,148.00 |
| MN Drivers & Vehicle Services | Reg Tax 03Merc 16011 | \$210.50 |
| MN State Retirement System | Health Care Savings Plan Participant | \$10,930.53 |
| MN State Treasurer - Treasury Division | Sale Of Seized 96 Pontiac Bonneville | \$77.29 |
| Moore Ryan | Gas Reimb Warroad Roseau | \$28.00 |
| National Rifle Association | Handgun/Shotgun School | \$525.00 |
| ND EMS Association | 09 EMS Rendezvous Reg - Hansen/M.Manias | \$380.00 |
| North Central Rental & Leasing | Eq't Rental 2/3 - 3/3 & 235 Hrs @ \$60/hr | \$16,125.00 |
| O'Reilly Auto Parts | Parts | \$528.56 |
| Party America Corp Offices | Supplies | \$37.46 |
| PS Door Services | Doors #4 | \$58.00 |
| Public Employees Retirement Association | Michael Anderson- Police Patrol Pera | \$14,154.05 |
| Quill Corp | Desktop Sorter/Toner Cartridges | \$272.71 |
| Qwest | Phone | \$3,798.98 |

EAST GRAND FORKS CITY COUNCIL
March 3, 2009

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|----------------------------|--------------------------------------|---------------------|
| Radio Shack Corporation | Switches | \$5.75 |
| Ray German Law Office | Overpayment Of Special Assessments | \$93.75 |
| RDO Equipment Co | Inv Parts #163 | \$38.47 |
| RDO Truck Centers | Parts #105 | \$35.96 |
| Reed Business Information | 2009 CP #2 Bid Publication | \$492.00 |
| Rochester Police Dept | Range Fee Chris Olson | \$50.00 |
| Schumacher Todd | Gas Reimb Roseau/Fargo | \$44.32 |
| Speedy Sign | LLC | \$1,302.00 |
| Star Tribune | Newspaper Subscription | \$234.00 |
| Streichers | Holster/Uniforms/Partition Screens | \$2,264.25 |
| Stuart's Towing | HWK058 - Unlock & Tow | \$130.00 |
| The Child's World Inc | Books | \$20.95 |
| Thur-O-Clean | Single Jail Clean Up | \$110.00 |
| Tiger Direct.com | Barcode Scanner/Computer Upgrade | \$475.13 |
| Tran Duc and Chau | Housing Incentive Program Tax Rebate | \$3,621.49 |
| Tri-Star Recycling Inc | Recycling Clean Up | \$2,925.33 |
| True Temp | Materials & Labor | \$220.48 |
| United States Post Office | Stamps | \$554.00 |
| US Bearings & Drives | Bearings #125 | \$35.14 |
| Valley Petroleum Equipment | Diesel Pump | \$107.56 |
| Valley Truck | Inv Parts #105 | \$31.67 |
| Vilandre Heating & A/C | Pump Tripped Repair/Extended Venting | \$390.15 |
| Water & Light Department | W&L | \$31,521.38 |
| WDAZ TV | Riverwalk Center | \$350.00 |
| Wizard's Enterprises | Inc. | \$490.00 |
| Xcel Energy | 520 DeMers Ave | \$12,416.75 |
| Xcel Energy | 711 3rd St SE | \$3,411.08 |
| Young Joseph Myranda | Housing Incentive Program Tax Rebate | \$1,143.56 |
| | Total | \$328,062.76 |

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER BUCKALEW, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: Pokrzywinski, DeMers, Grassel, Buckalew, Tweten, Gregoire, and Leigh.

Voting Nay: None.

COUNCIL/STAFF REPORTS:

Mayor Stauss congratulated the library for the photography contest and encouraged City Council to attend events within the community. He announced that he was disturbed with the Governor's comments regarding the Coalition of Greater Minnesota Cities.

Council Member DeMers announced that Thursday, March 12, 2009 at 6:30 p.m. at the Senior Center, Ward 1 will be having a meeting to set goals and priorities.

Council Member Tweten stated that everyone needs to be optimistic and government starts here. He encouraged everyone to get involved in the community and volunteer.

EAST GRAND FORKS CITY COUNCIL
March 3, 2009

Council Member Gregoire thanked the seniors for attending the City Council Meeting and he encouraged them to get involved in the community.

Council Member Leigh clarified his thought on the paving for 11th Ave. He wants to know if the people want to be assessed for this project with the economy change.

Council Member Pokrzywinski announced that the Council approved a check on the book project. Mr. Huizenga stated that he had met with Mr. Strandell and he will have an update soon. Council Member Pokrzywinski would like to see exactly how much everything will cost.

Council President Grassel informed City Council that the 2000 pound tulips will be appearing shortly.

Mr. Huizenga stated that he will be out of the office in the morning and the next work session the Council will be looking at trash and street improvements. He explained the current LGA situation. Council Member Pokrzywinski would like to start budget discussions soon.

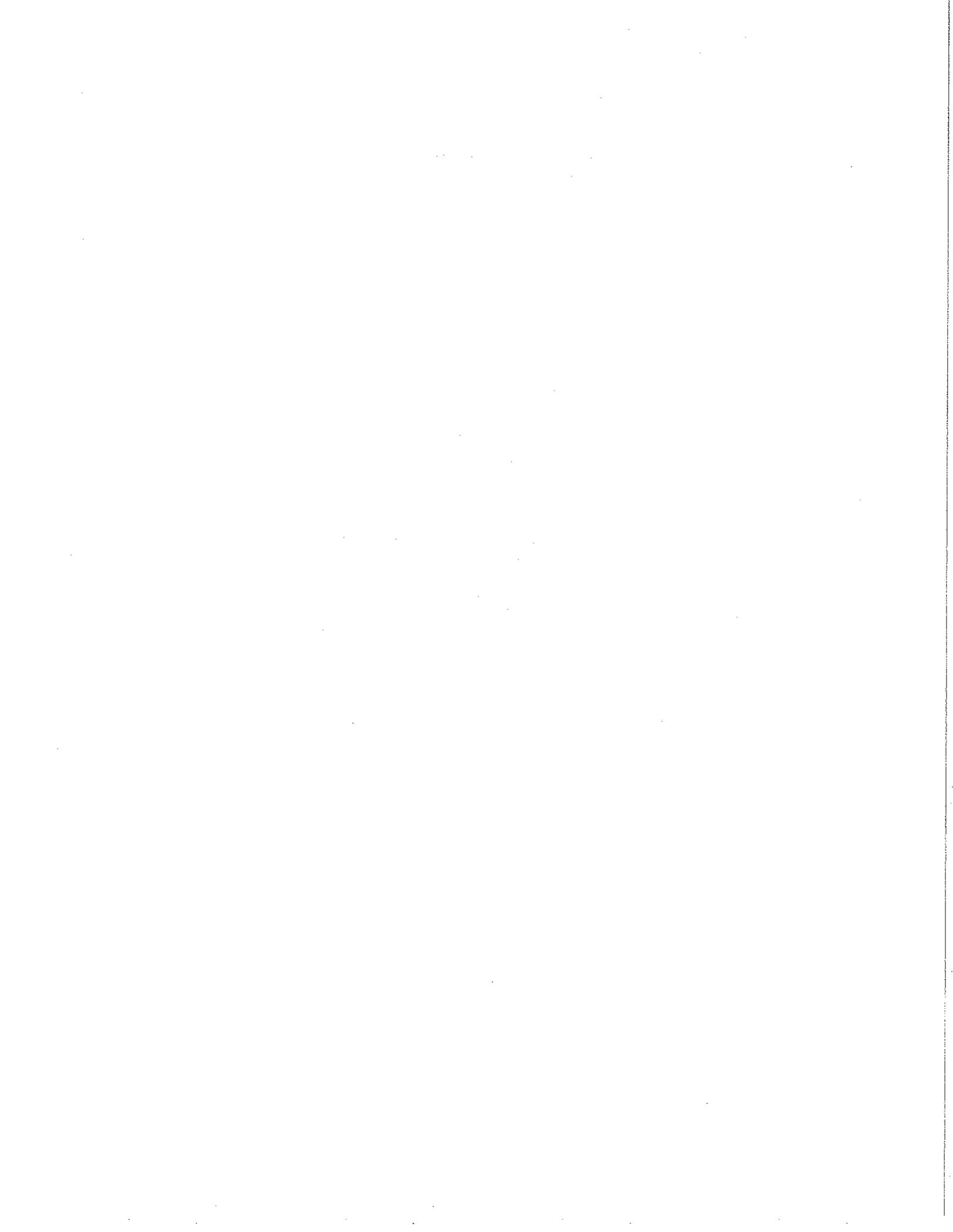
Mr. Aker stated that five teams are going to regions for hockey. The Winter Fest was a success with 150 5K racers and 212 snowmobile racers. The Big Event will be May 2nd.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER BUCKALEW, TO ADJOURN THE MARCH 3, 2009 REGULAR MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:45 P.M.

Voting Aye: Pokrzywinski, DeMers, Grassel, Buckalew, Tweten, Gregoire, and Leigh.
Voting Nay: None.

Scott Huizenga, City Administrator/Clerk-Treasurer



2

**UNAPPROVED
WORK SESSION
MINUTES
OF THE
EAST GRAND FORKS
CITY COUNCIL
Tuesday, March 12, 2009 – 5:00 PM**

CALL TO ORDER

The Work Session of the East Grand Forks City Council for March 12, 2009 was called to order by Council President Henry Tweten at 5:00 P.M.

CALL OF ROLL

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Dick Grassel, Council Vice President Henry Tweten, Council Members Marc DeMers, Wayne Gregoire, Mike Pokrzywinski, and Greg Leigh.

STAFF PRESENT:

Scott Huizenga, City Administrator/Clerk Treasurer; Michelle French, Executive Assistant; Greg Boppre, City Engineer; Ron Galstad, City Attorney; Jim Richter, EDHA Director; Mike Hedlund, Police Chief; and Charlotte Helgeson, Library Director; Dave Aker, Parks & Rec Superintendent, Scott Gravseth, Distribution Superintendent; Dan Boyce, Water & Light Director; and John Wachter, Public Works Superintendent.

DETERMINATION OF A QUORUM

The Council President Determined a Quorum was present

1. Rural Fire Contract – Randy Gust

Mr. Gust announced that in 2005 the City signed a 5 year contract with a 3% increase each year. Mr. Krejci proposed a 5 year extension with the same terms and conditions. This item will be referred to City Council for action.

2. Plans and Specifications – “2008 City Project No. 2 – Campground Improvements” – Greg Boppre

Mr. Boppre announced that this project has been split between a base bid and an alternate bid. The expected completion date is mid July. The City will receive a grant from the State and funding from Water & Light for this project. This item will be referred to City Council for action.

3. Change Order – “2008 Assessment Job No. 2 – Utilities & Street Construction” – Greg Boppre

Mr. Boppre informed City Council that the change order is due to the wet sub grade conditions for the paving project at Northland Community and Technical College. He stated that limerock will help to stabilize

the sub grade. Mr. Boppre announced that the College is aware of the special assessments.

4. 2009 Street Repair – John Wachter

Mr. Wachter announced that there is \$200,000 approved in the 2009 budget for street repairs. He briefly explained the proposed projects. Discussion occurred regarding other alternatives for the paver repair. Council Member Leigh asked if 15th St. NW could be part of the State Aid Route. Mr. Boppre will look at all possible funding sources for this project. Mr. Wachter will bring each item back when bids are received for Council approval.

5. 2009 Residential Garbage – John Wachter

Mr. Wachter informed City Council that he received one Request for Proposal from Waste Management. He recommended that the City Council approve the contract amendment. Council President Grassel stated that he has experience many garbage and recycling systems. He stated that his ward would like to continue with the bag system since you only need to go to the berm once. He asked if Waste Management would be picking up in the alleys. Council Vice President Tweten also favors the bag system and he felt that this would not save the City money. Waste Management stated that they can service in the alleys and other cities have not had a problem with senior citizens.

Council Member Gregoire is in support of Waste Management because the City will have maintenance issues with the trucks. Council Member DeMers and Council Member Pokrzywinski also favors the new systems because of maintenance costs and the City can always go back if the new system doesn't fit the needs. Council Vice President Tweten suggested joining with Grand Forks. Council Member Leigh supports the new system and change could be more efficient. He stated that the rates will increase either way. Council Member Leigh suggested that this could be a good opportunity to consolidate mowing. Mayor Stauss stated that this is youth versus age and he could go either way. Discussion occurred regarding the rate increase. The residential sanitation rate will increase to \$12.75 and recycling fees to \$3.45. This item will be referred to City Council for action.

6. Floodwall Storage Building – John Wachter

Mr. Wachter recommended that the City Council authorize Water & Light to move forward on the bid process. Discussion occurred regarding the location. Mayor Stauss stated that this would be a misuse of the park. Council Member Gregoire informed City Council and staff that there is equipment that would fit the needs of the current storage sheds. Mr. Wachter stated that the current sheds will be used for storage for the other departments. Council Member Leigh is in favor of the project but would prefer a different location but wouldn't be against the proposed location. This item will be referred to City Council for action.

7. Designation of Park Map to assist in Drug Sale and Possession Prosecution – Ron Galstad

Mr. Galstad stated that he has been contact by the Polk County Attorney's Office and the East Grand Forks Police Department to adopt a resolution designating City Park Zones. This would help with prosecution. This item will be referred to City Council for action.

ADJOURN

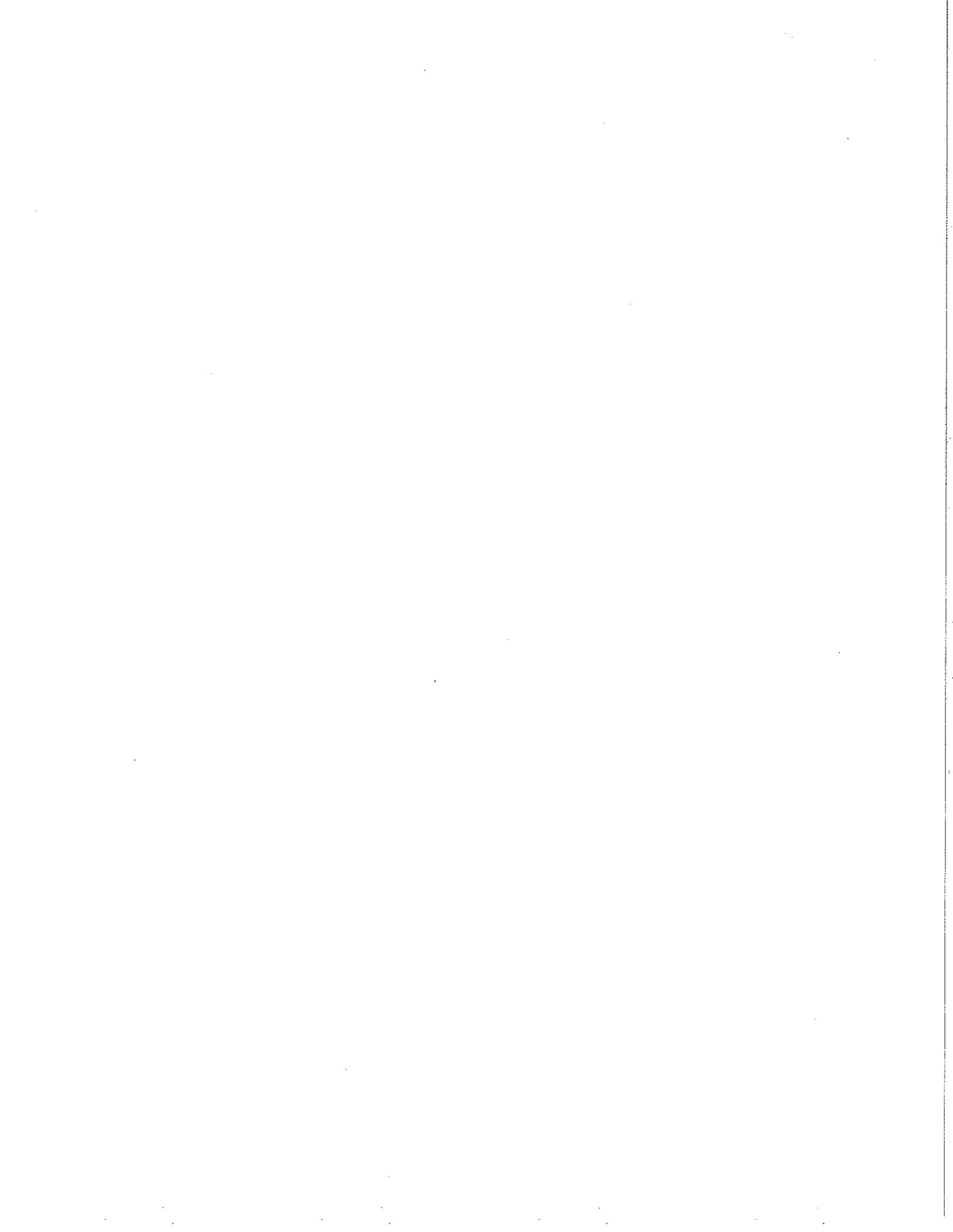
A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, TO ADJOURN THE MARCH 12, 2009 WORK SESSION OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 6:11 P.M.

Voting Aye: Grassel, Tweten, Gregoire, Leigh and Pokrzywinski.

Voting Nay: None.

Absent: DeMers and Buckalew.

Scott Huizenga, City Administrator/Clerk-Treasurer



Minnesota Lawful Gambling

LG220 Application for Exempt Permit Fee \$50

| | |
|--------------------|-------|
| For Board Use Only | |
| Fee Paid | _____ |
| Check No. | _____ |

| | | | |
|--|--------------------------|--|----------------|
| Organization Information | | | |
| Organization name Red River Valley Pheasants Forever | | Previous lawful gambling exemption number | |
| Street 10090 451st AVE NW | City East Grand Forks | State/Zip Code MN 56721 | County Polk |
| Name of chief executive officer (CEO) First name: Brian Last name: Nelson | | Daytime phone number of CEO 218 230 4364 | |
| Name of treasurer First name: Brian Last name: Nelson | | Daytime phone number of treasurer: 218 230 4364 | |

Type of Nonprofit Organization

Check the box that best describes your organization:

Fraternal Religious
 Veteran Other nonprofit organization

Check the box that indicates the type of proof your organization attached to this application:

IRS letter indicating income tax exempt status
 Certificate of Good Standing from the Minnesota Secretary of State's Office
 A charter showing you are an affiliate of a parent nonprofit organization
 Proof previously submitted and on file with the Gambling Control Board

Gambling Premises Information

Name of premises where gambling activity will be conducted (for raffles, list the site where the drawing will take place)
East Grand Forks Blue Rine Rick's

| | | | |
|--|--------------------------|----------------------------|----------------|
| Address (do not use PO box) 907 4th St SE | City East Grand Forks | State/Zip Code MN 56721 | County Polk |
|--|--------------------------|----------------------------|----------------|

Date(s) of activity (for raffles, indicate the date of the drawing)
June 6th SAT.

Check the box or boxes that indicate the type of gambling activity your organization will be conducting:

*Bingo Raffles (cash prizes may not exceed \$12,000) *Paddlewheels *Pull-Tabs *Tipboards

*Gambling equipment for pull-tabs, tipboards, paddlewheels, and bingo (bingo paper, hard cards, and bingo ball selection device) must be obtained from a distributor licensed by the Gambling Control Board. To find a licensed distributor, go to www.gcb.state.mn.us and click on List of Licensed Distributors. Or call 651-639-4000.

This form will be made available in alternative format (i.e. large print, Braille) upon request. The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your qualifications to be involved in lawful gambling activities in Minnesota. You have the right to refuse to supply the information requested; however, if you refuse to supply this information, the Board may not be able to determine your qualifications and, as a consequence, may refuse to issue you a permit. If you supply the information requested, the Board will be able to process your application.

Your name and your organization's name and address will be public information when received by the Board. All the other information that you provide will be private data about you until the Board issues your permit. When the Board issues your permit, all of the information that you have provided to the Board in the process of applying for your permit will become public. If the Board does not issue you a permit, all the information you have provided in the process of applying for a permit remains private, with the exception of your name and your organization's name and address which will remain public. Private data about you are available only to

the following: Board members, staff of the Board whose work assignment requires that they have access to the information; the Minnesota Department of Public Safety; the Minnesota Attorney General; the Minnesota Commissioners of Administration, Finance, and Revenue; the Minnesota Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies that are specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this Notice was given; and anyone with your consent.

Organization Name _____

Local Unit of Government Acknowledgment

If the gambling premises is within city limits, the city must sign this application.

On behalf of the city, I acknowledge this application.

Check the action that the city is taking on this application.

The city approves the application with no waiting period.

The city approves the application with a 30 day waiting period, and allows the Board to issue a permit after 30 days (60 days for a first class city).

The city denies the application.

Print name of city _____

(Signature of city personnel receiving application) _____

Title _____

Date ____ / ____ / ____

If the gambling premises is located in a township, both the county and township must sign this application.

On behalf of the county, I acknowledge this application.

Check the action that the county is taking on this application.

The county approves the application with no waiting period.

The county approves the application with a 30 day waiting period, and allows the Board to issue a permit after 30 days.

The county denies the application.

Print name of county _____

(Signature of county personnel receiving application) _____

Title _____

Date ____ / ____ / ____

TOWNSHIP: On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. [A township has no statutory authority to approve or deny an application (Minnesota Statute 349.213, subd. 2).]

Print name of township _____

(Signature of township official acknowledging application) _____

Title _____

Date ____ / ____ / ____

Chief Executive Officer's Signature

The information provided in this application is complete and accurate to the best of my knowledge.

Chief executive officer's signature _____

Name (please print) _____ Date ____ / ____ / ____

Mail Application and Attachments

At least 45 days prior to your scheduled activity date send:

- the completed application,
- a copy of your proof of nonprofit status, and
- a \$50 application fee (make check payable to "State of Minnesota").

Application fees are not prorated, refundable, or transferable.

Send to: **Gambling Control Board**
1711 West County Road B, Suite 300 South
Roseville, MN 55113

If your application has not been acknowledged by the local unit of government or has been denied, do not send the application to the Gambling Control Board.

RESOLUTION NO. 09-03-19

A RESOLUTION DECLARING A STATE OF EMERGENCY IN THE CITY OF EAST GRAND FORKS, COUNTY OF POLK DUE TO FLOODING OF THE RED RIVER OF THE NORTH AND THE RED LAKE RIVER.

Councilmember ____, Seconded by Councilmember ____, introduced the following resolution and moved its adoption:

WHEREAS, The City of East Grand Forks, a municipal corporation under the laws of Minnesota, may sustain severe losses of a major proportion, brought on by the flooding of the Red River of the North and the Red Lake River in said city; and

WHEREAS, Flood stage in the City of East Grand Forks is an elevation of 28 feet, the elevation of said rivers in said city have been projected to crest at ____ feet or higher; and

WHEREAS, The City of East Grand Forks is a public entity within the County of Polk, State of Minnesota; now therefore

NOW, THEREFORE, BE IT RESOLVED, By the City Council of the City of East Grand Forks, Minnesota, for and on behalf of the citizens of said city, that said city Council hereby declares that a major flood emergency does exist and therefore declares a STATE OF EMERGENCY and respectfully requests that the County Board of Polk County, Minnesota, declare for and on behalf of the citizens of said city and of the County of Polk, a "STATE OF EMERGENCY" resulting from the flooding conditions present in the Red River of the North and the Red Lake River.

Voting Aye:
Voting Nay: None.
Absent: None.

The President declared the resolution passed.

Passed: March 17, 2009

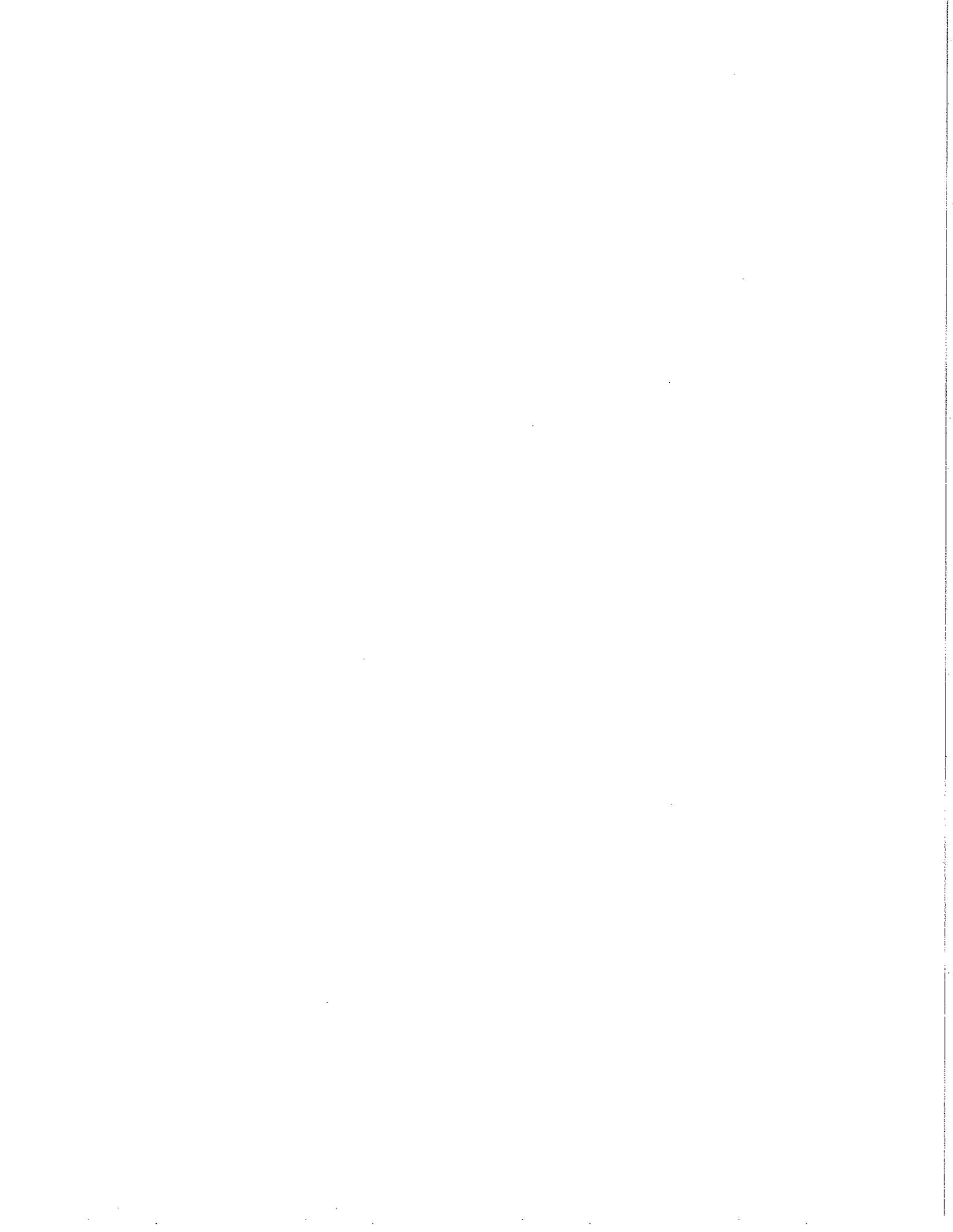
Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 17th of March, 2009.

Mayor



RESOLUTION NO. 09-03-20

REQUEST FOR FLOOD EMERGENCY ASSISTANCE

Councilmember _____, Seconded by Councilmember _____, introduced the following resolution and moved its adoption:

WHEREAS, Public Law 84-99, as amended, (33 U.S. Code, Section 701n) provides a means of preparing for and combating damage by floods and flood waters; and

WHEREAS, flood fighting may be needed and assistance may be required for the purpose of rescue operations;

NOW, THEREFORE, BE IT RESOLVED that the U.S. Army Corps of Engineers be, and is hereby, requested to furnish assistance in flood fighting and rescue operations.

BE IT FURTHER RESOLVED that in consideration of such assistance the above-named Governmental body agrees to:

- a. Provide to the United States all lands, easements and right-of-way for the emergency work, including, but not limited to, levee, borrow, spoil and access rights-of-way.
- b. Hold and Ave the United States free from all claims for damages attributable to the construction works except for damages due to the fault or negligence of the United States or its Contractors.
- c. Operate and maintain the emergency construction works for the duration of the flood emergency.
- d. Provide common labor.
- e. Provide as required under the applicable provisions of Public Law 91-646, relocation assistance payments to those eligible because of dislocation of persons or property from their dwellings, farms or businesses due to the acquisition of rights-of-way for the emergency flood construction work.
- f. Remove, after the flood emergency, without cost to the U.S. Army Corps of Engineers, any temporary emergency works constructed for the flood emergency.

BE IT FURTHER RESOLVED that the Mayor and/or City Administrator be authorized to enter into agreements with the Corps of Engineers as to the means of supplementing the local flood emergency preparation and flood fighting and rescue operations.

Voting Aye:

Voting Nay: None.

Absent: None.

The President declared the resolution passed.

Passed: March 17, 2009

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 17th of March, 2009.

Mayor

RESOLUTION NO. 09 – 03 - 21

A RESOLUTION TO AUTHORIZE A TWO YEAR TAX ABATEMENT FOR NEWLY CONSTRUCTED HOMES READY FOR OCCUPANCY IN 2009.

Council Member ____, supported by Council Member ____, introduced the following resolution and moved its adoption:

WHEREAS, Minnesota Statutes 469.1812 through 469.1815 authorize Property Tax Abatement for Community Development purposes and,

WHEREAS, the City of East Grand Forks desires to authorize a two (2) year Tax Abatement for New Home Construction for the year 2009 in cooperation with Polk County and Independent School District 595.

THEREFORE, BE IT RESOLVED, the East Grand Forks City Council does authorize a Housing Incentive Tax Abatement with the following parameters required for participation:

1. The three primary tax authorities, City, County, and School District, are all participating in the incentive program
2. The program would apply to new residential construction only. New residential construction shall include modular homes and stick built homes.
3. The program would apply to owner occupied single family dwellings, including town homes and twin homes, ready for occupancy in the year 2009.
4. The abatement of real property taxes would be for two years. The first two years where payment of taxes are based upon the full value of the new dwelling.
5. The city shall be responsible to notify the county of which properties are in the program at the time the real property is acquired and arrange for the proper hearing(s) as required by law.

Voting Aye:
 Voting Nay: None.
 Absent: None.

The President declared the Resolution passed.

Passed: March 17, 2009

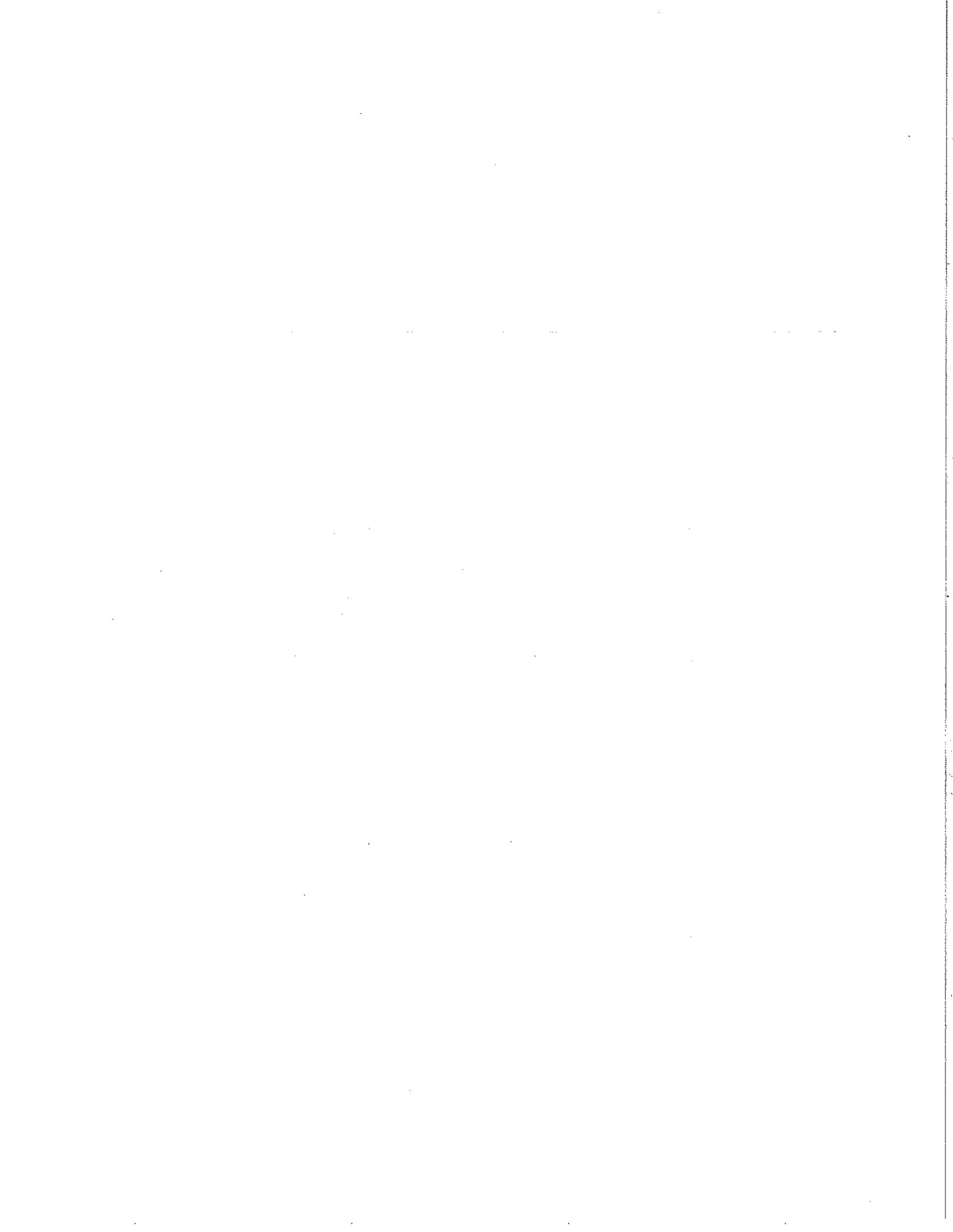
Attest:

City Administrator/Clerk Treasurer

President of Council

I hereby approve the foregoing resolution this 17th day of March, 2009.

Mayor



Request for Council Action

Date: March 3, 2009
To: East Grand Forks City Council, Mayor Lynn Stauss, Council President Grassel, Council Vice President Tweten, Council Members Mike Pokrzywinski, Wayne Gregoire, Craig Buckalew, Greg Leigh and Marc Demers
Cc: File
From: Ron Galstad
RE: Designation of Park Map to assist in Drug sale and possession prosecution

I have been contacted by the Polk County Attorney's office and EGF Police Department to adopt a resolution designating City Park Zones. By adopting the resolution the accompanying map will aid in criminal prosecution. The map will allow the prosecutor the necessary evidence to convict for possession or sale within a designated park zone. Presentation of the resolution and map will satisfy the State's burden of proof if the possession or sale is in the designated area.

Attached please find a copy of the Proposed resolution, the Park designation map, and State Statute 152.01 sub 12a.

Please place on the next work session and if approved on the following council agenda.

Respectfully submitted

Ron

RESOLUTION NO. 09-03-22

Councilmember _____, Seconded by Councilmember _____, introduced the following resolution and moved its adoption:

DESIGNATION OF PARKS UNDER M.S. 152.01, SUBD. 12a

WHEREAS, the Polk County Attorney’s Office has requested that the City, by resolution, designate its public parks pursuant to Minnesota Statutes, Section 152.01, Subd. 12a, as an aid to prosecution of drug-dealers and possessors; and,

WHEREAS, the City is willing to make such designation(s) to assist in drug-related prosecutions.

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of East Grand Forks, Minnesota, as follows:

- 1. That the following are designated as public parks for purposes of Minnesota Statutes, Section 152.01, Subd. 12a:

| | |
|--------------------|--------------------------------------|
| Nash Park | Valley Golf Park |
| River Heights Park | Itts Williams Park |
| Sherlock Park | Stauss Park |
| Al Lafave Park | O’Leary Park |
| Folson Park | Maplewood Addition Neighborhood Park |
| Danmor Park | Greenway Crossing Neighborhood Park |

Voting Aye:
Voting Nay: None.
Absent: None.

The President declared the resolution passed.

Passed: March 17, 2009

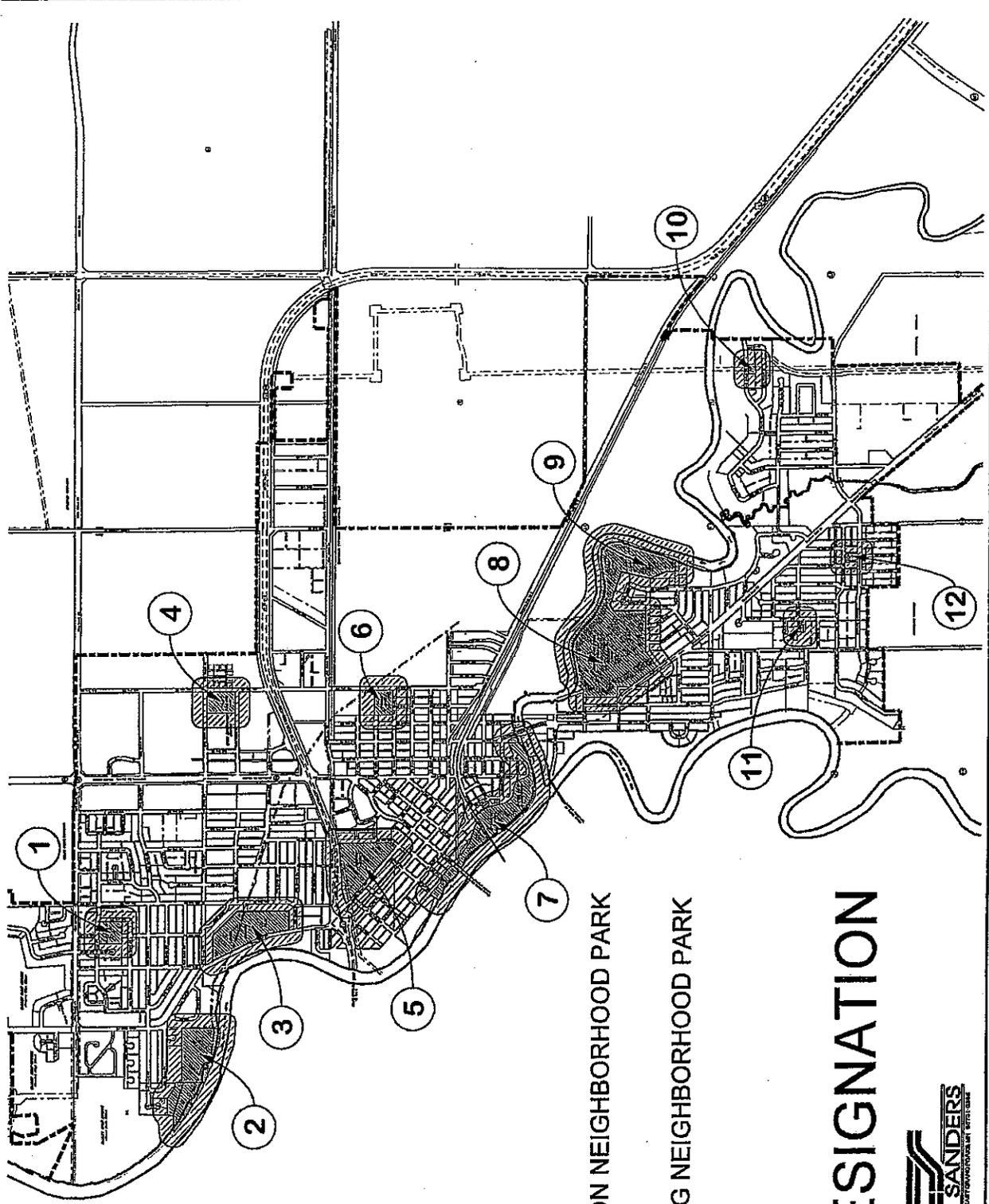
Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 17th of March, 2009.

Mayor



- ① NASH PARK
 - ② VALLEY GOLF PARK
 - ③ RIVER HEIGHTS PARK
 - ④ ITTS WILLIAMS PARK
 - ⑤ SHERLOCK PARK
 - ⑥ STAUSS PARK
 - ⑦ AL LAFAVE PARK
 - ⑧ O'LEARY PARK
 - ⑨ FOLSON PARK
 - ⑩ MAPLEWOOD ADDITION NEIGHBORHOOD PARK
 - ⑪ DANMOR PARK
 - ⑫ GREENWAY CROSSING NEIGHBORHOOD PARK
-  300 FOOT BUFFER
 PARK AREA

PARK DESIGNATION



P
 Minnesota Statutes Annotated Currentness
 Health (Ch. 144-159)
 ☒ Chapter 152. Drugs, Controlled Substances
 ☒ Definitions and Schedules of Controlled Substances
 → 152.01. Definitions

Subdivision 1. Words, terms, and phrases. Unless the language or context clearly indicates that a different meaning is intended, the following words, terms, and phrases, for the purposes of this chapter, shall be given the meanings subjoined to them.

Subd. 2. Drug. The term "drug" includes all medicines and preparations recognized in the United States Pharmacopoeia or National Formulary and any substance or mixture of substances intended to be used for the cure, mitigation, or prevention of disease of either humans or other animals.

Subd. 3. Administer. "Administer" means to deliver by, or pursuant to the lawful order of a practitioner a single dose of a controlled substance to a patient or research subject by injection, inhalation, ingestion, or by any other immediate means.

Subd. 3a. Cocaine. "Cocaine" means coca leaves and any salt, compound, derivative, or preparation of coca leaves, including cocaine and ecgonine, the salts and isomers of cocaine and ecgonine, and the salts of their isomers and any salt, compound, derivative, or preparation thereof that is chemically equivalent or identical with any of those substances, except decocainized coca leaves or extraction of coca leaves, which extractions do not contain cocaine or ecgonine.

Subd. 4. Controlled substance. "Controlled substance" means a drug, substance, or immediate precursor in Schedules I through V of section 152.02. The term shall not include distilled spirits, wine, malt beverages, intoxicating liquors or tobacco.

Subd. 5. Repealed by Laws 1971, c. 937, § 22, eff. June 8, 1971.

Subd. 5a. Hallucinogen. "Hallucinogen" means any hallucinogen listed in section 152.02, subdivision 2, clause (3), or Minnesota Rules, part 6800.4210, item C, except marijuana and Tetrahydrocannabinols.

Subd. 6. Pharmacist intern. The term "pharmacist intern" means a natural person, a graduate of the College of Pharmacy, University of Minnesota, or other pharmacy college, approved by the board, or a person satisfactorily progressing toward the degree in pharmacy required for licensure, registered by the state Board of Pharmacy, for the purpose of obtaining practical experience as a requirement for licensure as a pharmacist or a qualified applicant, awaiting licensure.

Subd. 7. Manufacture. "Manufacture," in places other than a pharmacy, means and includes the production, cultivation, quality control, and standardization by mechanical, physical, chemical, or pharmaceutical means, packing, repacking, tableting, encapsulating, labeling, relabeling, filling, or by other process, of drugs.

Subd. 8. Dispense. "Dispense" means to deliver one or more doses of a controlled substance in a suitable container,

properly labeled, for subsequent administration to, or use by a patient or research subject.

Subd. 9. Marijuana. "Marijuana" means all parts of the plant of any species of the genus *Cannabis*, including all agromonomical varieties, whether growing or not; the seeds thereof; the resin extracted from any part of such plant; and every compound, manufacture, salt, derivative, mixture, or preparation of such plant, its seeds or resin, but shall not include the mature stalks of such plant, fiber from such stalks, oil or cake made from the seeds of such plant, any other compound, manufacture, salt, derivative, mixture, or preparation of such mature stalks, except the resin extracted therefrom, fiber, oil, or cake, or the sterilized seed of such plant which is incapable of germination.

Subd. 9a. Mixture. "Mixture" means a preparation, compound, mixture, or substance containing a controlled substance, regardless of purity.

Subd. 10. Narcotic drug. "Narcotic drug" means any of the following, whether produced directly or indirectly by extraction from substances of vegetable origin, or independently by means of chemical synthesis, or by a combination of extraction and chemical synthesis:

- (1) opium, coca leaves, opiates, and methamphetamine;
- (2) a compound, manufacture, salt, derivative, or preparation of opium, coca leaves, opiates, or methamphetamine;
- (3) a substance, and any compound, manufacture, salt, derivative, or preparation thereof, which is chemically identical with any of the substances referred to in clauses (1) and (2), except that the words "narcotic drug" as used in this chapter shall not include decocainized coca leaves or extracts of coca leaves, which extracts do not contain cocaine or ecgonine.

Subd. 11. Opiate. "Opiate" means any dangerous substance having an addiction forming or addiction sustaining liability similar to morphine or being capable of conversion into a drug having such addiction forming or addiction sustaining liability.

Subd. 12. Opium poppy. "Opium poppy" means the plant of the species *Papaver somniferum* L., except the seeds thereof.

Subd. 12a. Park zone. "Park zone" means an area designated as a public park by the federal government, the state, a local unit of government, a park district board, or a park and recreation board in a city of the first class. "Park zone" includes the area within 300 feet or one city block, whichever distance is greater, of the park boundary.

Subd. 13. Person. "Person" includes every individual, copartnership, corporation or association of one or more individuals.

Subd. 14. Poppy straw. "Poppy straw" means all parts, except the seeds, of the opium poppy, after mowing.

Subd. 14a. School zone. "School zone" means:

- (1) any property owned, leased, or controlled by a school district or an organization operating a nonpublic school, as defined in section 123B.41, subdivision 9, where an elementary, middle, secondary school, secondary vocational center or other school providing educational services in grade one through grade 12 is located, or used for educational purposes, or where extracurricular or cocurricular activities are regularly provided;
- (2) the area surrounding school property as described in clause (1) to a distance of 300 feet or one city block, whichever

distance is greater, beyond the school property; and

(3) the area within a school bus when that bus is being used to transport one or more elementary or secondary school students.

Subd. 15. Immediate precursor. "Immediate precursor" means a substance which the state Board of Pharmacy has found to be and by rule designates as being the principal compound commonly used or produced for use, and which is an immediate chemical intermediary used or likely to be used in the manufacture of a controlled substance, the control of which is necessary to prevent, curtail, or limit such manufacture.

Subd. 15a. Sell. "Sell" means:

(1) to sell, give away, barter, deliver, exchange, distribute or dispose of to another, or to manufacture; or

(2) to offer or agree to perform an act listed in clause (1); or

(3) to possess with intent to perform an act listed in clause (1).

Subd. 16. Small amount. "Small amount" as applied to marijuana means 42.5 grams or less. This provision shall not apply to the resinous form of marijuana.

Subd. 16a. Subsequent controlled substance conviction. Notwithstanding section 152.18, subdivision 1, a "subsequent controlled substance conviction" means that before commission of the offense for which the person is convicted under this chapter, the person received a disposition for a felony-level offense under section 152.18, subdivision 1, was convicted in Minnesota of a felony violation of this chapter or a felony-level attempt or conspiracy to violate this chapter, or was convicted elsewhere for conduct that would have been a felony under this chapter if committed in Minnesota. An earlier disposition for a felony-level offense under section 152.18, subdivision 1, or an earlier conviction is not relevant if ten years have elapsed since discharge from sentence or stay of adjudication.

Subd. 17. Repealed by Laws 1994, c. 636, art. 2, § 69.

Subd. 18. Drug paraphernalia. (a) Except as otherwise provided in paragraph (b), "drug paraphernalia" means all equipment, products, and materials of any kind, except those items used in conjunction with permitted uses of controlled substances under this chapter or the Uniform Controlled Substances Act, which are knowingly or intentionally used primarily in (1) manufacturing a controlled substance, (2) injecting, ingesting, inhaling, or otherwise introducing into the human body a controlled substance, (3) testing the strength, effectiveness, or purity of a controlled substance, or (4) enhancing the effect of a controlled substance.

(b) "Drug paraphernalia" does not include the possession, manufacture, delivery, or sale of hypodermic needles or syringes in accordance with section 151.40, subdivision 2.

Subd. 19. Public housing zone. "Public housing zone" means any public housing project or development administered by a local housing agency, plus the area within 300 feet of the property's boundary, or one city block, whichever distance is greater.

Subd. 20. Unlawfully. "Unlawfully" means selling or possessing a controlled substance in a manner not authorized by law.

Subd. 21. Orphan drug. "Orphan drug" means a drug for a disease or condition which is rare in the United States and has been designated as an orphan drug by the Secretary of Health and Human Services as provided in the Orphan Drug Act, Public Law 92-414, as amended. [FN1]

Subd. 22. Drug treatment facility. "Drug treatment facility" means any facility in which a residential rehabilitation program licensed under Minnesota Rules, parts 9530.4100 to 9530.4450, is located, and includes any property owned, leased, or controlled by the facility.

CREDIT(S)

Amended by Laws 1967, c. 408, §§ 1, 2, eff. July 1, 1967; Laws 1971, c. 937, §§ 1 to 11, eff. June 8, 1971; Laws 1971, Ex.Sess., c. 38, § 1, eff. Nov. 12, 1971; Laws 1971, Ex.Sess., c. 48, § 17; Laws 1973, c. 693, § 1; Laws 1979, c. 157, § 1; Laws 1981, c. 37, § 2; Laws 1981, c. 295, § 1; Laws 1982, c. 557, § 1; Laws 1982, c. 642, § 22, eff. Aug. 1, 1982; Laws 1985, c. 248, § 70; Laws 1986, c. 444; Laws 1987, c. 298, § 1; Laws 1989, c. 290, art. 3, §§ 1 to 7, eff. Aug. 1, 1989; Laws 1991, c. 279, §§ 1, 2; Laws 1992, c. 359, §§ 1 to 3; Laws 1993, c. 82, § 1; Laws 1997, c. 239, art. 4, §§ 1, 2; Laws 1998, c. 397, art. 7, § 164; Laws 1999, c. 98, § 1; Laws 2005, c. 136, art. 7, § 2.

[FN1] Public Law 97-414, Jan. 4, 1983, 96 Stat. 2049 may be cited as the "Orphan Drug Act". See 21 U.S.C.A. § 301 note.

UNIFORM CONTROLLED SUBSTANCES ACT (1994)

2009 Main Volume

<Table of Jurisdictions Wherein the 1970, 1990, and 1994 Versions of the Act or a Combination Thereof have been Adopted.>

<For text of Uniform Acts, and variation notes and annotation materials for adopting jurisdictions, see Uniform Laws Annotated, Master Edition, Volume 9, Pt. 4.>

| Jurisdiction | Laws | Effective Date | Statutory Citation |
|----------------|---------------|--------------------|--|
| Alabama | 1971, No. 140 | 9-16-1971 [FN1] | Code 1975, §§ 20-2-1 to 20-2-190. |
| Alaska | 1982, c. 45 | 1-1-1983 | AS 11.71.010 to 11.71.900, 17.30.010 to 17.30.900. |
| Arizona | 1979, c. 103 | 7-1-1980 | A.R.S. §§ 36-2501 to 36-2553. |
| Arkansas [FN2] | 1971, No. 590 | 4-7-1971 | A.C.A. §§ 5-64-101 to 5-64-608. |
| California | 1972, c. 1407 | 3-7-1973 | West's Ann.Cal. Health & Safety Code, §§ 11000 to 11657. |

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6. Sale

Evidence that amount of methamphetamine found on property where defendant was located was greater than for personal use and that the methamphetamine was intended for parties outside drug conspiracy could not be used to show that defendant committed major-controlled substance offense justifying an upward sentencing departure under State sentencing guidelines for first-degree possession of controlled substance with intent to sell; amount and intended use for methamphetamine were essential elements of first-degree possession of controlled substance with intent to sell. *State v. Heath*, App.2004, 685 N.W.2d 48, review denied, certiorari denied 126 S.Ct. 178, 546 U.S. 882, 163 L.Ed.2d 184. Sentencing And Punishment ↻ 906

Definition of "sell" within the meaning of controlled substances statutes does not require money to complete a transaction. *State v. Sletten*, App.2003, 664 N.W.2d 870, review denied. Controlled Substances ↻ 34

Exchanging sexual favors in return for crack cocaine fits within the statutory definition of "sale," in prosecution for selling controlled substance. *State v. Varner*, 2002, 643 N.W.2d 298. Controlled Substances ↻ 34

7. Park zone

Evidence was insufficient to support counts in complaint for second-degree controlled substance offenses; offense contained element that unlawful sale of controlled substance take place in a "park zone," which included "area within 300 feet or one city block, whichever distance is greater, of the park boundary," but mobile home park where cocaine sales had allegedly occurred was not within required proximity of a "park zone," given that statutory term "city block" required street grid, and police officer testified that neither trailer at issue was within 300 feet of park. *State v. Estrella*, App.2005, 700 N.W.2d 496, review denied. Indictment And Information ↻ 10.2(8)

Definition of "park zone" in controlled substances statute as including the area within 300 feet or one city block, whichever distance is greater, of the park boundary, as applied in cases where no grid system is present, is ambiguous, and, as such, where no grid system is present, the term "one city block" does not apply; thus, a drug transaction must take place within 300 feet of a park to come within the ambit of the statute. *State v. Estrella*, App.2005, 700 N.W.2d 496, review denied. Controlled Substances ↻ 100(1)

8. Preparation

Term "preparation" means a substance, such as a medicine, prepared for a particular purpose, as that term is used in statute defining "mixture," as used in the controlled-substance statutes, as a preparation, compound, mixture, or substance containing a controlled substance, regardless of purity. *State v. Peck*, App.2008, 756 N.W.2d 510. Controlled Substances ↻ 9

9. Compound

Term "compound" is a chemical term that suggests a nonaccidental and nonincidental combination, as that term is used in statute defining "mixture," as used in the controlled-substance statutes, as a preparation, compound, mixture, or substance containing a controlled substance, regardless of purity. *State v. Peck*, App.2008, 756 N.W.2d 510. Controlled Substances ↻ 9

Term "compound" means a combination of two or more elements or parts, and term "mixture" means something produced by mixing, as those terms are used in statute defining "mixture," as used in the controlled-substance statutes, as a preparation, compound, mixture, or substance containing a controlled substance, regardless of purity. *State v. Peck*,

Request for Council Action

Date: 3-4-09

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council Members: Marc Demers, Craig Buckalew, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

From: Randy Gust

RE: Rural Fire Contract

Scott Huizenga, Michelle French, and I met with Mike Krejci, Rural Fire Representative, to discuss a contract for 2010-2014. The proposal is to keep everything the same which includes and the increase of 3% each year from the following year (same as the previous contract).

Consider approving the request to approve the Agreement for Fire Services between the City of East Grand Forks and the following Townships: Bygland, Grand Forks, Huntsville, Keystone, Nesbit, Rhinehart and Sullivan.

AGREEMENT FOR FIRE SERVICES

THIS AGREEMENT FOR FIRE SERVICES is made and entered into this ____ day of March, 2009, by and between the City of East Grand Forks, a Municipal Corporation, of Polk County, Minnesota, (hereafter referred to as "City"), and the following Townships, all located in Polk County, Minnesota: Bygland, Grand Forks, Huntsville, Keystone, Nesbit, Rhinehart and Sullivan, (hereafter referred to as "Townships").

RECITALS

- A. **WHEREAS**, the City has labor, facilities and equipment necessary to provide fire protection services for its own municipality and to the neighboring municipalities.
- B. **WHEREAS**, the City is willing and able to provide fire protection services to the Townships.
- C. **WHEREAS**, the Townships desire to enter into this Agreement to obtain fire protection services from the City.
- D. **WHEREAS**, the City and the Townships have entered into this agreement to define and identify the terms and conditions for the provision of fire protection services.

NOW THEREFORE, in consideration of the mutual covenants contained herein, the sum of One Dollar (1.00), and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. Provision of Services:

- a. The City will endeavor to protect and save lives and property from destruction by fire in the following Townships: Bygland, Grand Forks, Huntsville, Keystone, Nesbit, Rhinehart and Sullivan, by furnishing suppression, prevention and investigation services to the Townships to the same extent that it does within the City of East Grand Forks.
- b. The City will also furnish labor and equipment to perform rescue operations on land and water, and provide limited medical treatment of injuries until advanced life support with transportation is available at the scene to remove the patient to a medical facility.
- c. The City will not furnish labor or equipment for any activity or service determined by the Fire Chief of the City to be of high risk to safety or health of the participants.

2. Service Area: The City will furnish all services to all properties within the limits of the Townships. The Townships shall provide a Capitalized Service Area Map to the City. The map shall be updated at least annually by the Townships in order to provide the most recent property descriptions to enable the City to locate and determine the best routes to all locations within the Townships.

3. **Obligations of City:** The City will make reasonable efforts to respond to all service calls from the Service Area, whenever notified, subject to the following conditions and limitations:

- a. The City will not be required to furnish any services unless the road and weather conditions are such that any response to a service call can be made with reasonable safety to the personnel and equipment. The judgment of the Fire Chief, or other officer in charge, at the time of the service call that a response cannot be made with reasonable safety to the personnel and equipment shall be final and conclusive.
- b. In the event all of the City's equipment is being used at the time that a service call is received, or is otherwise needed for local service, or in the event the City has received a prior contract call, or received simultaneous contract calls, the Fire Chief or other Officer in charge at the time of the service call, shall have complete discretion in deciding how to respond to the service call(s), including the order of response.
- c. Monthly fire service reports shall be provided to the City Administrator and the Townships denoting the number of calls for the previous month and the hours spent in suppression, prevention, and investigative activities. A monthly rescue/medical report denoting the number and types of calls shall also be provided to the City Administrator and to the Townships.
- d. Personnel assigned to provide services within the Service Area shall be employees of the City. The City shall assume all obligations with regard to compensation and benefits including worker's compensation insurance, withholding tax, and other agreed upon benefits which may exist. The Townships shall not be required to furnish any of the foregoing fringe benefits or assume any other liability of employment to any employee or other person assigned to duty within the Service Area.
- e. The fire suppression, prevention and investigative services rendered to the Townships shall be under the sole discretion of the City. The degree of services rendered, the standards of performance, the hiring, firing and discipline of the personnel assigned, and other matters relating to the regulations and policies, shall remain in the sole control of the City.
- f. The City agrees to house and maintain in all respects such fire apparatus and to carry such liability, property damage and workman's compensation insurance as is necessary to be carried on such fire apparatus and the personnel operating the same.

4. Indemnification:

- a. The Townships will indemnify and hold the City harmless from and against all claims or causes of action resulting from any action by the City under this Agreement. The City shall not be liable in any way to the Townships for loss or

damage of any kind resulting from the failure of the City to respond to a service call whether such loss or damage is caused by the negligence of the officers, agents, or employees of the City, its fire department or other department.

- b. The City shall not be liable in any way to any inhabitant or property owner within the Service Area, or to any person, firm or corporation for failure of the City to attend a fire, or to put out a fire, or for damage to goods, or for any inspection, or for any act or omission. The City shall make no claims against the Townships on account of damage to the property of the City while providing service within the Service Area. The City shall carry liability insurance protecting itself against damage claims of its personnel for personal injuries sustained while in service within the Service Area, and to further carry liability insurance saving both parties harmless so far as negligent acts of the employees of the City are concerned.

5. Command Responsibility: The Fire Chief or Incident Command Officer shall have the sole and exclusive right and responsibility to prescribe the manner and method of responding to calls and rendering the services contemplated. Said individual immediately upon arriving at the scene of any fire, rescue or medical call shall have the sole and exclusive responsibility and or scenes, including the direction of police officers at the scene with respect to traffic control, protection of citizens and other incidents of the emergency. If, in the opinion of the commanding officer, additional equipment is needed from other jurisdictions or private businesses to reduce the emergency, then the Fire Chief or Incident Command Officer shall have authority to obtain the needed equipment.

6. Township Payments:

- a. The Townships agree to pay the City annual payments on April 1st each year as follows:
 - i. April 1, 2010: 34,775
 - ii. April 1, 2011: 35,819
 - iii. April 1, 2012: 36,893
 - iv. April 1, 2013: 38,000
 - v. April 1, 2014: 39,140
- b. The City shall apply for, obtain, process and spend all fire aid available from the State of Minnesota, (currently equal to 2%) in accordance with all applicable laws, rules and regulations during the term of this agreement.
- c. In the event of a fire in the Recipient Townships, the City shall be authorized to bill a township resident who receives fire protection services a reasonable sum for the services provided, up to a maximum amount of \$2,500.00 per fire. In the event that the City does not receive payment within 60 days after billing the Township resident, the Township in which the resident lives shall pay the City the amount owed and the City shall assign it's claim for services to the Township.

7. Lease of Equipment: All capital equipment and personal property and all other property identified in the records of the City of East Grand Forks and the respective Townships are

deemed to be their own respective assets. (See attached Exhibit "A"). Possession and control of the assets owned by Townships are hereby leased to the City for the duration of this Agreement.

- a. It is understood and agreed between the parties to this Agreement the Townships may upgrade the equipment leased to the City under this Agreement at any time during the term of this Agreement. The City shall be responsible for all upkeep, maintenance and repairs on all equipment leased under this Agreement, including any upgraded equipment, during the term of this Agreement. Notwithstanding the foregoing, all annual maintenance costs in excess of \$500.00 on Township fire equipment and apparatus will be divided equally between the City and the Townships. All in-house labor provided by the City will not be charged to the Townships.
 - b. It is understood and agreed between the parties to this Agreement the City may use personal property and capital equipment leased from the Townships to provide fire protection services to the City of East Grand Forks, Minnesota. The City agrees it will use the equipment leased from the Townships as secondary, backup equipment, in the event the City's equipment is insufficient or inoperable for the purpose of providing fire protection services to the City of East Grand Forks, Minnesota.
 - c. Nothing in this Agreement is to be interpreted as modifying the rights of each individual Township or the City regarding their respective specific assets. However, should any Township decide to withdraw from the fire service area prior to the termination of this Agreement, the withdrawing Township will relinquish its rights to possession, control and use of the personal property and capital equipment to the remaining Townships for the duration of this Agreement. It is understood and agreed the Townships' personal property and capital equipment will remain in the possession of the City for the duration of this Agreement.
 - d. Once this Agreement is terminated, all assets, capital equipment and personal property owned or purchased by the Townships will be returned to the Townships in workable condition, reasonable wear and tear excepted. Furthermore, all capital equipment and personal property purchased by the Townships, under this Agreement, in whole or in part, are expressly agreed to be assets of the Townships pursuant to the provisions of this Paragraph 7.
 - e. The parties agree to cooperate in the execution of additional legal instruments necessary to promptly carry out the intent of this Paragraph 7.
8. Term of Agreement: The term of this Agreement shall be five (5) years, commencing on April 1, 2010 and expiring May 1, 2015.
9. Notifications: Legal notifications or fee statements required to be given to the parties of this contract shall be made in writing to the following officials at the stated locations:

City: City Administrator
600 DeMers Avenue
East Grand Forks, MN 56721

Townships: Clerk of the Respective Townships

10. Severability: Wherever possible, each provision of this Agreement shall be interpreted in such a manner as to be effective and valid under applicable law, but if any provision of this Agreement shall be prohibited by or invalid under applicable law, such provision shall be ineffective to the extent of such prohibition or invalidity, without invalidating the remainder of the provisions of this Agreement.
11. Entire Agreement: This Agreement, with its attachments, contains the entire agreement between the parties herein. There have been no oral or other agreements between the parties pertaining to the subject matter of this Agreement. There are no agreements, warranties, or representations, express or implied, except those expressly set forth herein.
12. Modification: No alteration, modification or deviation from the terms and conditions of this Agreement shall be effective unless such alteration, modification or deviation is in writing and signed by all parties.
13. Assignment: Neither party may assign its interest or rights hereunder without the prior, express written consent of the other parties.
14. Venue: Any and all disputes arising out of this Agreement shall be governed by the laws of the State of Minnesota and venued in District Court in Polk County, Minnesota.
15. Time is of the Essence: The time within which any act or condition is to be done or completed may only be extended by written agreement between the parties.
16. Cooperation: Each of the parties hereto agrees that they will, at the request of the other, execute and deliver any and all instruments reasonably necessary to carry into effect the terms and conditions of this Agreement.

TOWNSHIPS:

Bygland Township:

By: _____ Date: _____

Its: _____

Grand Forks Township:

By: _____ Date: _____

Its: _____

Huntsville Township:

By: _____ Date: _____

Its: _____

Keystone Township:

By: _____ Date: _____

Its: _____

Nesbit Township:

By: _____ Date: _____

Its: _____

Rhinehart Township:

By: _____ Date: _____

Its: _____

Sullivan Township:

By: _____ Date: _____

Its: _____

IN TESTIMONY WHEREOF, the parties of this contract have hereunto set their hands and seals this on the date specified herein.

CITY:

The City of East Grand Forks, Minnesota
A Municipal Corporation.

By: _____ Date: _____
Lynn Stauss, Mayor

By: _____ Date: _____
Scott Huizenga, City Administrator

**MUTUAL OWNERSHIP
EAST GRAND FORKS CITY AND RURAL FIRE DEPARTMENT**

#424 CHEVY PICK-UP (SKID UNIT WITH WATER TANK AND PUMP)

#411 CHEVY PICK-UP

#436 POLARIS 6X6 RANGER

RURAL FIRE DEPARTMENT EQUIPMENT OWNERSHIP

SKID UNIT FOR RANGER (WATER TANK AND PUMP)

HEWLETT PACKARD DESKJET 648C PRINTER

3 NOVA W/MONTOR INC CHARGER

6 AIR PACK

REPAIRS AND MAINTENANCE

SEE BUDET SHEETS (ARTICLE II)

409 RURAL PUMPER

2001 INTERNATIONAL 4900

1250 GPM SINGLE STAGE WATEROUS PUMP

1000 GALLON BOOSTER TANK

300 HP DIESEL ENGINE

PIERCE MANUFACTER

409 INVENTORY

3/2003

1X PORTABLE HONDA SMOKE EJECTOR FAN
1X HONDA GAS POWERED 5000 WATT GENERATOR
2X FLASHLIGHTS
2X FLOOD LIGHTS
3X SLAVAGE COVERS
2X AXES
4X CROW/BRY BARS
1X HALIGAN BAR
1X DEAD BLOW MALLET
2X FIRE BROOMS
1X PITCH FORK
1X SPADE SHOVEL
2X 4 FOOT D-RING FLAT SHOVELS
1X GRAIN SHOVEL
4X SPANNER WRENCHES
2X HYDRANT WRENCHES
1X SLEDGE HAMMER
1X BOX ROAD/CHIMMEY FLARES
2X LIFE JACKETS
1X CHEST WADERS
4X 4X4X20 CRIBBING BLOCKS
1X 100FT EXTENSION CORD AND REEL
4X SCBA COMPLETE WITH FACE PIECES
4X SPARE SCBA BOTTLES
2X 2.5 INCH COMBINATION NOZZLES
7X 1.5 INCH COMBINATION NOZZLES
1X 2.5 INCH STRAIGHT STEAM NOZZLE
2X 2.5X2.5 FEMALE COUPLINGS
3X 2.5X2.5 MALE COUPLINGS
1X 2.5 INCH FEMALE X 2.5 INCH MALE INLINE HOSE VALVE
1X 6 INCH SUCTION PLATE
2X 10 FOOT X 6 INCH HARD SUCTION HOSE
2X 10 FOOT X 2.5 INCH HARD SUCTION HOSE
1X 2000 GALLON DROP TANK
1X 25 FOOT 5 INCH STREAMER HOSE
1X FOAM PRO#2001 FOAM SYSTEM
1X 6 FOOT PIKE POLE
1X 8 FOOT PIKE POLE
1X 2.5 INCH HYDRANT HOSE GATE
2X 2.5X1.5X1.5 GATES Y
3X FIRE EXTINGUISER
1X 24 FOOT ALUMIUN LADDER
1X 12 FOOT ROOF LADDER

1X 10 FOOT COLLAPSABLE LADDER
1X 200 FEET 3 INCH HOSE
1X 600 FEET 2.5 INCH HOSE
1X 600 FEET 1.75 INCH HOSE
1X 200 FEET 1.5 INCH HOSE
4X 5 GALLONS CLASS A FOAM

HOSE ON RACK IN STATION

1X 200 FEET 3 INCH HOSE
1X 600 FEET 2.5 INCH HOSE
1X 600 FEET 1.75 INCH HOSE
1X 200 FEET 1.5 INCH HOSE

404 RURAL PUMPER

1985 CHEVY KODIAK
TRIPLE COMBINATION PUMBER
750 GPM 2 STAGE PUMP (WAT.)
1000 GAL BOOSTER TANK
CAT 3208T DIESEL ENGINE
ALLISON AUTOMATIC TRANS
SPLIT SHAFT PTO

404 INVENTORY 5/2002

| | | |
|-------------|----|---------------------------------------|
| CAB | 1X | ERG (2000 EMERGENCY RESPONSE GUIDE) |
| | 1X | WINTER FRONT |
| DIRVER SIDE | | |
| FRONT COMP | | |
| TOP SHELF | 3X | FLASHLITES |
| | 1X | BAG OF HAZ MAT ABSORBANT |
| | 1X | SAWZ-ALL |
| | 1X | THROW ROPE |
| | 1X | BOX OF TYVEC SUITS |
| | 1X | BOX WITH RUBBER GLOVES & GARBAGE BAGS |
| MID SHELF | 2X | 2 1/2 NOZZLES |
| | 2X | 2 1/2 TO 1 1/2 REDUCERS |
| | 2X | 2 1/2 DOUBLE MALE FITTINGS |

1X 41/2 TO 21/2 REDUCER
1X 21/2 FEMALE / 21/2 MALE FITTING W/SHUT OFF
1X BOX OF CHIMNEY FLARES

BOT SHELF 1X CHAIN SAW
2X CHAIN LINK HOSE TOOLS
1X HYDRANT WRENCH
1X DEADBLOW HAMMER
2X SPANNER WRENCHES
1X VICE-GRIP TYPE GAS LINE CLAMP
1X FOAM PICK-UP NOZZLE
1X 21/2 STRAINER
1X FUNNEL
1X 1 GAL BAR OIL
1X 1 GAL GAS MIX (50:1)
1X 5 GAL GAS CAN
1X TOOL BOX W/ YELLOW "DO NOT CROSS LINE" TAPE
1X ORANGE MEDICAL BAG
1X AMBU BAG VALVE KIT

DRIVERSIDE
MID COMP
TOP SHELF 2X PORTABLE LAMPS
2X LIFE VEST
1X CHIMNEY FIRE CHAIN
1X UTILITY ROPE BAG

DRIVERSIDE
MID COMP
BOTTOM SHELF 1X SALVAGE TARP
1X PORTABLE HALOGEN LIGHT
2X SPANNER BELTS
1X CROW BAR
2X PRY BARS
1X HALIGAN BAR
1X BOLT CUTTER

DRIVERSIDE
REAR COMP
TOP SHELF 2X SPARE SCBA BOTTLES

BOTTOM SHELF 2X COMPLETE SCBA W/FACE PIECE
2X SPARE SCBA BOTTLES
2X PICK HEADED AXE
1X CHESTWADERS

TAIL BOARD
COMP

2X ELECTRIC CORD REELS
1X GENERATOR
2X EXTENSION CORD BUNDLES
2X ELECTRIC CORD ADAPTORS

PASSENGER
FRONT COMP

1X STRAINER
1X ELECTRIC SMOKE EXTRACTOR
1X 10' STEAMER HOSE W/REDUCER
2X COMPLETE SCBA W/FACE PIECE (SUITCASE)

PASSENGER
REAR COMP

1X DRY CHEMICAL EXTINGUISHER 20LB
1X CO2 EXTINGUISHER 10LB
1X STRAINER

PASSENGER
SIDE

1X ATTIC LADDER
1X 6FT STEP LADDER
1X 14 FT ROOF LADDER
1X 24 FT EXTENSION LADDER
1X 14 FT PIKE POLE

TOP SIDE
FRONT

1X 200 FT 1 1/2 PRECONNECT W/ #1TFT
1X 200 FT 1 3/4 PRECONNECT W/#2TFT
3X GRASS FLAPPERS
1X SCOUP SHOVEL
1X PITCH FORK
1X 5 GAL FLOOR DRY
1X 50 FT ROLL 2 1/2 HOSE
1X 50 FT ROLL 1 3/4 HOSE
2X 5 GAL CLASS A FOAM
2X 5 GAL AFFF FOAM
1X 3500 GAL DROP TANK

HOSE BED
DRIVERSIDE

+350 FT 2 1/2 HOSE (ACCORDIAN STYLE)
+350 FT 2 1/2 HOSE (ACCORDIAN STYLE)
+100 FT 1 1/2 HOSE W/ GATED WYE (BUNDLE STYLE)

HOSE BED
MIDDLE

+200 FT 2 1/2 PRECONNECT W/ NOZZLE

TOP SIDE
REAR COMP 2X 10 FT 2 1/2 HARD SUCTION
 2X 10 FT 4" HARD SUCTION
 1X PIERCING NOZZLE

406 INVENTORY
3/2003
1981 FORD TRUCK
3500 GALLON TANKER TRUCK

1X HYDRANT WRENCH
1X RUBBER Mallet
1X PIPE WRENCH
1X HYDRANT Y 3 INCH
4X SPANNER WRENCHES
1X SPADE SHOVEL
1X PORTABLE PUMP
2X FLASHLIGHT
1X 5 INCH STEAMER
2X 3 INCH 50 FT HOSE

Request for Council Action

Date: March 2, 2009
To: East Grand Forks City Council, Mayor Lynn Stauss, Councilmembers Dick Grassel, Marc DeMers, Craig Buckalew, Greg Leigh, Henry Tweten, Wayne Gregoire, and Mike Pokrzywinski
Cc: File
From: Greg Boppre, PE
RE: Change order - 2008 Assessment Job No. 2- Utilities and Street Construction

Please see the attached change order no. 2, for 2008 Assessment Job No. 2 – Utilities and Street Construction. This change order is due to the wet subgrade conditions for the paving project at Northland Technical. Steve Emery and I have met a couple of times with the NCTC staff and let them know what we felt it would take to correct the wet subgrade. It included additional subgrade removal and installation of limerock. The limerock helps to stabilize the subgrade.

The change order will be added to their special assessments.

Change Order

No. 2

Date of Issuance: February 19, 2009 Effective Date: February 19, 2009

| | | |
|--|---------------------------------|--------------------------------|
| Project: 2008 Assessment Job No. 2 | Owner: City of East Grand Forks | Owner's Contract No.: |
| Contract: Utilities and Street Construction | | Date of Contract: July 1, 2008 |
| Contractor: Taggart Excavating and Septic Services | | Engineer's Project No.: 08AJ2 |
| Newfolden, MN 56738 | | |

The Contract Documents are modified as follows upon execution of this Change Order:

Description: Furnish and Install Lime Rock Base

Attachments: (List documents supporting change):

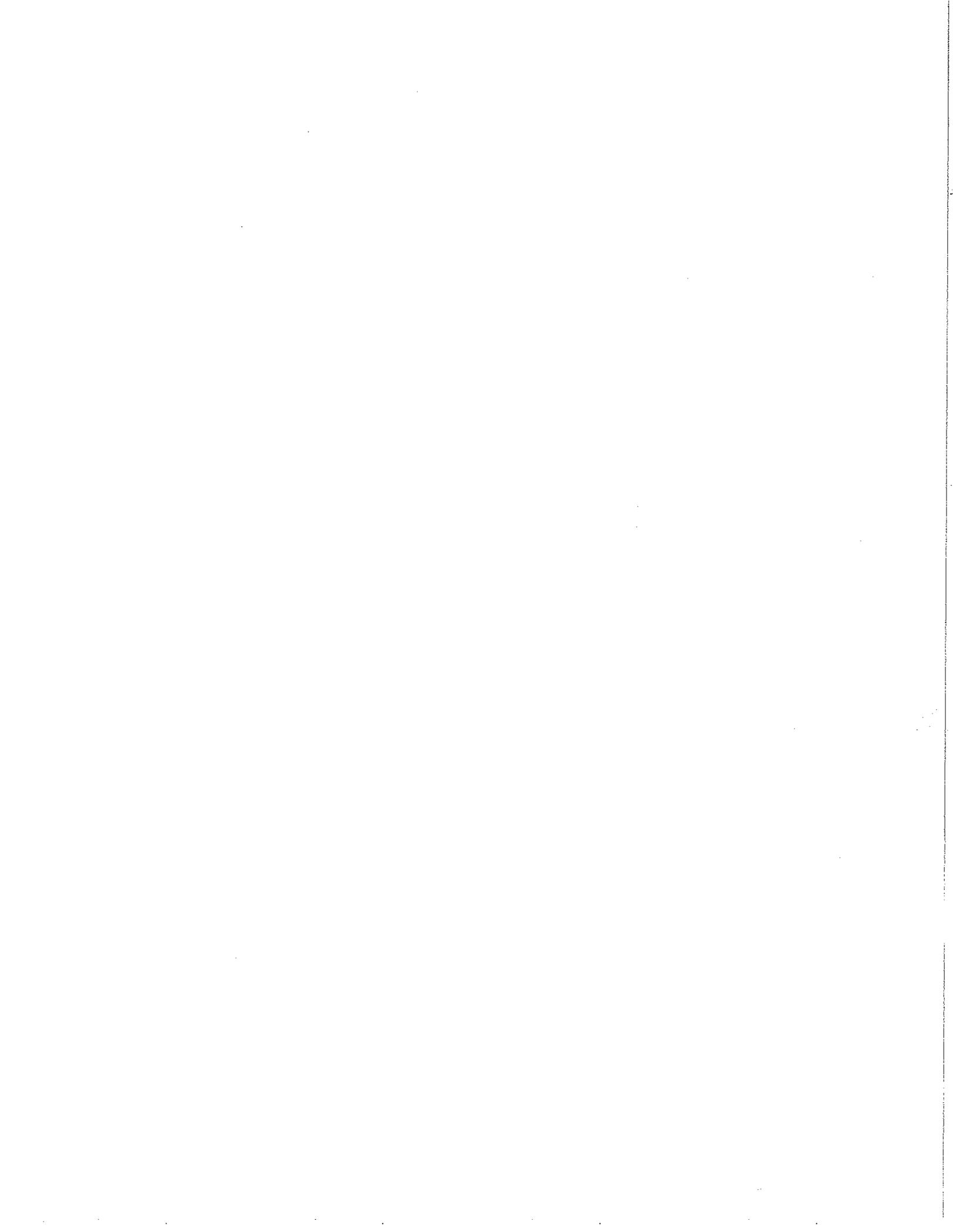
See attached

| CHANGE IN CONTRACT PRICE: | CHANGE IN CONTRACT TIMES: |
|---|--|
| Original Contract Price: <u>\$261,246.95</u> | Original Contract Times: <input type="checkbox"/> Working days <input type="checkbox"/> Calendar days Substantial completion (days or date): <u>October 15, 2008</u> Ready for final payment (days or date): _____ |
| [[Increase] [Decrease] from previously approved Change Orders No. _____ to No. _____: <u>\$55,125.35</u> | [[Increase] [Decrease] from previously approved Change Orders No. _____ to No. _____: Substantial completion (days): <u>0 days</u> Ready for final payment (days): _____ |
| Contract Price prior to this Change Order: <u>\$316,372.30</u> | Contract Times prior to this Change Order: Substantial completion (days or date): <u>October 15, 2008</u> Ready for final payment (days or date): _____ |
| [[Increase] [Decrease] of this Change Order: <u>\$35,853.00</u> | [[Increase] [Decrease] of this Change Order: Substantial completion (days or date): _____ Ready for final payment (days or date): _____ |
| Contract Price incorporating this Change Order: <u>\$352,225.30</u> | Contract Times with all approved Change Orders: Substantial completion (days or date): <u>July 1, 2009</u> Ready for final payment (days or date): _____ |

| | | |
|---|---|--|
| RECOMMENDED: By: <u>[Signature]</u> Engineer (Authorized Signature) Date: <u>2/26/09</u> | ACCEPTED: By: <u>[Signature]</u> Owner (Authorized Signature) Date: <u>2-26-09</u> | ACCEPTED: By: _____ Contractor (Authorized Signature) Date: _____ |
| Approved by Funding Agency (if applicable): _____ | | Date: _____ |

CHANGE ORDER NO. 2
2008 ASSESSMENT JOB NO. 2
UTILITIES AND STREET IMPROVEMENTS
NORHTLAND COMMUNITY AND TECHNICAL COLLEGE
EAST GRAND FORKS

| DESCRIPTION | QUANTITY | UNIT | UNIT PRICE | TOTAL |
|---------------------------------|-----------------|-------------|-------------------|--------------------|
| Furnish and Install Lime Rock | 2109 | CY | \$17.00 | \$35,853.00 |
| TOTAL CHANGE ORDER NO 2. | | | | \$35,853.00 |



Minutes of the regular meeting of the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota held February 19, 2009 at 5:00 P.M.

Present: Ogden, Quirk, Tweten

Absent: Brickson

It was moved by Commissioner Quirk second by Commissioner Tweten to approve the minutes of February 5, 2009.

Voting Aye: Ogden, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Tweten second by Commissioner Quirk to authorize the Secretary to issue payment of the recommended bills and payroll in the amount of \$1,144,139.16.

Voting Aye: Ogden, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Quirk second by Commissioner Tweten to approve the updated and revised Electric Utility Service Territory Settlement Agreement with Red River Valley Co-op.

Voting Aye: Ogden, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Tweten second by Commissioner Quirk to adjourn to a closed meeting to discuss the IP circuit 3 litigation.

Voting Aye: Ogden, Quirk, Tweten

Voting Nay: None

Minutes of a closed meeting of the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota held February 19, 2009 at 5:50 P.M.

Present were Commissioner Ogden, Commissioner Quirk, Commissioner Tweten, Dan Boyce, Ron Galstad, Scott Gravseth and Greg Horton.

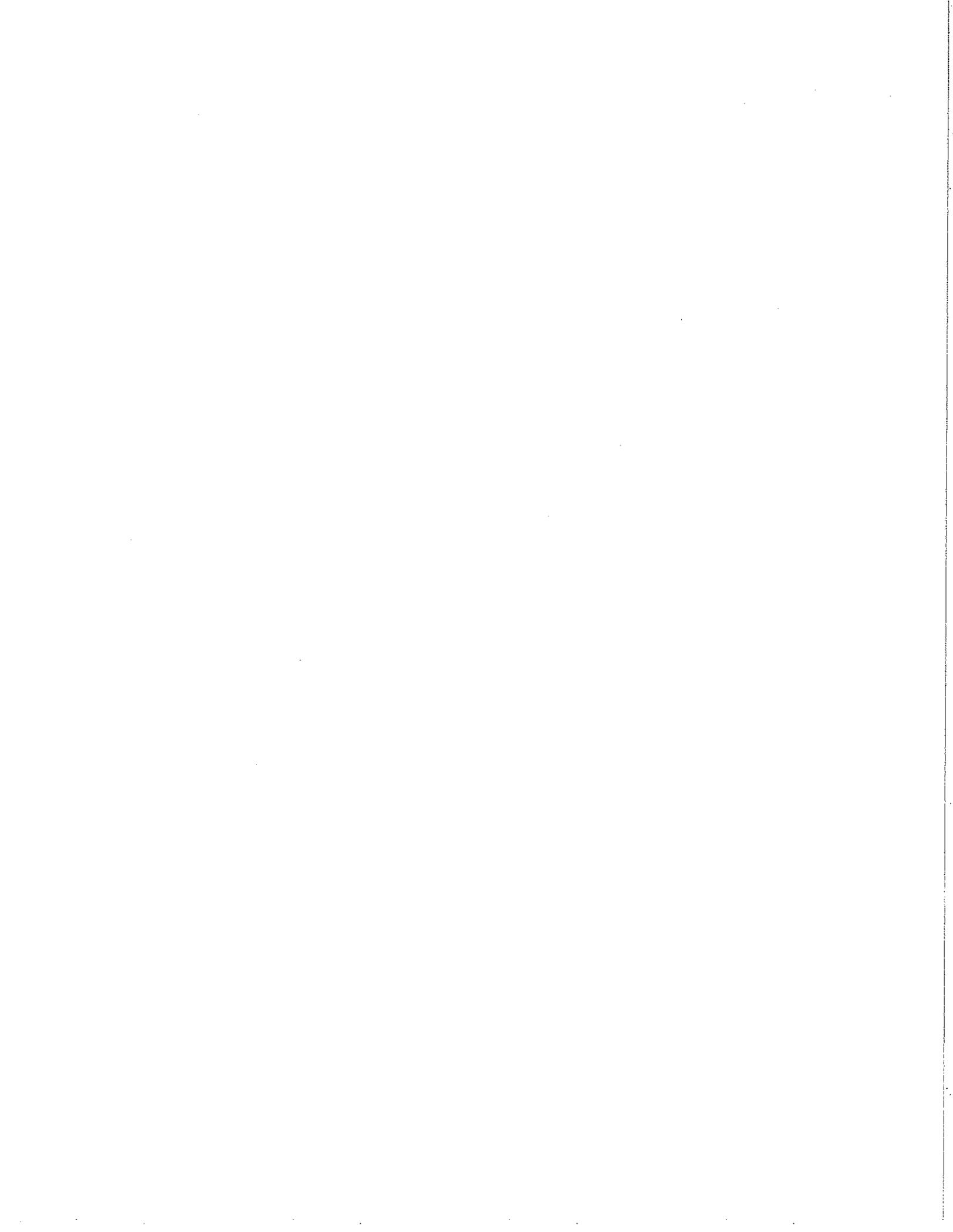
Discussion ensued on the IP circuit 3 litigation.

It was moved by Commissioner Tweten second by Commissioner Quirk to adjourn to March 5, 2009.

Voting Aye: Ogden, Quirk, Tweten

Voting Nay: None

Lori Maloney
Sec'y



Request for Council Action

Date: 3-10-09

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council Members: Marc Demers, Craig Buckalew, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

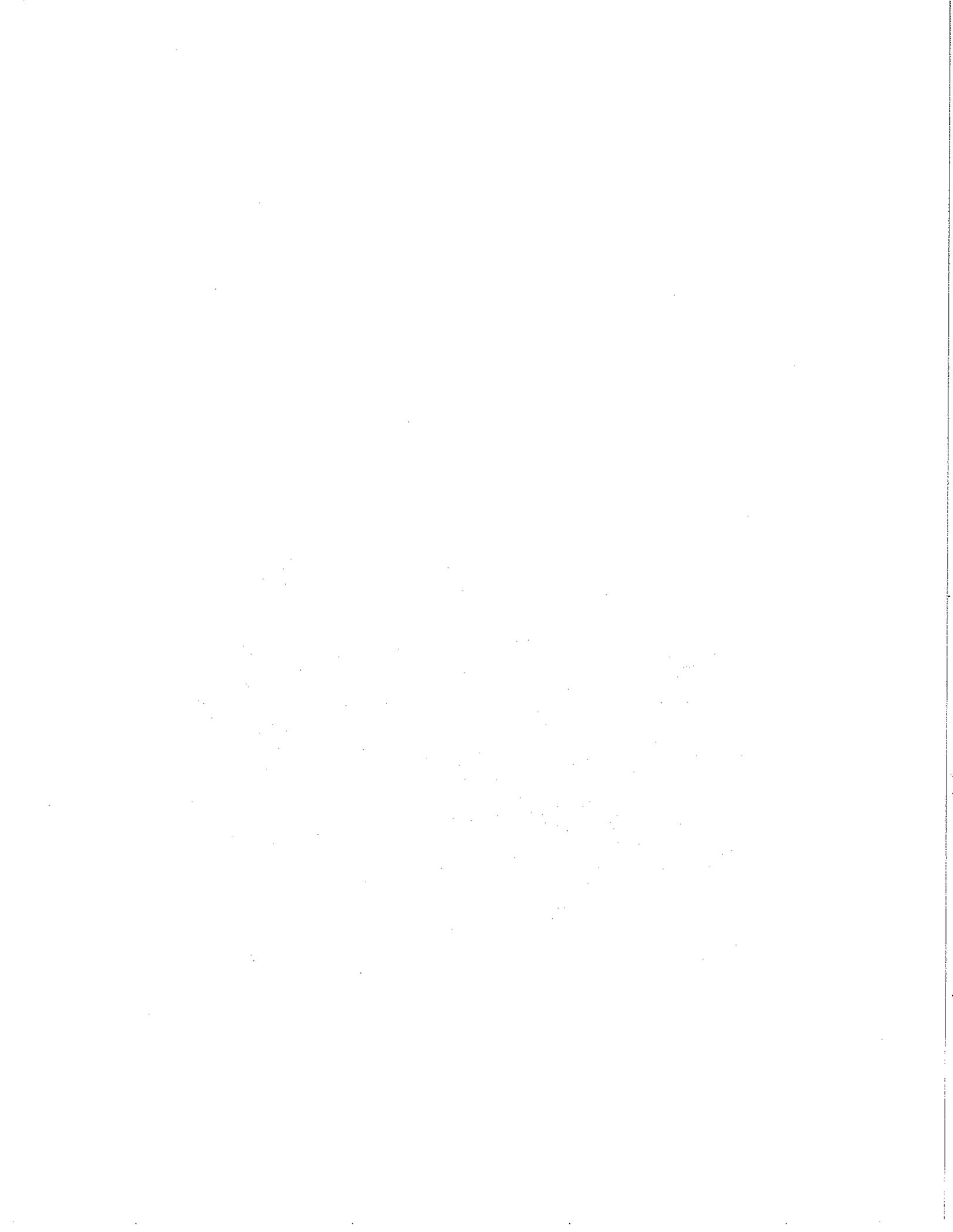
From: John Wachter

RE: Floodwall Storage Building

The Water and Light commission approved to fund, bid, construct, and maintain the the floodwall closure storage building. The budgeted amount for the facility was \$280,000. The building will be located at Stauss Park behind Babe Ruth field (north).



Recommendation – Recommend the Water and Light commission move forward with specifications and bidding.



Request for Council Action

Date: March 17, 2009
To: East Grand Forks City Council and Mayor Lynn Stauss
Cc: File
From: Nancy Ellis, Senior Planner
RE: Preliminary Approval of 2009 River Forks Downtown Plan Update to the Comprehensive Plan

PLANNING COMMISSION RECOMMENDATION

Planning Commission recommends preliminary approval of the newly updated 2009 River Forks Downtown Plan to the East Grand Forks Comprehensive Plan.

GENERAL INFORMATION

Background: The staff of the MPO was requested by GF City Council to prepare an update to the Downtown Plan/Riverforks Plan. Working together with the City of East Grand Forks, the MPO has prepared an update.

Beginning in January 2008, the MPO started the process of updating the Downtown Plan. A Steering Committee comprised of stakeholders has been meeting, guiding the development of the Downtown Plan Update. Throughout the process, the MPO has kept all informed on the progress and at all times of decision. The MPO believes that the update incorporates all of the input and feedback provided. Further, the update provides for strong reliance on improving the usage of the existing downtown area by planning for a few key improvements.

Select pages from the document, including the recommendations and implementation sections of the plan, are included in your packet. The entire document is available in the EGF Planning Office. This plan will update the existing River Forks plan to a new 2009 River Forks Downtown Plan.

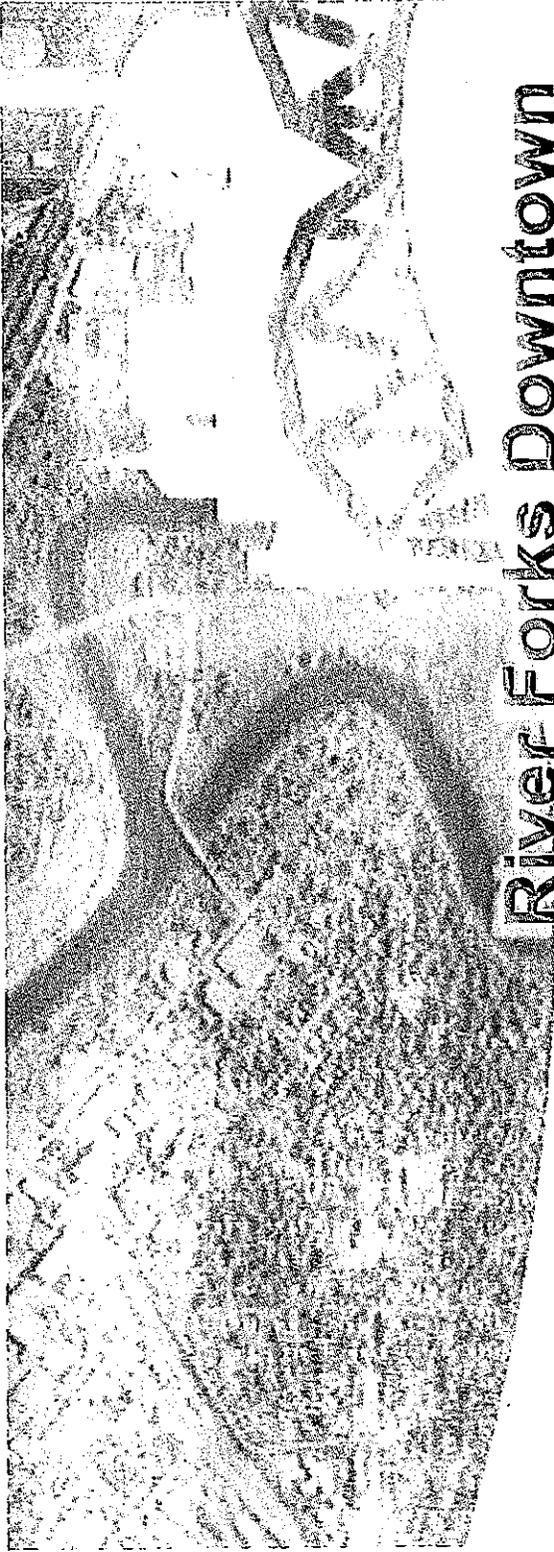
Staff recommends preliminary approval of the 2009 River Forks Downtown Plan Update together with all maps, information, recommendations and data contained therein. This would then be adopted as part of your Comprehensive City Plan. The Comprehensive Plan consists of many documents including 2035 Long Range Transportation Plan, The Greenway Plan, The East Grand Forks Urban Design Plan, among others.

FINDINGS AND ANALYSIS

- The current Downtown Plan element is out of date.
- The City of East Grand Fork's City Comprehensive Plan does contain a Downtown Plan.
- The recommended Plan does amend all past downtown documents to represent current conditions and future recommendations.
- The GF/EGF MPO has presented an update to the element.
- The City's Comprehensive Plan needs to be amended to contain the updated Downtown Plan Element.
- A final public meeting will be held on March 24th by SEH to discuss the final document.
- A public hearing for final approval will be held at the April 9th Planning Commission meeting.

STAFF RECOMMENDATION TO PLANNING COMMISSION

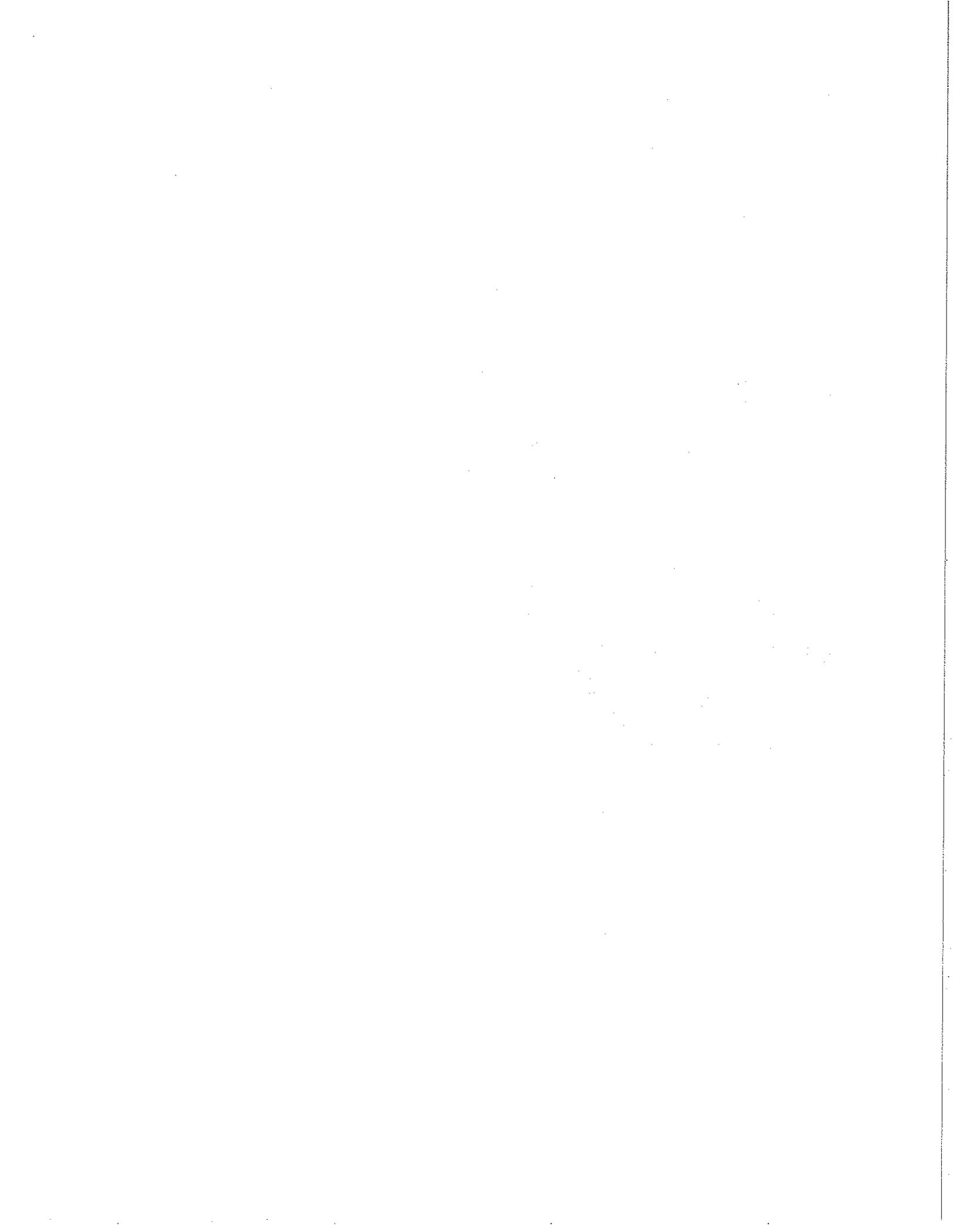
1. Planning Commission should recommend preliminary approval to amend the East Grand Forks Comprehensive Plan to include the River Forks Downtown Plan Update together with all maps, information, recommendations and data contained therein.
2. The Commission should also set a public hearing date for April 9, 2009 for final approval to amend the Comprehensive Plan.



River Forks Downtown Update Plan

Draft

February 2009



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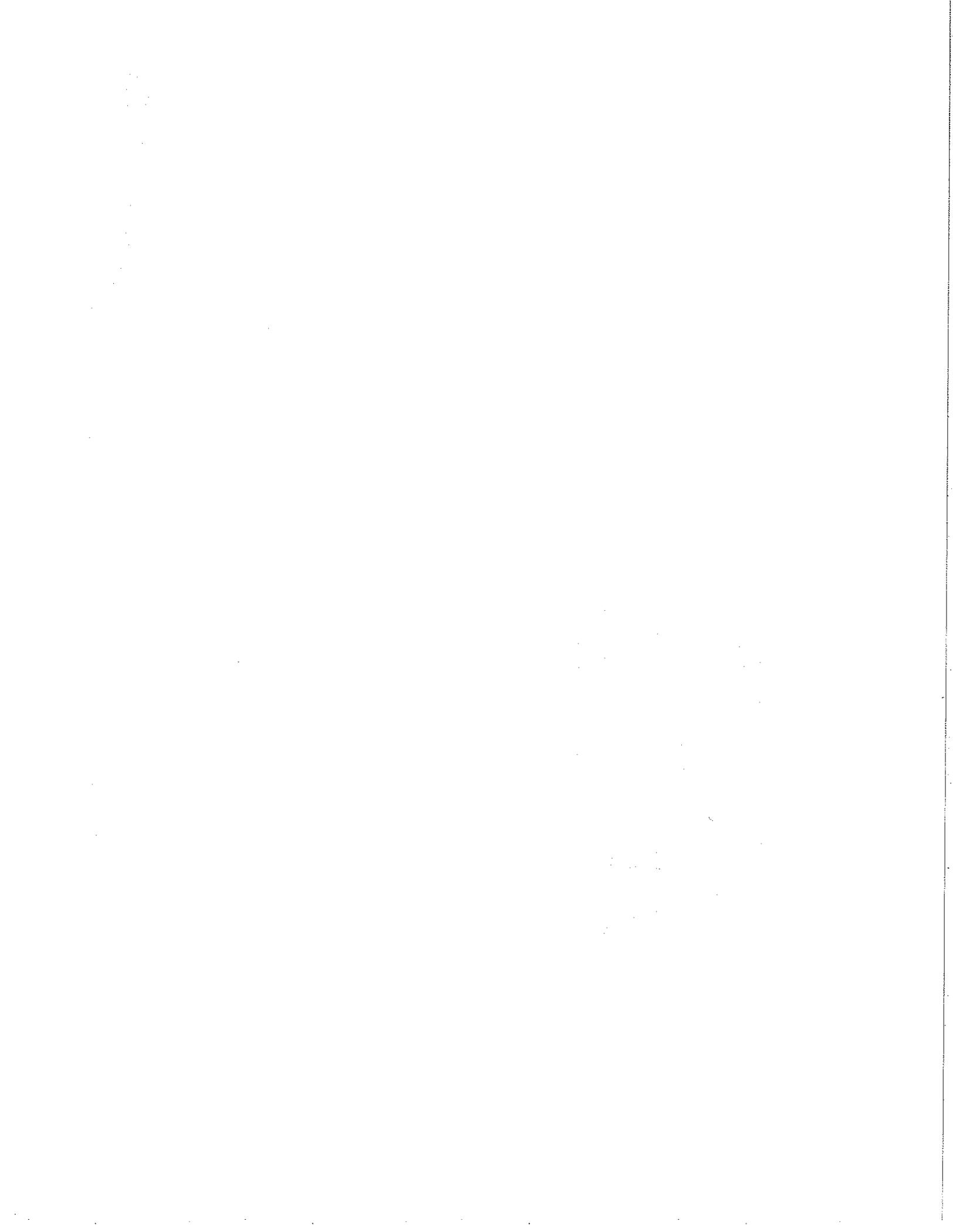
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Additional
pedestrian & bicycle
facilities on bridge

New pedestrian &
bicycle bridge to
connect to gateway
façade

Convert 3rd & 4th
Street to two way
traffic

Buildings for new
low-rise hotel (high-
rise reserved)

Mix use
redevelopment along
western edge of
downtown, typical

New multi-family
residential - typical

New grocery
commercial mixed use

Develop & enhance
public space

Potential multi-family
residential
development site

EXISTING WATER
TREATMENT PLANT
NEW WATER TREATMENT
PLANT
NEW WATER TREATMENT
PLANT

NEW WATER TREATMENT
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NEW WATER TREATMENT
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NEW WATER TREATMENT
PLANT

NEW WATER TREATMENT
PLANT

Enhance
parking lots
with additional
plantings
Enhance State
Park entrance
Park entrance
Tennis parking
deck
Reynolds mall
rebuild

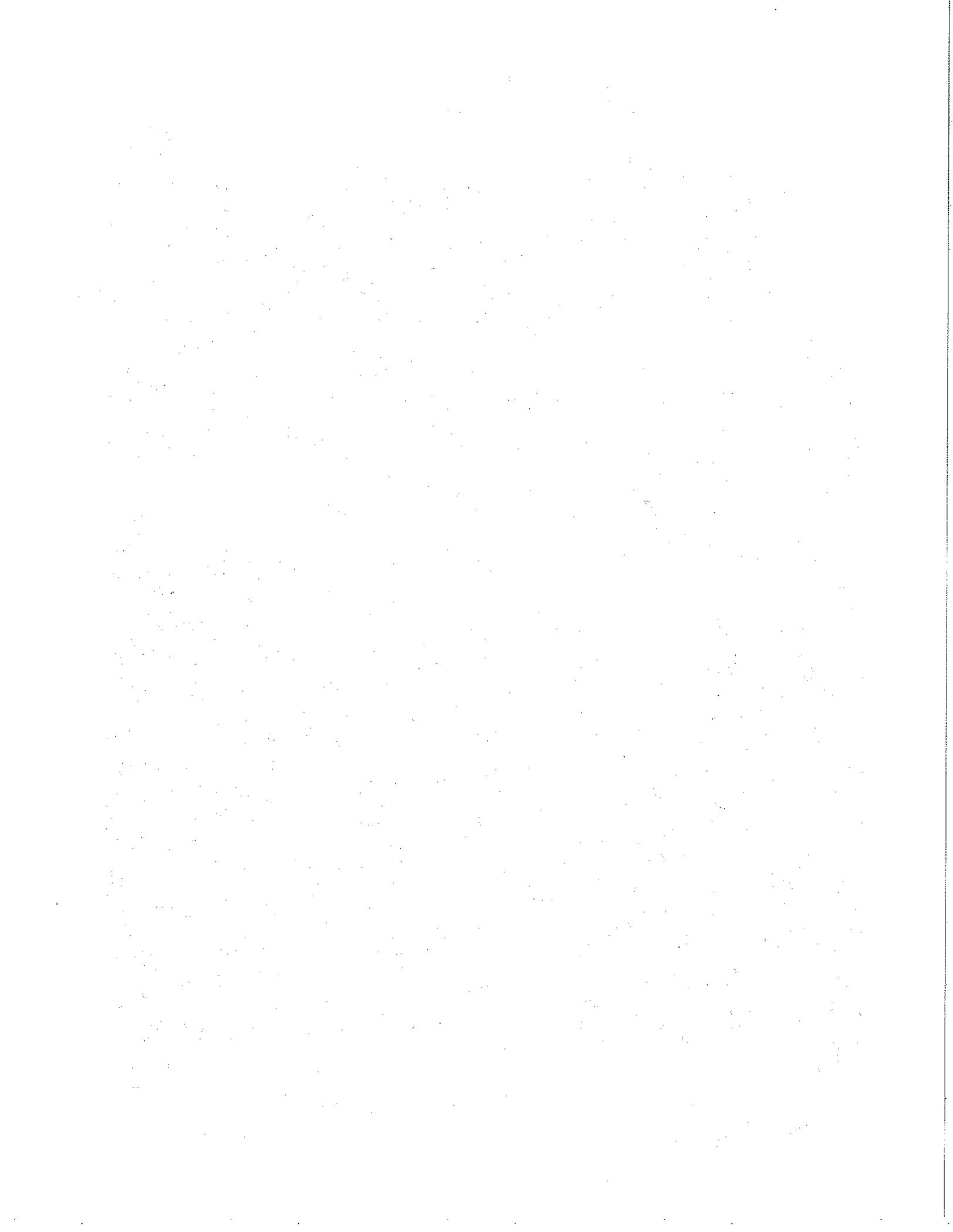
"Grand Cities"
Parade

Greenway
opportunities:
shade trees,
circular lawn,
St. Brown

R.R. right-of-
way

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Grand Forks - East Grand Forks
Metropolitan Planning Organization



Recommendations

Recommendations for Downtown Revitalization

The Core Downtown possesses a strong visual appearance and historic character, but its vitality has slowed because of a lack of retail businesses in the Core and the relocation of the Post Office, a substantial traffic generator, out of the Downtown. Downtown professional service businesses remain vital and active and most of the Grand Cities public facilities are located in or very near to the Downtown (City Hall, public library, community building).

- 1. Focus on filling vacant spaces in the Core Downtown area (beginning with DeMers Avenue); recommend that remaining vacant spaces in the Riverwalk Centre in East Grand Forks be daylighted.

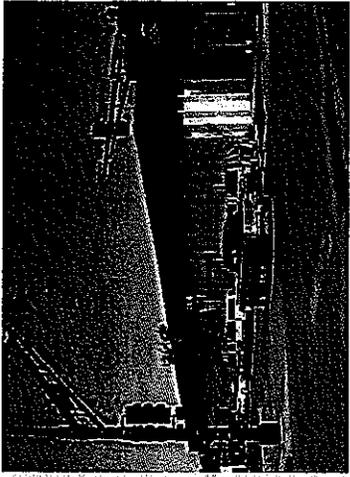
To accomplish this, a leadership organization will have to be established, one that can work proactively with Downtown building owners to assist them in filling vacant spaces in the Downtown. This does not mean that the organization must take full responsibility for leasing or selling the space, but increasing awareness to potential businesses of the spaces that are available in the Downtown

and funds that might be available for renovation or build-out for a prospective tenant would help to get the word out.

Daylighting the Riverwalk Centre in East Grand Forks will open these spaces to the street, increase the pedestrian orientation of the area and encourage additional customer traffic. We believe that opening these spaces to the street will encourage a synergy of uses based on those that exist there currently.

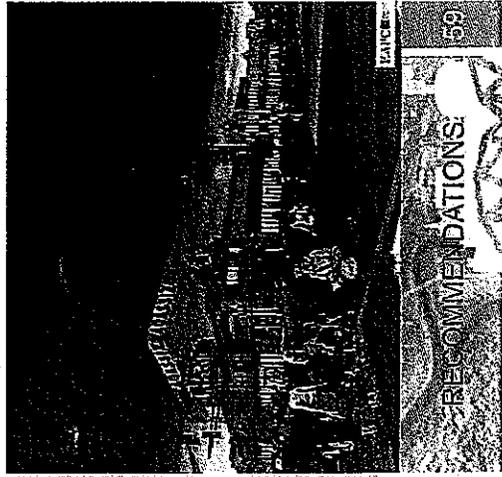
We also suggest that owners of larger buildings in the Downtown where vacant space is over 3,000 to 3,500 square feet should consider subdividing the space and marketing smaller spaces as many independent retailers or smaller services businesses do not need more than 3,000 square feet and often need less. This could increase interest in the space from specialty users, many of which are looking for smaller square footage.

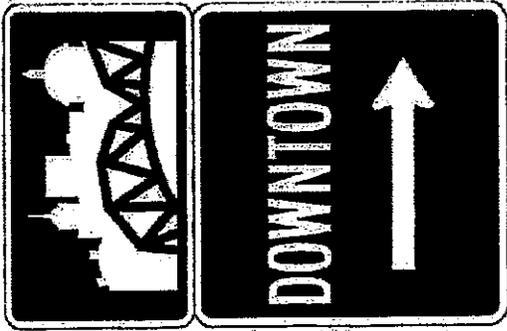
We recommend that a website link be established to identify these spaces along with contact names and phone numbers. Other communities have used this as an economic development tool in their communities to increase occupancy in commercial buildings or to increase prospect inquiries for buildings and land. Funding for this link could be included in the budget for the Downtown redevelopment organization or businesses that wanted to participate could pay a small



Opening up the sidewalk of the mall to storefronts would make this area more inviting.

Artist's rendering of opening up Riverwalk Centre Mall.





Downtown promotion and wayfinding is important.

promotional fee to increase advertising for their available space.

2. Develop an ongoing promotional campaign that targets the Downtown area.

This campaign should detail the strengths of Downtowns of the Grand Cities and why it is a good place to shop and do business. Downtown should be promoted both to those that would use its services as well as to those that would locate their business there. The purpose of the campaign is to generate ongoing interest in patronizing the Downtown and to create a tool for soliciting economic development. There will be some business turnover and it is important to establish a method and action plan for keeping the pipeline active. The Downtown promotional campaign has several different components: a) promotion of individual businesses with joint advertising, b) promotion of the Downtown as a whole through an image campaign 3) promotion of special events. Each of these areas requires a different venue/format. For example, the local newspaper can run a joint advertising segment that identifies all of the Downtown businesses. This could be funded through a cooperative advertising fund that Downtown businesses would contribute to. A larger promotional effort for the entire downtown

should be the responsibility of the downtown leadership organization and funded through fundraising contributions or city funds.

Downtown must be implanted in the consumer's mind as a shopping place, much like a traditional shopping center. Fundamentally unique characteristics of the Downtown are its historic character (location, buildings), and its location along the Red River

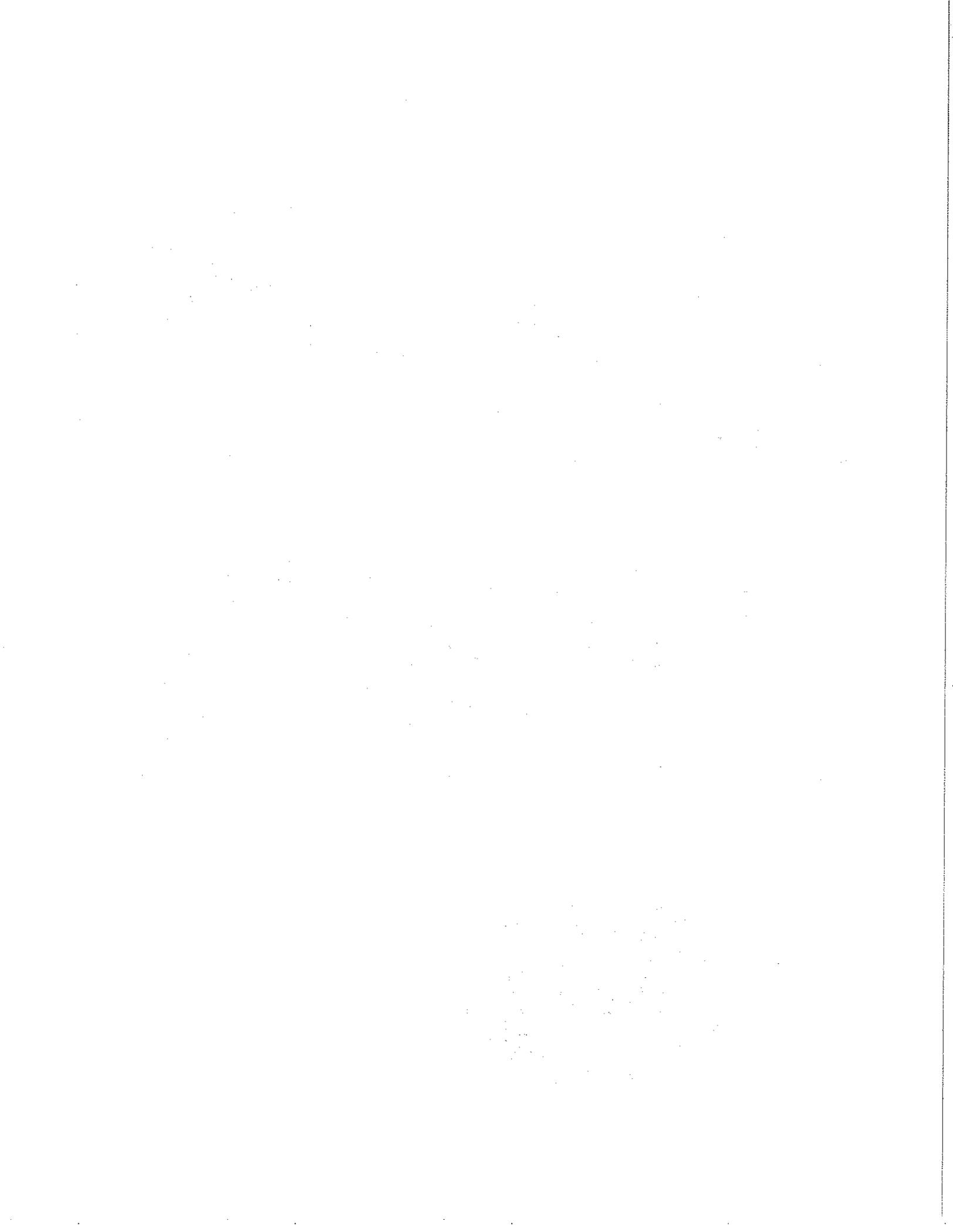
Do not neglect to promote the Downtowns to non-locals through advertising at the local hotels, tourist information centers and other local recreation areas. This will attract tourists and travelers to businesses Downtown for shopping and other events and services.

3. Solicit ongoing input from Downtown businesses

Downtown can provide important input to a Downtown leadership organization and assist the organization in keeping its pulse on what is happening, positive and negative. Many of the Downtown are committed to the Downtown and committed to enhancing the commercial mix in the area on both sides of the River. Part of the Downtown leadership organization's responsibilities however, could be to regularly meet with Downtown to



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discuss Downtown issues and encourage participation from a broad cross-section of businesses. Not all will want to participate in a group meeting because of time constraints, etc. We recommend that at the very least all are kept informed of key issues and initiatives through email, a newsletter or other ongoing letter or communication.

This may be very difficult initially for the Grand Cities as professional service businesses do not typically have the same issues as traditional retailers. Strengthening Downtown will benefit all businesses and the community as a whole over time.

4. Identify and Target Specific Users for Available Spaces

Based on the size of the space available and its attributes, market the space to users that will find its attributes desirable. Currently, the building located at 322 DeMers has 30,000 square feet vacant and is the largest vacant space in the Downtown. We discuss options for the building separately in a following section.

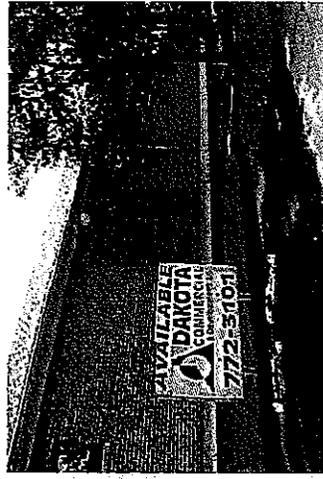
The vacant first floor space at the corner of 3rd and DeMers in the Griffiths Building previously housed a furniture store. Rather than a traditional furniture store to fill this vacant space, we believe that a home

furnishings store that primarily offers soft goods (accessories, lamps, towels, glassware, tableware, etc.) with unique offerings could attract customers to the Downtown and to the venue. We believe that this use is appropriate for this space or a similar unique retailer. The space would also be appropriate for a small restaurant operation. We also believe this building could be considered for reuse as a small hotel.

If there is a specific store type or specific retailer that is desired in the community and in Downtown, they should be identified and contacted by the Downtown management organization or the individual in charge of retail recruitment. The Downtown organization should work with potential retailers to determine their "fit" within the mix of the Downtown.

5. Identify key locations/ areas for future development.

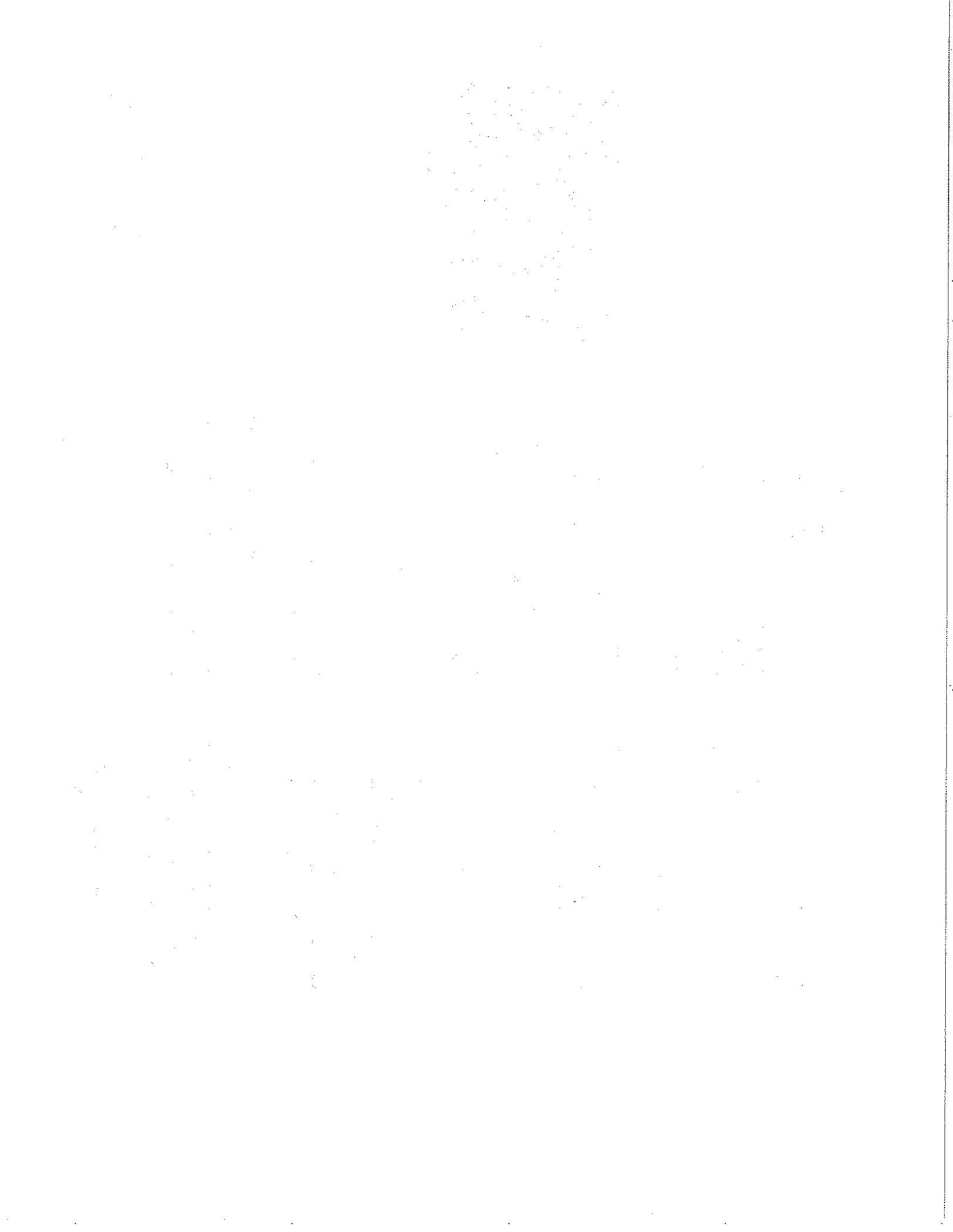
The historic Northern Pacific Depot and Freight House is currently available for sale. This property presents a potential renovation opportunity for additional commercial office or retail space. Currently, the building lacks curb appeal. Because of its historic character, improvements to the exterior façade may be limited by the need for historic preservation.



Historic depot is currently available for lease.



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Alternate uses could include a collection of retail outlets or institutional use.

We believe that some of the larger vacant office spaces offer an opportunity to create a UND Downtown Campus, similar to the NDSU Downtown Campus in Fargo. Parking will be an important element of this type of use, but with the existing parking available, we believe any parking challenges may be overcome.

Various other buildings in the Downtown offer opportunities for new housing, lodging, retail and institutional uses. These potential opportunities will be discussed further in the master plan.

Housing will support and enhance the retail and commercial base within the Downtown. Efforts to create housing in and near Downtown will have the strongest impact on sustaining Downtown's viability over the long-term.

Other Sites

In identifying other sites for potential redevelopment, we recommend the following criteria be used for site evaluation:

- A. Location in the Downtown core
- Properties within the core Downtown or immediately adjacent should be considered for rehabilitation first;

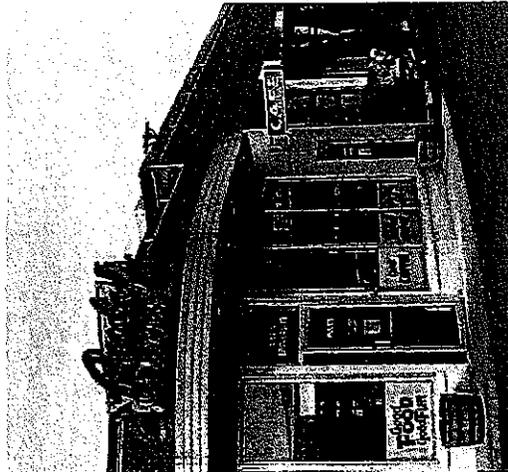
B. Historic designation

Historic properties that either have a historic designation or could be designated as historic should be considered first to maintain the historic character of the Downtown and as a resource for obtaining funding for rehabilitation. We caution that the property's current condition must be evaluated for the economic value of rehabilitation for reuse.

C. Buildings that have unique qualities or characteristics

Buildings that have design or architecture that is striking, unique or historic should be considered for reuse. This must be carefully considered as some uses are not appropriate for some buildings and some structures may have deteriorated beyond reasonable efforts to rehabilitate them. There are however, many examples of creative adaptation. For example, a former vintage gas station in St. Paul, Minnesota was converted to a hamburger/malt shop. The garage door was replaced with a glass door and during the summer months, it is opened to the outside. Chairs are placed outdoors for an extended eating area.

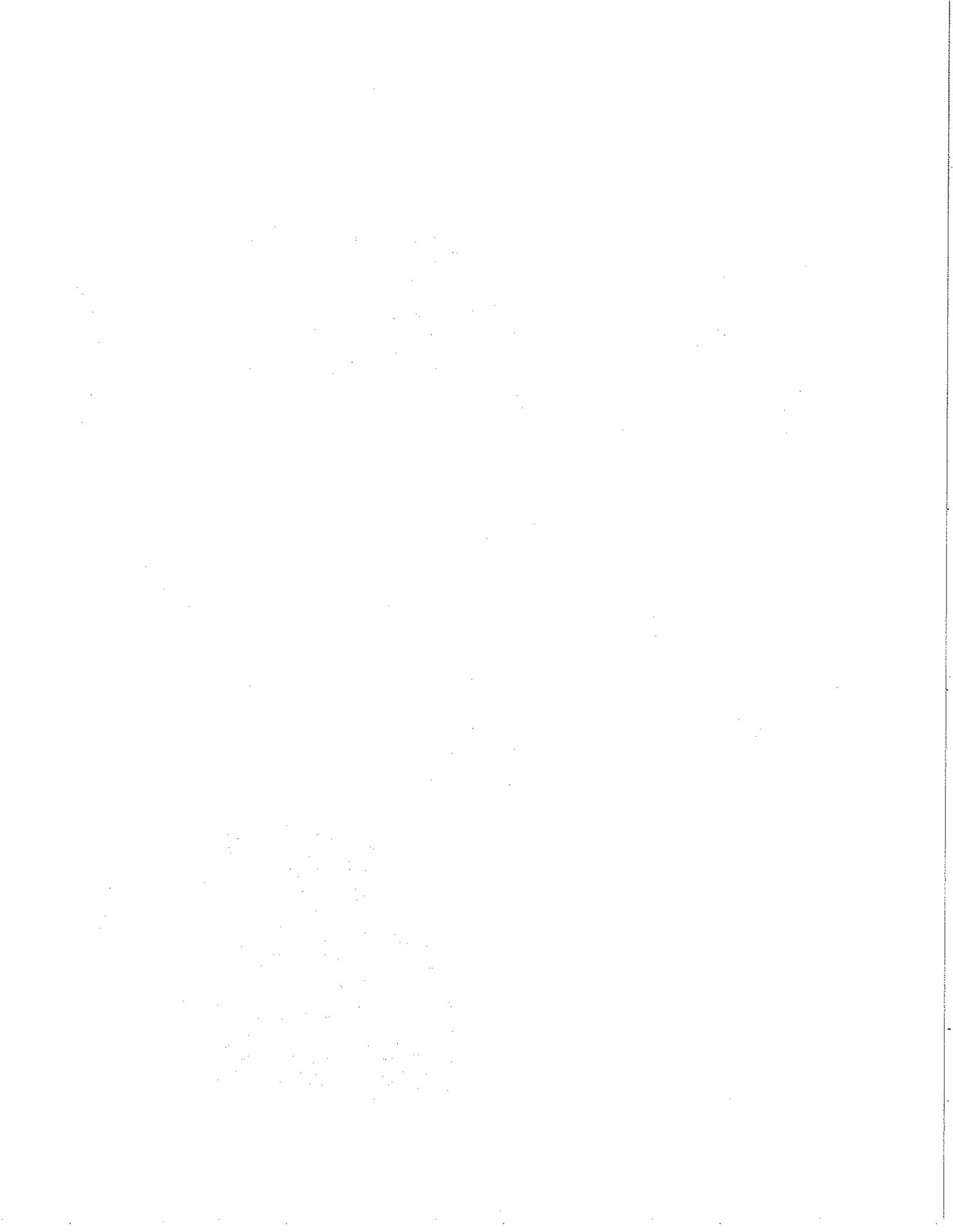
- D. Vacant Sites or Incompatible Uses
- Sites in close proximity to the core Downtown may be appropriate for



In St. Paul, this former gas station was converted into a hamburger/malt shop.



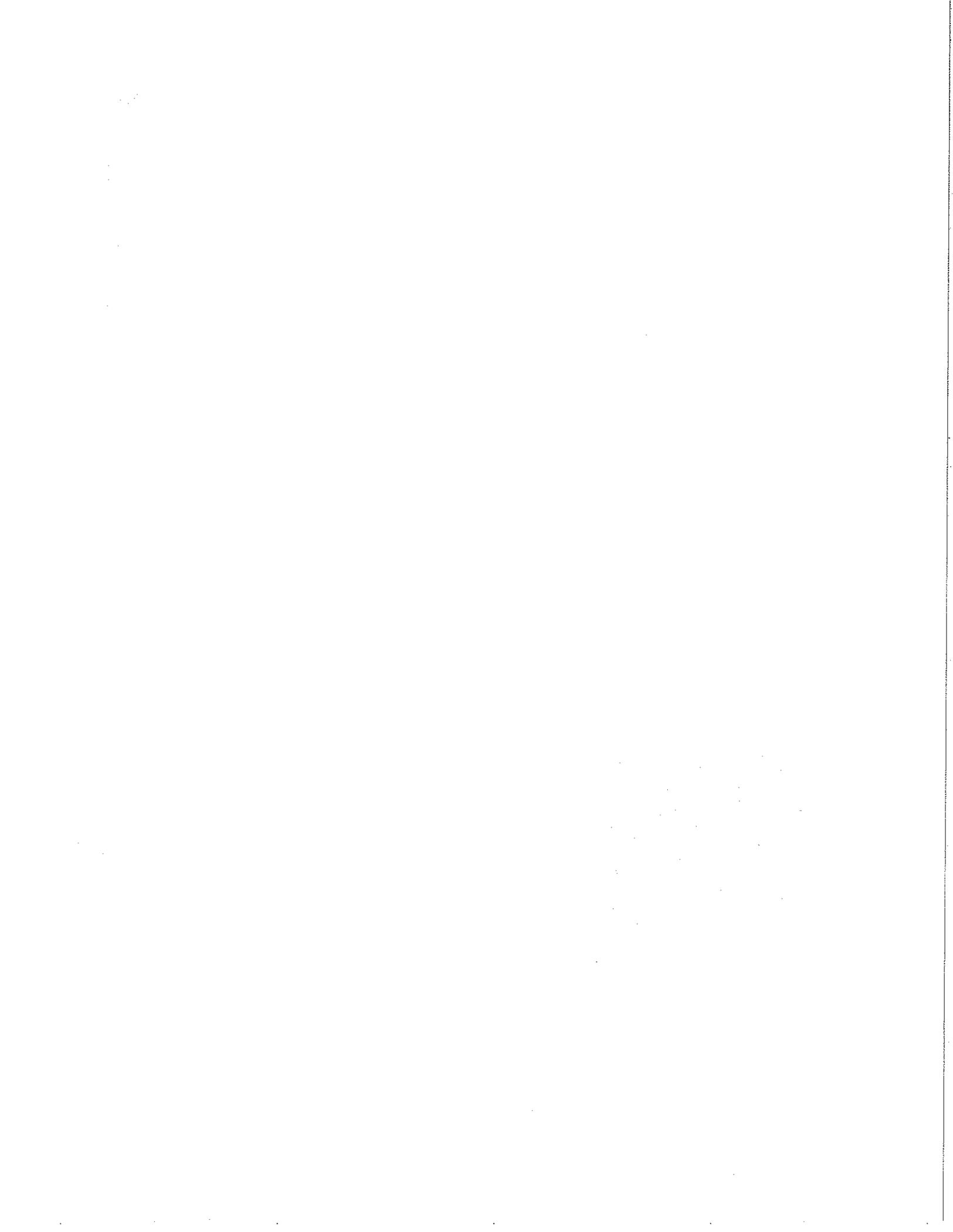
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new structures, either housing or new commercial buildings that would provide a synergy with existing uses in the Downtown. If businesses relocate, their vacated facilities may offer opportunities for new uses that would bring new market segments to the Downtown (i.e. hospital sites, lumber yard). We do not suggest that these uses be driven out of the Downtown, but if sites become available, they can present an opportunity to effect positive change and incorporate new uses.

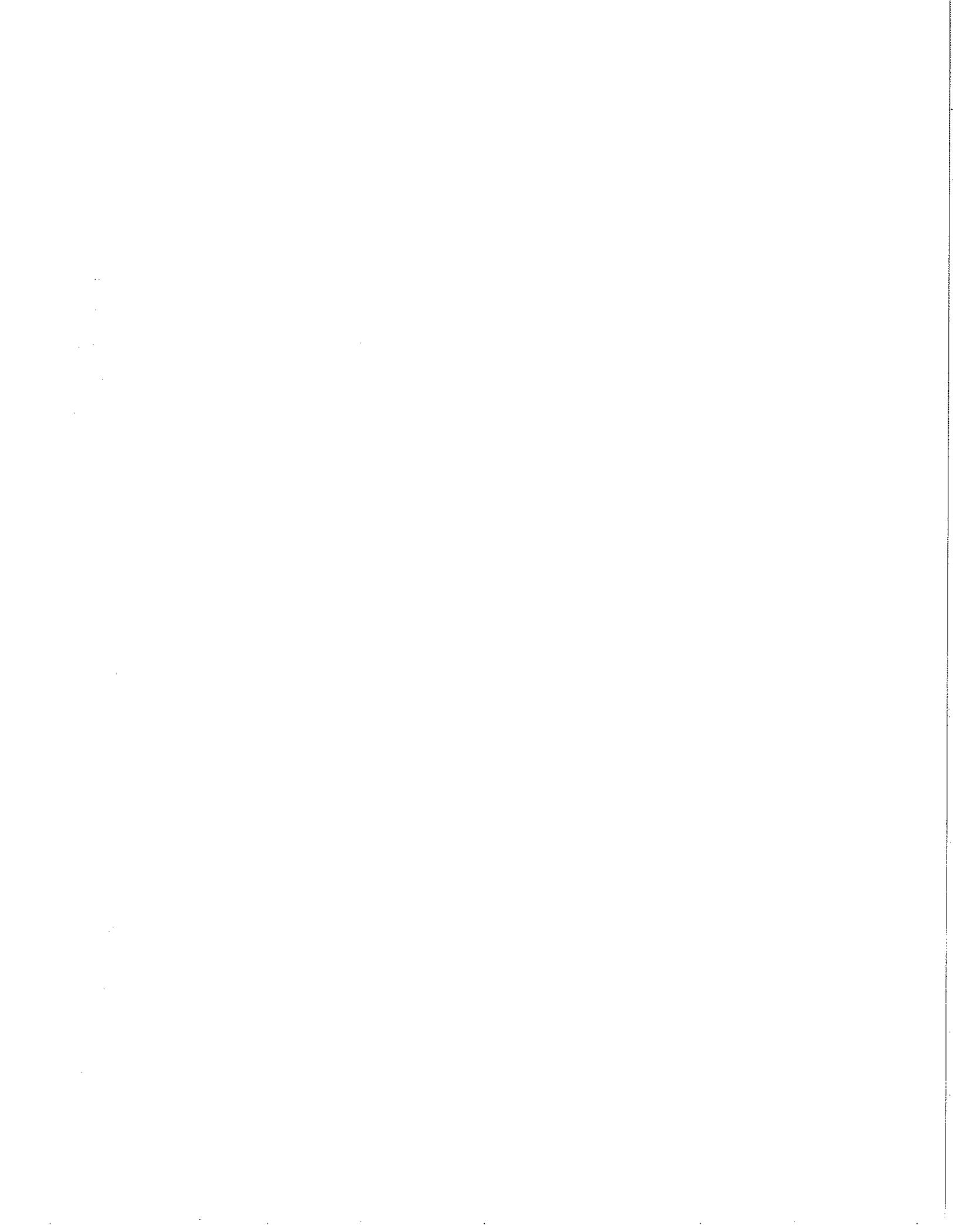
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Recommendations for Priority Projects

New Pedestrian and Bicycle Bridge Project Description

This bridge would provide much needed pedestrian and bicycle connectivity between the downtowns of Grand Forks and East Grand Forks. Presently pedestrians and bicyclists can cross on the Sorlie Bridge which has a sidewalk width of just under 7-foot and 40-foot roadway width. Crossing the Kennedy Bridge is difficult for pedestrians and bicyclists and recent signing installed prohibiting pedestrians. A new bridge would make crossing the river much easier for non-motorized traffic. The design concepts drawn at the Charette incorporated river, pier and bridge elevation information from a 2001 study (Non-Motorized Traffic Bridge Facilities Study).

Goals

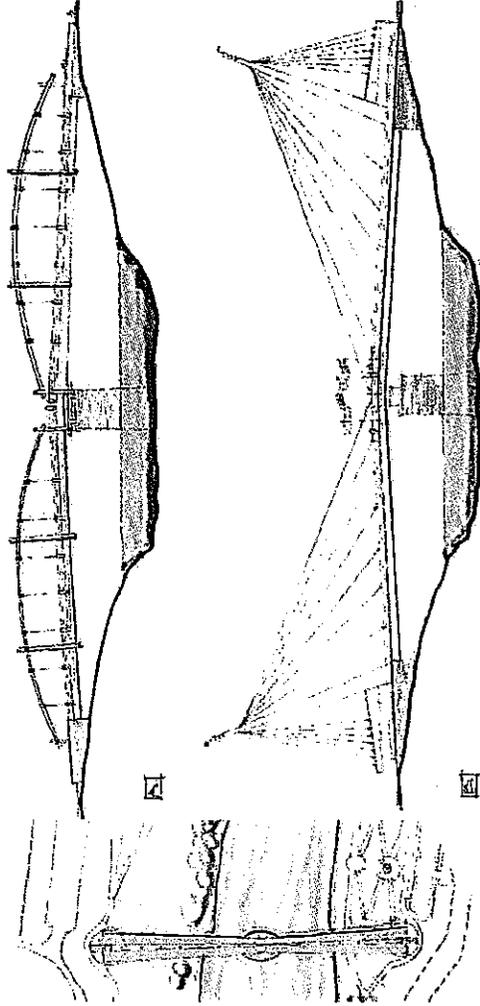
- Improve the connectivity between the two downtowns.
- Enhanced pedestrian/bicycle experience.
- Safer environment for pedestrians/bicyclists.
- Enhanced connection to Greenway and the River.

Action Steps

- Grand Forks and East Grand Forks should agree to work together on the pedestrian bridge.
- Determine the appropriate location and landing area for the bridge.
- Develop a detailed plan for the bridge that strengthening connections between the two downtowns.

Timeframe

- This project should be completed within the next 5 to 10 years.

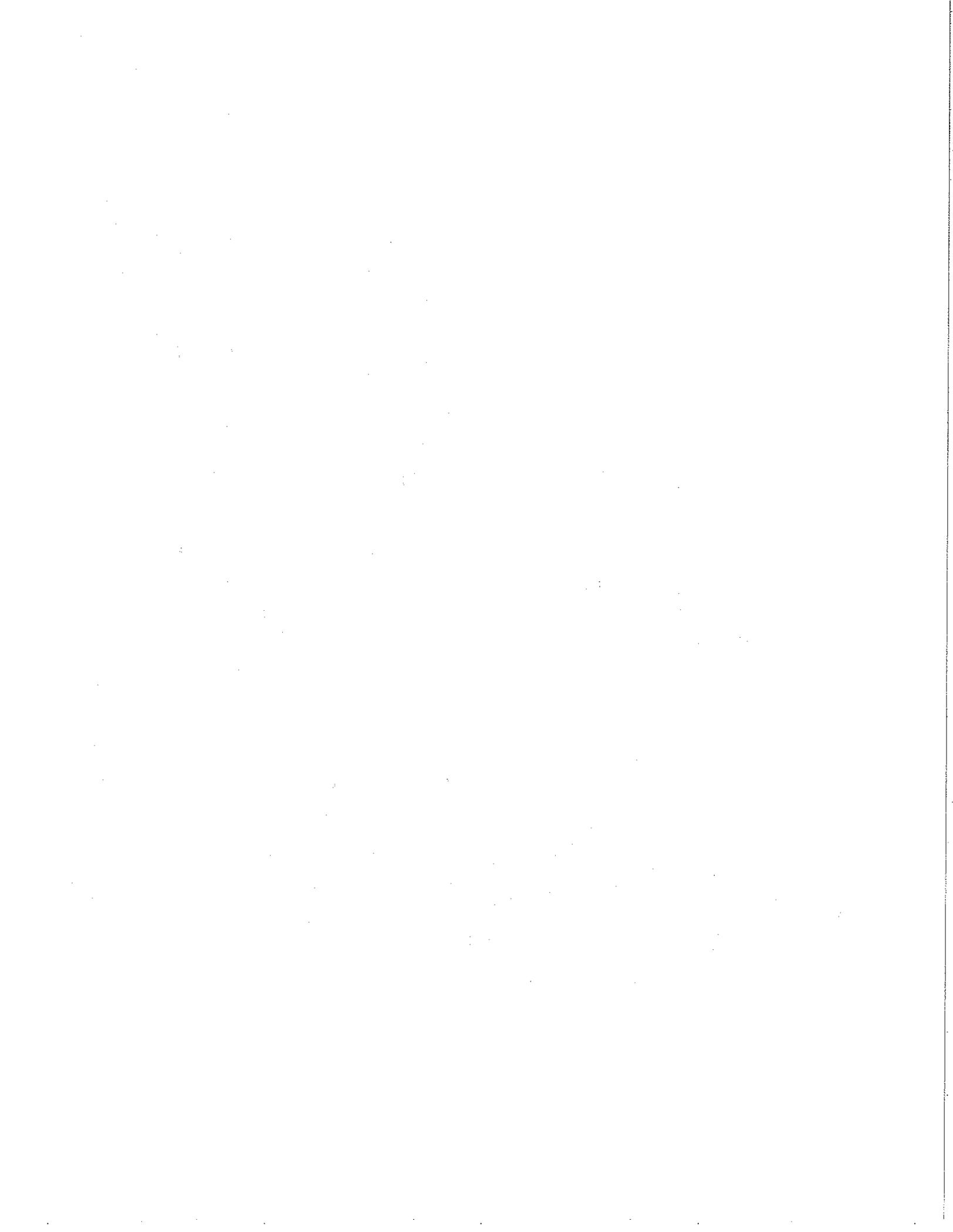


Plan view

Red River multi-purpose trail bridge



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Example urban market in Minneapolis.

**Grand Forks – DeMers Ave./ S. 6th
Downtown Market – Civic Auditorium
Site Redevelopment:**

Project Description

Throughout the public involvement process it was noted that a Downtown Market with a grocery and a pharmacy was needed. This project would provide both a grocery and a pharmacy to downtown, as well as provide more housing units to support the vitality of

downtown. Two concepts were developed with a Downtown Market as the main theme.

Concept 1

This concept calls for approximately 16,800 square feet of commercial space for the Downtown Market. Other key elements of this plan are that the U.S. Bank Building is integrated into the site design for the market. Also included is 119 parking spaces for the market, as well as integrated stormwater management in the form of a holding pond.

Concept 2

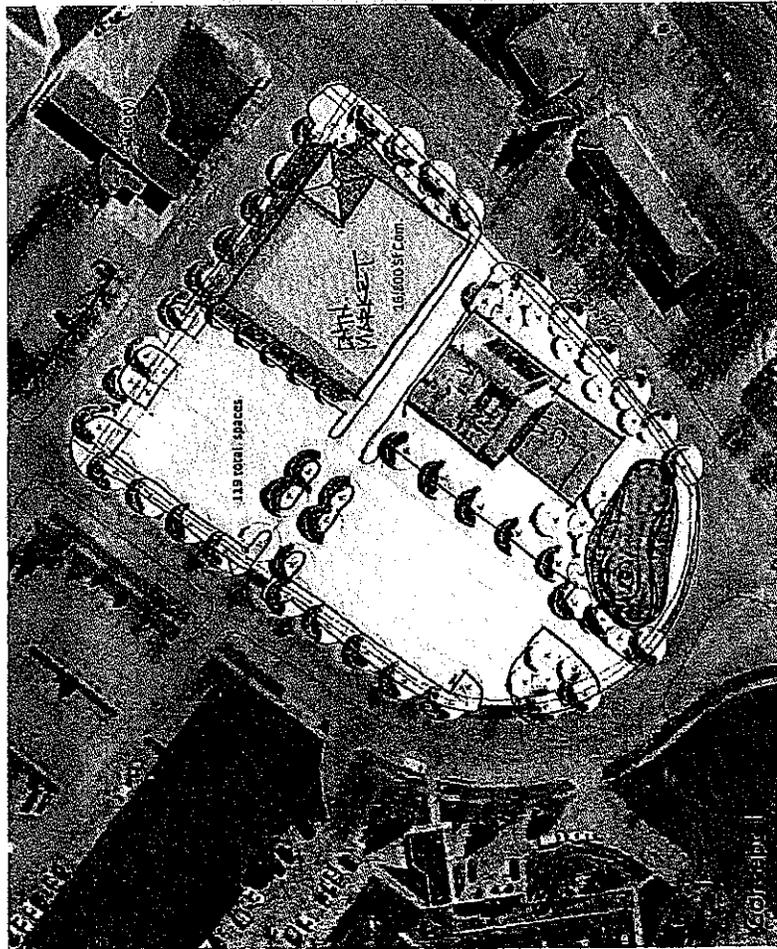
This concept calls for approximately 18,000 square feet of convenience market use with 24 condominiums above. This concept also would add approximately 9,000 square feet of commercial uses and approximately 20 row houses.

Goals.

- Provide downtown users a grocery store and pharmacy.
- Provide more housing downtown.
- Provide additional commercial space downtown.

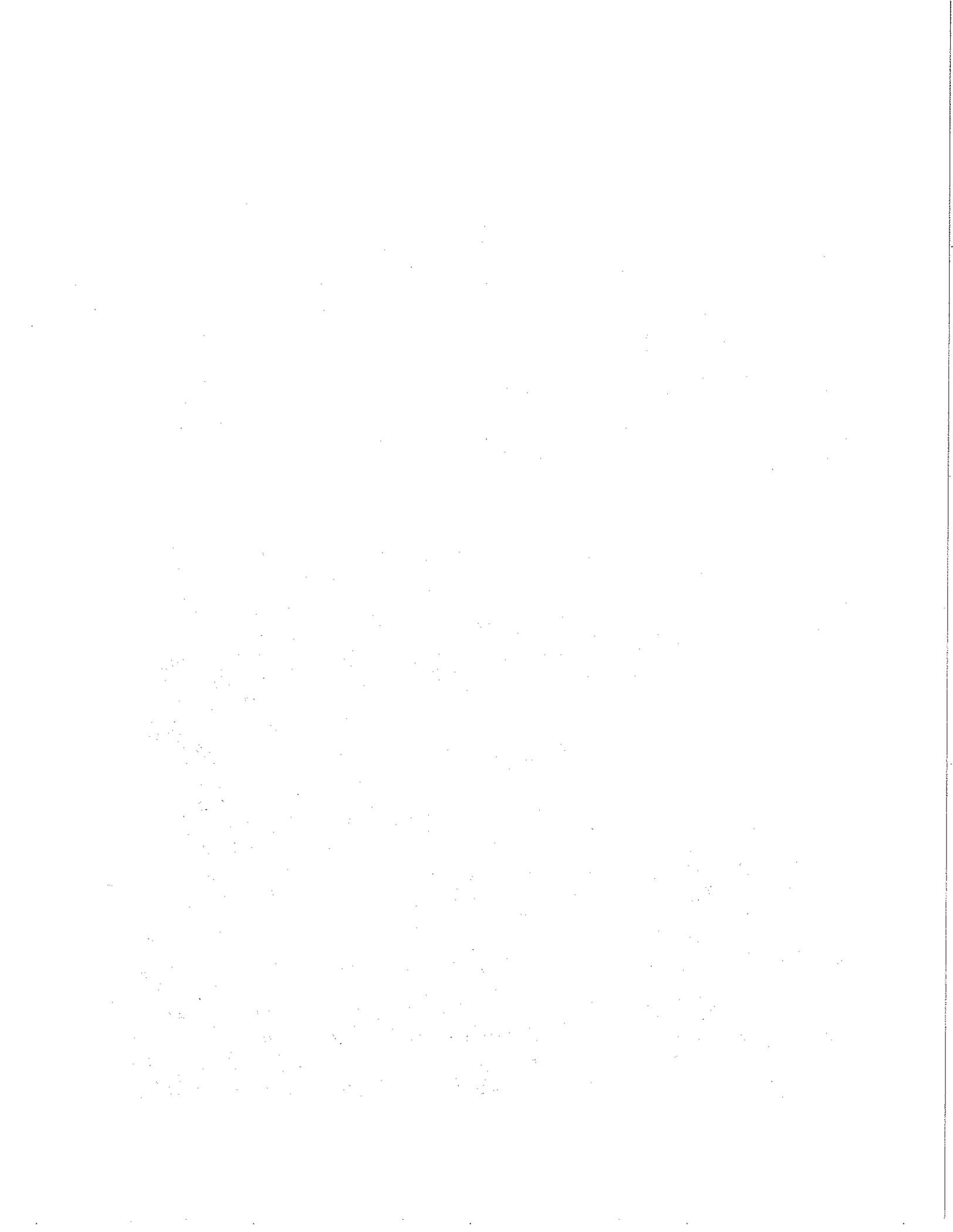
Action Steps

- Solicit developer to complete this project.
- Determine the appropriate size of the grocery store/pharmacy.

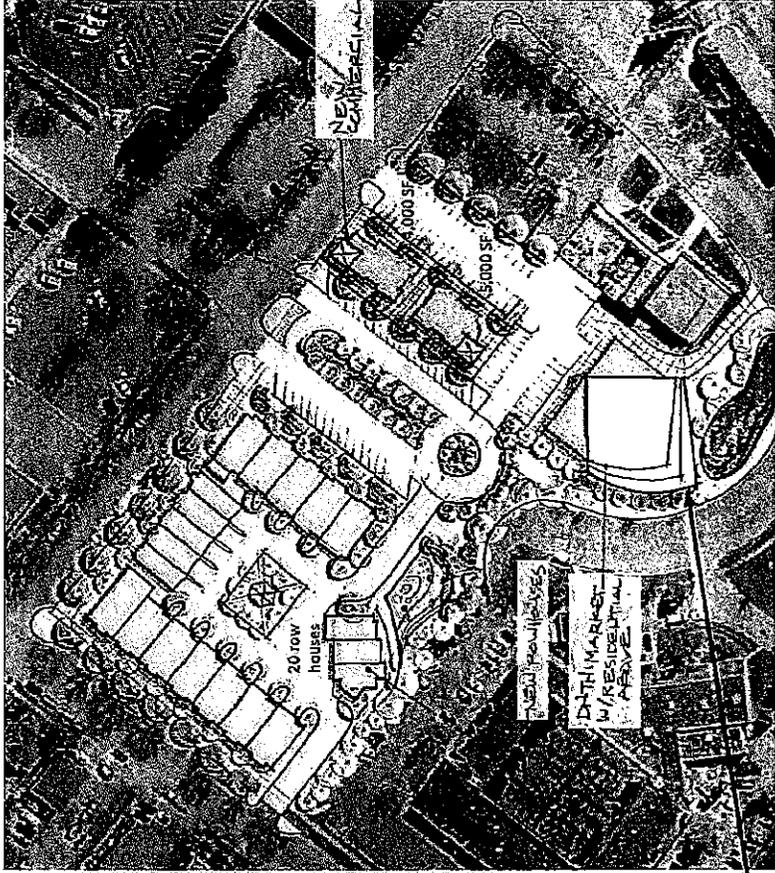
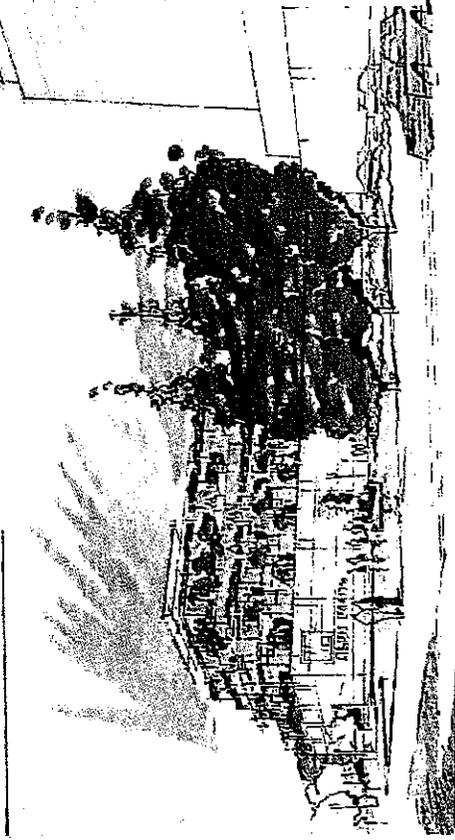


RECOMMENDATIONS

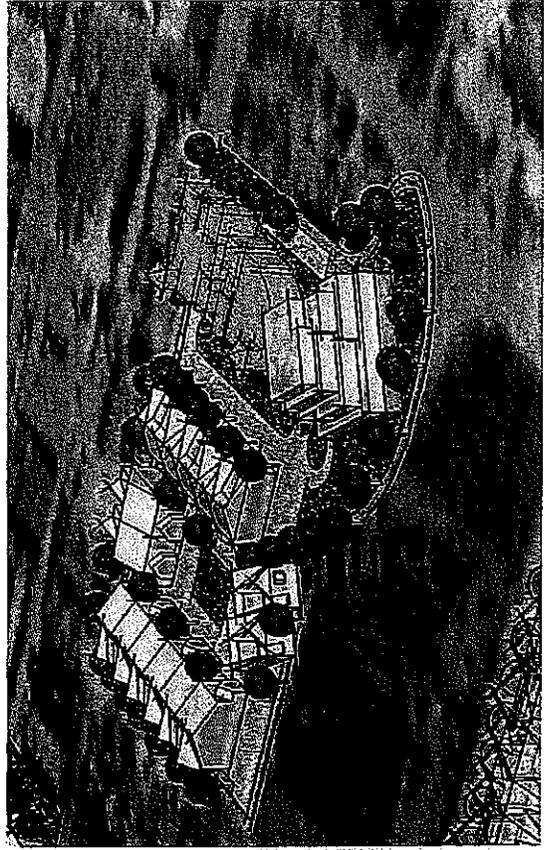
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- Determine how many housing units are appropriate based on the size of the grocery store and other commercial uses.
- Timeframe
- This project should be completed within the next 3 to 5 years.



Concept 2



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1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that this is crucial for ensuring transparency and accountability in the organization's operations.

2. The second part of the document outlines the various methods and tools used to collect and analyze data. It highlights the need for consistent data collection procedures and the use of advanced analytical techniques to derive meaningful insights from the data.

3. The third part of the document focuses on the role of technology in data management and analysis. It discusses how modern software solutions can streamline data collection, storage, and analysis processes, thereby improving efficiency and accuracy.

4. The fourth part of the document addresses the challenges associated with data management, such as data quality, security, and privacy. It provides strategies to mitigate these risks and ensure that the data remains reliable and secure throughout its lifecycle.

5. The fifth part of the document concludes by summarizing the key findings and recommendations. It stresses the importance of a data-driven approach in decision-making and the need for continuous monitoring and improvement of data management practices.

Grand Forks – Boutique Hotel Concept – 3rd Street and DeMers Avenue

Project Description

This concept would convert the Griffith Building into a Boutique Hotel. Several cities across the Country have successfully created downtown boutique hotels that are very successful. The most relevant example is the Hotel Donaldson in Fargo.

Goals

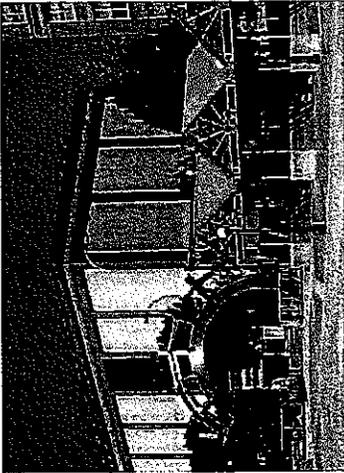
- Offer another hotel option downtown.
- Reuse an old building with a legitimate use.
- Provide visitors of downtown an alternative to the typical hotel.

Action Steps

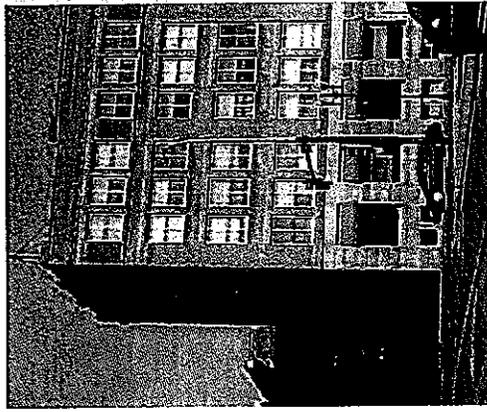
- Solicit developer to complete this project.
- Determine the appropriate size of the hotel and other support uses (such as a restaurant, barber shop, etc.) that could locate in the same building.

Timeframe

This project should be completed within the next 5 to 10 years.



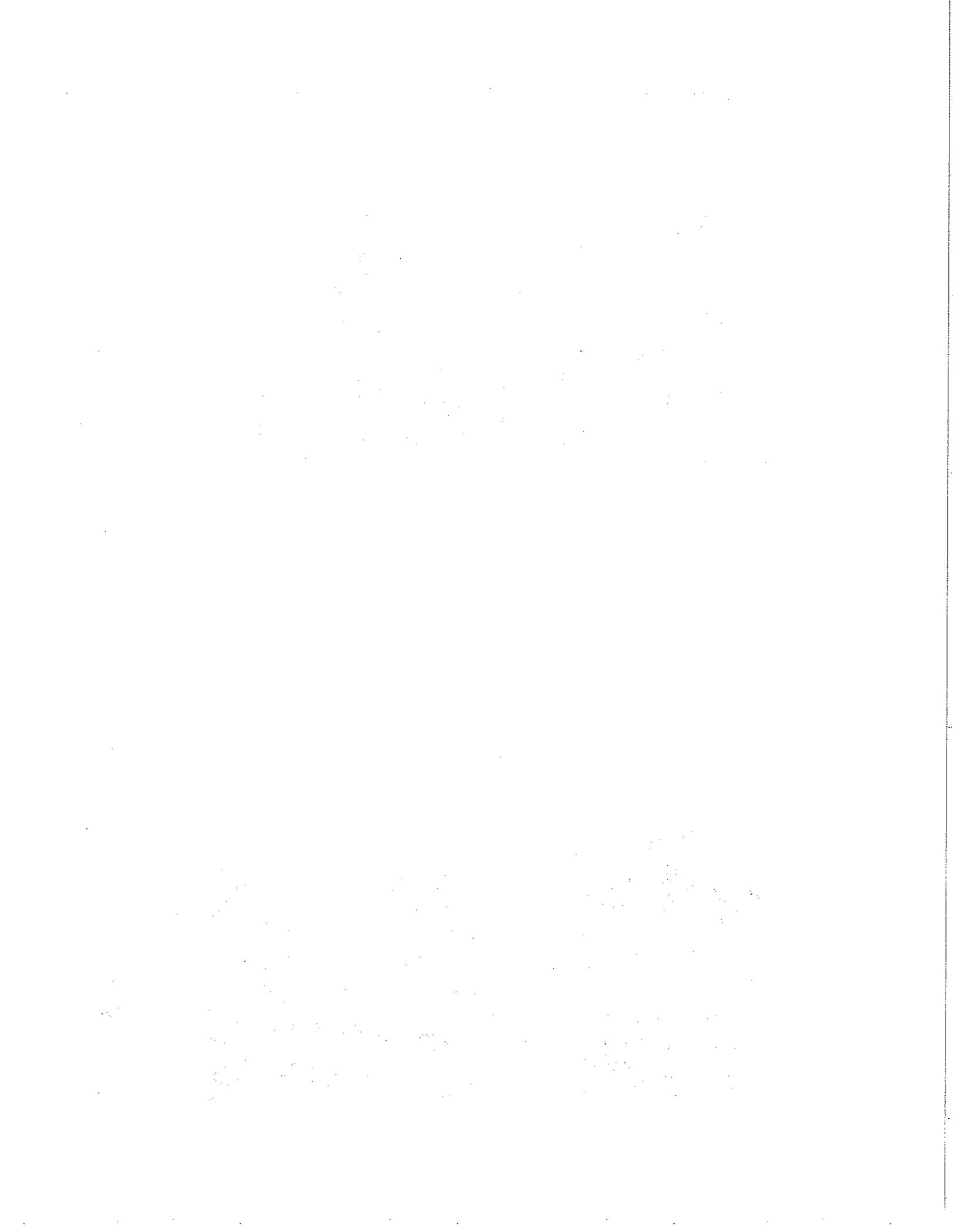
The Griffith Building could be converted into a boutique hotel and restaurant.

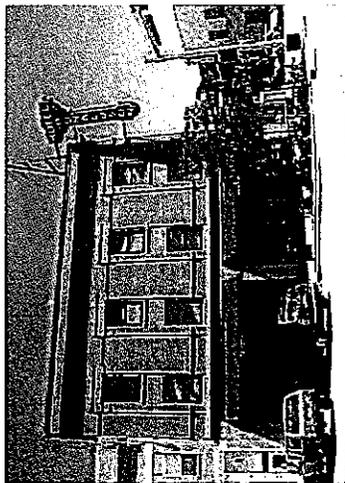


The building on the NE corner of 3rd Street and DeMers is another potential site for a boutique hotel.

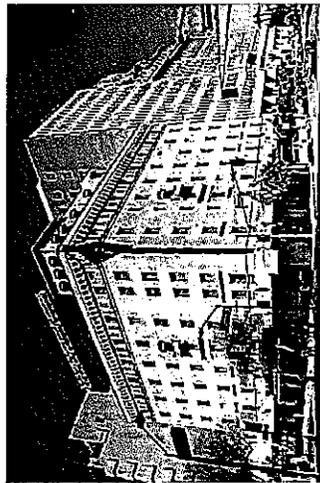
RECOMMENDATIONS

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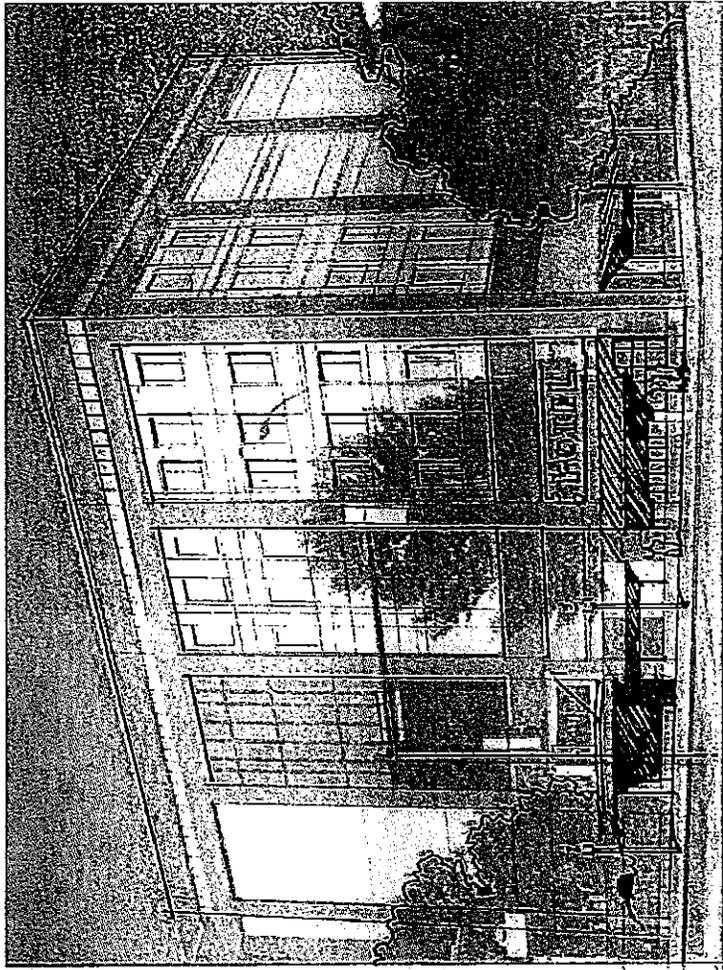




Boutique Hotel, Fargo ND



Boutique Hotel, Phoenix AZ



Griffith Building - Grand Forks
3rd Street & Demers Avenue

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Handwritten text, likely bleed-through from the reverse side of the page. The text is extremely faint and illegible due to the quality of the scan. It appears to be several lines of a letter or document.

**East Grand Forks – Commercial/
Residential Concepts – DeMers
Ave./S. 4th Street**

Project Description

This idea for this concept is to create another destination in downtown East Grand Forks. Currently, most of the activity in EGF is centered around Cabela's and the Riverwalk

Centre Mall area. There are two concepts for this project.

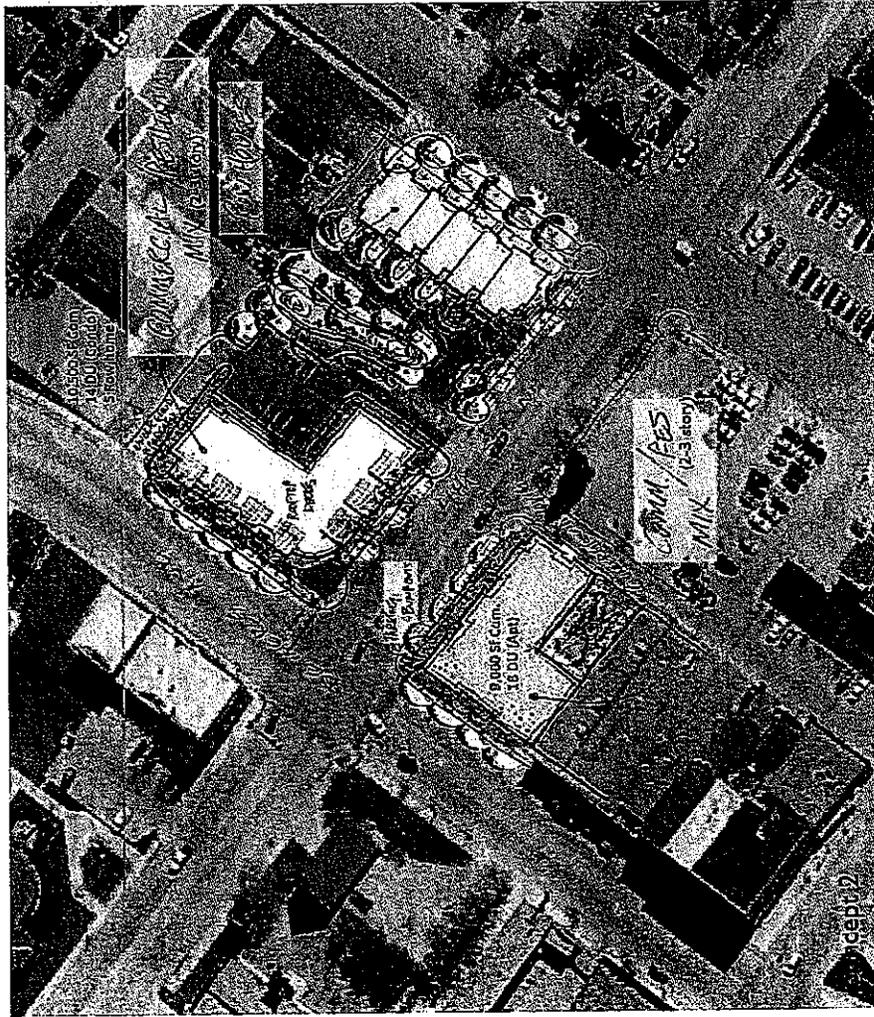
Concept 1

This concept involves commercial/residential mixed-uses. The southeast quadrant of DeMers Avenue and 4th Street NW would include approximately 9,000 square feet of commercial uses, as well as 18 units of apartments. The northeast quadrant would include a commercial/residential mixed use building that would be 2 to 3 stories high. It would include 10,500 square feet of commercial space plus 14 condo units with roof top decks. Directly south of this on the adjacent block would be 5 row houses that would front on 3rd Avenue NW.

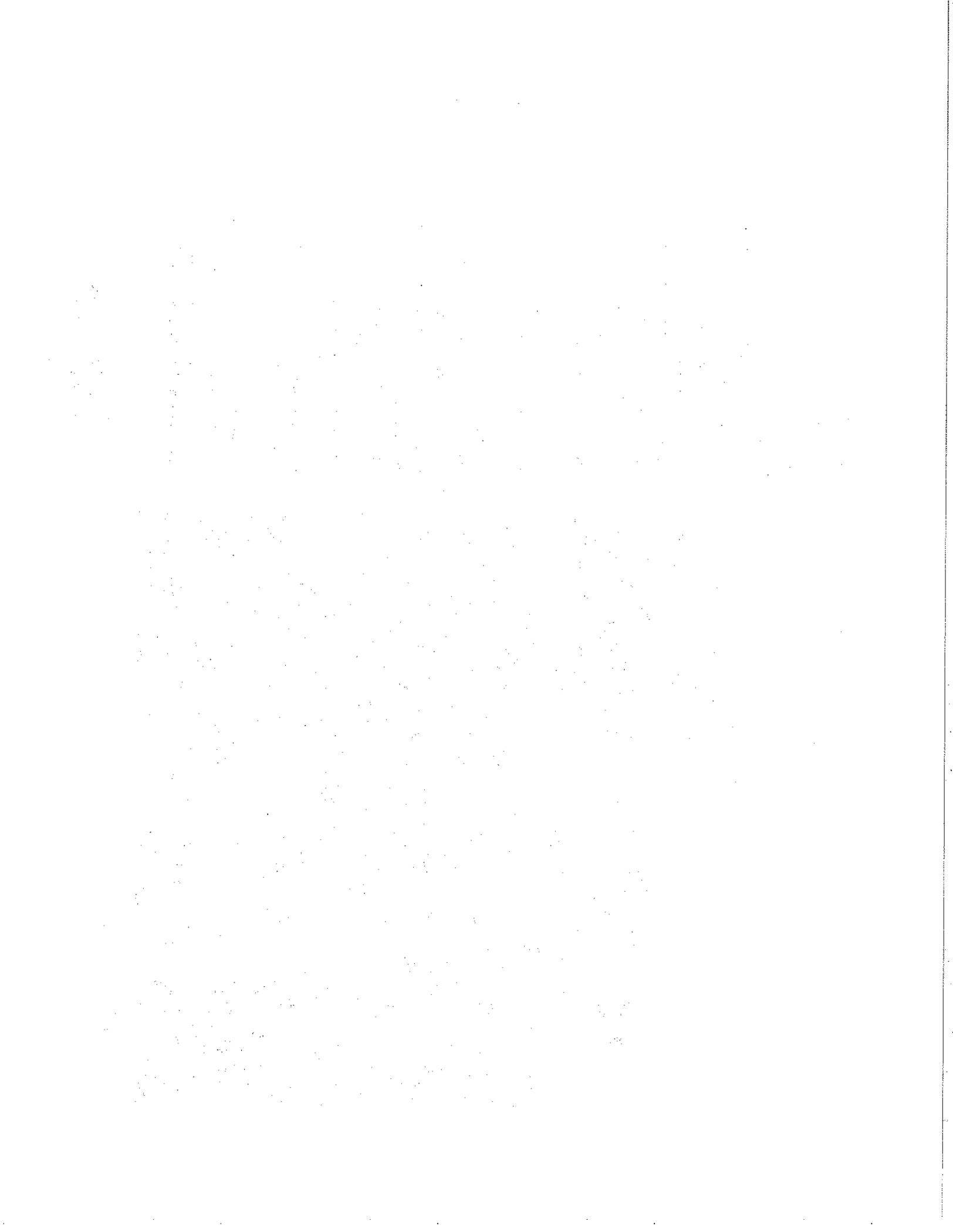
Concept 2

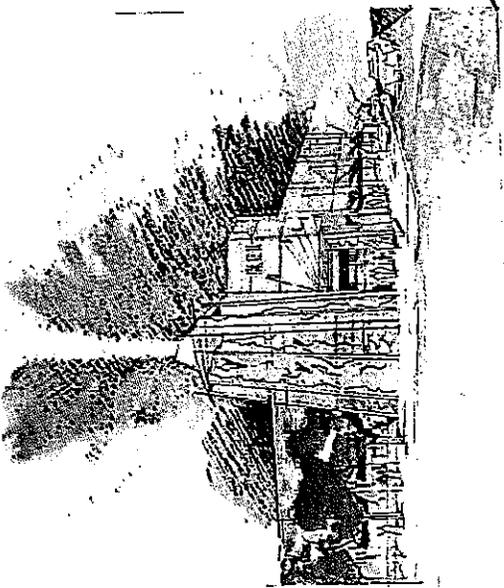
This concept also attempts to create a mixed-use area at the corner of DeMers and 4th Street. On the northeast corner of the intersection a destination commercial use is planned that would feature "signature" architecture, which would help make it a destination. This building would be approximately 19,000 square feet and would feature an integrated parking ramp that would have 106 parking spaces.

The other side of 4th Street would feature a mixed-use building with commercial and residential uses. There would be approximately 18 dwelling units and 9,000



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27,800 SF Commercial, 18 Dwelling Units, 130 Pkg. Spaces

square feet of commercial space. The building could feature a green roof with roof top decks.

Goals

- Create another activity generator in downtown EGF.
- Create another destination commercial use in EGF that draws visitors.
- Develop an urban style building with a mix of uses that would compliment existing downtown uses.

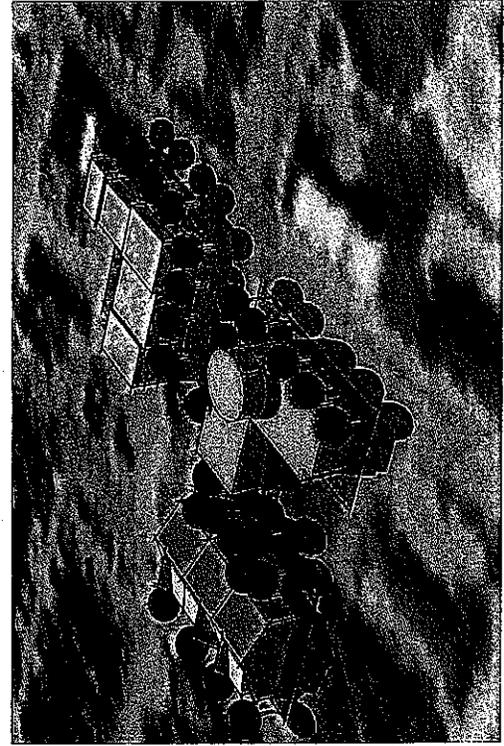
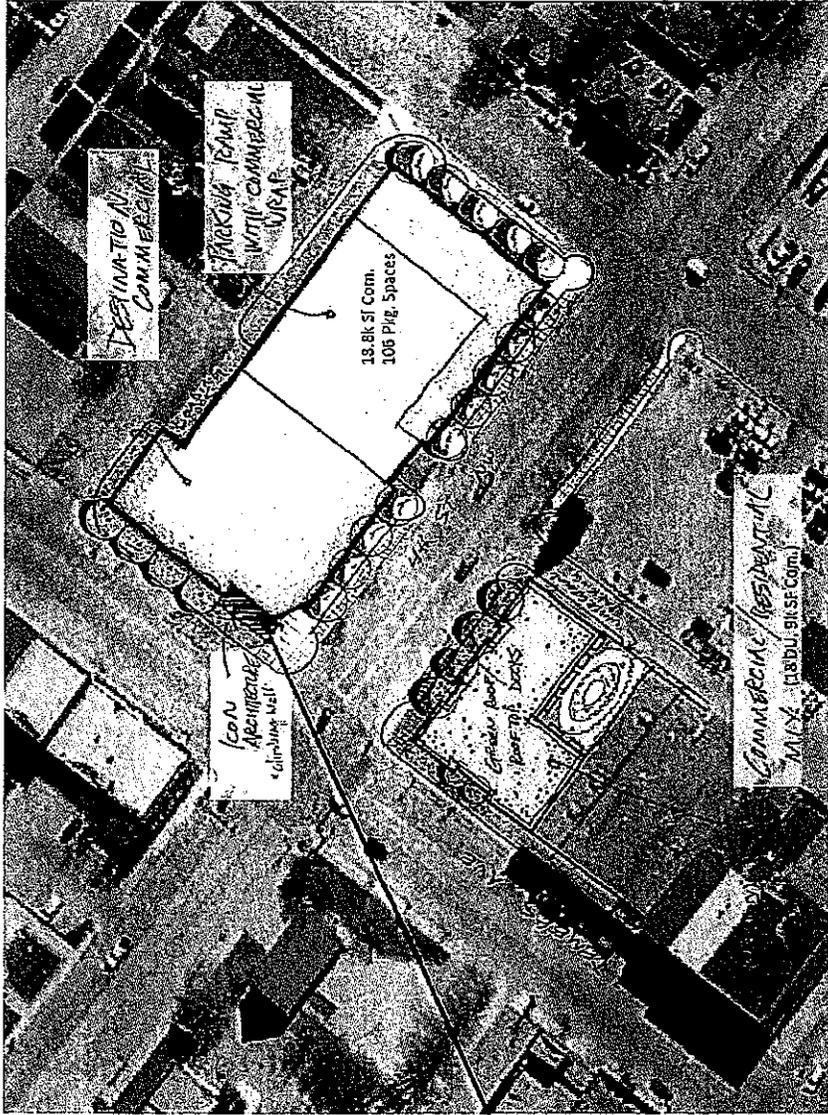
Action Steps

- Solicit developer to complete this project.
- Discuss redevelopment ideas for these sites with land owners and civic leaders.

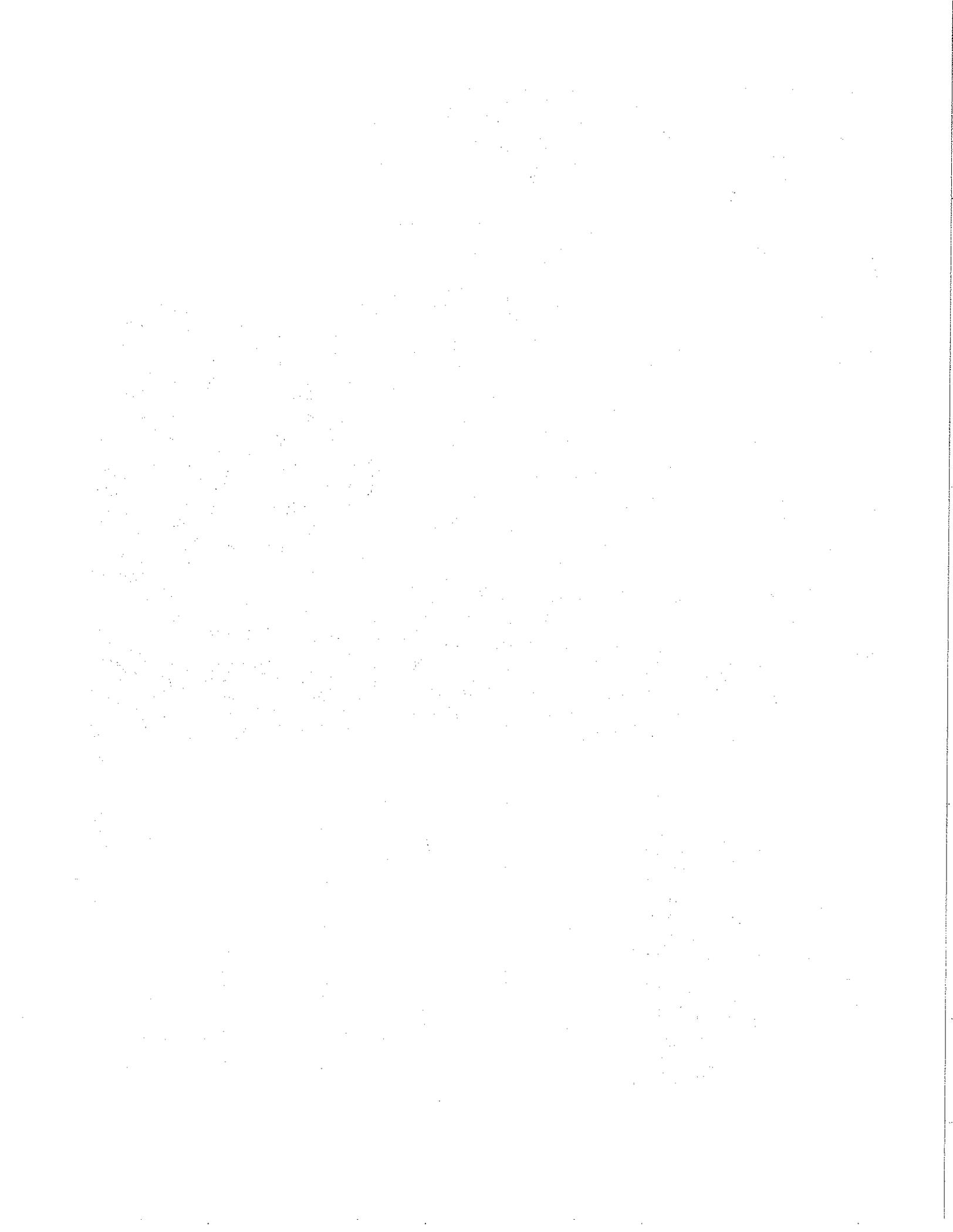
Timeframe

- This project should be completed within the next 3 to 5 years.

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Concept I



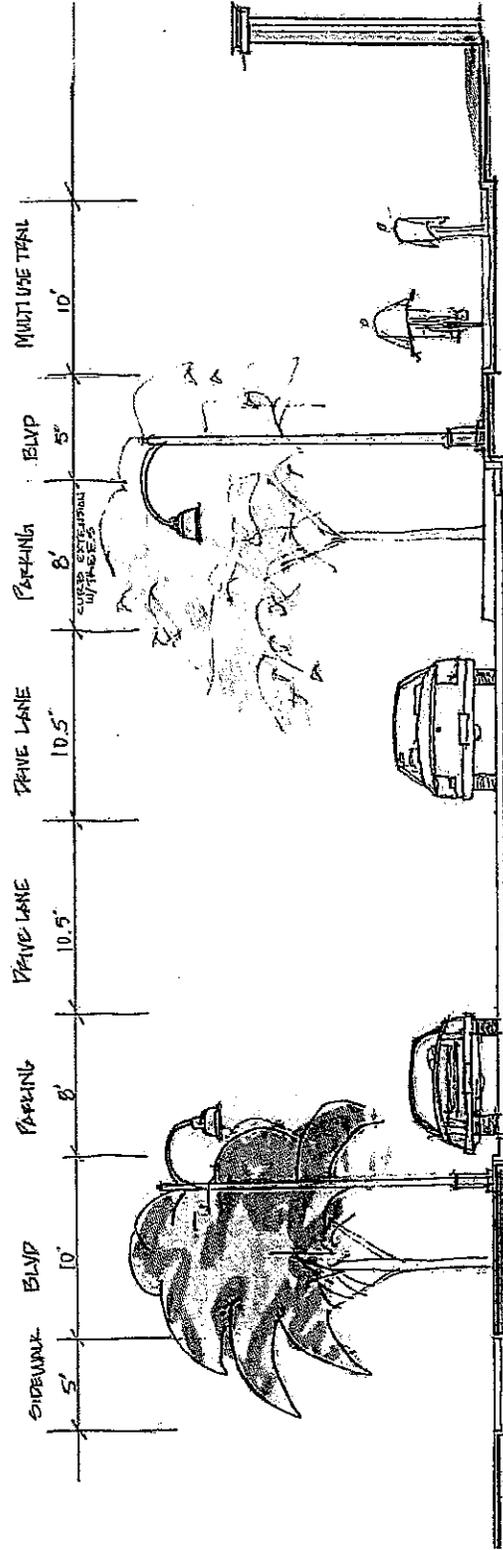
Grand Forks – East Grand Forks Grand Cities Parkway

Project Description

The Grand Cities Parkway would be a broad thoroughfare, with a dividing strip or side strips planted with grass, trees, etc connecting both cities. The concept is to take advantage of the greenway and create a parkway that would allow residents and visitors an opportunity to experience the greenway and river from their cars. Right now there several streets that can be upgraded to create a parkway feel.

North 3rd and 4th Streets
The Grand Cities Parkway concept provides an opportunity to convert the existing one-way pair of North 3rd Street and North 4th Street in Grand Forks to two-way operation. These streets currently operate as one-way streets in the Near North Neighborhood between University Avenue and US 21 Gateway Drive (Kennedy Bridge Corridor).

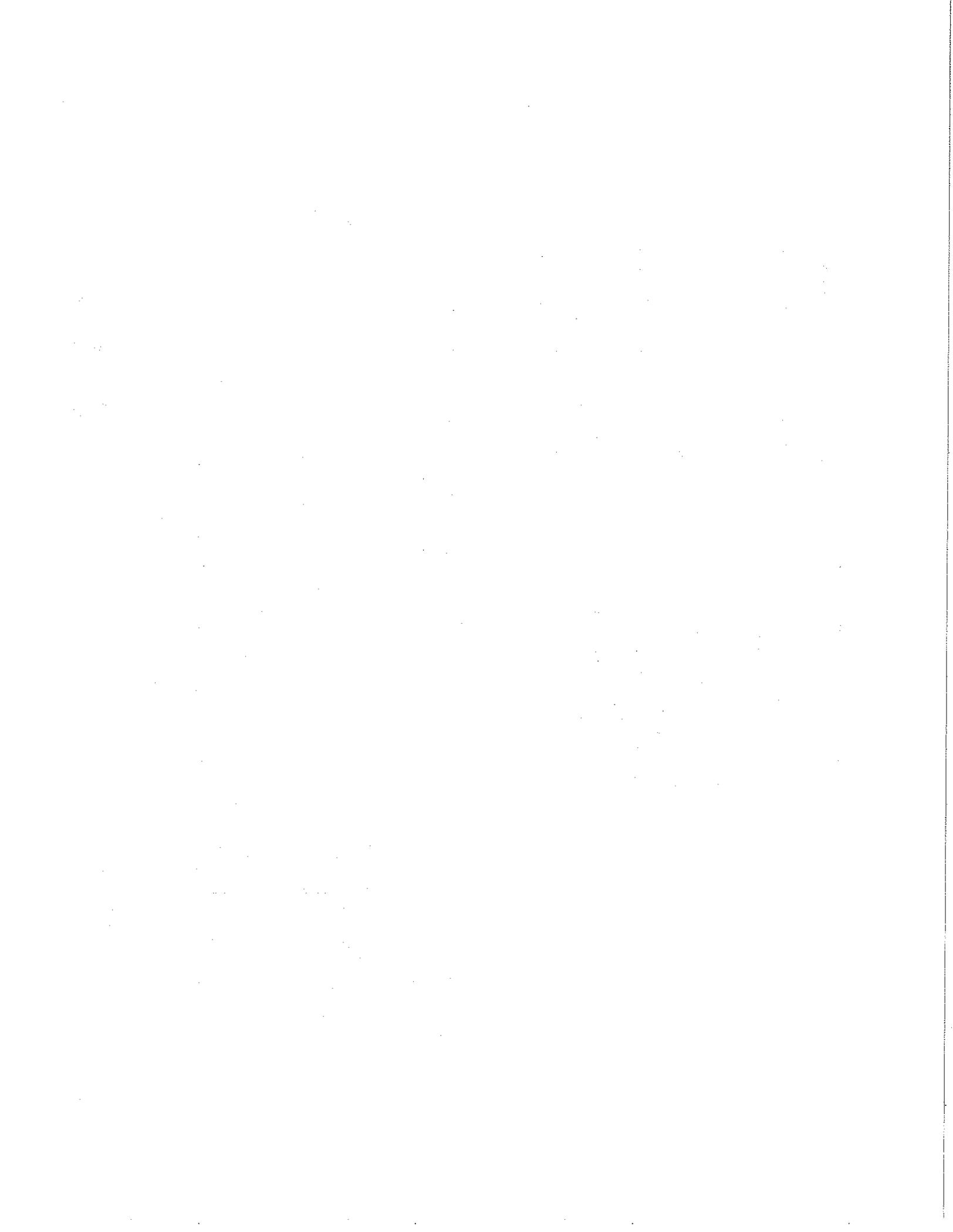
Recent speed data indicate 85th percentile speeds are more than 5-MPH over the posted speed limits of 25-MPH on all roadway segments ranging from 30.5-MPH to 35.5-MPH. Combined with the Grand Cities Parkway concept on North 3rd



'Grand Cities' Parkway with two-way traffic



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Street, a conversion to two-way operation is likely to lower the 85th percentile speed. Additional benefits to two-way operation include improved neighborhood access and circulation as well as more typical neighborhood street character and operation.

Goals

- Improve the connectivity between the two downtowns and the river.
- Enhanced river experience.
- Enhanced connection to Greenway.
- Speed reduction on North 3rd and North 4th Streets
- Improved neighborhood connectivity for the Near North Neighborhood.

Action Steps

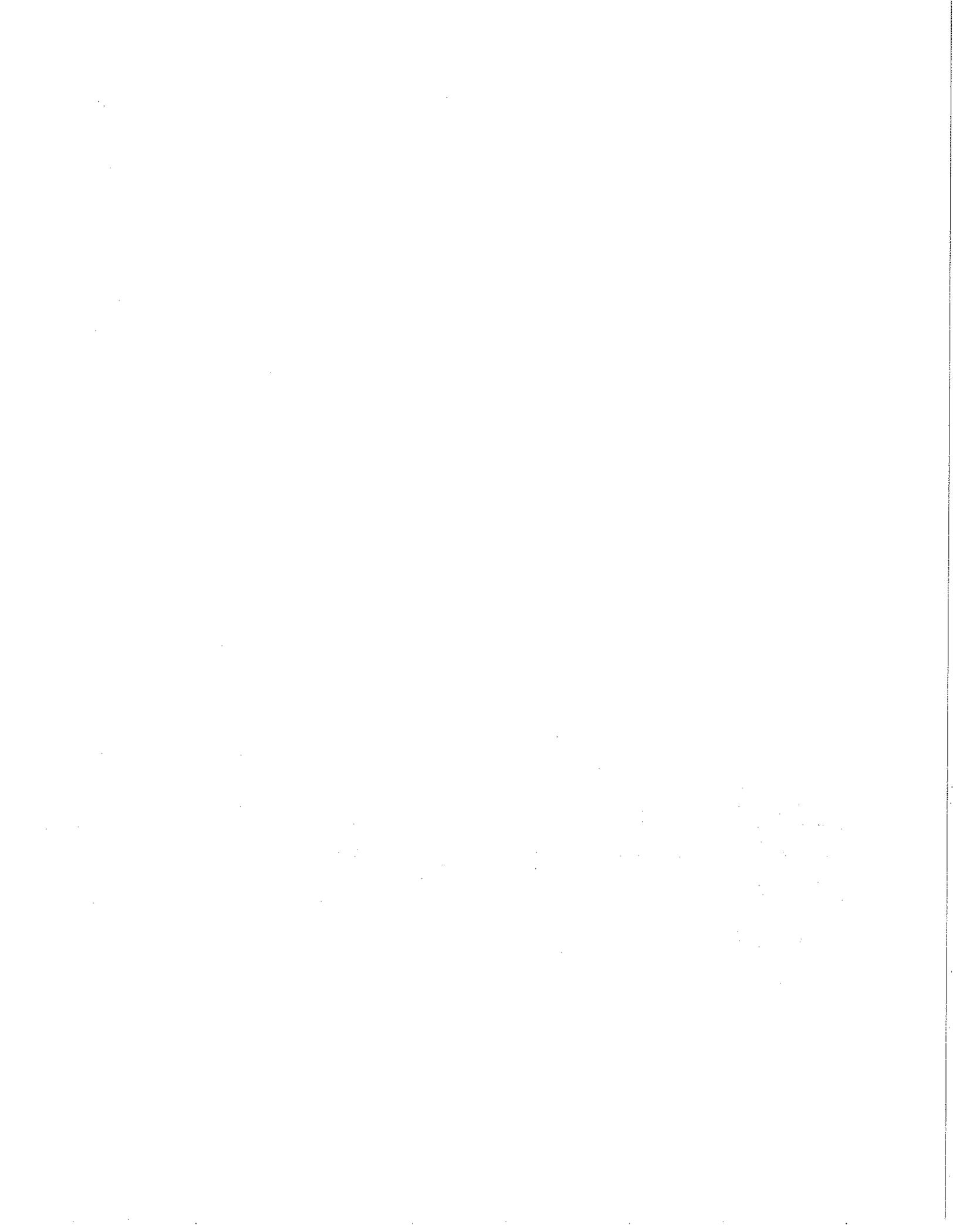
- Grand Forks and East Grand Forks should agree to work together on the Grand Cities Parkway.
- Grand Forks should review the North 3rd and North 4th Street One-way/Two-way Conversion Memo and the Downtown Plan Existing Conditions Memo and decide how to proceed with the conversion.

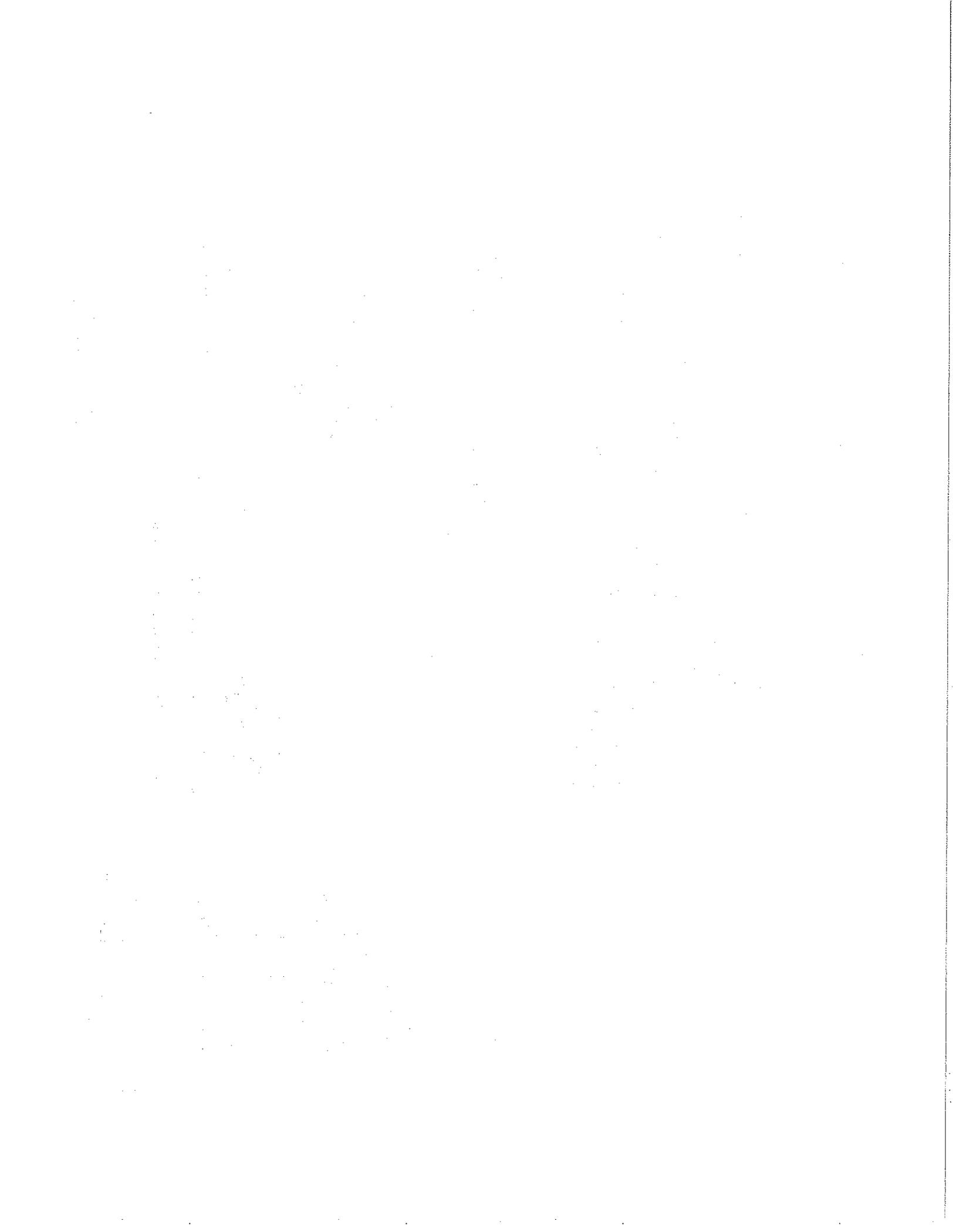
Timeframe

- This project should be completed within the next 5 to 10 years.



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Goals

- Improve the connectivity between UND and Downtown.
- Enhanced bicycle experience.
- Safer environment for bicyclists.

Action Steps

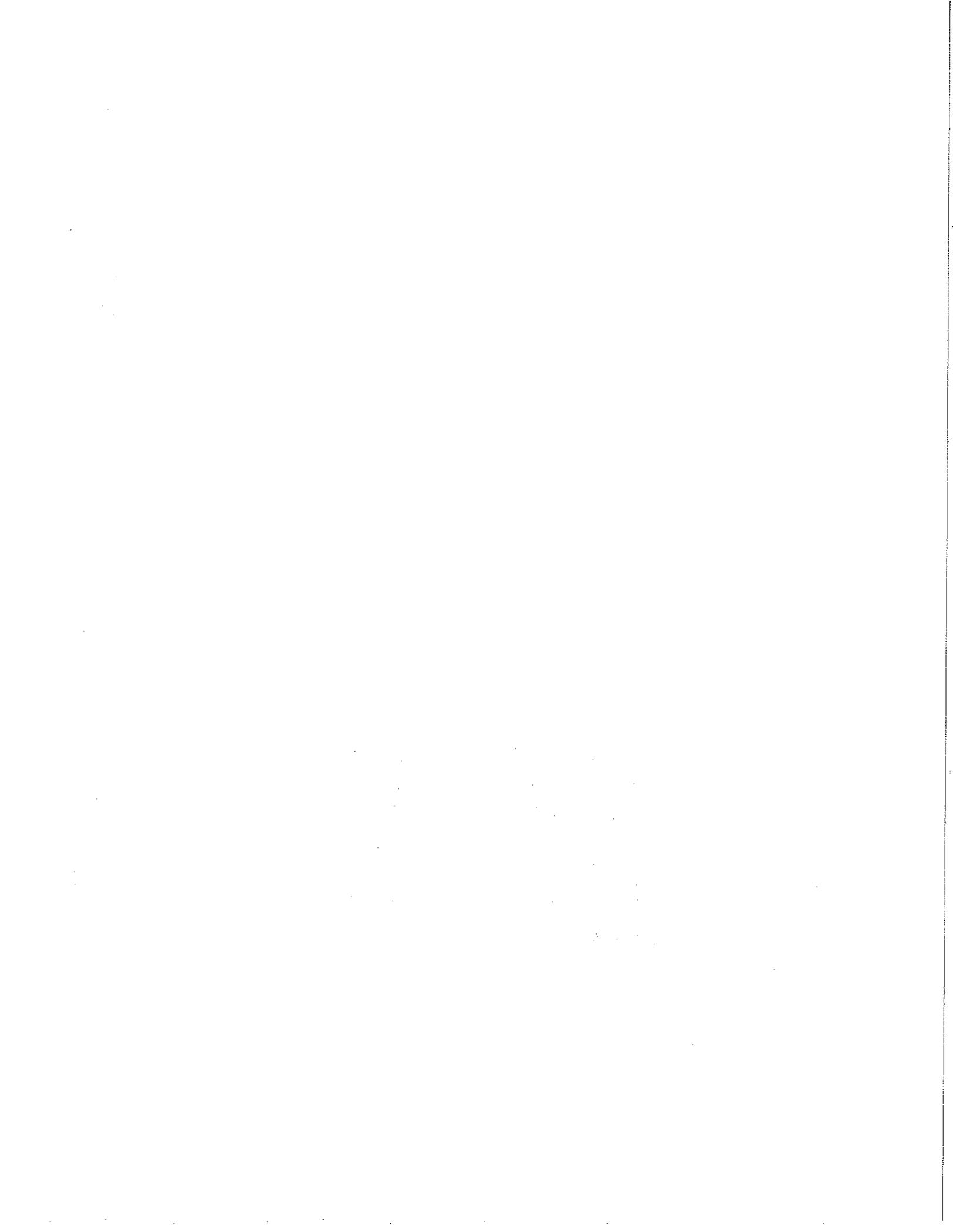
- The City of Grand Forks should conduct a study of on-street parking turnover along the University Avenue Corridor between UND and Downtown.
- Grand Forks and East Grand Forks should each develop bicycle route plans.
- Develop a detailed plan for University Avenue that provides for streetscape, roadway and utility improvements that enhance the corridor as a connection for vehicular and non-motorized traffic between Downtown and UND.

Timeframe

- The parking turnover data should be collected in the near term and if supportive of the project, it should be completed within the next 3 to 5 years.



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Future
residential
development
typical

Future Transit
capacities

Future
commercial
mixed use

Public
transit
corridor

Subsequent design of
new South Bridge
• Pedestrian
• Facilities
• Lighting
• Architecture

Potential facilities
with site and blocks
connected to site

U.S. Open
zone

Additional
colleges & high
schools are located
part of long
rehabilitation

Future commercial
mixed use project

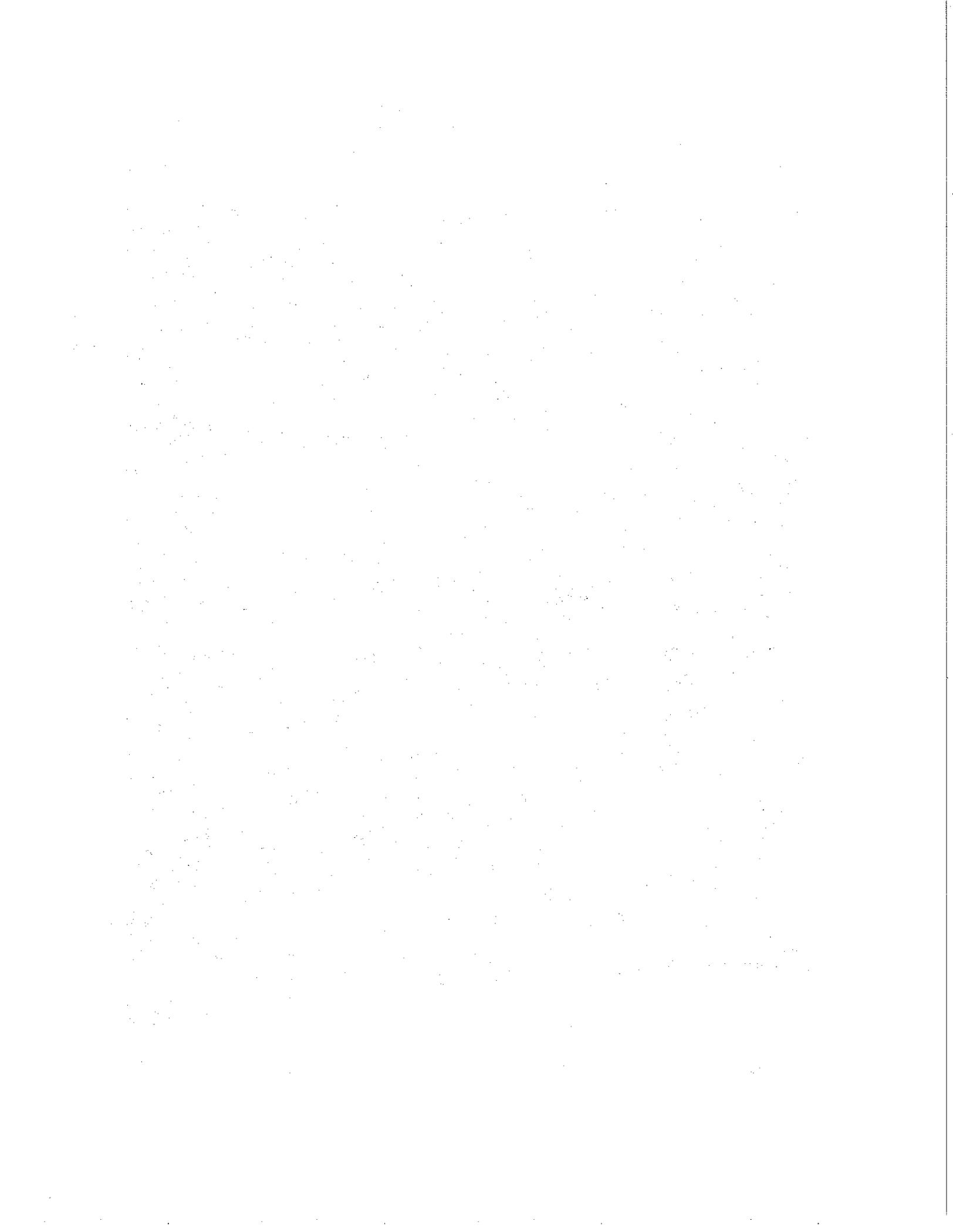
Future multi-family
residential (all
space)

- UTILITY CORRIDOR
- PROJECT BOUNDARY
- PROJECT BOUNDARY
- PROJECT BOUNDARY
- PROJECT BOUNDARY

Grand Entry 1 and Grand Entry
rehabilitation projects

Long Range Projects

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Long Range Projects

The following projects and concepts are intended to be long range projects. That isn't to say they shouldn't be a priority. It simply means they should be considered after the priority projects in the previous section. Many of the long range projects more simply could be considered land use concepts and should fit within the framework this plan sets forth. The following long range projects should be implemented within the next 5 to 10 years.

Kennedy Bridge Bike and Pedestrian Enhancement

Bike and pedestrian facilities should be added to the Kennedy Bridge when future improvements are made to this bridge. These facilities will make it easier for bicyclists and pedestrians to cross this bridge and will also strengthen the bike and pedestrian link to the Greenway, thereby creating a more vibrant downtown area.

Grand Forks Future Commercial Mixed-Use

Future commercial mixed-use redevelopment should occur on the current parking lots bounded by South 5th and 6th Streets and 2nd Avenue North and DeMers Avenue. These areas can be better utilized by having active commercial mixed uses on them.

Grand Forks DeMers Avenue Gateway Area

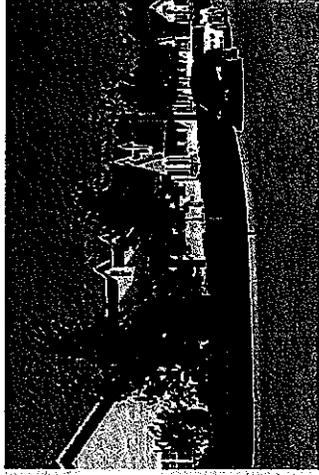
The concept for this area is to redevelop the existing industrial area into future residential uses that feature a public greenspace. There has already been several buildings in this area that have been converted over to multi-family residential uses. This concept will provide greenspace for this end of downtown Grand Forks, as well as provide an opportunity to create an improved Gateway into downtown Grand Forks.

East Grand Forks Future Residential Development Area

The area directly to the east of Sherlock Park on the outer fringes of downtown East Grand Forks provides an excellent opportunity to add more single-family homes into downtown East Grand Forks. This area has been previously planned for residential development after the flood but only a small amount of homes have been built. These homes should be more urban in nature with small lots and oriented to the street, similar to the original plans for this area.

Pracs Expansion

Pracs is a very important component of downtown East Grand Forks and future expansion should be accommodated as necessary. This Plan has identified the area



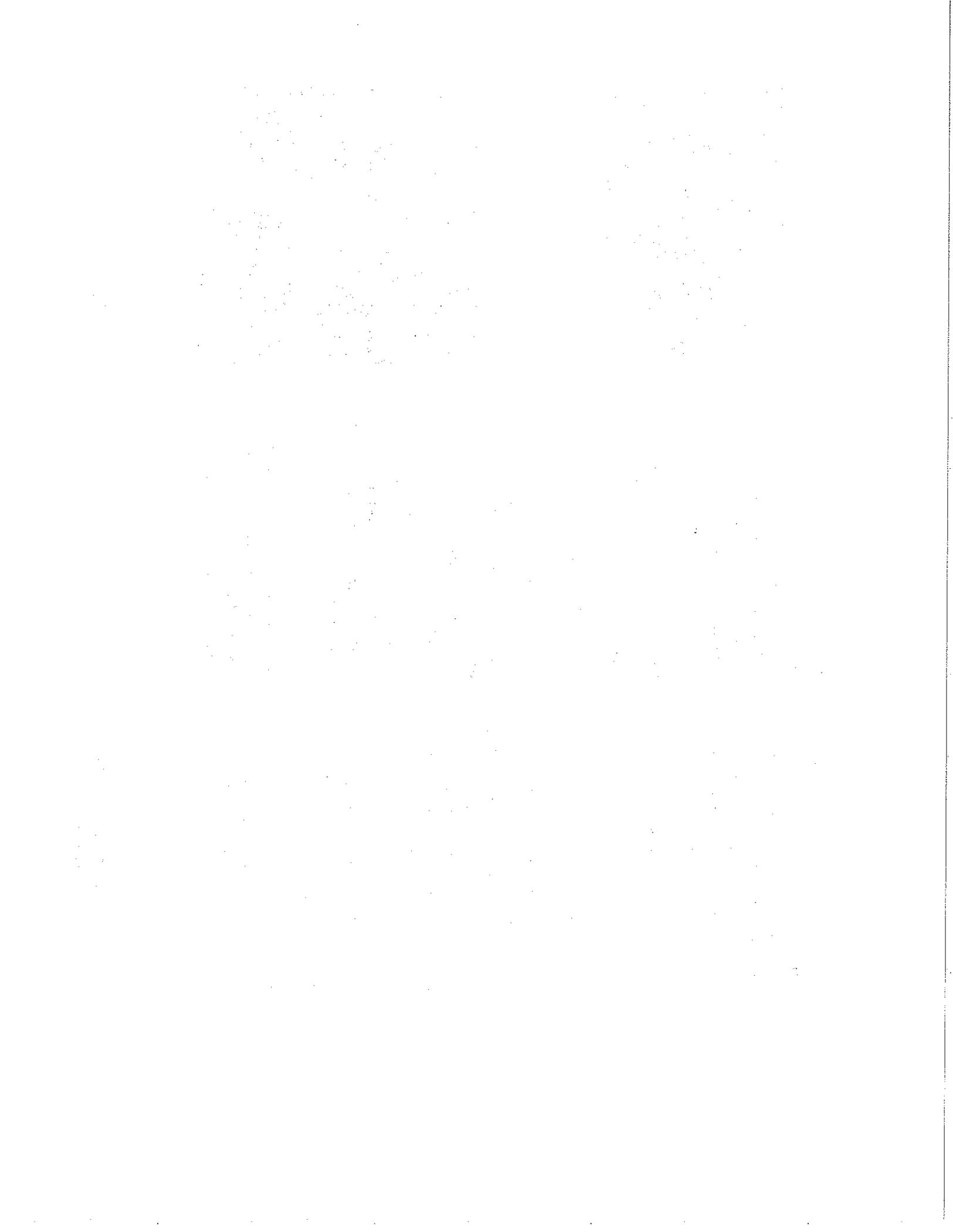
Residential development in East Grand Forks.



Example urban housing.

RECOMMENDATIONS

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directly to the east of the existing Pracs facility as a future expansion area.

East Grand Forks Future Commercial – Mixed Use

The Plan identifies two large areas in downtown East Grand Forks for future commercial – mixed use development. The largest parcel is located almost directly across the street from City Hall. This is an ideal location for a commercial location being across the street from a high traffic generator in City Hall. The other parcel identified for commercial – mixed use in EGF is located at 4th Street NW and DeMers Avenue. The existing building is a drive through bank but it's currently vacant. The existing use probably isn't feasible over the long term and it's difficult to reuse this building as anything but a drive through bank. Therefore, the recommendation is to redevelop this parcel as commercial – mixed use.

Coordination with University of North Dakota (UND)

The proposed Downtown Organization, as well as City officials from Grand Forks should coordinate with UND regarding possible expansion to Downtown Grand Forks. It has been noted the UND President Robert Kelley is interested in UND having a stronger connection to Downtown. Some of the larger vacant office spaces in Downtown Grand Forks offer an opportunity to create

a presence for UND Downtown, similar to what NDSU has done in Fargo.

Entertainment/Commercial Complex

This area is located in the Cabela's parking lot. The parking lot is a very underutilized use for this site. The site would be an excellent location for more entertainment uses or for commercial development. The loss of parking for Cabela's would need to be made up elsewhere. Cabela's should be involved in discussions regarding future uses in their parking lot.

Multi-Story Building connected to dike

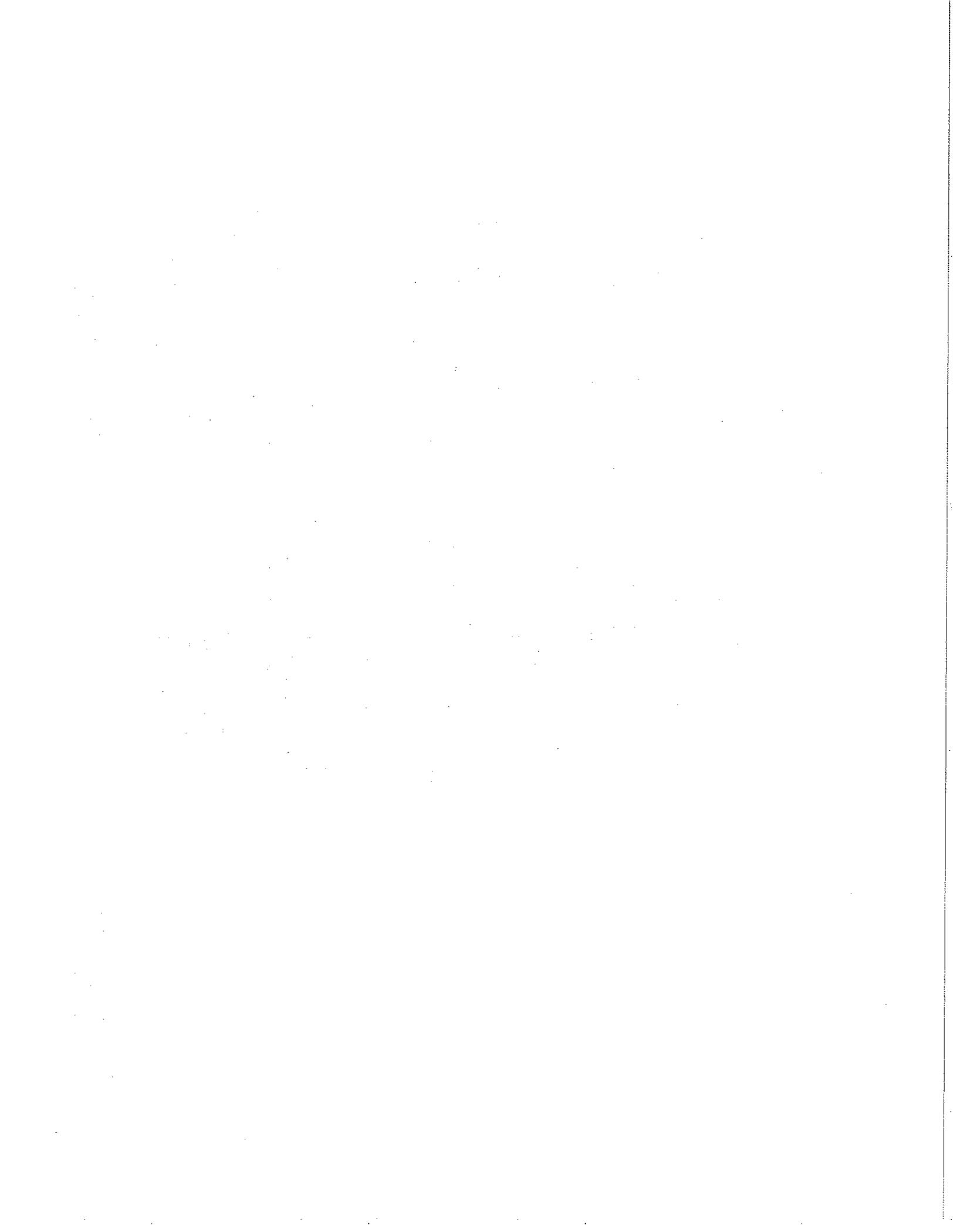
A new multi-story urban building should be considered on the dike near the Town Square in Grand Forks. This building would provide unique views of the river because of its location on top of the dike. It should be noted that this is a preliminary concept only. The Army Corps of Engineers will need to be consulted before anything can be built.

Downtown Stormwater Management Techniques

Urban areas often involve the utilization of low impact development (LID) techniques to manage and treat stormwater runoff due to high imperviousness and space limitations. Stormwater management for the Grand Forks and East Grand Forks downtown areas also are limited by physical conditions such as low permeability native clay soils and flat terrain. As site redevelopment and



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capitol improvement projects are planned, LID techniques should be evaluated and incorporated into the design. The following LID techniques are recommended, however, the list is by no means conclusive.

- Promote perviousness
- Street sweeping
- Routine maintenance
- Underground storage
- Underground treatment devices
- Bioretention cells
- Bioretention swales
- Cisterns/Rainbarrels
- Planter boxes
- Tree box filters
- Green roofs

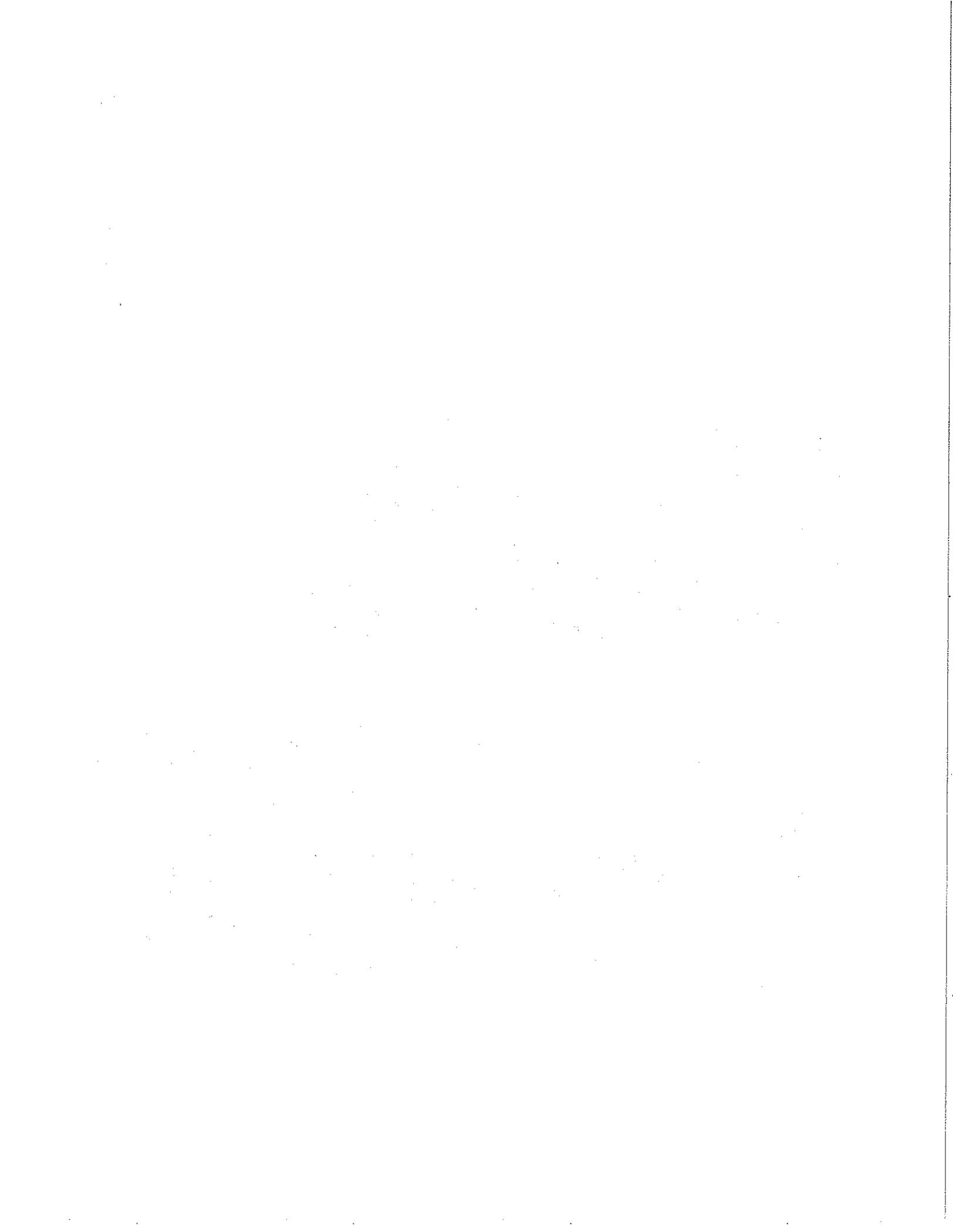
Most of the techniques listed require small footprints and can be retrofitted into existing site conditions with proper planning and engineering. Fact sheets with more detail on many of aforementioned techniques are attached. There are a number of different locations and layouts where each of these techniques may be applied in the downtown areas. A few more specific recommendations are summarized in the following paragraphs.

- A. Based on an aerial photograph of downtown Grand Forks, it is shown that much of the impervious area is from building rooftops. Green roofs are a potential technique that could be employed in some cases to reduce the impervious area. Extensive green roofs

are lightweight and low profile and therefore are an attractive option for retrofits where the existing structure may not be sufficient enough to support an intensive green roof.

- B. Both downtown areas consist of a large portion of impervious surfaces associated with roadways. Downtown roadways and sidewalks may be ideal areas to utilize planter boxes and tree box filters. Depending upon the locations of utilities tree box filters can be located within the sidewalk or in 'bump-outs' in parking lanes. Besides providing stormwater treatment, planter boxes and tree box filters, provide aesthetic value to an urban landscape as well.

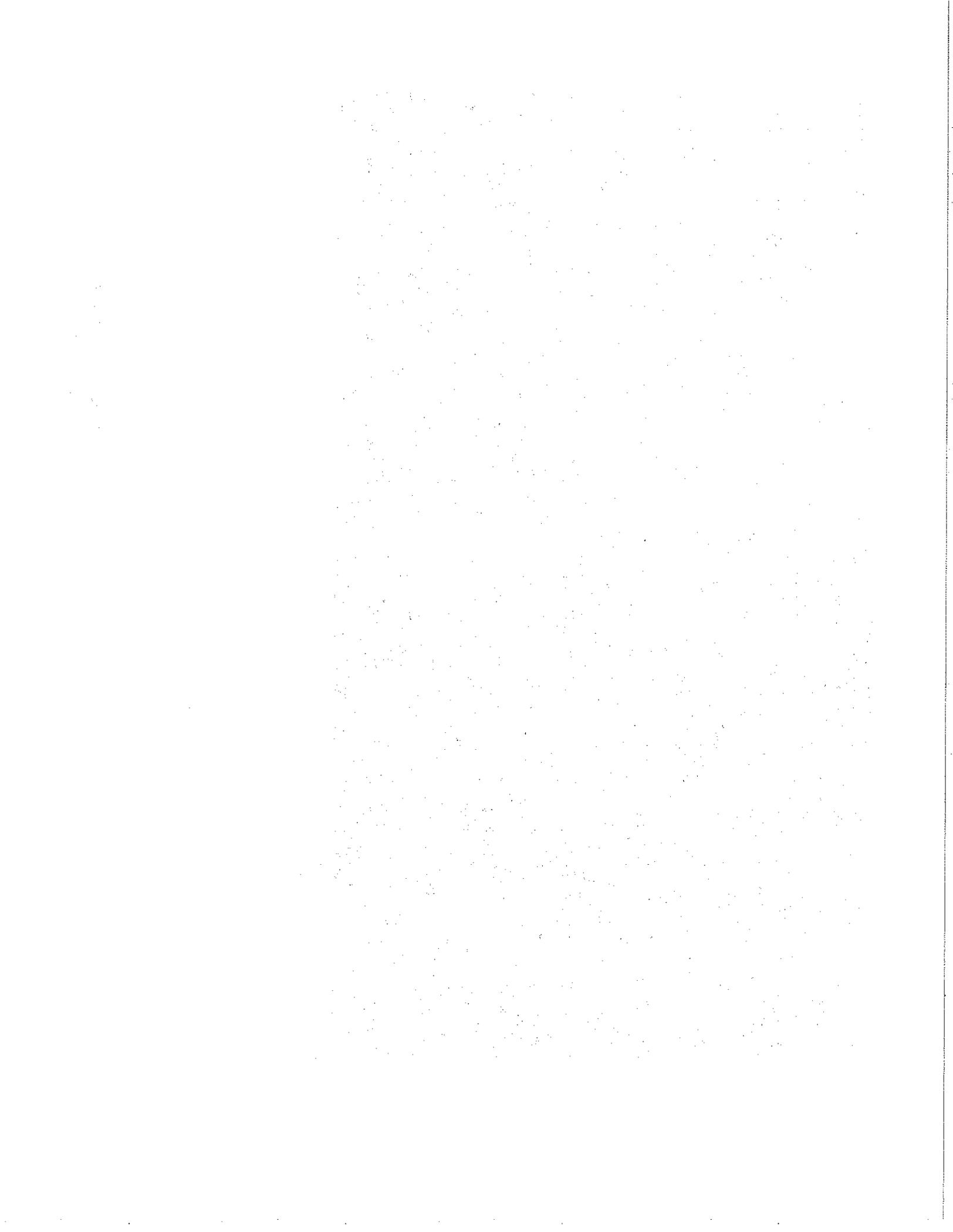
- C. In East Grand Forks there are a number of parking lots which are large expanses of impervious surface that could be retrofitted with bioretention cells. Bioretention cells (a.k.a. rain gardens) should be designed with underdrains when installed over low permeability soils which are prevalent in the area.

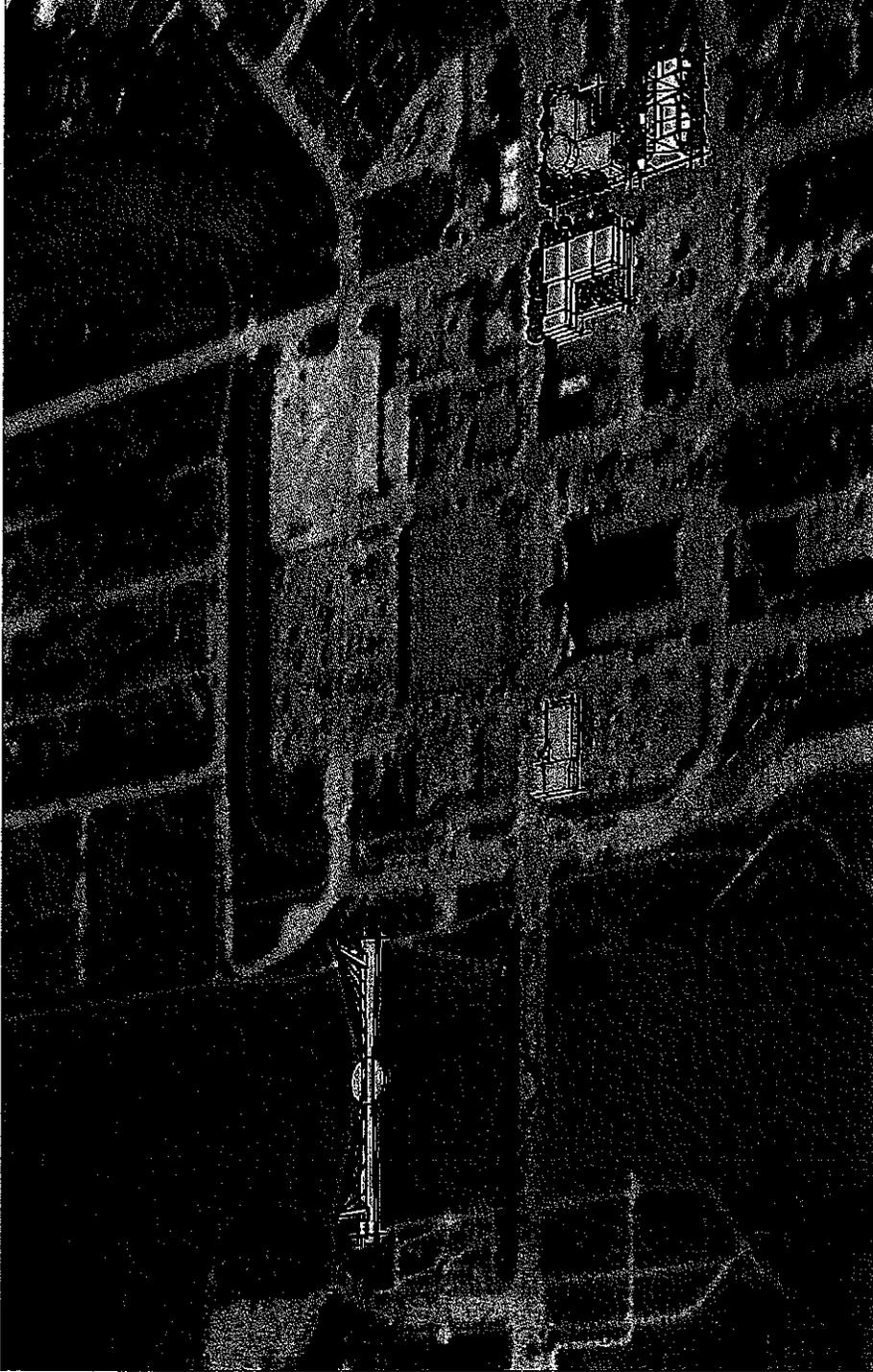




Aerial view of proposed new development along University Avenue and existing Civic Auditorium area in Grand Forks.

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Aerial view of proposed pedestrian bridge and mixed-use development in East Grand Forks.

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1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that proper record-keeping is essential for transparency and accountability, particularly in financial matters. The text notes that without clear records, it becomes difficult to track expenses, revenues, and other critical data points.

2. The second section addresses the challenges associated with data management in a rapidly changing environment. It highlights the need for robust systems and protocols to handle large volumes of information efficiently. The author suggests that organizations should invest in modern technology and training to ensure their data is secure, accessible, and up-to-date.

3. The third part of the document focuses on the role of communication in achieving organizational goals. It argues that effective communication is the backbone of any successful team or organization. Clear, concise, and timely communication helps in aligning everyone's efforts towards a common purpose and resolving any misunderstandings or conflicts that may arise.

4. The fourth section discusses the importance of continuous learning and development. In a world where knowledge is constantly evolving, it is crucial for individuals and organizations to stay updated with the latest trends and technologies. The text encourages a culture of learning, where employees are encouraged to seek out new opportunities for growth and improvement.

5. The final part of the document provides a summary of the key points discussed and offers some practical advice for implementation. It reiterates the importance of maintaining accurate records, investing in data management, prioritizing communication, and fostering a culture of continuous learning. The author concludes by expressing confidence that these strategies will lead to greater success and sustainability for any organization.

Implementation Framework

Strategy Layers

Guiding Principles



New Initiatives

Study Area



Tool Kit (3 Ps – Projects, Programs and Policies)



Realized Vision

Catalyst Projects



Tool Kit (3 Ps – Projects, Programs and Policies)



Realized Vision



Community Support

for review only

Implementation

Just as the challenges or "barriers" to investment are multifaceted, so too must the solutions be. The national trend of stagnating and declining downtowns is evident not just in Grand Forks/East Grand Forks, but throughout the U.S. Facing increasing competition from development on the "fringe", the Downtown Study Area, will experience a heightened decline in commercial property values and market share unless specific actions are taken. Before moving forward, the community of GF/EGF must accept that its competitive position will continue to be eroded unless there is -- repositioning of its role in the market, restructuring of its physical layout, recognition of the economic challenges inherent in infill and redevelopment, and, aggressive recruitment of niche opportunities. The community of GF/EGF and its leadership must further accept that the Study Area is at a distinct economic, social and market disadvantage compared to vacant "Greenfield" sites. To that end, it is their responsibility to level the investment and regulatory playing fields. Private investment alone will not fill the financial "gap," rather, it will move elsewhere. There are several opportunity areas in the Downtown Study Area where investments can be made to leverage private interest. A description of these "catalyst investment areas" and their

potential locations are described in the previous section.

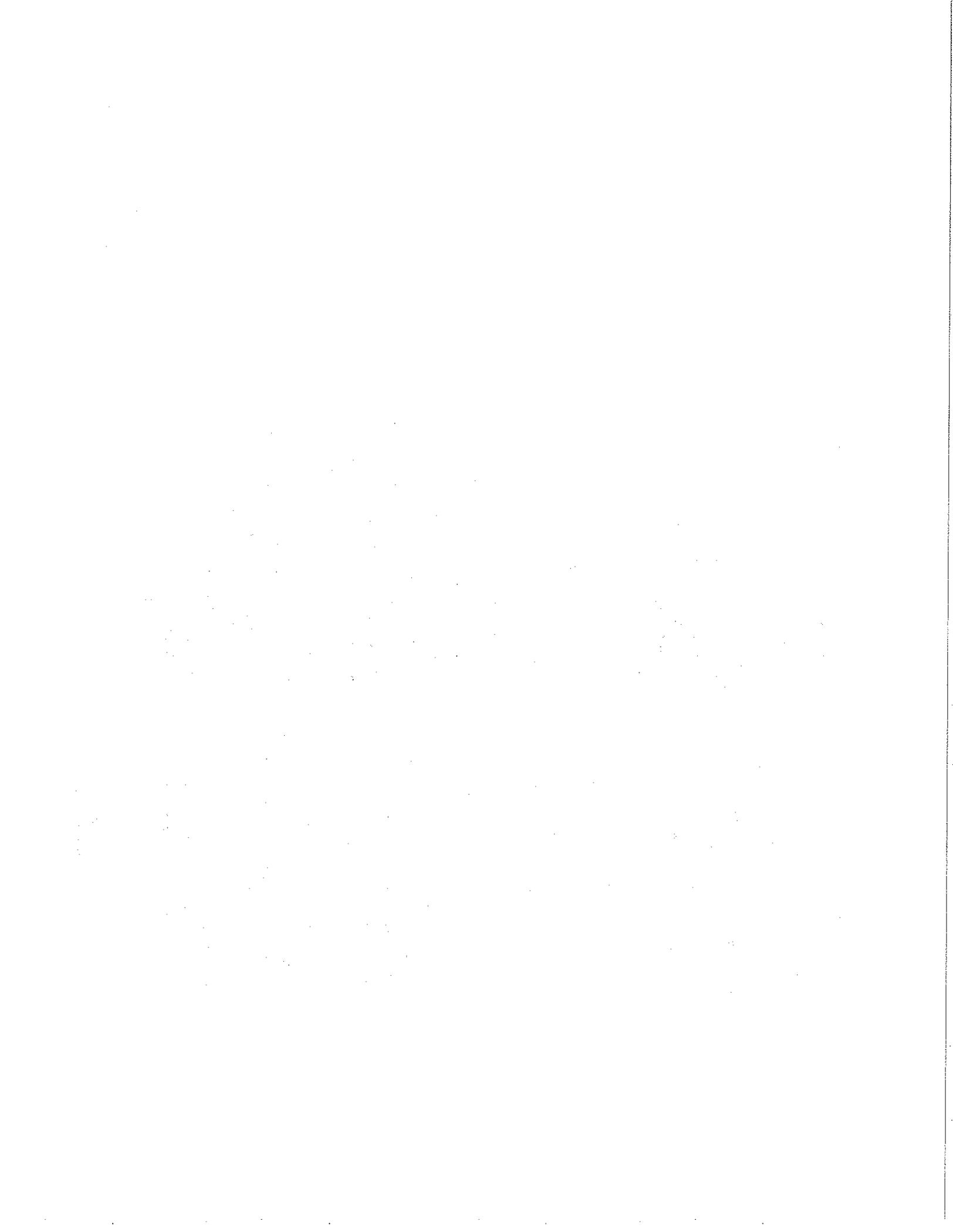
Implementation Framework

Following identification and analyses of priority projects in a downtown plan, comes the challenge of outlining an implementable strategy for promoting investment. Webster's Dictionary defines implementation as "a means for accomplishing an end" or "an action to put into effect."

GF/EGF Implementation Framework

As explained during the planning process, just as no one project will revitalize the downtown, no single action will advance the larger vision. Rather, revitalization and repositioning of this area will be dependent on a series of actions designed to capitalize on market opportunities and overcome barriers - effectively readying the environment for investment. Key to the successful implementation of this downtown plan will be the continued identification and implementation of actions tailored to the unique issues of the downtown and potential investment areas within it. This approach has been proven to build community goodwill; enhance quality-of-life; provide opportunities for on-going public participation; allow special-interest groups to have a role in the revitalization effort; send a message that the area is successful and making positive strides; and, create an increasingly attractive environment for investment and development.

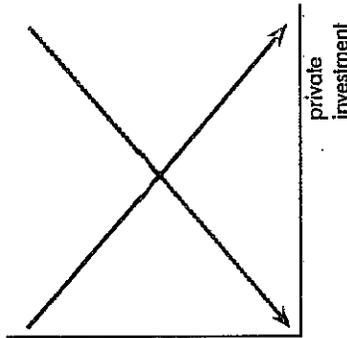




public subsidy
& investment

Early catalyst projects
require a greater
level of public
investment -
incentives, "gap"
financing

As the market is
"proven up", public
contributions to
projects decline



Investors, developers and lenders seek out environments with market opportunity and prospects for success, devoid of obstacles and sound in sustainability.

Revitalization Challenges

Challenges to revitalization in a downtown or infill area are varied and numerous. To effectively ready the environment for private investment, the following challenges must be overcome:

- Difficulty in assembling land
- Comparatively high land costs
- Increased regulation & review
- Limited examples of creatively-financed projects
- Parking costs
- Perceived greater risk in serving perceived narrow markets
- Construction staging opportunities limited

The model for revitalization is summarized in the exhibits below. As shown, in successful revitalization efforts, early priority or catalyst projects will require a higher level of public investment, however, as the market is "proven up", required public investments should decline.

Implementation Principles

The range of actions presented and identified to move the Plan forward were selected based on a foundation of implementation principles. These principles, while general in nature, were considered responsive to

market opportunities, catalyst concepts and development programs, and stakeholder input. They include:

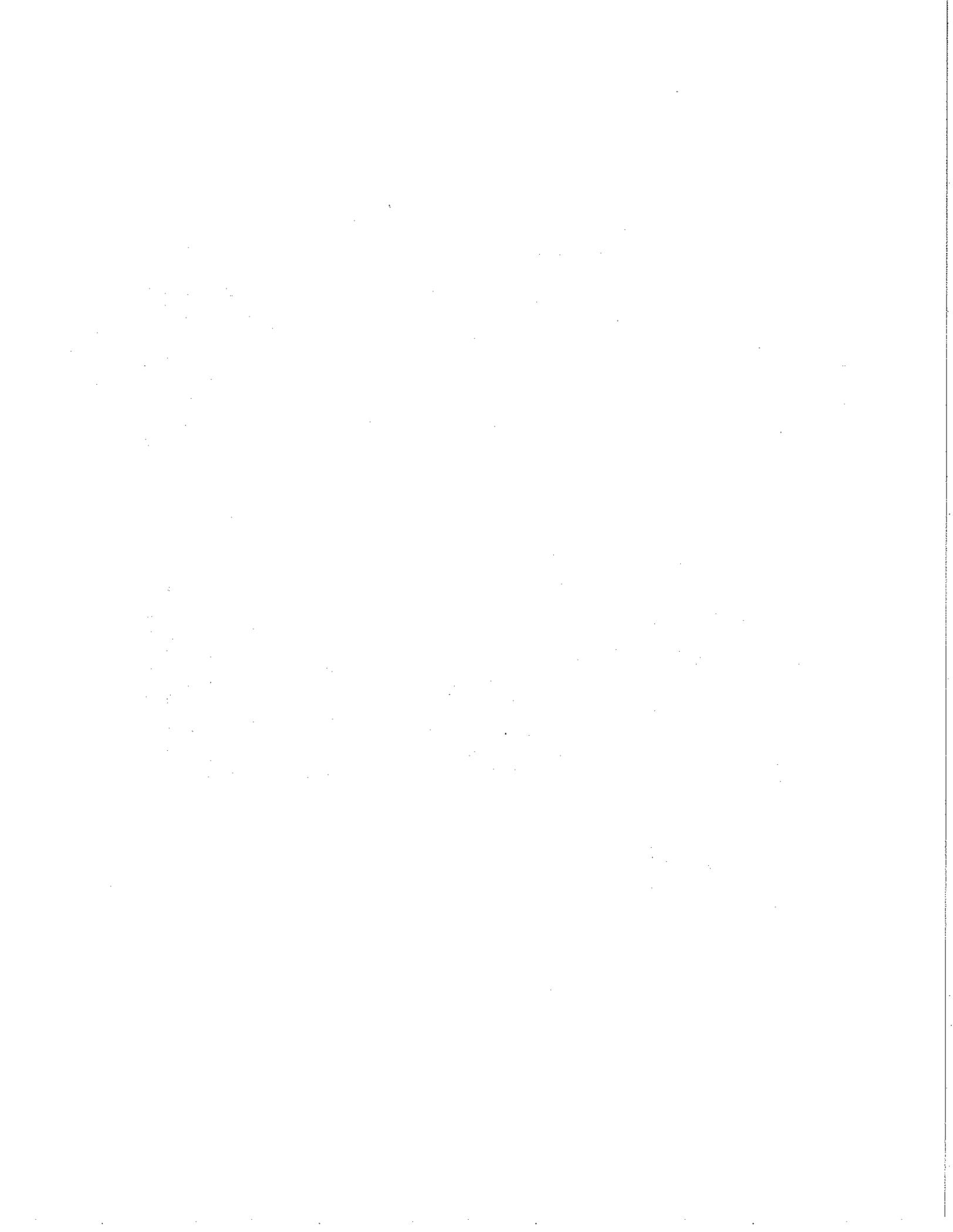
- Public-private partnerships are essential.
- The approach to revitalization will be holistic (3 p's - projects, programs, policies).
- There will be higher standards with offsetting incentives.
- There will be active marketing and promotion.
- The Cities will participate in acquisition, disposition, and repositioning of key properties.
- Open and community space planning will be an important component of revitalization.
- The Cities will exercise regulatory flexibility in attracting private investment.
- The Cities will exercise financial creativity in attracting private investment.

Public and Private Sector Roles

As the entity with the largest and longest-term interest and responsibility, the public sector must have strong involvement and a visible presence, as well as offer continuing leadership, incentives and capital to future projects. The private sector will bring experience, access to private funding, and a willingness to balance risk and return. The roadmap for moving the downtown vision towards reality is based on the assumption that the Cities of GF/EGF will move forward in partnership with the private sector.

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Through this approach, the Cities are in a much stronger position to ensure that development is accomplished in a way that balances private investment objectives with community sustainability. To this end, the Cities and/or the Downtown Management Organization should:

- Acquire, assemble and position strategic parcels which will advance the vision;
- Establish policies in support of tools which allow for acquisition and disposition including land write-downs, land swaps, etc.;
- Commit to participating in the cost of infrastructure; and
- Be strategic about public investment, utilizing it to leverage private investment.

As priority projects come forward, expectations on the part of both public and private sector entities will arise. These include the following:

- What the Public Sector Seeks From the Private Sector*
- A. Developers who have done mixed-use infill/downtown projects
 - Who know the public scrutiny and won't back out
 - Who understand public process and microscope view of a public project
 - Who have experience in the project type desired
 - Who have a successful track record
 - B. Developers who are financially strong
 - Equity or an equity source in place

- Debt sources as well

What the Private Sector Seeks From the Public Sector

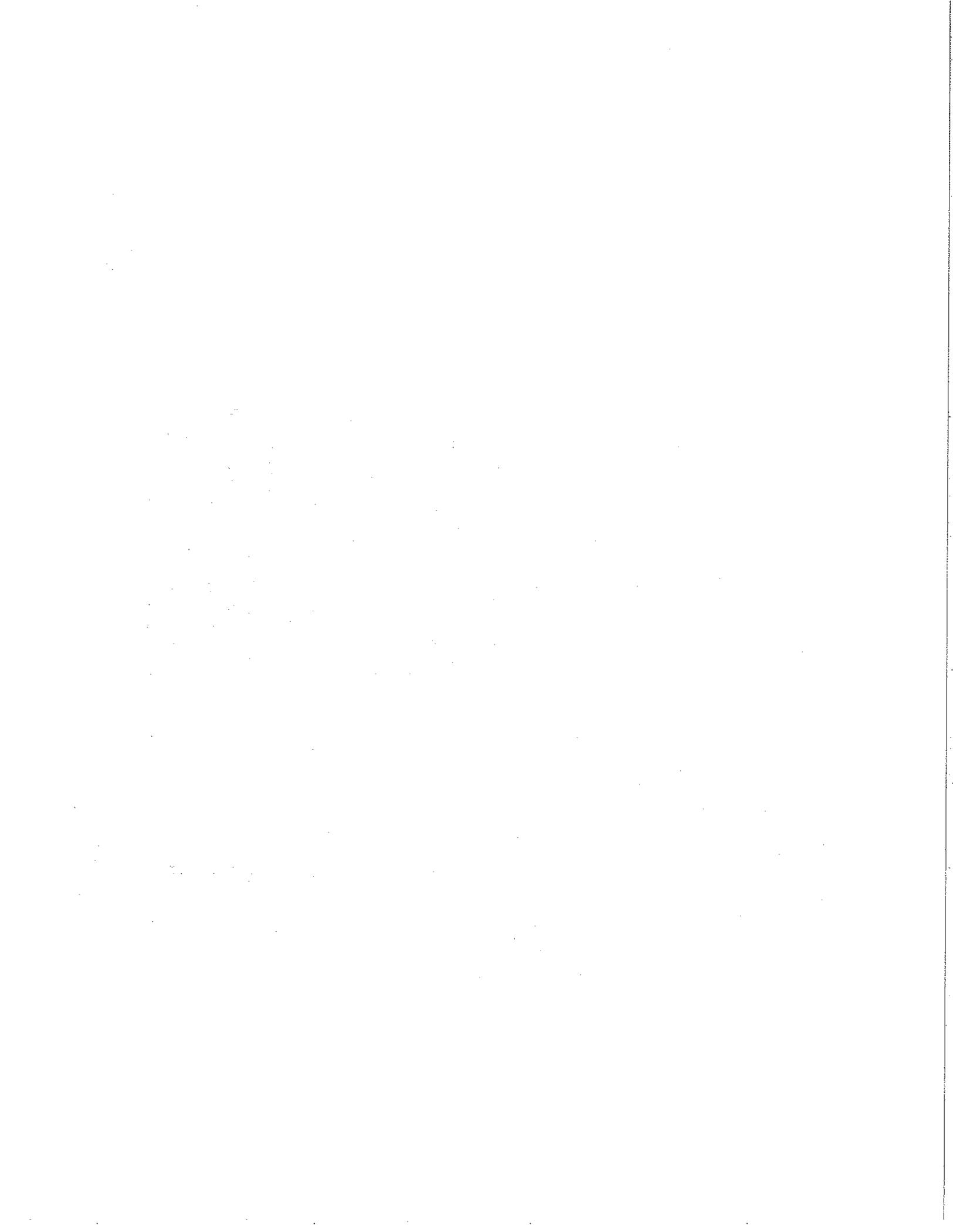
- A. Political will
 - Stable City Council/Planning Commission
 - Community support
 - Community and business alignment
 - Favorable (or at least neutral) media
- B. Financial means
 - Renaissance Zone
 - Bonding capacity
 - Land control
 - Other needed incentives and mechanisms

Holistic Approach to Economic Development

Accept that no one effort will create or sustain a community, but rather a series of projects, programs and policies which occur simultaneously and serve to attract the interest of potential economic development partners. Many of these efforts are identified here and described in the discussion which follows. The method by which the City chooses to address these actions will be determined by its elected and appointed officials. Regardless, the approach must be comprehensive, fluid and continually updated. Economic development "infrastructure" includes physical features (parks, open space, public improvements), service organizations (churches, schools, government offices), mix



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of employers (retail, service government – large and small users), community perceptions and attitudes. These are the assets which provide the impetus for investment, therefore, the City needs to direct equal levels of resources to attraction, expansion, retention, preservation and enhancement initiatives. To this end, the City should:

- Identify and set aside open space and / or places for public amenities, particularly in the vicinity of the catalyst investment areas;
- Promote and reward these features;
- Establish programs to encourage participation by other community stakeholders (schools, churches, employers, etc.) in economic development and downtown redevelopment.



Available lot for Commercial/Mixed Use development.

where new investment is largely unprotected. The City must establish standards, but also recognize the financial challenges of the private sector and make available off-setting financial solutions. To this end, the Cities should:

- Prepare a list of tools or incentives to offset impacts of higher standards and promote their availability; and
- Support the long-term vision through the Cities' policies and regulations and recognize the downtown as one component of the larger community with a unique set of hurdles to overcome.

Acquisition and Disposition

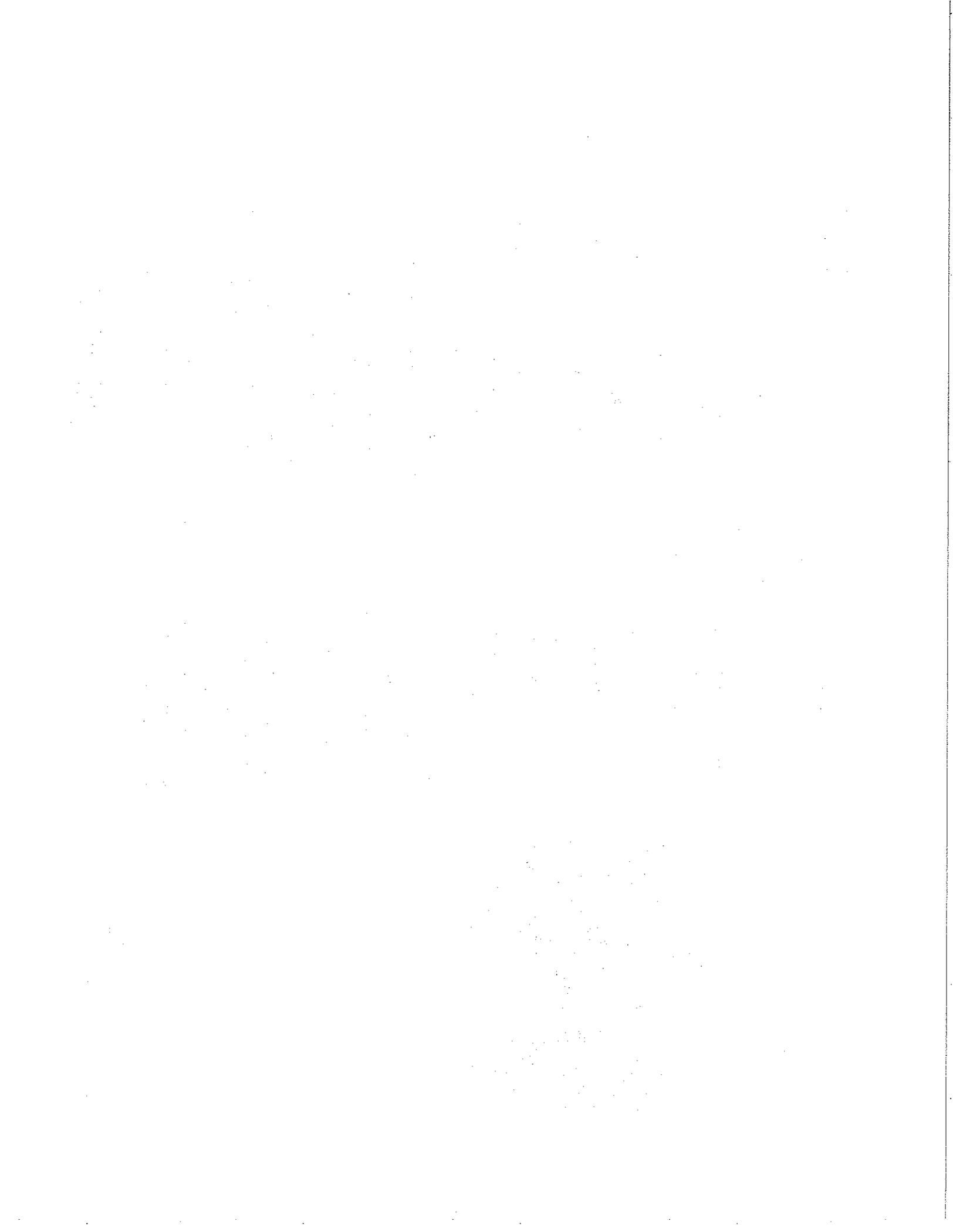
Site control is the single greatest advantage a community can have when initiating a redevelopment effort. Through site control, a community can exercise options related to assemblage, consolidation and disposition in order to position properties for private investment. Once acquired, disposition can be implemented by several methods. The City needs to reflect on community interests, long-term goals, limitations and mandates when considering these methods and their application. To this end, the Cities should:

- Define the role of the City;
- Evaluate effectiveness of acquisition and disposition efforts to-date (if any) as forward actions need to be guided by accepted criteria; and
- Research and understand the range of disposition strategies and applications

Higher Standards with Off-Setting Incentives

Higher standards as a component of place-making come with a price. Development costs are consistently higher in infill and downtown redevelopment projects, while project revenues (in early years) are often lower. Placing additional financial burdens associated with design standards on these pioneering initiatives can create a scenario whereby development economics render the project financially infeasible and prevent it from moving forward. Conversely, a declining downtown area without minimum standards for development is a highly risky environment





including land leases, land banking, quick sale, bulk sale, etc., and declare the City's willingness to apply these strategies to select instances.

Open and Community Space Planning

The recommended priority and long range projects for the downtown include combinations of mixed-use commercial, office, residential and civic spaces, supported by formal and informal open and community spaces, most importantly the Greenway. As evidenced by other successful redevelopment initiatives, amenities and open spaces are critical as they communicate the identity of the place and enhance property values. The challenge is successfully encouraging private property owners to set aside otherwise income-producing land for non-income generating uses. To this end, the Cities should:

- Identify open space sites and corridors in the downtown;
- Work with property owners and other stakeholders to define a program for public spaces;
- Prepare / amend public and open space master plans, if necessary; and
- Promote open space and park amenities as economic development benefits and financially incent their development.

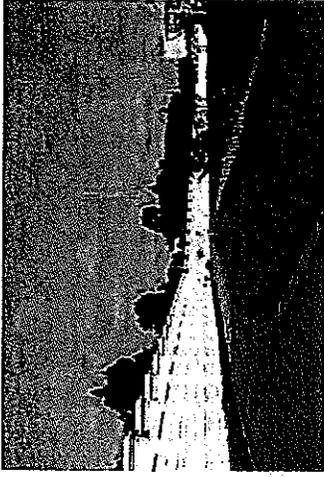
Financial Creativity

The experience of redevelopment projects in other markets suggests project gaps of 20 to 30 percent can be the norm, and that the best strategy to address these deficiencies is through the application of multiple resources, thereby spreading risk and return among the partner entities. As potential redevelopment projects are identified for the downtown it will be important to prepare preliminary pro formas to ascertain the potential gap. Each solution and implementation strategy will be as unique as the project being implemented. The most important quality among these projects will be a willingness on the part of both the public and private sectors to be creative and flexible in their approach. To this end, the Cities should:

- Review the range of financing mechanisms identified and presented herein;
- Identify those the City is most comfortable making available; and
- Promote their availability to the private sector and test their effectiveness through project monitoring (benchmarking).

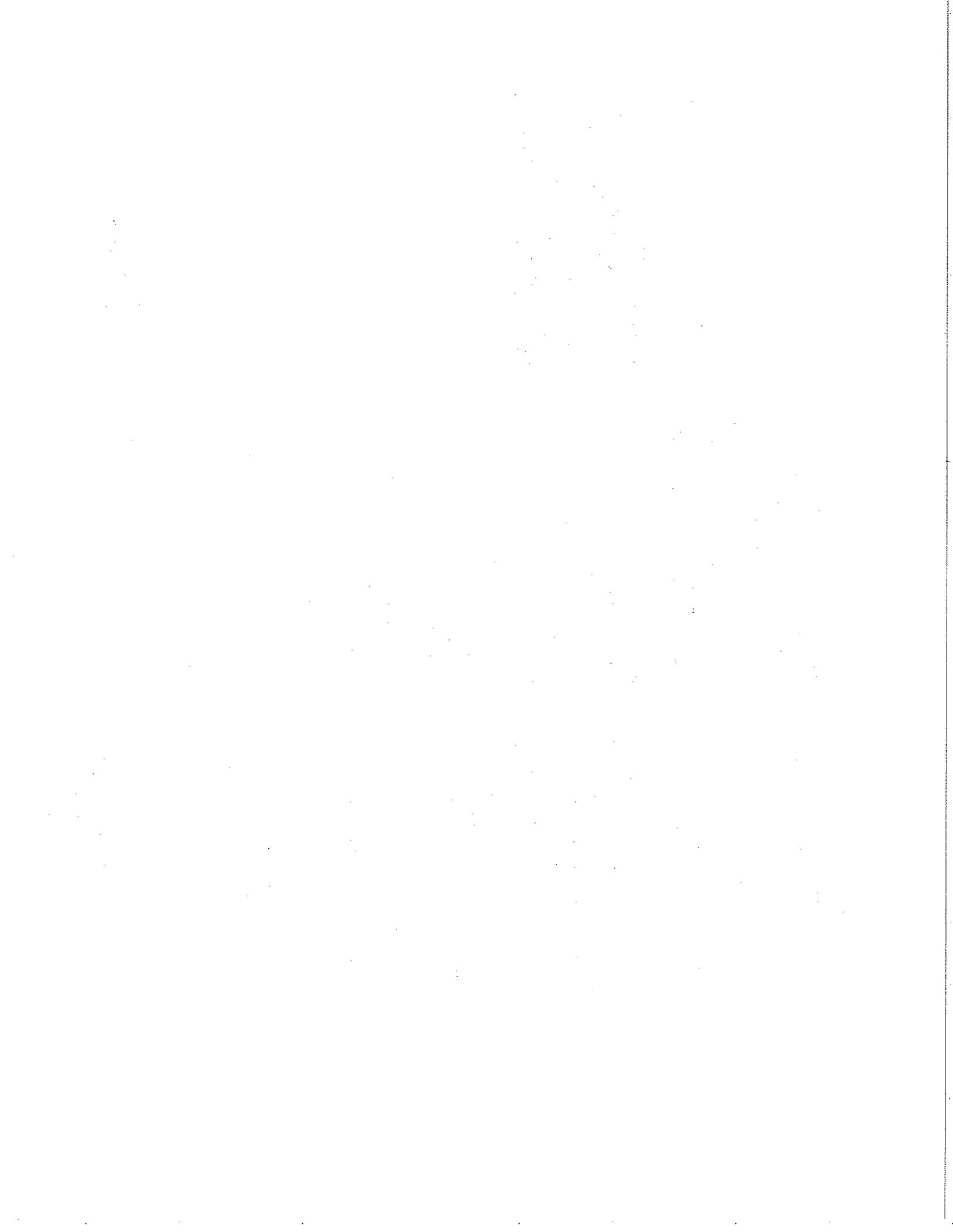
The implementation "tool kit" can include mechanisms that provide both direct and indirect assistance to the private sector. Examples of these mechanisms include:

- Direct Financial Assistance
- A. Land Assembly
 - Acquisition



Greenway is an excellent community amenity.





- Demolition
 - Relocation
 - Writedowns
 - B. Capital Improvements
 - Infrastructure
 - Parking garages
 - Open space and public amenities
 - Programmatic facilities
 - C. Grant Assistance
 - Cost sharing of private improvements
 - Payment for redevelopment studies, such as traffic impact and signal studies
 - D. Debt Financing
 - Direct loans
 - Below-market interest rates
 - Loan guarantees
 - Credit enhancements
- Financing Strategies
- A. Intergovernmental Grants
 - Community Development Block Grants
 - Section 108 guaranteed loans
 - State economic development grants/loans
 - B. Local Debt Financing
 - General obligation bonds
 - Revenue bonds
 - Industrial development bonds
 - C. Off-Budget Financing
 - Lease-purchase agreements
 - Ground leases
 - Land/building swaps
 - Property tax abatements
 - D. Dedicated Sources of Local Funds
 - Special district assessments
 - Tax increment financing
 - Earmarked sales or special-purpose taxes

Grand Forks Downtown Organization

The establishment of a joint Grand Forks/East Grand Forks Downtown Management Group was one area of focus during a charrette held in October 2008. Several key stakeholders, including city staff for each municipality, economic development representatives, business owners, the Chamber of Commerce, and others, engaged in a discussion that led to the formation of several principles that should serve as the guiding compass for the new downtown organization. These

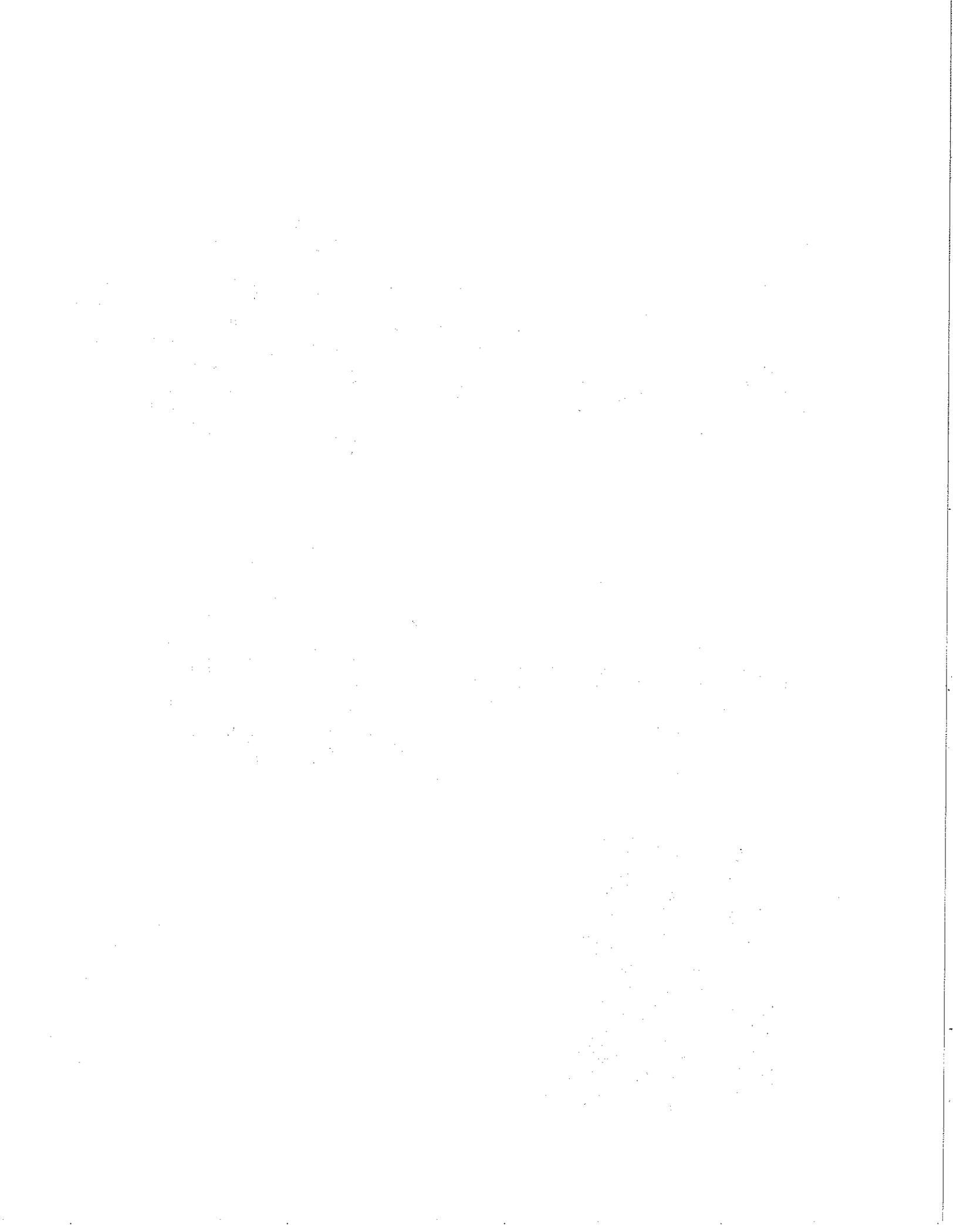
- Indirect Assistance
- Zoning or density bonuses
 - Transfers of development rights
 - Transfers of air rights
 - Regulatory relief from zoning and building codes
 - Reduced processing time for project approvals
 - Quick take by eminent domain
 - Design coordination in public/private projects
 - Below-cost utilities, if publicly owned
 - Arbitration of disputes that might arise
 - Government commitments to rent space



Establishing a Downtown leadership organization is critical to this plan.



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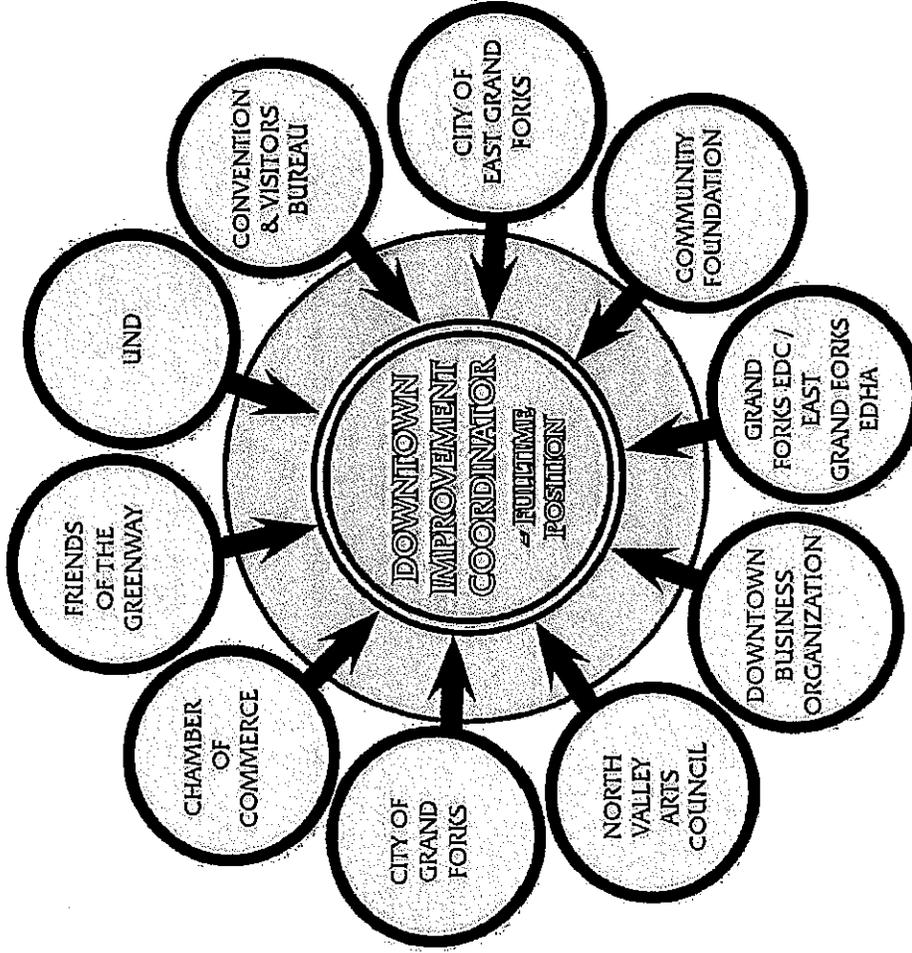
principles state that the organization's mission should focus on:

- Attaining buy-in and local stewardship of the concept of a joint downtown organization to ensure its vitality and sustainability,
- Marketing of the downtown and organization to both the community and outside investment entities,
- Branding of the joint downtown area,
- Recognizing community self-interests in the carrying out of joint initiatives,
- Acting as a single entity representing the established program shared and supported by both Grand Forks and East Grand Forks, and
- Monitoring the effectiveness of the organization through a benchmarked program.

In order to implement these principles, stakeholders developed a conceptual vision for the Downtown Management Group. The vision addresses the realities of the necessary financing strategies, political relationships and financial partnerships that would be required to make the organization a successful and sustainable entity.

How should the Downtown Management Group be structured?

The first challenge in establishing a Downtown Management Group is identifying the mission, expertise and resources that will drive the vision forward. Based on the

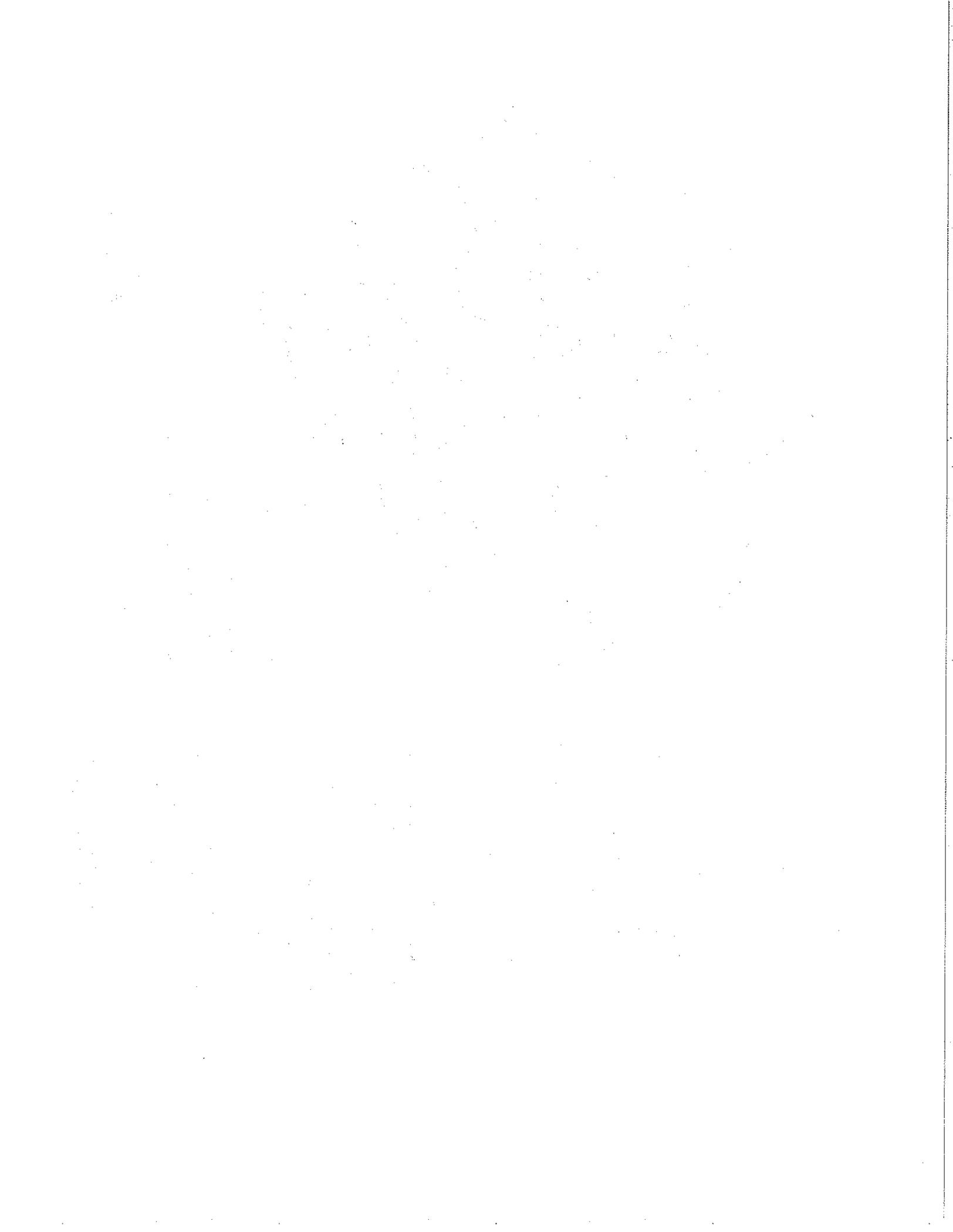


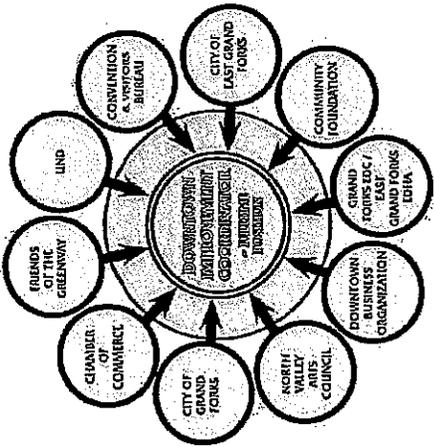
existing commitments of the most prominent players in the community, it is not feasible to anticipate that one group will support the establishment and operating needs of the Downtown Management Group. Instead, these needs will have to be met from several

Downtown Management Group Concept Graphic



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Downtown Management Group Concept Graphic

places. The Downtown Management Group Concept, illustrates this notion.

This diagram illustrates the idea that, rather than a single entity funding the operating and overhead costs, capital improvement program, and strategic marketing plan for the Downtown Management Group, it will be necessary to draw upon the resources of several entities in the community who share an interest in having a vibrant and active downtown area. The diagram identifies nine such entities who have been involved in the development of this Downtown Plan. Others may be added to the diagram as the Downtown Management Group's structure or mission evolves.

The outer bubbles represent the entities who may be asked to provide some level of support for the Downtown Management Group. They include various municipal departments, not-for-profits, and downtown business owners. Support from these contributing entities may be in the form of:

- Financial support,
- Administrative staffing support,
- Office space,
- Marketing and production resources,
- Etc.

In addition, each entity will be asked to identify internal staff to act as a liaison to the Downtown Management Group. This staff will be responsible for attending

periodic coordination meetings and provide information to the Downtown Improvement Coordinator regarding their agency's vision for and initiatives in the downtown area.

The center of the diagram identifies a Downtown Improvement Coordinator. This position would be a newly created full-time position responsible for gathering information from the contributing entities and moving forward the joint vision for the downtown area. Surrounding the Downtown Improvement Coordinator is a circle representing the pool of resources provided by the contributing entities. In this way, they contributing entities have a direct stake in the success of the Downtown Improvement Coordinator in implementing the vision for the downtown area.

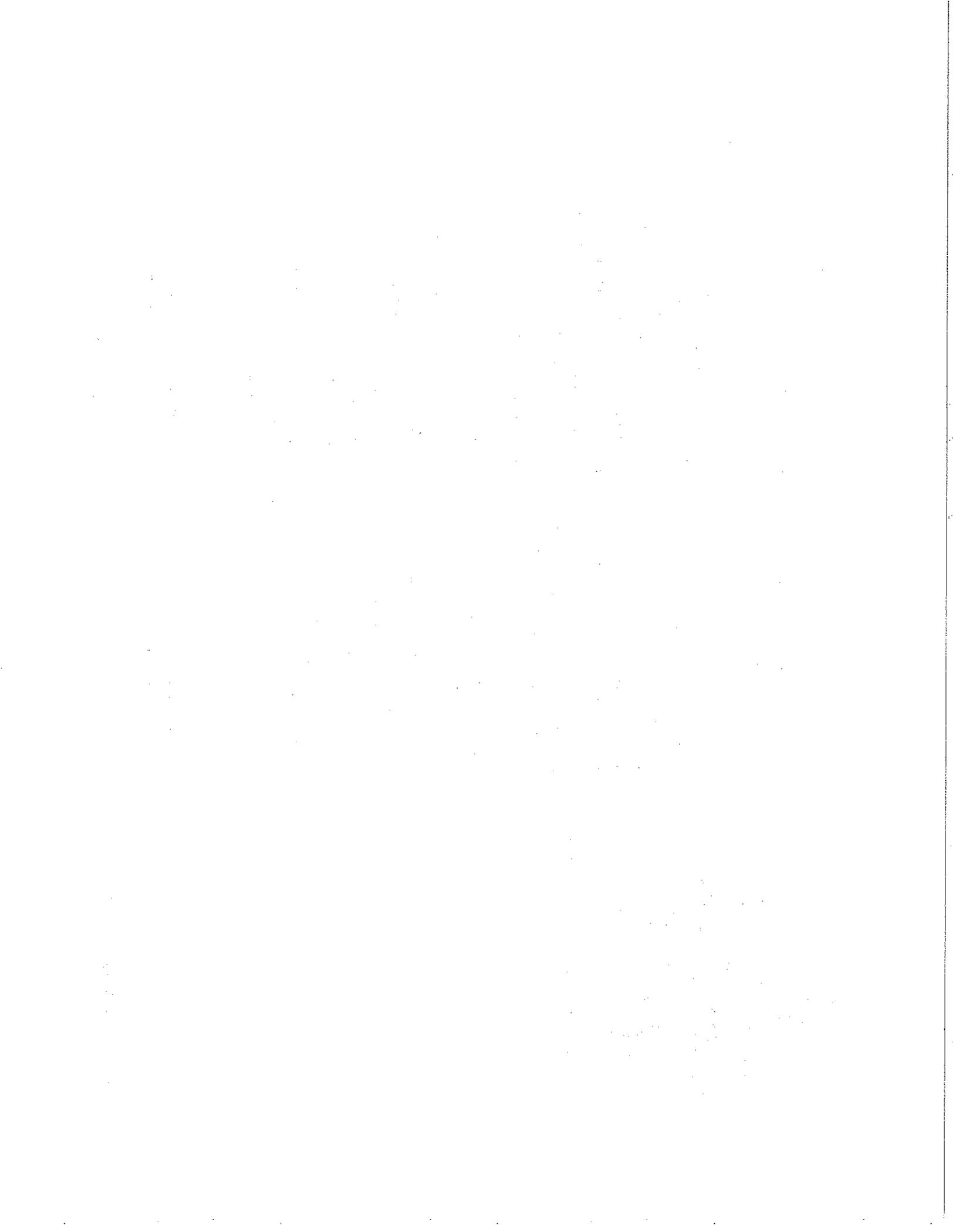
Overseeing the Downtown Improvement Coordinator will be a Board of Directors. This board may include one member from each of the major implementation entities, including the planning departments of each municipality, the economic development entities of each municipality, and the joint Chamber of Commerce. Additional positions may be filled by other not-for-profit or business representatives.

How will the Downtown Management Group operate?

The Downtown Management Group will adopt several primary responsibilities,

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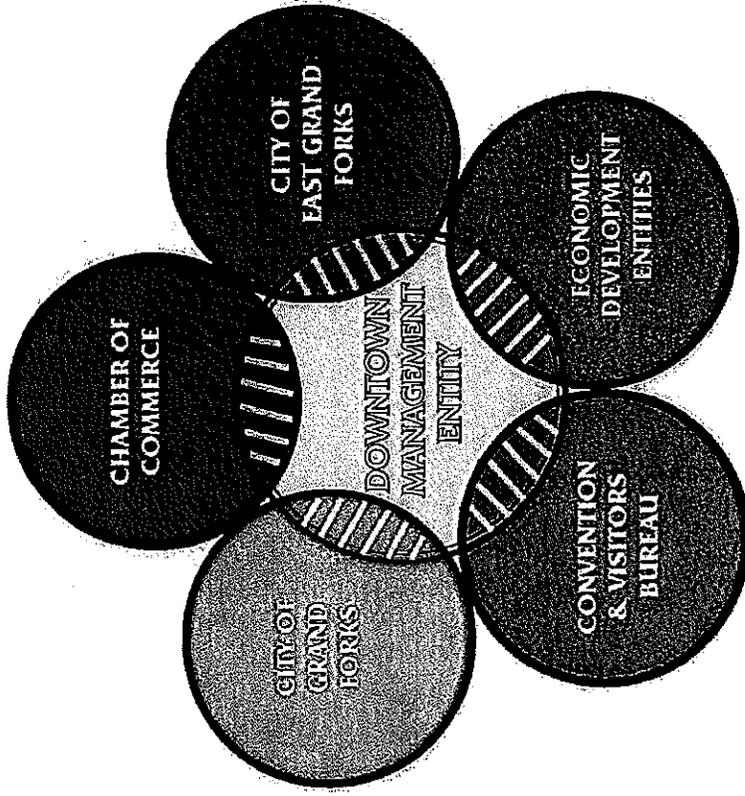




including; coordinating information from contributing entities, developing marketing and branding programs, recruiting new business investment, and managing downtown improvements, among others. However, this plan recognizes that there are some key entities that will be instrumental in facilitating the success of the Downtown Management Group. The *Operating Concept Diagram*, at right illustrates the key implementation relationships that must be established.

While the mission of the Downtown Management Group will reflect all of its stakeholders and contributors, the operating concept must focus on those entities that have the most direct influence on implementation and success. The Downtown Management Group must work closely with the Cities of Grand Forks and East Grand Forks City Councils planning, and economic development staff, the Chamber of Commerce, and the Convention and Visitor's Bureau to address initiatives in a comprehensive manner; from public policy to financing authority. In this way, the joint mission of the Group can be most effectively implemented.

Aside from the information coordination and staff liaison resources to which all entities will contribute, the Downtown Improvement Coordinator should maintain a day-to-day relationship with these key implementation partners in order to advocate for the

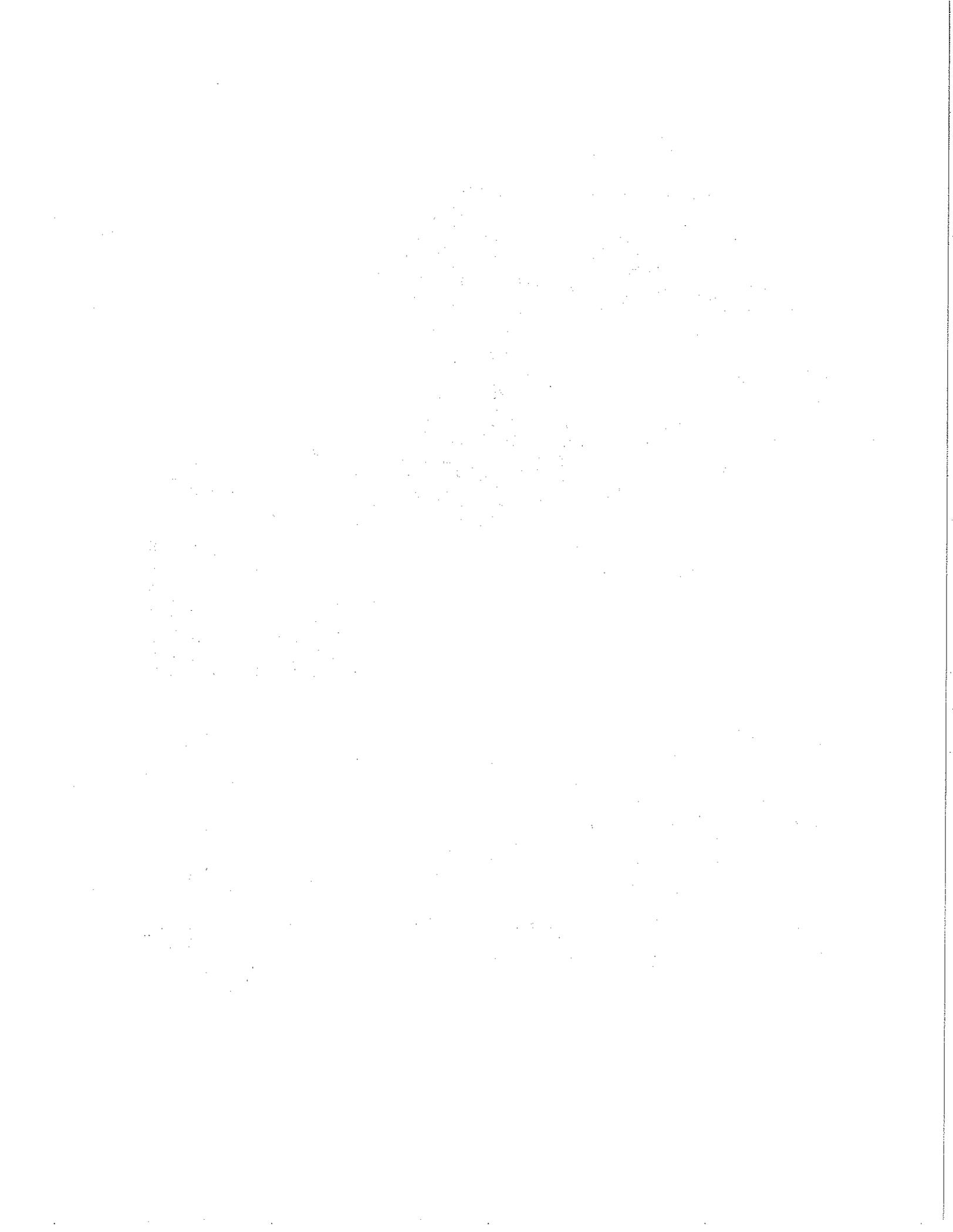


Operating Concept Diagram

interests of the downtown area in terms of marketing, business recruitment, public policy, maintenance and physical improvements, capital projects, programming, and taxing authority. Additionally, each of these key entities is big enough to potentially contribute dedicated funds to downtown management operations and capital projects. Where possible, set-asides should be included in their annual budgets for downtown initiatives under the purview of the Downtown Management Group.

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The Downtown Management Group diagram, as previously illustrated, describes the relationship between the Downtown Improvement Coordinator and the contributing entities. Contact between these parties should happen as needed to maintain an updated databank of on-going initiatives, available assets, and future opportunities to promote the mission of the management group. More regularly, the Downtown Improvement Coordinator should facilitate a quarterly meeting with the dedicated staff from the contributing entities. This will encourage group dialogue about the issues being faced in the downtown area, and fine tune the vision of the key stakeholders whose resources are being used.

What will the Downtown Management Group do?

There are several factors that will influence the ability of the Downtown Management Group to implement the mission that it adopts, including:

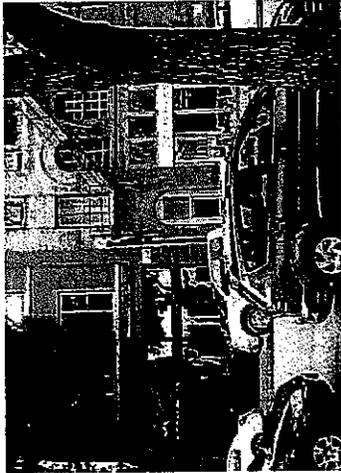
- The types of functions with which it is charged,
- The geographic area that it addresses, and
- Legal and policy nuances between cities and states.

Downtown Management Group Functions

There are several roles that a downtown organization can play. Based on the needs of the joint downtown area and the activities

It is anticipated that a start-up annual budget for the Downtown Management Group will be approximately \$500,000. This budget includes one full-time Downtown Improvement Coordinator; required administrative support, related overhead costs such as office space, utilities, etc., and funding to undertake initial promotional and project initiatives. However, depending on the level of in-kind services offered by contributing entities in lieu of financial support, some of the required fiscal budget may be offset. In seeking resources, it is imperative to capture 3-5 year commitments from contributing entities for various types of support. This will mitigate the year-to-year risk of the Downtown Management Group, and allow for more effective long-range planning of programs and improvements.

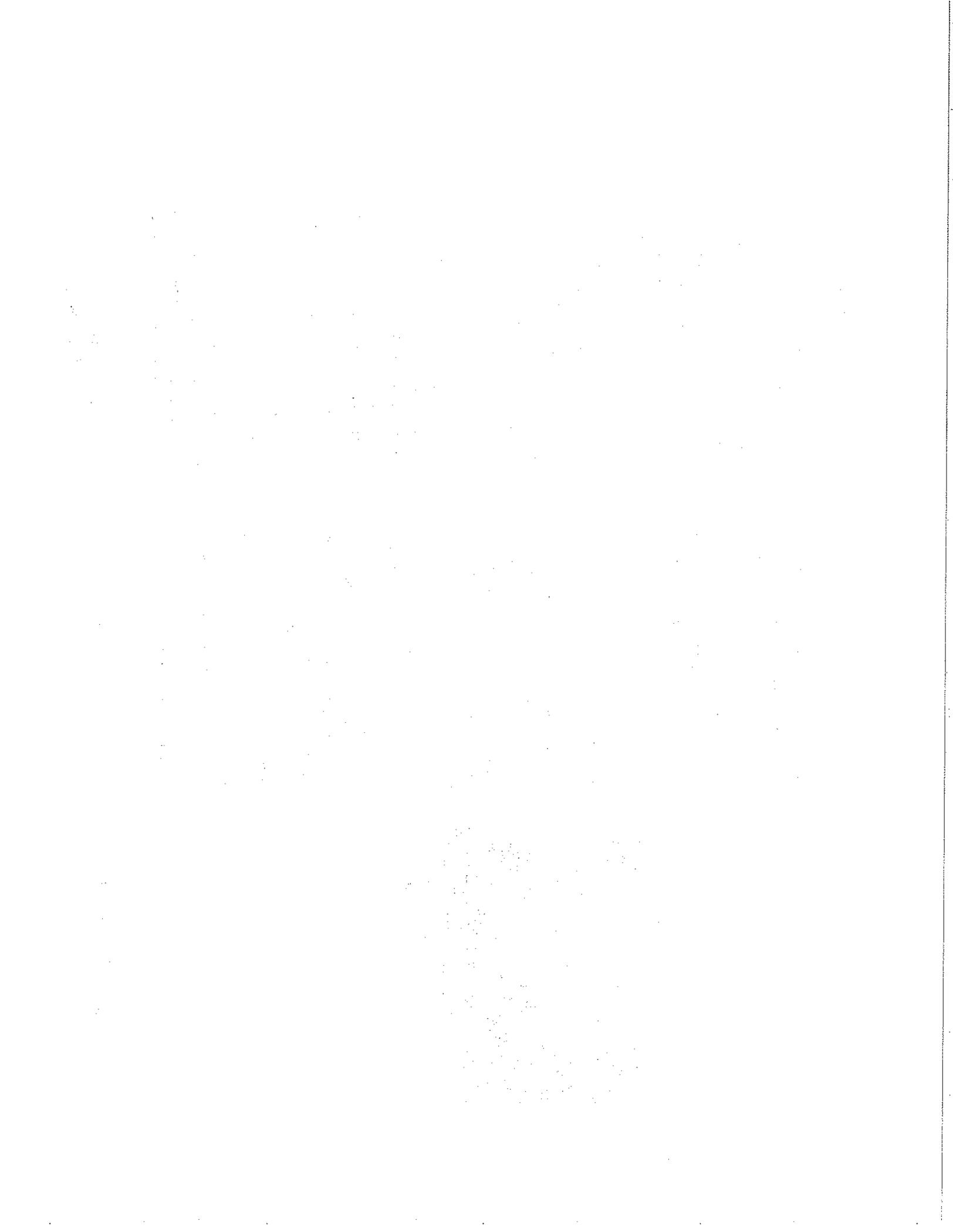
Funding for the Downtown leadership organization can be provided through private contributions, City funds, a special tax or assessment, or a combination of all of these. Private citizens may be encouraged to also support Downtown initiatives through contests or fund-raising efforts. A portion of proceeds from regularly held special events may be earmarked for the Downtown organization. Specific redevelopment projects that would be undertaken by the community could be funded through bond financing or other municipal financing tools.



The Downtown leadership organization will promote an active and vibrant downtown.



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already managed by supporting entities, two functions; branding and marketing, and business recruitment and retention; have been identified as the primary focus of the Downtown Management Group. Branding and marketing of the downtown area has value that is recognized by both downtown communities. There is also consensus that marketing the joint downtown area as one asset is essential for capturing imported market wealth from surrounding populations. Therefore, the Downtown Management Group should be charged with managing the marketing of the downtown area through published materials, website development, and attendance at professional conferences and forums. Additionally, any physical improvements that can be done to create a consistent image of the downtown area can be managed by the Group. Such improvements may be funded by the Group's improvement budget, or financed by each municipality according to a funding agreement and managed by the Group as the primary contractor and coordinator.

Business recruitment and retention is another function that benefits from pooled resources and marketing the downtown area as a single entity. Potential business owners, developers or investors may have little concern about which municipality they should invest in. Instead, having a central resource for available properties, market and demographic characteristics, and downtown management

and promotion can remove barriers and help attract services and growth from which the region as a whole can benefit. Within this structure, each municipality may still utilize its individual incentives and subsidies to facilitate development. But the primary mission of the Downtown Management Group should focus on marketing the joint downtown area and facilitating the conversations with each municipality.

In addition to these central functions, the Downtown Management Group may serve as a coordinator between the municipalities for improvements or services they may otherwise undertake autonomously. For example, if the joint downtown stakeholders express a need for downtown trash collection and cleaning, the Downtown Management Group may work with one municipality to purchase the equipment, and outline a rental agreement for the other municipality to use it. In this way, capital resources may be pooled for the joint benefit of both Grand Forks and East Grand Forks downtown businesses and residents.

The final role of the Downtown Management Group will be to monitor its success in attaining the vision for the downtown area. This can be done in several ways, including:

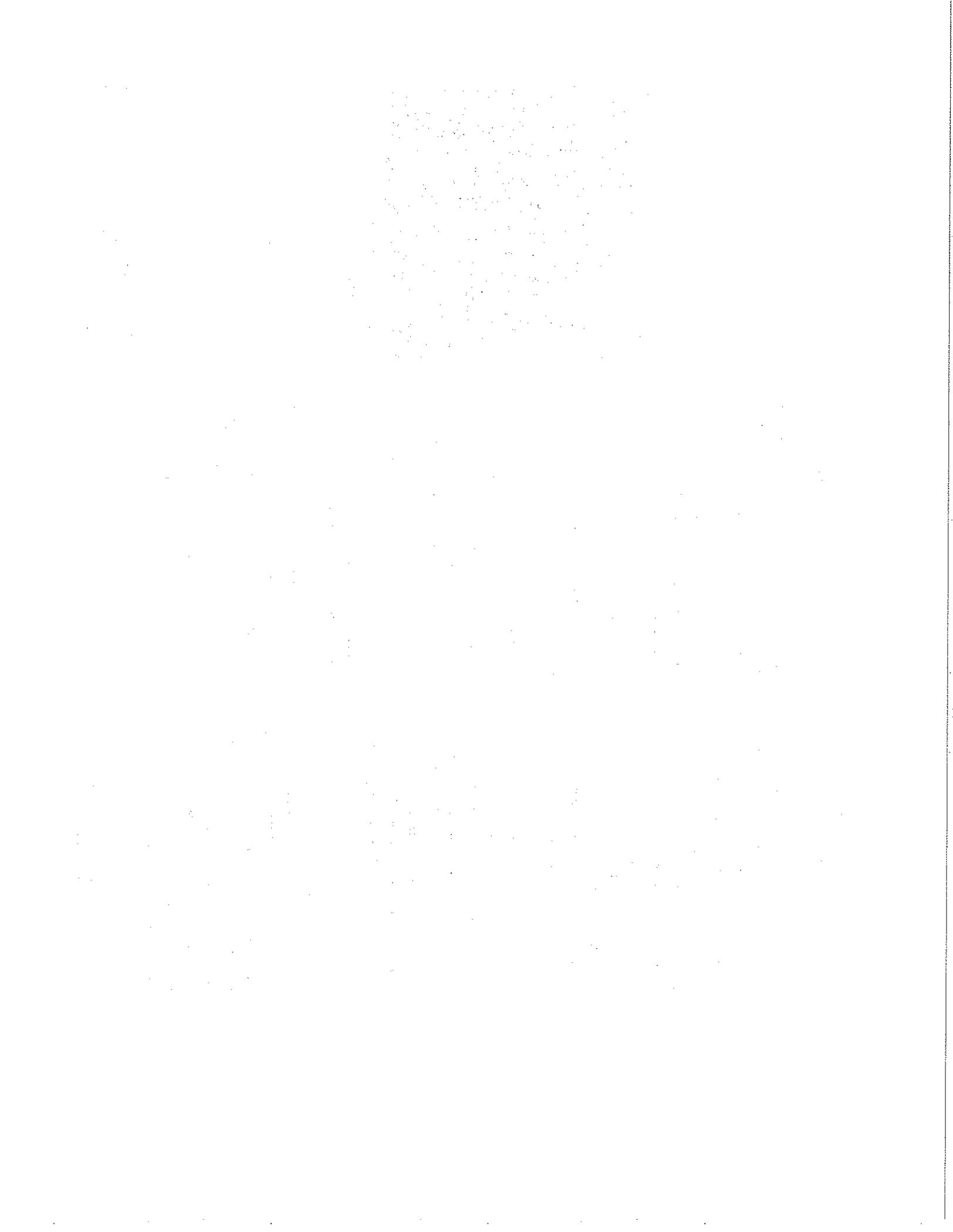
- Analyzing statistics that quantify downtown growth, such as commercial or residential occupancy, number of



Existing businesses will benefit from improved leadership in the Downtown.



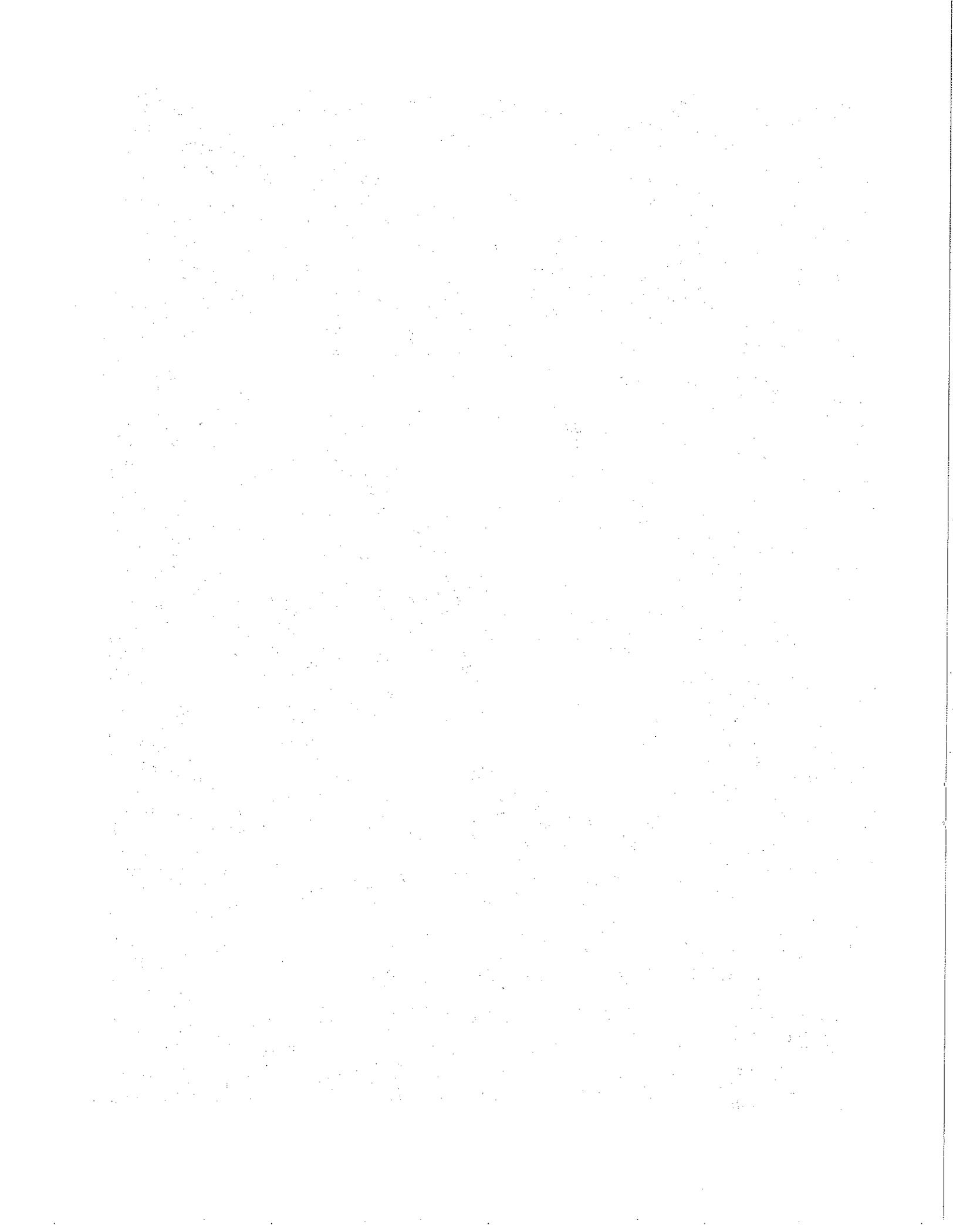
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Downtown Districts Map

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new businesses, increased tax revenue, increased active square footage, etc.,

- Monitoring the interest in downtown from developers, investors, and potential business owners, and
- Surveying local and regional populations to assess how the image of downtown is changing over time, among others.

The results of these analyses will be important in assessing the effectiveness of the Group, instilling confidence in the contributing entities that their resources are providing local benefit, and identifying specific initiatives or programs that should be strengthened or dropped from the Group's mission.

Geographic Area

There are portions of each Grand Forks and East Grand Forks downtowns area that are viewed as critical to the success of a regional joint downtown, and the Downtown Management Group will not have the resources to address every need in the entire study area addressed by this plan. For these reasons, the Downtown Management Group should focus on the key areas that impact that impact the success of the joint downtown as a whole.

This plan identifies a number of subdistricts within the planning area based on existing uses and potential for growth over time. In order for the Downtown Management

Group to most directly respond to the objectives of this plan, the Group's geographic purview should relate to the extents of the subdistricts that have the most influence on both downtown areas as a whole. These subdistricts include the:

- East Grand Forks Mixed-use Commercial District,
- Grand Cities Waterfront District,
- Grand Forks Riverfront Mixed-use & Entertainment District,
- Grand Forks Corporate Center District,
- Grand Forks Mixed-use Redevelopment & Enhancement District, and
- Grand Forks University Avenue Redevelopment District.

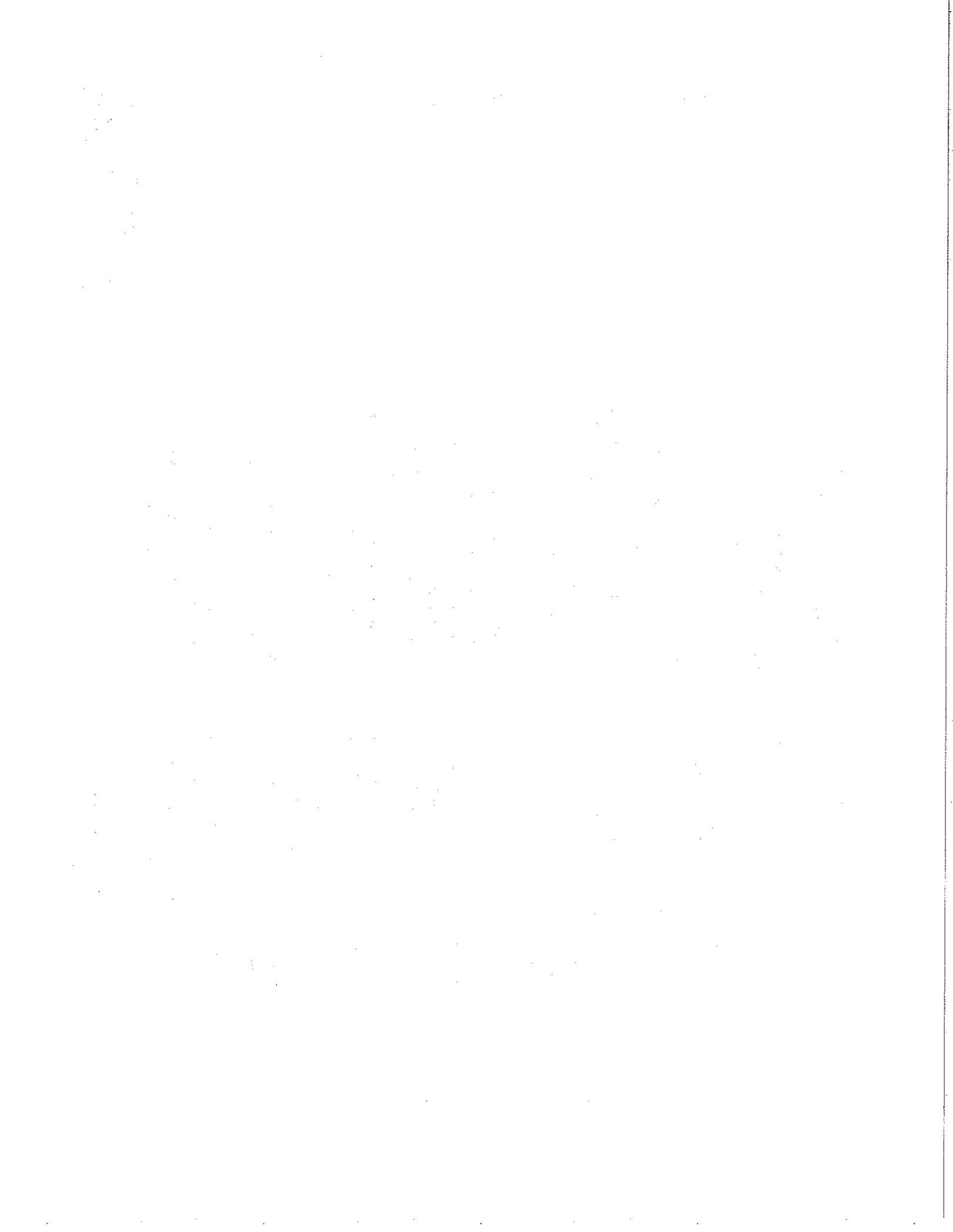
These districts, shown in the Downtown Districts Map, have been identified as part of the Group's implementation area because they include important regional entry corridors, provide local access and visibility that can benefit both downtown areas, and/or provide opportunity for redevelopment that can bring new services that benefit the joint downtown area as a whole.

Legal and Regulatory Influences

The stakeholders and members of the community involved in making this plan have expressed a commitment to marketing and promoting the Grand Forks and East Grand Forks downtowns as a single entity. This represents a critical step in the conceptualization of the downtown area.

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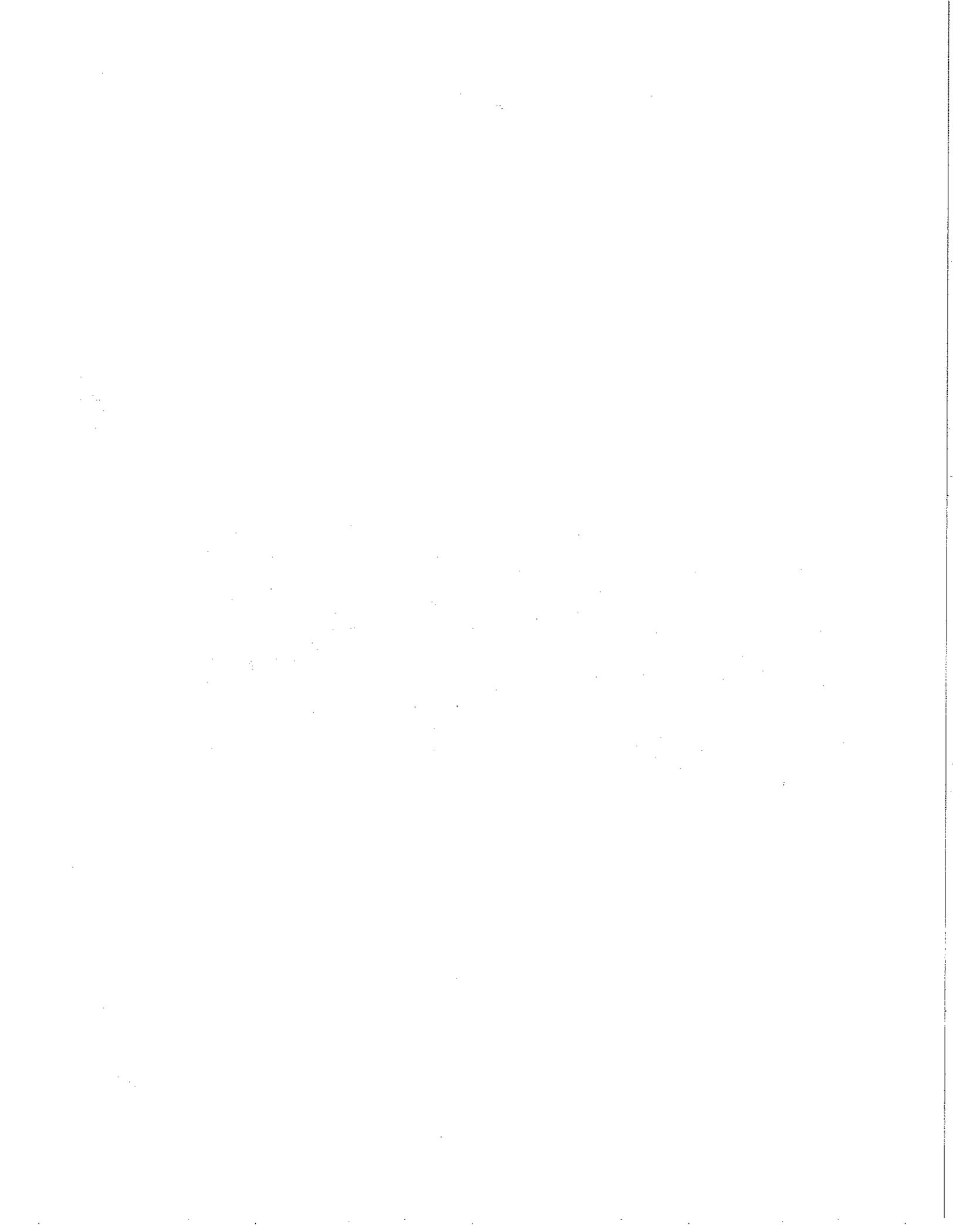


However, those responsible for implementing the plan will have to face the reality that the two downtown areas are in two different cities and two different states. Local groups, such as the Chamber of Commerce and Convention and Visitors Bureau, have shown that this barrier can be overcome. Nonetheless, the Downtown Management Group will have to face a series of issues in representing and marketing the joint downtown area, including:

- The use of the Group's improvement funds for capital investments on one side of the river;
- Local competition for economic development and the resulting tax revenue, and
- State or federal finance policies, such as Tax Increment Financing, that will not allow for the pooling of certain types of resources across municipal or state lines, among others.

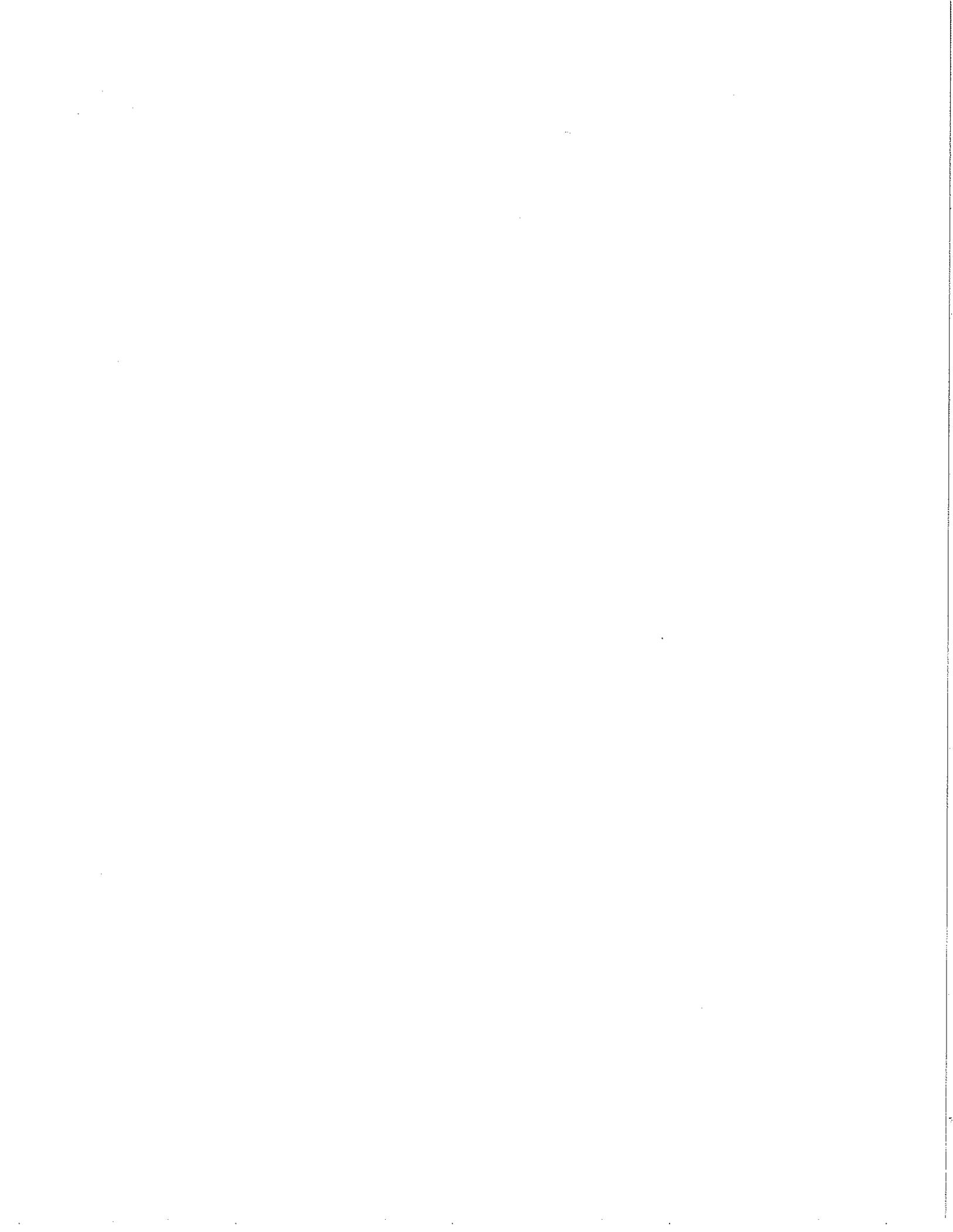
In some cases, the Downtown Management Group may serve the role of a holding company for funds to be used for various types of improvements with revenues redistributed according to agreements between Grand Forks and East Grand Forks reached at the time of the Group's inception, or as various funding mechanisms become available.







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Request for Council Action

Date: March 4, 2009

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council Members: Marc Demers, Craig Buckalew, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

From: Greg Boppre, P.E.

RE: Plans and Specifications – 2008 City Project No.2 – Campground Improvements

Background:

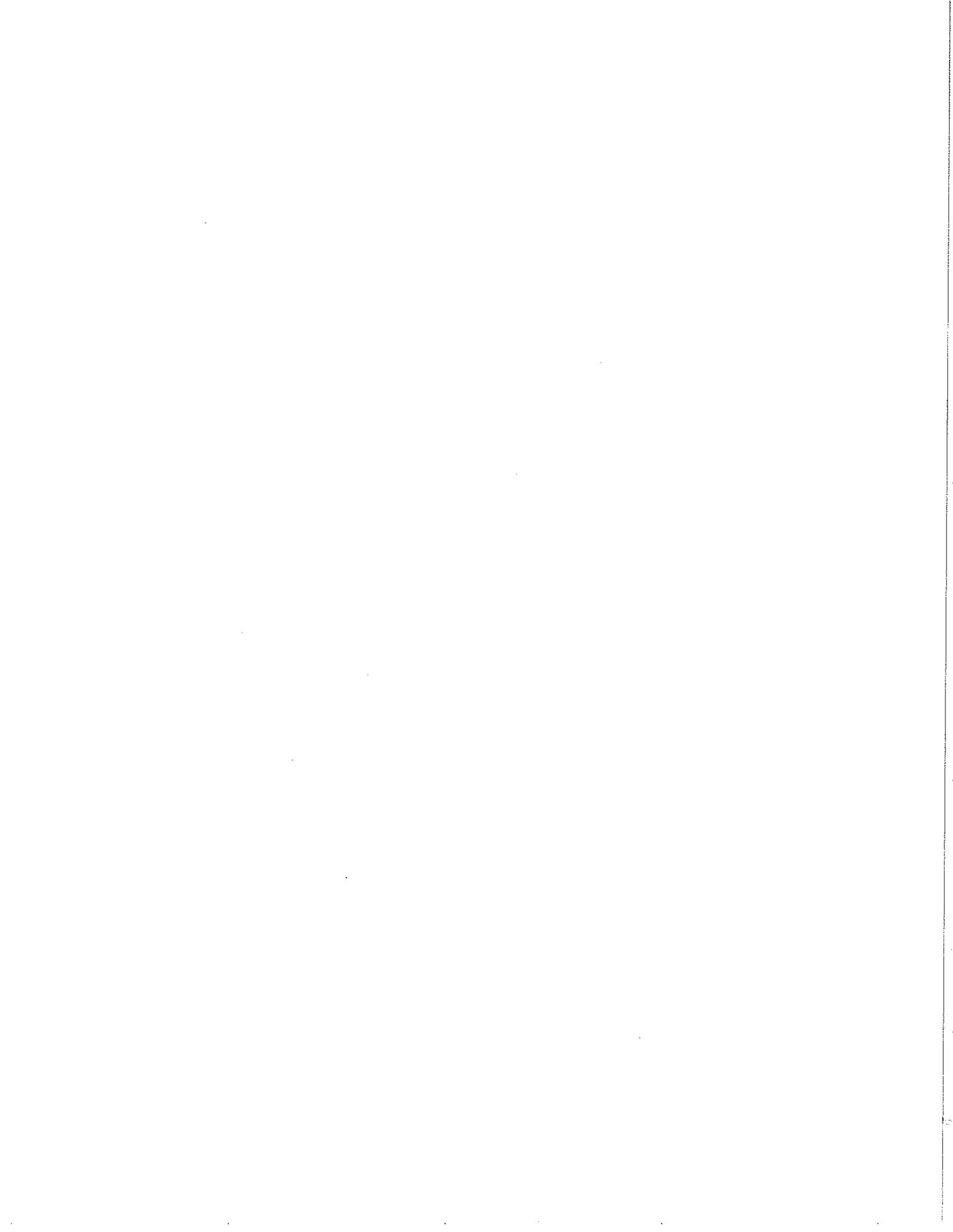
The City bid this project last fall and it came in over budget and the grant from the State was not in place. Therefore, we have split the project into a base bid and an alternate, therefore once we have the bids, the City Council can elect to award the base or the base plus the alternate.

Recommendation:

Approval to file plans and specifications, get authorization to advertise and set bid date.

Enclosures:

N/A



Request for Council Action

Date: 3-10-09

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council Members: Marc Demers, Craig Buckalew, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

From: John Wachter

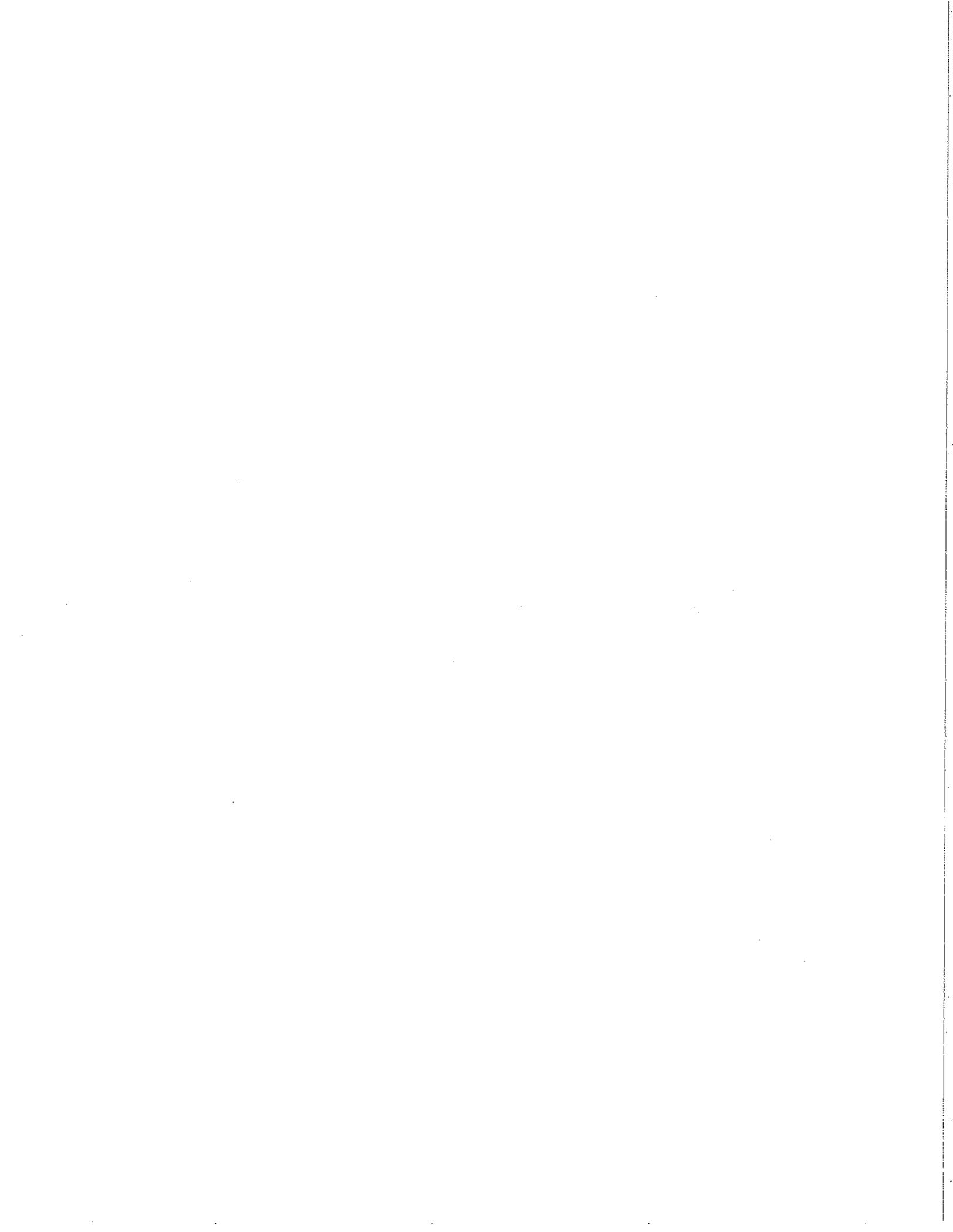
RE: 2009 Refuse

Waste Management contract amendment for residential automated collection. Waste Management would charge \$6.60 monthly per household for weekly curbside residential collection. Waste Management will provide 1 - 60 gallon container per residence. The city will pay for disposal.

Recycling fees will increase by \$1.00 (\$3.45) and change to 1-90 gallon mixed recycling container pick up weekly.

The sanitation rate will increase to 12.75 to cover the lost revenue from the yellow bags. Starting date will be approximately June 15.

Recommendation – Approve contract amendment with Waste Management.



RESOLUTION NO. 09 - 03 - 23

Council Member ____, supported by Council Member ____, introduced the following resolution and moved its adoption:

RESOLUTION RATIFYING CONTRACTS

WHEREAS, the City of East Grand Forks purchased from Hardware Hank the goods referenced in check number 2569 for a total of \$312.48.

WHEREAS, Craig Buckalew, was personally interested financially in the contract, but the purchases were made because the price was as low as or lower than other local vendors.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF EAST GRAND FORKS:

1. The above mentioned purchase by the City and the claim of the vendor based thereon are confirmed and the Mayor and Clerk are directed to issue an order-check in payment of such claim on the filing of the affidavit of official interest required under Minnesota Statutes, Section 471.89.
2. It is hereby determined that the total price of \$312.48 paid for such goods is as low as, or lower than, the price at which they could have been obtained elsewhere at the time the purchase was made.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on March 17, 2009.

Voting Aye:
 Voting Nay:
 Abstain:
 Absent:

The President declared the resolution passed.

Passed: March 17, 2009

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 17th of March, 2009.

Mayor

AFFIDAVIT OF OFFICIAL INTEREST CLAIM

STATE OF MINNESOTA)
COUNTY OF POLK) ss
CITY OF EAST GRAND FORKS)

I, Craig Buckalew, being duly sworn states the following:

1. I am 3rd Ward Council Member of the City of East Grand Forks.
2. The City of East Grand Forks check number 2569 for a total of \$312.48.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on March 17, 2009

Affiant states further that to the best of his knowledge and belief (a) the contract price was as low as or lower than the price at which the services could be obtained from other sources.

Affiant further states that the affidavit constitutes a claim against the city for the contract price, that the claim is just and correct, and that no part thereof has been paid.

Dated: _____

(Signature of Official)

Accounts Payable

Check Register Totals Only



City of East Grand Forks

P. O. Box 373
East Grand Forks, MN 56721
(218) 773-2483

User: ejohnson
Printed: 3/12/2009 - 11:08 AM

| Check | Date | Vendor No | Vendor Name | Amount | Voucher |
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| 2523 | 03/17/2009 | ALB001 | Albrecht Manufacturing | 87.48 | 0 |
| 2524 | 03/17/2009 | AME002 | American Tire Service | 2,076.00 | 0 |
| 2525 | 03/17/2009 | AME005 | Ameripride Linen & Apparel Services | 304.51 | 0 |
| 2526 | 03/17/2009 | AND001 | Mike Anderson | 21.75 | 0 |
| 2527 | 03/17/2009 | AQU001 | Aqua Water Solutions | 50.31 | 0 |
| 2528 | 03/17/2009 | BAT001 | Batteries Plus #24 | 170.72 | 0 |
| 2529 | 03/17/2009 | BEL001 | Belnick, Inc | 936.91 | 0 |
| 2530 | 03/17/2009 | BOR002 | Border States Trophy & Awards | 70.00 | 0 |
| 2531 | 03/17/2009 | BRI003 | Border States Trophy & Awards | 45.00 | 0 |
| 2532 | 03/17/2009 | BRU001 | Brite-Way Window Cleaning | 51.00 | 0 |
| 2533 | 03/17/2009 | BRU001 | Jay Bruce | 94.74 | 0 |
| 2533 | 03/17/2009 | BUS002 | Business Essentials | 756.48 | 0 |
| 2534 | 03/17/2009 | C&R001 | C&R Laundry & Cleaners | 166.58 | 0 |
| 2535 | 03/17/2009 | CAN001 | Canon Financial Services | 1,128.16 | 0 |
| 2536 | 03/17/2009 | COL002 | Cole Papers Inc | 281.64 | 0 |
| 2537 | 03/17/2009 | COS001 | Costume Gallery | 3,934.73 | 0 |
| 2538 | 03/17/2009 | D&M001 | D&M Auto Body | 48.31 | 0 |
| 2539 | 03/17/2009 | DAC001 | Dacotah Paper Co | 886.38 | 0 |
| 2540 | 03/17/2009 | DAK006 | Dakota TV & Appliance | 180.00 | 0 |
| 2541 | 03/17/2009 | DAV001 | Dave's Snow Removal | 92.86 | 0 |
| 2542 | 03/17/2009 | DER001 | Robert Derrick | 569.24 | 0 |
| 2543 | 03/17/2009 | DIA001 | Richard Papenfuss Diamond Cleaning | 44.40 | 0 |
| 2544 | 03/17/2009 | DRA001 | Mark Dragich | 59.53 | 0 |
| 2545 | 03/17/2009 | EAS005 | East Side Express | 20.00 | 0 |
| 2546 | 03/17/2009 | EGE002 | Bobbie Egeland | 44,182.72 | 0 |
| 2547 | 03/17/2009 | ELK001 | Elk River Ford Inc | 294.31 | 0 |
| 2548 | 03/17/2009 | ELV001 | Elvin Safety LLC | 541.91 | 0 |
| 2549 | 03/17/2009 | EMP001 | Emphasys Computer Solutions | 351.00 | 0 |
| 2550 | 03/17/2009 | EVE001 | Tim Everett | 50.00 | 0 |
| 2551 | 03/17/2009 | EXP003 | Explorer Post #38 | 228.75 | 0 |
| 2552 | 03/17/2009 | EXP002 | Exponent | 37.46 | 0 |
| 2553 | 03/17/2009 | FIL001 | Filter Care | 203.44 | 0 |
| 2554 | 03/17/2009 | FOR010 | Forensics Source | 100.00 | 0 |
| 2555 | 03/17/2009 | FOR009 | Forx Builders Association | 169.31 | 0 |
| 2556 | 03/17/2009 | GAF001 | Gaffaneys | 11,565.16 | 0 |
| 2557 | 03/17/2009 | GAL003 | Galstad, Jensen, & Olson, PA | 580.83 | 0 |
| 2558 | 03/17/2009 | GAR001 | Garden Hut, Inc | 10,322.35 | 0 |
| 2559 | 03/17/2009 | GFC001 | GF City Utility Billing | 2,250.00 | 0 |
| 2560 | 03/17/2009 | GFE001 | GF Excavating | 134.72 | 0 |
| 2561 | 03/17/2009 | GFH002 | GF Herald | 1,009.99 | 0 |
| 2562 | 03/17/2009 | GGF001 | GGF Convention & Visitors Bureau | 58.00 | 0 |
| 2563 | 03/17/2009 | GLA001 | Glass Pro's Inc | 576.45 | 0 |
| 2564 | 03/17/2009 | GOR001 | Gordy's Floor Covering | 45.00 | 0 |
| 2565 | 03/17/2009 | GRA004 | Grand Cities Towing | 129.30 | 0 |
| 2566 | 03/17/2009 | GUE001 | Guest Services, INC | 256.50 | 0 |
| 2567 | 03/17/2009 | HAJ002 | Rick Hajicek | 55.50 | 0 |
| 2568 | 03/17/2009 | HAJ001 | Rod Hajicek | 312.48 | 0 |
| 2569 | 03/17/2009 | HAR001 | Hardware Hank | 237.54 | 0 |
| 2570 | 03/17/2009 | HEA001 | Heartland Paper | 136.89 | 0 |
| 2571 | 03/17/2009 | HOL002 | Holiday Credit Office | | 0 |

| Check | Date | Vendor No | Vendor Name | Amount | Voucher |
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| 2572 | 03/17/2009 | HOL003 | Holiday Inn Express Hotel & Suites V | 300.63 | 0 |
| 2573 | 03/17/2009 | HOM001 | Home of Economy | 272.63 | 0 |
| 2574 | 03/17/2009 | HUG001 | Hugo's | 116.63 | 0 |
| 2575 | 03/17/2009 | HUI001 | Scott Huizenga | 88.60 | 0 |
| 2576 | 03/17/2009 | INT003 | Integra Telecom | 252.85 | 0 |
| 2577 | 03/17/2009 | KEL001 | Kellermeier Building Service | 3,088.50 | 0 |
| 2578 | 03/17/2009 | LUN001 | Luneth Plumbing & Heating | 89.50 | 0 |
| 2579 | 03/17/2009 | M&W001 | M&W Services | 420.00 | 0 |
| 2580 | 03/17/2009 | MBC001 | M-B Companies Inc | 420.19 | 0 |
| 2581 | 03/17/2009 | MEN001 | Menards | 95.73 | 0 |
| 2582 | 03/17/2009 | MID004 | Midcontinent Communications | 1,971.00 | 0 |
| 2583 | 03/17/2009 | MND009 | MN Drivers & Vehicle Services | 40.00 | 0 |
| 2584 | 03/17/2009 | MNS005 | MN State Community & Technical Cc | 340.00 | 0 |
| 2585 | 03/17/2009 | MNS001 | MN State Retirement System | 422.00 | 0 |
| 2586 | 03/17/2009 | NAN001 | Nan McKay & Associates | 300.00 | 0 |
| 2587 | 03/17/2009 | NEW001 | Newman Signs | 2,370.00 | 0 |
| 2588 | 03/17/2009 | NSC001 | NSC Minerals | 1,899.82 | 0 |
| 2589 | 03/17/2009 | ORE001 | O'Reilly Auto Parts | 208.53 | 0 |
| 2590 | 03/17/2009 | ODL001 | Odland, Fitzgerald, Reynolds, & Harb | 844.00 | 0 |
| 2591 | 03/17/2009 | OLS001 | Chris Olson | 55.50 | 0 |
| 2592 | 03/17/2009 | PAR002 | Party America Corp Offices | 37.46 | 0 |
| 2593 | 03/17/2009 | PES002 | Tim Pesch | 40.00 | 0 |
| 2594 | 03/17/2009 | PET001 | Peterson Veterinarian Clinic P.C. | 208.39 | 0 |
| 2595 | 03/17/2009 | POL004 | Polk County Recorder | 644.00 | 0 |
| 2596 | 03/17/2009 | PRE001 | Premium Waters Inc | 94.59 | 0 |
| 2597 | 03/17/2009 | PSD001 | PS Door Services | 5,736.00 | 0 |
| 2598 | 03/17/2009 | QUI001 | Quill Corp | 181.98 | 0 |
| 2599 | 03/17/2009 | RDO004 | RDO Equipment Co | 32.11 | 0 |
| 2600 | 03/17/2009 | RED001 | Red River Snowmobile Club | 12,214.80 | 0 |
| 2601 | 03/17/2009 | RES001 | Resharpit Inc | 70.00 | 0 |
| 2602 | 03/17/2009 | ROB004 | Robinson Textiles | 104.69 | 0 |
| 2603 | 03/17/2009 | SCH006 | Aeisso Schrage | 203.28 | 0 |
| 2604 | 03/17/2009 | SHO003 | Judith Short | 7,500.00 | 0 |
| 2605 | 03/17/2009 | SMI001 | Ben Smith | 75.00 | 0 |
| 2606 | 03/17/2009 | SPR001 | Springsted | 4,255.75 | 0 |
| 2607 | 03/17/2009 | STA002 | Standard Register | 234.23 | 0 |
| 2608 | 03/17/2009 | STR006 | Kary Strandell | 65.74 | 0 |
| 2609 | 03/17/2009 | SUN002 | Sun Dot Communications | 138.49 | 0 |
| 2610 | 03/17/2009 | SUN001 | Sunshine Terrace | 150.00 | 0 |
| 2611 | 03/17/2009 | SUR001 | Surplus Center | 65.76 | 0 |
| 2612 | 03/17/2009 | SZC001 | Darren Szczepanski | 21.75 | 0 |
| 2613 | 03/17/2009 | CHA001 | The Chamber of EGF/GF | 30.00 | 0 |
| 2614 | 03/17/2009 | TON001 | Tony Dorn Inc | 120.38 | 0 |
| 2615 | 03/17/2009 | TRE002 | Tyler Tretter | 30.22 | 0 |
| 2616 | 03/17/2009 | TRU001 | True Temp | 221.01 | 0 |
| 2617 | 03/17/2009 | TRY001 | Try-County Refrigeration | 157.98 | 0 |
| 2618 | 03/17/2009 | UNI005 | Uniforms Unlimited, Inc. | 1,240.54 | 0 |
| 2619 | 03/17/2009 | USP001 | United States Post Office | 402.00 | 0 |
| 2620 | 03/17/2009 | USB002 | US Bank Trust N.A. | 2,587.50 | 0 |
| 2621 | 03/17/2009 | USF002 | US Foodservice Inc TM | 96.90 | 0 |
| 2622 | 03/17/2009 | VER001 | Verizon Wireless | 477.85 | 0 |
| 2623 | 03/17/2009 | VIL001 | Vilandre Heating & A/C | 76.53 | 0 |
| 2624 | 03/17/2009 | WAG002 | Wagner Construction | 90,550.97 | 0 |
| 2625 | 03/17/2009 | WAS001 | Waste Mgmt | 9,259.22 | 0 |
| 2626 | 03/17/2009 | WAT001 | Water & Light Department | 51,073.77 | 0 |
| 2627 | 03/17/2009 | ZEE001 | Zee Medical Service | 58.63 | 0 |

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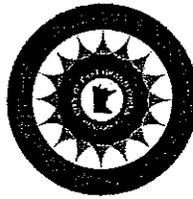
Check Total:

288,126.32

Accounts Payable

Check Register Totals Only

User: tknudson
Printed: 3/12/2009 - 9:46 AM



City of East Grand Forks

P. O. Box 373
East Grand Forks, MN 56721
(218) 773-2483

| Check | Date | Vendor No | Vendor Name | Amount | Voucher |
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| 2512 | 03/13/2009 | AVE001 | Avesis | 60.84 | 0 |
| 2513 | 03/13/2009 | COL003 | Colonial Life & Accident Ins | 12.00 | 0 |
| 2514 | 03/13/2009 | COL001 | Colorado Family Support Registry | 46.53 | 0 |
| 2515 | 03/13/2009 | EAS002 | EGF City Flex Account | 4,151.29 | 0 |
| 2516 | 03/13/2009 | MND006 | VOID****VOID****VOID*** MN I | 7,825.96 | 0 |
| 2517 | 03/13/2009 | MNN001 | MN NCPERS Life Insurance | 352.00 | 0 |
| 2518 | 03/13/2009 | MNS001 | MN State Retirement System | 3,488.34 | 0 |
| 2519 | 03/13/2009 | NAT001 | Nationwide Retirement Solutions | 200.00 | 0 |
| 2520 | 03/13/2009 | PRI001 | Principal Mutual Life Associates Inc | 1,033.66 | 0 |
| 2521 | 03/13/2009 | SUN001 | Sunshine Terrace | 57.50 | 0 |
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