

**APPROVED MINUTES  
OF THE CITY COUNCIL  
CITY OF EAST GRAND FORKS  
TUESDAY, APRIL 16, 2013 - 5:00 P.M.**

**CALL TO ORDER:**

*The Regular Meeting of the East Grand Forks City Council for April 16, 2013 was called to order by Council President Craig Buckalew at 5:00 P.M.*

**CALL OF ROLL:**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice President Greg Leigh, Council Members Clarence Vetter, Ron Vonasek, Henry Tweten, Mark Olstad, and Chad Grassel.*

*Dave Aker, Parks & Recreation Superintendent; Karla Anderson, Finance Director; Greg Boppre, City Engineer; Dan Boyce, Water & Light Manager; Nancy Ellis, City Planner; Ron Galstad, City Attorney; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Gary Larson, Fire Chief; Megan Nelson, Executive Assistant; Jim Richter, EDHA Director; and Jason Stordahl, Public Works Director.*

**DETERMINATION OF QUORUM:**

*The Council President Determined a Quorum was present*

**PLEDGE OF ALLEGIANCE:**

Mayor Stauss asked that before the meeting continues a moment of silence is observed for those affected by the tragedy in Boston.

**OPEN FORUM:**

*“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.” If you would like to address the City Council, please come up to the podium to do so.”*

**APPROVAL OF MINUTES:**

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of April 2, 2013.
2. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of April 9, 2013.

**A MOTION WAS MADE BY COUNCIL MEMBER OLSTAD, SECONDED BY COUNCIL MEMBER VONASEK, TO APPROVE ITEM ONE (1) THROUGH TWO (2).**

*Voting Aye: Vetter, Vonasek, Buckalew, Tweten, Olstad, Leigh, and Grassel.*

*Voting Nay: None.*

**SCHEDULED BID LETTINGS: NONE**

**SCHEDULED PUBLIC HEARINGS: NONE**

**CONSENT AGENDA: NONE**

*Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.*

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, AND COMMISSIONS:**

3. Regular meeting minutes of the Water, Light, Power, and Building Commission for March 21, 2013.

**COMMUNICATIONS:**

4. Acknowledge the retirement of Garry Hadden effective April 30, 2013 and thank him for his years of dedicated service to the City of East Grand Forks.

Mr. Aker announced that there will be a party for Mr. Hadden held on April 30<sup>th</sup> from 1-5 in the training room so people will be able to come and help him celebrate. Mayor Stauss presented Mr. Hadden with a plaque while commenting how he helped hire Garry almost 30 years ago. The mayor thanked Garry for all of projects he was a part of, for the great job he has done, and for his years of dedicated service.

**OLD BUSINESS: NONE**

**NEW BUSINESS:**

5. Consider approving the recruitment and hiring of two park maintenance workers.

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GRASSEL, TO APPROVE THE RECRUITMENT AND HIRING OF TWO PARK MAINTENANCE WORKERS.**

*Voting Aye: Vetter, Vonasek, Buckalew, Tweten, Olstad, Leigh, and Grassel.*

*Voting Nay: None.*

6. Consider adopting Resolution No. 13-04-43 supporting the East Grand Forks Post Office.

**A MOTION WAS MADE BY COUNCIL MEMBER VETTER, SECONDED BY COUNCIL MEMBER TWETEN, TO ADOPT RESOLUTION NO. 13-04-43 SUPPORTING THE EAST GRAND FORKS POST OFFICE.**

*Voting Aye: Vetter, Vonasek, Buckalew, Tweten, Olstad, Leigh, and Grassel.*

*Voting Nay: None.*

7. Consider adopting Resolution No. 13-04-44 accepting responsibility as the sponsoring agency for the Corridor Investment Management Strategy (CIMS) grant.

**A MOTION WAS MADE BY COUNCIL MEMBER OLSTAD, SECONDED BY COUNCIL MEMBER LEIGH, TO ADOPT RESOLUTION NO. 13-04-44 ACCEPTING RESPONSIBILITY AS THE SPONSORING AGENCY FOR THE CORRIDOR INVESTMENT MANAGEMENT STRATEGY (CIMS) GRANT.**

*Voting Aye: Vetter, Vonasek, Buckalew, Tweten, Olstad, Leigh, and Grassel.*

*Voting Nay: None.*

8. Consider approving Ordinance No. 9 4<sup>th</sup> Series Repealing and Amending Certain Sections of the City Code Dealing with Sexually Oriented Businesses and Adult Uses. (1<sup>st</sup> Reading)

**A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER GRASSEL, APPROVING ORDINANCE NO. 9 4<sup>th</sup> SERIES REPEALING AND AMENDING CERTAIN SECTIONS OF THE CITY CODE DEALING WITH SEXUALLY ORIENTED BUSINESSES AND ADULT USES. (1<sup>ST</sup> READING)**

*Voting Aye: Vetter, Vonasek, Buckalew, Tweten, Olstad, Leigh, and Grassel.*

*Voting Nay: None.*

9. Consider approving Ordinance No. 10 4<sup>th</sup> Series Placing Temporary Location Requirements on Sexually Oriented Businesses in the City and Directing a Study to Be Conducted. (1<sup>st</sup> Reading)

**A MOTION WAS MADE BY COUNCIL MEMBER OLSTAD, SECONDED BY COUNCIL MEMBER GRASSEL, APPROVING ORDINANCE NO. 10 4<sup>th</sup> SERIES PLACING TEMPORARY LOCATION REQUIREMENTS ON SEXUALLY ORIENTED BUSINESSES IN THE CITY AND DIRECTING A STUDY TO BE CONDUCTED. (1<sup>ST</sup> READING).**

*Voting Aye: Vetter, Vonasek, Buckalew, Tweten, Olstad, Leigh, and Grassel.*

*Voting Nay: None.*

**CLAIMS:**

10. Consider adopting Resolution No. 13-04-45 authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 15456 for a total of \$545.54 whereas Council Member Buckalew is personally interested financially in the contract.

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER VONASEK, ADOPTING RESOLUTION NO. 13-04-45 AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBERS 15456 FOR A TOTAL OF \$545.54 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE**

**CONTRACT.**

*Voting Aye: Vetter, Vonasek, Tweten, Olstad, Leigh, and Grassel.*

*Voting Nay: None.*

*Abstain: Buckalew*

11. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

**A MOTION WAS MADE BY COUNCIL MEMBER OLSTAD, SECONDED BY COUNCIL MEMBER GRASSEL, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.**

*Voting Aye: Vetter, Vonasek, Buckalew, Tweten, Olstad, Leigh, and Grassel.*

*Voting Nay: None.*

**COUNCIL/STAFF REPORTS:**

Mayor Stauss stated that with the snow melting, cars will need to be moved so the streets can get cleaned up.

Council Member Vonasek thanked Garry for all his years working for the city.

Council Member Buckalew commented how there was nothing that Garry couldn't fix and nothing that he wouldn't try. He thanked Garry for his years of dedicated service to the city.

Council Member Tweten stated how the council is proud of the city and it's because of the great employees of the city that gives it such a good reputation.

Council Member Olstad congratulated Garry on his retirement and said how he hopes Garry is able to enjoy his time off.

Council Member Leigh thanked Garry along with the rest of the city employees for their work and dedication to the city. He then asked if there was a Flood Update. Chief Larson informed the council how the National Weather Service was trying to create a new model to better predict what might happen, ice might be more of an issue this year, and hopefully there will be more information available on Friday. Council member Leigh also announced there was going to be a Save Our Pool Meeting at 7:00 in the training room and everyone was welcome to attend.

Council Member Grassel congratulated Garry and remarked how much he will be missed.

Attorney Galstad asked to acknowledge the high school students who were attending the meeting. The girls stood up and stated their names of Maddie Larson, Abby Delisle, and Taryn Ohmann.

**ADJOURN:**

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO ADJOURN THE APRIL 16, 2013 COUNCIL MEETING OF THE**

**EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:16 P.M.**

*Voting Aye: Vetter, Vonasek, Buckalew, Tweten, Olstad, Leigh, and Grassel.*

*Voting Nay: None.*

---

Scott Huizenga, City Administrator/Clerk-Treasurer