

**AGENDA  
OF THE CITY  
COUNCIL WORK SESSION  
CITY OF EAST GRAND FORKS  
TUESDAY, APRIL 23, 2013 - 5:00 P.M.**

**CALL TO ORDER:**

**CALL OF ROLL:**

**DETERMINATION OF A QUORUM:**

- 1. Arena Rentals – Dave Aker**
- 2. Quarterly Reports – Karla Anderson**
- 3. Phosphorus Regulations – Scott Huizenga**
- 4. Senior Citizen Board Update – Greg Leigh**
- 5. Water and Light Commission Update – Henry Tweten**

**ADJOURN:**

**Upcoming Meetings**

Waste Water Public Forum – May 6, 2013 – 7:00 PM – Council Chambers  
Regular Council Meeting – May 7, 2013 – 5:00 PM – Council Chambers  
Work Session – May 14, 2013 – 5:00 PM – Training Room  
Regular Council Meeting – May 21, 2013 – 5:00 PM – Council Chambers  
Work Session – May 28, 2013 – 5:00 PM – Training Room

# Request for Council Action

Date: April 16, 2013

To: East Grand Forks City Council, Mayor Lynn Stauss, President Craig Buckalew, Council Vice President Greg Leigh, Council Members: Chad Grassel, Mark Olstad, Henry Tweten, Clarence Vetter, and Ron Vonasek

Cc: File

From: Dave Aker

RE: Rentals at the VFW Arena, Blue Line Arena and Nash Park

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## Background:

We are asked to use the arena for many different activities and it has worked out pretty well so far. The groups are for baseball, track, youth soccer and lacrosse this year. We have also had softball and tennis at other times. We have a dance class that we charge \$250 a month to rent out the upstairs, which equals out to \$50 a time. We haven't charged anything for youth activities when the ice is off, Crookston charges \$30 a time and they have turf they put down in the rinks.

Recommendation: I propose we charge each team \$25 for up to two hours of activity in the arena or Nash Park. School activities at the high school such as softball, baseball, soccer or anything else should be agreed on when we do the high school contract. If someone is putting on a clinic for an activity and making a profit they should pay \$50 a day. Graduation parties at Nash Park should be set at \$100.

Enclosures: Current List of Prices

Arena Rentals Information from Grand Forks, TRF, and Crookston

ICE RENTALS

(Payment required in advance)

\$110 - per hour - Winter Rate (November - March)

\$110 - per hour - Summer Rate (April - October)

(Games and Specials extra charge)

ICE SEASON

Civic Center - November 1 - March 30

VFW Arena - October 15 - March 30

VFW Arena - June 1 - August 1

Blue Line Arena – November 1 – March 30

<u>Non- Ice Events</u>	<u>Per Day</u>
Car or Boat Show	\$ 300
Arts & Crafts	\$ 550
Circus	\$ 400
Flea Markets	\$ 300
Professional Wrestling	\$ 400
Conventions & Meetings	call for quotes
Weddings	\$ 500
Dances	\$ 400
Concerts	\$ 400
Dog Shows	\$ 200
Retail Display Booths	\$ 400
Private Parties	\$ 150
Auctions	\$ 300
Other Athletic Events	call for quotes
Scouting Events	\$ 200

Facilities are suitable for almost any event. Please

Call for further information: (218) 773-8000

Fax number: (218) 773-8003

- Rental rate per day does not include cost of additional equipment rented. Extra rental costs: Band mobile - \$200 per day plus 50 cents per mile for traveling out of Greater Grand Forks Area. Tables - \$2.00 per table.

All rentals requiring extra electrical hook ups

Add \$50.00

## **Rentals around the area: Grand Forks, Crookston and TRF**

Grand Forks: Any of the Arenas

\$400 a day – the price is negotiable

NO deposit

Crookston: \$300 a day

\$150 a ½ day – NO deposit

TRF: Ralph Engelstad Arena:

Main floor: \$500 a day

Concourse: \$500 a day

(Use of concourse and floor is \$1,000 a day)

\$650 for full room down stairs in the Imperial room

\$450 for ½ room of the Imperial room

\$500 for a deposit

\$125: Public Service and Not-for-profit events

# Request for Council Action

Date: April 18, 2013

To: East Grand Forks City Council, Mayor Lynn Stauss, President Craig Buckalew, Council Vice President Greg Leigh, Council members: Clarence Vettters, Ron Vonasek, Henry Tweten, Mark Olstad and Chad Grassel

Cc: File

From: Karla Anderson, Finance Director

RE: 2013 1<sup>st</sup> Quarter Financial Reports

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## **Background and Supporting Documentation of request:**

Enclosed are the 2013 1<sup>st</sup> Quarter reports with Budgeted Revenues and Expenses, Actual Revenue and Expenses, and the budget remaining for 2013.

Also attached are summary sheets for the General Fund, Special Revenue Funds and Enterprise Funds (excluding Water and Electric).

## **REVENUES:**

The first quarter we collected approximately 10% of our yearly budget revenue; \$823,263 of an \$8,259,223 budget. Majority of revenue is normally collected in the last three quarters. General Tax revenue is received from the county in June and December, which is the bulk of the Tax Revenue category. Local Government Aid is typically received in July and December, which is majority of the Intergovernmental Services.

## **EXPENSES:**

The first quarter expenses of \$1,656,074 or approximately 20% of the overall budget of \$8,489,223 is typically where expenses are for the first quarter. We will have more expenses in the second quarter with summer activities starting in the second quarter and planned equipment purchases that have not been made yet.

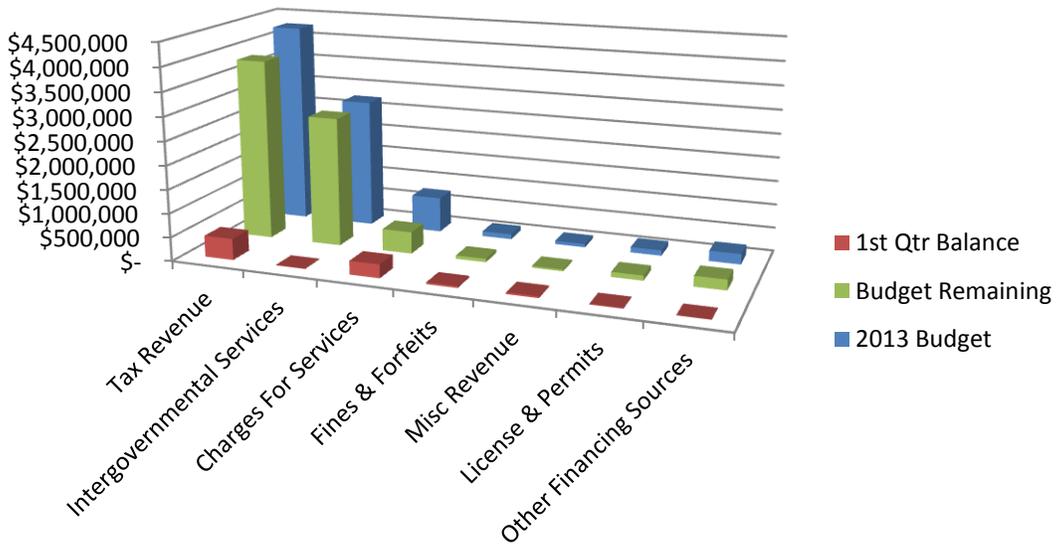
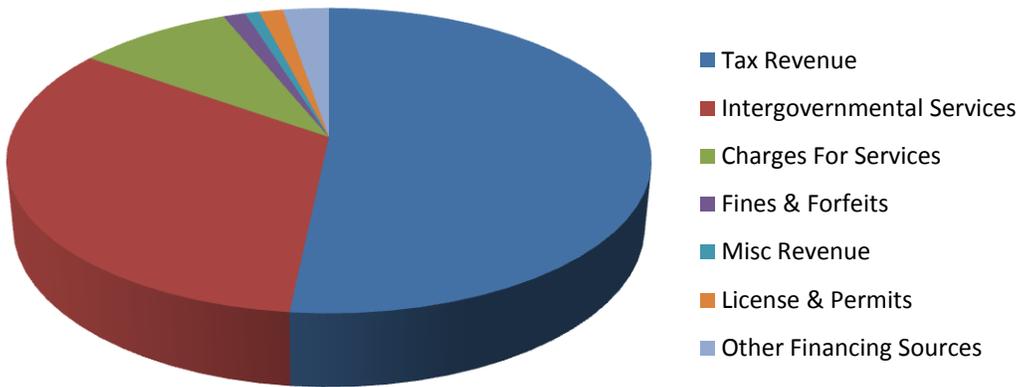
## **RECOMMENDATIONS:**

At this time I don't foresee any reason for any change. Expenses and Revenues are where they are normally at for the first quarter.

## General Fund Revenues By Category

	2013 Budget	1st Qtr Balance	Budget Remaining
Tax Revenue	\$ 4,267,560	\$ 449,400	3,818,160
Intergovernmental Services	2,735,238	11,155	2,724,083
Charges For Services	746,200	286,097	460,103
Fines & Forfeits	106,300	33,897	72,403
Misc Revenue	67,700	32,797	34,903
License & Permits	115,225	9,917	105,308
Other Financing Sources	221,000	-	221,000
<b>Total</b>	<b>\$ 8,259,223</b>	<b>\$ 823,263</b>	<b>\$ 7,435,960</b>

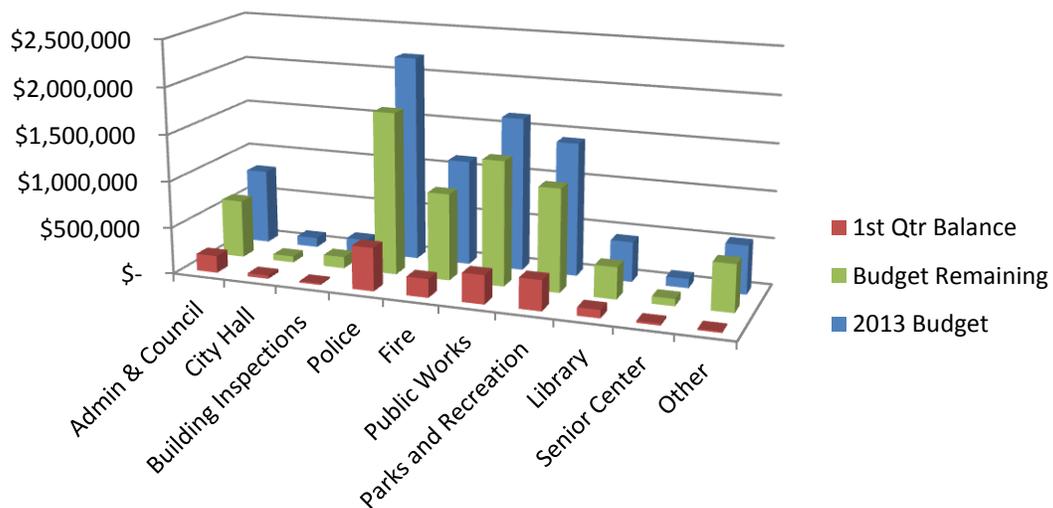
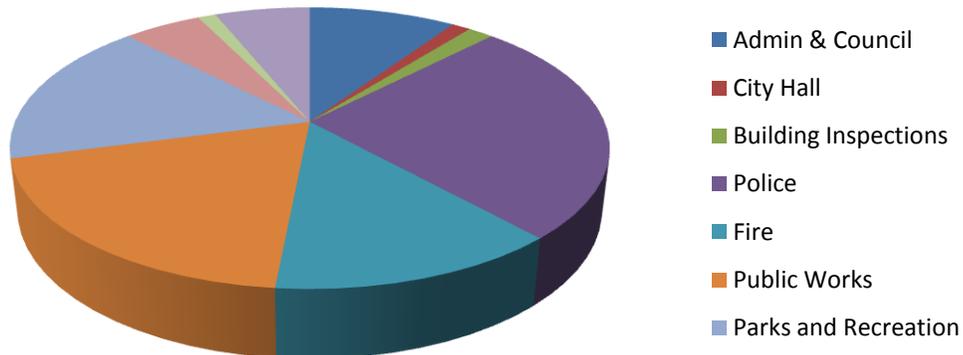
## Budgeted Revenues By Category



## General Fund Expenses by Department

	2013 Budget	1st Qtr Balance	Budget Remaining
Admin & Council	\$ 805,997	\$ 183,454	622,543
City Hall	101,750	35,466	66,284
Building Inspections	139,803	16,243	123,560
Police	2,199,137	462,715	1,736,422
Fire	1,127,682	200,083	927,598
Public Works	1,640,602	308,264	1,332,337
Parks and Recreation	1,426,031	324,952	1,101,080
Library	428,768	88,194	340,574
Senior Center	98,621	21,300	77,321
Other	520,832	15,402	505,430
<b>Total</b>	<b>\$ 8,489,223</b>	<b>\$ 1,656,074</b>	<b>\$ 6,833,149</b>

## Budgeted Expenses by Department



General Ledger  
 Quarterly Expense vs Budget By  
 Fund and Dept



# City of East Grand Forks

P. O. Box 373  
 East Grand Forks, MN 56721  
 (218) 773-2483

User: kanderson  
 Printed: 04/18/13 11:26:17  
 Period 01 - 03  
 Fiscal Year 2013

<u>Fund</u>	<u>Description</u>	<u>2010 Budget</u>	<u>Balance</u>	<u>Variance</u>	<u>% Uncollected Available</u>
<b>210</b>	<b>Transit</b>				
	<b>Revenue</b>				
	Intergovernmental	255,730.00	38,886.35	216,843.65	84.79
	Charges for Services	0.00	0.00	0.00	0.00
	Special Assessments	6,000.00	5,625.00	375.00	6.25
	Other Financing Sources	62,070.00	0.00	62,070.00	100.00
	<b>Revenue</b>	<b>323,800.00</b>	<b>44,511.35</b>	<b>279,288.65</b>	<b>86.25</b>
	<b>Expense</b>				
	Personal Services	0.00	0.00	0.00	0.00
	Services	323,800.00	8,914.21	314,885.79	97.25
	Capital Outlay	0.00	14,772.85	-14,772.85	0.00
	<b>Expense</b>	<b>323,800.00</b>	<b>23,687.06</b>	<b>300,112.94</b>	<b>92.68</b>
<b>210</b>	<b>Transit</b>	<b>0.00</b>	<b>20,824.29</b>	<b>-20,824.29</b>	<b>0.00</b>
<b>211</b>	<b>Library</b>				
	<b>Expense</b>				
	Personal Services	0.00	0.00	0.00	0.00
	<b>Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>211</b>	<b>Library</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>214</b>	<b>Resurrection Cemetery</b>				
	<b>Revenue</b>				
	Taxes	0.00	0.00	0.00	0.00
	Intergovernmental	0.00	0.00	0.00	0.00
	Charges for Services	40,500.00	11,530.00	28,970.00	71.53
	Special Assessments	0.00	0.00	0.00	0.00
	Other Financing Sources	11,760.31	0.00	11,760.31	100.00
	<b>Revenue</b>	<b>52,260.31</b>	<b>11,530.00</b>	<b>40,730.31</b>	<b>77.94</b>
	<b>Expense</b>				
	Personal Services	22,210.31	4,415.78	17,794.53	80.12
	Supplies	2,700.00	0.00	2,700.00	100.00
	Services	27,350.00	3,501.60	23,848.40	84.55
	Capital Outlay	0.00	0.00	0.00	0.00
	Transfers	0.00	0.00	0.00	0.00
	<b>Expense</b>	<b>52,260.31</b>	<b>7,917.38</b>	<b>44,342.93</b>	<b>83.46</b>
<b>214</b>	<b>Resurrection Cemetery</b>	<b>0.00</b>	<b>3,612.62</b>	<b>-3,612.62</b>	<b>0.00</b>

<b>Fund</b>	<b>Description</b>	<b>2010 Budget</b>	<b>Balance</b>	<b>Variance</b>	<b>% Uncollected Available</b>
<b>215</b>	<b>Insect</b>				
	<b>Revenue</b>				
	Charges for Services	45,000.00	11,476.39	33,523.61	74.50
	Special Assessments	2,500.00	0.00	2,500.00	100.00
	Proprietary Fund Revenues	0.00	0.00	0.00	0.00
	<b>Revenue</b>	<b>47,500.00</b>	<b>11,476.39</b>	<b>36,023.61</b>	<b>75.84</b>
	<b>Expense</b>				
	Personal Services	5,745.00	332.20	5,412.80	94.22
	Supplies	20,000.00	0.00	20,000.00	100.00
	Services	4,500.00	0.00	4,500.00	100.00
	Capital Outlay	0.00	0.00	0.00	0.00
	<b>Expense</b>	<b>30,245.00</b>	<b>332.20</b>	<b>29,912.80</b>	<b>98.90</b>
<b>215</b>	<b>Insect</b>	<b>17,255.00</b>	<b>11,144.19</b>	<b>6,110.81</b>	<b>35.41</b>

General Ledger  
 Quarterly Expense vs Budget By  
 Fund and Dept



# City of East Grand Forks

P. O. Box 373  
 East Grand Forks, MN 56721  
 (218) 773-2483

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 Period 01 - 03  
 Fiscal Year 2013

<b>Fund</b>	<b>Description</b>	<b>2010 Budget</b>	<b>Balance</b>	<b>Variance</b>	<b>% Uncollected Available</b>
<b>603</b>	<b>Refuse Revenue</b>				
	Intergovernmental	15,000.00	15,000.00	0.00	0.00
	Charges for Services	839,948.00	212,547.04	627,400.96	74.70
	Special Assessments	3,000.00	0.00	3,000.00	100.00
	Proprietary Fund Revenues	0.00	0.00	0.00	0.00
	Other Financing Sources	0.00	0.00	0.00	0.00
	<b>Revenue</b>	<b>857,948.00</b>	<b>227,547.04</b>	<b>630,400.96</b>	<b>73.48</b>
	<b>Expense</b>				
	Personal Services	147,680.95	33,464.75	114,216.20	77.34
	Supplies	22,000.00	3,195.59	18,804.41	85.47
	Services	684,500.00	130,194.67	554,305.33	80.98
	Capital Outlay	0.00	0.00	0.00	0.00
	Debt Services	0.00	0.00	0.00	0.00
	<b>Expense</b>	<b>854,180.95</b>	<b>166,855.01</b>	<b>687,325.94</b>	<b>80.47</b>
<b>603</b>	<b>Refuse</b>	<b>3,767.05</b>	<b>60,692.03</b>	<b>-56,924.98</b>	<b>-1,511.13</b>
<b>605</b>	<b>Sewage Revenue</b>				
	Intergovernmental	0.00	0.00	0.00	0.00
	Special Assessments	35,000.00	0.00	35,000.00	100.00
	Proprietary Fund Revenues	1,243,500.00	320,279.93	923,220.07	74.24
	Other Financing Sources	0.00	0.00	0.00	0.00
	<b>Revenue</b>	<b>1,278,500.00</b>	<b>320,279.93</b>	<b>958,220.07</b>	<b>74.95</b>
	<b>Expense</b>				
	Personal Services	171,905.54	38,422.47	133,483.07	77.65
	Supplies	36,216.51	1,882.48	34,334.03	94.80
	Services	622,700.00	44,784.20	577,915.80	92.81
	Capital Outlay	0.00	0.00	0.00	0.00
	Debt Services	92,755.24	46,377.62	46,377.62	50.00
	Transfers	0.00	0.00	0.00	0.00
	<b>Expense</b>	<b>923,577.29</b>	<b>131,466.77</b>	<b>792,110.52</b>	<b>85.77</b>
<b>605</b>	<b>Sewage</b>	<b>354,922.71</b>	<b>188,813.16</b>	<b>166,109.55</b>	<b>46.80</b>
<b>609</b>	<b>Storm Water Revenue</b>				

<b>Fund</b>	<b>Description</b>	<b>2010 Budget</b>	<b>Balance</b>	<b>Variance</b>	<b>% Uncollected Available</b>
	Intergovernmental	0.00	0.00	0.00	0.00
	Charges for Services	230,000.00	58,005.15	171,994.85	74.78
	Special Assessments	2,000.00	0.00	2,000.00	100.00
	Proprietary Fund Revenues	0.00	0.00	0.00	0.00
	Other Financing Sources	0.00	0.00	0.00	0.00
	<b>Revenue</b>	<b>232,000.00</b>	<b>58,005.15</b>	<b>173,994.85</b>	<b>75.00</b>
	<b>Expense</b>				
	Personal Services	59,724.28	9,840.36	49,883.92	83.52
	Supplies	35,100.00	501.36	34,598.64	98.57
	Services	95,300.00	24,448.14	70,851.86	74.35
	Reprs & Mntnce	0.00	35.05	-35.05	0.00
	Capital Outlay	380,000.00	0.00	380,000.00	100.00
	<b>Expense</b>	<b>570,124.28</b>	<b>34,824.91</b>	<b>535,299.37</b>	<b>93.89</b>
<b>609</b>	<b>Storm Water</b>	<b>-338,124.28</b>	<b>23,180.24</b>	<b>-361,304.52</b>	<b>106.86</b>

General Ledger  
 Quarterly Expense vs Budget By  
 Fund and Dept



# City of East Grand Forks

P. O. Box 373  
 East Grand Forks, MN 56721  
 (218) 773-2483

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 Period 01 - 03  
 Fiscal Year 2013

<u>Fund</u>	<u>Description</u>	<u>2010 Budget</u>	<u>Balance</u>	<u>Variance</u>	<u>% Uncollected Available</u>
<b>680</b>	<b>Riverwalk Center</b>				
	<b>Revenue</b>				
	Intergovernmental	0.00	0.00	0.00	0.00
	Special Assessments	130,000.00	25,957.70	104,042.30	80.03
	Proprietary Fund Revenues	0.00	0.00	0.00	0.00
	Other Financing Sources	0.00	0.00	0.00	0.00
	<b>Revenue</b>	<b>130,000.00</b>	<b>25,957.70</b>	<b>104,042.30</b>	<b>80.03</b>
	<b>Expense</b>				
	Personal Services	0.00	0.00	0.00	0.00
	Supplies	1,000.00	242.02	757.98	75.80
	Services	260,600.00	28,111.92	232,488.08	89.21
	Capital Outlay	0.00	0.00	0.00	0.00
	Debt Services	0.00	0.00	0.00	0.00
	<b>Expense</b>	<b>261,600.00</b>	<b>28,353.94</b>	<b>233,246.06</b>	<b>89.16</b>
<b>680</b>	<b>Riverwalk Center</b>	<b>-131,600.00</b>	<b>-2,396.24</b>	<b>-129,203.76</b>	<b>98.18</b>
<b>681</b>	<b>DeMers Professional Building</b>				
	<b>Revenue</b>				
	Special Assessments	0.00	2,500.00	-2,500.00	0.00
	Proprietary Fund Revenues	0.00	0.00	0.00	0.00
	Other Financing Sources	0.00	0.00	0.00	0.00
	<b>Revenue</b>	<b>0.00</b>	<b>2,500.00</b>	<b>-2,500.00</b>	<b>0.00</b>
	<b>Expense</b>				
	Personal Services	0.00	0.00	0.00	0.00
	Supplies	0.00	0.00	0.00	0.00
	Services	0.00	0.00	0.00	0.00
	Debt Services	0.00	0.00	0.00	0.00
	Transfers	0.00	0.00	0.00	0.00
	<b>Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>681</b>	<b>DeMers Professional Building</b>	<b>0.00</b>	<b>2,500.00</b>	<b>-2,500.00</b>	<b>0.00</b>
<b>682</b>	<b>Infill Building</b>				
	<b>Revenue</b>				
	Special Assessments	67,000.00	16,633.85	50,366.15	75.17
	Proprietary Fund Revenues	0.00	0.00	0.00	0.00
	<b>Revenue</b>	<b>67,000.00</b>	<b>16,633.85</b>	<b>50,366.15</b>	<b>75.17</b>

<b>Fund</b>	<b>Description</b>	<b>2010 Budget</b>	<b>Balance</b>	<b>Variance</b>	<b>% Uncollected Available</b>
	<b>Expense</b>				
	Personal Services	0.00	0.00	0.00	0.00
	Supplies	500.00	0.00	500.00	100.00
	Services	67,730.00	7,278.67	60,451.33	89.25
	Capital Outlay	0.00	0.00	0.00	0.00
	Debt Services	0.00	0.00	0.00	0.00
	Transfers	0.00	0.00	0.00	0.00
	<b>Expense</b>	<b>68,230.00</b>	<b>7,278.67</b>	<b>60,951.33</b>	<b>89.33</b>
<b>682</b>	<b>Infill Building</b>	<b>-1,230.00</b>	<b>9,355.18</b>	<b>-10,585.18</b>	<b>860.58</b>

General Ledger  
Expense and Rev vs Budget  
Summary By Dept



# City of East Grand Forks

P. O. Box 373  
East Grand Forks, MN 56721  
(218) 773-2483

User: kanderson  
Printed: 04/18/13 17:33:14  
Period 01 - 03  
Fiscal Year 2013

Account Number	Description	Budget	Balance	Variance	% Uncollected Available
<b>101</b>	<b>General</b>				
<b>31</b>	<b>Taxes</b>				
	<b>Revenue</b>				
000	Tax Revenue	4,267,560.00	449,399.71	3,818,160.29	89.47
<b>32</b>	<b>Licenses &amp; Permits</b>				
	<b>Revenue</b>				
000	License & Permit	115,225.00	9,917.00	105,308.00	91.39
<b>33</b>	<b>Intergovernmental</b>				
	<b>Revenue</b>				
000	Tax Revenue	2,735,238.00	11,154.69	2,724,083.31	99.59
<b>34</b>	<b>Charges for Services</b>				
	<b>Revenue</b>				
000	Tax Revenue	746,200.00	286,097.09	460,102.91	61.66
<b>35</b>	<b>Fines &amp; Forfeitures</b>				
	<b>Revenue</b>				
000	Tax Revenue	106,300.00	33,897.23	72,402.77	68.11
<b>36</b>	<b>Special Assessment Misc Rev</b>				
	<b>Revenue</b>				
000	Tax Revenue	67,700.00	32,797.49	34,902.51	51.55
<b>39</b>	<b>Other Financing Sources</b>				
	<b>Revenue</b>				
000	Tax Revenue	221,000.00	0.00	221,000.00	100.00
<b>41</b>	<b>General Government</b>				
	<b>Expense</b>				
110	Council	54,800.00	14,858.43	39,941.57	72.60
130	Ordinances & Proceedings	3,000.00	347.00	2,653.00	88.43
310	Mayor	16,800.00	3,356.26	13,443.74	78.52

<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Balance</u>	<u>Variance</u>	<u>% Uncollected Available</u>
410	Elections	0.00	0.00	0.00	0.00
510	Administration	353,909.04	75,951.43	277,957.61	78.54
530	Accounting & Auditing	40,000.00	10,000.00	30,000.00	75.00
550	City Assessor	29,000.00	0.00	29,000.00	100.00
610	City Attorney	122,500.00	40,607.84	81,892.16	66.85
900	Planning & Zoning	76,000.00	14,781.34	61,218.66	80.55
911	Water & Light Commission	0.00	0.00	0.00	0.00
912	Civil Service Commission	3,479.50	0.00	3,479.50	100.00
920	Finance & Accounting	106,508.94	23,551.92	82,957.02	77.89
940	City Hall Building	101,750.00	35,466.22	66,283.78	65.14
<b>42</b>	<b>Public Safety Expense</b>				
100	Police Administration	386,380.36	104,149.08	282,231.28	72.90
121	Police Investigations	272,504.43	62,686.14	209,818.29	77.00
123	Police Patrol	1,486,344.53	290,474.30	1,195,870.23	80.46
200	Fire Administration	107,695.77	21,403.47	86,292.30	80.13
220	Fire Protection Services	1,017,294.89	178,613.52	838,681.37	82.39
221	Rural Fire Protection Service	2,691.25	0.00	2,691.25	100.00
400	Building Officials	139,802.69	16,242.63	123,560.06	88.38
500	Emergency Management	0.00	66.43	-66.43	0.00
600	Traffic Engineering	46,907.50	4,632.49	42,275.01	90.12
700	Animal Control	7,000.00	773.17	6,226.83	88.95
<b>43</b>	<b>Public Works Expense</b>				
000	PW Administration	86,376.74	18,192.55	68,184.19	78.92
120	Streets	523,996.57	37,134.84	486,861.73	92.90

<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Balance</u>	<u>Variance</u>	<u>% Uncollected Available</u>
121	City Engineer	30,000.00	2,785.50	27,214.50	90.72
122	Downtown Parking Lots	6,515.20	7,183.31	-668.11	-11.00
125	Ice & Snow Removal	192,463.00	85,351.71	107,111.29	55.65
126	Equipment	414,826.00	239.36	414,586.64	99.94
127	Demolition	0.00	0.00	0.00	0.00
129	Equipment Building	88,400.00	38,670.83	49,729.17	56.25
139	11AJ1 Paving 14th Ave	0.00	0.00	0.00	0.00
140	City Shop	50,740.63	86,439.12	-35,698.49	-77.25
150	Storm Sewer	0.00	0.00	0.00	0.00
160	Street Lights	180,000.00	32,267.04	147,732.96	82.07
220	Street Cleaning	42,229.00	0.00	42,229.00	100.00
260	Weed Control	25,054.50	0.00	25,054.50	100.00
<b>45</b>	<b>Culture and Recreation Expense</b>				
121	Parks Administration	238,243.82	46,007.67	192,236.15	80.69
123	Playgrounds	36,720.75	0.00	36,720.75	100.00
124	Swimming Pool	119,583.50	14,920.79	104,662.71	87.47
126	Tennis	3,506.55	0.00	3,506.55	100.00
127	Skating Rinks	8,697.25	65.00	8,632.25	99.25
129	Hockey	40,295.00	21,400.84	18,894.16	46.89
130	Figure Skating	38,648.00	13,852.71	24,795.29	64.16
133	Baseball	56,101.00	3,059.02	53,041.98	94.55
134	Softball	17,932.75	0.00	17,932.75	97.95
140	Civic Center	231,673.98	108,610.45	123,063.53	50.85
141	VFW Arena	181,616.14	54,621.81	126,994.33	69.41
142	Blue Line Arena	35,035.50	15,236.32	19,799.18	51.14

<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Balance</u>	<u>Variance</u>	<u>% Uncollected</u>	<u>Available</u>
202	Park Areas	309,280.81	46,590.17	262,690.64		84.92
203	Campground-Rec Area	108,696.00	586.77	108,109.23		97.16
500	Library Administration	117,068.52	22,378.23	94,690.29		80.85
502	Circulation	156,066.14	32,960.06	123,106.08		77.53
504	Programs	97,646.81	19,840.25	77,806.56		79.38
506	Building	57,987.00	13,015.81	44,971.19		74.54
600	Senior Center Expenses	98,620.89	21,299.88	77,321.01		78.40
<b>46</b>	<b>Community Development Expense</b>					
000	Community Development	60,000.00	3,666.81	56,333.19		93.89
<b>47</b>	<b>Other L-T Debt Expense</b>					
000	Tax Revenue	0.00	0.00	0.00		0.00
<b>49</b>	<b>Unallocated Expense</b>					
200	Unallocated Expenditures	295,670.00	11,735.45	283,934.55		96.03
300	Transfers	165,162.00	0.00	165,162.00		100.00
590	General Expense-Light	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		<u>0.00</u>
<b>Revenue Total</b>		<b>8,259,223.00</b>	<b>823,263.21</b>	<b>7,435,959.79</b>		<b>0.90</b>
<b>Expense Total</b>		<b>8,489,222.95</b>	<b>1,656,073.97</b>	<b>6,833,148.98</b>		<b>0.80</b>

# Request for Council Action

Date: 4/18/13

To: East Grand Forks City Council, Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice President Greg Leigh, Council members: Clarence Vetter, Ron Vonasek, Henry Tweten, Mark Olstad, and Chad Grassel

Cc: File

From: Scott Huizenga, City Administrator

RE: Total Phosphorus regulation

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The City of Moorhead seeks support from other basin cities to oppose efforts by MPCA or other interests to enact unilateral imposition of a new phosphorus standard. Moorhead is in the processing of renewing its waste water discharge permit, and the city is in the early stages of planning waste water expansion projects. Moorhead officials have been told to expect a total phosphorus (TP) discharge limit of 1.0 milligrams per liter (mg/L).

The core of the city's argument includes the following. First, 1.0 mg/L is an arbitrary standard. Several border water territories in Minnesota are subject to the same level. The MPCA simply proposes to expand this restriction to the Red River basin without conducting any analysis to determine the actual impact of phosphorus levels in the Red River. Also, most agree that agricultural runoff generates the overwhelming majority of phosphorus discharge into the river. Municipal facilities *combined* generate 0.5% or less of the total phosphorus into the river. Yet, the current proposed rules affect only municipal discharges, and not agricultural uses. Finally, North Dakota and South Dakota, the other states in the Red River basin, have no plans to implement phosphorus limits on municipal facilities. Those two states have a much larger share of the already-miniscule ratio of municipal phosphorus discharge. Therefore, the proposed Minnesota rules would place border cities at another disadvantage relative to its counterparts west of the Red River.

One can reasonably surmise that any rules that are placed into the next Moorhead permit will be carried forward to permits in other cities. Therefore, Moorhead requests that cities support its efforts to oppose new phosphorus restrictions in the Red River basin. There is no financial commitment to East Grand Forks at this time.

**Recommendation:**

Approve the resolution opposing new total phosphorus restrictions in the Red River basin.

**Attachments**

Proposed resolution

Total phosphorus limits for Red River basin wastewater dischargers background and fact sheet

**RESOLUTION NO. 13 – XX – XX**

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, introduced the following resolution and moved its adoption:

WHEREAS, the governments of the United States and Canada entered into a *Treaty Between the United States and Great Britain Relating to Boundary Waters, and Questions Arising Between the United States and Canada* in 1909 (the “1909 Treaty”) pertaining to among other matters the water quality of Lake Winnipeg in Manitoba, Canada; and

WHEREAS, it is recognized that Lake Winnipeg receives excess loadings of nutrients, including phosphorus and nitrogen, that interfere with Canadians’ desired uses of the lake; and

WHEREAS, the International Joint Commission, the Province of Manitoba, and non-governmental organizations have studied water quality in Lake Winnipeg for decades, but neither the government of the United States or nor that of Canada, as parties to the 1909 Treaty, have prescribed effluent limits for phosphorus or nitrogen for point sources in Minnesota; and

WHEREAS, the City of East Grand Forks owns and operates a wastewater treatment facility that discharges treated wastewater to the Red River of the North, which in turn empties into Lake Winnipeg; and

WHEREAS, this wastewater treatment facility operates under a permit issued by the Minnesota Pollution Control Agency (MPCA), pursuant to authority delegated to it by the U.S. Environmental Protection Agency (USEPA) under the Clean Water Act; and

WHEREAS, the MPCA has proposed phosphorus effluents of one part per million (1.0 mg/L) in the draft permits for the Cities of Moorhead and Breckenridge, who also discharge to the Red River of the North, based on the 1909 Treaty and not on the Clean Water Act or any other federal or state statute or regulation; and

WHEREAS, the City of East Grand Forks, as a point source discharger to the Red River Basin, stands at risk of being assigned a similar phosphorus effluent limit despite the lack of data to quantify how much of the phosphorus load reaching Lake Winnipeg, if any, is attributable to the City’s discharge of treated wastewater.

**NOW THEREFORE BE IT RESOLVED THAT:**

The City of East Grand Forks stands in support of the proposition that phosphorus effluent limits in wastewater treatment permits should be based on accurate data and a solid legal foundation.

FURTHERMORE, the City of East Grand Forks calls upon the MPCA to request that the governments of the United States and Canada, and the International Joint Commission, develop a nutrient budget for Lake Winnipeg that honors the terms and spirit of the 1909 Treaty and will enable Canadians to use Lake Winnipeg for its desired purposes.

FURTHERMORE, the City of East Grand Forks calls upon the MPCA to request that the USEPA translate the results of said nutrient budget into effluent limits for phosphorus and nitrogen for point sources located in the United States that accurately reflect the point sources' relative contributions to the aforementioned nutrient budget.

FURTHERMORE, the City of East Grand Forks calls upon the MPCA to defer the imposition of effluent limits for phosphorus and nitrogen in the permits of point sources in Minnesota, based solely on nutrient impairment in Lake Winnipeg and/or the 1909 Treaty, unless and until the aforementioned nutrient budget and effluent limits have been developed.

City staff is hereby directed to send a copy of this executed Resolution to the Commissioner of the Minnesota Pollution Control Agency.

*Voting Aye:*

*Voting Nay:*

*Absent:*

The President declared the resolution passed.

Passed: May\_\_\_\_\_, 2013

Attest:

\_\_\_\_\_  
City Administrator/Clerk-Treasurer

\_\_\_\_\_  
President of Council

I hereby approve the foregoing resolution this \_\_\_\_ day of May, 2013.

\_\_\_\_\_  
Mayor

# Total Phosphorus Limits for Red River Basin Wastewater Dischargers

## Background and Fact Sheet

- In response to comments by the Minnesota Center for Environmental Advocacy (MCEA), the Minnesota Pollution Control Agency (MPCA) produced a memo outlining a decision to implement 1.0 milligram per liter (mg/L) total phosphorus (TP) effluent limits for wastewater dischargers in the Red River Basin that discharge more than 1,800 pounds of TP per year.
- Currently, no MN statute or rule requires the MPCA to include TP limits in Red River Basin permits. In the memo, the MPCA points to nutrient issues in Lake Winnipeg and cites obligations in the Boundary Waters Treaty of 1909 between the United States and Canada related to pollution as a basis for a limit.
- **Complying with a 1.0 mg/L TP limit will require considerable expense for Red River Basin cities in MN** and there are no plans to implement TP limits in North Dakota or South Dakota. This discrepancy creates additional economic competitiveness issues between MN and ND cities in the Red River Basin.
- An estimated 46,000 pounds of phosphorus enter Lake Winnipeg every day. Combined, all MN dischargers who will be affected by a limit discharge approximately 220 pounds of TP per day or 0.5% of the total (assuming all discharged phosphorus makes it to Lake Winnipeg).
- The vast majority of phosphorus entering the Red River is from agricultural runoff, stream erosion, and other sources. Imposing a 1.0 mg/L limit on wastewater dischargers will result in no measurable improvement to nutrient issues in Lake Winnipeg.
- No analysis of phosphorus sources to the Red River has been performed by the MPCA to determine the contributions of these other sources.
- The communities of Breckenridge, Dilworth, East Grand Forks, Hawley, Mahnommen, Moorhead, Roseau, Thief River Falls, Warroad and the American Crystal Sugar Company will be impacted. The Breckenridge permit was recently public noticed and included a 1.0 mg/L limit while the Moorhead permit reissuance is delayed pending inclusion of a limit.
- The City of Moorhead and Breckenridge have both challenged inclusion of a 1.0 mg/L total phosphorus limit in their discharge permits. Many of the cities listed above have pledged informal and formal support in this matter.
- Red River Basin cities intend to advocate for a comprehensive approach with a scientifically-based phosphorus budget for Lake Winnipeg that addresses all sources (i.e. a Total Maximum Daily Load approach) on both sides of the river. Then, and only then, is it appropriate to move forward with limits in discharge permits.

