

**AGENDA
OF THE CITY COUNCIL
CITY OF EAST GRAND FORKS
TUESDAY, APRIL 2, 2013 - 5:00 P.M.**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.” If you would like to address the City Council, please come up to the podium to do so.”

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of March 19, 2013.
2. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of March 26, 2013.

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Consider approving a temporary liquor license application for the American Legion for May 4, 2013.
4. Consider adopting Resolution No. 13-04-34 approving the agreement between the Minnesota Department of Transportation and the City of East Grand Forks for the installation and maintenance of a battery backup system on stoplights at the intersection of Highways 2 and 220.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, AND COMMISSIONS:

5. Regular meeting minutes of the Water, Light, Power, and Building Commission for February 21, 2013.

6. Regular meeting minutes of the Water, Light, Power and Building Commission for March 7, 2013.
7. Special meeting minutes of the Water, Light, Power and Building Commission for March 12, 2013.

COMMUNICATIONS: NONE

OLD BUSINESS:

8. Consider adopting Ordinance No. 8 4th Series Amending City Code Provision In Title Vii: Traffic Code, Chapter 72 Entitled “Parking Regulations” By Amending Section 72.10 Paragraph (D) Snow Emergency And By Adopting By Reference City Code Chapter 10 And Section 10.99 Which, Among Other Things, Contain Penalty Provisions. (2nd Reading)

NEW BUSINESS:

9. Consider adopting Resolution No. 13-04-35 declaring a State of Emergency in the City of East Grand Forks, County of Polk due to flooding of the Red River of the North and the Red Lake River.
10. Consider adopting Resolution No. 13-04-36 requesting Flood Emergence Assistance from the U.S. Army Corps of Engineers if necessary.
11. Consider adopting Resolution No. 13-04-37 requesting a Limited Use Permit from Commissioner of Transportation of the State of Minnesota for the installation of a bike path in the right of way of Highway 220.
12. Consider adopting Resolution No. 13-04-38 requesting a Limited Use Permit from Commissioner of Transportation of the State of Minnesota for the installation of a sidewalk in the right of way of Highway 220.
13. Consider adopting Resolution No. 13-04-39 committing up to \$1.5 million towards the city pool project to be constructed in 2016.
14. Consider adopting Resolution No. 13-04-40 authorizing the remediation, demolition, and reconstruction of the Police Department Building for a total cost of \$21,850.00
15. Consider adopting Resolution No. 13-02-23 ordering the improvements and preparations of plans and specifications for the 2013 City Project No. 3 – Police Building Improvements.
16. Consider adopting Resolution No. 13-04-41 supporting Local Government Aid reform including an additional appropriation of \$80 million for local government aid and a new, fairer distribution formula contained in HF 1608 and SF 1491.

CLAIMS:

17. Consider adopting Resolution No. 13-04-42 authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 15456 for a total of \$545.54 whereas Council Member Buckalew is personally interested financially in the contract.

18. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

ADJOURN:

Upcoming Meetings:

Regular Council Meeting – April 2, 2013 – 5:00 PM Council Chambers
Work Session – April 9, 2013 – 5:00 PM Training Room
Regular Council Meeting – April 16, 2013 – 5:00 PM Council Chambers
Work Session – April 23, 2013 – 5:00 PM Training Room

**UNAPPROVED MINUTES
OF THE CITY COUNCIL
CITY OF EAST GRAND FORKS
TUESDAY, MARCH 19, 2013 - 5:00 P.M.**

CALL TO ORDER:

The Regular Meeting of the East Grand Forks City Council for March 19, 2013 was called to order by Council President Craig Buckalew at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Council President Craig Buckalew, Council Vice President Greg Leigh, Council Members Clarence Vetter, Ron Vonasek, Henry Tweten, Mark Olstad, and Chad Grassel.

Dave Aker, Parks & Recreation Superintendent; Karla Anderson, Finance Director; Nancy Ellis, City Planner; Steve Emery, City Engineer; Ron Galstad, City Attorney; Mike Hedlund, Police Chief; Scott Huiizenga, City Administrator; Gary Larson, Fire Chief; Megan Nelson, Executive Assistant; Jim Richter, EDHA Director; and Jason Stordahl, Public Works Director.

DETERMINATION OF QUORUM:

The Council President Determined a Quorum was present

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.” If you would like to address the City Council, please come up to the podium to do so.”

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of March 5, 2013.
2. Consider approving the minutes of the “Wastewater Public Forum” for the East Grand Forks, Minnesota City Council of March 11, 2013.
3. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of March 12, 2013.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER

GRASSEL, TO APPROVE ITEM ONE (1) THROUGH THREE (3).

Voting Aye: Tweten, Olstad, Leigh, Grassel, Vetter, Vonasek, and Buckalew.

Voting Nay: None.

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

- 4. Consider approving the purchase of playground equipment for O'Leary Park and Stauss Park from St. Croix Recreation for the amount of \$16,299.76.
- 5. Consider awarding Spare Husbands and Vilandre the job of installing a handicap bathroom at the Senior Center for the amounts of \$4300.00 for carpentry work and \$5495.00 for plumbing.
- 6. Consider approving Ordinance No. 8 4th Series Amending City Code Provision In Title Vii: Traffic Code, Chapter 72 Entitled "Parking Regulations" By Amending Section 72.10 Paragraph (D) Snow Emergency And By Adopting By Reference City Code Chapter 10 And Section 10.99 Which, Among Other Things, Contain Penalty Provisions. (1st Reading)
- 7. Consider approving the amended Snow Removal Policy.
- 8. Consider adopting Resolution No. 13-03-31 adopting the Polk County All Hazard Mitigation Plan.

A MOTION WAS MAND BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER OLSTAD, TO ADOPT ITEMS FOUR (4) THROUGH EIGHT (8).

Voting Aye: Tweten, Olstad, Leigh, Grassel, Vetter, Vonasek, and Buckalew.

Voting Nay: None.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, AND COMMISSIONS: NONE

COMMUNICATIONS:

- 9. Hiring of Cody Wasylow as the new Firefighter effective March 12, 2013.

Chief Larson introduced Mr. Wasylow to the council, stated how he had graduated from Northland Community and Technical College with a two year degree, and so far has done a good job for the department.

- 10. Promotion of Austin Skjei from Firefighter to Engineer effective March 12, 2013.

Chief Larson informed the council that Mr. Skjei has been with the department for three years and has also done a good job.

11. Promotion of Kevin Boushee from Engineer to Assistant Fire Chief effective March 12, 2013.

Chief Larson informed the council Mr. Boushee has been with the department for 14 years and has worked hard for department.

Council member Leigh congratulated the three men on their new positions and asked Chief Larson the reasoning for having three assistant chiefs. Chief Larson said that since the fire department runs on three shifts the assistant chiefs are responsible for making sure everything gets done during their shift.

OLD BUSINESS:

12. Reconsider approving amended Resolution No. 13-01-14 waiving the limit of tort liability without purchasing the extra coverage.

A MOTION WAS MADE BY COUNCIL MEMBER OLSTAD, SECONDED BY COUNCIL MEMBER VONASEK, TO APPROVE AMENDED RESOLUTION NO. 13-01-14 WAIVING THE LIMIT OF TORT LIABILITY WITHOUT PURCHASING THE EXTRA COVERAGE.

Voting Aye: Tweten, Olstad, Leigh, Grassel, Vetter, Vonasek, and Buckalew.

Voting Nay: None.

NEW BUSINESS:

13. Consider approving the renewal of a one year contract with Indepth Inspections for Building Inspection services.

A MOTION WAS MADE BY COUNCIL MEMBER OLSTAD, SECONDED BY COUNCIL MEMBER VONASEK, APPROVING THE RENEWAL OF A ONE YEAR CONTRACT WITH INDEPTH INSPECTIONS FOR BUILDING INSPECTION SERVICES.

Council member Tweten handed out documents to the council showing projected growth in our area and how much money that has been brought in by permits last year. He continued by informing the council there was almost \$102,000 brought in last year by permits so he doesn't see how the city couldn't afford a full time building inspector. Council member Tweten feels the job requires a full time inspector to protect the residents from unlicensed contractors and to ensure quality building. Council member Leigh stated he thinks the council need to look at how things could change and at least try this for one year to see how it works. Council member Olstad repeated what Ms. Ellis had stated regarding the continuation of services through this year's building season and how accommodating the Community Development Office is trying to be for residents as well as contractors. He understands Mr. Tweten's concerns but doesn't see why the council shouldn't try this.

Voting Aye: Olstad, Leigh, Grassel, Vetter, Vonasek, and Buckalew.

Voting Nay: Tweten

14. Consider adopting Resolution No. 13-03-32 adopting a proposed timeline for future wastewater treatment.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GRASSEL, TO ADOPT RESOLUTION NO. 13-03-32 ADOPTING A PROPOSED TIMELINE FOR FUTURE WASTEWATER TREATMENT.

Voting Aye: Tweten, Olstad, Leigh, Grassel, Vetter, Vonasek, and Buckalew.

Voting Nay: None.

CLAIMS:

15. Consider adopting Resolution No. 13-03-33 authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 15336 for a total of \$308.40 whereas Council Member Buckalew is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER VONASEK, TO ADOPT RESOLUTION NO. 13-03-33 AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERECED IN CHECK NUMBERS 15336 FOR THE TOTAL OF \$308.40 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Tweten, Olstad, Leigh, Grassel, Vetter, and Vonasek.

Voting Nay: None.

Abstain: Buckalew

16. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER VETTER, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: Tweten, Olstad, Leigh, Grassel, Vetter, Vonasek, and Buckalew.

Voting Nay: None.

COUNCIL/STAFF REPORTS:

Council Member Vonasek congratulated Mr. Wasylow on his new position and Mr. Skjei and Mr. Boushee on their promotions.

Council Member Olstad congratulated the guys from the fire department on their new positions.

Council Member Leigh thanked Jason Stordahl and his crew for getting the snow moved.

Council Member Grassel congratulated the firemen on their new positions and thanked Jason for getting the city streets cleaned.

Mr. Huizenga informed the council that the LGA formula has been worked on by major groups including members of the legislature and the Coalition of Greater Minnesota Cities. He offered his thanks to these people for the time they spent on this formula. The Coalition has been working hard for East Grand Forks. If this new formula is approved East Grand Forks would be getting increases in LGA funding in the future. Mr. Huizenga continued by telling the council he was asked to testify to the Senate for the bill allocating funds for the expansion of utilities in the state campground. Following the time spent at the capitol, he told the council he will be taking some vacation time.

MOVE TO CLOSED SESSION:

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER OLSTAD, TO MOVE INTO A CLOSED SESSION.

Voting Aye: Tweten, Olstad, Leigh, Grassel, Vetter, Vonasek, and Buckalew.

Voting Nay: None.

17. Council moved into a closed session for internal affairs data relating to allegation of law enforcement personnel misconduct pursuant to Minn. Stat. 13D.05 subdivision 2 (a)(2).

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER VONASEK, TO MOVE BACK TO AN OPEN SESSION.

Voting Aye: Tweten, Olstad, Leigh, Grassel, Vetter, Vonasek, and Buckalew.

Voting Nay: None.

A MOTION WAS MADE BY COUNCIL MEMBER VETTER, SECONDED BY COUNCIL MEMBER GRASSEL, TO APPROVE THE LAST CHANCE AGREEMENT BETWEEN THE CITY OF EAST GRAND FORKS, LAW ENFORCEMENT LABOR SERVICES LOCAL NO. 152 AND SCOTT JORDHEIM.

Voting Aye: Tweten, Olstad, Leigh, Grassel, Vetter, Vonasek, and Buckalew.

Voting Nay: None.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER OLSTAD, TO ADJOURN THE MARCH 19, 2013 COUNCIL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:48 P.M.

Voting Aye: Tweten, Olstad, Leigh, Grassel, Vetter, Vonasek, and Buckalew.

Voting Nay: None.

Scott Huizenga, City Administrator/Clerk-Treasurer

**UNAPPROVED MINUTES
OF THE CITY
COUNCIL WORK SESSION
CITY OF EAST GRAND FORKS
TUESDAY, MARCH 26, 2013 - 5:00 P.M.**

CALL TO ORDER:

The Work Session of the East Grand Forks City Council for March 26, 2013 was called to order by Council President Craig Buckalew at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice President Greg Leigh, Council Members Clarence Vetter, Ron Vonasek, Henry Tweten, Mark Olstad, and Chad Grassel.

Dave Aker, Parks & Recreation Superintendent; Karla Anderson, Finance Director; Greg Boppre, City Engineer; Ron Galstad, City Attorney; Mike Hedlund, Police Chief; Megan Nelson, Executive Assistant; Jim Richter, EDHA Director; and Jason Stordahl, Public Works Director.

DETERMINATION OF A QUORUM:

1. Swimming Pool Update – Craig Buckalew & Greg Leigh

Council member Olstad handed out a proposal asking the city to commit \$1.5 million towards a pool project that is projected to be completed in 2016. He continued to tell the council the Save Our Pool Organization would then be fundraising to collect the remaining funds needed to complete one of the three proposed projects. Melody Olstad, head of the Save Our Pool organization, told the council she had been working with Kristi Mishler and finding ways to successfully raise the funds needed. Discussion followed about how an option should be chosen, how the costs will be going up for the project, and the tentative timeline of the project.

2. Battery Backup on Traffic Signal on Highways 2 & 220 – Scott Gravseth

Mr. Gravseth informed the council he had been contacted by Minnesota Department of Transportation. They would like to install batteries for battery backup in the case the power goes out on the stoplights at the intersection of Highways 2 and 220. MNDOT would be responsible for replacing the batteries when needed but the city would have to cover the cost. Mr. Gravseth told the council the batteries would need to be replaced no sooner than every five years and would cost around \$800.00 to \$1000.00 to replace the batteries.

3. Police Department Update – Mold Study – Greg Boppre

Mr. Boppre told the council the mold inspection had been completed. He informed the council how the inspection was completed and where the mold was found. With approval from the city administrator they asked for a quote to see what the cost would be to remove the mold from the inside of the building so the council would have an idea of what it would cost. Mr. Boppre

informed the council some reconstruction will have to take place due to where the mold was found. He also included an estimate for the reconstruction as well. Council members discussed what should be done with the Police Building and how or if they should proceed. The council decided they should move forward with improvements on the Police Department so they can ensure a healthy, safe working environment for the officers.

4. Workers for Parks & Recreation Dept – Dave Aker

Mr. Aker gave the council his proposal on how he would like to reorganize the workers in the Parks and Recreation Department. Council member Greg Leigh told Mr. Aker he did make some of the changes council asked him to but more changes are needed to be made. Council member Vetter added this proposal puts the Parks and Recreation Department over budget. He agreed more changes needed to be made. Discussion followed with what other changes could be made and how reorganizing and possibly changing job duties would be beneficial. The council asked Mr. Aker to bring this back to the next work session to discuss the what other changes could be done.

5. Speed Limit Bygland Road – Greg Leigh

Council member Leigh informed the council this topic was tabled until the sidewalks had been completed on Bygland Road. With that project complete he proposed an increase in the speed limit on Bygland Road. He felt that at least part of Bygland Road could be posted at 35 miles per hour. Discussion followed about how it might be difficult in the mornings and afternoons for motorists the side streets to turn onto Bygland Road but not other times of the day. Council will be asking for this to be looked into to see if there is a warrant for increasing the speed limit.

6. Metropolitan Planning Organization Update – Clarence Vetter & Greg Leigh

Council member Leigh informed the council that Stephanie Erickson is the new planner for MPO. MNDOT is looking into replacing current infrastructure; they are not currently dispersing funds for new infrastructure. He continued saying that in the long range plan more bridges are going to be built. The Kennedy and Sorlie bridge projects are moving forward. There is an issue with one of the piers on the Kennedy. If it is not able to be repaired it will have to be replaced. The Sorlie bridge will be replaced eventually. Discussion followed about the traffic on the bridges and placement of the bridges. Council member Leigh finished by telling everyone the next meeting will be on April 4th if they would like to attend.

7. Pine to Prairie Drug Task Force – Mark Olstad

Council member Olstad informed the council that the task force has been busy, especially when it comes to prescription drugs. Secured boxes, the “Take Back” boxes, are going to be installed and be drop off sites for people who need to dispose of prescription drugs. These drugs will then be brought to the incinerator for disposal. He told the council the task force is looking into getting new radios and that the state audited the task force. They only had one issue that needed to be addressed. Overall the task force has done well. Lastly Council member Olstad informed the council that Minnesota and North Dakota are working on an agreement so the different forces, like the drug task force will work more closely together.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER GRASSEL, TO ADJOURN THE MARCH 26, 2013 COUNCIL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 6:08 P.M.

Voting Aye: Olstad, Leigh, Grassel, Vetter, Vonasek, Buckalew, and Tweten.

Voting Nay: None.



Minnesota Department of Public Safety
ALCOHOL AND GAMBLING ENFORCEMENT DIVISION
 444 Cedar Street Suite 133, St. Paul MN 55101-5133
 (651) 215-6209 Fax (651) 297-5259 TTY (651) 282-6555
 WWW.DPS.STATE.MN.US



**APPLICATION AND PERMIT
 FOR A 1 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

TYPE OR PRINT INFORMATION

NAME OF ORGANIZATION <u>AMERICAN LEGION Post 157</u>		DATE ORGANIZED	TAX EXEMPT NUMBER <u>0925</u>	
STREET ADDRESS <u>1009 CENTRAL AVE NW</u>		CITY <u>East Grand Forks</u>	STATE <u>MN</u>	ZIP CODE <u>56721</u>
NAME OF PERSON MAKING APPLICATION <u>LORI WALSTAD</u>		BUSINESS PHONE <u>(905) 773-1129</u>	HOME PHONE <u>(701) 741-0249</u>	
DATES LIQUOR WILL BE SOLD <u>MAY 4, 2013</u>		TYPE OF ORGANIZATION <input checked="" type="checkbox"/> CLUB <input type="checkbox"/> CHARITABLE <input type="checkbox"/> RELIGIOUS <input type="checkbox"/> OTHER NONPROFIT		
ORGANIZATION OFFICER'S NAME <u>JEFF CAPP</u>		ADDRESS <u>211 LEWIS AVE. LARIMORE, ND 58251</u>		
ORGANIZATION OFFICER'S NAME <u>LYLE ROSE</u>		ADDRESS <u>20165 430 AVE SW EAST GRAND FORKS, MN 56721</u>		
ORGANIZATION OFFICER'S NAME <u>DAVID MARTIN</u>		ADDRESS <u>516 N 7th GRAND FORKS, ND 58203</u>		

Location license will be used. If an outdoor area, describe

Parking lot of American Legion Post 157

Will the applicant contract for intoxicating liquor service? If so, give the name and address of the liquor licensee providing the service.

Will the applicant carry liquor liability insurance? If so, please provide the carrier's name and amount of coverage.

YES INSURANCE ADVISORS \$2,000,000.00

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL & GAMBLING ENFORCEMENT

CITY/COUNTY City of East Grand Forks DATE APPROVED _____

CITY FEE AMOUNT \$100.00 LICENSE DATES _____

DATE FEE PAID 3/25/13

SIGNATURE CITY CLERK OR COUNTY OFFICIAL

APPROVED DIRECTOR ALCOHOL AND GAMBLING ENFORCEMENT

NOTE: Submit this form to the city or county 30 days prior to event. Forward application signed by city and/or county to the address above. If the application is approved the Alcohol and Gambling Enforcement Division will return this application to be used as the License for the event

RESOLUTION NO. 13 – 04 - 34

Council Member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

WHEREAS, the stoplights located at the intersection of Highways 2 and 220 are connected to the power of the City of East Grand Forks; and

WHEREAS, when there is a power failure the lights do not function;

THEREFORE IT IS RESOLVED that the city of East Grand Forks enter into MN/DOT Agreement No. 03259 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for the operation and maintenance of the revised Traffic Control System with Signal Pole Mounted Luminaries, Battery Backup, Interconnect, APS and EVP System on Trunk Highway No. 2 at Trunk Highway No. 220 (Central Avenue)- Demers within the corporate City limits under State Project No. 8822-155.

IT IS FURTHER RESOLVED that the City Administrator and the Mayor are authorized to execute the Agreement and any amendments to the Agreement.

Voting Aye:

Voting Nay:

The President declared the resolution passed.

Passed: April 2, 2013

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 2nd day of April, 2013.

Mayor

**STATE OF MINNESOTA
DEPARTMENT OF TRANSPORTATION
And
CITY OF EAST GRAND FORKS
TRAFFIC CONTROL SIGNAL AGREEMENT**

State Project Number (S.P.):	<u>8822-155</u>	Estimated Amount Payable/Receivable
Trunk Highway Number (T.H.):	<u>2</u>	<u>\$0.00</u>
Federal Project Number:	<u>HSIP</u>	
Signal System ID	<u>20012</u>	

This Agreement is between the State of Minnesota, acting through its Commissioner of Transportation ("State") and City of East Grand Forks acting through its City Council ("City").

Recitals

1. The State will revise the existing Traffic Control Signal with Signal Pole Mounted Luminaires, Battery Backup, Interconnect and Signing ("Signal System"), on Trunk Highway No. 2 at Trunk Highway No. 220 (Central Avenue)- Demers Avenue, in the City of East Grand Forks, Polk County, Minnesota, according to State-prepared plans, specifications and special provisions designated by the State as State Project No. 8822-155 (T.H. 2)("Project"); and
2. The State has installed an Emergency Vehicle Pre-emption System ("EVP System") and Accessible Pedestrian Signals ("APS") as part of the revised Signal System; and
3. The State is responsible for the costs of the Battery Backup for the revised Signal System; and
4. The City and the State will participate in the operation and maintenance of the revised Signal System, APS, and EVP System.
5. Minnesota Statutes § 161.20, subdivision 2 authorizes the Commissioner of Transportation to make arrangements with and cooperate with any governmental authority for the purposes of constructing, maintaining and improving the trunk highway system.

Agreement

1. Term of Agreement; Survival of Terms; Plans

- 1.1. **Effective date.** This Agreement will be effective on the date the State obtains all signatures required by Minnesota Statutes § 16C.05, subdivision 2.
- 1.2. **Expiration date.** This Agreement will expire when all obligations have been satisfactorily fulfilled.
- 1.3. **Survival of terms.** All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this Agreement, including, without limitation, the following clauses: 7. Liability; Worker Compensation Claims; 9. State Audits; 10. Government Data Practices; 11. Governing Law; Jurisdiction; Venue; and 13. Force Majeure. The terms and conditions set forth in Article 3. Signal System and EVP System Operation and Maintenance will survive the expiration of this Agreement, but may be terminated by another Agreement between the parties.
- 1.4. **Plans, Specifications, Special Provisions.** Plans, specifications and special provisions designated by the State as State Project No. 8822-155 (T.H. 2) are on file in the office of the Commissioner of Transportation at St. Paul, Minnesota, and incorporated into this Agreement by reference. ("Project Plans")

2. Construction by the State

- 2.1. **Contract Award.** The State will advertise for bids and award a construction contract to the lowest responsible bidder according to the Project Plans.
- 2.2. **Direction, Supervision and Inspection of Construction.** The State will direct and supervise all construction activities performed under the construction contract, and perform all construction engineering and inspection functions in connection with the contract construction. All contract construction will be performed according to the Project Plans.
- 2.3. **Plan Changes, Additional Construction, Etc.**
- A. The State will make changes in the Project Plans and contract construction, which may include the City participation construction covered under this Agreement, and will enter into any necessary addenda, change orders and supplemental agreements with the State's contractor that are necessary to cause the contract construction to be performed and completed in a satisfactory manner. The State District Engineer's authorized representative will inform the appropriate City official of any proposed addenda, change orders and supplemental agreements to the construction contract that will affect the City participation construction covered under this Agreement.
 - B. The City may request additional work or changes to the work in the plans as part of the construction contract. Such request will be made by an exchange of letter(s) with the State. If the State determines that the requested additional work or plan changes are necessary or desirable and can be accommodated without undue disruption to the Project, the State will cause the additional work or plan changes to be made.
- 2.4. **Satisfactory Completion of Contract.** The State will perform all other acts and functions necessary to cause the construction contract to be completed in a satisfactory manner.

3. Revised Signal System and EVP System Operation and Maintenance

Operation and maintenance responsibilities will be as follows for the revised Signal System, APS and EVP System on T.H. 2 at T.H. 220 (Central Ave.)- Demers Ave. (System "D").

3.1. City Responsibilities

- A. **Power.** The City will be responsible for the hook-up cost and application to secure an adequate power supply to the service pad or pole and will pay all monthly electrical service expenses necessary to operate the revised Signal System and EVP System.
- B. **Minor Revised Signal System Maintenance.** The City will provide for the following, without cost to the State.
 - i. Maintain the signal pole mounted luminaires and all internal components, including replacing the luminaires and lamps when necessary.
 - ii. Replace the Signal System L.E.D. indications.
 - iii. Clean the Signal System controller cabinet and service cabinet exteriors.
 - iv. Clean and paint the Signal System and luminaire mast arm extensions. Painting will be in accordance with Mn/DOT Standard Specification 2565.3T, unless approved by the State's District Traffic Engineer.
 - v. Paint and maintain the cross street pedestrian crosswalk markings.
 - vi. Pay for the replacement batteries for the battery backup system.

3.2. State Responsibilities

- A. **Timing; Other Maintenance.** The State will maintain the signing and interconnect, and perform all other revised Signal System, APS and signal pole luminaire circuit maintenance without cost to the City. All

revised Signal System timing will be determined by the State, and no changes will be made without the State's approval.

- B. *Battery Backup Replacement Batteries.*** When required, the State will purchase new batteries for the battery backup system and bill the City for the delivered cost of the new batteries. The State will install the new batteries and dispose of the old batteries at no cost to the City.
- C. *EVP System Operation.*** The EVP System will be installed, operated, maintained, and removed according to the following conditions and requirements:
 - i. All maintenance of the EVP System must be done by State forces.
 - ii. Emitter units may be installed only on authorized emergency vehicles, as defined in Minnesota Statutes § 169.011, Subdivision 3. Authorized emergency vehicles may use emitter units only when responding to an emergency. The City will provide the State's District Engineer or their designated representative a list of all vehicles with emitter units, if requested by the State.
 - iii. Malfunction of the EVP System must be reported to the State immediately.
 - iv. In the event the EVP System or its components are, in the opinion of the State, being misused or the conditions set forth in Paragraph ii. above are violated, and such misuse or violation continues after the City receives written notice from the State, the State may remove the EVP System. Upon removal of the EVP System pursuant to this Paragraph, all of its parts and components become the property of the State.
 - v. All timing of the EVP System will be determined by the State.

3.3. *Right of Way Access.* Each party authorizes the other party to enter upon their respective public right of way to perform the maintenance activities described in this Agreement.

3.4. *Related Agreements.* This agreement will supersede and terminate Agreement No. 82535, dated January 9, 2002, between the parties. This agreement will also supersede and terminate Agreement No. 68056, dated April 1, 1991, between the parties.

4. Basis of State Cost

The State will participate at the 100 percent rate in the costs of the Battery Backup for the revised Signal System.

5. Authorized Representatives

Each party's Authorized Representative is responsible for administering this Agreement and is authorized to give and receive any notice or demand required or permitted by this Agreement.

5.1. The State's Authorized Representative will be:

Name/Title: Maryanne Kelly-Sonnek, Municipal Agreements Engineer (or successor)
Address: 395 John Ireland Boulevard, Mailstop 682, St. Paul, MN 55155
Telephone: (651) 366-4634
Fax: (651) 366-4769
E-Mail: maryanne.kellysonnek@state.mn.us

5.2. The City's Authorized Representative will be:

Name/Title: Scott Gravseth, Distribution Superintendent (or successor)
Address: 600 Demers Avenue, East Grand Forks, MN 56721
Telephone: (218) 773-0515

6. Assignment; Amendments; Waiver; Contract Complete

- 6.1. *Assignment.*** Neither party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other party and a written assignment agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office.
- 6.2. *Amendments.*** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement, or their successors in office.
- 6.3. *Waiver.*** If a party fails to enforce any provision of this Agreement, that failure does not waive the provision or the party's right to subsequently enforce it.
- 6.4. *Contract Complete.*** This Agreement contains all prior negotiations and agreements between the State and the City. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

7. Liability; Worker Compensation Claims

- 7.1.** Each party is responsible for its own acts, omissions and the results thereof to the extent authorized by law and will not be responsible for the acts and omissions of others and the results thereof. Minnesota Statutes § 3.736 and other applicable law govern liability of the State. Minnesota Statutes Chapter 466 and other applicable law govern liability of the City.
- 7.2.** Each party is responsible for its own employees for any claims arising under the Workers Compensation Act.

8. Nondiscrimination

Provisions of Minnesota Statutes § 181.59 and of any applicable law relating to civil rights and discrimination are considered part of this Agreement.

9. State Audits

Under Minnesota Statutes § 16C.05, subdivision 5, the City's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the State and the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement.

10. Government Data Practices

The City and State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the City under this Agreement. The civil remedies of Minnesota Statutes §13.08 apply to the release of the data referred to in this clause by either the City or the State.

11. Governing Law; Jurisdiction; Venue

Minnesota law governs the validity, interpretation and enforcement of this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

12. Termination.

- 12.1. *By Mutual Agreement.*** This Agreement may be terminated by mutual agreement of the parties.
- 12.2. *Termination for Insufficient Funding.*** The State may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the performance of contract construction under the Project. Termination must be by written or fax notice to the City.

13. Force Majeure

Neither party will be responsible to the other for a failure to perform under this Agreement (or a delay in performance), if such failure or delay is due to a force majeure event. A force majeure event is an event beyond a party's reasonable control, including but not limited to, unusually severe weather, fire, floods, other acts of God, labor disputes, acts of war or terrorism, or public health emergencies.

[The remainder of this page has been intentionally left blank]

CITY OF EAST GRAND FORKS

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions or ordinances.

By: _____

Title: _____

Date: _____

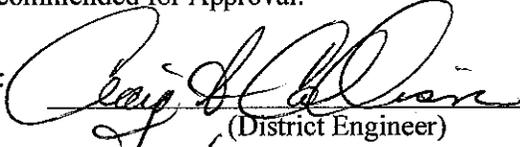
By: _____

Title: _____

Date: _____

DEPARTMENT OF TRANSPORTATION

Recommended for Approval:

By: 
(District Engineer)

Date: 3/11/2013

Approved:

By: _____
(State Design Engineer)

Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____
(With delegated authority)

Date: _____

INCLUDE COPY OF RESOLUTION APPROVING THE AGREEMENT AND AUTHORIZING ITS EXECUTION.

mk4

Minutes of the regular meeting of the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota held February 21, 2013 at 5:00 P.M.

Present: Brickson, Quirk, Ogden, Tweten

Absent: None

It was moved by Commissioner Quirk second by Commissioner Ogden that the minutes of the previous meeting of February 7, 2013 be approved as read.

Voting Aye: Brickson, Quirk, Ogden, Tweten

Voting Nay: None

It was moved by Commissioner Tweten second by Commissioner Quirk to authorize the Secretary to issue payment of the recommended bills and payroll in the amount of \$1,229,479.93.

Voting Aye: Brickson, Quirk, Ogden, Tweten

Voting Nay: None

It was moved by Commissioner Quirk second by Commissioner Ogden to approve the 2013 Miscellaneous project labor plans and specs; advertise for bids, and set the bid opening for 2 P.M. on Thursday, March 14.

Voting Aye: Brickson, Quirk, Ogden, Tweten

Voting Nay: None

It was moved by Commissioner Ogden second by Commissioner Quirk to approve the 2013 Miscellaneous electric material plans and specs; advertise for bids, and set the bid opening for 2 P.M. on Thursday, March 14.

Voting Aye: Brickson, Quirk, Ogden, Tweten

Voting Nay: None

It was moved by Commissioner Tweten second by Commissioner Ogden to declare electrical equipment and material as surplus and approve its' sale to the highest bidder.

Voting Aye: Brickson, Quirk, Ogden, Tweten

Voting Nay: None

It was moved by Commissioner Tweten second by Commissioner Quirk to approve the specs for a new digger/derrick truck and advertise for bids.

Voting Aye: Brickson, Quirk, Ogden, Tweten

Voting Nay: None

It was moved by Commissioner Tweten second by Commissioner Ogden to approve the transfer of unit #753 to the Public Works Department.

Voting Aye: Brickson, Quirk, Ogden, Tweten

Voting Nay: None

It was moved by Commissioner Ogden second by Commissioner Quirk to ratify the decision by the General Manager and the Water Treatment Plant Superintendent to purchase materials to rebuild the permutit softening basins at the Water Treatment Plant.

Voting Aye: Brickson, Quirk, Ogden, Tweten

Voting Nay: None

It was moved by Commissioner Tweten, second by Commissioner Ogden to approve the transfer of existing equipment at the central substation to the MN Municipal Utilities Association for use at their training center.

Voting Aye: Brickson, Quirk, Ogden, Tweten

Voting Nay: None

It was moved by Commissioner Quirk second by Commissioner Ogden to adjourn to the next regular meeting on March 7, 2013 at 5:00 P.M.

Voting Aye: Brickson, Quirk, Ogden, Tweten

Voting Nay: None

Lori Maloney
Sec'y

Minutes of the regular meeting of the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota held March 7, 2013 at 5:00 P.M.

Present: Quirk, Ogden

Absent: Brickson, Tweten

The meeting proceeded pursuant to the resolution passed February 6, 1990, pertaining to less than a quorum present to consider bills and payroll only.

It was moved by Commissioner Ogden second by Commissioner Quirk to authorize the Secretary to issue payment of the recommended bills and payroll in the amount of \$367,964.23.

Voting Aye: Quirk, Ogden

Voting Nay: None

It was moved by Commissioner Ogden second by Commissioner Quirk to adjourn to a special meeting on Tuesday, March 12, 2013 at 5:15 P.M.

Voting Aye: Quirk, Ogden

Voting Nay: None

Lori Maloney
Sec'y

Minutes of a special meeting of the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota held March 12, 2013 at 5:15 P.M.

Present: Quirk, Ogden, Tweten

Absent: Brickson

It was moved by Commissioner Tweten second by Commissioner Ogden to approve the 2013 Central Substation rehab project plans and specs; advertise for bids, and set the bid opening for Tuesday, April 16 at 2 PM.

Voting Aye: Quirk, Ogden, Tweten

Voting Nay: None

It was moved by Commissioner Tweten second by Commissioner Ogden to adjourn to the next regular meeting on March 21, 2013 at 5:00 P.M.

Voting Aye: Quirk, Ogden, Tweten

Voting Nay: None

Lori Maloney
Sec'y

ORDINANCE NO. 8 4TH SERIES

AN ORDINANCE OF THE CITY OF EAST GRAND FORKS, MINNESOTA, AMENDING CITY CODE PROVISION IN TITLE VII: TRAFFIC CODE, CHAPTER 72 ENTITLED "PARKING REGULATIONS" BY AMENDING SECTION 72.10 PARAGRAPH (D) SNOW EMERGENCY AND BY ADOPTING BY REFERENCE CITY CODE CHAPTER 10 AND SECTION 10.99 WHICH, AMONG OTHER THINGS, CONTAIN PENALTY PROVISIONS.

THE CITY OF EAST GRAND FORKS ORDAINS:

Section 1. Purpose and Intent. To clarify the city policy regarding parking and snow removal during a city declared snow emergency.

Section 2. Amendments Chapter 72.10 (D) removing the following:

(D) *Snow emergency.* A snow emergency automatically goes into effect when 2 inches or more of snow has fallen until the streets are cleaned. Under a snow emergency, no parking on any city street is allowed until that street has been cleared to its full width. Violators will be ticketed and towed

Section 3. Chapter 72.10 (D) as it will read when amended:

(D) Snow Emergency.

(1). *Definition.* For purposes of this section, the term "emergency" means a condition created on city streets because of the presence of snow, freezing rain, sleet or ice thereon or other natural phenomenon which create or are likely to create hazardous road conditions or impede or are likely to impede the free movement of fire, health, police, emergency or other vehicular traffic, when the same has been duly declared.

(2). *Declaration of Emergency.* Whenever in the opinion of the Public Works Director, or in his or her absence the Chief of Police or City Administrator, an emergency exists, he or she may declare the same and cause an announcement thereof to be made to local news media and by any other means available to the city.

(3). *Beginning and Duration of Emergency.*

a. The emergency shall begin one hour after announcement to news media.

b. Once declared, the emergency shall remain in effect until all streets are completely plowed; provided that, the emergency may, in the same manner, be redeclared for subsequent like periods of time.

(4). *Unlawful Acts.*

a. During an emergency, it is unlawful to park or leave standing any vehicle upon any city designated emergency route.

b. During an emergency, it is unlawful to park or leave standing any vehicle upon a street on which parking has been restricted by the declaration of an emergency.

c. A person who violates Subds. 4 (a) or (b) of this section is guilty of a petty misdemeanor punishable by a fine of up to \$300.00 or that amount which may be lawfully prescribed by a municipality for an ordinance violation that is defined as a misdemeanor.

(5). *Exceptions.* This section shall not apply to:

a. Persons in charge of wreckers or authorized emergency vehicles while actually servicing mechanical, fire, police or medical emergencies; or

b. Any street when it has been fully and completely (curb-to-curb) cleared, sanded, salted or cleaned.

(6). *Towing.* Any police officer may order the removal of a vehicle from a street to a garage or other place of safety when the vehicle is left unattended and constitutes an obstruction to traffic or hinders snow removal, street improvements or maintenance operations. The vehicle shall not be released until the fees for towing and storage are paid in addition to any fine imposed for violation of this chapter.

(7). *Rules and Regulations.* Rules and regulations relating to snow removal shall be in accordance with the uniform policy promulgated by the City Council. The regulations shall be posted in the office of the City Administrator and Public Works Department and further notice may otherwise be given as the Council may direct.

Section 4. City Code Title 1 General Provisions, Chapter 10 entitled General Provisions are hereby adopted in their entirety, by reference, as though repeated verbatim herein.

Section 5. This ordinance shall take effect and be in force after its passage, publication and then beginning on _____. It shall be given the Number 8, 4th Series.

VOTING AYE:

VOTING NAY:

ABSENT:

The President declared the Ordinance passed.

ATTEST:

PASSED: _____, 2013

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing Ordinance this ____ day _____, 2013.

Mayor

Adopted by the City Council this ____ day of _____ 2013

(ORDINANCE SNOW EMERGENCY.DOC)

RESOLUTION NO. 13 – 04 – 35

A RESOLUTION DECLARING A STATE OF EMERGENCY IN THE CITY OF EAST GRAND FORKS, COUNTY OF POLK DUE TO FLOODING OF THE RED RIVER OF THE NORTH AND THE RED LAKE RIVER.

Council Member _____, Seconded by Council Member _____, introduced the following resolution and moved its adoption:

WHEREAS, The City of East Grand Forks, a municipal corporation under the laws of Minnesota, may sustain severe losses of a major proportion, brought on by the flooding of the Red River of the North and the Red Lake River in said city; and

WHEREAS, Flood stage in the City of East Grand Forks is an elevation of 28 feet, the elevation of said rivers in said city have been projected to crest at 46 feet or higher; and

WHEREAS, The City of East Grand Forks is a public entity within the County of Polk, State of Minnesota; now therefore

NOW, THEREFORE, BE IT RESOLVED, By the City Council of the City of East Grand Forks, Minnesota, for and on behalf of the citizens of said city, that said city Council hereby declares that a major flood emergency does exist and therefore declares a STATE OF EMERGENCY and respectfully requests that the County Board of Polk County, Minnesota, declare for and on behalf of the citizens of said city and of the County of Polk, a “STATE OF EMERGENCY” resulting from the flooding conditions present in the Red River of the North and the Red Lake River.

Voting Aye:
Voting Nay:
Absent:

The President declared the resolution passed.

Passed: April 2, 2013

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 2nd of April, 2013.

Mayor

RESOLUTION NO. 13 – 04 – 36

REQUEST FOR FLOOD EMERGENCY ASSISTANCE

Council Member _____, seconded by Council Member _____, introduced the following resolution and moved its adoption:

WHEREAS, Public Law 84-99, as amended, (33 U.S. Code, Section 701n) provides a means of preparing for and combating damage by floods and flood waters; and

WHEREAS, flood fighting may be needed and assistance may be required for the purpose of rescue operations;

NOW, THEREFORE, BE IT RESOLVED that the U.S. Army Corps of Engineers be, and is hereby, requested to furnish assistance in flood fighting and rescue operations.

BE IT FURTHER RESOLVED that in consideration of such assistance the above-named Governmental body agrees to:

- a. Provide to the United States all lands, easements and right-of-way for the emergency work, including, but not limited to, levee, borrow, spoil and access rights-of-way.
- b. Hold and Ave the United States free from all claims for damages attributable to the construction works except for damages due to the fault or negligence of the United States or its Contractors.
- c. Operate and maintain the emergency construction works for the duration of the flood emergency.
- d. Provide common labor.
- e. Provide as required under the applicable provisions of Public Law 91-646, relocation assistance payments to those eligible because of dislocation of persons or property from their dwellings, farms or businesses due to the acquisition of rights-of-way for the emergency flood construction work.
- f. Remove, after the flood emergency, without cost to the U.S. Army Corps of Engineers, any temporary emergency works constructed for the flood emergency.

BE IT FURTHER RESOLVED that the Mayor and/or City Administrator be authorized to enter into agreements with the Corps of Engineers as to the means of supplementing the local flood emergency preparation and flood fighting and rescue operations.

Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Buckalew.

Voting Nay: None.

Absent: None.

The President declared the resolution passed.

Passed: April 2, 2013

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 2nd, of April 2013.

Mayor

RESOLUTION NO. 13 – 04 - 37

Council Member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

WHEREAS, the East Grand Forks City Council is the duly elected governing body of the City of East Grand Forks; and

WHEREAS, the Minnesota Department of Transportation maintains jurisdiction over Trunk Highways right of ways;

WHEREAS, the East Grand Forks City Council wishes to enter into a limited use permit with the Minnesota Department of Transportation providing limited use of certain right of way for the installation of a bike path on the west side of Trunk Highway No. 220.

THEREFORE BE IT RESOLVED, by the City Council of East Grand Forks, Minnesota, does hereby authorize that the City enter into a limited use permit with the Commissioner of Transportation of the State of Minnesota providing for the limited use, under the terms and conditions set forth therein, of certain right of way for the installation of a bike path on the west side of Trunk Highway No. 220.

BE IT FURTHER RESOLVED, that the East Grand Forks City Council does hereby authorize Lynn Stauss, the Mayor and Scott Huizenga, the City Administrator to sign any and all documents associated with the limited use permit.

Voting Aye:

Voting Nay:

The President declared the resolution passed.

Passed: April 2, 2013

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 2nd day of April, 2013.

Mayor

RESOLUTION NO. 13 – 04 - 38

Council Member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

WHEREAS, the East Grand Forks City Council is the duly elected governing body of the City of East Grand Forks; and

WHEREAS, the Minnesota Department of Transportation maintains jurisdiction over Trunk Highways right of ways;

WHEREAS, the East Grand Forks City Council wishes to enter into a limited use permit with the Minnesota Department of Transportation providing limited use of certain right of way for the installation of a sidewalk on the east side of Trunk Highway No. 220.

THEREFORE BE IT RESOLVED, by the City Council of East Grand Forks, Minnesota, does hereby authorize that the City enter into a limited use permit with the Commissioner of Transportation of the State of Minnesota providing for the limited use, under the terms and conditions set forth therein, of certain right of way for the installation of a sidewalk on the east side of Trunk Highway No. 220.

BE IT FURTHER RESOLVED, that the East Grand Forks City Council does hereby authorize Lynn Stauss, the Mayor and Scott Huizenga, the City Administrator to sign any and all documents associated with the limited use permit.

Voting Aye:

Voting Nay:

The President declared the resolution passed.

Passed: April 2, 2013

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 2nd day of April, 2013.

Mayor

RESOLUTION NO. 13 – 04 - 39

Council Member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

WHEREAS, the East Grand Forks city swimming pool was constructed in 1962 and needs several repairs for structural integrity, aesthetics, pumping capacity, bath house, and ADA compliance; and

WHEREAS, the City Council procured a feasibility study to determine several options for new and renovated pool options along with the costs of construction and operations for the options; and

WHEREAS, the Save Our Pool proposes to lead fund raising efforts to help with the costs of repairing or replacing the current pool with a commitment of funds from the city.

THEREFORE, BE IT RESOLVED, the East Grand Forks City Council supports up to \$1.5 million dollars towards the city pool project leaving the Save Our Pool organization to raise the remaining funds.

BE IT FURTHER RESOLVED, the proposed fundraising and construction period is to be completed on or before December 31, 2016.

Voting Aye:

Voting Nay:

The President declared the resolution passed.

Passed: April 2, 2013

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 2nd day of April, 2013.

Mayor

Request for Council Action

Date: March 21, 2013

To: East Grand Forks City Council, Mayor Lynn Stauss, President Craig Buckalew, Council Vice President Greg Leigh, Council Members: Clarence Vetter, Henry Tweten, Chad Grassel, Mark Olstad and Ron Vonasek.

Cc: File

From: Greg Boppre, P.E.

RE: Prepare Plans/Specifications – 2013 City Project No. 3 – Police Building Improvements

Background:

The City Council was concerned about the possibility of mold in the Police building. Therefore, we contacted a firm from Fargo, Legend Technical Group, and they performed a mold inspection of the building, see attached report. The report indicates visible mold growth inside the exterior perimeter walls and the total spore counts inside the wall cavities were elevated.

The total spore data indicates the air quality inside the building is fine but there is hidden mold inside the wall cavities that can migrate through outlets into the occupied areas of the building. Legend recommends retaining a fire and water restoration firm to build a containment around the exterior finished walls in the building and remove the gypsum wall board, wood framing, and insulation. However, not all areas will require complete removal.

Therefore, we contacted Steamatic to give the City a quote for remediation and demolition(see attached). Steamatic's quote is \$7,234.90 to perform the work, as outlined by the Legend report and Steamatic's investigation of the building.

Therefore, to perform the remediation, demolition and reconstruction is as follows(see attached email):

Mold remediation \$7,250(Steamatic)

Reconstruction \$11,750(local contractor)

15% Contingency \$2,850

TOTAL \$21,850

As stated in Brent's email the remediation work will not affect the proposed exterior work, therefore as presented in an earlier RCA the following is the proposed budget:

PROPOSED BUDGET

CONSTRUCTION	\$310,000.00
PLANS/SPEC'S	\$27,900.00
INSPECTION	\$15,500.00
CONTINGENCIES	\$37,200.00
ADMIN/LEGAL	<u>\$6,200.00</u>
TOTAL	\$396,800.00

Recommendation:

Approve remediation, demolition and reconstruction
Approve plans/specifications

Enclosures:

Legend report
Steamatic quote
Cost estimate

RESOLUTION NO. 13 – 04 - 40

RESOLUTION APPROVING THE MOLD REMOVAL FROM THE INSIDE OF THE POLICE DEPARTMENT BUILDING

Council Member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

WHEREAS, the City Council was concerned about the possibility of mold inside the Police Building; and

WHEREAS, the mold inspection final report stated there was mold found both on the outside and inside the structure;

WHEREAS, the mold removed remediation, demolition, and reconstruction costs of the affected areas in the Police Building are as follows:

Mold Remediation	\$7,250.00
Reconstruction	\$11,750.00
15% Contingency	<u>\$2,850.00</u>
Total	\$21,850.00

NOW THEREFORE, BE IT RESOLVED the City Council authorizes the remediation, demolition, and reconstruction for a total cost of \$21,850.00.

Voting Aye:
Voting Nay:
Absent:

The President declared the resolution passed.

Passed: April 2, 2013

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 2nd of April, 2013.

Mayor

RESOLUTION NO. 13 – 02 - 23

RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS AND SPECIFICATIONS FOR 2013 CITY PROJECT NO. 3 – POLICE BUILDING IMPROVEMENTS

Council Member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

WHEREAS, the City Council desires plans and specifications for 2013 City Project No. 3 – Police Building Improvements;

WHEREAS, the contract calls for 50 percent of total design costs in the event the city does not proceed with the project

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF EAST GRAND FORKS, MINNESOTA that the City Council directs the City Engineer to prepare plans and specifications for the 2013 City Project No. 3 – Police Building Improvements per the guidelines of the existing engineering services agreement with Widseth Smith Nolting Engineering.

BE IT FURTHER RESOLVED, the expense in the following account of the Building Maintenance Fund is appropriated from the Unappropriated Fund Balance of the Building Maintenance Fund:

415-43-147-43030 Engineering (12CP03) \$13,950.00

Voting Aye:
Voting Nay:
Absent:

The President declared the resolution passed.

Passed: April 2, 2013

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 2nd of April, 2013.

Mayor

RESOLUTION NO. 13 – 04 - 41

A RESOLUTION IN SUPPORT OF LOCAL GOVERNMENT AID REFORM INCLUDING AN ADDITIONAL APPROPRIATION OF \$80 MILLION FOR LOCAL GOVERNMENT AID AND A NEW, FAIRER DISTRIBUTION FORMULA CONTAINED IN HF 1608 AND SF 1491.

WHEREAS a large number of Minnesota cities rely upon local government aid to provide for property tax relief for businesses, homeowners, and other types of property;

WHEREAS the existing local government aid formula is out-of-date and results in instability and unfair distribution of funding for many cities in the state;

WHEREAS the funding for LGA is now \$139 million less than what was appropriated in 2002, which has resulted in increased property taxes and service cuts;

WHEREAS Governor Dayton has expressed his support for the LGA program by recommending an \$80 million appropriation increase for the program in his budget; and

WHEREAS advocacy groups from across the state, including the Coalition of Greater Minnesota Cities, Metro Cities, and the League of Minnesota Cities, worked together to agree on a formula that is simpler and fairer;

NOW THEREFORE BE IT RESOLVED, that the City of East Grand Forks supports an \$80 million increase in appropriation to the Local Government Aid program, along with an annual appropriation adjustment that accounts for inflation and population growth; and

BE IT FURTHER RESOLVED, that the City of East Grand Forks supports House File 1608 and Senate File 1491, which reflect the agreement of the city groups and significantly improve and reform the Local Government Aid formula that provides needed property tax relief.

Voting Aye:

Voting Nay:

The President declared the resolution passed.

Passed: April 2, 2013

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 2nd of April, 2013.

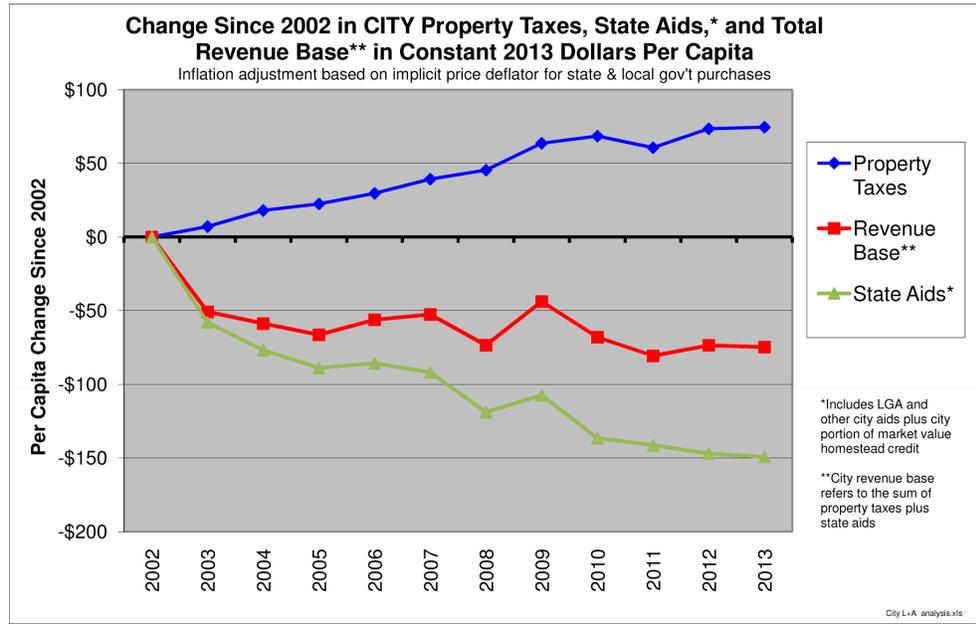
Mayor



Achieving True LGA Reform= New Formula +\$80 Million+ Inflation

The Need for LGA

- Local Government Aid (LGA) assists cities with low property tax wealth and/or greater needs, ensures reasonable property tax rates, and provides the city services necessary for economic growth.
- 2013 Local Government Aid is \$139 million less than what was appropriated in 2002.
- Decreases in LGA funding have led to property tax increases.



LGA Reform Requires At Least \$80 Million More

- Even with an additional \$80 million above current funding, the LGA program is still \$59 million short of what was appropriated in 2002.
- \$80 million in additional funding will create more fairness by including 24 more communities in the program that had been left out.
- Prevents 640 cities from losing aid under current law at the current inadequate appropriation.

Inflation Adjustment Ensures the Reform Made Today Works Tomorrow

- Without an adjustment for inflation and population growth, growth and future costs will quickly erode the benefits of the LGA appropriation increase.
- The appropriation adjustment (between 2.5-5%) will move cities treated unfairly in the past closer to their actual formula need amount more quickly.

Reform Package Includes:

- Simpler, Fairer Formula
- Additional \$80 Million
- Inflation and Population Growth Adjustment

**This Reform Package is Supported by the
Coalition of Greater Minnesota Cities and Metro Cities!**

Proposed LGA Formula Summary

While the new LGA proposal retains the current law’s structure by comparing a city’s need to its ability to pay, it significantly reforms the need factors and improves the way aid amounts are matched to the state’s LGA appropriation.

Need Factors Better Tailored to City Needs

Different size cities have different need factors that are used to determine a city’s total need, as shown by the table at right. A city’s “unmet need” is its ability to pay (tax capacity multiplied by statewide average tax rate) subtracted from its total need amount. The proposal’s need factors better reflect the actual needs of Minnesota cities than does current law.

Factor	Cities under 2,500	Cities over 2,500 and Under 10,000	Cities Over 10,000
Pre-1940 Housing		√	√
Household Size		√	
Peak Population Decline since 1970		√	
Jobs Per Capita			√
Percent of housing built between 1940 and 1970			√
Population	√		

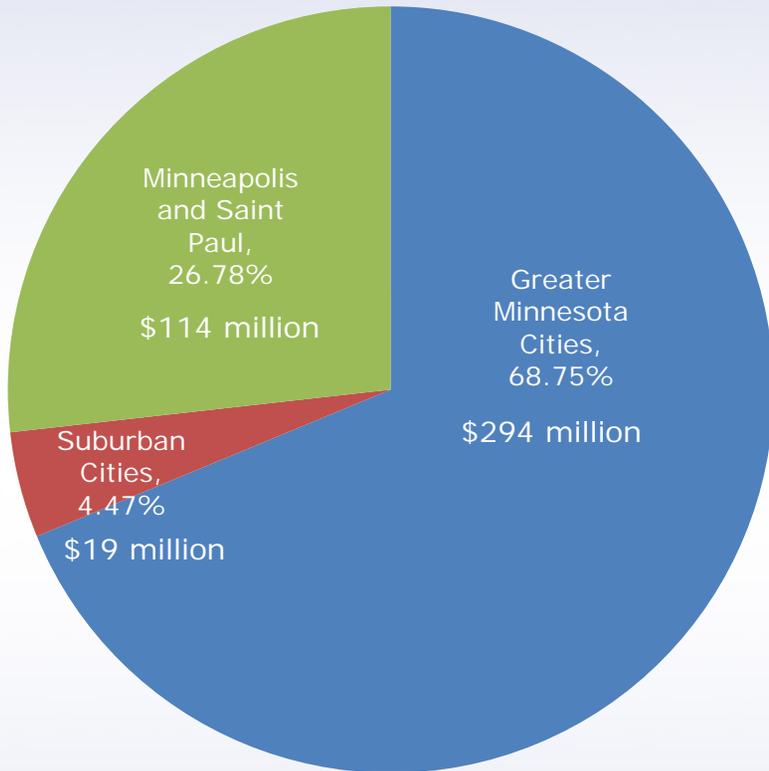
Improved Formula Aid Adjustment

As with the current LGA formula, the combined unmet need of Minnesota cities is greater than the state aid available to fund those needs. As a result, there has always been an adjustment in the formula to match a city’s LGA to its share of available funds. Because of an improved method in calculating this adjustment, significantly fewer cities will lose LGA under this proposal compared to current law or the Governor’s proposal.

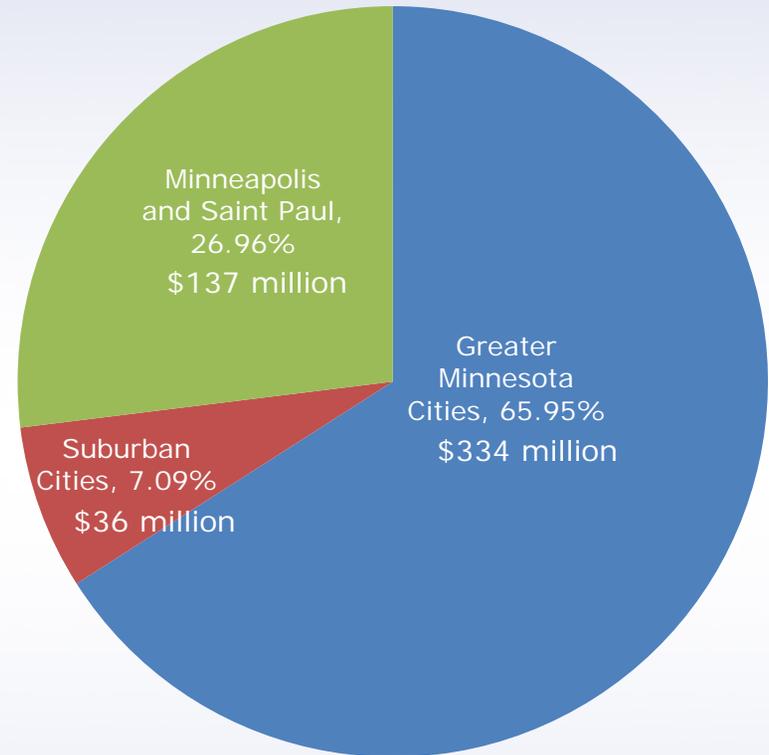
Most Cities See Increases in Future Years

Under the new proposal, a city receiving an LGA increase in 2014 has a current LGA amount that is less than the need defined by the formula. Assuming no change in a city’s relative need or tax base, any appropriation increase in future years will result in an increase in that city’s LGA. If there are no appropriation increases, that city’s LGA funding will stay essentially flat.

Distribution of LGA, Current Law (2013)



Distribution of City LGA Agreement (2014)

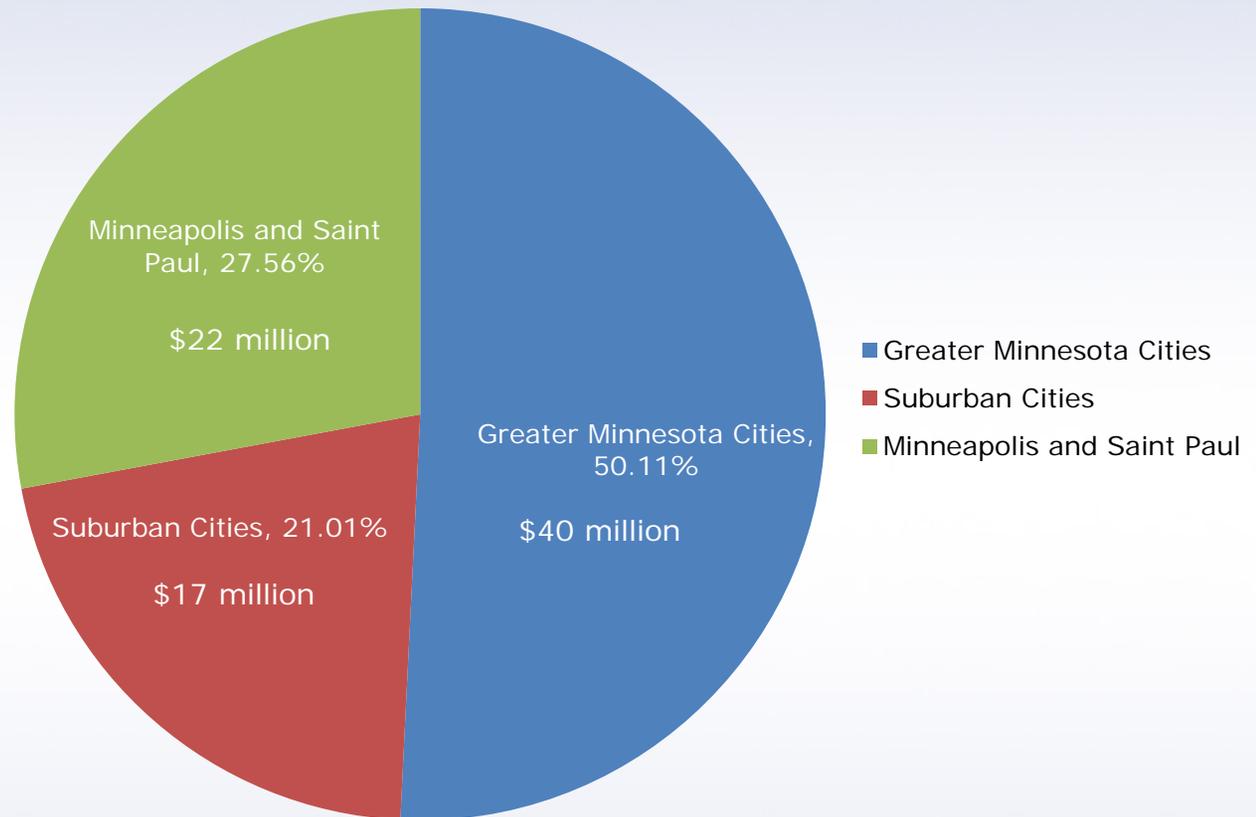


- Greater Minnesota Cities
- Suburban Cities
- Minneapolis and Saint Paul

Greater Minnesota share drops from 68.75 percent to 65.95 percent under the new formula, while Minneapolis and Saint Paul increase their share by .18 percentage points. The suburbs increase from 4.47 percent to 7.09 percent.



Distribution of the New \$80 Million



The distribution of the new money results in the Greater Minnesota LGA share going down and the suburban cities' share going up.





Greater Minnesota Economic Development Partnership

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2013 Coalition of Greater Minnesota Cities Economic Development Partnership Program

The CGMC and Greater Minnesota Economic Development Partnership support the following four Economic Development bills.

Internship Tax Credit/Grant Program (HF331 Norton/SF241, Eken).

- Offers a tax credit intended to help pay new intern's wages
- Pays 40% of intern's wages up to \$4,000
- \$11 million biennial appropriation.
- This bill is currently in the Higher Education Committee in the House and the Tax Committee in the Senate.

New Employee Job Training Program Tax Credit (HF292, Ward/SF240, Tomassoni)

- The New Employee Job Training Tax Credit provides employers with money for flexible training programs.
- State holds the tax withholdings of the newly hired employee and uses this new revenue to reimburse the business for training costs.
- Offers short term and immediate training options
- \$20 million biennial appropriation
- The legislation is in the Tax Committee in both bodies

Expansion of the Greater Minnesota Angel Investment Credit (HF329, Simonson/SF226, Koenen)

- Current program provides a 25% tax credit to capital investors who help get a business off the ground.
- 95% of 2012 investments were metro.
- Bill increases the credit to 50% to qualifying Greater Minnesota businesses
- No new appropriation needed
- This bill is in the Tax Committee in both bodies.

Reworking the JOBZ Program – (HF1578, Savick/SF1451, Jensen)

- Provides DEED with Three Tools for helping existing Greater MN Businesses Grow
- Jobs Tax Credit, Sales Tax Exemption, Statewide Business Property Tax Exemption
- Business must commit to job growth levels
- Fiscal Note Pending
- This bill is in the Senate Tax Committee and House Jobs and Economic Development Committee



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Greater Minnesota Job Training Credit

One of the most common problems facing greater Minnesota businesses is the lack of a well trained workforce to fill the jobs that are available. As the needs of the economy switch, the state needs to provide structure for employees to be nimble and find the proper training for the jobs that are available.

Minnesotans have several opportunities for greater job training through on-the-job training, private instructors, MNSCU institutions, the University of Minnesota, and private colleges. The issue most Minnesotans face is an inability to pay for the training. The Greater Minnesota Job Training Tax Credit ([SF 240, Tomassoni/HF 292 Ward](#)) helps reduce the cost for both employees and employers by providing training funding for specific jobs and businesses that meet the qualifications.

- To qualify for job training funding, a business must be expanding or locating in Minnesota for the first time
- The business must be located outside of the metropolitan area and creating new jobs. Filling openings of pre-existing jobs does not count.
- DEED approves the new job, cost and training method that the employer will use and verifies that no other training program fits the employer's needs.
- The new employee must be paid at least \$13 per hour plus benefits by the end of one year and must be employed at least 32 hours per week
- Once a contract is signed between DEED and the employer, the employer pays for the training.
- The employer is then reimbursed as new employee tax withholdings accrue, either with a grant from DEED or a tax credit from the Department of Revenue.
- The credit or grant is funded through the tax withholdings of the new employees. The business may not collect more money in training credits from the state than the withholdings of new employees' taxes over a ten year period.
- If the employee quits or the business closes, no more credits or grants from withholdings may be offered.

The cost of this program is \$10 million per year, and does not apply to temporary work, recalled workers, or replacement workers.



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Greater Minnesota Angel Investor Credit

In 2010, the legislature passed the Angel Investor Tax Credit with the goal of attracting private investment to start up companies across the state. The legislature appropriated \$60 million over 5 years for this credit, making Minnesota business opportunities stand out to investors in the national landscape.

The current Angel Investor Credit is not meeting the needs of the whole state. In 2012, 95% of the qualifying investments under this program were made in the seven county metropolitan area. The charts on the back of this page show trend has existed for the entire life of this program. The adjustments to the program made in ([SF226](#), [Koenen/HF329](#), [Simonson](#)) ensures that there are effective investments made in Greater Minnesota business startups.

- This bill increases the angel investment credit percentage from 25 percent to 50 percent for investments in qualified businesses that have their headquarters and over half of their employees and payroll in Greater Minnesota.
- "Qualified greater Minnesota business" are those certified by the Department of Employment and Economic Development (DEED)
- "Greater Minnesota" is defined as the portion of the state outside the seven-county metro area, but includes the entire area of cities that are partly in the seven-county metro area, and partly in other counties (Hanover, New Prague, Northfield, and Rockford).
- Credits based on investments in qualified greater Minnesota businesses that fail to meet the employment and payroll requirements during the five years following the investment are revoked. These are the same revocation provisions that apply to investments in businesses under present law.

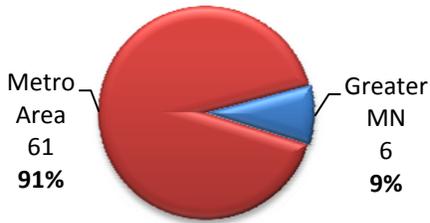


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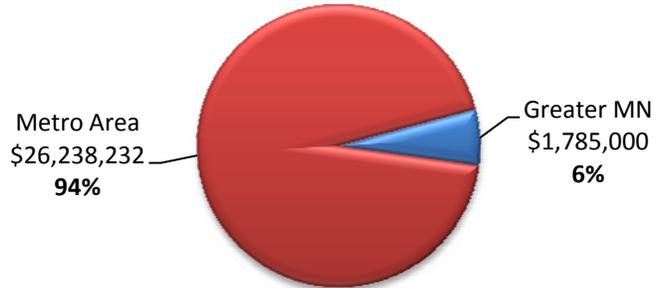
Prepared by Flaherty & Hood, P.A. on behalf of
The Coalition of Greater MN Cities 1/3/13

Angel Investment Tax Credit Underperforms in Greater Minnesota

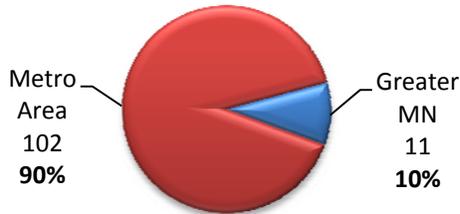
2010 Businesses to Receive Qualifying Investment



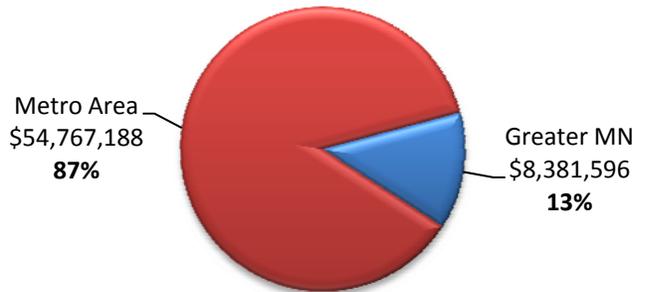
Total Investments in 2010



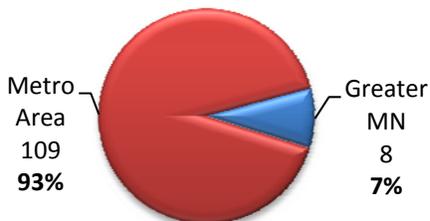
2011 Businesses to Receive Qualifying Investment



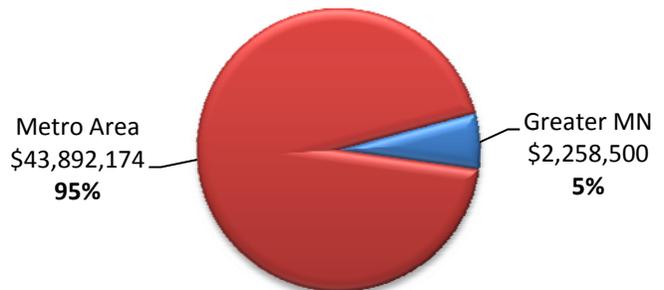
Total Investments in 2011



2012 Businesses to Receive Qualifying Investment



Total Investments in 2012



Source: DEED

Prepared by Flaherty & Hood, P.A. on behalf of The Coalition of Greater MN Cities

1/3/13

Greater Minnesota Internship Tax Credit

Businesses in Greater Minnesota have a more difficult time attracting and retaining young workers than counterparts in the Twin Cities metropolitan area. In some cases, students do not realize that businesses and job opportunities are available. Initiatives that develop public-private partnerships are required in order to help attract and maintain talent in Greater Minnesota.

The Greater Minnesota Internship Tax Credit ([SF 241 Eken/HF331 Norton](#)) creates such a program. It creates beneficial relationships between businesses, students and cities that will generate economic growth in greater Minnesota. Businesses are allowed to “Test Drive” potential employees and help train employees for the future. Students receive critical learning opportunities, educational credit and get a foot in the door with a local business. Communities retain qualified employees for their businesses.

- The bill authorizes a new internship program administered by the Office of Higher Education (OHE) through postsecondary institutions eligible for the state grant program
- All of the internships must be located in Greater Minnesota and must be taken for academic credit. Employers who meet minimum requirements receive funding to help pay the interns.
- The legislation authorizes a tax credit of 40 percent of the intern's compensation up to \$4,000 per intern for a maximum of five interns in a taxable year and limits the total tax credits in a biennium to \$11 million. This will provide for 2,400 internships lasting 24 weeks.
- It requires students to be admitted to a major program that is closely related to the intern experience.
- Institutions must have written agreements with employers for internships last 12 weeks or longer, paying at least minimum wage for a minimum of 16 hours per week and to providing academic credit for the internship. Employers must also state the intern would not have been hired without the credit and the intern does not replace existing employees.
- The program excludes clinical internships and any other internship required for certification within a profession.



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Greater Minnesota Economic Development Partnership JOBZ Replacement Proposal

JOBZ is a program that has been frequently utilized by businesses, but has several detractors. Some of the concerns include businesses not reaching goals and having to repay credits, businesses moving from city to city, excessive reporting, and the overall difficulty of the program.

We have worked with cities, businesses, chambers of commerce and economic development authorities to create a simpler, easy to use and easy to manage replacement program. The bill, HF1578 (Savick) and SF1451 (Jensen) has three benefits that DEED can choose to use: a lower wage threshold to match Greater Minnesota's economic reality, and greater flexibility.

Business Qualifications

- Located in a city for at least a year (does not apply to agri-business)
- Pays all employees at least 120% of federal poverty for a family of four (approximately \$13 per hour)
- Expanding by a specified amount of employees
- Cannot be a retailer or a public utility

DEED Responsibilities

- Certify that the business meets necessary requirements, including determining the proper expansion size:
 - 50 or fewer employees must add five or more employees
 - 50-200 employees must add ten percent to the workforce
 - 200 employees or more must add at least 20 employees
- Approve the Application
- Determine which of the benefits the business receives:
 - Sales tax exemption
 - Property tax exemption
 - Jobs Credit
 - Subsidies last up to 12 years
- A business that fails to meet jobs goals within 3 years has no clawback provision, but rather the ongoing subsidies cease
- DEED has broad authority to determine if the contract is breached, including considering:
 - A natural disaster
 - Unforeseen industry trends
 - Economic decline
 - Extraordinary loss of business

City Activities

- File Comments with DEED, supporting or opposing the business application
- Alert DEED to any contribution made at the local level

RESOLUTION NO. 13 – 04 – 42

Council Member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

RESOLUTION RATIFYING CONTRACTS

WHEREAS, the City of East Grand Forks purchased from Hardware Hank the goods referenced in check number 15456 for a total of \$545.54.

WHEREAS, Craig Buckalew, was personally interested financially in the contract, but the purchases were made because the price was as low as or lower than other local vendors.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF EAST GRAND FORKS:

1. The above mentioned purchase by the City and the claim of the vendor based thereon are confirmed and the Mayor and Clerk are directed to issue an order-check in payment of such claim on the filing of the affidavit of official interest required under Minnesota Statutes, Section 471.89.
2. It is hereby determined that the total price of \$545.54 paid for such goods is as low as, or lower than, the price at which they could have been obtained elsewhere at the time the purchase was made.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on April 2, 2013.

Voting Aye:
Voting Nay:
Abstain:

The President declared the resolution passed.

Passed: April 2, 2013

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 2nd of April, 2013.

Mayor

AFFIDAVIT OF OFFICIAL INTEREST CLAIM

STATE OF MINNESOTA)
COUNTY OF POLK) ss
CITY OF EAST GRAND FORKS)

I, Craig Buckalew, being duly sworn states the following:

1. I am 3rd Ward Council Member of the City of East Grand Forks.
2. The City of East Grand Forks check number 15456 for a total of \$545.54.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on April 2, 2013.

Affiant states further that to the best of his knowledge and belief (a) the contract price was as low as or lower than the price at which the services could be obtained from other sources.

Affiant further states that the affidavit constitutes a claim against the city for the contract price, that the claim is just and correct, and that no part thereof has been paid.

Dated: _____

(Signature of Official)

Accounts Payable

Check Register Totals Only



City of East Grand Forks

P. O. Box 373
 East Grand Forks, MN 56721
 (218) 773-2483

User: mnelson
 Printed: 3/29/2013 - 8:52 AM

Check	Date	Vendor No	Vendor Name	Amount	Voucher
15403	04/02/2013	ACM001	Acme Electric Companies	213.48	0
15404	04/02/2013	ADV001	Advanced Business Methods Inc	203.03	0
15405	04/02/2013	AGA001	Agassiz Audubon Society, Inc	100.00	0
15406	04/02/2013	ALB001	Albrecht Manufacturing	80.05	0
15407	04/02/2013	AMA001	Amazon.com	795.95	0
15408	04/02/2013	AME005	Ameripride Linen & Apparel Services	321.00	0
15409	04/02/2013	BAK001	Baker & Taylor Co	141.82	0
15410	04/02/2013	BAR005	Barnes Distribution	193.70	0
15411	04/02/2013	BAR002	Alex Barta	4,627.45	0
15412	04/02/2013	BAT001	Batteries Plus	111.54	0
15413	04/02/2013	BER001	Bert's Truck Equipment	76.35	0
15414	04/02/2013	BLU001	Blue Cross Blue Shield of ND	6,510.00	0
15415	04/02/2013	BOA001	Boardwalk Bar & Grill	117.70	0
15416	04/02/2013	BRO002	Brodart Co	254.95	0
15417	04/02/2013	BUS002	Business Essentials	113.55	0
15418	04/02/2013	BUT001	Butler Machinery Co	93.57	0
15419	04/02/2013	C&R001	C&R Laundry & Cleaners	350.25	0
15420	04/02/2013	CAP001	Capstone Press Inc	832.45	0
15421	04/02/2013	GFT003	Donald Scott Cash	5,979.33	0
15422	04/02/2013	CEN002	CENGAGE Learning	59.96	0
15423	04/02/2013	CEN001	Center Point Large Print	1,574.64	0
15424	04/02/2013	CHE001	Chemsearch	498.55	0
15425	04/02/2013	CHE006	Cherry Lake Publishing	39.90	0
15426	04/02/2013	CIT001	Cities Area Transit	14,772.85	0
15427	04/02/2013	CLO001	Aaron Clow	329.75	0
15428	04/02/2013	COL002	Cole Papers Inc	80.42	0
15429	04/02/2013	CON004	Paul Consing	25.00	0
15430	04/02/2013	AIR003	Corval Constructors	26,364.34	0
15431	04/02/2013	CUS003	Custom Pools	13,367.00	0
15432	04/02/2013	CUS002	Custom Stripes Inc	251.16	0
15433	04/02/2013	D&M001	D&M Auto Body	1,497.41	0
15434	04/02/2013	EAS006	Dale Gulbranson	40.00	0
15435	04/02/2013	DIG002	Digital-Ally Inc	22,816.38	0
15436	04/02/2013	DIV001	Diverse Media Inc	22.03	0
15437	04/02/2013	DTH001	Doubletree By Hilton Downtown St. P	311.34	0
15438	04/02/2013	DRU001	Drummer's Diesel Inc	35.14	0
15439	04/02/2013	DUR001	William Durbin	650.00	0
15440	04/02/2013	EGF006	EGF City Petty Cash Ckng	433.50	0
15441	04/02/2013	EME001	Emergency Apparatus Maintenance In	335.22	0
15442	04/02/2013	EXP003	Explorer Post #38	50.00	0
15443	04/02/2013	EZL001	EZ Locksmith	16.01	0
15444	04/02/2013	FIS001	Ronald Fischer	25.00	0
15445	04/02/2013	FLA002	Flat Plains Services Inc	1,571.25	0
15446	04/02/2013	G&K001	G&K Services	203.14	0
15447	04/02/2013	GAF002	Gaffaney's	38.12	0
15448	04/02/2013	GAL001	Gale	221.39	0
15449	04/02/2013	GAL009	Michael Gallo	200.00	0
15450	04/02/2013	GFF001	GF Fire Equipment	467.96	0
15451	04/02/2013	GFW001	GF Welding & Machine	178.15	0
15452	04/02/2013	GRA0011	Grainger	143.84	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
15453	04/02/2013	GRA004	Grand Cities Towing	150.00	0
15454	04/02/2013	GRA008	Grand Forks City	29,977.00	0
15455	04/02/2013	HAJ002	Rick Hajicek	427.50	0
15456	04/02/2013	HAR001	Hardware Hank	545.54	0
15457	04/02/2013	HEA001	Heartland Paper	645.25	0
15458	04/02/2013	HOL002	Holiday Credit Office	70.89	0
15459	04/02/2013	HUG001	Hugo's	59.24	0
15460	04/02/2013	HYL001	Kristina Marie Eelkema Hylton	200.00	0
15461	04/02/2013	IDW001	ID Wholesaler	118.09	0
15462	04/02/2013	INT003	Integra Telecom	79.82	0
15463	04/02/2013	K&K001	K&K Trucking Inc	4,883.00	0
15464	04/02/2013	KEI001	Keith's Security World	135.28	0
15465	04/02/2013	BES003	Kelly Midwest Ventures Limited Partr	300.03	0
15466	04/02/2013	LEA002	League of MN Cities	30,740.64	0
15467	04/02/2013	LIT001	Lithia Payment Processing	132.68	0
15468	04/02/2013	MAR004	Marco	230.59	0
15469	04/02/2013	MAR001	Marco Inc	318.06	0
15470	04/02/2013	DUA001	Mark Steven Dykes	541.13	0
15471	04/02/2013	MCD001	McDonald's of EGF	98.14	0
15472	04/02/2013	MCF001	McFarlane	380.81	0
15473	04/02/2013	MEN001	Menards	58.39	0
15474	04/02/2013	MIC001	Micro-Marketing LLC	38.65	0
15475	04/02/2013	MND006	VOID****VOID****VOID*** MN I	745.00	0
15476	04/02/2013	ORE001	O'Reilly Auto Parts	1,183.25	0
15477	04/02/2013	ODL001	Odland Fitzgerald Reynolds & Harbot	63.00	0
15478	04/02/2013	PAN001	Robert Panther	50.00	0
15479	04/02/2013	PEC001	Wes Peck	50.00	0
15480	04/02/2013	PEN001	Penworthy Company	857.28	0
15481	04/02/2013	POL004	Polk County Recorder	92.00	0
15482	04/02/2013	PRA001	Praxair Distribution	24.12	0
15483	04/02/2013	REL001	Reliable Office Supplies	276.48	0
15484	04/02/2013	REL002	Reliance Telephone System	51.30	0
15485	04/02/2013	RYN001	Kathryn Rynning	25.00	0
15486	04/02/2013	SIL001	Craig Silvernagel	100.00	0
15487	04/02/2013	SME001	Joel Smerer	812.50	0
15488	04/02/2013	SOU002	South Central College	120.00	0
15489	04/02/2013	SPA001	Spare Husband Inc	128.25	0
15490	04/02/2013	STA003	Star Tribune	273.00	0
15491	04/02/2013	STE009	Sterling Carpet One	1,860.96	0
15492	04/02/2013	STU001	Stuart's Towing	60.00	0
15493	04/02/2013	CHI001	The Child's World Inc	136.65	0
15494	04/02/2013	TIG001	Tiger Direct.com	607.21	0
15495	04/02/2013	BOR002	Timothy Riopelle	92.33	0
15496	04/02/2013	VAL002	Valley Truck	50.15	0
15497	04/02/2013	VER001	Verizon Wireless	130.18	0
15498	04/02/2013	WAS004	Shelly Wasylow	25.00	0
15499	04/02/2013	WAT001	Water & Light Department	50,344.78	0
15500	04/02/2013	WID001	Widseth Smith Nolting & Associates	40,716.14	0
15501	04/02/2013	WIZ001	Wizard's Enterprises Inc.	490.00	0
15502	04/02/2013	WPR001	WP & RS Mars Co.	167.17	0
15503	04/02/2013	XCE001	Xcel Energy	15,759.53	0
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