

**AGENDA  
CITY COUNCIL  
CITY OF EAST GRAND FORKS  
JANUARY 6, 2009  
5:00 P.M.**

**CALL TO ORDER:**

**CALL OF ROLL:**

**DETERMINATION OF A QUORUM:**

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

*"An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate."*

**ANNUAL BUSINESS:**

**1. SET TIME AND HOUR OF REGULAR CITY COUNCIL MEETINGS**

Consider adopting Resolution No. 09-01-01 a Resolution to set time and hour of regular City Council Meetings and Work Sessions.

**2. DESIGNATE OFFICIAL NEWSPAPER**

Consider adopting Resolution No. 09-01-02 a Resolution to designate The Exponent as the official newspaper.

**3. DESIGNATE FINANCIAL DEPOSITORIES**

Consider adopting Resolution No. 09-01-03 a Resolution to designate the following financial depositories.

- (A) American Federal
- (B) Community Bank
- (C) Smith Barney
- (D) Multi-Bank Securities
- (E) Dain Rausher
- (F) PMA - 4M Fund

Consider adopting Resolution No. 09-01-04 a Resolution authorizing Persons listed below (subject to any expressed restrictions) is authorized for ACH origination and for online banking:

Name and Title Signature

- (A) Lynn Stauss, Mayor
- (B) Scott Huizenga, City Administrator

- (C) Michelle French, Executive Assistant
- (D) Terry Knudson, Accounting Technician
- (E) Jerry Lucke, Finance Director

**APPROVAL OF MINUTES:**

4. Consider approving the minutes of the "Regular Meeting" for the East Grand Forks, Minnesota City Council of December 16, 2008.

**SCHEDULED BID LETTINGS: NONE.**

**SCHEDULED PUBLIC HEARINGS: NONE.**

**CONSENT AGENDA:**

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

5. Consider approving the following Gas & Oil Installer Licenses pending required bond:
  - a. Ed Krogfoss, 3720 S 69<sup>th</sup> St., Grand Forks, ND 58201.
  - b. Try County Refrigeration, Heating, and Cooling, 14423 St Hwy 220, East Grand Forks, MN 56721.
  - c. One Hour Heating & Air Conditioning, 1318 12<sup>th</sup> Ave. S, Grand Forks, ND 58201.
  - d. Scott Calde, 205 210<sup>th</sup> St. SW, Fargo, ND 58106-0188
6. Consider approving the following Gas & Oil Installer Licenses pending required bond:
  - a. Quiet Waters Massage, Garrett Hovendick, 305 DeMers Ave., East Grand Forks, MN 56721.
  - b. Jamie Rae Tverberg, 305 DeMers Ave, East Grand Forks, MN 56721.
7. Consider approving the following Master Plumber Licenses pending required bond and license:
  - a. Hussey Plumbing Inc., 1003 9<sup>th</sup> Ave. SE, East Grand Forks, MN 56721.
  - b. Ed Krogfoss, 3720 S 69<sup>th</sup> St., Grand Forks, ND 58201.

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:  
NONE.**

**COMMUNICATIONS: NONE.**

**OLD BUSINESS: NONE.**

**NEW BUSINESS:**

8. Consider adopting Resolution No. 09-01-05 a Resolution approving the 2009 Administrative Service Agreement with Discovery Benefits Inc.
9. Consider adopting Resolution No. 09-01-06 a Resolution supporting maintenance of local title and registration services.

10. Consider adoption of Ordinance No. 307 3<sup>rd</sup> Series and Ordinance an ordinance of the City of East Grand Forks, Minnesota, amending City Code Chapter Two Entitled "Administration" by adding to Section 2.30, Claims and Disbursements a subdivision 5 to grant the City Administrator/Clerk Treasurer and/or other designated officials authority; and by adopting by reference City Code Chapter 1 and Section 2.99 which, among other things, contain penalty provisions. (1<sup>st</sup> Reading)
11. Consider adopting Resolution No. 09-01-07 a Resolution to adjust the Civil Service Commission salary from \$600 to \$1,000 beginning January 1, 2009.
12. Consider approving the following Board & Commission appointments:
  - CEMETERY COMMISSION** –  
Reappoint Julie Marek for a 3 year term beginning 1/1/09 through 12/31/11
  - ECONOMIC DEVELOPMENT HOUSING AUTHORITY** –  
Reappoint Nan Larson for a 6 year term beginning 1/1/09 through 12/31/14
  - LIBRARY BOARD** –  
Appoint Sharon Budge to replace Marcia Metzger for a 3 year term beginning 1/1/09 through 12/31/11  
Reappoint Kay Buckalew for a 3 year term beginning 1/1/09 through 12/31/11
  - PLANNING COMMISSION** –  
Reappoint Brad Bail for a 4 year term beginning 1/1/09 through 12/31/12
  - SENIOR CITIZEN BOARD** –  
Appoint Bonnie Slette to replace Betty Floan for a 3 year term beginning 1/1/09 through 12/31/11  
Appoint Lora Jean Kleven to replace Lois Lee for a 3 year term beginning 1/1/09 through 12/31/11
  - WATER, LIGHT, POWER & BUILDING COMMISSION** –  
Reappoint Mike Quirk for a 3 year term beginning 1/1/09 through 12/31/11

**CLAIMS:**

13. Consider adopting Resolution No. 09-01-08 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 1873 for a total of \$312.64 whereas Council Member Buckalew is personally interested financially in the contract.
14. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

**ADJOURN:**

Upcoming Meetings:

- Work Session – January 13, 2009 – 5:00 PM – Training Room
- Regular Meeting – January 20, 2009 – 5:00 PM – Council Chambers
- Work Session – January 27, 2009 – 5:00 PM – Training Room
- Regular Meeting - February 3, 2009 – 5:00 PM – Council Chambers

**RESOLUTION NO. 09 – 01 – 01**

Council Member \_\_\_\_, supported by Council Member \_\_\_\_, introduced the following resolution and moved its adoption:

BE IT RESOLVED, by the City Council of the City of East Grand Forks, Minnesota, regular city council meetings will be held on the first and third Tuesdays of each month at 5:00 p.m. and the work sessions will be held on the second and fourth Tuesdays of each month at 5:00 p.m. for the 2009 year.

Voting Aye:  
Voting Nay: None.  
Absent: None.

The President declared the resolution passed.

Passed: January 6, 2009

Attest:

\_\_\_\_\_  
City Administrator/Clerk-Treasurer

\_\_\_\_\_  
President of Council

I hereby approve the foregoing resolution this 6<sup>th</sup> of January, 2009.

\_\_\_\_\_  
Mayor

**RESOLUTION NO. 09 - 01 - 02**

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, introduced the following resolution and moved its adoption:

BE IT RESOLVED, By the City Council of the City of East Grand Forks, Minnesota, that "The Exponent" is hereby designated as the 2009 official city newspaper, in which shall be published all matters indicated in Section 10.01 of the City Charter.

Voting Aye:  
Voting Nay: None.  
Absent: None.

The President declared the resolution passed.

Passed: January 6, 2009

Attest:

\_\_\_\_\_  
City Administrator/Clerk-Treasurer

\_\_\_\_\_  
President of Council

I hereby approve the foregoing resolution this 6<sup>th</sup> of January, 2009.

\_\_\_\_\_  
Mayor

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**RESOLUTION NO. 09 - 01 - 03**

Council Member \_\_\_\_, supported by Council Member \_\_\_\_, introduced the following resolution and moved its adoption:

WHEREAS, The following institutions have presented a proposal to act as depository of City funds and has filed an Assignment of Securities in Lieu of Bond by Public Depository with the Administrator/Clerk-Treasurer of the City of East Grand Forks, Minnesota; now therefore,

BE IT RESOLVED, By the City Council of the City of East Grand Forks, Minnesota, that the said proposal be hereby accepted and made a part hereof by reference and that the following listed financial institutions, be hereby designated as a depository for the next two years in which the Administrator/Clerk-Treasurer of said City shall keep and deposit monies of said City until a new designation is made, subject to the condition that other or additional depositories may be designated at any time:

- American Federal
- Community Bank
- Smith Barney
- Multi-Bank Securities
- Dain Rausher
- PMA - 4M Fund

BE IT FURTHER RESOLVED, That the securities as itemized on the Assignment of Securities filed with the Administrator/Clerk-Treasurer, be hereby approved as security for City Deposits and that the Assignment of Securities be made a part hereof by reference.

BE IT FURTHER RESOLVED, That the Administrator/Clerk-Treasurer is authorized to accept future securities as authorized by law for City deposits.

BE IT FURTHER RESOLVED, That there be no maximum amount which may so be deposited in said depository and that said depository shall furnish proper securities as stipulated by statute.

BE IT FURTHER RESOLVED, That the Administrator/Clerk-Treasurer is hereby authorized for and on behalf of the City to open or continue an account or accounts with and on behalf of the City to open or continue an account or accounts with said Bank and to execute and deliver to said Bank signature card or cards supplied by said Bank containing specimen signatures of officers or other persons hereinafter named and assenting to said Bank's Rules and Regulations Governing Bank Accounts, and is also authorized for and on behalf of the City to endorse or cause to be endorsed and to deposit or cause to be deposited in such account or accounts from time to time checks, drafts and other instruments and funds payable to or held by this corporation.

BE IT FURTHER RESOLVED, That checks, drafts and other withdrawal orders and any and all other directions and instructions of any character with respect to funds of this corporation now or hereafter with said Bank may be signed by any two of the following, with the exception that the Administrator/Clerk-Treasurer is authorized to make withdrawals and deposits for investment by himself:

Lynn Stauss, Mayor  
Scott Huizenga, City Administrator/Clerk-Treasurer  
Jerry Lucke, Finance Director

and said Bank is hereby fully authorized to pay and charge to such account or accounts any checks, drafts and other withdrawal orders so signed, and to honor any directions or instructions so signed, whether or not payable to the individual order of or deposited to the individual account.

BE IT FURTHER RESOLVED, That the Administrator/Clerk-Treasurer is hereby directed to remit funds for payment of both principal and interest as the same become due on all issues of City of East Grand Forks Bonds, Certificates, and other instruments of indebtedness, to the paying agent specified therein.

Voting Aye:  
Voting Nay: None.  
Absent: None.

The President declared the resolution passed.

Passed: January 6, 2009

Attest:

\_\_\_\_\_  
City Administrator/Clerk-Treasurer

\_\_\_\_\_  
President of Council

I hereby approve the foregoing resolution this 6<sup>th</sup> day of January, 2009.

\_\_\_\_\_  
Mayor

RESOLUTION NO. 09- 01- 04

CORPORATE AUTHORIZATION RESOLUTION

Council Member \_\_\_\_, supported by Council Member \_\_\_\_, introduced the following resolution and moved its adoption:

WHEREAS, The City Council of the City of East Grand Forks, Minnesota, has designated American Federal Bank as a depository with ACH origination and online banking; and

BE IT RESOLVED By the City Council of and for the City of East Grand Forks, Minnesota, as follows:

- 1. The City agrees to the terms and conditions of any account agreement approved by the City Council and properly opened by any representative(s) of the City identified in the following Paragraph 2, and authorizes American Federal Bank to charge the City for all checks, drafts, or other orders, for the payment of money, that are drawn on American Federal Bank by any representative(s) of the City identified in the following Paragraph 2, regardless of by what means the facsimile signature(s) may have been affixed so long as they resemble the signature specimens listed in Paragraph 2 and contain the required number of signatures for this purpose.
- 2. The persons listed below (subject to any expressed restrictions) are authorized for ACH origination and for online banking:

Name and Title	Signature
(A) Lynn Stauss, Mayor	_____
(B) Scott Huizenga, City Administrator	_____
(C) Michelle French, Executive Assistant	_____
(D) Terry Knudson, Accounting Technician	_____
(E) Jerry Lucke, Finance Director	_____

BE IT HEREBY FURTHER RESOLVED that the City Council has, and at the time of adoption of this resolution had, full power and lawful authority to adopt the foregoing resolution and to confer the powers granted to the person named who have full power and lawful authority to exercise the same.

Voting Aye:  
Voting Nay: None.  
Absent: None.

The President declared the resolution passed.

Passed: January 6, 2009

Attest:

\_\_\_\_\_  
City Administrator/Clerk-Treasurer

\_\_\_\_\_  
President of Council

I hereby approve the foregoing resolution this 6<sup>th</sup> of January, 2009.

\_\_\_\_\_  
Mayor

**UNAPPROVED  
MINUTES  
OF THE  
EAST GRAND FORKS  
CITY COUNCIL**

**Tuesday, December 16, 2008 – 5:00 PM**

**CALL TO ORDER:**

*The Regular Meeting of the East Grand Forks City Council for December 16, 2008 was called to order by Council President Dick Grassel at 5:00 P.M.*

**CALL OF ROLL:**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Dick Grassel, Council Vice President Henry Tweten, Council Member Marc Demers, Craig Buckalew, Wayne Gregoire, Mike Pokrzywinski, and Greg Leigh.*

**STAFF PRESENT:**

*Scott Huizenga, City Administrator; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Dave Aker, Parks & Rec Superintendent; John Wachter, Public Works Superintendent; Nancy Ellis, Planning & Zoning; Jerry Lucke, Finance Director; Mike Hedlund, Police Chief; Randy Gust, Fire Chief; Michelle Manias, Police Sergeant; Rod Haijeck, Police Detective; Rick Blazek, Police Detective; Julie Deziel, Secretary/Dispacter; Lynda Adams, Senior Center Coordinator; and Jim Richter, EDHA Director.*

**DETERMINATION OF A QUORUM:**

*The Council President Determined a Quorum was present*

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

*“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.”*

United States Attorney Drew Wrigley and Assistant United States Attorney Chris Myers presented Certificates of Recognition to Detective Rick Blazek and Detective Rod Haijcek for the investigation of “Operation Speed Racer.”

Mr. Aker presented awards to Lois Lee and Betty Floan for serving on the Senior Citizens Board.

**APPROVAL OF MINUTES:**

1. Consider approving the minutes of the "Regular Meeting" for the East Grand Forks, Minnesota City Council of December 2, 2008.

**A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER GREGOIRE, TO APPROVE THE "REGULAR MEETING" FOR THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL OF DECEMBER 2, 2008.**

*Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, Buckalew, and Tweten.*

*Voting Nay: None.*

2. Consider approving the minutes of the "Work Session" for the East Grand Forks, Minnesota City Council of December 9, 2008.

**A MOTION WAS MADE BY COUNCIL MEMBER BUCKALEW, SECONDED BY COUNCIL MEMBER DEMERS, TO APPROVE THE "WORK SESSION" FOR THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL OF DECEMBER 9, 2008.**

*Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, Buckalew, and Tweten.*

*Voting Nay: None.*

**SCHEDULED BID LETTINGS: NONE.**

**SCHEDULED PUBLIC HEARINGS: NONE.**

**CONSENT AGENDA:**

*Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they chose.*

Council President Grassel asked that number 9 be pulled and change number 18 to an "A."

Mr. Galstad asked that the City of East Grand Forks be added to the insurance on item number 8.

3. Consider approving the following Dance Licenses:
  - a. American Legion Post #157, 1009 Central Ave. NW, East Grand Forks, MN 56721.
  - b. VFW Post #3817, 312 DeMers Ave., East Grand Forks, MN 56721.
4. Consider approving the following Gas & Oil Installer Licenses pending required bond:
  - a. Amundson Heating & A/C, 14357 State Hwy 220 SW, East Grand Forks, MN 56721.
  - b. Custom Aire, Inc., 5525 1<sup>st</sup> Ave. N, Grand Forks, ND 58203.
  - c. HN Quality Plumbing, Inc., 538 S. Washington, Crookston, MN 56716.
  - d. Lind Heating & A/C, 19492 State Hwy 220 SW, East Grand Forks, MN 56721.
  - e. Lunski Plumbing, Inc., 7102 17<sup>th</sup> Ave. S, Grand Forks, ND 58201.
5. Consider approving the following Master Plumber Licenses pending required bond and license:
  - a. HN Quality Plumbing, Inc., Doug Holtman, 538 S. Washington, Crookston, MN 56716.

- b. Lunski Plumbing, Inc., Darwin Lunski, 7102 17<sup>th</sup> Ave. S, Grand Forks, ND 58201.
  - c. One Hour Heating & Aire, Steven Williams, 1318 12<sup>th</sup> Ave. S, Grand Forks, ND 58201.
  - d. Ron's Plumbing, Inc., 2506 W. Fallcreek Ct., Grand Forks, ND 58201.
6. Consider approving the following Second Hand Dealer License:
    - a. Drummers Diesel, Inc., 1422 Gateway Dr. NE, East Grand Forks, MN 56721.
  7. Consider approving the following Tobacco Licenses:
    - a. Dukes Liquor, 1502 Central Ave. NE, East Grand Forks, MN 56721.
    - b. Holiday Convenience Store, 1010 Central Ave. NE, East Grand Forks, MN 56721.
  8. Consider approving the application for a Special Event for the Red River Sled Dog Derby on March 7, 2009 and March 8, 2009 from 4:00 P.M. to 3:00 A.M.
  9. Consider approving the request to vacate 10 feet of a 20 foot pedestrian easement between Lots 6, 7, 19, and 20, Block 1 and Lots 6 and 7, Block 2 Peabody's First Addition.
  10. Consider denying the request to rezoning of Lots 1-24 Block B White's Rearrangement of Traill's Addition and Lot 13 Block 29 Traill's Addition from C-2 to I-1.
  11. Consider approving the request for final approval of the replat of Lots 5 and 6, Block 2 Riverside Addition.
  12. Consider adopting Resolution No. 08-12-101 a Resolution approving the 2008 Tax Levy, Collectable in 2009.
  13. Consider adopting Resolution No. 08-12-102 a Resolution to adopt 2009 Budget and to authorize specific financial related activities.
  14. Consider adopting Resolution No. 08-12-103 a Resolution to authorize the following budget transfers for 2008.
  15. Consider adopting Resolution No. 08-12-104 a Resolution to amend budget expenditures to be funded by grants, donations and other general fund revenues.
  16. Consider adopting Resolution No. 08-12-105 a Resolution to amend budget expenditures to be funded by grants.
  17. Consider approving the City of East Grand Forks Purchasing Policy effective January 1, 2009.
  18. Consider approving the purchase of PR#1F566A, Custom Round 3.5 Steel Play System, playground equipment from St. Croix Recreation Company, Inc. in the amount of \$19,990.05.
  19. Consider approving the Solid Waste Disposal and Management Agreement between the City of Grand Forks and the City of East Grand Forks.

**A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER TWETEN, TO APPROVE CONSENT MOTIONS NUMBER THREE (3) THROUGH EIGHT(8) AND TEN (10) THROUGH NINETEEN (19) AS SUBMITTED.**

*Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, Buckalew, and Tweten.*

*Voting Nay: None.*

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:**

20. The minutes of the Water, Light, Power and Building Commission for November 6, 2008.

21. The minutes of the Water, Light, Power and Building Commission for November 20, 2008.

**COMMUNICATIONS: NONE.**

**OLD BUSINESS: NONE.**

**NEW BUSINESS:**

22. Consider approving the request to award the bid to Elk River Ford and purchase two (2) 2009 Ford Crown Victoria Police Interceptors for a total price of \$44,182.72 per bid and adjustments add-on features. (\$21,557.36 per vehicle for the base package and \$534.00 additional for each vehicle for add-ons)

Chief Hedlund stated that this would not be invoiced until 2009 and \$55,000 was budgeted.

**A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER BUCKALEW, TO APPROVE THE REQUEST TO AWARD THE BID TO ELK RIVER FORD AND PURCHASE TWO (2) 2009 FORD CROWN VICTORIA POLICE INTERCEPTORS FOR A TOTAL PRICE OF \$44,182.72 PER BID AND ADJUSTMENTS ADD-ON FEATURES. (\$21,557.36 PER VEHICLE FOR THE BASE PACKAGE AND \$534.00 ADDITIONAL FOR EACH VEHICLE FOR ADD-ONS)**

*Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, Buckalew, and Tweten.*

*Voting Nay: None.*

23. Consider approving the application from Premier Pyrotechnics, Inc. for a Fireworks/Pyrotechnic Special Effects permit for First Night Greater Grand Forks on Wednesday, December 31 at midnight contingent upon the approval of the Fire Chief.

Chief Gust stated that Premier Pyrotechnics, Inc. is not licensed in the State of Minnesota. He stated that he has been contacted by the ATF in Fargo and State Office. Chief Gust suggested that this application should not be approved unless they receive a MN Certification.

**A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER LEIGH, TO APPROVE THE APPLICATION FROM PREMIER PYROTECHNICS, INC. FOR A FIREWORKS/PYROTECHNIC SPECIAL EFFECTS PERMIT FOR FIRST NIGHT GREATER GRAND FORKS ON WEDNESDAY, DECEMBER 31 AT MIDNIGHT CONTINGENT UPON THE APPROVAL OF THE FIRE CHIEF.**

*Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, Buckalew, and Tweten.*  
*Voting Nay: None.*

**CLAIMS:**

24. Consider adopting Resolution No. 08-12-106 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank for the goods referenced in check number 1676 for a total of \$1419.05 whereas Council Member Buckalew is personally interested financially in the contract.

**A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER DEMERS, TO ADOPT RESOLUTION NO. 08-12-106 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK FOR THE GOODS REFERENCED IN CHECK NUMBER 1676 FOR A TOTAL OF \$1419.05 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.**

*Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, and Tweten.*  
*Voting Nay: None.*  
*Abstain: Buckalew.*

25. Consider adopting Resolution No. 08-12-107 a Resolution authorizing the City of East Grand Forks to approve purchases from Bert's Truck for the goods referenced in check number 1619 for a total of \$790.60 whereas Council Member Gregoire is personally interested financially in the contract.

**A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER DEMERS, TO ADOPT RESOLUTION NO. 08-12-107 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM BERT'S TRUCK FOR THE GOODS REFERENCED IN CHECK NUMBER 1619 FOR A TOTAL OF \$790.60 WHEREAS COUNCIL MEMBER GREGOIRE IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.**

*Voting Aye: Leigh, Pokrzywinski, DeMers, Grassel, Buckalew, and Tweten.*  
*Voting Nay: None.*  
*Abstain: Gregoire.*

25. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

**A MOTION WAS MADE BY COUNCIL MEMBER BUCKALEW, SECONDED BY COUNCIL MEMBER DEMERS, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.**

ABD Publications	Books	\$107.84
Acme Electric Companies	Inv For Police Department	\$208.00
Advanced Business Methods	Copier Lease	\$149.20
Albrecht Manufacturing	#118 Labor & Hardware	\$308.14

**EAST GRAND FORKS CITY COUNCIL**  
**December 16, 2008**

ALLTEL Communications GF	Mobile/Pager	\$111.78
American Tire Service	Inv Parts #412	\$186.00
Ameripride Linen & Apparel Services	Dec Linens	\$244.58
Amundson Ashley	Figure Skating Supplies	\$15.50
Baker & Taylor Co	Books	\$654.80
Becker Arena Products Inc	Tempered Glass	\$678.70
Bert's Truck Equipment	# 157 Hyd Pump Rpr	\$790.60
Border States Industries	Bulbs	\$84.70
Brite-Way Window Cleaning	Window Cleaning	\$45.00
Broad Reach	Books	\$262.40
Brodart Co	Books	\$324.30
Bruce Jay	Emergency Phone Charges 10	\$51.00
C&R Laundry & Cleaners	Mops	\$498.50
Canon Financial Services	Copier Lease Nov	\$166.58
Carson Industries	Inc	\$154.90
Center Point Large Print	Books	\$34.40
Claitor's Law Book & Publishers	Books	\$36.30
Climate Control Inc	Install auxiliary switch	\$8,826.70
Cole Papers Inc	Broom	\$243.30
CPL Systems Canada Inc.	#614 Travel Costs	\$5,909.00
Custom Stripes Inc	#101 Police Cars	\$260.00
Dakota Fence	Fence Installed	\$3,207.00
Dakota Supply Group	Pliers	\$201.90
Dakota TV & Appliance	Pump Service	\$639.80
Dave's Snow Removal	Contract For December	\$180.00
Diamond Cleaning Supply	Cleaning Supplies	\$210.80
Dragich Mark	Reimb Hockey Fees Level II	\$157.70
Drummer's Diesel	Inc	\$1,046.00
Eagle Electric	Sunshine Terrace	\$123.50
East Side Travel Plaza	Car Wash	\$19.20
Egeland Bobbie	Gas Reimb	\$10.00
EGF Police Petty Cash Checking	Petty Cash Replacement	\$20.00
EGF Public Schools	Field Trip to Library	\$26.60
Emblem Enterprises	Inc	\$130.50
Emphasys Computer Solutions	Monthly Software Maint	\$1,083.80
Engbretson Terry	Tree Removal	\$200.00
Explorer Post #38	Car Wash	\$40.00
Exponent	Public Notice	\$355.50
Fastenal Company	Quik Link	\$160.10
Filter Care	Inv Parts	\$137.50
Flaherty & Hood	PA	\$238.30
Forks Freightliner	Inv Parts #114	\$38.10
Forum	Finance Director Ad	\$392.90
FSH Communication LLC	Pay Phone	\$257.80

**EAST GRAND FORKS CITY COUNCIL**  
**December 16, 2008**

G&K Services	Mats	\$86.61
Gaffanays	Figure Skating Supplies	\$139.40
Gale	Books	\$46.74
Gregory Gahlon	Riemb	\$79.50
Galstad	Jensen	\$19,342.20
Garden Hut	Inc	\$33.71
GC Distributing Co	City bags	\$1,840.74
Gerald Lucke & Co LTD	Prof Services 11/16-11/30	\$2,220.00
GF City Finance Office	Bus Contract Apr-June 3rd Quarter	\$45,804.00
GF City Utility Billing	November Landfill	\$10,799.20
GF Fire Equipment	Chem Gaurd Class A Foam	\$321.39
GF Glass & Paint	Sliding Door Rpr	\$74.00
GF Heating	A/C & Sheetmetal	\$82.50
GF Herald	Nordic Feast Ad	\$921.21
Glass Pro's Inc	Break In Glass Rpr	\$174.00
Glock Pffessional	Inc	\$150.00
Grand Cities Towing	Towing/Ford Van	\$45.00
Grand Forks Taxi Company	November Service	\$2,281.44
Hajicek Rick	Cleaning	\$384.71
Hardware Hank	Snow Melt	\$1,419.01
Helgeson Charlotte	Reimb for Santa Suit	\$327.49
Holiday Inn Willmar	Dick Grassel Travel	\$263.97
Home of Economy	Flashlight	\$25.40
Hugo's	Napkins	\$6.24
Indigo Signworks	Sign at Riverwalk	\$2,000.00
Integra Telecom	Nov/Admin	\$260.79
Jay and Kelly Holm and Hilary Ryan	Lot 14 Blk 4 Greenway Crossing 2nd Resub	\$5,000.00
Joe Blacks	Lunch Meeting	\$93.57
Keith's Lock & Key	Key Tags and Blanks	\$72.41
Kellermeyer Building Service	Infield Building	\$2,216.91
Knutson Printing Company	Cards & Envelopes	\$131.00
Krejci Jerome and Beverly	Sidewalk Reimb	\$205.00
Lab Safety Supply	Electrode Cleaning Solution	\$35.40
Larson Brian	Steal Toe Boots Reimb	\$99.99
Learning Opportunities Inc	Books	\$102.39
Lietzau Gary	Reimb For Military Books	\$58.11
Lithia Payment Processing	Inv Parts #305	\$642.89
Lumber Mart	Hardware	\$660.88
Lutheran Social Service	Site Sponsorship for 2008	\$7,467.58
Mabey Renee	Figure Skating Refund for Sarah	\$185.00
Madison National Life	Group Life Jan 09	\$551.01
Marco Inc	Contract Allowance	\$517.61
Max's Grill and Sheep Shedde Inn	Lodging/Greg Gahlon	\$130.10
Max-Lofe MFG. CORP.	Debris Catcher For WN	\$765.00

**EAST GRAND FORKS CITY COUNCIL**  
**December 16, 2008**

Menards	Flappers	\$76.00
Micro-Marketing LLC	Books	\$201.50
Mike's Pizza	Meeting Meal	\$53.90
MN NAHRO	Dues	\$185.00
Network Center Inc	Oct Finance Charge	\$100.10
Newman Signs	Sign Rental For Dec	\$2,370.00
North Central Rental & Leasing	Equip Rental 11/12-12/09	\$4,250.00
Northern Plumbing Supply	12 Qt Round Gas Vent Chimney	\$119.10
Northern Trucking Corp.	Inv Parts #108	\$1,380.10
O'Reilly Auto Parts	Wiper Blades	\$350.30
Odland	Fist Appearances 1.8	\$816.00
Overhead Door Co	Tighten Over Head Pully	\$110.00
Pauls Kristin	Figure Skating Refund	\$60.00
Peterson Thomas	Haybails	\$65.00
Peterson Veterinarian Clinic P.C.	6 Cats/2 Dogs Nov	\$508.00
Polk County Attorney-Widseth	Aution Cars	\$1,839.40
Polk County Environmental Services	Solid Waste Admin	\$6,288.00
Polk County Treas	Auditor	\$34.70
Polk Directories	Books	\$422.00
Praxair Distribution	Gloves	\$191.00
Premium Waters Inc	Water	\$49.10
Quill Corp	Quick Notes	\$252.40
Qwest	D36 Sunshine	\$4,032.60
Random House Inc	Books On Cassettes	\$72.00
RDO Equipment Co.	Hyd Hose #131	\$266.90
RMB Environmental Lab Inc	Secondary Pond Discharge Sampling	\$99.00
Roto Rooter	Jet Vac Lift Station	\$450.00
Rydell Chevrolet	Inv Parts #760	\$159.60
Safety-Kleen System Inc	Service Part	\$444.40
Sam's Club	Gallon Bags	\$51.60
Schnathorst Jason	Training	\$9.00
Show Me Books	Books	\$192.00
Simonson Lumber & Hardware	Screws	\$284.50
Simonson Station Stores	Car Washes	\$77.20
Skyberg Jerry	Vadnais Heights	\$841.50
Stennes Granite	Daniel Theil	\$475.00
Steven and Susan Cariveau and Community Bank	New Construction Loan	\$5,000.00
Strandell Warren	Book Project 25.75 Hours	\$786.30
Streichers	Holster	\$44.70
Sun Dot Communications	APSL Service Dec	\$138.40
Sunshine Terrace	Dec Laundry Money	\$150.00
Thomas Bouregy & Co	Books	\$139.50
Thompson Dave	Training	\$9.00
Tony Dorn Inc	Copier Lease	\$195.40

**EAST GRAND FORKS CITY COUNCIL**  
**December 16, 2008**

True Temp	Fan Assembly	\$1,130.20
Uniforms Unlimited	Uniforms	\$1,255.60
United Valley Bank Attn: Merle Adolphson	VIN: 1GNEK13KXSJ416192 1995 Chevrolet Tahoe	\$1,992.80
Valley Truck	Work on Unit #618	\$1,771.60
Verizon Wireless	7752/Gary Hadden 10/19-11/18	\$476.30
Vilandre Heating & A/C	Pump Rpr	\$128.00
Vizenor Shane	Hockey Ref Fee's Reimb	\$90.00
Walden Book Company	Books	\$100.20
Waste Mgmt	Geen Site Nov	\$16,551.90
Water & Light Department	K7/O-N	\$33,750.60
Water Environment Federation	Memebrship	\$152.00
Weigl Publishers Inc.	Books	\$24.40
Widseth Smith Nolting & Associates	Scientist II	\$450.00
Xcel Energy	929 5th Ave NE	\$5,014.90
Zee Medical Service	Fist Aid Supplies	\$178.60
Ziegler	Motor Grader Wing	\$723.90
	<b>Totals</b>	<b>\$234,727.70</b>

*Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, Buckalew, and Tweten.*  
*Voting Nay: None.*

**COUNCIL/STAFF REPORTS:**

Mayor Stauss stated that the DNR will give the City of East Grand Forks \$200,000 for new campsites and \$110,000 to run the campground with a two year agreement. Mayor Stauss also commented on the nice Christmas lights.

Council Member DeMers discussed the maintenance on Bygland Road sidewalk and inquired about the outdoor rinks.

Council Member Buckalew thanked Public Works for the nice job on snow removal.

Council Vice President Tweten thanked Mayor Stauss and Council President Grassel on there involvement with the DNR.

Council President Grassel discussed the snow removal schedule and stated that people will be ticketed.

Mr. Huizenga stated that there will be an online teleconference on Thursday to discuss LGA.

Mr. Richter announced that the Holiday Party for City employees will be on Wednesday from 2 p.m. to 6 p.m.

Mr. Wachter stated that snow removal downtown will begin at 2 a.m.

**ADJOURN:**

**EAST GRAND FORKS CITY COUNCIL**  
**December 16, 2008**

**A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER GREGOIRE, TO ADJOURN THE DECEMBER 16, 2008 REGULAR MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:37 P.M.**

*Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, Buckalew, and Tweten.*

*Voting Nay: None.*

---

Scott Huizenga, City Administrator/Clerk-Treasurer

\$25,000 BOND REQUIRED  
Bond:  Yes

# CITY OF EAST GRAND FORKS

5

## APPLICATION FOR RENEWAL OF GAS & OIL INSTALLER LICENSE

Business/Applicant Name Ed Krogfoss  
(Business/Contact Name or Applicant Name)

Home Address: 3700 S 69th St Grand Forks, ND 58201  
(include street address, city, state, and zip code)  
Home Phone: (701) 787-0031

Business Address: \_\_\_\_\_  
(include street address, city, state, and zip code)  
Business Phone: (701) 741-4487

State whether or not applicant has been convicted in the last year of a felony, gross misdemeanor, or misdemeanor, including violation of a municipal ordinance but excluding traffic violations. YES or **NO** (circle one). If yes, please state the date and place of conviction and the nature of the offense. This question pertains to the individual signing the application.

<u>Date</u>	<u>Place of Conviction</u>	<u>Nature of Offense</u>
_____	_____	_____
_____	_____	_____

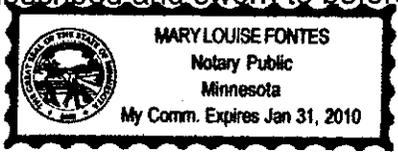
\*\*\*\*\*All Gas & Oil Installer applicants must furnish a copy of the \$25,000 bond from the State of Minnesota. Any applications that do not include a copy of the bond will be returned to the applicant.\*\*\*\*\*

STATE OF Minnesota )  
County of Polk )ss

Edwin Krogfoss being first duly sworn, on oath says that he/she is the person who made and signed the foregoing application; that he/she has read said application together with the questions, answers, and statements therein and knows the contents thereof, and that the same are true to his/her own knowledge.

Mary L. Fontes  
Signature

Subscribed and sworn to before me this 17<sup>th</sup> day of December 2008.



Mary L. Fontes  
Notary Public  
My commission expires on: Jan. 31, 2010

OFFICE USE ONLY:  
Receipt # \_\_\_\_\_ Method of Pmt:  Cash  Check # 5001

## PROOF OF WORKERS' COMPENSATION INSURANCE COVERAGE

Minnesota Statute Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of Section 176.181, Subd. 2. The information required is: The name of the insurance company, the policy number, and dates of coverage or the permit to self-insure. This information will be collected by the licensing agency and put in their company file. It will be furnished, upon request, to the Department of Labor and Industry to check for compliance with Minnesota Statute Sec. 176.181, Subd. 2.

This information is required by law, and licenses and permits to operate a business may not be issued or renewed if it is not provided and/or is falsely reported. Furthermore, if this information is not provided and/or falsely reported, it may result in a \$1,000 penalty assessed against the applicant by the Commissioner of the Department of Labor and Industry payable to the Special Compensation Fund.

Provide the information specified above in the spaces provided, or certify the precise reason your business is excluded from compliance with the insurance coverage requirement for workers' compensation.

Insurance Company Name: \_\_\_\_\_  
(Not the insurance agent)

Policy Number or Self-Insurance Permit Number: \_\_\_\_\_

Dates of Coverage: \_\_\_\_\_

(Or)

I am not required to have workers' compensation liability coverage because:

- I have no employees covered by the law.
- All of my employees are North Dakota residents and none will work in Minnesota more than 14 consecutive days as authorized by the North Dakota Workers' Compensation exclusion.
- Other (specify)

I HAVE READ AND UNDERSTAND MY RIGHTS AND OBLIGATIONS WITH REGARDS TO BUSINESS LICENSES, PERMITS AND WORKERS' COMPENSATION COVERAGE, AND I CERTIFY THAT THE INFORMATION PROVIDED IS TRUE AND CORRECT.

  
\_\_\_\_\_  
(Signature)

\$\$IX\$\$

# COPY

## Western Surety Company

### CONTINUATION CERTIFICATE

Western Surety Company hereby continues in force Bond No. 25464850 briefly described as HEATING, VENTILATION AND AIR CONDITIONING CONTRACTOR

---

for ED KROGFOSS DBA KROGFOSS PLUMBING & HEATING

---

, as Principal,

in the sum of \$ TWENTY-FIVE THOUSAND AND NO/100 Dollars, for the term beginning January 01, 2009, and ending January 01, 2010, subject to all the covenants and conditions of the original bond referred to above.

This continuation is issued upon the express condition that the liability of Western Surety Company under said Bond and this and all continuations thereof shall not be cumulative and shall in no event exceed the total sum above written.

Dated this 20 day of November, 2008.



WESTERN SURETY COMPANY

By COPY  
Paul P. B... Senior Vice President

**THIS "Continuation Certificate" MUST BE FILED WITH THE ABOVE BOND.**

MASTER PLUMBER

License # 063284-PM  
Expiration Date 12/31/2009  
Original Issued Date 04/08/1999



EDWIN M KROGFOSS  
3720 69TH ST S  
GRAND FORKS, ND 58201

# CITY OF EAST GRAND FORKS

## APPLICATION FOR RENEWAL OF GAS & OIL INSTALLER LICENSE

Business/Applicant Name TRY COUNTY REF - HTG COOLING  
(Business/Contact Name or Applicant Name)

Home Address: 14423 ST HWY 220  
(include street address, city, state, and zip code)  
Home Phone: 773 - 0526

Business Address: "  
(include street address, city, state, and zip code)  
Business Phone: 741 6006

State whether or not applicant has been convicted in the last year of a felony, gross misdemeanor, or misdemeanor, including violation of a municipal ordinance but excluding traffic violations. **YES** or **NO** (circle one). If yes, please state the date and place of conviction and the nature of the offense. This question pertains to the individual signing the application.

<u>Date</u>	<u>Place of Conviction</u>	<u>Nature of Offense</u>
_____	_____	_____
_____	_____	_____

\*\*\*\*\*All Gas & Oil Installer applicants must furnish a copy of the \$25,000 bond from the State of Minnesota. Any applications that do not include a copy of the bond will be returned to the applicant.\*\*\*\*\*

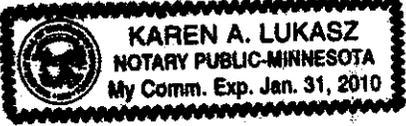
\*\*\*\*\*

STATE OF Minnesota )  
County of Polk )ss

JASON AMUNDSON being first duly sworn, on oath says that he/she is the person who made and signed the foregoing application; that he/she has read said application together with the questions, answers, and statements therein and knows the contents thereof, and that the same are true to his/her own knowledge.

[Signature]  
Signature

Subscribed and sworn to before me this 17th day of December, 2008.



[Signature]  
Notary Public  
My commission expires on: 1-31-2010

OFFICE USE ONLY:  
Receipt # 32761 Method of Pmt:  Cash  Check # 6374

## PROOF OF WORKERS' COMPENSATION INSURANCE COVERAGE

Minnesota Statute Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of Section 176.181, Subd. 2. The information required is: The name of the insurance company, the policy number, and dates of coverage or the permit to self-insure. This information will be collected by the licensing agency and put in their company file. It will be furnished, upon request, to the Department of Labor and Industry to check for compliance with Minnesota Statute Sec. 176.181, Subd. 2.

This information is required by law, and licenses and permits to operate a business may not be issued or renewed if it is not provided and/or is falsely reported. Furthermore, if this information is not provided and/or falsely reported, it may result in a \$1,000 penalty assessed against the applicant by the Commissioner of the Department of Labor and Industry payable to the Special Compensation Fund.

Provide the information specified above in the spaces provided, or certify the precise reason your business is excluded from compliance with the insurance coverage requirement for workers' compensation.

Insurance Company Name: Cennematti  
(Not the insurance agent)

Policy Number or Self-Insurance Permit Number: \_\_\_\_\_

Dates of Coverage: \_\_\_\_\_

(Or)

I am not required to have workers' compensation liability coverage because:

- I have no employees covered by the law.
- All of my employees are North Dakota residents and none will work in Minnesota more than 14 consecutive days as authorized by the North Dakota Workers' Compensation exclusion.
- Other (specify)

I HAVE READ AND UNDERSTAND MY RIGHTS AND OBLIGATIONS WITH REGARDS TO BUSINESS LICENSES, PERMITS AND WORKERS' COMPENSATION COVERAGE, AND I CERTIFY THAT THE INFORMATION PROVIDED IS TRUE AND CORRECT.

  
(Signature)



**Merchants  
Bonding  
Company**

**HOME OFFICE**  
2100 FLEUR DRIVE  
DES MOINES, IOWA 50321-1158  
(800) 678-8171  
FAX (515) 243-0344

**AUSTIN OFFICE**  
P.O. BOX 26720  
AUSTIN, TEXAS 78755  
(800) 252-9656  
FAX (512) 343-8363

**CONTINUATION CERTIFICATE**

(to be filed with the obligee)

MN 22169      25,000      HVAC CONT-3RD PTY  
BOND NO.      AMOUNT      DESCRIPTION

OBLIGEE STATE OF MINNESOTA

THE MERCHANTS BONDING COMPANY (MUTUAL), Des Moines, Iowa, hereby continues in force Bond for  
PRINCIPAL TRY COUNTY REFRIGERATION HEATING & AIR CONDITIONING

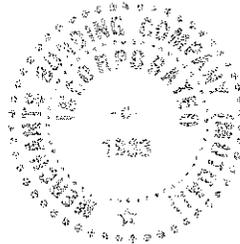
DBA \_\_\_\_\_

All liability under this Continuation Certificate is effective 11/16/08 and terminates midnight 11/16/09

This continuation is executed upon the express condition that the Company's liability under said Bond and this and all continuations thereof shall not be cumulative and shall in no event exceed in the aggregate the largest single amount named in the Bond, the endorsement attached thereto, or any continuation certificate.

Witness the signature of its President under the corporate seal on 09/01/08

Attest:  
William Warner Jr  
Secretary



MERCHANTS BONDING COMPANY (MUTUAL)

Larry Taylor  
President

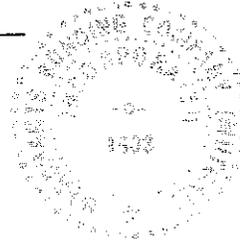
**CERTIFICATION**

I hereby certify that the following is a true and correct copy of Section 7 and Section 9 of Article 2 of the Amended and Substituted By-laws of Merchants Bonding Company (Mutual) duly adopted and recorded to-wit: Section 7 - "The Chairman of the Board or President or any Vice President or Secretary or Treasurer or any Assistant Vice President or any Assistant Secretary shall have power and authority to execute on behalf of the Company and attach the Seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof" and Section 9 - "The signature of any authorized officer and the Seal of the Company may be affixed by facsimile to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed".

I further certify that the following are duly elected officers of the Company: Larry Taylor, President; and William Warner, Jr., Secretary.

IN TESTIMONY WHEREOF, I have hereunto set my hand as President and affix the Corporate Seal of the MERCHANTS BONDING COMPANY (MUTUAL) this 1ST day of SEPTEMBER, 2008

Attest:  
William Warner Jr  
Secretary



MERCHANTS BONDING COMPANY (MUTUAL)

Larry Taylor  
President

On this 1ST day of SEPTEMBER, 2008 before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of the MERCHANTS BONDING COMPANY (MUTUAL), the corporation described in the foregoing instrument, and that the Seal affixed to the said instrument is the Corporate Seal of the said Corporation and that the said instrument was signed and sealed in behalf of said Corporation by authority of its Board of Directors.

Witnessed to and subscribed by me on 09/01/08

Cindy Smyth  
Notary Public, State of Iowa



\$25,000 BOND REQUIRED  
Bond:  Yes

# CITY OF EAST GRAND FORKS

## APPLICATION FOR RENEWAL OF GAS & OIL INSTALLER LICENSE

Business/Applicant Name: One Hour Heating + Air Conditioning / Scott Boettner  
(Business/Contact Name or Applicant Name)

Home Address: 818 Shady Ridge Ct, Grand Forks ND 58201  
(include street address, city, state, and zip code)  
Home Phone: 218.791.1720

Business Address: 1318 12th Ave S GF, ND 58201  
(include street address, city, state, and zip code)  
Business Phone: 701-775-5522

State whether or not applicant has been convicted in the last year of a felony, gross misdemeanor, or misdemeanor, including violation of a municipal ordinance but excluding traffic violations. **YES** or **NO** (circle one). If yes, please state the date and place of conviction and the nature of the offense. This question pertains to the individual signing the application.

<u>Date</u>	<u>Place of Conviction</u>	<u>Nature of Offense</u>
_____	_____	_____
_____	_____	_____

\*\*\*\*\*All Gas & Oil Installer applicants must furnish a copy of the \$25,000 bond from the State of Minnesota. Any applications that do not include a copy of the bond will be returned to the applicant.\*\*\*\*\*

STATE OF North Dakota,  
County of Grand Forks )ss

Scott Boettner being first duly sworn, on oath says that he/she is the person who made and signed the foregoing application; that he/she has read said application together with the questions, answers, and statements therein and knows the contents thereof, and that the same are true to his/her own knowledge.

[Signature]  
Signature

Subscribed and sworn to before me this 4<sup>th</sup> day of December 2008

Robbie A. Marshall  
Notary Public  
My commission expires on: May 2, 2012

ROBBIE A. MARSHALL  
NOTARY PUBLIC  
STATE OF NORTH DAKOTA  
My Commission Expires: May 2, 2012

OFFICE USE ONLY:  
Receipt # 32362 Method of Pmt:  Cash  Check # 11598

## PROOF OF WORKERS' COMPENSATION INSURANCE COVERAGE

Minnesota Statute Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of Section 176.181, Subd. 2. The information required is: The name of the insurance company, the policy number, and dates of coverage or the permit to self-insure. This information will be collected by the licensing agency and put in their company file. It will be furnished, upon request, to the Department of Labor and Industry to check for compliance with Minnesota Statute Sec. 176.181, Subd. 2.

This information is required by law, and licenses and permits to operate a business may not be issued or renewed if it is not provided and/or is falsely reported. Furthermore, if this information is not provided and/or falsely reported, it may result in a \$1,000 penalty assessed against the applicant by the Commissioner of the Department of Labor and Industry payable to the Special Compensation Fund.

Provide the information specified above in the spaces provided, or certify the precise reason your business is excluded from compliance with the insurance coverage requirement for workers' compensation.

Insurance Company Name: Cincinnati Ins Co.  
(Not the insurance agent)

Policy Number or Self-Insurance Permit Number: WC2109761

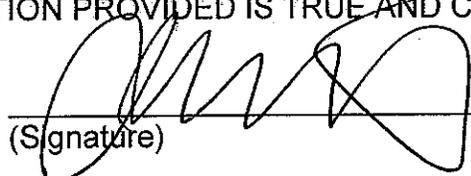
Dates of Coverage: 01/01/09 - 01/01/10

(Or)

I am not required to have workers' compensation liability coverage because:

- I have no employees covered by the law.
- All of my employees are North Dakota residents and none will work in Minnesota more than 14 consecutive days as authorized by the North Dakota Workers' Compensation exclusion.
- Other (specify)

I HAVE READ AND UNDERSTAND MY RIGHTS AND OBLIGATIONS WITH REGARDS TO BUSINESS LICENSES, PERMITS AND WORKERS' COMPENSATION COVERAGE, AND I CERTIFY THAT THE INFORMATION PROVIDED IS TRUE AND CORRECT.

  
(Signature)

\$25,000 BOND REQUIRED

Bond:  Yes

# CITY OF EAST GRAND FORKS

## APPLICATION FOR RENEWAL OF GAS & OIL INSTALLER LICENSE

Business/Applicant

Name SCOTT E. GALDE  
(Business/Contact Name or Applicant Name)

Home

Address: 16307 18 R ST SE GARONER ND  
(include street address, city, state, and zip code)

Home Phone: 701-367-9265

Business Address: 205 20th St S.W FARZO ND 58106-6188  
(include street address, city, state, and zip code)

Business Phone: 701-282-5900

State whether or not applicant has been convicted in the last year of a felony, gross misdemeanor, or misdemeanor, including violation of a municipal ordinance but excluding traffic violations. YES or **NO** (circle one). If yes, please state the date and place of conviction and the nature of the offense. This question pertains to the individual signing the application.

<u>Date</u>	<u>Place of Conviction</u>	<u>Nature of Offense</u>
_____	_____	_____
_____	_____	_____

\*\*\*\*\*All Gas & Oil Installer applicants must furnish a copy of the \$25,000 bond from the State of Minnesota. Any applications that do not include a copy of the bond will be returned to the applicant.\*\*\*\*\*

STATE OF ND )  
County of CASS )ss

DAVID AMERMAN being first duly sworn, on oath says that he/she is the person who made and signed the foregoing application; that he/she has read said application together with the questions, answers, and statements therein and knows the contents thereof, and that the same are true to his/her own knowledge.

[Signature]  
Signature

Subscribed and sworn to before me this 15<sup>th</sup> day of December 2008.

DAVID AMERMAN  
Notary Public  
State of North Dakota  
My Commission Expires July 10, 2014

Notary Public  
My commission expires on: \_\_\_\_\_

OFFICE USE ONLY:  
Receipt # 32754 Method of Pmt:  Cash  Check # 163938

## PROOF OF WORKERS' COMPENSATION INSURANCE COVERAGE

Minnesota Statute Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of Section 176.181, Subd. 2. The information required is: The name of the insurance company, the policy number, and dates of coverage or the permit to self-insure. This information will be collected by the licensing agency and put in their company file. It will be furnished, upon request, to the Department of Labor and Industry to check for compliance with Minnesota Statute Sec. 176.181, Subd. 2.

This information is required by law, and licenses and permits to operate a business may not be issued or renewed if it is not provided and/or is falsely reported. Furthermore, if this information is not provided and/or falsely reported, it may result in a \$1,000 penalty assessed against the applicant by the Commissioner of the Department of Labor and Industry payable to the Special Compensation Fund.

Provide the information specified above in the spaces provided, or certify the precise reason your business is excluded from compliance with the insurance coverage requirement for workers' compensation.

Insurance Company Name: \_\_\_\_\_  
(Not the insurance agent)

Policy Number or Self-Insurance Permit Number: \_\_\_\_\_

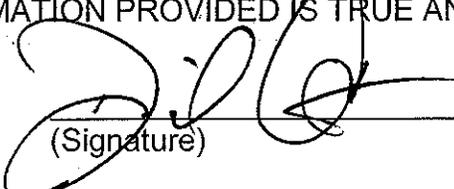
Dates of Coverage: \_\_\_\_\_

(Or)

I am not required to have workers' compensation liability coverage because:

- I have no employees covered by the law.
- All of my employees are North Dakota residents and none will work in Minnesota more than 14 consecutive days as authorized by the North Dakota Workers' Compensation exclusion.
- Other (specify)

I HAVE READ AND UNDERSTAND MY RIGHTS AND OBLIGATIONS WITH REGARDS TO BUSINESS LICENSES, PERMITS AND WORKERS' COMPENSATION COVERAGE, AND I CERTIFY THAT THE INFORMATION PROVIDED IS TRUE AND CORRECT.

  
\_\_\_\_\_  
(Signature)

# ACORD CERTIFICATE OF LIABILITY INSURANCE

OP ID PR  
ROBER11

DATE (MM/DD/YYYY)  
04/07/08

**PRODUCER**  
Dawson Insurance  
721 1st Ave N, PO Box 1958  
Fargo ND 58102  
Phone: 701-237-3311

**INSURED**  
Robert Gibb & Sons Inc.  
P O Box 10188  
Fargo ND 58108

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE	NAIC #
INSURER A: Cincinnati Insurance Companies	10677
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	

## COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	ADD'L INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A		<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> CONTRACTUAL LIAB <input checked="" type="checkbox"/> ND STOP GAP GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	CPP 0899035	03/01/08	03/01/09	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$500,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000
A		<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	CAA5842946	03/01/08	03/01/09	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
		<b>GARAGE LIABILITY</b> <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY: EA ACC \$ AGG \$
A		<b>EXCESS/UMBRELLA LIABILITY</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE DEDUCTIBLE RETENTION \$	CPP 0899035	03/01/08	03/01/09	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000
A		<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below OTHER	WC191869904 (MN, SD)	03/01/08	03/01/09	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

## CERTIFICATE HOLDER

sample

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

*Thomas C Dawson*

CITY OF EAST GRAND FORKS

6

APPLICATION FOR RENEWAL OF MASSAGE PARLOR LICENSE

Business/Applicant Name: Quiet Waters Massage (Garrett Hovendick) (Business/Contact Name or Applicant Name)

Home Address: 706 University Ave Apt #2 Grand Forks, ND 58203 (include street address, city, state, and zip code)

Home Phone: 701 230 1966

Business Address: (Po Box 313) 305 Demers Ave EGF, MN 56721 (include street address, city, state, and zip code)

Business Phone: 218 773 4229

State whether or not applicant has been convicted in the last year of a felony, gross misdemeanor, or misdemeanor, including violation of a municipal ordinance but excluding traffic violations. YES or NO (circle one). If yes, please state the date and place of conviction and the nature of the offense. This question pertains to the individual signing the application.

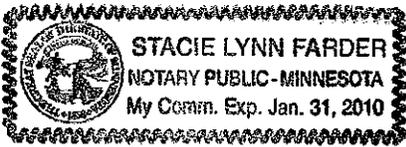
Table with 3 columns: Date, Place of Conviction, Nature of Offense

STATE OF MN ) County of Polk )ss

Garrett Adam Hovendick being first duly sworn, on oath says that he/she is the person who made and signed the foregoing application; that he/she has read said application together with the questions, answers, and statements therein and knows the contents thereof, and that the same are true to his/her own knowledge.

Signature: Garrett Hovendick

Subscribed and sworn to before me this 18 day of December 2008



Signature: Stacie Lynn Farder, Notary Public, My commission expires on:

OFFICE USE ONLY: Receipt # 32895 Method of Pmt: [ ] Cash [X] Check # 5102

## PROOF OF WORKERS' COMPENSATION INSURANCE COVERAGE

Minnesota Statute Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of Section 176.181, Subd. 2. The information required is: The name of the insurance company, the policy number, and dates of coverage or the permit to self-insure. This information will be collected by the licensing agency and put in their company file. It will be furnished, upon request, to the Department of Labor and Industry to check for compliance with Minnesota Statute Sec. 176.181, Subd. 2.

This information is required by law, and licenses and permits to operate a business may not be issued or renewed if it is not provided and/or is falsely reported. Furthermore, if this information is not provided and/or falsely reported, it may result in a \$1,000 penalty assessed against the applicant by the Commissioner of the Department of Labor and Industry payable to the Special Compensation Fund.

Provide the information specified above in the spaces provided, or certify the precise reason your business is excluded from compliance with the insurance coverage requirement for workers' compensation.

Insurance Company Name: \_\_\_\_\_  
(Not the insurance agent)

Policy Number or Self-Insurance Permit Number: \_\_\_\_\_

Dates of Coverage: \_\_\_\_\_

(Or)

I am not required to have workers' compensation liability coverage because:

- I have no employees covered by the law.
- All of my employees are North Dakota residents and none will work in Minnesota more than 14 consecutive days as authorized by the North Dakota Workers' Compensation exclusion.
- Other (specify)

I HAVE READ AND UNDERSTAND MY RIGHTS AND OBLIGATIONS WITH REGARDS TO BUSINESS LICENSES, PERMITS AND WORKERS' COMPENSATION COVERAGE, AND I CERTIFY THAT THE INFORMATION PROVIDED IS TRUE AND CORRECT.

Garrett Houndick  
(Signature)

**LICENSE APPLICATION RENEWAL FOR  
MASSAGE PARLOR OWNER OR EMPLOYEE**

Full Name Garrett Hovendick

Address: 305 Demers Ave

Date of Birth: 01-12-1979 Telephone 218 773-4229

List prior employers for the three years preceding the date of application:

<u>Name</u>	<u>Address</u>
<u>Quiet Waters Massage</u>	<u>305 Demers Ave EGF 56721</u>
<u>Skematic of Red River Valley</u>	<u>5624 1st Ave N GF 58203</u>
<u>Wallys Super Markets</u>	<u>807 Hwy 20 S. DL 58301</u>

Short resume of prior experience:

I have been a partner at Quiet Waters Massage for  
over a year. I recieved my certificate of massage therapy in 07  
and am licensed in North Dakota and Nationally since May of 08.

I am also an active member of the National Certification Board for Therapeutic Massage  
and Bodywork.

State whether or not applicant has ever been convicted of for any offense punishable by more than ninety (90) days imprisonment: Yes \_\_\_\_\_ No ✓

If yes, itemize below the date and place of conviction and the nature of the offense.

<u>Date</u>	<u>Place of Conviction</u>	<u>Nature of Offense</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

**OFFICE USE ONLY**

Receipt # 32845 Method of Pmt:  Cash  Check # 5102

Description of formal training or apprenticeship, together with name or names of instructors or masters:

Certification Training at the Skin & Bodywork Institute  
in Grand Forks ND. Instructors Amber Gomez,  
Jennifer Jopp and Jessie Hagen.

Qualifications:

Certified Massage therapist through the Skin & Bodywork  
Institute. Nationally Licensed & certified through the NCBTMB  
Licensed also in the state of North Dakota.

National Certification Number 553537-08

Dated this 18<sup>th</sup> day of December 2008.

Garrett Howendrick  
Signature

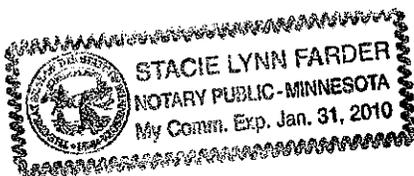
\*\*\*\*\*  
STATE OF MINNESOTA)  
County of Polk )ss

Garrett Adam Howendrick being first duly sworn, on oath says that he/she is the person who made and signed the foregoing application; that he/she has read said application together with the questions, answers, and statements therein and knows the contents thereof, and that the same are true to his/her own knowledge.

Garrett Howendrick  
Signature

Subscribed and sworn to before me this 18 day of December, 2008

Stacie Lynn Farder  
Notary Public  
My Commission expires on: 1-31-10



## PROOF OF WORKERS' COMPENSATION INSURANCE COVERAGE

Minnesota Statute Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of Section 176.181, Subd. 2. The information required is: The name of the insurance company, the policy number, and dates of coverage or the permit to self-insure. This information will be collected by the licensing agency and put in their company file. It will be furnished, upon request, to the Department of Labor and Industry to check for compliance with Minnesota Statute Sec. 176.181, Subd. 2.

This information is required by law, and licenses and permits to operate a business may not be issued or renewed if it is not provided and/or is falsely reported. Furthermore, if this information is not provided and/or falsely reported, it may result in a \$1,000 penalty assessed against the applicant by the Commissioner of the Department of Labor and Industry payable to the Special Compensation Fund.

Provide the information specified above in the spaces provided, or certify the precise reason your business is excluded from compliance with the insurance coverage requirement for workers' compensation.

Insurance Company Name:

(Not the insurance agent)

Policy Number or Self-Insurance Permit Number:

Dates of Coverage:

(Or)

I am not required to have workers' compensation liability coverage because:

I have no employees covered by the law.

Other (specify)

I HAVE READ AND UNDERSTAND MY RIGHTS AND OBLIGATIONS WITH REGARDS TO BUSINESS LICENSES, PERMITS AND WORKERS' COMPENSATION COVERAGE, AND I CERTIFY THAT THE INFORMATION PROVIDED IS TRUE AND CORRECT.



(Signature)

**LICENSE APPLICATION RENEWAL FOR  
MASSAGE PARLOR OWNER OR EMPLOYEE**

Full Name Jamie Rae Tverberg

Address: 305 DeMers Ave

Date of Birth: 11-13-84 Telephone 218-773-4229

List prior employers for the three years preceding the date of application:

<u>Name</u>	<u>Address</u>
<u>Red Lobster</u>	<u>32nd Ave Grand Forks.</u>
<u>YMCA</u>	<u>university Ave Grand Forks</u>
<u>DHI</u>	<u>1551 24th Ave Grand Forks ND</u>

Short resume of prior experience:

Graduated from Joses school for massage therapy in November of 2007. Have been a partner at Quiet waters massage for a year now.

State whether or not applicant has ever been convicted of for any offense punishable by more than ninety (90) days imprisonment: Yes \_\_\_\_\_ No X

If yes, itemize below the date and place of conviction and the nature of the offense.

<u>Date</u>	<u>Place of Conviction</u>	<u>Nature of Offense</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

<b>OFFICE USE ONLY</b>	
Receipt # <u>32845</u>	Method of Pmt: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Check # <u>502</u>

Description of formal training or apprenticeship, together with name or names of instructors or masters:

Took a 6 month course at Josephs Skin and Bodywork campus  
with Amber Gomez my instructor and Jennifer Jopp.

Qualifications:

Completed from Josephs skin and bodywork campus.

Dated this November day of 13<sup>th</sup>, 2008.

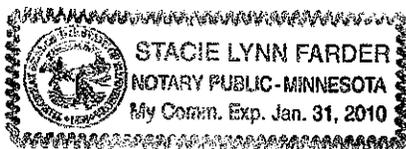
Signature

STATE OF MINNESOTA)  
County of Polk )ss

Jamie Rae Trerberg being first duly sworn, on oath says that he/she is the person who made and signed the foregoing application; that he/she has read said application together with the questions, answers, and statements therein and knows the contents thereof, and that the same are true to his/her own knowledge.

Signature

Subscribed and sworn to before me this 18 day of December, 2008



Notary Public

My Commission expires on: 1-31-10

## PROOF OF WORKERS' COMPENSATION INSURANCE COVERAGE

Minnesota Statute Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of Section 176.181, Subd. 2. The information required is: The name of the insurance company, the policy number, and dates of coverage or the permit to self-insure. This information will be collected by the licensing agency and put in their company file. It will be furnished, upon request, to the Department of Labor and Industry to check for compliance with Minnesota Statute Sec. 176.181, Subd. 2.

This information is required by law, and licenses and permits to operate a business may not be issued or renewed if it is not provided and/or is falsely reported. Furthermore, if this information is not provided and/or falsely reported, it may result in a \$1,000 penalty assessed against the applicant by the Commissioner of the Department of Labor and Industry payable to the Special Compensation Fund.

Provide the information specified above in the spaces provided, or certify the precise reason your business is excluded from compliance with the insurance coverage requirement for workers' compensation.

Insurance Company Name:

(Not the insurance agent)

Policy Number or Self-Insurance Permit Number:

Dates of Coverage:

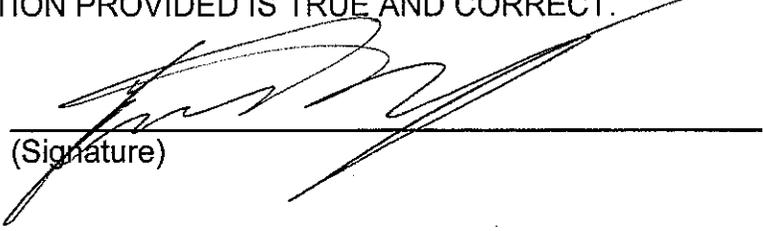
(Or)

I am not required to have workers' compensation liability coverage because:

I have no employees covered by the law.

Other (specify)

I HAVE READ AND UNDERSTAND MY RIGHTS AND OBLIGATIONS WITH REGARDS TO BUSINESS LICENSES, PERMITS AND WORKERS' COMPENSATION COVERAGE, AND I CERTIFY THAT THE INFORMATION PROVIDED IS TRUE AND CORRECT.

  
\_\_\_\_\_  
(Signature)

**CITY OF EAST GRAND FORKS  
APPLICATION FOR RENEWAL  
OF MASTER PLUMBER LICENSE**

\$25,000 BOND REQUIRED

Bond:  Yes

Current Master Plumber  
License from the State of  
MN:  Yes

7

Business/Applicant

Name HUSSEY PLUMBING INC  
(Business/Contact Name or Applicant Name)

Home

Address: 1003 9<sup>th</sup> AVE SE. EAST GRAND FORKS MN 56721  
(include street address, city, state, and zip code)

Home Phone: 773-3695

Business Address:

SHIMMERS ROAD  
(include street address, city, state, and zip code)

Business Phone: 773-6696

State whether or not applicant has been convicted in the last year of a felony, gross misdemeanor, or misdemeanor, including violation of a municipal ordinance but excluding traffic violations. **YES** or **NO** (circle one). If yes, please state the date and place of conviction and the nature of the offense. This question pertains to the individual signing the application.

Date

Place of Conviction

Nature of Offense

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If applicable: MN Master Plumber License No. 058886-PM expires \_\_\_\_\_

Tim Hussey  
Signature

12/24/08  
Date

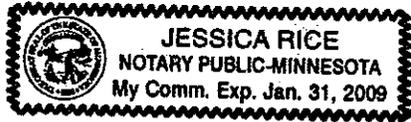
\*\*\*\*\*

STATE OF MN )  
County of Beck )ss

Tim Hussey being first duly sworn, on oath says that he/she is the person who made and signed the foregoing application; that he/she has read said application together with the questions, answers, and statements therein and knows the contents thereof, and that the same are true to his/her own knowledge.

Tim Hussey  
Signature

Subscribed and sworn to before me this 24<sup>th</sup> day of December, 2008.



Jessica Rice  
Notary Public

My commission expires on: Jan. 31, 2009

OFFICE USE ONLY:

Receipt # 0033028 Method of Pmt:  Cash  Check # 1366

## PROOF OF WORKERS' COMPENSATION INSURANCE COVERAGE

Minnesota Statute Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of Section 176.181, Subd. 2. The information required is: The name of the insurance company, the policy number, and dates of coverage or the permit to self-insure. This information will be collected by the licensing agency and put in their company file. It will be furnished, upon request, to the Department of Labor and Industry to check for compliance with Minnesota Statute Sec. 176.181, Subd. 2.

This information is required by law, and licenses and permits to operate a business may not be issued or renewed if it is not provided and/or is falsely reported. Furthermore, if this information is not provided and/or falsely reported, it may result in a \$1,000 penalty assessed against the applicant by the Commissioner of the Department of Labor and Industry payable to the Special Compensation Fund.

Provide the information specified above in the spaces provided, or certify the precise reason your business is excluded from compliance with the insurance coverage requirement for workers' compensation.

Insurance Company Name: \_\_\_\_\_  
(Not the insurance agent)

Policy Number or Self-Insurance Permit Number: \_\_\_\_\_

Dates of Coverage: \_\_\_\_\_

(Or)

I am not required to have workers' compensation liability coverage because:

- I have no employees covered by the law.
- All of my employees are North Dakota residents and none will work in Minnesota more than 14 consecutive days as authorized by the North Dakota Workers' Compensation exclusion.
- Other (specify)

I HAVE READ AND UNDERSTAND MY RIGHTS AND OBLIGATIONS WITH REGARDS TO BUSINESS LICENSES, PERMITS AND WORKERS' COMPENSATION COVERAGE, AND I CERTIFY THAT THE INFORMATION PROVIDED IS TRUE AND CORRECT.

  
(Signature)

CITY OF EAST GRAND FORKS  
APPLICATION FOR RENEWAL  
OF MASTER PLUMBER LICENSE

\$25,000 BOND REQUIRED  
Bond:  Yes  
Current Master Plumber  
License from the State of  
MN:  Yes

Business/Applicant Name Ed Krogfoss  
(Business/Contact Name or Applicant Name)

Home Address: 3710 S 69th St  
(include street address, city, state, and zip code)  
Home Phone: (701) 787-0831

Business Address: \_\_\_\_\_  
(include street address, city, state, and zip code)  
Business Phone: (701) 741-4487

State whether or not applicant has been convicted in the last year of a felony, gross misdemeanor, or misdemeanor, including violation of a municipal ordinance but excluding traffic violations. YES or **NO** (circle one). If yes, please state the date and place of conviction and the nature of the offense. This question pertains to the individual signing the application.

<u>Date</u>	<u>Place of Conviction</u>	<u>Nature of Offense</u>
_____	_____	_____
_____	_____	_____

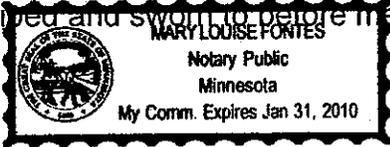
If applicable: MN Master Plumber License No. 063284PM expires 12/31/2009

Signature [Signature] Date 12-15-08

STATE OF Minnesota )  
County of Polk )ss  
Edwin Krogfoss being first duly sworn, on oath says that he/she is the person who made and signed the foregoing application; that he/she has read said application together with the questions, answers, and statements therein and knows the contents thereof, and that the same are true to his/her own knowledge.

Signature [Signature] [Signature]

Subscribed and sworn to before me this 17<sup>th</sup> day of December, 2008.



Notary Public [Signature]  
My commission expires on: Jan. 31, 2010

OFFICE USE ONLY:  
Receipt # 32766 Method of Pmt:  Cash  Check # 5001

## PROOF OF WORKERS' COMPENSATION INSURANCE COVERAGE

Minnesota Statute Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of Section 176.181, Subd. 2. The information required is: The name of the insurance company, the policy number, and dates of coverage or the permit to self-insure. This information will be collected by the licensing agency and put in their company file. It will be furnished, upon request, to the Department of Labor and Industry to check for compliance with Minnesota Statute Sec. 176.181, Subd. 2.

This information is required by law, and licenses and permits to operate a business may not be issued or renewed if it is not provided and/or is falsely reported. Furthermore, if this information is not provided and/or falsely reported, it may result in a \$1,000 penalty assessed against the applicant by the Commissioner of the Department of Labor and Industry payable to the Special Compensation Fund.

Provide the information specified above in the spaces provided, or certify the precise reason your business is excluded from compliance with the insurance coverage requirement for workers' compensation.

Insurance Company Name: \_\_\_\_\_  
(Not the insurance agent)

Policy Number or Self-Insurance Permit Number: \_\_\_\_\_

Dates of Coverage: \_\_\_\_\_

(Or)

I am not required to have workers' compensation liability coverage because:

- I have no employees covered by the law.
- All of my employees are North Dakota residents and none will work in Minnesota more than 14 consecutive days as authorized by the North Dakota Workers' Compensation exclusion.
- Other (specify)

I HAVE READ AND UNDERSTAND MY RIGHTS AND OBLIGATIONS WITH REGARDS TO BUSINESS LICENSES, PERMITS AND WORKERS' COMPENSATION COVERAGE, AND I CERTIFY THAT THE INFORMATION PROVIDED IS TRUE AND CORRECT.

\_\_\_\_\_  
(Signature)

Minnesota Department of Labor and Industry  
Construction Codes and Licensing Division  
Licensing and Certification Services  
443 Lafayette Road North  
St. Paul, MN 55155  
Phone: (651) 284-5080 Fax: (651) 284-5743  
TTY/MRS: (651) 297-4198  
E-mail: DLI.License@state.mn.us  
www.doli.state.mn.us/license.html

# COPY Plumbing Contractor Code Compliance Bond

BOND NO.	AMOUNT	EFFECTIVE DATE
68959255	\$25,000	January 1, 2009

PRINT IN INK or TYPE  
KNOW ALL MEN BY THESE PRESENTS:

THAT Edwin M. Kroqfoss

(Business name as registered with the Office of the Secretary of State)

(DBA, doing business as name if applicable)

With business office at 3720 69th St. S., Grand Forks, ND 58201

(Business address, City, State, Zip Code, Telephone number)

as PRINCIPAL, and

WESTERN SURETY COMPANY

(Surety Company Name)

101 S. Phillips Avenue, Sioux Falls, SD 57104-6703

(605) 336-0850

(Surety Company Address, City, State, Zip Code, Telephone number)

A corporation duly organized in the state of South Dakota and authorized to do business in the state of Minnesota, are jointly and severally held and firmly bound to the state of Minnesota as obligee, in the sum of **TWENTY-FIVE THOUSAND DOLLARS (\$25,000)** for the benefit of persons injured or suffering financial loss by reason of failure of said performance as herein specified for the payment of which, we bind ourselves, our heirs, executors, administrators, successors and assigns firmly by these presents. The bond shall be filed with the Minnesota Department of Labor and Industry and shall be in lieu of all other license bonds to any other political subdivision.

The CONDITION of the above obligation is such that WHEREAS the said Principal is licensed/certified as a restricted master plumber, restricted journeyman plumber, non-restricted master plumber, non-restricted journeyman plumber or certified pipelayer, to perform plumbing work.

NOW THEREFORE, the condition of this obligation is that the Principal shall faithfully and lawfully comply with the Minnesota State Plumbing Code and indemnify any person dealing or transacting business with the Principal from any financial loss or damage occasioned by the failure of the Principal to comply with any of the requirements of the Minnesota Rules, Chapter 4715, then no obligation under this bond shall accrue; otherwise this bond shall remain in full force and effect.

This bond shall be effective and run concurrently with the period of the aforesaid license/certificate from the date said license/certificate is granted in the current year which shall expire on December 31, 2009. During the term of this obligation the principal and surety will pay unto the obligee or as otherwise directed by the obligee the amount needed to correct non-complying work. The aggregate liability of the surety hereunder pertains to all claims arising during the period as defined above and shall in no event exceed the total sum of **TWENTY-FIVE THOUSAND DOLLARS (\$25,000)**.

Signed and sealed this 21st day of November 2008

(SURETY SEAL)

Print Name of Principal (s)

SIGNATURE OF PRINCIPAL(S)

Print Name of Principal (s)

SIGNATURE OF PRINCIPAL(S)

Acknowledge (notarize) signatures on reverse side and attach power of attorney form.

File with: Minnesota Department of Labor and Industry  
CCLD - Licensing and Certification  
443 Lafayette Road N  
St. Paul, Minnesota 55155

WESTERN SURETY COMPANY  
NAME OF SURETY

SIGNATURE OF A TORNEY IN A C SURETY COMPANY

Paul T. Bruflat,  
Senior Vice President

8

**RESOLUTION NO. 09- 01- 05**

**RESOLUTION APPROVING THE 2009 ADMINISTRATIVE SERVICES AGREEMENT WITH DISCOVERY BENEFITS, Inc.**

Council Member \_\_\_\_, supported by Council Member \_\_\_\_, introduced the following resolution and moved its adoption:

WHEREAS, the City of East Grand Forks employs Discovery Benefits to administer the Flexible Benefits Plan for the City of East Grand Forks; and

BE IT RESOLVED, that the Flexible Benefits Plan effective January 1, 2009, presented to this meeting is hereby approved and adopted and that the proper officers of the Corporation are hereby authorized and directed to execute and deliver to the Administrator of the Plan.

WHEREAS, The City Council of the City of East Grand Forks, Minnesota, has designated American Federal Bank as a depository.

BE IT RESOLVED By the City Council of and for the City of East Grand Forks, Minnesota, as follows:

1. The City agrees to the terms and conditions of any account agreement approved by the City Council and properly opened by any representative(s) of the City identified in the following Paragraph 2, and authorizes American Federal Bank to charge the City for all checks, drafts, or other orders, for the payment of money, that are drawn on American Federal Bank by any representative(s) of the City identified in the following Paragraph 2, regardless of by what means the facsimile signature(s) may have been affixed so long as they resemble the signature specimens listed in Paragraph 2 and contain the required number of signatures for this purpose.
2. The persons listed below (subject to any expressed restrictions) are authorized for online banking:

Name and Title	Signature
(A) Metavante/MBI	<u>N/A</u>

BE IT HEREBY FURTHER RESOLVED that the City Council has, and at the time of adoption of this resolution had, full power and lawful authority to adopt the foregoing resolution and to confer the powers granted to the person named who have full power and lawful authority to exercise the same.

Voting Aye:  
Voting Nay: None.  
Absent: None.

The President declared the resolution passed. Passed: January 6, 2009

Attest:

\_\_\_\_\_  
City Administrator/Clerk-Treasurer

\_\_\_\_\_  
President of Council

I hereby approve the foregoing resolution this 6<sup>th</sup> of January, 2009.

\_\_\_\_\_  
Mayor

**RESOLUTION NO. 09 – 01 – 06**

**RESOLUTION SUPPORTING  
MAINTENANCE OF LOCAL TITLE AND REGISTRATION SERVICES**

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, introduced the following resolution and moved its adoption:

**WHEREAS**, the State of Minnesota established a public/private deputy registrar system to provide citizens convenient locations to conduct title registration services for motor vehicles and DNR recreational vehicles; and,

**WHEREAS**, the State of Minnesota in 1949 established a user service fee on motor vehicle transactions to be retained by the deputy registrar to defray the cost of providing the local service; and,

**WHEREAS**, the State of Minnesota has shifted increased costs and responsibilities onto the deputy registrar such as regular replacement schedules of computers and associated electronic equipment, printing of previously supplied state forms, and expanded auditing tasks with additional risks and potential liability that was previously the responsibility of the State; and,

**WHEREAS**, the State of Minnesota now competes with deputy registrar offices for the retention of some user fees that were traditionally retained primarily by deputy registrars; and,

**WHEREAS**, collectively the deputy registrar system handles over one billion dollars of state funds for the State of Minnesota annually on a cash basis only with considerable risk whereby dishonored checks are the responsibility of the deputy registrar in the full amount tendered after remitting the bulk of those funds to the State; and,

**WHEREAS**, the user service fee that should fully support the cost for providing motor vehicle transactions no longer covers the operational costs to maintain most deputy registrar offices. Public deputy registrars must use property tax levy proceeds to subsidize this service. Rural areas with lower volumes are in jeopardy of losing service.

**NOW, THEREFORE, BE IT RESOLVED** that the City of East Grand Forks supports the State Legislature authorizing the acceptance of more secure alternative payments at deputy registrar offices; and to achieve a greater retention of existing fees or a user service fee increase in the year 2009 to maintain local title and registration service to the citizens of Minnesota.

Voting Aye:  
Voting Nay: None.  
Absent: None.

The President declared the resolution passed.

Passed: January 6, 2009

Attest:

\_\_\_\_\_  
City Administrator/Clerk-Treasurer

\_\_\_\_\_  
President of Council

I hereby approve the foregoing resolution this 6<sup>th</sup> of January, 2009.

\_\_\_\_\_  
Mayor

ORDINANCE NO. 307 3RD SERIES

10

AN ORDINANCE OF THE CITY OF EAST GRAND FORKS, MINNESOTA, AMENDING CITY CODE CHAPTER TWO ENTITLED "ADMINISTRATION" BY ADDING TO SECTION 2.30, CLAIMS AND DISBURSEMENTS A SUBDIVISION 5 TO GRANT THE CITY ADMINISTRATOR/CLERKTREASURER AND/OR OTHER DESIGNATED OFFICIALS AUTHORITY ; AND BY ADOPTING BY REFERENCE CITY CODE CHAPTER 1 AND SECTION 2.99 WHICH, AMONG OTHER THINGS, CONTAIN PENALTY PROVISIONS.

THE CITY OF EAST GRAND FORKS ORDAINS:

Section 1. That Section 2.30 of the City Code is hereby amended to read as follows, to-wit:

Subd. 5. Delegation of Authority. The City delegates its authority to pay certain claims against the City, with the exception of litigation claims, to the City Administrator/Clerk-Treasurer; and, in his absence, to the Finance Director and to the Deputy City Clerk-Treasurer. The City shall disburse payments on a regular basis to meet its obligations to vendors as part of the ongoing business of the City. The City is also authorized to make payments to meet its payroll obligations. The delegated payment authority will be reviewed monthly by the City Council and the City Administrator/Clerk treasurer shall provide to the City Council a report of all disbursements for each payment period at the next regularly scheduled council meeting. Payment obligations to vendors must conform to the City Purchasing policy as follows:

- Purchases under \$2000: Department Heads may approve purchases under \$2000.
- Purchases from \$2000 to 10,000: Require Signature of Administrator/Clerk-Treasurer.
- Purchases over \$10,000: Require City Council Approval.
- Purchases between \$10,000 and \$100,000: Require Competitive quotes from at least two vendors and City Council approval.
- Purchases over \$100,000: Require competitive advertised bids and City Council approval.
- Special Assessment Projects over \$50,000: Local improvements projects financed in part or in whole by Special Assessments require advertised bids and City Council approval.
- Requests denied by the Administrator/Clerk-Treasurer can seek city council approval to override.

Section 2. City Code Chapter 1 entitled "Definitions and General Provisions Applicable to Entire City Code Including Penalty for Violation" and Section 2.99 entitled "Violation a Misdemeanor" are hereby adopted in their entirety, by reference, as though repeated verbatim herein.

Section 3. This ordinance shall take effect and be in force from and after its passage and publication and be given the Number 307 3rd Series.

VOTING AYE: \_\_\_\_\_  
VOTING NAY: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

The President declared the Ordinance passed.

ATTEST:

PASSED: \_\_\_\_\_, 2009

\_\_\_\_\_  
City Administrator/Clerk-Treasurer

\_\_\_\_\_  
President of Council

I hereby approve the foregoing Ordinance this \_\_\_\_ day of , 2009.

\_\_\_\_\_  
Mayor

RESOLUTION NO. 09 - 01 - 07

11

**A RESOLUTION TO ADJUST THE CIVIL SERVICE COMMISSION SALARY FROM \$600 TO \$1000 BEGINNING JANUARY 1, 2009.**

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, introduced the following resolution and moved its adoption:

WHERE AS, the salary of the Civil Service Commission shall be set to \$1,000 per year from \$600 per year;

THEREFORE BE IT RESOLVED, that the City of East Grand Forks authorizes the following pay increase for the Civil Service Commission beginning January 1, 2009.

Voting Aye:  
Voting Nay: None.  
Absent: None.

The President declared the resolution passed.

Passed: January 6, 2009

Attest:

\_\_\_\_\_  
City Administrator/Clerk-Treasurer

\_\_\_\_\_  
President of the Council

I hereby approve the foregoing resolution this 6<sup>th</sup> day of January, 2009.

\_\_\_\_\_  
Mayor

# Request for Council Action

Date: December 28, 2008

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council Members: Marc Demers, Craig Buckalew, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

From: Michelle French

RE: Boards & Commission

---

**Mayor Stauss asks that the City Council approve the following appointments and reappointments for the following Boards and Commissions:**

**CEMETERY COMMISSION** –

Reappoint Julie Marek for a 3 year term beginning 1/1/09 through 12/31/11

**ECONOMIC DEVELOPMENT HOUSING AUTHORITY** –

Reappoint Nan Larson for a 6 year term beginning 1/1/09 through 12/31/14

**LIBRARY BOARD** –

Appoint Sharon Budge to replace Marcia Metzger for a 3 year term beginning 1/1/09 through 12/31/11

Reappoint Kay Buckalew for a 3 year term beginning 1/1/09 through 12/31/11

**PLANNING COMMISSION** –

Reappoint Brad Bail for a 4 year term beginning 1/1/09 through 12/31/12

**SENIOR CITIZEN BOARD** –

Appoint Bonnie Slette to replace Betty Floan for a 3 year term beginning 1/1/09 through 12/31/11

Appoint Lora Jean Kleven to replace Lois Lee for a 3 year term beginning 1/1/09 through 12/31/11

**WATER, LIGHT, POWER & BUILDING COMMISSION** –

Reappoint Mike Quirk for a 3 year term beginning 1/1/09 through 12/31/11

**RESOLUTION NO. 09-01-08**

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, introduced the following resolution and moved its adoption:

**RESOLUTION RATIFYING CONTRACTS**

WHEREAS, the City of East Grand Forks purchased from Hardware Hank the goods referenced in check number 1873 for a total of \$312.64.

WHEREAS, Craig Buckalew, was personally interested financially in the contract, but the purchases were made because the price was as low as or lower than other local vendors.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF EAST GRAND FORKS:

1. The above mentioned purchase by the City and the claim of the vendor based thereon are confirmed and the Mayor and Clerk are directed to issue an order-check in payment of such claim on the filing of the affidavit of official interest required under Minnesota Statutes, Section 471.89.
2. It is hereby determined that the total price of \$312.64 paid for such goods is as low as, or lower than, the price at which they could have been obtained elsewhere at the time the purchase was made.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on January 6, 2009.

Voting Aye:  
 Voting Nay: None.  
 Abstain: Buckalew.  
 Absent:

The President declared the resolution passed.

Passed: January 06, 2009

Attest:

\_\_\_\_\_  
City Administrator/Clerk-Treasurer

\_\_\_\_\_  
President of Council

I hereby approve the foregoing resolution this 6<sup>th</sup> of January, 2009.

\_\_\_\_\_  
Mayor

AFFIDAVIT OF OFFICIAL INTEREST CLAIM

STATE OF MINNESOTA            )  
COUNTY OF POLK                ) ss  
CITY OF EAST GRAND FORKS    )

I, Craig Buckalew, being duly sworn states the following:

1. I am 3<sup>rd</sup> Ward Council Member of the City of East Grand Forks.
2. The City of East Grand Forks check number 1873 for a total of \$312.64
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on January 6, 2009

Affiant states further that to the best of his knowledge and belief (a) the contract price was as low as or lower than the price at which the services could be obtained from other sources.

Affiant further states that the affidavit constitutes a claim against the city for the contract price, that the claim is just and correct, and that no part thereof has been paid.

Dated: \_\_\_\_\_

\_\_\_\_\_  
(Signature of Official)

# Accounts Payable

## Check Register Totals Only

14

User: ejohnson  
 Printed: 1/2/2009 - 8:45 AM

Check	Date	Vendor No	Vendor Name	Amount	Voucher
1785	01/06/2009	ACM001	Acme Electric Companies	449.78	0
1786	01/06/2009	ADV001	Advanced Business Methods	161.51	0
1787	01/06/2009	AKE001	Dave Aker	22.33	0
1788	01/06/2009	AKE003	Jeremy and Jacklyn Aker	2,641.87	0
1789	01/06/2009	AKE004	Knute and Pearl Aker	2,439.27	0
1790	01/06/2009	ALB001	Albrecht Manufacturing	725.00	0
1791	01/06/2009	ALL006	Michael and Marsha Allmaras	2,528.01	0
1792	01/06/2009	ALL001	Alltel	290.46	0
1793	01/06/2009	ALT001	Altru Health System	35.00	0
1794	01/06/2009	AME002	American Tire Service	96.00	0
1795	01/06/2009	AME005	Ameripride Linen & Apparel Services	399.32	0
1796	01/06/2009	AND004	Donald and Patty Anderson	2,439.27	0
1797	01/06/2009	AND005	Marjorie Anderson	1,450.32	0
1798	01/06/2009	BAK001	Baker & Taylor Co	66.45	0
1799	01/06/2009	MCL001	Barbara McLeod and Christy Senechal	2,096.96	0
1800	01/06/2009	BAR005	Barnes Distribution	231.13	0
1801	01/06/2009	BAT001	Batteries Plus #24	88.57	0
1802	01/06/2009	BAU0001	Seth Baune	70.00	0
1803	01/06/2009	BEC001	Becker Arena Products Inc	1,403.14	0
1804	01/06/2009	BEI001	Cynthia Beiswenger	1,820.27	0
1805	01/06/2009	BEV001	Anthony and Stacey Bevelacqua	2,174.96	0
1806	01/06/2009	BLU001	Blue Cross Blue Shield of ND	4,482.60	0
1807	01/06/2009	BOE002	Brandon and Katie Boespflug	1,758.20	0
1808	01/06/2009	BOU001	Jason and Ann Boushey	1,823.03	0
1809	01/06/2009	BOW001	Frank and Alisa Bowman	2,303.03	0
1810	01/06/2009	BRA001	Brady, Martz & Associates	6,000.00	0
1811	01/06/2009	BRE003	Freddie and Angela Breedlove	2,827.99	0
1812	01/06/2009	BRE004	Bret and Sarah Danielson and Gerard N	5,000.00	0
1813	01/06/2009	BRO002	Brodart Co	357.44	0
1814	01/06/2009	BRO005	Seth Brown	4,032.86	0
1815	01/06/2009	BRU001	Jay Bruce	87.75	0
1816	01/06/2009	BUR001	Randy and Amy Burkel	2,331.14	0
1817	01/06/2009	BUR002	Jason and Kim Burris	2,103.84	0
1818	01/06/2009	C&R001	C&R Laundry & Cleaners	264.88	0
1819	01/06/2009	CAR007	Jay and Lynette Carik	1,919.95	0
1820	01/06/2009	CAR008	Adam Cariveau	2,423.50	0
1821	01/06/2009	CAR002	Carquest Auto Parts	79.47	0
1822	01/06/2009	CEN001	Center Point Large Print	34.42	0
1823	01/06/2009	CHA004	Dan and Mary Chapa	2,674.32	0
1824	01/06/2009	CLI001	Climate Control Inc	6,000.00	0
1825	01/06/2009	COA001	Coalition of Greater MN Cities	11,006.00	0
1826	01/06/2009	COL002	Cole Papers Inc	978.20	0
1827	01/06/2009	COM001	Commercial Maintenance Chemical C	1,298.94	0
1828	01/06/2009	COM002	Commercial Printing	13.11	0
1829	01/06/2009	COM003	Complete Pest Control Inc	2,567.76	0
1830	01/06/2009	CON002	Construction Engineers	280.00	0
1831	01/06/2009	COU002	Countrywide Tax Services	31.00	0
1832	01/06/2009	PIB001	Craig Pietruszewski and Jackie Gaddie	3,318.89	0
1833	01/06/2009	CUM001	Cummins NPower LLC	2,386.40	0
1834	01/06/2009	D&D001	D&D Heating & Sheet Metal	371.95	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
1835	01/06/2009	DEM001	Demco Educational Corp	42.45	0
1836	01/06/2009	DEM002	Marc DeMers	1,713.17	0
1837	01/06/2009	DIA001	Diamond Cleaning Supply	163.80	0
1838	01/06/2009	DIG002	Digital-Ally, Inc	147.50	0
1839	01/06/2009	DOR001	Dorsey & Whitney LLP	10,000.00	0
1840	01/06/2009	BIG004	Darin Drummer	6,431.00	0
1841	01/06/2009	DUD002	James and Norma Dudgeon	1,317.06	0
1842	01/06/2009	DVO001	Eric and Sara Dvorak	2,070.15	0
1843	01/06/2009	EAG001	Eagle Electric	9,162.18	0
1844	01/06/2009	EAS004	East Side Auto Service	179.64	0
1845	01/06/2009	EAS007	East Side Travel Plaza	132.20	0
1846	01/06/2009	EBA001	Troy and Stacy Eback	1,954.13	0
1847	01/06/2009	EGE003	Tracey and James Egeland	2,120.42	0
1848	01/06/2009	EGG001	John and Joan Eggebraaten	1,601.03	0
1849	01/06/2009	ELL001	Eric and Jennifer Ellertson	2,097.45	0
1850	01/06/2009	EXP001	Experience Works	300.00	0
1851	01/06/2009	EXP003	Explorer Post #38	40.00	0
1852	01/06/2009	FEI001	Mona and Pius Feist	2,505.89	0
1853	01/06/2009	FER001	Ferrellgas	363.83	0
1854	01/06/2009	FLO001	Floan Sanders	62,194.04	0
1855	01/06/2009	FOL002	Bruce and Constance Folkedahl	4,143.08	0
1856	01/06/2009	FOR008	Matt Fore	24.27	0
1857	01/06/2009	G&K001	G&K Services	451.57	0
1858	01/06/2009	GAF001	Gaffaneys	125.97	0
1859	01/06/2009	GAH002	Gregory and Kelly Gahlon	2,792.44	0
1860	01/06/2009	GAL001	Gale	240.94	0
1861	01/06/2009	GAL004	Galen and Joellen Cariveau and Conn	5,000.00	0
1862	01/06/2009	GAR501	Garden Hut of Grand Forks	181.46	0
1863	01/06/2009	GCD001	GC Distributing Co	3,711.59	0
1864	01/06/2009	GEO001	George's Quick Printing	692.25	0
1865	01/06/2009	GER002	Gerald Lucke & Co LTD	8,400.00	0
1866	01/06/2009	GER001	Gerrells Sport Center	2,600.00	0
1867	01/06/2009	GFF001	GF Fire Equipment	440.50	0
1868	01/06/2009	GRA004	Grand Cities Towing	2,100.00	0
1869	01/06/2009	GFP002	Grand Forks Police Dept	59,346.46	0
1870	01/06/2009	GRE008	Danny Green	161.50	0
1871	01/06/2009	HAI002	Rick Hajicek	247.00	0
1872	01/06/2009	HAN003	Jeremy and Rebecca Hanson	1,734.97	0
1873	01/06/2009	HAR001	Hardware Hank	312.64	0
1874	01/06/2009	HAR002	Dana and Christine Harsell	2,302.74	0
1875	01/06/2009	HEA003	Jason Hearn	51.30	0
1876	01/06/2009	HEA001	Heartland Paper	206.55	0
1877	01/06/2009	HED001	Mike Hedlund	4,007.70	0
1878	01/06/2009	HIT001	Hitch N Go	750.00	0
1879	01/06/2009	HOF002	Colleen Hoff	1,879.92	0
1880	01/06/2009	HOM001	Home of Economy	77.15	0
1881	01/06/2009	HUG001	Hugo's	17.02	0
1882	01/06/2009	INK001	Ink Doctor	77.88	0
1883	01/06/2009	INT003	Integra Telecom	221.07	0
1884	01/06/2009	BRU002	Johnathon Bruley and Kristin Reichma	1,451.79	0
1885	01/06/2009	JOH005	Kenneth and Maryrose Johnson	2,480.17	0
1886	01/06/2009	JOH006	Robert Johnson	1,317.06	0
1887	01/06/2009	JOH004	Shaun and Carrie Johnson	2,239.29	0
1888	01/06/2009	JUN002	Beverly Jung	1,980.40	0
1889	01/06/2009	KAL002	Kevin and Paula-Dee Kallinen	3,482.77	0
1890	01/06/2009	KEI001	Keith's Lock & Key	117.34	0
1891	01/06/2009	KEL001	Kellermeyer Building Service	525.05	0
1892	01/06/2009	KLE001	Jennifer Klein	2,162.80	0
1893	01/06/2009	KNU003	Denise Knutson	60.00	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
1894	01/06/2009	KNU004	Philip and Alissa Knutson	2,672.17	0
1895	01/06/2009	KOS001	Linda Kossow	84.24	0
1896	01/06/2009	LAR004	Darin Larson	350.00	0
1897	01/06/2009	LEA001	League of MN Cities	4,375.02	0
1898	01/06/2009	LIT001	Lithia Payment Processing	552.27	0
1899	01/06/2009	LUM001	Lumber Mart	2,086.36	0
1900	01/06/2009	M&W001	M&W Services	206.25	0
1901	01/06/2009	MAC004	Jason and Kristie Mack	3,521.81	0
1902	01/06/2009	MAR004	Marco Net	73.21	0
1903	01/06/2009	MAR005	Mark Cowger Construction	1,662.78	0
1904	01/06/2009	MEN001	Menards	346.20	0
1905	01/06/2009	MEN002	Warren and Cheryl Menge	815.06	0
1906	01/06/2009	MER002	Seth Merkens	1,971.43	0
1907	01/06/2009	MPO001	Metropolitan Planning Organization	10,387.01	0
1908	01/06/2009	MIC001	Micro-Marketing LLC	18.95	0
1909	01/06/2009	MID003	Midcontinent Communications	696.80	0
1910	01/06/2009	MID004	Midcontinent Communications	2,088.00	0
1911	01/06/2009	MID007	Midwest Refrigeration Inc	2,355.92	0
1912	01/06/2009	MIK001	Mike's Pizza	53.75	0
1913	01/06/2009	MNC004	MN Chief of Police Association	262.93	0
1914	01/06/2009	MNI001	MN Ice Arena Mgr's Association	140.00	0
1915	01/06/2009	MNM002	MN Municipal Utilities Assoc	3,918.50	0
1916	01/06/2009	MNS002	MN State Fire Chief Association	65.00	0
1917	01/06/2009	MOO002	Deb Moon	66.23	0
1918	01/06/2009	MUR001	Megan Leigh Murray	2,221.15	0
1919	01/06/2009	NAV001	Brett and Lisa Navarro	1,782.74	0
1920	01/06/2009	NEL004	Dillon Nelson	525.48	0
1921	01/06/2009	NEL005	John and Kristi Nelson	3,609.11	0
1922	01/06/2009	NEL001	Kim Nelson	98.52	0
1923	01/06/2009	NEL002	Nelson Business Forms	1,623.52	0
1924	01/06/2009	NEW002	Newmech Companies	253.96	0
1925	01/06/2009	NOR010	North Central Rental & Leasing	2,385.00	0
1926	01/06/2009	NOV001	Troy and Kelley Novak	1,846.23	0
1927	01/06/2009	ORE001	O'Reilly Auto Parts	1,292.55	0
1928	01/06/2009	OLS005	Maryann Olson	2,398.37	0
1929	01/06/2009	OTI001	Otis Elevator Company	5,703.75	0
1930	01/06/2009	PAM001	Pamida	14.49	0
1931	01/06/2009	PAR004	Joshua and Emily Parrill	1,465.23	0
1932	01/06/2009	PEA002	Robert and Jeanine Peabody	11,176.30	0
1933	01/06/2009	PEA001	Peak Performance	72.00	0
1934	01/06/2009	PED001	David Pederson	1,739.83	0
1935	01/06/2009	PET004	Ann Peterson	2,505.89	0
1936	01/06/2009	PRA001	Praxair Distribution	184.29	0
1937	01/06/2009	PRE001	Premium Waters Inc	34.00	0
1938	01/06/2009	PYN001	Stephen and Marsha Pynn	2,062.98	0
1939	01/06/2009	QUI001	Quill Corp	171.29	0
1940	01/06/2009	RAD001	Radio Shack Corporation	17.87	0
1941	01/06/2009	RAN001	Random House Inc	280.00	0
1942	01/06/2009	RDO004	RDO Equipment Co	96.42	0
1943	01/06/2009	RIC001	James Richter	363.08	0
1944	01/06/2009	ZAV001	RJ Zavoral & Sons	1,450.00	0
1945	01/06/2009	RMB001	RMB Environmental Lab Inc	43.00	0
1946	01/06/2009	ROB003	James and Rose Robinson	1,444.39	0
1947	01/06/2009	FLO002	Ruben Flores and Jessica Perez	1,833.71	0
1948	01/06/2009	RUD001	Dustin and Karina Rude	1,782.52	0
1949	01/06/2009	RYD001	Rydell Chevrolet	113.65	0
1950	01/06/2009	SCH010	Nathen Scherber	1,877.06	0
1951	01/06/2009	SCH004	Leonard Schmaltz	159.90	0
1952	01/06/2009	SCH012	Connie Schroeder	1,325.86	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
1953	01/06/2009	SKY002	Jeffery Skyberg	2,356.39	0
1954	01/06/2009	STA008	Dr. Clifford and Gladys Stadem	1,623.04	0
1955	01/06/2009	STA002	Standard Register	289.23	0
1956	01/06/2009	STE001	Stennes Granite	1,875.00	0
1957	01/06/2009	STO003	Dyann and Kenley Stordahl	2,742.99	0
1958	01/06/2009	STR005	William Straw	17.81	0
1959	01/06/2009	STU001	Stuart's Towing	60.00	0
1960	01/06/2009	SUN004	Leslie and Maureen Sundby	1,979.03	0
1961	01/06/2009	SUR001	Surplus Center	55.62	0
1962	01/06/2009	SYM001	Symbol Arts	725.30	0
1963	01/06/2009	TEL001	Dale and Linda Telle	2,999.84	0
1964	01/06/2009	CHA001	The Chamber of EGF/GF	100.00	0
1965	01/06/2009	THO007	Kevin and Jana Thompson	2,171.68	0
1966	01/06/2009	TIG001	Tiger Direct.com	254.71	0
1967	01/06/2009	TIN001	Brian and Kim Tinkham	1,602.37	0
1968	01/06/2009	TRE002	Tyler Tretter	50.00	0
1969	01/06/2009	TRU001	True Temp	610.50	0
1970	01/06/2009	try001	Try-County Refrigeration	601.46	0
1971	01/06/2009	UNI005	Uniforms Unlimited, Inc.	55.95	0
1972	01/06/2009	UNI003	Unique Snow Removal	1,127.50	0
1973	01/06/2009	USB001	US Bank	1,250,436.25	0
1974	01/06/2009	USF002	US Foodservice Inc TM	479.58	0
1975	01/06/2009	VAL002	Valley Truck	2,868.78	0
1976	01/06/2009	VER001	Verizon Wireless	476.26	0
1977	01/06/2009	VIL001	Vilandre Heating & A/C	435.55	0
1978	01/06/2009	VIR001	Glen and Lisa Vimig	2,043.34	0
1979	01/06/2009	VON003	Jeffry Von Ruden	2,140.97	0
1980	01/06/2009	WAT001	Water & Light Department	82,483.40	0
1981	01/06/2009	WEB003	George Weber	75.00	0
1982	01/06/2009	WEL001	Wells Fargo Brokerage Services, LLC	75,773.56	0
1983	01/06/2009	WIZ001	Wizard's Enterprises, Inc.	490.00	0
1984	01/06/2009	WOR002	World Media	190.27	0
1985	01/06/2009	XCE001	Xcel Energy	25,520.58	0
1986	01/06/2009	ZAV002	Joseph and Jenna Zavoral	1,987.80	0
1987	01/06/2009	ZEM001	Lori Zeman-Gregoire	2,265.52	0

Check Total:

1,874,726.18