

**AGENDA  
OF THE CITY  
COUNCIL WORK SESSION  
CITY OF EAST GRAND FORKS  
TUESDAY, FEBRUARY 26, 2013 - 5:00 P.M.**

**CALL TO ORDER:**

**CALL OF ROLL:**

**DETERMINATION OF A QUORUM:**

- 1. Bid Results 2013 City Project No. 2 – Greg Boppre**
- 2. Pool Study and Options – Scott Huizenga & Dave Aker**
- 3. Park and Recreation Rentals – Dave Aker**
- 4. Amendment to Snow Emergency Ordinance – Jason Stordahl**
- 5. EDHA Board Update – Mark Olstad & Chad Grassel**
- 6. Library Board Update – Henry Tweten**

**ADJOURN:**

**Upcoming Meetings**

Waste Water Public Forum – March 4, 2013 – 7:00 PM – Council Chambers  
Regular Council Meeting – March 5, 2013 – 5:00 PM – Council Chambers  
Work Session – March 12, 2013 – 5:00 PM – Training Room  
Regular Council Meeting – March 19, 2013 – 5:00 PM – Council Chambers  
Legislative Conference – March 21, 2013 – St. Paul – Crown Plaza  
Work Session – March 26, 2013 – 5:00 PM – Training Room

# Request for Council Action

Date: February 21, 2013

To: East Grand Forks City Council, Mayor Lynn Stauss, President Craig Buckalew, Council Vice President Greg Leigh, Council Members: Clarence Vetter, Henry Tweten, Chad Grassel, Mark Olstad and Ron Vonasek.

Cc: File

From: Greg Boppre, P.E.

RE: Bid Results – 2013 City Project No. 2 – Watermain and Forcemain Improvements

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## Background:

The City received three (3) bids for the above referenced project. The apparent low bidder is R.J. Zavoral and Sons with a Total bid price of \$ 657,916.15. Our Engineers Estimate was \$580,000.00 or \$336,000.00 for Proposal No. 1 (Water and Light) and \$244,000.00 for Proposal No. 2 (City)

In reviewing the bids there does not appear that any one item has caused the cost to go up, rather it is a number of bid items. The air release manhole was bid at \$16,200 (estimate \$10,000) and the two (2) line stop bids were \$71,950 (estimate \$62,000) and \$63,475 (estimate \$55,000). Those three (3) items alone add up to \$24,625 for the forcemain project. On the watermain proposal, 8" PVC watermain bid was \$42.50/foot (estimate \$40.00/ft) , push and bore 8" PVC watermain bid was \$49.25/foot (estimate \$42.00/ft) and the 1" curb stop and box bid was \$465.00/ea (estimate \$210.00/ea).

Therefore, I feel even though the prices are higher than the estimate, the City received good bids.

The forcemain project was bid in 2010 and the price was \$177,069.00, but the City chose not to award it due to funding. Therefore, prices continue to rise.

## PROPOSED BUDGET

	<u>CITY</u>	<u>WATER &amp; LIGHT</u>
CONSTRUCTION	\$284,837.60	\$373,078.55
PLANS/SPEC'S	\$25,635.38	\$33,577.07
STAKE/INSPEC	\$14,241.88	\$18,653.93
CONTINGENCIES	\$28,483.76	\$37,307.86
ADMIN/LEGAL	<u>\$8,545.13</u>	<u>\$11,192.36</u>
TOTAL	\$361,743.75	\$473,809.77

## Recommendation:

Award contract to R.J. Zavoral & Sons

Enclosures:

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Bid Tabulations

2013 City Project No. 2  
Watermain & Forcemain Replacement  
East Grand Forks, Minnesota

Proposal No. 1				R.J. Zavoral & Sons Inc.		Spruce Valley Corporation		Sellin Brothers, Inc.	
ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
01570	Traffic Control	1	LS	\$ 12,500.00	\$ 12,500.00	\$ 6,800.00	\$ 6,800.00	\$ 25,000.00	\$ 25,000.00
02100	Storm Drain Inlet Protection	15	EA	\$ 105.00	\$ 1,575.00	\$ 100.00	\$ 1,500.00	\$ 120.00	\$ 1,800.00
02110	Remove Concrete Sidewalk	4,557	SF	\$ 1.65	\$ 7,519.05	\$ 0.55	\$ 2,506.35	\$ 5.00	\$ 22,785.00
02110	Remove Concrete Driveway	57	SY	\$ 8.25	\$ 470.25	\$ 5.00	\$ 285.00	\$ 20.00	\$ 1,140.00
02110	Remove Pavement	305	SY	\$ 9.60	\$ 2,928.00	\$ 3.50	\$ 1,067.50	\$ 40.00	\$ 12,200.00
02110	Remove Concrete Curb & Gutter, B624	831	LF	\$ 2.65	\$ 2,202.15	\$ 2.00	\$ 1,662.00	\$ 20.00	\$ 16,620.00
02110	Remove Gate Valve & Box	16	EA	\$ 175.00	\$ 2,800.00	\$ 150.00	\$ 2,400.00	\$ 350.00	\$ 5,600.00
02110	Remove Fire Hydrant	4	EA	\$ 350.00	\$ 1,400.00	\$ 600.00	\$ 2,400.00	\$ 750.00	\$ 3,000.00
02110	Abandon Gate Valve & Box	8	EA	\$ 775.00	\$ 6,200.00	\$ 75.00	\$ 600.00	\$ 200.00	\$ 1,600.00
02110	Abandon Fire Hydrant	1	EA	\$ 375.00	\$ 375.00	\$ 250.00	\$ 250.00	\$ 400.00	\$ 400.00
02210	Aggregate Pipe Foundation	100	CY	\$ 20.00	\$ 2,000.00	\$ 12.00	\$ 1,200.00	\$ 35.00	\$ 3,500.00
02510	Construct Pavement	250	SY	\$ 152.00	\$ 38,000.00	\$ 145.00	\$ 36,250.00	\$ 150.00	\$ 37,500.00
02520	Construct 8" Concrete Pavement	55	SY	\$ 62.00	\$ 3,410.00	\$ 99.00	\$ 5,445.00	\$ 85.00	\$ 4,675.00
02520	4" Concrete Sidewalk	4,327	SF	\$ 4.50	\$ 19,471.50	\$ 8.25	\$ 35,697.75	\$ 8.00	\$ 34,616.00
02520	6" Concrete Driveway	57	SY	\$ 51.00	\$ 2,907.00	\$ 91.00	\$ 5,187.00	\$ 75.00	\$ 4,275.00
02520	Concrete Curb & Gutter, Design B624	831	LF	\$ 18.00	\$ 14,958.00	\$ 46.50	\$ 38,641.50	\$ 40.00	\$ 33,240.00
02520	Detectable Warning Panels	72	SF	\$ 34.00	\$ 2,448.00	\$ 49.00	\$ 3,528.00	\$ 50.00	\$ 3,600.00
02667	6" PVC Watermain	61	LF	\$ 38.00	\$ 2,318.00	\$ 44.00	\$ 2,684.00	\$ 80.00	\$ 4,880.00
02667	8" PVC Watermain	819	LF	\$ 42.50	\$ 34,807.50	\$ 48.00	\$ 39,312.00	\$ 100.00	\$ 81,900.00
02667	Push & Bore 6" PVC Watermain	180	LF	\$ 42.30	\$ 7,614.00	\$ 49.00	\$ 8,820.00	\$ 90.00	\$ 16,200.00
02667	Push & Bore 8" PVC Watermain	1,548	LF	\$ 49.25	\$ 76,239.00	\$ 59.00	\$ 91,332.00	\$ 110.00	\$ 170,280.00
02667	Bore In Place 6" PVC Watermain	227	LF	\$ 42.30	\$ 9,602.10	\$ 58.00	\$ 13,166.00	\$ 90.00	\$ 20,430.00
02667	6" Fire Hydrant (8.0' Bury)	1	EA	\$ 3,600.00	\$ 3,600.00	\$ 4,000.00	\$ 4,000.00	\$ 6,500.00	\$ 6,500.00
02667	6" Fire Hydrant (8.5' Bury)	3	EA	\$ 3,685.00	\$ 11,055.00	\$ 4,100.00	\$ 12,300.00	\$ 7,000.00	\$ 21,000.00
02667	6" Fire Hydrant (9.0' Bury)	1	EA	\$ 4,100.00	\$ 4,100.00	\$ 4,200.00	\$ 4,200.00	\$ 7,500.00	\$ 7,500.00
02667	6" Gate Valve & Box	10	EA	\$ 1,690.00	\$ 16,900.00	\$ 1,400.00	\$ 14,000.00	\$ 1,800.00	\$ 18,000.00
02667	8" Gate Valve & Box	13	EA	\$ 2,235.00	\$ 29,055.00	\$ 1,800.00	\$ 23,400.00	\$ 2,400.00	\$ 31,200.00
02667	Adjust Gate Valve & Box	1	EA	\$ 145.00	\$ 145.00	\$ 150.00	\$ 150.00	\$ 600.00	\$ 600.00
02667	Ductile Iron Fittings	1684	LBS	\$ 4.25	\$ 7,157.00	\$ 3.50	\$ 5,894.00	\$ 7.00	\$ 11,788.00
02667	Mechanical Joint Restraining Glands	12	EA	\$ 134.00	\$ 1,608.00	\$ 70.00	\$ 840.00	\$ 150.00	\$ 1,800.00
02667	6" Transition Coupling	9	EA	\$ 305.00	\$ 2,745.00	\$ 300.00	\$ 2,700.00	\$ 400.00	\$ 3,600.00
02667	8" x 1" Saddle with corporation	25	EA	\$ 260.00	\$ 6,500.00	\$ 400.00	\$ 10,000.00	\$ 1,200.00	\$ 30,000.00
02667	1" Copper	555	LF	\$ 20.50	\$ 11,377.50	\$ 28.00	\$ 15,540.00	\$ 70.00	\$ 38,850.00
02667	1" Curb Stop & Box	25	EA	\$ 465.00	\$ 11,625.00	\$ 400.00	\$ 10,000.00	\$ 1,500.00	\$ 37,500.00
02667	Temporary Water	1	LS	\$ 7,500.00	\$ 7,500.00	\$ 12,000.00	\$ 12,000.00	\$ 30,000.00	\$ 30,000.00
02667	Compaction Tests	20	EA	\$ 20.00	\$ 400.00	\$ 55.00	\$ 1,100.00	\$ 140.00	\$ 2,800.00
02923	Topsoil Borrow (LV)	200	CY	\$ 16.00	\$ 3,200.00	\$ 14.00	\$ 2,800.00	\$ 30.00	\$ 6,000.00
02936	Turf Establishment	2130	SY	\$ 2.05	\$ 4,366.50	\$ 3.50	\$ 7,455.00	\$ 4.00	\$ 8,520.00
	<b>TOTAL BID PROPOSAL NO. 1</b>				<b>\$ 373,078.55</b>		<b>\$ 427,113.10</b>		<b>\$ 760,899.00</b>

**2013 City Project No. 2  
Watermain & Forcemain Replacement  
East Grand Forks, Minnesota**

Proposal No. 2				R.J. Zavoral & Sons Inc.		Spruce Valley Corporation		Sellin Brothers, Inc.	
ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
01570	Traffic Control	1	LS	\$ 4,600.00	\$ 4,600.00	\$ 3,500.00	\$ 3,500.00	\$ 25,000.00	\$ 25,000.00
02110	Remove Concrete Sidewalk	17	SF	\$ 1.55	\$ 26.35	\$ 1.00	\$ 17.00	\$ 10.00	\$ 170.00
02110	Remove Concrete Driveway	109	SY	\$ 8.05	\$ 877.45	\$ 5.00	\$ 545.00	\$ 15.00	\$ 1,635.00
02110	Remove Pavement	156	SY	\$ 9.35	\$ 1,458.60	\$ 6.00	\$ 936.00	\$ 40.00	\$ 6,240.00
02110	Remove Concrete Curb & Gutter, B624	59	LF	\$ 2.60	\$ 153.40	\$ 4.00	\$ 236.00	\$ 10.00	\$ 590.00
02110	Remove Casting Assembly	1	EA	\$ 189.00	\$ 189.00	\$ 200.00	\$ 200.00	\$ 250.00	\$ 250.00
02110	Salvage Chain Link Fence	50	LF	\$ 69.30	\$ 3,465.00	\$ 68.00	\$ 3,400.00	\$ 70.00	\$ 3,500.00
02110	Remove Tree	1	EA	\$ 350.00	\$ 350.00	\$ 200.00	\$ 200.00	\$ 1,000.00	\$ 1,000.00
02210	Aggregate Pipe Foundation	75	CY	\$ 19.75	\$ 1,481.25	\$ 12.00	\$ 900.00	\$ 35.00	\$ 2,625.00
02520	Construct 10.5" Concrete Pavement	156	SY	\$ 103.00	\$ 16,068.00	\$ 120.00	\$ 18,720.00	\$ 100.00	\$ 15,600.00
02520	4" Concrete Sidewalk	17	SF	\$ 5.45	\$ 92.65	\$ 16.00	\$ 272.00	\$ 12.00	\$ 204.00
02520	6" Concrete Driveway	109	SY	\$ 60.15	\$ 6,556.35	\$ 88.00	\$ 9,592.00	\$ 75.00	\$ 8,175.00
02520	Concrete Curb & Gutter, Design B624	59	LF	\$ 17.75	\$ 1,047.25	\$ 56.00	\$ 3,304.00	\$ 35.00	\$ 2,065.00
02607	F & I Frame & Ring Casting	1	EA	\$ 460.00	\$ 460.00	\$ 3,000.00	\$ 3,000.00	\$ 750.00	\$ 750.00
02667	Compaction Tests	5	EA	\$ 20.00	\$ 100.00	\$ 75.00	\$ 375.00	\$ 140.00	\$ 700.00
02667	Relocate Watermain	2	EA	\$ 3,200.00	\$ 6,400.00	\$ 4,200.00	\$ 8,400.00	\$ 6,000.00	\$ 12,000.00
02733	16" PVC Forcemain	10	LF	\$ 59.00	\$ 590.00	\$ 120.00	\$ 1,200.00	\$ 200.00	\$ 2,000.00
02733	18" PVC Forcemain	389	LF	\$ 66.00	\$ 25,674.00	\$ 91.00	\$ 35,399.00	\$ 110.00	\$ 42,790.00
02733	20" PVC Forcemain	121	LF	\$ 75.00	\$ 9,075.00	\$ 98.00	\$ 11,858.00	\$ 120.00	\$ 14,520.00
02733	Construct Air Release Manhole	1	EA	\$ 16,200.00	\$ 16,200.00	\$ 14,000.00	\$ 14,000.00	\$ 25,000.00	\$ 25,000.00
02733	16" Transition Coupling	1	EA	\$ 1,500.00	\$ 1,500.00	\$ 1,300.00	\$ 1,300.00	\$ 2,000.00	\$ 2,000.00
02733	18" Transition Coupling	1	EA	\$ 5,700.00	\$ 5,700.00	\$ 5,500.00	\$ 5,500.00	\$ 6,000.00	\$ 6,000.00
02733	16" Gate Valve & Box	1	EA	\$ 7,500.00	\$ 7,500.00	\$ 7,300.00	\$ 7,300.00	\$ 12,500.00	\$ 12,500.00
02733	18" Gate Valve & Box	1	EA	\$ 12,275.00	\$ 12,275.00	\$ 12,500.00	\$ 12,500.00	\$ 18,000.00	\$ 18,000.00
02733	Ductile Iron Fittings	2176	LBS	\$ 9.80	\$ 21,324.80	\$ 7.00	\$ 15,232.00	\$ 13.00	\$ 28,288.00
02733	16" Double Line Stop and Bypass	1	EA	\$ 71,950.00	\$ 71,950.00	\$ 80,000.00	\$ 80,000.00	\$ 65,000.00	\$ 65,000.00
02733	18" Double Line Stop and Bypass	1	EA	\$ 63,475.00	\$ 63,475.00	\$ 70,000.00	\$ 70,000.00	\$ 76,000.00	\$ 76,000.00
02733	Test Hole	2	EA	\$ 305.00	\$ 610.00	\$ 2,500.00	\$ 5,000.00	\$ 1,500.00	\$ 3,000.00
02923	Topsoil Borrow (LV)	100	CY	\$ 16.00	\$ 1,600.00	\$ 14.00	\$ 1,400.00	\$ 30.00	\$ 3,000.00
02936	Turf Establishment	1970	SY	\$ 2.05	\$ 4,038.50	\$ 3.50	\$ 6,895.00	\$ 4.00	\$ 7,880.00
	<b>TOTAL BID PROPOSAL NO. 2</b>				\$ 284,837.60		\$ 321,181.00		\$ 386,482.00
	<b>TOTAL PROPOSAL NO. 1 AND PROPOSAL NO. 2</b>				\$ 657,916.15		\$ 748,294.10		\$ 1,147,381.00

# Option #1 Basic Renovation

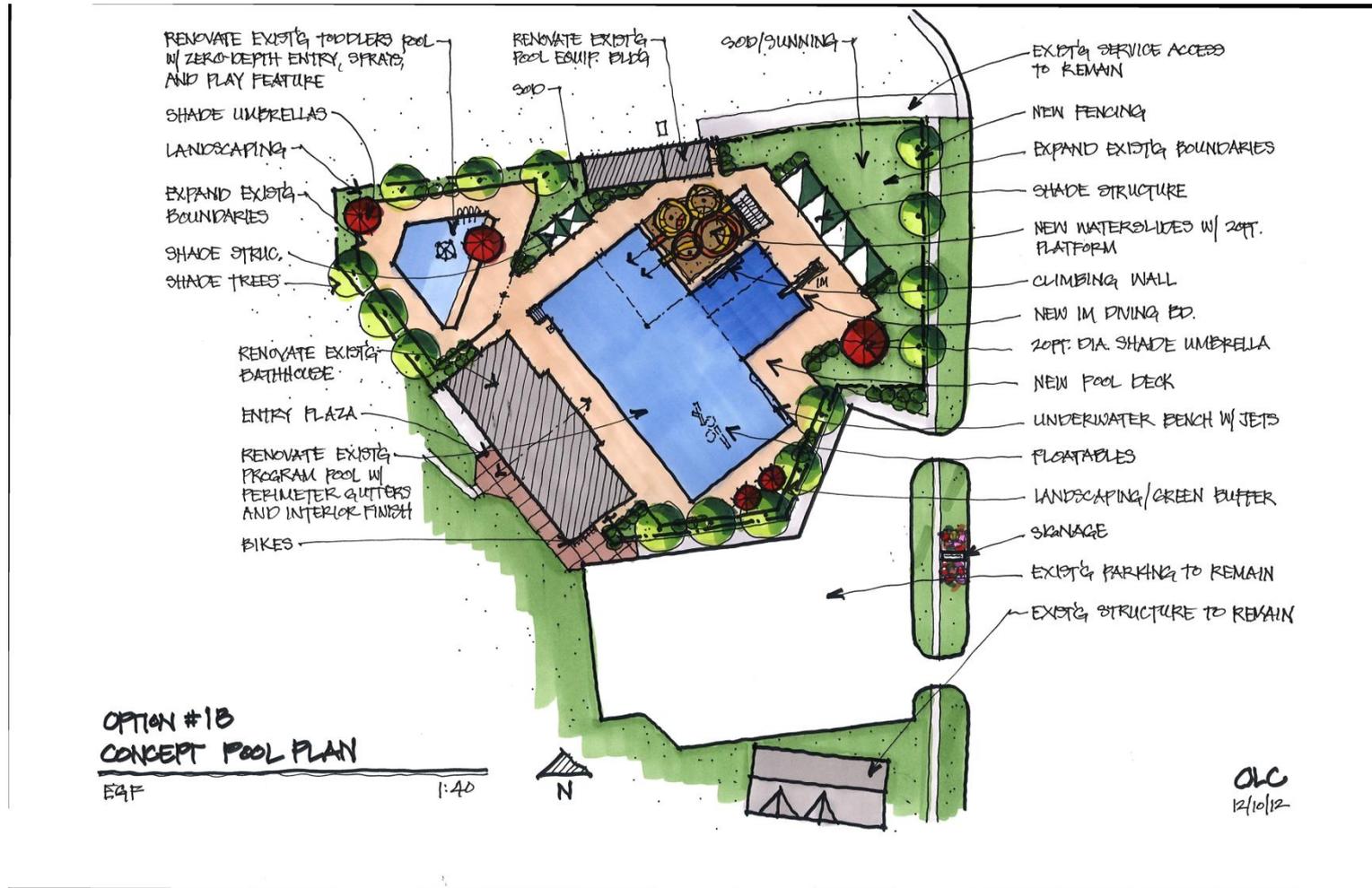


Estimated Project Budget: \$1.5 – \$1.8 million

Expense: \$130,784

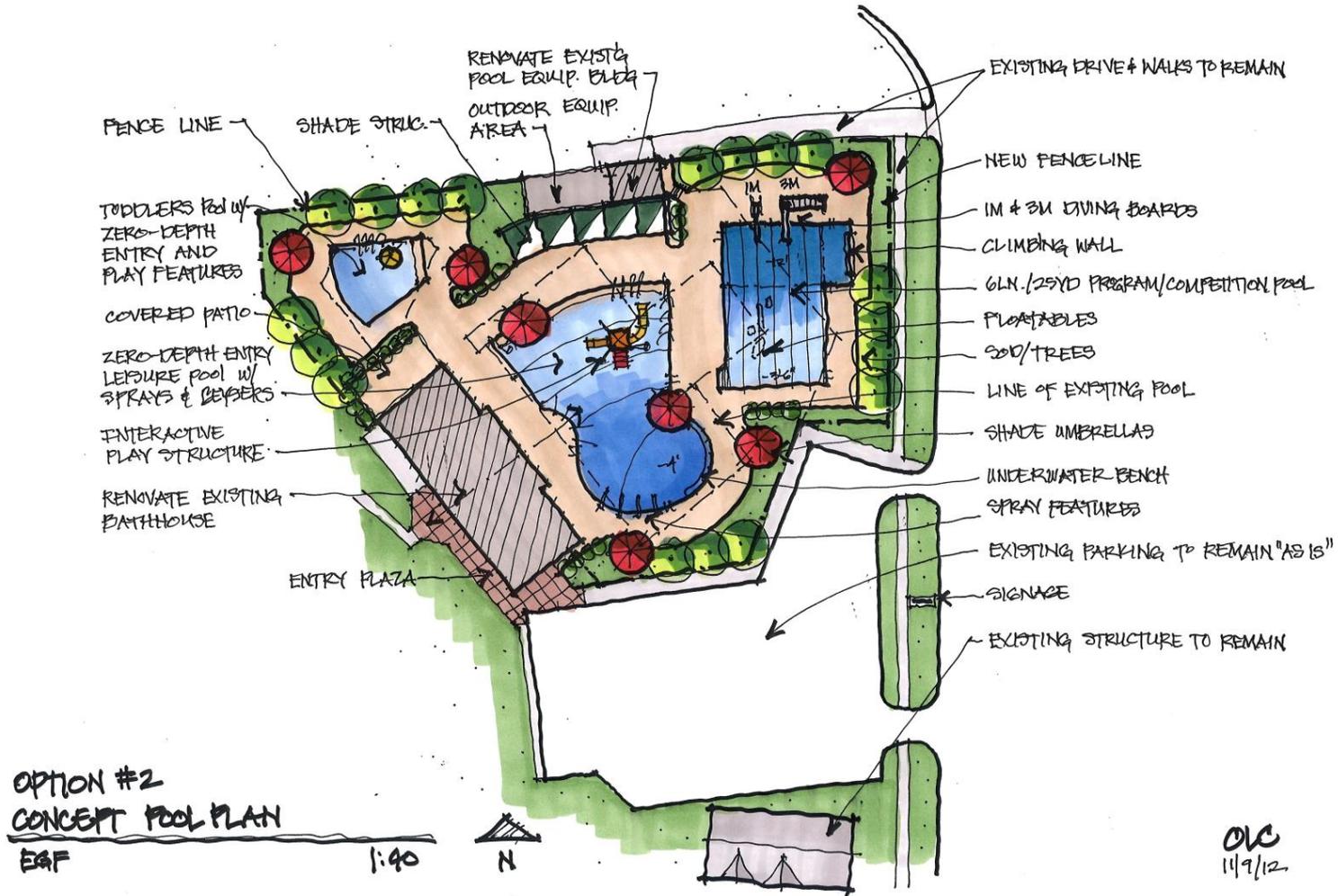
Revenue: \$20,000

# Option #1B



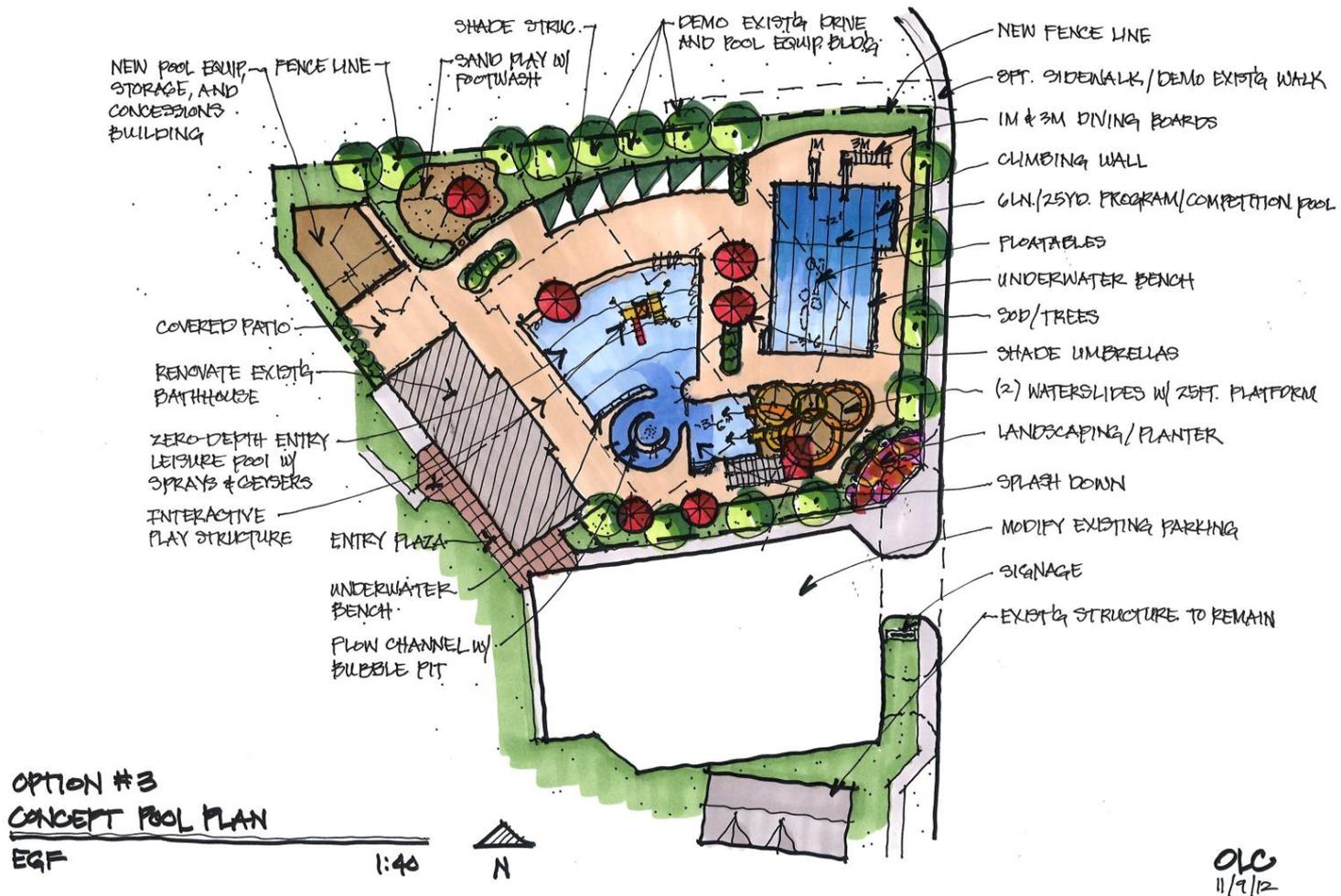
Estimated Project Budget: \$2.3 – \$2.8 million  
 Estimated Expense Range: \$120,000 - \$135,000  
 Estimated Revenue Range: \$ 48,000 <sup>7</sup> \$65,000

# Option #2



Estimated Project Budget: \$3.5 – \$4 million  
 Estimate Expense Range: \$140,000-\$160,000  
 Estimated Revenue Range: \$40,000-\$55,000

# Option #3

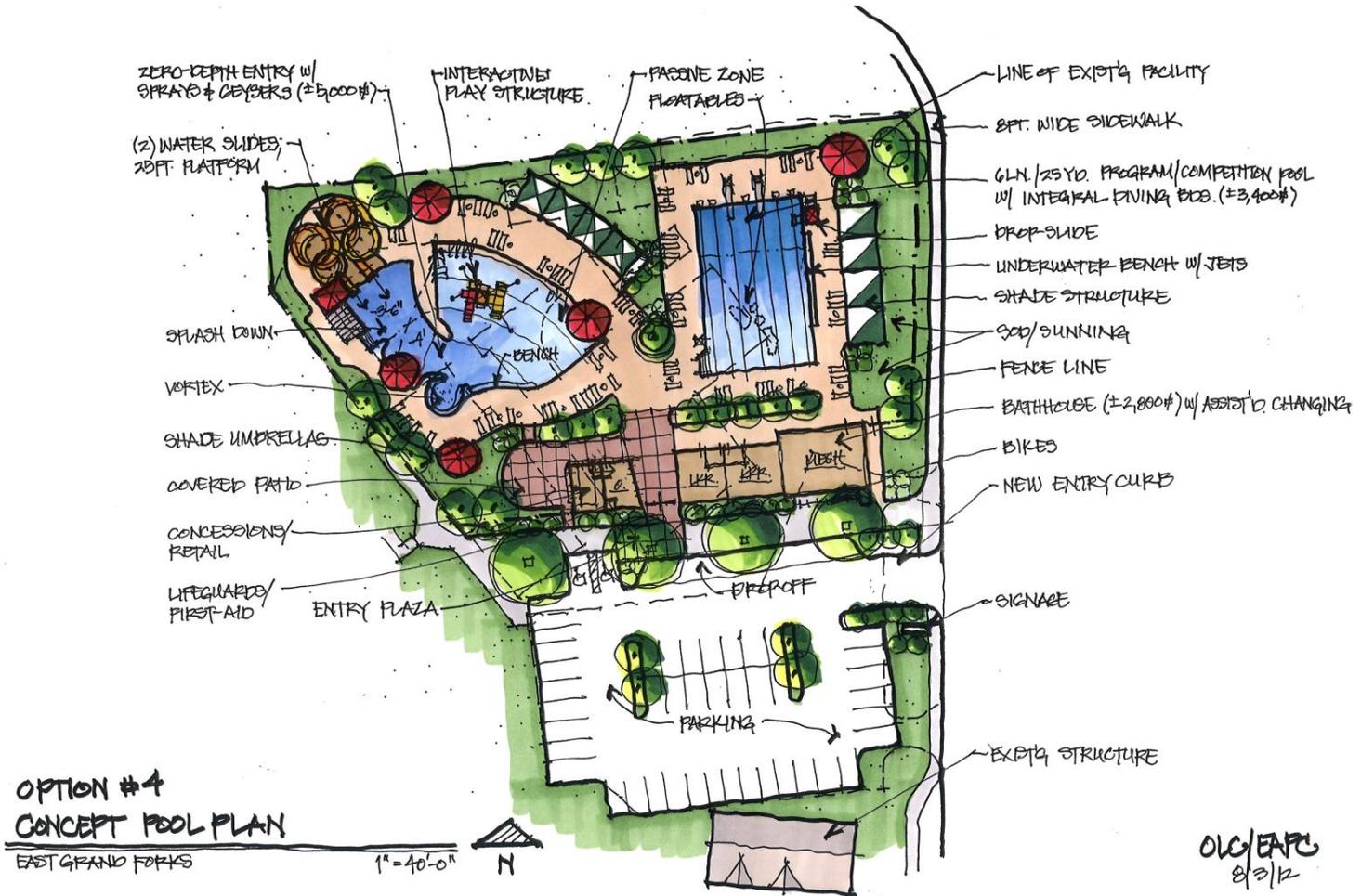


Estimated Project Budget: \$4 - \$4.5 million

Estimated Expense Range: \$145,000 - \$165,000

Estimates Revenue Range: \$57,500<sup>0</sup> - \$75,000

# Option #4



Estimated Project Budget: \$3.8 - \$4.3 million

Estimated Expense Range: \$145,000 - \$165,000

Estimated Revenue Range: \$57,500<sup>18</sup> - \$75,000

# Option #5



Estimated Project Budget: \$5.5 – \$6 million

Estimated Expense Range: \$185,000 - \$200,000

Estimated Revenue Range: \$ 97,000<sup>1</sup>- \$120,000

# Request for Council Action

Date: February 19, 2013

To: East Grand Forks City Council, Mayor Lynn Stauss, President Craig Buckalew, Council Vice President Greg Leigh, Council Members: Chad Grassel, Mark Olstead, Henry Tweten, Clarence Vetter, and Ron Vonasek

Cc: File

From: Dave Aker

RE: Prices for rentals

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Background:

I wanted to give the council a FYI about our prices for rentals and would the council like to change or drop some of them.

Recommendation: We do not have very many rentals and the prices are with a deposit to clean up, work pretty well. I would take any recommendation to change the prices or add and drop events.

Enclosures: The price listing for rentals.

Floor Size	85' x 190'	85' x 200'
Seating	200	2800
Tickets Booths	0	2
Ice Season	Oct. 15 - Mar 30 June 1 - Aug 1	Oct. 30 - Mar 30
Parking	100 cars	750 cars
Rest Rooms	2	4
Concession Stands	1	3
Locker Rooms	4	8
Hrs. Open	7am - midnight	7am - midnight
Type of Building	Concrete block Steel roof	Concrete block Steel roof
Building Supervisor	Garry Hadden	Brian Larson
Telephone Number	(218) 773-9073 (218) 773-1851	(218) 773-1815 (218) 773-9056
Location	1/4 mile south of Lake River Bridge On MN #220 N.	1/4 mile N of US #2 3 blocks E. of MN #220
Address	711 3 <sup>rd</sup> St. SE	300 15 <sup>th</sup> St. NE

## ICE RENTALS

(Payment required in advance)

\$110 - per hour - Winter Rate (November - March)

\$110 - per hour - Summer Rate (April - October)

(Games and Specials extra charge)

### ICE SEASON

Civic Center - November 1 - March 30

VFW Arena - October 15 - March 30

VFW Arena - June 1 - August 1

Blue Line Arena – November 1 – March 30

<u>Non- Ice Events</u>	<u>Per Day</u>
Car or Boat Show	\$ 300
Arts & Crafts	\$ 550
Circus	\$ 400
Flea Markets	\$ 300
Professional Wrestling	\$ 400
Conventions & Meetings	call for quotes
Weddings	\$ 500
Dances	\$ 400
Concerts	\$ 400
Dog Shows	\$ 200
Retail Display Booths	\$ 400
Private Parties	\$ 150
Auctions	\$ 300
Other Athletic Events	call for quotes
Scouting Events	\$ 200

Facilities are suitable for almost any event. Please

Call for further information: (218) 773-8000

Fax number: (218) 773-8003

- Rental rate per day does not include cost of additional equipment rented.  
Extra rental costs: Band mobile - \$200 per day plus 50 cents per mile for traveling out of Greater Grand Forks Area. Tables - \$2.00 per table.

All rentals requiring extra electrical hook ups

Add \$50.00

# Request for Council Action

Date: 2/20/2013

To: East Grand Forks City Council, Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice President Greg Leigh, Council members: Clarence Vetter, Ron Vonasek, Henry Tweten, Mark Olstad, and Chad Grassel

Cc: File

From: Jason Stordahl, Mike Hedlund, and Nancy Ellis

RE: Amended Ordinance NO. 314 3<sup>rd</sup> Series, Section 72.10 D

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Consider approving the request to approve amending Ordinance NO. 314 3<sup>rd</sup> series, section 72.10 D Snow Emergency to state the following (underlined portions are the amendments):

*(D) Snow emergency.* A snow emergency automatically goes into effect when 4 inches or more of snow has fallen until the streets are cleaned. Under a snow emergency, no parking on any city street is allowed until that street has been cleared to its full width. If conditions warrant, a snow emergency may be declared by the Public Works Director or Chief of Police. Violators may be ticketed and towed.

Recommendation: Approve amending snow emergency ordinance