

**APPROVED MINUTES
OF THE CITY COUNCIL
CITY OF EAST GRAND FORKS
THURSDAY, FEBRUARY 7, 2013 - 4:00 P.M.**

CALL TO ORDER:

The Regular Meeting of the East Grand Forks City Council for February 7, 2013 was called to order by Council President Craig Buckalew at 4:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice President Greg Leigh, Council Members Clarence Vetter, Ron Vonasek, Henry Tweten, Mark Olstad, and Chad Grassel.

Dave Aker, Parks & Recreation Superintendent; Karla Anderson, Finance Director; Greg Bopppe, City Engineer; Nancy Ellis, City Planner; Ron Galstad, City Attorney; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Gary Larson, Fire Chief; Megan Nelson, Executive Assistant; Jim Richter, EDHA Director; and Jason Stordahl, Public Works Director.

Other Staff: _____

DETERMINATION OF QUORUM:

The Council President Determined a Quorum was present

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.” If you would like to address the City Council, please come up to the podium to do so.”

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of January 22, 2013.
2. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of January 29, 2013.

A MOTION WAS MADE BY COUNCIL MEMBER OLSTAD, SECONDED BY COUNCIL MEMBER GRASSEL, TO APPROVE ITEM ONE (1) AND TWO (2).

Voting Aye: Olstad, Leigh, Grassel, Vetter, Vonasek, Buckalew, and Tweten
Voting Nay: None.

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Consider adopting Resolution No. 13-02-18 accepting responsibility as the sponsoring agency for receiving Safe Routes to School Funds for sidewalks.
4. Consider adopting Resolution No. 13-02-19 accepting responsibility as the sponsoring agency for receiving Safe Routes to School Funds for speed minder signs.
5. Consider adopting Resolution No. 13-02-20 adopting the Transit Development Plan.
6. Consider approving the purchase of a vertical pump for the swimming pool from Custom Pools for \$13,367.05.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO ADOPT ITEMS THREE (3) AND SIX (6) AS SUBMITTED.

Voting Aye: Olstad, Leigh, Grassel, Vetter, Vonasek, Buckalew, and Tweten
Voting Nay: None.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, AND COMMISSIONS:

7. Regular meeting minutes of the Water, Light, Power, and Building Commission for January 3, 2013.

COMMUNICATIONS: NONE

OLD BUSINESS: NONE.

NEW BUSINESS:

8. Consider adopting Resolution No. 13-02-21 preserving tax exempt financing.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER OLSTAD, TO ADOPT RESOLUTION NO. 13-02-21 PRESERVING TAX EXEMPT FINANCING.

Voting Aye: Olstad, Leigh, Grassel, Vetter, Vonasek, Buckalew, and Tweten
Voting Nay: None.

9. Consider approving Ordinance No. 6 4th Series amending City Code Title XV Land Usage by adding Chapter 154 entitled “Illicit Discharge and Connection Ordinance” and by adopting by reference City Code Chapter 10 and Section 10.99 which, among other things, contain penalty provisions. (1st Reading)

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO APPROVE ORDINANCE NO. 6 4th SERIES AMENDING CITY CODE TITLE XV LAND USAGE BY ADDING CHAPTER 154 ENTITLED “ILLICIT DISCHARGE AND CONNECTION ORIDNANCE” AND BY ADOPTING REGERENCE CITY CODE CHAPTER 10 SECTION 10.99 WHICH, AMONG OTHER THINGS, CONTAIN PENALTY PROVISIONS.

Voting Aye: Olstad, Leigh, Grassel, Vetter, Vonasek, Buckalew, and Tweten
Voting Nay: None.

CLAIMS:

10. Consider adopting Resolution No. 13-02-22 authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check number 14953 for a total of \$1045.59 whereas Council Member Buckalew is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER VONASEK, SECONDED BY COUNCIL MEMBER OLSTAD, TO ADOPT RESOLUTION NO. 13-02-22 AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCE IN CHECK NUMBER 14953 FOR A TOTAL OF \$1045.59 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Olstad, Leigh, Grassel, Vetter, Vonasek, and Tweten
Voting Nay: None.
Abstain: Buckalew

11. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GRASSEL, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: Olstad, Leigh, Grassel, Vetter, Vonasek, Buckalew, and Tweten
Voting Nay: None.

COUNCIL/STAFF REPORTS:

Mayor Stauss told the council the trip to Legislative Day went well. They visited with six different legislators whom they all discussed priorities of East Grand Forks. All were supportive and are now aware of our city’s concerns. The Governor will be here for a meeting on Tuesday, February 12, 2013 at 1:30. Questions for the governor need to be submitted before hand, but with limited time there will only be a few topics that will be discussed. One topic will be budgets. Please submit questions to the administration

office.

Council Member Buckalew informed the council they had a very interesting trip. It was interesting watching the mayor and Mr. Tweten mingling with all of the legislators. This experience showed how important it is to make the trips down to the capitol and make connections with the legislators.

Council Member Tweten said how nice it was to have friends at the state capitol and he met lots of new people. This visit will have great effect on future budgets for East Grand Forks.

Council Member Leigh explained how a constituent called and asked about parking. An ordinance was passed about dealing with the parking on the streets before but this topic needs to be looked at again. There are areas around apartment buildings where the streets are full since there aren't enough spots in the parking lot of the building. They don't have another place to park during snow emergencies. Also when there is a snow emergency it is not practical for students to get out of school and move their cars during the day. Parking is also limited around the school. Parking ordinances need to be discussed to see if a change should be made.

Council Member Grassel agreed that overflow parking around some of these apartment buildings can be a nuisance. He also agreed that this is something the council should look into to help alleviate the problem.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER OLSTAD, TO ADJOURN THE FEBRUARY 7, 2013 COUNCIL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 4:17 P.M.

Scott Huizenga, City Administrator/Clerk-Treasurer