

**APPROVED  
SPECIAL COUNCIL MEETING  
MINUTES  
OF THE  
EAST GRAND FORKS  
CITY COUNCIL  
Tuesday, November 10, 2009 – 5:00 PM**

**CALL TO ORDER**

*The Special Council Meeting of the East Grand Forks City Council for November 10, 2009 was called to order by Council President Dick Grassel at 5:00 P.M.*

**CALL OF ROLL**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Dick Grassel, Council Vice President Henry Tweten, Council Members Marc DeMers, Craig Buckalew, Wayne Gregoire, Mike Pokrzywinski, and Greg Leigh.*

**STAFF PRESENT:**

*Scott Huizenga, City Administrator; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Greg Boppre, City Engineer; John Wachter, Public Works Superintendent; Jerry Lucke, Finance Director; Randy Gust, Fire Chief; Mike Hedlund, Police Chief; Dan Boyce, Water & Light Manager; Dave Aker, Parks & Rec Superintendent; Jim Richter, EDHA Director; and Charlotte Helgeson, Library Director.*

**DETERMINATION OF A QUORUM**

- 1. Consider adopting Resolution No. 09-11-75 a Resolution to support a new bike trail in LaFave Park.**

Council President Grassel announced that Mr. Aker and Mr. Dragich attended a meeting in Little Falls to discuss possible grant money. Mr. Aker stated that he is proposing a new bike path in LaFave Park for an approximate cost of \$188,000. Mr. Aker explained the location of the proposed bike path that would be safer for bicycles, walkers, runners, etc.

Council Member Leigh stated that this would cost the City \$31,000 from the General Fund, essentially a 1% tax increase. He asked if the tax payer would like to decrease taxes by 1% and make do with the current trails or add a third trail to this area. Council President Grassel and Council Vice President Tweten agreed with Mr. Aker's proposal. Mayor Stauss suggested taking advantage of grants when they are available. Council President Grassel announced that the City of Grand Forks charges a fee per household to maintain trails. Council Member Pokrzywinski stated that he would like more time to look into this proposal. Mr. Aker informed City Council that he needs to submit this grant proposal by November 13<sup>th</sup>.

**A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO ADOPT RESOLUTION NO. 09-11-75 A RESOLUTION TO SUPPORT A NEW BIKE TRAIL IN LAFAVE PARK.**

*Voting Aye: DeMers, Grassel, Buckalew, Tweten, Gregoire, and Pokrzywinski.*

*Voting Nay: Leigh.*

**ADJOURN**

**A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER GREGOIRE, TO ADJOURN THE NOVEMBER 10, 2009 SPECIAL COUNCIL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:20 P.M.**

*Voting Aye: DeMers, Grassel, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.*

*Voting Nay: None.*

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Scott Huizenga, City Administrator/Clerk-Treasurer

**APPROVED  
WORK SESSION  
MINUTES  
OF THE  
EAST GRAND FORKS  
CITY COUNCIL  
Tuesday, November 10, 2009 – 5:00 PM**

**CALL TO ORDER**

*The Work Session of the East Grand Forks City Council for November 10, 2009 was called to order by Council President Dick Grassel at 5:20 P.M.*

**CALL OF ROLL**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Dick Grassel, Council Vice President Henry Tweten, Council Members Marc DeMers, Craig Buckalew, Wayne Gregoire, Mike Pokrzywinski, and Greg Leigh.*

**STAFF PRESENT:**

*Scott Huizenga, City Administrator; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Greg Boppre, City Engineer; John Wachter, Public Works Superintendent; Jerry Lucke, Finance Director; Randy Gust, Fire Chief; Mike Hedlund, Police Chief; Dan Boyce, Water & Light Manager; Dave Aker, Parks & Rec Superintendent; Jim Richter, EDHA Director; and Charlotte Helgeson, Library Director.*

**DETERMINATION OF A QUORUM**

**1. Lift Station #1 Odor (8<sup>th</sup> Ave. NW) – Greg Leigh**

Council Member Leigh announced that he received complaints regarding the odor from lift station no. 1. Mr. Wachter stated that the City leased an odor scrubber for \$12,000 that froze during the winter. Mr. Wachter explained that the odor is from hydrogen sulfite and options that the City is looking at to eliminate the odor. He stated that it will be a lot of trial and error before the City can get this odor under control. Discussion occurred regarding an industrial users program.

**2. Public Works Chipper – John Wachter**

Mr. Wachter announced that a chipper was budgeted for 2009. He stated that he received two quotes and he recommended going with the woodman for \$26,105. Mr. Wachter informed City Council that the chipper will be placed at the greensite the majority of the time. Council Member Pokrzywinski asked Mr. Wachter to look at the mileage from Rogers, MN to make sure that this is the cheapest option. This item will be referred to City Council for action.

Mr. Wachter stated that a snow box is also in the 2009 budget. He received a quote from Berts Truck Equipment for \$16,599.40 plus about \$2,000 for work on the chassis. Council Vice President Tweten suggested moving forward.

### **3. Recreational Area Use & Maintenance Agreement – Dave Aker**

Mr. Aker presented the Recreational Area Use and Maintenance Agreement between Sacred Heart and the City of East Grand Forks. Mr. Aker announced that Sacred Heart will be adding lights, score board, and etc. Mr. Galstad suggested a clause that this area can be used in the community per statute. He stated that this is a 15 year agreement and he would like to look over the agreement. Mr. Galstad announced that language was missing in paragraph five. Council Member Leigh asked Mr. Galstad to work with Mr. Aker and Mr. Huizenga and then bring it to City Council for action.

### **4. Finance Items – Jerry Lucke**

#### **a. CPA Firm 2009 Audit Proposal**

Mr. Lucke announced that the City of East Grand Forks has had a good relationship with Brady, Martz & Associates, P.C. on previous audits and would recommend extending the agreement for 2010. He announced that Brady, Martz & Associates, P.C. has decreased the audit fees by 10% for the new agreement due to the financial constraints on the City of East Grand Forks.

#### **b. W&L Interfund Special Assessment Backed Loan Status**

Mr. Lucke recommended doing a bond interfund loan with the Water & Light Department to save bonding costs and provide Water & Light with a good yield on their investment. Mr. Galstad will draft all necessary documents for approval. Council Member DeMers asked if this would affect future bonding. Mr. Lucke felt that if anything, it would help the City.

#### **c. Resolution for Budget Amendments**

Mr. Lucke stated that this is just to amend the budget to spend grants that the City received.

#### **d. Resolution for Transfers**

Mr. Lucke stated that this is basic housekeeping to transfer to construction funds. Discussion occurred regarding the lot sale fund transfer if the money can be used to maintain the greenway.

### **5. 3<sup>rd</sup> Qtr Analysis – Jerry Lucke**

Mr. Lucke announced that the City is on budget for third quarter. Discussion occurred regarding the capital items.

### **6. Other**

Council President Grassel stated that he received a request from a resident to decrease the speed limit from 30 mph to 20 mph on 5<sup>th</sup> Ave. NE which is a state aid road.

### **ADJOURN**

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO ADJOURN THE NOVEMBER 10, 2009 WORK SESSION OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 6:12 P.M.**

*Voting Aye: DeMers, Grassel, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.*

*Voting Nay: None.*

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Scott Huizenga, City Administrator/Clerk-Treasurer