

**AGENDA
OF THE CITY COUNCIL
CITY OF EAST GRAND FORKS
THURSDAY, FEBRUARY 7, 2013 - 4:00 P.M.**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.” If you would like to address the City Council, please come up to the podium to do so.”

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of January 22, 2013.
2. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of January 29, 2013.

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Consider adopting Resolution No. 13-02-18 accepting responsibility as the sponsoring agency for receiving Safe Routes to School Funds for sidewalks.
4. Consider adopting Resolution No. 13-02-19 accepting responsibility as the sponsoring agency for receiving Safe Routes to School Funds for speed minder signs.
5. Consider adopting Resolution No. 13-02-20 adopting the Transit Development Plan.
6. Consider approving the purchase of a vertical pump for the swimming pool from Custom Pools for \$13,367.05.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, AND COMMISSIONS:

7. Regular meeting minutes of the Water, Light, Power, and Building Commission for January 3, 2013.

COMMUNICATIONS: NONE

OLD BUSINESS: NONE.

NEW BUSINESS:

8. Consider adopting Resolution No. 13-02-21 preserving tax exempt financing.

9. Consider approving Ordinance No. 6 4th Series amending City Code Title XV Land Usage by adding Chapter 154 entitled "Illicit Discharge and Connection Ordinance" and by adopting by reference City Code Chapter 10 and Section 10.99 which, among other things, contain penalty provisions. (1st Reading)

CLAIMS:

10. Consider adopting Resolution No. 13-02-22 authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 14836 for a total of \$1003.64 whereas Council Member Buckalew is personally interested financially in the contract.

11. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

ADJOURN:

Upcoming Meetings:

Waste Water Meeting – February 4, 2013 – Council Chambers – 7:00 PM

Regular Meeting – February 7, 2013 – Council Chambers – 4:00 PM

Work Session – February 12, 2013 – Training Room – 5:00 PM

Regular Meeting – February 19, 2013 – Council Chambers – 5:00 PM

Work Session – February 26, 2013 – Training Room – 5:00 PM

**UNAPPROVED MINUTES
OF THE CITY COUNCIL
CITY OF EAST GRAND FORKS
TUESDAY, JANUARY 22, 2013 - 5:00 P.M.**

CALL TO ORDER:

The Regular Meeting of the East Grand Forks City Council for January 22, 2013 was called to order by Council President Craig Buckalew at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice President Greg Leigh, Council Members Clarence Vetter, Ron Vonasek, Henry Tweten, Mark Olstad, and Chad Grassel.

Dave Aker, Parks & Recreation Superintendent; Karla Anderson, Finance Director; Greg Boppre, City Engineer; Dan Boyce, Water & Light Manager; Nancy Ellis, Planning & Zoning; Ron Galstad, City Attorney; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Gary Larson, Fire Chief; Megan Nelson, Executive Assistant; Jim Richter, EDHA Director; and Jason Stordahl, Public Works Director.

DETERMINATION OF QUORUM:

The Council President Determined a Quorum was present

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.” If you would like to address the City Council, please come up to the podium to do so.”

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Organizational Meeting” and “Regular Meeting” for the East Grand Forks, Minnesota City Council of January 8, 2013.
2. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of January 15, 2013.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER GRASSEL, TO APPROVE ITEM ONE (1) AND TWO (2).

Council member Vetter asked that Item number 6 from the minutes of the regular council meeting on January 8th be corrected so the council members who made the motion and seconded the motion are included. Mr. Huizenga said the correction would be made.

Voting Aye: Buckalew, Tweten, Olstad, Leigh, Grassel, Vetter, and Vonasek.

Voting Nay: None.

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

- 3. Consider awarding the repair job to Gatewell L-16 to RWI General Contractor for \$13,900.00.
- 4. Consider adopting Resolution No. 13-01-10 accepting the Staffing for Adequate Fire and Emergency Response (SAFER) Grant award.
- 5. Consider approving the purchase of five (5) Digital Ally DVM-500+ In-Car Video Systems for the East Grand Forks Police Department marked squad cars for \$19625.00.
- 6. Consider adopting Resolution No. 13-01-11 ceasing the extension of single policy health care plans to retired employees and dependents.

A MOTION WAS MADE BY COUNCIL MEMBER VETTER, SECONDED BY COUNCIL MEMBER LEIGH, TO ADOPT ITEMS THREE (3) AND SIX (6) AS SUBMITTED.

Voting Aye: Buckalew, Tweten, Olstad, Leigh, Grassel, Vetter, and Vonasek.

Voting Nay: None.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, AND COMMISSIONS:

- 7. Regular meeting minutes of the Water, Light, Power, and Building Commission for December 20, 2012.

COMMUNICATIONS: NONE

OLD BUSINESS: NONE.

NEW BUSINESS:

- 8. Consider adopting Resolution No. 13-01-12 establishing legislative priorities.

A MOTION WAS MADE BY COUNCIL MEMBER VETTER, SECONDED BY COUNCIL MEMBER TWETEN, TO ADOPT RESOLUTION NO. 13-01-12 ESTABLISHING LEGISLATIVE PRIORITIES.

Voting Aye: Buckalew, Tweten, Olstad, Leigh, Grassel, Vetter, and Vonasek.

Voting Nay: None.

9. Consider adopting Resolution No. 13-01-13 approving the filing of plans and specifications and ordering the advertisement for bids for 2013 City Project No. 2 – Water Main and Force Main Improvements.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER VONASEK, TO ADOPT RESOLUTION NO. 13-01-13 APPROVING THE FILING OF PLANS AND SPECIFICATIONS AND ORDERING THE ADVERTISEMENT FOR BIDS FOR 2013 CITY PROJECT NO. 2 – WATER MAIN AND FORCE MAIN IMPROVEMENTS.

Voting Aye: Buckalew, Tweten, Olstad, Leigh, Grassel, Vetter, and Vonasek.

Voting Nay: None.

10. Consider adopting Resolution No. 13-01-14 waiving the monetary limits on tort liability and will purchase excess liability coverage.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER VONASEK, TO ADOPT RESOLUTION NO. 13-01-14 WAIVING THE MONETARY LIMITS ON TORT LIABILITY AND WILL PURCHASE EXCESS LIABILITY COVERAGE.

Ms. Anderson explained to the council the three choices and how taking this action would allow the city to purchase more coverage. Council member Leigh questioned what would happen if this coverage was not purchased. Mr. Galstad gave examples of different circumstances where and how this extra coverage would benefit the city. He also explained what could happen if the city did not purchase extra coverage. Council member Tweten spoke of his support for this coverage because of how costly everything has become.

Voting Aye: Tweten, Grassel, Vetter, and Vonasek.

Voting Nay: Buckalew, Olstad, and Leigh.

11. Consider adopting Resolution No. 13-01-15 approving the post-issuance tax compliance procedures for tax-exempt bonds.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER OLSTAD, TO ADOPT RESOLUTION NO. 13-01-15 APPROVING THE POST-ISSUANCE TAX COMPLIANCE PROCEDURES FOR TAX-EXEMPT BONDS.

Ms. Anderson informed the council that this action is recommended by the bond council.

Voting Aye: Buckalew, Tweten, Olstad, Leigh, Grassel, Vetter, and Vonasek.

Voting Nay: None.

12. Consider adopting Resolution No. 13-01-16 designating the council appointments to the East Grand Forks Boards and Commissions for 2013.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO ADOPT RESOLUTION NO. 13-01-16 DESIGNATING THE COUNCIL APPOINTMENTS TO THE EAST GRAND FORKS BOARDS AND COMMISSIONS FOR 2013.

Voting Aye: Buckalew, Tweten, Olstad, Leigh, Grassel, Vetter, and Vonasek.
Voting Nay: None.

CLAIMS:

13. Consider adopting Resolution No. 13-01-17 authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 14836 for a total of \$1003.64 whereas Council Member Buckalew is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER GRASSEL, TO ADOPT RESOLUTION NO. 13-01-17 AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBERS 14836 FOR A TOTAL OF \$1003.64 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Tweten, Olstad, Leigh, Grassel, Vetter, and Vonasek.
Voting Nay: None.
Abstain: Buckalew

14. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

A MOTION WAS MADE BY COUNCIL MEMBER VONASEK, SECONDED BY COUNCIL MEMBER OLSTAD, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Council member Vetter had a question about one of the checks made out for a very small amount and asked what it was for. Mr. Huizenga said he would look into it and get back to him as soon as he could.

Voting Aye: Buckalew, Tweten, Olstad, Leigh, Grassel, Vetter, and Vonasek.
Voting Nay: None.

SUSPENSION OF RULES:

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO SUSPEND RULES FOR HIRING THE NEW CITY PLANNER.

Voting Aye: Buckalew, Tweten, Olstad, Leigh, Grassel, Vetter, and Vonasek.
Voting Nay: None.

A MOTION WAS MADE BY COUNCIL MEMBER VETTER, SECONDED BY COUNCIL MEMBER GRASSEL, TO APPROVE THE HIRING OF NANCY ELLIS EFFECTIVE ON OR AFTER JANUARY 23, 2013 AT GRADE 18, STEP 3 FOR \$61,257.97.

Mr. Huizenga informed the council interview process for city planner was completed and after interviewing two strong candidates he recommended Nancy Ellis for the position of City Planner.

Voting Aye: Buckalew, Tweten, Olstad, Leigh, Grassel, Vetter, and Vonasek.

Voting Nay: None.

COUNCIL/STAFF REPORTS:

Mayor Stauss told the council about Hockey Day that is held once a year in Minnesota. With the support of the council he would like try to and hold this event up in East Grand Forks. He also reminded the council of the strong figure skating program that East Grand Forks has that also needs recognition and support of the community.

Council Member Vetter informed the council the figure skaters from East Grand Forks are headed to Michigan for a competition and wished them good luck. He also asked that the council president and city administrator decide on a day and time for the council to meet for a discussion on waste water.

Council Member Vonasek congratulated Ms. Ellis on her new position.

Council Member Buckalew congratulated Ms. Ellis on her new position. He then asked the council what would work best for them to meet to discuss what the city will be doing with waste water. The council members gave input for what would work for them.

Council Member Tweten commented on how important it is for the community as well as the council to support the local groups that are in the community.

Council Member Olstad congratulated Ms. Ellis and welcomed her aboard.

Council Member Grassel told the council he has been approached many times about the lagoon system by residents so he would like to make sure the word gets out about the waste water meetings

City Administrator/Clerk-Treasurer welcomed Ms. Ellis as the city planner and proposed to change the regular council meeting from February 5th at 5:00 pm to February 7th at 4:00 pm since there will be council members attending Legislative Day at the state capitol. If council members needed this to change they need to email Scott.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER GRASSEL, TO ADJOURN THE JANUARY 22, 2013 COUNCIL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:26 P.M.

Scott Huizenga, City Administrator/Clerk-Treasurer

**UNAPPROVED MINUTES
OF THE CITY
COUNCIL WORK SESSION
CITY OF EAST GRAND FORKS
TUESDAY, JANUARY 29, 2013 - 5:00 P.M.**

CALL TO ORDER:

The Work Session of the East Grand Forks City Council for January 29, 2013 was called to order by Council President Craig Buckalew at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice President Greg Leigh, Council Members Clarence Vetter, Ron Vonasek, Henry Tweten, Mark Olstad, and Chad Grassel.

STAFF PRESENT: DO NOT READ

Dave Aker, Parks & Recreation Superintendent; Karla Anderson, Finance Director; Greg Boppre, City Engineer; Dan Boyce, Water & Light Manager; Nancy Ellis, Planning & Zoning; Ron Galstad, City Attorney; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Gary Larson, Fire Chief; Megan Nelson, Executive Assistant; Jim Richter, EDHA Director; and Jason Stordahl, Public Works Director.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present

1. Swimming Pool Pump – Dave Aker

Mr. Aker told the council the pump for the swimming pool needs to be replaced. He has collected two quotes and recommended Custom Pools since their quote was lower. Council member Leigh asked if the current pump could be fixed instead. Mr. Aker informed the council the pump was beyond repair and needs to be replaced.

2. SRTS Application for 2013 Infrastructure Funding – Nancy Ellis

Ms. Ellis informed the council there was still some funds available for Safe Routes to School sidewalks. This would be the last year that construction will be covered 100%. Due to legislative changes, funds for projects like this will only cover 80% of construction costs. There are areas around both Sacred Heart and New Heights Schools that they are looking into for improvements at this time. After some discussion, it was decided Ms. Ellis will also apply for speed minders to help people be aware of their speed in these areas.

3. Transit Fare Changes – Nancy Ellis

Ms. Ellis explained to the council that last year there was a transit development plan to see what might need to change with the transit system. Any and all changes that are going to be made were well advertised to all

of the riders of the transit system in the Grand Cities and so far there haven't been any complaints about the proposed changes. The main changes include an addition of a 14 day pass and some discounts that will no longer be offered.

4. Illicit Discharge and Connection Ordinance – Ron Galstad

Mr. Galstad explained to the council the city needs to comply with a directive from the Minnesota Pollution Control Agency. He met with Jason Stordahl and Widseth Smith Nolting to make sure everything was covered with this ordinance. He will also verify with the state to see if any revisions need to be made to this ordinance. Council President Buckalew asked if sump pump water was affected by this ordinance. Mr. Galstad informed the council that this was one of the few exceptions to this ordinance.

Mr. Huizenga reminded the council of the meeting on Monday, February 4th at 7:00 pm in the Council Chambers about the future treatment of waste water. He reminded everyone the City Council Meeting has been moved from February 5th to February 7th with a time change to 4:00 pm.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO ADJOURN THE JANUARY 15, 2013 COUNCIL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:26 P.M.

Voting Aye: Tweten, Olstad, Leigh, Grassel, Vetter, Vonasek, and Buckalew.

Voting Nay: None

Scott Huizenga, City Administrator/Clerk-Treasurer

Request for Council Action

Date: February 7, 2013
 To: East Grand Forks City Council and Mayor Lynn Stauss
 Cc: File
 From: Nancy Ellis, City Planner
 RE: Council Approval to submit SRTS Application for 2013 Infrastructure Funding

RECOMMENDATION:

Staff recommends approving projects for submittal to the state for SRTS funds.

BACKGROUND INFORMATION:

The MN Safe Routes to School Program has remaining funds from the SAFETEA-LU grant program to provide communities the opportunity to improve conditions for bicycling and walking to school. MNDOT is currently soliciting infrastructure projects for the MN SRTS program using the SAFETEA-LU leftover funds, with a February 15, 2013 application deadline. These grants are still 100% funding; the new MAP-21 Bill groups the Safe Routes program in with Transportation Enhancement projects and is an 80/20 split.

After reviewing possible SRTS projects, the infrastructure projects listed below may be submitted for SRTS funding, and will be brought to this work session and City Council for your approval. If approved, it will be submitted to the MPO TAC for approval.

Safe Routes to School Program: These applications are for the year 2013 and is funded with 100% construction costs (engineering and extras are at a cost to the city) from SAFETEA-LU monies:

- 1) Add sidewalk to the south end of New Heights and add ADA compliant crossings and striping. Also, add sidewalk to the Sacred Heart area and install ADA compliant crossings and striping. Both connect the gaps where sidewalk does not exist, allow for access to other school areas - play areas, and help with arrival and dismissal.
- 2) Add Speedminders near each school (South Point/Middle School; New Heights; Sacred Heart) so that the school zone has a radar detection device to slow traffic in and around the school property.

SUPPORTING DOCUMENTS:

- 1) Cost Estimate of sidewalk project
- 2) Maps of Sacred Heart and New Heights School Property

RESOLUTION NO. 13-02-18

RESOLUTION ACCEPTING RESPONSIBILITY AS THE SPONSORING AGENCY

Council Member , supported by Council Member, introduced the following resolution and moved its adoption:

BE IT RESOLVED, that the City of East Grand Forks act as sponsoring agency for a Safe Routes to School project identified as sidewalks along or near New Heights Elementary School and Sacred Heart Catholic School and acknowledges herewith that it is willing to be the project sponsor; knowing full well that such sponsorship includes a willingness to secure and guarantee the local share of costs associated with this project and responsibility for seeing this project through to its completion, with compliance of all applicable laws, rules and regulations.

BE IT FURTHER RESOLVED, that Greg Boppre, City Engineer, is hereby authorized to act as agent on behalf of this applicant.

Agreement to Maintain Facility

WHEREAS, the Federal Highway Administration (FHWA) requires that states agree to operate and maintain facilities constructed with federal transportation funds for the useful life of the improvement and not change the use of right of way acquired without prior approval from the FHWA; and

WHEREAS, this Safe Routes to School Program receives federal funding from the reauthorization of the Surface Transportation Program (STP) of the Safe, Accountable, Flexible, Efficient Transportation Equity Act – A legacy for Users (SAFETEA-LU) of 2005; and

WHEREAS, the Minnesota Department of Transportation (Mn/DOT) has determined that for projects implemented with Safe Routes to School Funds, this requirement should be applied to the project sponsor; and

WHEREAS, the City of East Grand Forks is the project sponsor for the Safe Routes to School project identified as sidewalks along or near New Heights Elementary School and Sacred Heart Catholic School.

THEREFORE BE IT RESOLVED THAT, the Project Sponsor hereby agrees to assume full responsibility for the operation and maintenance of property and facilities related to the aforementioned Safe Routes to School project.

Voting Aye:

Voting Nay: None.

Absent: None.

The President declared the resolution passed.

Passed: February 7, 2013

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 7th day of February, 2013.

Mayor

RESOLUTION NO. 13-02-19

RESOLUTION ACCEPTING RESPONSIBILITY AS THE SPONSORING AGENCY

Council Member , supported by Council Member, introduced the following resolution and moved its adoption:

BE IT RESOLVED, that the City of East Grand Forks act as sponsoring agency for a Safe Routes to School project identified as permanent Speed Minder radar signs along or near New Heights Elementary School and South Point Elementary/Central Middle School and acknowledges herewith that it is willing to be the project sponsor; knowing full well that such sponsorship includes a willingness to secure and guarantee the local share of costs associated with this project and responsibility for seeing this project through to its completion, with compliance of all applicable laws, rules and regulations.

BE IT FURTHER RESOLVED, that Greg Boppre, City Engineer, is hereby authorized to act as agent on behalf of this applicant.

Agreement to Maintain Facility

WHEREAS, the Federal Highway Administration (FHWA) requires that states agree to operate and maintain facilities constructed with federal transportation funds for the useful life of the improvement and not change the use of right of way acquired without prior approval from the FHWA; and

WHEREAS, this Safe Routes to School Program receives federal funding from the reauthorization of the Surface Transportation Program (STP) of the Safe, Accountable, Flexible, Efficient Transportation Equity Act – A legacy for Users (SAFETEA-LU) of 2005; and

WHEREAS, the Minnesota Department of Transportation (Mn/DOT) has determined that for projects implemented with Safe Routes to School Funds, this requirement should be applied to the project sponsor; and

WHEREAS, the City of East Grand Forks is the project sponsor for the Safe Routes to School project identified as permanent speed minder radar signs along or near New Heights Elementary School and South Point elementary/Middle Schools.

THEREFORE BE IT RESOLVED THAT, the Project Sponsor hereby agrees to assume full responsibility for the operation and maintenance of property and facilities related to the aforementioned Safe Routes to School project.

Voting Aye:

Voting Nay: None.

Absent: None.

The President declared the resolution passed.

Passed: February 7, 2013

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 7th day of February, 2013.

Mayor

Request for Council Action

Date: February 7, 2013

To: East Grand Forks City Council and Mayor Lynn Stauss

From: Nancy Ellis, Planner - EGF Transit

RE: Approval of Transit Fare Changes

RECOMMENDATION:

Staff recommends approval of the proposed transit fare changes to the Cities Area Transit service.

GENERAL INFORMATION:

In November, Teri Kouba presented proposed changes to the fare structure for Cities Area Transit (CAT). As part of the 2012 Transit Development Plan (TDP), it was recommended that CAT revise its fare structure as a way of generating additional revenue. The GF-EGF MPO and CAT held public meetings in January to present the changes to the public and the turnout was very small. No one attended the East Grand Forks public meeting on January 14, 2013 and only two attended the Grand Forks meeting on January 15, 2013. In addition to the meetings, signs were posted on the bus and free transportation was given to those who wanted to attend.

ANALYSIS & FINDINGS:

- CAT staff recommends no change to cash fares, which are slightly higher than the average when compared with other cities in the region.
- The current fare structure provides unequal discounts for 10-ride cards: 33% discount for Adults; 17% discount for Senior/Disabled; and 13% discount for K-12 Youth. Staff recommends providing an equal 13% discount for all 10-ride cards.
- CAT staff recommends increasing the cost of the monthly pass to \$35.00 (slightly above the regional average), and also offering 1-day and 14-day pass options.

- The following fare structure is recommended for implementation in 2013:

		<u>Current</u>	<u>Proposed</u>
Cash Fare:	Adult	\$1.50	\$1.50
	K-12 Youth	\$0.75	\$0.75
	Senior/Disabled	\$0.60	\$0.60
10-ride card:	Adult	\$10.00	\$13.00
	K-12 Youth	\$6.50	\$6.50
	Senior/Disabled	\$5.00	\$5.25
1-day pass for all riders	-----	\$5.00	
14-day pass for all riders:	-----	\$18.00	
Monthly pass for all riders:	\$32.00	\$35.00	

- The City of East Grand Forks has a contract with Northland Community & Technical College to provide transit rides for students, faculty and staff at a rate of \$6,000 for the year. For 2011, the average cost is \$0.79 per ride. Staff recommends that the average rides per month be re-evaluated every year prior to the new contract being signed.
- Prior to implementing the new fare structure, the MPO and CAT will hold meetings with the public, receive comments on the proposed changes, and provide a report to both City Councils and the MPO. Staff is looking to implement the changes early 2013.

RECOMMENDATION:

Staff recommends approval of the proposed fare changes to the Public Transit Fare Structure.

SUPPORT MATERIAL:

- Fare change worksheet
- Public meeting memo

		Grand Forks	Fargo	Bismarck	St. Cloud	Great Falls	Sioux Falls	Average
Cash Fare	Adults	\$1.50	\$1.50	\$1.25	\$1.10	\$1.00	\$1.00	\$1.23
	Senior/Disabled/Medicare	\$0.60	\$0.75	\$0.50	\$0.55	\$0.50	\$0.50	\$0.57
	Youth (K-12)	\$0.75	\$0.75	\$0.50	x	\$0.75	\$1.00	\$0.75
Fixed Period Pass	1-day pass	\$5.00	\$5.00	\$5.00	\$4.00	\$4.00	\$3.00	\$4.33
	7-day pass	x	x	x	\$16.00	\$10.00	\$10.00	\$12.00
	14-day pass	x	\$21.00	x	x	x	x	\$21.00
	Month pass (30 or 31 days)	\$32.00	\$40.00	\$30.00	\$45.00	\$30.00	\$25.00	\$33.67
	Summer Youth Pass	\$18.00	\$26.00	x	\$0.00	x	\$25.00	\$17.25
10-Ride Fare	Adults	\$10.00	\$15.00	x	\$10.00	\$10.00	\$8.50	\$10.70
	Senior/Disabled/Medicare	\$5.00	\$7.50	x	\$5.50	\$10.00	\$8.50	\$7.30
	Youth (K-12)	\$6.50	\$7.50	x	x	\$10.00	\$8.50	\$8.13

	Above Average
	Average
	Below Average

Discounts currently given:

Adult 10-ride	33%
Senior/Disabled 10-ride	17%
Youth (K-12) 10-ride	13%

No discount:

Adult 10-ride	\$15.00
Senior/Disabled 10-ride	\$6.00
Youth (K-12)	\$7.50

13% discount:

Adult 10-ride	\$13.00
Senior Disabled 10-ride	\$5.25
Youth (K-12)	\$6.50

Proposed Changes:

10-Ride Card:

Adult	\$13.00
Senior/Disabled	\$5.25
K-12 Youth	\$6.50
1-Day Pass	\$5.00
14-Day Pass	\$18.00
Monthly	\$35.00

RESOLUTION NO. 13-02-20

RESOLUTION APPROVING TRANSIT FARE CHANGES

Council Member , supported by Council Member , introduced the following resolution and moved its adoption:

WHEREAS, the City Council of the City of East Grand Forks approved Resolution No. 12-07-69 to adopt the Transit Development Plan, which included discussion of transit fare changes;

WHEREAS, the proposed adjustment of the transit fares would increase revenue for the Cities Area Transit System and provide new day pass options for riders;

BE IT RESOLVED by the City Council of the City of East Grand Forks, Minnesota that the following transit fare changes/adjustments are hereby adopted and ordered implemented on or after April 1, 2013:

	<u>Current</u>	<u>Proposed</u>
Cash Fare: Adult	\$1.50	\$1.50
K-12 Youth	\$0.75	\$0.75
Senior/Disabled	\$0.60	\$0.60
10-ride card: Adult	\$10.00	\$13.00
K-12 Youth	\$6.50	\$6.50
Senior/Disabled	\$5.00	\$5.25
1-day pass for all riders	-----	\$5.00
14-day pass for all riders:	-----	\$18.00
Monthly pass for all riders:	\$32.00	\$35.00

Voting Aye:
Voting Nay: None.
Absent: None.

The President declared the resolution passed.

Passed: February 7, 2013

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 7th day of February, 2013.

Mayor

Request for Council Action

Date: January 23, 2013

To: East Grand Forks City Council, Mayor Lynn Stauss, President Craig Buckalew, Council Vice President Greg Leigh, Council Members: Chad Grassel, Mark Olstead, Henry Tweten, Clarence Vetter, and Ron Vonasek

Cc: File

From: Dave Aker

RE: Pump for the swimming pool

Background:

We received two bids for a pump at the swimming pool. The bids are for a Gould's vertical turbine pump that is a 20 HP, 1750 RPM, High Efficiency vertical hollow shaft motor with 8" cast iron discharge head with packing box and graphite bowl bearings. It is a 1 stage 12CMO bowl assembly with fusion epoxy coated impeller and stainless strainer. The bids were from Custom Pools for \$13,367.05 plus \$918.98 in sales tax, Associated Supply Company, Inc, for \$17,665.00 plus \$1,214.47 in sales tax.

Recommendation: My advice would be to take the lowest bid of \$14,286.03 from Custom Pools.

Enclosures: Bids are enclosed.



Short Set Vertical Turbine Pumps

- Capacities to 20,000 GPM (4545 m³/hr)
- Heads to 1,500 feet (457 m)
- Bowl sizes from 5" to 30"

Design Features

- Product lube or enclosed lineshaft design.
- Cast or fabricated discharge head and flanged or threaded column assembly.
- 416 SS shafting. Other alloys available.
- Standard cast iron bronze fitted construction. Ductile iron, Ni Al brz, 316 SS or other alloys available.
- Taperlock or keyed impeller design.
- Wear rings optional.
- Packing or mechanical seal design.
- Built-in alignment and simple piping for less costly installation and ease of maintenance/ reduce downtime.

Services

- Raw Water Intake
- Pumping Station
- Cooling Water
- Commercial/Industrial
- Municipal
- Mining

RE: city pool circ. pump

From: **custom pools** (custompools@gra.midco.net)
Sent: Mon 1/21/13 2:57 PM
To: 'Dave Aker' (egfaker@hotmail.com)

Dave,

The price for that vertical pump is \$13,367.05 fob egf pool.

Installation is extra.

Mark

Custom Pools

From: Dave Aker [mailto:egfaker@hotmail.com]
Sent: Thursday, January 03, 2013 3:18 PM

The organizational meeting of the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota held January 3, 2013 at 5:00 P.M. was called to order by Marilyn Ogden.

Present: Ogden, Brickson, Quirk, Tweten

Absent : None

The following nomination was made for President of the Water, Light, Power and Building Commission:

Mark Brickson.

It was moved by Commissioner Tweten second by Commissioner Quirk that the nominations for President now be closed and that a unanimous ballot be cast for Mr. Brickson.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

The following nomination was made for Vice-President of the Water, Light, Power and Building Commission:

Mike Quirk.

It was moved by Commissioner Tweten second by Commissioner Brickson that the nominations for Vice-President now be closed and that a unanimous ballot be cast for Mr. Quirk.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Quirk second by Commissioner Tweten to adjourn the organizational meeting.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

The regular meeting of the Water, Light, Power, and Building Commission was now called to order by the newly elected president.

It was moved by Commissioner Ogden second by Commissioner Tweten that the minutes of the previous meeting of December 20, 2012 be approved as read.

Voting Aye: Brickson, Quirk, Ogden, Tweten

Voting Nay: None

It was moved by Commissioner Tweten second by Commissioner Quirk to authorize the Secretary to issue payment of the recommended bills and payroll in the amount of \$427,741.32.

Voting Aye: Brickson, Quirk, Ogden, Tweten

Voting Nay: None

It was moved by Commissioner Quirk second by Commissioner Ogden to award the bid for the 15kV switchgear for the Central Substation rehab project to States Manufacturing Corporation in the amount of \$417,800.00

Voting Aye: Brickson, Quirk, Ogden, Tweten

Voting Nay: None

It was moved by Commissioner Quirk second by Commissioner Ogden to declare overhead lines, poles and equipment as surplus materials; and advertise the sale of a metal conductor to the highest bidder.

Voting Aye: Brickson, Quirk, Ogden, Tweten

Voting Nay: None

It was moved by Commissioner Ogden second by Commissioner Quirk to approve a \$1.5 million transfer of funds from the electric fund to the water fund.

Voting Aye: Brickson, Quirk, Ogden, Tweten

Voting Nay: None

It was moved by Commissioner Ogden second by Commissioner Quirk to accept a grant of \$1,000.00 from MN DOT to install battery backup signal service cabinets at the intersection of Hwys 2 and 220.

Voting Aye: Brickson, Quirk, Ogden, Tweten

Voting Nay: None

It was moved by Commissioner Ogden second by Commissioner Quirk to adjourn to the next regular meeting on January 17, 2013 at 5:00 P.M.

Voting Aye: Brickson, Quirk, Ogden, Tweten

Voting Nay: None

Lori Maloney
Sec'y

RESOLUTION NO. 13 – 02-21

RESOLUTION PRESERVATION OF TAX EXEMPT FINANCING

Council Member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

Whereas, municipal bonds are the means by which local governments finance the critical infrastructure of the nation, including roads, bridges, hospitals, schools, wastewater facilities, water systems and electric and gas utility systems; and

Whereas, under current law the owners of municipal bonds are not required to pay federal income tax on the interest income they receive from the bonds; and

Whereas, exempting municipal bond interest results in lower capital costs to local governments while preventing an economic disincentive for timely investments in critical infrastructure; and

Whereas, municipal bonds are a sound, time-tested financing tool that provide a natural test of project viability, as issuers must convince investors to purchase the bonds for feasible projects that will realize a return on investment ; and

Whereas, this tax exemption is part of a more than a century long system of reciprocal immunity under which owners of federal bonds are, in turn, not required to pay state and local income tax on the interest they receive from federal bonds; and

Whereas, the precept that one level of government should not tax another was set out by this nation's founders and has been embodied in statute since enactment of the first federal income Tax Code in 1913;

Whereas, Congress and the President are considering proposals to tax or alter the federal tax exemption of interest on municipal bonds; and

Whereas, the capital cost of building new municipal infrastructure has increased greatly since the last major revision to the federal income Tax Code in 1986 due to the cost of compliance with a broad matrix of increasingly stringent federal regulations; and

Whereas, in prior years cities could often obtain grants to cover as much as ninety percent of the capital cost of developing new infrastructure such as water and wastewater treatment facilities; and

Whereas, cities today must typically bear the full capital cost of developing these expensive new facilities; and

Whereas, eliminating the tax exemption on municipal bonds would increase borrowing cost and make it more difficult, and in some cases, impossible for cities to provide vital repairs and improvements to vital infrastructure; now, therefore, be it

Resolved, that the City of East Grand Forks opposes any effort to eliminate or limit the federal tax exemption on interest earned from municipal bonds.

Voting Aye:

Voting Nay:

Absent:

The President declared the resolution passed.

Passed: February 7, 2013

Attest:

City Administrator/Clerk-Treasurer

Vice-President of Council

I hereby approve the foregoing resolution this 7th day of February, 2013.

Mayor



Government Relations Committee Conference Call

Friday January 25, 2012
10:00 a.m.

For participation in the conference call, dial 1-888-387-8686.
When prompted for a room number, enter 700 4229#

PROPOSED AGENDA

1. Governor's tax proposal
2. Legislative committee activity
3. Bill introductions
4. State issues for position statements (drafts will be sent out next week)
 - A. Net-metering
 - B. Renewable Energy Standard and solar
 - C. Climate change
 - D. Conservation
 - E. Telecommunications
 - F. Service territory
5. Federal municipal bond income tax exemption
 - A. Sample resolution
 - B. Sample letters
6. Other

Sample Letter #1

January 18, 2012

The Honorable Amy Klobuchar
United States Senate
302 Hart Senate Office Building
Washington, DC 20510

Dear Senator Klobuchar:

The purpose of this letter is to express our concerns about efforts to repeal or limit the income tax exemption on municipal bonds.

Beginning with the release of the Simpson-Bowles Deficit Reduction Commission recommendations in 2010, Congress and the executive branch have been involved in a running discussion about making changes to the federal income tax exemption on municipal bonds. The exemption was recently reviewed during the “fiscal cliff” negotiations and there is every indication that the issue will be front and center in future discussions involving tax reform. As you consider the ways to increase revenue and reduce the deficit, I urge you to consider the devastating effect that this proposal will have on local government.

Proposals to eliminate or reduce the tax benefit on municipal bonds as a means to raise revenue may appear innocuous on the surface: a simple way to cut everything just a little to raise a lot. In fact, such decision could have a grave effect on [insert city’s name] and our municipal utilities. [Insert city’s name], like all state and local governments and municipally-owned and operated utilities, rely on tax-exempt bonds to finance infrastructure improvements. At the levels being discussed, a cap on deductions—if it were to include the current exclusion for interest on municipal bonds—would effectively impose a federal tax on most if not all state and local bond interest paid to individuals.

We cannot look to shareholders to raise capital, and we are not eligible for tax incentives available to private entities. As a result, such a tax would severely reduce our city’s ability to finance utility infrastructure investments. Under the Budget Control Act of 2011, discretionary aid to state and local governments is already slated to fall to its lowest level in more than four decades; further still if sequestration is allowed to take effect. Taxing state and local infrastructure investments through a cap or other change to the tax treatment of municipal bonds would make it harder still to build the infrastructure necessary for economic growth—power plants, water treatment plants, roads, bridges, schools, airports, housing and hospitals—and kill the jobs that come with those projects.

Certainly, the goal of federal deficit reduction is critical. However, I think you should take a dim view of any proposal that would balance the federal budget on the backs of state and local governments and—by extension—our citizens and ratepayers. A federal tax, however imposed, on municipal debt would cripple the fiscal health of [insert city’s name] and our ability to improve or expand our community’s infrastructure to compete in the 21st century.

Sincerely,

[INSERT NAME]
[INSERT TITLE]

cc:

Sample Letter #2

January 18, 2013

The Honorable Amy Klobuchar
United State Senate
302 Hart Senate Office Building
Washington, DC 20510

As Congress continues to debate ways to reduce the deficit through changes to the Federal tax code, I urge you to maintain the current tax treatment of municipal bonds. For the last 100 years, the federal government has never taxed the interest earned on bonds issued by local governments. These tax-exempt bonds, used to fund local infrastructure projects like waste-water treatment facilities, water purification plants, bridges and electrical facilities create jobs that help drive Minnesota's economy.

Eliminating the tax exemption on municipal bonds would increase borrowing costs and make it more difficult for cities to provide vital repairs and improvements to infrastructure. Moreover, tax exempt bonds should be excluded from any cap on tax deductions.

We would very much appreciate your attention to this issue. We look forward to working with you.

Sample Letter #3

January 18, 2013

The Honorable Amy Klobuchar
United State Senate
302 Hart Senate Office Building
Washington, DC 20510

Dear Senator Klobuchar,

I am writing to express my concern about the proposals that Congress and the President are considering to alter the federal tax exemption of interest on municipal bonds.

Municipal bonds are the tools local governments use to finance roads, bridges, hospitals, schools, wastewater facilities, water systems and electric and gas utility systems. Current law, which provides an income tax exemption on the interest income from these bonds, is an important incentive that must be maintained if we are to be able to continue building essential infrastructure at anything approaching a reasonable price.

The capital cost of building new municipal infrastructure has increased greatly since the last major revision to the federal income Tax Code in 1986 due to the cost of compliance with a broad matrix of increasingly stringent federal regulations. In past years cities could often obtain grants to cover as much as ninety percent of the capital cost of developing new infrastructure such as water and wastewater treatment facilities. Much of this grant money dried up years ago, leaving with the task of borrowing vast sums to build increasingly expensive facilities. Furthermore, these tasks are often being required of communities with older populations than the rest of the state and lower median household incomes than the state median income level.

Our situation in (name of city) offers a good example. In 19(year), we built a new wastewater treatment plant at a cost of (\$___ million.) At that time, we received a grant from the federal government covering 75% of the cost and another grant from the State of Minnesota for 15%, leaving our city with need to fund the remaining 10%. In 20(year), we replaced that plant with a new one at a cost of (\$___ million), triple the cost of the earlier plant, and had to come up with the money ourselves through (a ___% loan, cash reserves, etc) without any grant money at all. Also, this project was built by a community with a median household income of

Now Washington is talking about doing away with incentives that reduce the cost of the increased borrowing for projects that became necessary as a result of meeting

standards imposed by the federal government itself. Such an action would be unfair and counterproductive. I ask you to maintain the tax exemption on interest income from municipal bonds as the last remaining support for communities like ours, which can barely keep up vast new demands under current conditions.

Sample Letter #3

January 18, 2013

The Honorable Amy Klobuchar
United State Senate
302 Hart Senate Office Building
Washington, DC 20510

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Now Washington is talking about doing away with incentives that reduce the cost of the increased borrowing for projects that became necessary as a result of meeting

standards imposed by the federal government itself. Such an action would be unfair and counterproductive. I ask you to maintain the tax exemption on interest income from municipal bonds as the last remaining support for communities like ours, which can barely keep up vast new demands under current conditions.

Sample Letter #5

January 18, 2013

The Honorable Amy Klobuchar
United State Senate
302 Hart Senate Office Building
Washington, DC 20510

Dear Senator Klobuchar,

The purpose of this letter is to ask for your support in preserving the tax exemption on interest income from municipal bonds. This exemption is essential in supporting the growing financing requirements of our cities.

Environmental regulations have put an enormous strain new investment need by local governments in financing the construction of water and wastewater treatment facilities. The need for development is requiring the construction of roads, bridges and storm sewers. Many municipal utilities and municipal power agencies will have to make major investments to upgrade or replace electric generating facilities in order to meet new air quality regulations. The increasing need for these facilities and the growing costs comes at a time when city revenue has plummeted and in the wake of a period in which direct aid to cities has been reduced or eliminated. All these factors combined with the lost access to the savings traditionally available through tax-exempt financing will result in drastically increasing project costs that will be passed on to consumers in the form of higher taxes or utility bills.

While we all support the goal of deficit reduction, Congress must reject proposals to eliminate or reduce the tax exemption on the interest income from municipal bonds. Retaining the federal tax exemption on municipal debt is a critical element with respect to the fiscal health of local governments and the ability to rebuild the nation's infrastructure to compete in the 21st Century.

ORDINANCE NO. 6 4TH SERIES

AN ORDINANCE OF THE CITY OF EAST GRAND FORKS, MINNESOTA, AMENDING CITY CODE TITLE XV LAND USAGE BY ADDING CHAPTER 154 ENTITLED "ILLICIT DISCHARGE AND CONNECTION ORDINANCE" AND BY ADOPTING BY REFERENCE CITY CODE CHAPTER 10 AND SECTION 10.99 WHICH, AMONG OTHER THINGS, CONTAIN PENALTY PROVISIONS.

THE CITY OF EAST GRAND FORKS ORDAINS:

SECTION: 1. That Title XV of the City Code is hereby amended to include Chapter 154 Storm Water Management to read as follows, to-wit:

TITLE XV Land Usage

Chapter 154. ILLICIT DISCHARGE AND CONNECTION ORDINANCE

SECTION 154.01. PURPOSE/INTENT.

The purpose of this ordinance is to provide for the health, safety, and general welfare of the citizens of City of East Grand Forks through the regulation of non-storm water discharges to the storm drainage system to the maximum extent practicable as required by federal and state law. This ordinance establishes methods for controlling the introduction of pollutants into the municipal separate storm sewer system (MS4) in order to comply with requirements of the National Pollutant Discharge Elimination System (NPDES) permit process. The objectives of this ordinance are:

- (1) To regulate the contribution of pollutants to the MS4 by storm water discharges by any user.
- (2) To prohibit illicit connections and discharges to the MS4.
- (3) To establish legal authority to carry out all inspection, surveillance, monitoring, and enforcement procedures necessary to ensure compliance with this ordinance.

SECTION 154.02. DEFINITION.

For purposes of this ordinance, the following shall mean:

Authorized Enforcement Agency. Employees or designees of the Director of the municipal department designated to enforce this ordinance.

Best Management Practices (BMPs). Schedules of activities, prohibitions of practices, general good house keeping practices, pollution prevention and educational practices, maintenance procedures, and other management practices to prevent or reduce the discharge of pollutants directly or indirectly to storm water, receiving waters, or storm water conveyance systems. BMP's also include treatment practices, operating procedures, and practices to control site runoff, spillage or leaks, sludge or water disposal, or drainage from raw materials storage.

Clean Water Act. The federal Water Pollution Control Act (33 U.S.C. § 1251 et seq.), and any subsequent amendments thereto.

Construction Activity. Activities subject to NPDES Construction Permits. These include construction projects resulting in land disturbance of one acre or more. Such activities include but are not limited to clearing and grubbing, grading, excavating, and demolition.

Hazardous Materials. Any material, including any substance, waste, or combination thereof, which because of its quantity, concentration, or physical, chemical, or infectious characteristics may cause, or significantly contribute to, a substantial present or potential hazard to human health, safety, property, or the environment when improperly treated, stored, transported, disposed of, or otherwise managed.

Illegal Discharge. Any direct or indirect non-storm water discharge to the storm drain system, except as exempted in Section 8 of this ordinance.

Illicit Connections. An illicit connection is defined as either of the following:
Any drain or conveyance, whether on the surface or subsurface that allows an illegal discharge to enter the storm drain system including but not limited to any conveyances that allow any non-storm water discharge including sewage, process wastewater, and wash water to enter the storm drain system and any connections to the storm drain system from indoor drains and sinks, regardless of whether said drain or connection had been previously allowed, permitted, or approved by an authorized enforcement agency or,

Any drain or conveyance from a commercial or industrial land use to the storm drain system that has not been documented in plans, maps, or equivalent records and approved by Public Works Department

Industrial Activity. Activity subject to NPDES Industrial Storm Water Permits as defined in 40 CFR, Section 122.26 (b)(14).

Municipal Separate Storm Sewer System (MS4). The system of conveyances (including sidewalks, roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, man-made channels, or storm drains) owned and operated by the City of East Grand Forks and designed or used for collecting or conveying storm water, and that is not used for collecting or conveying sewage.

National Pollutant Discharge Elimination System (NPDES) Storm Water Discharge Permit. Means a permit issued by EPA (or by a State under authority delegate pursuant to 33 USC § 1342(b)) that authorizes the discharge of pollutants to waters of the United States, whether the permit is applicable on an individual, group, or general area-wide basis.

Non-Storm Water Discharge. Any discharge to the storm drain system that is not composed entirely of storm water.

Person. Any individual, association, organization, partnership, firm, corporation or other entity recognized by law and acting as either the owner or as the owner's agent.

Pollutant. Anything which causes or contributes to pollution. Pollutants may include, but are not limited to: paints, varnishes, and solvents; oil and other automotive fluids; non-hazardous liquid and solid wastes and yard wastes; rubbish, garbage, litter, or other discarded or abandoned objects, ordinances, and accumulations, so that same may cause or contribute to pollution; floatables; pesticides, herbicides, and fertilizers; hazardous substances and wastes; sewage, fecal coliform and pathogens; dissolved and particulate metals; animal wastes; wastes and residues that result from constructing a building or structure; and noxious or offensive matter of any kind.

Premises. Any building, lot, parcel of land, or portion of land whether improved or unimproved including adjacent sidewalks and parking strips.

Storm Drainage System. Publicly-owned facilities by which storm water is collected and/or conveyed, including but not limited to any roads with drainage systems, municipal streets, gutters, curbs, inlets, piped storm drains, pumped facilities, retention and detention basins, natural and human-made or altered drainage channels, reservoirs, and other drainage structures.

Storm Water. Any surface flow, runoff, and drainage consisting entirely of water from any form of natural precipitation, and resulting from such precipitation.

Storm Water Management Plan. A document which describes the Best Management Practices and activities to be implemented by a person or business to identify sources of pollution or contamination at a site and the actions to eliminate or reduce pollutant discharges to Storm Water, Storm Water Conveyance System, and/or Receiving Waters to the Maximum Extent Practicable.

Wastewater. Any water or other liquid, other than uncontaminated storm water, discharge from a facility.

SECTION 154.03. APPLICABILITY.

This ordinance shall apply to all water entering the storm drain system generated on any developed and undeveloped lands unless explicitly exempted by the Public Works Department.

SECTION 154.04. RESPONSIBILITY FOR ADMINISTRATION.

The Public Works Department shall administer, implement, and enforce the provisions of this ordinance. Any powers granted or duties imposed upon the Public Works Department may be delegated in writing by the Director of the Public Works Department to persons or entities acting in the beneficial interest of or in the employ of the department.

SECTION 154.05. COMPATIBILITY WITH OTHER REGULATIONS.

This ordinance is not intended to modify or repeal any other ordinance, rule, regulation, or other provision of law. The requirements of this ordinance are in addition to the requirements of any other ordinance, rule, regulation, or other provision of law, and where any provision of this ordinance imposes restrictions different from those imposed by any other ordinance, rule, regulation, or other provision of law, whichever provision is more restrictive or imposes higher protective standards for human health or the environment shall control.

SECTION 154.06. SEVERABILITY.

The provisions of this ordinance are hereby declared to be severable. If any provision, clause, sentence, or paragraph of this ordinance or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this ordinance.

SECTION 154.07. ULTIMATE RESPONSIBILITY.

The standards set forth herein and promulgated pursuant to this ordinance are minimum standards; therefore this ordinance does not intend or imply that compliance by any person will ensure that there will be no contamination, pollution, or unauthorized discharge of pollutants.

SECTION 154.08. DISCHARGE PROHIBITIONS.

8.1. Prohibition of Illegal Discharges.

No person shall throw, drain, or otherwise discharge, cause, or allow other under its control to throw, drain, or otherwise discharge into the MS4 any pollutants or waters containing any pollutants, other than storm water.

The commencement, conduct or continuance of any illegal discharge to the storm drain system is prohibited except as described as follows:

- (1) The following discharges are exempt from discharge prohibitions established by this ordinance: water line flushing, landscape irrigation, diverted stream flows, rising ground waters, uncontaminated ground water infiltration, uncontaminated pump ground water, discharges from potable water sources, foundation drains, air conditioning condensation, irrigation water, springs, water from crawl space pumps, footing drains, lawn watering, individual residential car washing, flows from riparian habitats and wetlands, de-chlorinated swimming pool discharges, and street wash water.
- (2) Discharges or flow from firefighting, and other discharges specified in writing by the Public Works Department as being necessary to protect public health and safety.
- (3) Discharge associated with dye testing, however this activity requires a verbal notification to the Public Works Department prior to the time of the test.
- (4) The prohibition shall not apply to any non-storm water discharge permitted under an NPDES permit, waiver, or waste discharge order issued to the discharger and administered under the authority of the United States Environmental Protection Agency (EPA), provided that the discharger is in full compliance with all requirements of the

permit, waiver, or other and other applicable laws and regulations, and provided that written approval has been granted for any discharge to the storm drain system.

8.2. Prohibition of Illicit Connections.

- (1) The construction, use, maintenance or continued existence of illicit connections to the storm drain system is prohibited.
- (2) This prohibition expressly includes, without limitation, illicit connections made in the past, regardless of whether the connection was permissible under law or practices applicable or prevailing at the time of connection.
- (3) A person is considered to be in violation of this ordinance if the person connects a line conveying sewage to the MS4, or allows such a connection to continue.
- (4) Improper connection is a violation of this ordinance must be disconnected and redirected, if necessary, to an approved onsite wastewater management system or the sanitary sewer system upon approval of the Public Works Department.
- (5) Any drain or conveyance that has not been documented in plans, maps or equivalent, and which may be connected to the storm sewer system, shall be located by the owner or occupant of that property upon receipt of written notice of violation from the Public Works Department requiring that such locating be completed. Such notice will specify a reasonable time period within which the location of the drain or conveyance is to be determined, that the drain or conveyance be identified as storm sewer, sanitary sewer or other, and that the outfall location or point of connection to the storm sewer system, sanitary sewer system or other discharge point be identified. Results of these investigations are to be documented and provided to the Public Works Department.

SECTION 154.09. WATERCOURSE PROTECTION.

Every person owning property through which a watercourse passes, or such person's lessee, shall keep and maintain that part of the watercourse within the property free of trash, debris, excessive vegetation, and other obstacles that would pollute, contaminate, or significantly retard the flow of water through the watercourse. In addition, the owner or lessee shall maintain existing privately owned structures within or adjacent to a watercourse, so that such structures will not become a hazard to the use, function, or physical integrity of the watercourse.

SECTION 154.10. INDUSTRIAL OR CONSTRUCTION ACTIVITY DISCHARGES.

10.1. Submission of NOI to City of East Grand Forks.

- (1) Any person subject to an industrial or construction activity NPDES storm water discharge permit shall comply with all provisions of such permit. Proof of compliance with said permit may be required in a form acceptable to the Public Works Department prior to the allowing of discharges to the MS4.

(2) The operator of a facility, including construction sites, required to have an NPDES permit to discharge storm water associated with industrial activity shall submit a copy of the Notice of Intent (NOI) to the Public Works Department at the same time the operator submits the original Notice of Intent to the EPA/MPCA as applicable.

(3) The copy of the Notice of Intent may be delivered to the Public Works Department either in person or by mailing it to:

**City of East Grand Forks
ATTENTION: Public Works Department
600 Demers Ave.
East Grand Forks, MN 56721**

(4) A person commits an offense if the person operates a facility that is discharging storm water associated with industrial activity without having submitted a copy of the Notice of Intent to do so to the Public Works Department.

SECTION 154.11. COMPLIANCE MONITORING.

11.1. Right of Entry: Inspection and Sampling.

The Public Works Department shall be permitted to enter and inspect facilities subject to regulation under this ordinance as often as may be necessary to determine compliance with this ordinance.

(1) If a discharger has security measures in force which require proper identification and clearance before entry into its premises, the discharger shall make the necessary arrangements to allow access to representatives of the Public Works Department.

(2) Facility operators shall allow the Public Works Department ready access to all parts of the premises for the purposes of inspection, sampling, examination and copying of records that must be kept under the conditions of an NPDES permit to discharge storm water, and the performance of any additional duties as defined by state and federal law.

(3) The Public Works Department shall have the right to set up on any permitted facility such devices as are necessary in the opinion of the Public Works Department to conduct monitoring and/ or sampling of the facility's storm water discharge.

(4) The Public Works Department has the right to require the discharger to install monitoring equipment as necessary. The facility's sampling and monitoring equipment shall be maintained at all times in a safe and proper operating condition by the discharger at its own expense. All devices used to measure storm water flow and quality shall be calibrated to ensure their accuracy.

(5) Any temporary or permanent obstruction to safe and easy access to the facility to be inspected and/or sampled shall be promptly removed by the operator at the written or oral

request of the Public Works Department and shall not be replaced. The costs of clearing such access shall be borne by the operator.

(6) Unreasonable delays in allowing the Public Works Department access to a permitted facility is a violation of a storm water discharge permit and of this ordinance. A person who is the operator of a facility with an NPDES permit to discharge storm water associated with industrial activity commits an offense if the person denies the Public Works Department reasonable access to the permitted facility for the purpose of conducting any activity authorized or required by this ordinance.

11.2. Search Warrants.

If the Public Works Department has been refused access to any part of the premises from which storm water is discharged, and he/she is able to demonstrate probable cause to believe that there may be a violation of this ordinance, or that there is a need to inspect and/or sample as part of a routine inspection and sampling program designed to verify compliance with this ordinance or any order issued hereunder, or to protect the overall public health, safety, and welfare of the community, then the Public Works Department may seek issuance of a search warrant from any court of competent jurisdiction.

SECTION 154.12. REQUIREMENT TO PREVENT, CONTROL, AND REDUCE STORM WATER POLLUTANTS BY THE USE OF BEST MANAGEMENT PRACTICES.

Public Works Department will adopt requirements identifying Best Management Practice for any activity, operation, or facility which may cause or contribute to pollution or contamination of storm water, the storm drain system, or waters of the United States. The owner or operator of such activity, operation, or facility shall provide, at their own expenses, reasonable protection from accidental discharge or prohibited materials or other wastes into the municipal storm drain system or watercourses through the use of these structural and non-structural BMPs.

Further, any person responsible for a property or premises that is, or may be, the source of an illicit discharge, may be required to implement, at said person's expense, additional structural and non- structural BMPs to prevent the further discharge of pollutants to the MS4. Compliance with all terms and conditions of a valid NPDES permit authorizing the discharge of storm water associated with industrial activity, to the extent practicable, shall be deemed in compliance with the provisions of this section. These BMPs shall be part of a storm water management plan (SWMP) as necessary for compliance with requirements of the NPDES permit.

SECTION 154.13. NOTIFICATION OF SPILLS.

Notwithstanding other requirements of law, as soon as any person responsible for a facility or operation, or responsible for emergency response for a facility or operation has information of any known or suspected release of materials which are resulting or may result in illegal discharges or pollutants discharging into storm water, the storm drain system, or waters of the United States, said person shall take all necessary steps to ensure the discovery, containment,

and cleanup of such release. In the event of such release of hazardous materials said person shall immediately notify emergency response agencies of the occurrence via emergency dispatch services. In the event of a release of non-hazardous materials, said person shall notify the Public Works Department in person or by phone or facsimile no later than the next business day. Notification in person or by phone shall be confirmed by written notice addressed and mailed to the Public Works Department within **2** business days of the phone notice. If the discharge of prohibited materials emanates from a commercial or industrial establishment, the owner or operator of such establishment shall also retain an on-site written record of the discharge and the actions taken to prevent its recurrence. Such records shall be retained for at least **7** years. Failure to provide notification of a release as provided above is a violation of this ordinance.

SECTION 154.14. VIOLATION, ENFORCEMENT, AND PENALTIES.

14.1. Violation.

It shall be unlawful for any person to violate any provision or fail to comply with any of the requirements of this ordinance. Any person who has violated or continues to violate the provisions of this ordinance, may be subject to the enforcement actions outlined in this section or may be restrained by injunction or otherwise abated in a manner provided by law.

In the event the violation constitutes an immediate danger to public health or public safety, the Public Works Department is authorized to enter upon the subject private property, without giving prior notice, to take any and all measures necessary to abate the violation and/or restore the property. The Public Works Department is authorized to seek costs of the abatement as outlined in Section 17.

14.2. Warning Notice.

When the Public Works Department finds that any person has violated, or continues to violate, any provision of this ordinance, or any order issued hereunder, the Public Works Department may serve upon that person a written Warning Notice, specifying the particular violation believed to have occurred and requesting the discharger to immediately investigate the matter and to seek a resolution where by any offending discharge will cease. Investigation and/or resolution of the matter in response to the Warning Notice in no way relieves the alleged violator of liability for any violations occurring before or after receipt of the Warning Notice. Nothing in this subsection shall limit the authority of the Public Works Department to take any action, including emergency action or any other enforcement action, without first issuing a Warning Notice.

14.3. Notice of Violation.

Whenever the Public Works Department finds that a person has violated a prohibition or failed to meet a requirement of this ordinance, the Public Works Department may order compliance by written notice of violation to the responsible person.

The Notice of Violation shall contain:

- (1) The name and address of the alleged violator;
- (2) The address when available or a description of the building, structure or land upon which the violation is occurring, or has occurred;
- (3) A statement specifying the nature of the violation;

- (4) A description of the remedial measures necessary to restore compliance with this ordinance and a time schedule for the completion of such remedial action;
- (5) A statement of the penalty or penalties that shall or may be assessed against the person to whom the notice of violation is directed;
- (6) A statement that the determination of violation may be appealed to the Public Works Department by filing a written notice of appeal within 10 days of service of notice of violation; and
- (7) A statement specifying that, should the violator fail to restore compliance within the established time schedule, the work will be done by a designated governmental agency or a contractor and the expense thereof shall be charged to the violator. Such notice may require without limitation:
 - (1) The performance of monitoring, analyses, and reporting;
 - (2) The elimination of illicit connections or discharges;
 - (3) That violating discharges, practices, or operations shall cease and desist;
 - (4) The abatement or remediation of storm water pollution or contamination hazards and the restoration of any affected property
 - (5) Payment of a fine to cover administrative and remediation costs; and
 - (6) The implementation of source control or treatment BMPs.

14.4. Compensatory Action.

In lieu of enforcement proceedings, penalties, and remedies authorized by this ordinance, the Public Works Department may impose upon a violator alternative compensatory actions, such as storm drain stenciling, attendance at compliance workshops, creek cleanup, etc.

14.5. Suspension of MS4 Access.

14.6.1. Emergency Cease and Desist Orders

When the Public Works Department finds that any person has violated, or continues to violate, any provision of this ordinance, or any order issued hereunder, or that the person's past violations are likely to recur, and that the person's violation(s) has (have) caused or contributed to an actual or threatened discharge to the MS4 or waters of the United States which reasonably appears to present an imminent or substantial endangerment to the health or welfare of persons or to the environment, the Public Works Department may issue an order to the violator directing it immediately to cease and desist all such violations and directing the violator to:

- (1) Immediately comply with all ordinance requirements; and
- (2) Take such appropriate preventive action as may be needed to properly address a continuing or threatened violation, including immediately halting operations and/or terminating the discharge. Any person notified of an emergency order directed to it under this Subsection shall immediately comply and stop or eliminate its endangering discharge. In the event of a discharger's failure to immediately comply voluntarily with the emergency order, the **Public Works Department** may take such steps as deemed necessary to prevent or minimize harm to the MS4 or waters of the United States, and/or endangerment to persons or to the environment, including immediate termination of a facility's water

supply, sewer connection, or other municipal utility services. The **Public Works Department** may allow the person to recommence its discharge when it has demonstrated to the satisfaction of the **Public Works Department** that the period of endangerment has passed, unless further termination proceedings are initiated against the discharger under this ordinance. A person that is responsible, in whole or in part, for any discharge presenting imminent endangerment shall submit a detailed written statement, describing the causes of the harmful discharge and the measures taken to prevent any future occurrence, to the **Public Works Department** within **20** days of receipt of the emergency order. Issuance of an emergency cease and desist order shall not be a bar against, or a prerequisite for, taking any other action against the violator.

14.6.2. Suspension due to Illicit Discharges in Emergency Situations

The **Public Works Department** may, without prior notice, suspend MS4 discharge access to a person when such suspension is necessary to stop an actual or threatened discharge which presents or may present imminent and substantial danger to the environment, or to the health or welfare of persons, or to the MS4 or waters of the United States. If the violator fails to comply with a suspension order issued in an emergency, the Public Works Department may take such steps as deemed necessary to prevent or minimize damage to the MS4 or waters of the United States, or to minimize danger to persons.

14.6.3. Suspension due to the Detection of Illicit Discharge

Any person discharging to the MS4 in violation of this ordinance may have their MS4 access terminated if such termination would abate or reduce an illicit discharge. The Public Works Department will notify a violator of the proposed termination of its MS4 access. The violator may petition the Public Works Department for a reconsideration and hearing.

A person commits an offense if the person reinstates MS4 access to premises terminated pursuant to this Section, without the prior approval of the Public Works Department.

14.7. Civil Penalties.

In the event the alleged violator fails to take the remedial measures set forth in the notice of violation or otherwise fails to cure the violations described therein within **3** days, or such greater period as the Public Works Department shall deem appropriate, after the Public Works Department has taken one or more of the actions described above, the Public Works Department may impose a penalty not to exceed **\$1,000.00** (depending on the severity of the violation) for each day the violation remains unremedied after receipt of the notice of violation.

14.8. Criminal Prosecution.

Any person that has violated or continues to violate this ordinance shall be liable to criminal prosecution to the fullest extent of the law, and shall be subject to a criminal penalty of \$1,000.00 per violation per day and/or imprisonment for a period of time not to exceed **90** days or both. Each act of violation and each day upon which any violation shall occur shall constitute a separate offense.

SECTION 15. APPEAL OF NOTICE OF VIOLATION.

Any person receiving a Notice of Violation may appeal the determination of the Public Works Department. The notice of appeal must be received within **3** days from the date of the Notice of Violation. Hearing on the appeal before the appropriate authority or his/her designee shall take place within **15** days from the date of receipt of the notice of appeal. The decision of the municipal authority or their designee shall be final.

SECTION 154.16. ENFORCEMENT MEASURES AFTER APPEAL.

If the violation has not been corrected pursuant to the requirements set forth in the Notice of Violation, or, in the event of an appeal, within **7** days or longer if allowed by the Public Works Department, of the decision of the municipal authority upholding the decision of the Public Works Department, then representatives of the Public Works Department shall enter upon the subject private property and are authorized to take any and all measures necessary to abate the violation and/or restore the property. It shall be unlawful for any person, owner, agent or person in possession of any premises to refuse to allow the government agency or designated contractor to enter upon the premises for the purposes set forth above.

SECTION 154.17. COST OF ABATEMENT OF THE VIOLATION.

Within **30** days after abatement of the violation, the owner of the property will be notified of the cost of abatement, including administrative costs. The property owner may file a written protest objection to the amount of the assessment within **7** days. If the amount due is not paid within a timely manner as determined by the decision of the municipal authority or by the expiration of the time in which to file an appeal, the charges shall become a special assessment against the property and shall constitute a lien on the property for the amount of the assessment.

Any person violating any of the provisions of this article shall become liable to the City of East Grand Forks by reason of such violation. The liability shall be paid in not more than six **(6)** equal payments, unless a different term is agreed upon by the municipal authority. Interest at the rate of **10** percent per annum shall be assessed on the balance beginning on the **3rd** day following discovery of the violation.

SECTION 154.18. VIOLATIONS DEEMED A PUBLIC NUISANCE.

In addition to the enforcement processes and penalties provided, any condition caused or permitted to exist in violation of any of the provisions of the ordinance is a threat to public health, safety, and welfare, and is declared and deemed a nuisance, and may be summarily abated or restored at the violator's expense, and/or civil action to abate, enjoin, or otherwise compel the cessation of such nuisance may be taken.

SECTION 154.19. REMEDIES NOT EXCLUSIVE.

The remedies listed in this ordinance are not exclusive of any other remedies available under any applicable federal, state or local law and it is within the discretion of the Public Works Department to seek cumulative remedies.

The Public Works Department may recover all attorney's fees court costs and other expenses associated with enforcement of this ordinance, including sampling and monitoring expenses.

SECTION 154.20 PENALTIES

- (1) *Fines.* Any person who is found to have violated an order of the Public Works Department, Board of Appeals (City Administrator), or City Council, or the control authority, or who willfully or negligently failed to comply with any provision of this chapter, and the orders, rules, regulations, and permits issued hereunder, shall be fined not more than one thousand dollars (\$1,000.00) for each offense. Each day on which a violation shall occur or continue shall be deemed a separate and distinct offense.
- (2) *Falsifying information.* Any person who knowingly makes any false statement, representation or certification in any application, record, report, plan, or other document filed or required to be maintained pursuant to this chapter, or who falsifies, tampers with, or knowingly renders inaccurate any monitoring device or method required under this section shall, upon conviction, be punished by a fine of not more than one thousand dollars (\$1,000.00) per incident.

SECTION 2.

City Code Chapter 10 entitled "General Provisions" Including Penalty for Violation and Section 10.99 entitled "General Penalties" are hereby adopted in their entirety, by reference, as though repeated verbatim herein.

SECTION 3.

This ordinance shall take effect and be in force from and after its passage and publication and be given the Number _____, 4th Series.

VOTING AYE: _____

VOTING NAY: _____

ABSENT: _____

The President declared the Ordinance passed.

ATTEST: _____
Clerk-Treasurer

PASSED: _____, 2013
President of Council

I hereby approve the foregoing Ordinance this ____ day of _____ 2013.

Mayor

RESOLUTION NO. 13 – 02 - 22

Council Member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

RESOLUTION RATIFYING CONTRACTS

WHEREAS, the City of East Grand Forks purchased from Hardware Hank the goods referenced in check number 14953 for a total of \$1045.59.

WHEREAS, Craig Buckalew, was personally interested financially in the contract, but the purchases were made because the price was as low as or lower than other local vendors.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF EAST GRAND FORKS:

1. The above mentioned purchase by the City and the claim of the vendor based thereon are confirmed and the Mayor and Clerk are directed to issue an order-check in payment of such claim on the filing of the affidavit of official interest required under Minnesota Statutes, Section 471.89.
2. It is hereby determined that the total price of \$1003.64 paid for such goods is as low as, or lower than, the price at which they could have been obtained elsewhere at the time the purchase was made.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on February 7, 2013.

Voting Aye:
Voting Nay:
Abstain:

The President declared the resolution passed.

Passed: February 7, 2013

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 7th of February, 2013.

Mayor

AFFIDAVIT OF OFFICIAL INTEREST CLAIM

STATE OF MINNESOTA)
COUNTY OF POLK) ss
CITY OF EAST GRAND FORKS)

I, Craig Buckalew, being duly sworn states the following:

1. I am 3rd Ward Council Member of the City of East Grand Forks.
2. The City of East Grand Forks check number 14953 for a total of \$1045.59.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on February 7, 2013.

Affiant states further that to the best of his knowledge and belief (a) the contract price was as low as or lower than the price at which the services could be obtained from other sources.

Affiant further states that the affidavit constitutes a claim against the city for the contract price, that the claim is just and correct, and that no part thereof has been paid.

Dated: _____

(Signature of Official)

Accounts Payable

Check Register Totals Only



City of East Grand Forks

P. O. Box 373
 East Grand Forks, MN 56721
 (218) 773-2483

User: mnelson
 Printed: 2/1/2013 - 2:57 PM

Check	Date	Vendor No	Vendor Name	Amount	Voucher
14906	02/07/2013	3DS001	3D Specialties	1,595.11	0
14907	02/07/2013	ACM001	Acme Electric Companies	69.37	0
14908	02/07/2013	ADV001	Advanced Business Methods Inc	299.68	0
14909	02/07/2013	ALL002	All Pro Embroidery LLC	240.00	0
14910	02/07/2013	ALL007	Allied 100	135.00	0
14911	02/07/2013	AME002	American Tire Service	72.00	0
14912	02/07/2013	AME008	American Tire Service Inc	573.08	0
14913	02/07/2013	AME005	Ameripride Linen & Apparel Services	408.39	0
14914	02/07/2013	ANY001	Anytime Plumbing	701.34	0
14915	02/07/2013	AUT001	Auto Glass & Aftermarket Inc	507.00	0
14916	02/07/2013	BAK001	Baker & Taylor Co	329.04	0
14917	02/07/2013	BAL001	Balco Uniforms Co Inc	28.64	0
14918	02/07/2013	BAR005	Barnes Distribution	240.40	0
14919	02/07/2013	BCA002	BCA CJTE	285.00	0
14920	02/07/2013	BER001	Bert's Truck Equipment	1,209.03	0
14921	02/07/2013	BLU001	Blue Cross Blue Shield of ND	6,510.00	0
14922	02/07/2013	BOR001	Border States Electric Supply	108.63	0
14923	02/07/2013	BEN004	Benjamin Breidenbach	100.00	0
14924	02/07/2013	BRO002	Brodart Co	460.08	0
14925	02/07/2013	CAR002	Carquest Auto Parts	396.79	0
14926	02/07/2013	CLA001	Claitor's Law Book & Publishers	42.76	0
14927	02/07/2013	COL002	Cole Papers Inc	1,456.69	0
14928	02/07/2013	COM003	Complete Pest Control Inc	80.16	0
14929	02/07/2013	COU003	Country Inn St.Paul East	164.96	0
14930	02/07/2013	CUS002	Custom Stripes Inc	85.50	0
14931	02/07/2013	DAK004	Dakota Supply Group	184.08	0
14932	02/07/2013	EAS006	Dale Gulbranson	80.00	0
14933	02/07/2013	DAY002	Daydream Specialties, LLC	44.00	0
14934	02/07/2013	DEM001	Demco Educational Corp	714.89	0
14935	02/07/2013	DIA001	Richard Papenfuss Diamond Cleaning	640.88	0
14936	02/07/2013	DIT001	Ditch Witch of MN Inc	84.11	0
14937	02/07/2013	EMP002	Emergency Medical Product Inc	751.42	0
14938	02/07/2013	EXP003	Explorer Post #38	50.00	0
14939	02/07/2013	EZL001	EZ Locksmith	22.47	0
14940	02/07/2013	FET002	Lud Fettig	3,106.34	0
14941	02/07/2013	FLA002	Flat Plains Services Inc	2,899.75	0
14942	02/07/2013	FOR001	Forks Freightliner	42.95	0
14943	02/07/2013	FOR004	Forx Radiator	150.99	0
14944	02/07/2013	FRE002	Fred Pryor Seminars	696.00	0
14945	02/07/2013	G&K001	G&K Services	189.90	0
14946	02/07/2013	GAF002	Gaffaney's	407.37	0
14947	02/07/2013	GAL001	Gale	274.58	0
14948	02/07/2013	GER001	Gerrells Sport Center	243.26	0
14949	02/07/2013	GGF001	GGF Convention & Visitors Bureau	1,035.13	0
14950	02/07/2013	GRA006	Grand View Lodge on Gull Lake	315.28	0
14951	02/07/2013	HLM001	H&L Mesabi Company	212.71	0
14952	02/07/2013	HAI002	Rick Hajicek	285.00	0
14953	02/07/2013	HAR001	Hardware Hank	1,045.59	0
14954	02/07/2013	HEA001	Heartland Paper	465.37	0
14955	02/07/2013	HOL002	Holiday Credit Office	84.86	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
14956	02/07/2013	HOM001	Home of Economy	128.42	0
14957	02/07/2013	INF002	Infogroup Powering Business Growth	335.00	0
14958	02/07/2013	INT003	Integra Telecom	80.74	0
14959	02/07/2013	INT011	Integrated Process Solutions Inc	3,391.81	0
14960	02/07/2013	INT010	International Association of Chiefs of	120.00	0
14961	02/07/2013	INT009	International Public Management Assc	861.50	0
14962	02/07/2013	INT006	Interstate Power Systems	472.48	0
14963	02/07/2013	KNU001	Knutson Printing Company	295.00	0
14964	02/07/2013	LEI004	Linda Frances Lein	548.50	0
14965	02/07/2013	LIB001	Liberty Business Systems	77.40	0
14966	02/07/2013	LIT001	Lithia Payment Processing	591.32	0
14967	02/07/2013	M&W001	M&W Services	1,032.50	0
14968	02/07/2013	MAC002	MacQueen Equipment	217.35	0
14969	02/07/2013	MAM001	Mamma Maria's Italian Restaurant	190.06	0
14970	02/07/2013	MAR004	Marco	330.77	0
14971	02/07/2013	MAR001	Marco Inc	318.06	0
14972	02/07/2013	TBM001	Thomas & Brenda McDonald	3,208.92	0
14973	02/07/2013	MCD001	McDonald's of EGF	59.58	0
14974	02/07/2013	MCF001	McFarlane	520.95	0
14975	02/07/2013	MEN001	Menards	104.91	0
14976	02/07/2013	MIC001	Micro-Marketing LLC	472.69	0
14977	02/07/2013	MID003	Midcontinent Communications	210.00	0
14978	02/07/2013	MND006	VOID****VOID****VOID*** MN I	853.00	0
14979	02/07/2013	MNM002	MN Municipal Utilities Assoc	555.00	0
14980	02/07/2013	MNP004	MN Public Facilities Authority	106,848.17	0
14981	02/07/2013	MNR002	MN Rural Water Association	585.00	0
14982	02/07/2013	NOR010	North Central Rental & Leasing	3,312.06	0
14983	02/07/2013	NOR005	Northern Safety Tech	1,347.12	0
14984	02/07/2013	ORE001	O'Reilly Auto Parts	2,397.70	0
14985	02/07/2013	ODL001	Odland Fitzgerald Reynolds & Harbot	483.75	0
14986	02/07/2013	OPP001	Opp Construction	39,804.90	0
14987	02/07/2013	ORC002	Roger Orchard	314.48	0
14988	02/07/2013	OTI001	Otis Elevator Company	4,617.51	0
14989	02/07/2013	PEN001	Penworthy Company	107.76	0
14990	02/07/2013	POL004	Polk County Recorder	276.00	0
14991	02/07/2013	POW001	Power Equipment Shop	14.05	0
14992	02/07/2013	PRA003	Prairie Wind BG Inc	337.30	0
14993	02/07/2013	PRA001	Praxair Distribution	764.45	0
14994	02/07/2013	PSD001	PS Door Services	137.92	0
14995	02/07/2013	PUM001	Pumpkin Books	269.57	0
14996	02/07/2013	QUI001	Quill Corp	493.24	0
14997	02/07/2013	RDO001	RDO Powerplan OIB	2,106.75	0
14998	02/07/2013	REL001	Reliable Office Supplies	499.99	0
14999	02/07/2013	RYD001	Rydell Chevrolet	148.30	0
15000	02/07/2013	SAF002	Safety Kleen Corp	1,828.02	0
15001	02/07/2013	SAF001	Safety Vision	1,355.76	0
15002	02/07/2013	SAL001	Salem Press	420.00	0
15003	02/07/2013	SAM002	Sam's Club	34.38	0
15004	02/07/2013	MER001	Sanford Clinic Fargo Region	153.00	0
15005	02/07/2013	SIG002	Sigma Controls Inc	1,384.95	0
15006	02/07/2013	SIM001	Simonson Station Stores	595.00	0
15007	02/07/2013	STO001	Stone's Mobile Radio Inc	144.86	0
15008	02/07/2013	SUB002	Subsurface, Inc	53.44	0
15009	02/07/2013	SUR001	Surplus Center	70.13	0
15010	02/07/2013	TAB001	Tab Products Co	1,949.46	0
15011	02/07/2013	CHA001	The Chamber of EGF/GF	600.00	0
15012	02/07/2013	TIG001	Tiger Direct.com	692.20	0
15013	02/07/2013	BOR002	Timothy Riopelle	433.29	0
15014	02/07/2013	TIT002	Titan Access Account	157.23	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
15015	02/07/2013	TRA002	Duc and Chau Tran	5,000.00	0
15016	02/07/2013	TRI001	Tristeel Manufacturing	98.50	0
15017	02/07/2013	TRU001	True Temp	2,432.79	0
15018	02/07/2013	TRY001	Try-County Refrigeration	1,192.00	0
15019	02/07/2013	ULT001	Ultramax	1,420.00	0
15020	02/07/2013	UPS001	UPS	326.84	0
15021	02/07/2013	UPS002	UPS Store	39.15	0
15022	02/07/2013	USB001	US Bank	10,000.00	0
15023	02/07/2013	USP002	USPS Postmaster	368.00	0
15024	02/07/2013	VAL002	Valley Truck	2,049.91	0
15025	02/07/2013	PET005	W.D. Larson Companies LTD Inc	78.69	0
15026	02/07/2013	WAS001	Waste Mgmt	1,798.47	0
15027	02/07/2013	WAT001	Water & Light Department	5,764.34	0
15028	02/07/2013	WID001	Widseth Smith Nolting & Associates	65,399.25	0
15029	02/07/2013	WIZ001	Wizard's Enterprises Inc.	490.00	0
15030	02/07/2013	XCE001	Xcel Energy	22,753.02	0
15031	02/07/2013	ZEE001	Zee Medical Service	40.85	0
15032	02/07/2013	ZIE001	Ziegler	1,370.01	0
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Check Total:				340,461.10	
				<hr/> <hr/>	