

**AGENDA  
OF THE CITY COUNCIL  
CITY OF EAST GRAND FORKS  
TUESDAY, JANUARY 8, 2013 - 5:00 P.M.**

**ORGANIZATIONAL MEETING**

**CALL TO ORDER:**

**CALL OF ROLL:**

**ADMINISTER OATH OF OFFICE FOR ELECTED OFFICIALS:**

**ELECTION OF COUNCIL PRESIDENT AND VICE-PRESIDENT BY WRITTEN BALLOT:**

**OTHER REQUIRED ACTION:**

**1. SET TIME AND HOUR OF REGULAR CITY COUNCIL MEETINGS**

Consider adopting Resolution No. 13-01-01 a Resolution to set time and hour of regular City Council Meetings and Work Sessions.

**2. DESIGNATE OFFICIAL NEWSPAPER**

Consider adopting Resolution No. 13-01-02 a Resolution to designate The Exponent as the official newspaper.

**3. DESIGNATE FINANCIAL DEPOSITORIES**

Consider adopting Resolution No. 13-01-03 a Resolution to designate the following financial depositories.

- a. American Federal
- b. Frandsen Bank & Trust
- c. Smith Barney
- d. Multi-Bank Securities
- e. Dain Rausher
- f. PMA – 4M Fund

Consider adopting Resolution No. 13-01-04 a Resolution authorizing Persons listed below (subject to any expressed restrictions) is authorized for ACH origination and for online banking:

Name and Title Signature

- (A) Lynn Stauss, Mayor
- (B) Scott Huizenga, City Administrator
- (C) Megan Nelson, Executive Assistant
- (D) Terry Knudson, Accounting Technician
- (E) Karla Anderson, Finance Director

**ADJOURN:**

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TUESDAY, JANUARY 8, 2013 - 5:00 P.M.**

**CALL TO ORDER:**

**CALL OF ROLL:**

**DETERMINATION OF QUORUM:**

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

*“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.” If you would like to address the City Council, please come up to the podium to do so.”*

**APPROVAL OF MINUTES:**

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of December 18, 2012.

**SCHEDULED BID LETTINGS: NONE**

**SCHEDULED PUBLIC HEARINGS: NONE**

**CONSENT AGENDA:**

*Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.*

2. Consider adopting Resolution No. 13-01-05 a Resolution to designate “C&H Insurance” as the insurance agency to handle City Policy for 2013.
3. Consider adopting Resolution No. 13-01-06 a Resolution approving the 2013 Administrative Services Agreement with Discovery Benefits, Inc.

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, AND COMMISSIONS:**

4. Regular meeting minutes of the Water, Light, Power, and Building Commission for December 6, 2012.

**COMMUNICATIONS:**

5. Hiring of Jeffery Hanson, Truck Driver, to fill the truck driver vacancy effective January 7, 2013.

**OLD BUSINESS: NONE.**

**NEW BUSINESS:**

6. Consider adopting Resolution No. 13-01-07 a Resolution approving the following Boards & Commission appointments and reappointments as presented by the appropriate Elected Officials.
7. Consider adopting Resolution No. 13-01-08 a Resolution enabling elected and/or appointed officials of the City of East Grand Forks to be covered by the Minnesota Workers Compensation Law.

**CLAIMS:**

8. Consider adopting Resolution No. 13-01-09 authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 14713 for a total of \$551.59 whereas Council Member Buckalew is personally interested financially in the contract.
9. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

**ADJOURN:**

Upcoming Meetings:

Meeting will be determined after the Organizational Meeting.