

**APPROVED MINUTES
CITY COUNCIL SPECIAL MEETING
CITY OF EAST GRAND FORKS
NOVEMBER 13, 2012
5:00 PM**

CALL TO ORDER:

The Special Meeting of the East Grand Forks City Council for November 13, 2012 was called to order by Craig Buckalew, Council President at 5:00 PM

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice-President Wayne Gregoire, Council Members Ron Vonasek, Henry Tweten, Mike Pokrzywinski, and Greg Leigh.

STAFF PRESENT: DO NOT READ

Dave Aker, Parks & Recreation Superintendent; Karla Anderson, Finance Director; Greg Boppre, City Engineer; Nancy Ellis, Planning & Zoning; Ron Galstad, City Attorney; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Teri Kouba, Transit(MPO); Gary Larson, Interim Fire Chief; Megan Nelson, Administrative Assistant; and Jim Richter, EDHA Director.

DETERMINATION OF A QUORUM:

1. Consider adopting Resolution No. 12-11-113, a Resolution declaring the results of the General Election returns for the November 6, 2012 City and County Elections for the City of East Grand Forks, Minnesota.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER TWETEN, ADOPTING RESOLUTION NO. 12-11-113 DECLARING THE RESULTS OF THE GENERAL ELECTION RETURNS FOR NOVEMBER 6, 2012 CITY AND COUNTY ELECTIONS FOR THE CITY OF EAST GRAND FORKS, MINNESOTA.

Council member Vonasek would like clarification on term length for council members.

*Voting Aye: Leigh, Pokrzywinski, Vonasek, Buckalew, and Tweten
Voting Nay: None
Abstain: Gregoire*

ADJOURN

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER GREGOIRE, TO ADJOURN THE NOVEMBER 13, 2012 SPECIAL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:02 P.M.

*Voting Aye: Gregoire, Leigh, Pokrzywinski, Vonasek, Buckalew, and Tweten
Voting Nay: None*

**APPROVED MINUTES
CITY COUNCIL WORK SESSION
CITY OF EAST GRAND FORKS
NOVEMBER 13, 2012 - 5:00 PM**

CALL TO ORDER:

The Work/Budget Session of the East Grand Forks City Council for November 13, 2012 was called to order by Craig Buckalew, Council President at 5:02 PM

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice-President Wayne Gregoire, Council Members Ron Vonasek, Henry Tweten, Mike Pokrzywinski, and Greg Leigh.

STAFF PRESENT: DO NOT READ

Dave Aker, Parks & Recreation Superintendent; Karla Anderson, Finance Director; Greg Boppre, City Engineer; Nancy Ellis, Planning & Zoning; Ron Galstad, City Attorney; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Teri Kouba, Transit(MPO); Gary Larson, Interim Fire Chief; Megan Nelson, Administrative Assistant; and Jim Richter, EDHA Director.

DETERMINATION OF A QUORUM:

1. Transit Fare Structure – Teri Kouba

Ms. Kouba explained to the council how the Metropolitan Planning Organization (MPO) has been looking into the fare structure of the Grand Cities Transit system to change some of the prices mainly multi-passes. As of now they are only asking for preliminary approval for these changes. Council member Buckalew asked if this would be affecting the Northland bus at all and Ms. Kouba told the council that will not be changing.

2. Transit Information Items – Teri Kouba

Ms. Kouba informed the council the MPO has been looking into implementing designated stops and looking into the Dial-A-Ride Services to see what needs to be changed and have these changes be implemented at the beginning of 2013.

3. City Planner – Scott Huizenga

In the absence of Mr. Huizenga, Council member Buckalew read the RCA to the council which explained all of the job duties of a new city planner if the city decided to hire one. Council member Leigh asked what the benefit would be for the city, what the costs would be, and what all of the services would be. After some discussion it was decided to table this issue until more questions were answered instead of voting on this at the next council meeting.

4. City Engineer – Scott Huizenga

Council member Buckalew addressed the council to explain that current agreement the city has with Widseth Smith Nolting expires at the end of 2012. The next agreement would be good from January 2013 through the end of 2015. Mr. Boppre informed the council he was able to negotiate a good rate for the city since the city is such an important customer. After some more discussion it was decided to move this item on to the next meeting.

5. EDHA Board Update – Craig Buckalew and Wayne Gregoire

Council member Gregoire gave the council an overview of all of the activities that have been taking place in the community with the ground breaking with the MN Heights building, the demolition of the Simplot buildings giving the city a possible chance for more growth, lot sales pending, and Sunshine Terrace possibly going smoke free. Council member Leigh asked if they could possibly help plant trees or do something to help keep the snow off 23rd St. Council member Buckalew said it was something to look into.

6. Police Department Budget – Mike Hedlund

Chief Mike Hedlund gave a presentation to the council looking into how the Police Department budget is divided between salaries, supplies, and equipment. He also informed the council about some bigger expenses that will be coming up for the police department which include building renovations, dispatch radio console, and police vehicles. Council member Vonasek asked Chief Hedlund to make a priority list for the council.

ADJOURN

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO ADJOURN THE NOVEMBER 13, 2012 SPECIAL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 6:40 P.M.

Voting Aye: Gregoire, Leigh, Pokrzywinski, Vonasek, Buckalew, and Tweten.

Voting Nay: None.

Scott Huizenga, City Administrator/Clerk-Treasurer