

**APPROVED MINUTES OF THE
CITY COUNCIL SPECIAL MEETING
CITY OF EAST GRAND FORKS
TUESDAY - OCTOBER 23, 2012
5:00 P.M.**

CALL TO ORDER:

The Special Meeting of the East Grand Forks City Council for October 23, 2012 was called to order by Wayne Gregoire, Council Vice-President at 5:05 PM

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council Vice-President Wayne Gregoire, Council Members Marc Demers, Ron Vonasek, Henry Tweten, Mike Pokrzywinski, and Greg Leigh.

STAFF PRESENT: DO NOT READ

Dave Aker, Parks & Recreation Superintendent; Karla Anderson, Finance Director; Greg Boppre, City Engineer; Ron Galstad, City Attorney; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Gary Larson, Interim Fire Chief; Megan Nelson, Administrative Assistant; Jim Richter, EDHA Director; Tom Spoor, Building Inspector; and Jason Stordahl, Public Works Superintendent.

DETERMINATION OF A QUORUM:

COMMUNICATIONS:

1. Recognize Tom Spoor for years of service to the city of East Grand Forks.

Mayor Stauss thanked Mr. Spoor for everything he had done for the city and residents of East Grand Forks while presenting him with a plaque. Mr. Spoor thanked the council for their support throughout his years working for the city.

NEW BUSINESS

2. Consider approving Resolution No. 12-10-107 accepting and awarding the General Obligation Bonds, Series 2012A

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER VONASEK, TO APPROVE RESOLUTION NO. 12-10-107 ACCEPTING AND AWARDING THE GENERAL OBLIGATION BONDS SERIES 2012A TO ROBERT W. BAIRD & COMPANY, INCORPORATED FOR \$1,975,000.00

Brenda Krueger informed the board on how well the sale of the bonds went. They were presented with very thorough materials for the sale and everything went better than expected. She explained how the city will save even more money since the city received a better interest rate than expected.

Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, Demers, and Vonasek
Voting Nay: None
Absent: Buckalew

SUSPENSION OF RULES

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO SUSPEND RULES.

Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, Demers, and Vonasek
Voting Nay: None
Absent: Buckalew

3. Consider approving the request to file proposed assessment roll and set public hearing date for November 8, 2012 for 2012 Assessment Job No. 1 – Street Construction 15th Street Northeast.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER VONASEK, TO APPROVE THE REQUEST TO FILE PROPOSED ASSESSMENT ROLL AND SET PUBLIC HEARING DATE FOR NOVEMBER 8, 2012 FOR 2012 ASSESSMENT JOB NO. 1 – STREET CONSTRUCTION 15th STREET NORTHEAST.

Mr. Boppre informed the council that construction process went well on this project and the final costs came in lower than projected.

Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, Demers, and Vonasek
Voting Nay: None
Absent: Buckalew

ADJOURN

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER DEMERS, TO ADJOURN THE OCTOBER 23, 2012 SPECIAL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:17 P.M.

Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, Demers, and Vonasek
Voting Nay: None
Absent: Buckalew

**APPROVED MINUTES OF THE
CITY COUNCIL WORK SESSION
CITY OF EAST GRAND FORKS
TUESDAY - OCTOBER 23, 2012
5:00 P.M.**

CALL TO ORDER:

The Work Session of the East Grand Forks City Council for October 23, 2012 was called to order by Wayne Gregoire, Council Vice-President at 5:17 PM

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council Vice-President Wayne Gregoire, Council Members Marc Demers, Ron Vonasek, Henry Tweten, Mike Pokrzywinski, and Greg Leigh.

STAFF PRESENT: DO NOT READ

Dave Aker, Parks & Recreation Superintendent; Karla Anderson, Finance Director; Greg Boppre, City Engineer; Ron Galstad, City Attorney; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Gary Larson, Interim Fire Chief; Megan Nelson, Administrative Assistant; Jim Richter, EDHA Director; Tom Spoor, Building Inspector; and Jason Stordahl, Public Works Superintendent.

DETERMINATION OF A QUORUM:

15th Street NE Assessment Roll – Greg Boppre – Moved to Special Meeting

1. Paving in Waters Edge 1st Addition – Jim Richter/EDHA

Mr. Richter informed the council there is 231 feet section of roadway that needs concrete in the Water's Edge 1st Addition. There is lots of interest in this area so this work needs to be completed. Mr. Boppre informed the council the assessments included on these parcels did not include the concrete paving but did include all of the other work that has been completed up to this point.

2. Ice Resurface Machine Advertising – Blue Line Club

Mr. Hajicek started out by thanking the council for their support. He continued by informing the council the Blue Line Club has obtained 3 year contract deals for advertising with numerous businesses to be put on the new boards and on the zamboni in the Civic Center. Council member Pokrzywinski asked what they will spend the money on and if they would provide financial statements to the council. Mr. Hajicek said that wouldn't be a problem to provide statements and

gave the council a long list of items and events the Blue Line Club helps pay for which included paying for refs, tournament fees, and away trips.

3. Retainer Agreement for Legal Services – Ron Galstad

Mr. Galstad informed the council the retainer agreement the city has with him will expire at the end of this year. He proposed another agreement for the next three years for legal services. Council member Tweten told the council Mr. Galstad has done a good job for the city and he is very reasonable. He would support another three year agreement with Mr. Galstad. Mayor Stauss and Council member Leigh also agreed.

4. Snow Removal Agreement – Ron Galstad

Mr. Galstad informed the council the residents in Pinehurst Court came upon a problem when trying to change their private access alley into a public alley. Due to this problem the residents have decided to make an agreement with the city for snow removal services this winter season. After some discussion the council agreed the Planning Department needs to be more involved with the development of new additions to the city so something like this won't happen again.

5. Waste Water Options – Mike Pokrzywinski and Wayne Gregoire

Council member Pokrzywinski explained to council that someone had asked what East Grand Forks would do with waste water if Grand Forks wasn't there. He continued with the idea East Grand Forks might need to build a treatment facility and if that is the case there is an opportunity to expand the Red River State Recreational Area or turn this area into a nature preserve around the areas where the lagoons currently are sitting and finding funds to help pay for this project. Council member Pokrzywinski doesn't expect this to be decided soon but it's an idea for the future. The mayor suggested using DNR funds instead of bonds to help with the Red River State Recreational Area projects and how a long range plan would need to be formed when dealing with the waste water issue, expanding the recreational area, etc. Discussion continued.

6. Planning Commission Update – Marc Demers

Council member Demers informed the council the planning commission hasn't met in awhile since they haven't had matters to meet about. Nancy Ellis has still been busy with a number of things and there was the groundbreaking at the Minnesota Heights Project. Council member Leigh asked if the planning commission could help with the development of services after the retirement of the Building Inspector and what could be done as a cost savings for the residents. Mr. Leigh asked if contractors could be asked to see what works for them and what might be needed as a starting point.

ADJOURN

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER VONASEK, TO ADJOURN THE OCTOBER 23, 2012 WORK

SESSION OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 6:15 P.M.

Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, Demers, and Vonasek

Voting Nay: None

Absent: Buckalew

Scott Huizenga, City Administrator/Clerk-Treasurer