

**APPROVED
MINUTES OF THE
CITY COUNCIL MEETING
CITY OF EAST GRAND FORKS
OCTOBER 16, 2012
5:00 P.M.**

CALL TO ORDER:

The Regular Meeting of the East Grand Forks City Council for October 16, 2012 was called to order by Council President Buckalew at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Council President Craig Buckalew, Council Vice President Wayne Gregoire, Council Members Marc DeMers, Ron Vonasek, Henry Tweten, and Mike Pokrzywinski.

STAFF PRESENT: DO NOT READ

Dave Aker, Parks & Recreation Superintendent; Karla Anderson, Finance Director; Brad Bail, City Engineer; Dan Boyce, Water & Light Manager; Nancy Ellis, Planning & Zoning; Ron Galstad, City Attorney; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Gary Larson, Interim Fire Chief; Megan Nelson, Administrative Assistant; Jim Richter, EDHA Director; Tom Spoor, Building Inspector; and Jason Stordahl, Public Works Director.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.”

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” and “Closed Meeting” for the East Grand Forks, Minnesota City Council of October 2, 2012.
2. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of October 9, 2012.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI , SECONDED BY COUNCIL MEMBER GREGOIRE, TO APPROVE ITEMS ONE (1) AND TWO (2).

Voting Aye: Vonasek, Buckalew, Tweten, Gregoire, Pokrzywinski, and DeMers
Voting Nay: None
Absent: Leigh

SCHEDULED BID LETTINGS:

3. Consider adopting Resolution No. 12-10-103 accepting and awarding the bid for improvements to RJ Zavoral & Sons for 2012 Assessment Job No. 4 – Utilities and Street Construction – Riverview 10th Addition for a bid price of \$361,801.00.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER VONASEK, TO ADOPT RESOLUTION NO. 12-10-103 ACCEPTING AND AWARDING THE BID FOR 2012 ASSESSMENT JOB NO. 4 – UTILITIES AND STREET CONSTRUCTION TO RJ ZAVORAL & SONS FOR A BID PRICE OF \$361,801.00

Mr. Huizenga explained to the council this resolution will set the budget for this project.

Voting Aye: Vonasek, Buckalew, Tweten, Gregoire, and Pokrzywinski.
Voting Nay: None
Abstain: Demers
Absent: Leigh

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

4. Consider approving the Memorandum of Agreement between Northland Community and Technical College and the City of East Grand Forks Fire Department.
5. Consider adopting Resolution No. 12-10-104 a Resolution to enter into a Master Partnership Contract with the Minnesota Department of Transportation.
6. Consider awarding the crack sealing job to Northwest Asphalt and Maintenance for sealing approximately 100,000 feet on various streets around town.
7. Consider approving the purchase of two new, 6 horsepower ABS pumps from Minnesota Pump Works for replacing the pumps in lift station #8.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO ADOPT ITEMS FOUR (4) THROUGH SEVEN (7) AS SUBMITTED.

Voting Aye: Vonasek, Buckalew, Tweten, Gregoire, Pokrzywinski, and DeMers.

Voting Nay: None.

Absent: Leigh

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

8. Regular meeting minutes of the Water, Light, Power and Building Commission Meeting for August 16, 2012.

COMMUNICATIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

9. Consider approving a lease agreement with Butler Machinery Company for a motor grader for \$2,565.00 per month plus \$66.00 per hour for a minimum of four months.

A MOTION WAS MADE BY COUNCIL MEMBER GREGOIRE, SECONDED BY COUNCIL MEMBER DEMERS, TO APPROVE A LEASE AGREEMENT WITH BUTLER MACHINERY COMPANY FOR A MOTOR GRADER FOR \$2565.00 PER MONTH PLUS \$66.00 PER HOUR FOR A MINIMUM OF FOUR MONTHS.

Voting Aye: Buckalew, Tweten, Gregoire, Pokrzywinski, and DeMers.

Voting Nay: None.

Abstain: Vonasek

Absent: Leigh

10. Consider adopting Resolution No. 12-10-105 accepting the proposal from Indepth Inspection to provide Building Inspection Services for the City of East Grand Forks.

A MOTION WAS MADE BY COUNCIL MEMBER GREGOIRE, SECONDED BY COUNCIL MEMBER DEMERS, TO ADOPT RESOLUTION NO. 12-10-105 ACCEPTING A PROPOSAL FROM INDEPTH INSPECTION TO PROVIDE BUILDING INSPECTION SERVICES FOR THE CITY OF EAST GRAND FORKS.

Council member Tweten told the council that he does not agree with this motion. East Grand Forks has been lucky enough to have growth and it is important for the city to have a well educated, well trained, full time building inspector to examine all of the construction projects during the whole process of building and to make sure the contractors are abiding by city and state laws. Council Member Demers and Pokrzywinski both agreed with the importance of providing building inspection services to the community but think now is a good time to step back and see if making a change could improve services provided to the community.

Voting Aye: Vonasek, Buckalew, Gregoire, Pokrzywinski, and DeMers

Voting Nay: Tweten

Absent: Leigh

CLAIMS:

11. Consider adopting Resolution No. 12-10-106 authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check number 14081 for a total of \$813.84 whereas Council Member Buckalew is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER GREGOIRE, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO ADOPT RESOLUTION NO. 12-10-106 AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBERS 14081 FOR A TOTAL OF \$813.84 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Vonasek, Buckalew, Tweten, Gregoire, Leigh, Pokrzywinski, and DeMers

Voting Nay: None.

12. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

A MOTION WAS MADE BY COUNCIL MEMBER VONASEK, SECONDED BY COUNCIL MEMBER GREGOIRE, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: Vonasek Buckalew, Tweten, Gregoire, Pokrzywinski, and DeMers

Voting Nay: None.

Absent: Leigh

COUNCIL/STAFF REPORTS:

Council Member Pokrzywinski asked the council and Mr. Huizenga if there had been any discussion or if the council had gone on record about raising property taxes 20% to make waste water upgrades. He explained how he disagrees with some of the figures on the mayor's campaign material and how the media should call people out on their facts. He asked that three campaign fliers from various campaigns be placed in the public record.

Dan Boyce informed the council about some plans if the water levels continue to decline. Some customers have already started to conserve, a big thank you to those who have and to others please start to conserve. The river levels are still being monitored but the current situation has brought up the fact the city will need to plan to incorporate a plan for a 2nd source of water. Currently the only water source for the City is the Red Lake River.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER GREGOIRE, TO ADJOURN THE OCTOBER 16, 2012 REGULAR MEETING OF THE

EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:40 P.M.

Voting Aye: Vonasek, Buckalew, Tweten, Gregoire, Pokrzywinski, and DeMers

Voting Nay: None.

Absent: Leigh

Scott Huizenga, City Administrator/Clerk-Treasurer