

**APPROVED  
MINUTES OF THE  
CITY COUNCIL WORK SESSION  
CITY OF EAST GRAND FORKS  
OCTOBER 9, 2012 - 5:00 PM**

**CALL TO ORDER:**

*The Work Session of the East Grand Forks City Council for October 9, 2012 was called to order by Craig Buckalew, Council President at 5:00 PM*

**CALL OF ROLL:**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice-President Wayne Gregoire, Council Members Marc Demers, Ron Vonasek, Henry Tweten, and Mike Pokrzywinski.*

**STAFF PRESENT: DO NOT READ**

*Dave Aker, Parks & Recreation Superintendent; Karla Anderson, Finance Director; Dan Boyce, Water & Light Manager; Ron Galstad, City Attorney; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Gary Larson, Interim Fire Chief; Megan Nelson, Administrative Assistant; Jim Richter, EDHA Director; and Jason Stordahl, Public Works Superintendent.*

**DETERMINATION OF A QUORUM:**

**1. Memorandum of Agreement Between Northland Community and Technical College and the East Grand Forks Fire Department – Ron Galstad and Gary Larson**

Mr. Larson informed the council that everything has been checked over including the insurance so students in the fire fighter program at Northland Community and Technical College would be allowed to go on ride-alongs with the East Grand Forks Fire Department. Mr. Galstad explained to the council how a few things had to be changed to meet state and federal standards but the college agreed with the changes. The council members asked a few questions about what these students would actually be doing. Mr. Larson informed the council the students would be there to observe, at the very most help with something very basic when going out on calls.

**2. Winter Lease Equipment – Jason Stordahl**

Mr. Stordahl informed the council of the need to lease a motor grader for the winter. He already had collected the quotes. Each of the quotes that came back were prepared a little different but after reviewing them Butler sent in the best lease agreement proposal. Council member Tweten also asked if there was someone we could contract with for back up if there was a very large snow event. Mr. Stordahl informed the council that has been done in the past and he is currently working on a proposal to present to the council for that purpose.

**3. 2012 Crack Sealing – Jason Stordahl**

Mr. Stordahl told the council there is 100,000 feet of cracks that need to be sealed to help prolong the life of the streets. There is still money in the 2012 budget for this project. After collecting quotes Mr. Stordahl recommended Northwest Asphalt and Maintenance. Their quote was the lowest and they do quality work.

#### **4. 2012 Pump Replacement – Jason Stordahl**

Mr. Stordahl explained the life expectancy for lift station pumps are typically 10 to 20 years. All of the pumps the city were put in after the flood of 1997. There is maintenance schedule put in place for the continued servicing of the pumps but eventually they are going to have to be replaced. Lift #8 would need to be the first lift to have the pumps replaced and set up a pump replacement schedule for the years to follow. After looking into the different pumps available Mr. Stordahl changed his recommendation from the Flygt Pumps to the ABS pumps for numerous reasons. There was more discussion about the current smelly situation coming from the area around Lift #1 and what is being done about it. Many things have been tried but no success. There is going to be some testing done this week to see where the problem is coming from.

#### **5. Library Board Update – Mike Pokrzywinski**

Council member Pokrzywinski informed the council that the library roof project is now complete and the project did come in under budget. He turned it over to Ms. Helgeson who updated the council on what has been going on at the library. The new software is up and running. Everything is working properly and the staff is very pleased with the system. The HVAC system is now working properly so there aren't any more hot or cold spots in the building. Ms. Helgeson also explained how E-books circulation has steadily increased, the seven "thin" computers server needs to be updated so they have audio, and lastly that the laptops that are used continuously by patrons of the library are going to need replacement. After some questions from the council Mr. Pokrzywinski finished with recognizing the Eagles Club for donating \$5000.00 to the library and the Friends of the Library Group for being an active, passionate group that help the library keep progressing.

#### **ADJOURN**

**A MOTION WAS MADE BY COUNCIL MEMBER GREGOIRE SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO ADJOURN THE OCTOBER 9, 2012 WORK SESSION OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:44 P.M.**

*Voting Aye: Demers, Vonasek, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski*

*Voting Nay: None.*

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Scott Huizenga, City Administrator/Clerk-Treasurer